



ORTING CIVIL SERVICE COMMISSION

Special Meeting Summary
May 21st, 2018, 6:00pm
Multipurpose Center
202 Washington Ave. South
Orting, WA

COMMISSIONERS

Mike Dannat
David Inge
Lonny Meadows
Howie Robson
Vacant
Jane Montgomery, Secretary

1. Call Meeting To Order, Pledge of Allegiance and Roll Call.

Commissioner Meadows called the meeting to order at 6:00pm.

Commissioner Inge made a motion to excuse Commissioner Dannat. Commissioner Robson second the motion. Motion passed (3-0).

2. Approval of March 28, 2018 Meeting Summary.

Commissioner Robson made a motion to approve minutes of, as presented. Commissioner Inge second the motion. Motion passed (3-0).

3. Update on Commission Appointment/ Status of Secretary

Chair, Lonny Meadows met Mayor Penner at the Food Bank Auction on April 21st, and asked if they could have a meeting to get acquainted. They met and one of the items they discussed was the vacant position on the Commission. Mayor Penner stated he would make an appointment in a month or two. They also discussed amended Civil Service Rule 3.2 which allows for the secretary to be either an employee of the City or to be hired as an independent contractor. After the job description is approved, the City will begin the recruitment process to hire a secretary. The job description was passed out to the Commissioners. There is a possibility that a new employee may be interested in the Secretary position. The Commission will change Rule 3 to coincide with the new adopted code. Chair Meadows and the Mayor also discussed the rule change that allows re-instatement of an officer who wishes to return to the City within a one year time frame, and they discussed the promotional process the cost of the tests, and the process to choose questions for that exam.

Next Civil Service Commission Meeting: June 25, 2018. JAM



4. Update on Lateral Recruitment

Chair Meadows briefed that Officer Boone put in his application to be re-instated to the Orting Police Department. Mayor Penner asked the Secretary on April 25th to pull a list for lateral candidates. The list was pulled on April 27th, 2018. The list was certified and the register was enclosed in the packet. There are two persons on the register, one was disqualified for failure to pass a background investigation. Mr. Boone was the only remaining candidate on the register. The Secretary received required application materials from Mr. Boone and Chief Gard. The Police Department is currently in the process of doing a full background on Mr. Boone.

5. Discussion-Promotional Exam

Chair Meadows wants questions for the Oral Board to be reviewed and chosen by the Commission. The question from the previous promotional process that was not liked was the one which asked each candidate who they would pick for the promotion other than themselves.

6. Adjournment.

Commissioner Robson made a motion to adjourn. Commissioner Inge second the motion. Motion passed (3-0).

Chair Meadows adjourned the meeting at 6:43pm.

Secretary, Jane Montgomery

Chair, Lonny Meadows