



ORTING CIVIL SERVICE COMMISSION
Meeting Summary-January 28, 2019, 6:00pm
202 Washington Ave. S.
Multipurpose Center
Orting, WA 98360

COMMISSIONERS

Lonny Meadows, Chair

Jeff Craig

Mike Dannat

David Inge

Howie Robson

Jennifer Corona, Secretary

Jane Montgomery-Proctor/Trainer

1. Call Meeting to Order, Pledge of Allegiance and Roll Call.
Chair Meadows called the meeting to order at 6:00pm.
Present: Commissioners Meadows, Robson, Dannat and Craig
Staff: Secretary Corona and Proctor/Trainer, Jane Montgomery
Visitors: Scott Snyder, Civil Service Attorney
Absent: Commissioner Inge (excused)
2. Introduction - New Commissioner- Jeff Craig.
Commissioner Craig introduced himself to the Commission and directed them to his application, which was included in the packet, for background information.
3. Appointment- Commission Counsel- Consideration of Designation of Counsel as Hearing Officer In Accordance With Civil Service Rule 11A.2.
Mr. Scott Snyder spoke briefly about his goals with the Commission and about the appeals process if an appeal should be filed. He also gave information about his background and the background of his firm, Ogden/Murphy/Wallace located in Seattle.
Commissioner Craig made a motion to appoint Scott Snyder as special counsel and hearing officer with respect to any appeal filed within the next 30 days and to act in accord with Civil Service Rule 11A, subject to extension should the need arise. Commissioner Robson second the motion. Motion passed (4-0).
4. Role of Prior Secretary Jane Montgomery.
Commissioner Robson made a motion to formally ratify the prior understanding by Civil Service Commission of Prior Secretary Jane Montgomery's role as proctor/trainer of current Civil Service Secretary, Jennifer Corona, authorizing her to speak to, receive and send any communications with any parties, on behalf of the Secretary. Commissioner Craig second the motion. Motion passed (4-0)
5. Appointment of 2019 Civil Service Commission Chair.
Commissioner Robson made a motion to appoint Commissioner Meadows as Civil Service Commission Chair. Commissioner Dannat second the motion. Motion passed (3-0)

Commissioner Dannat made a motion to appoint Commissioner Craig as Civil Service Commission Vice Chair. Commissioner Robson second the motion. Motion passed (3-0)

- 6.** Approval of October 22, 2018 Meeting Summary.
Commissioner Dannat made a motion to approve minutes of October 22, 2018, as presented. Commissioner Robson second the motion. Motion passed (4-0).
- 7.** Timeline Update-Promotion Process-1st Line Supervisor.
Chair Meadows pointed out important dates on the promotional timeline. The Commissioners were brought up to date with the promotional process. Secretary Corona gave a short synopsis of the Oral Boards that took place last week.
- 8.** Executive Session.
Chair Meadows recessed for Executive Session at 6:14pm pursuant to RCW 42.30.110 (1) (i) (iii). No anticipated action after the Session. Chair Meadows called the meeting back to order at 6:24pm.
- 9.** Adjournment.
Chair Meadows made a motion to adjourn. Commissioner Dannat second the motion. Motion passed (4-0).

Chair Meadows adjourned the meeting at 6:31pm.

Jennifer Corona, Secretary

Lonny Meadows, Chair