



**ORTING CIVIL SERVICE COMMISSION**  
**Meeting Agenda-January 28, 2019, 6:00pm**  
**202 Washington Ave. S.**  
**Multipurpose Center**  
**Orting, WA 98360**

**COMMISSIONERS**

**Lonny Meadows, Chair**

**Jeff Craig**

**Mike Dannat**

**David Inge**

**Howie Robson**

**Jennifer Corona, Secretary**

**Jane Montgomery-Proctor/Trainer**

1. Call Meeting to Order, Pledge of Allegiance and Roll Call.
2. Introduction-New Commissioner- Jeff Craig.
3. Appointment- Commission Counsel- Consideration of Designation of Counsel as Hearing Officer In Accordance With Civil Service Rule 11A.2.  
***Motion: To appoint Scott Snyder as special counsel and hearing officer with respect to any appeal filed within the next 30 days and to act in accord with Civil Service Rule 11A.***
4. Role of Prior Secretary Jane Montgomery.  
***Motion: To formally ratify the prior understanding by Civil Service Commission of Prior Secretary Jane Montgomery's role as proctor/trainer of current Civil Service Secretary, Jennifer Corona, authorizing her to speak to, receive and send any communications with any parties, on behalf of the Secretary.***
5. Appointment of 2019 Civil Service Commission Chair.  
***Motion: To appoint \_\_\_\_\_ as Civil Service Commission Chair.***
6. Approval of October 22, 2018 Meeting Summary.  
***Motion: To approve minutes of October 22, 2018, as presented.***
7. Timeline Update-Promotion Process-1<sup>st</sup> Line Supervisor.  
**Secretary Corona**
8. Executive Session.
  - Pursuant to RCW 42.30.110 (1) (i) (iii).
9. Adjournment.  
***Motion: To adjourn.***