

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
November 6, 2019 2:30 p.m.

Councilmember Drennen called the meeting to order at 2:48 p.m.,
in the Meeting Room at MPC/Library, 202 Washington Ave. S.

ATTENDANCE:

Elected Officials: Present, Councilmember Drennen; CM Gunnar absent

City Employees: Present, City Administrator Mark Bethune, City Treasurer Scott Larson, Public Works Director Greg Reed, Secretary Laura Hinds, and Building Official Tim Lincoln.

Professional Representatives: Present, Parametrix Engineer's JC Hungerford

Guests: None

Approval of Minutes:

Councilmember (CM) Drennen motioned to approve the minutes as presented.

TRANSPORTATION:

Facilitator: CM Drennen

1. Guests & Policy Issues:

A. Exploring Congestion Reduction – No Update.

2. Phase 1 – SR 162 Pedestrian Bridge

A. State DOT Funding Status: Grant applications will go out in January 2020. A question about ownership of the bridge was lightly discussed; city to have custodial maintenance of the steel structural areas (handrails etc.); WSDOT to have structural maintenance.

B. Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design: Pending 'delayed' design review from WSDOT, Parametrix is at 60% design and now anticipates 90% design at end of 2019. Parametrix will continue progress with the NEPA.

C. Rocky Road NE Easement Status – Appraisal: No Update

D. Treasurer Report: Scott Larson submitted 3 pay requests and has received no response.

3. Transportation Benefit District (TBD):

The TBD is a funding mechanism designed to tax City of Orting Residents \$20 per vehicle at time of renewing vehicle licensing tabs; 100% of this tax is returned to the City of Orting where 100% of the funds is used only for repair and maintenance of streets and pedestrian pathways. Please refer to RCW 36.73.010 thru RCW 36.73.180 for more information.

A. Chip Seal/Micro Seal: - No Update - Project Pending 2020

B. Sidewalk Improvement Plan: - Serpanok Construction is near 90% completion.

At this time, Greg made aware to the committee of some severe sidewalk trip hazards in Calistoga Place Development, where several are 1” to 7”+ trip hazards and presented pictures. CM Drennen was wondering if HOAs are responsible. CM Drennen asked about how the development standard revisions are going. Greg mentioned that it’s an ongoing process at the moment. CM Drennen also asked about the install of trees in the new developments and if root barriers are part of those standards. Greg mentioned that root barriers have not been a standard practice and are not noted in current standards. JC also mentioned that with how high the water table is, the roots tend to remain close to the surface. Greg mention that if root barriers are not installed properly, then they can be counterproductive.

There was also some discussion on the recently passed I-976, which will end the funding for TBD. With that said, Scott Larson will bring to study session suggestions on how to move forward with street and sidewalk maintenance.

4. Capital Improvement

A. Whitehawk South-West Connector ROW: A draft letter was sent to City Attorney requesting access to properties for survey and wetlands review. This letter does not request property owners to commit to the project. The letter will be mailed once attorney finalizes the appropriate language.

5. Operations and Maintenance – Mark Barfield for Greg Reed

- Sidewalk TH in Calistoga Place Development, pictures provided ((SEE 3.A))

End of Transportation

UTILITIES

Facilitator: Councilmember Gunther

6. Guests & Policy Issues

A. Side Sewer Policy & Procedures – Greg mentioned this is in with the City Attorney for an Ordinance.

7. WATER

A. Water Propagation Study – Greg Reed – Greg is working the Planning Commission to design a code that will allow for a wood pole design.

B. Well #1 VFD upgrade – JC Hungerford – Project is on schedule to bid out this year.

8. **WASTEWATER**

- A. **Puyallup River & Rainier View Lift Station** – Permits were submitted to Pierce County for review of lift station at Puyallup River location.
- B. **WWTP Solids Handling Upgrade** – Greg and JC will be traveling to Toppenish, WA to talk with operators at their WWTP for their opinions on the type of solids handling (bio dryer) equipment use and processes.
- C. **WWTP Public Information Sign** – No Update – Pending vegetation installation at new shop.

9. **STORMWATER**

- A. **Ken Wolfe Setback Levee Lamp Process:** *The Ken Wolfe Setback Levee cannot be a COE Certified Levee without the Jones Levee improvements.*
(Jones Levee update) Recent update from Pierce County Council is the funding of the Jones Levee. Pierce County Council vote recently passed for funding of the project.
- B. **Village Green Outfall @ High Cedars** – Pending permitting with FEMA. Parametrix to cover cost under design scope of work contract.
- C. **Review SWMP Plan & Code updates**–Going to study session for review and to move for Council approval in next month or so.
- D. **Compensatory Storage** – JC provided a technical memorandum which discusses considering removing Protection of floodplain storage capacity (PSC) in the Community Rating System (CRS) program. The memo discusses how potential impacts were identified if PSC is no longer required, summarizes the potential impacts, and identifies items to be resolved prior to making the decision. The memo is available for full read at the end of these minutes. Mark Bethune suggests reviewing the memo, discuss once more at next month’s meeting before taking to study session.
- E. **Impervious Surface Allowance** – *From CM Kelly:* Mark commented that a change in impervious surface is in discussion from 30% to 40%. Allowing for more coverage on private property. Mark will take to Study Session for discussion.
- F. **Forerunner Proposals for CRS Program** – Greg will present at next meeting.

10. **Operations and Maintenance – Mark Barfield for Greg Reed**

- A. **Park Maintenance Bid Results:** Greg presented the bids for parks, stormwater (rain gardens) and cemetery. One bid was received. CM Drennen requested Greg to put a bid together that would include one City employee time & wages and show to council the alternative.
- B. **Supported Employee:** Cody to start Dec. 2nd.

- C. **Interior Fence Removal:** Greg shared a request from crew to remove the interior fence that divides the new shop from the WWTP. The fence requires several hours of crew time to maintain vegetation on both sides of the fence. Removing the fence would eliminate the extra time of maintenance and blend the vegetation for ease of maintenance. The WWTP will not be impacted and remain secure. Removing the fence will allow for an access road between the WWTP & PW Shop.
Greg will contact some contractor to see if they would be interested in removing and taking the fence.

11. **Capital Facilities Update**

- A. **New Public Works Shop Update:** Building is complete. Support staff cannot move in to the building until network connectivity is made; potentially late 2019/early 2020. Operations crew are working out of the facility.
- B. **New City Hall Update:**
- **Generator Purchase & Installation Bid Results:** One bid was received. JC is reviewing the submittal.

12. **Technologies**

- A. **Broadband in our Community** – No Update

13. **Round Table**

- A. It was suggested to hang pictures of all City owned & maintained facilities in the entry area of the PW Shop.
- B. Scott Larson mentioned that Baker Tilly will be presenting the rate study at next study session.

14. **Meeting Summary/Action Items / Set Next Agenda**

None

15. **Meeting Adjourn:**

CM Drennen motioned to adjourn the meeting at 4:56 p.m.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen

Councilmember Gunther