

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**August 7, 2019 2:30 p.m.**

Councilmember Drennen called the meeting to order at 2:31 p.m.,  
in the Meeting Room at MPC/Library, 202 Washington Ave. S.

**ATTENDANCE:**

Elected Officials: Present, Councilmember Gunther and Councilmember Drennen

City Employees: Present, City Administrator Mark Bethune, Public Works Director Greg Reed,  
Secretary Laura Hinds, and Building Official Tim Lincoln.

Professional Representatives: Present, Parametrix Engineer's JC Hungerford

Guests: Resident Sam Colorossi, Resident Jeri Cortesi

**Approval of Minutes:**

Councilmember (CM) Drennen motioned to approve the minutes of July 3, 2018 and CM Gunther 2<sup>nd</sup> the motion.

**TRANSPORTATION:**

Facilitator: Councilmember Drennen

**1. Guests & Policy Issues:**

- A. Exploring Congestion Reduction** – No Updates from CM Gunther.  
Mark Bethune mentioned that the State is working on its 2021 transportation project package. Mark contacted the State and is lobbying to have the old RTD package reconsidered for SR 162 E & 410 expansion.
- B. Speeding Trucks on Harman Way S.** – Mark Bethune has requested police emphasis on this corridor as large delivery trucks are entering the City.
- C. Resident Ms. Jeri Cortesi** is requesting the city to consider a ‘snow bird’ rate for seniors who have dual residencies. Ms. Cortesi explains that in her community alone, there is roughly 70 homes that are vacant for half the year. The snow bird rate would allow property owner’s to forgo the monthly flat rate & be disconnected of utility services while the home is unoccupied. As an example from a nearby city, requires a minimum of 30 days and maximum of 6 months of disconnection to utility services with a \$25 reconnection fee.  
Mark explained that the City is contracted with Baker Tilly to which is conducting a rate study that will show the City’s long term plan for its legal obligation for charging its customers. The study will also provide long term, recommended CIP goals and the City’s financial obligation to meet those goals. In addition, another factor such as a snow bird rate and if this is an option the City can afford to provide to its customers will be considered.

Ms. Cortesi was advised that the study is just underway and is months away from completion. When the study is ready for public comment, it will go to Council for discussion and planning for long term financial goals.

2. **Phase 1 – SR 162 Pedestrian Bridge**

- A. **State DOT Funding Status:** No Update (city has a grant for scope of work and design)
- B. **Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:** JC discussed the progress on the bridge design and requested that Rocky Road be re-graded to remove the steep approach onto SR 162. By doing so, a landing and additional stairs can be eliminated from the bridge design. The committee approved this recommendation
- C. **Rocky Road NE Easement Status – Appraisal:** No Update.
- D. **Treasurer Report:** No Update.

3. **Transportation Benefit District (TBD):**

The TBD is a funding mechanism designed to tax City of Orting Residents \$20 per vehicle at time of renewing vehicle licensing tabs; 100% of this tax is returned to the City of Orting where 100% of the funds is used only for repair and maintenance of streets and pedestrian pathways. Please refer to RCW 36.73.010 thru RCW 36.73.180 for more information.

- A. **Chip Seal/Micro Seal:** - Bid due date on July 17, 2019 had one submittal. Council rejected the bid and proposed to have a larger project in 2020 with roll-over of TBD funds.
- B. **Sidewalk Improvement Plan:** - Bid due date July 19, 2019 had 7 submittals ranging from \$79,600 to \$208,400. Apparent low bidder Serpanok Construction, was awarded the project by Council at its July 31, 2019 meeting.

The committee also discussed and will propose to Council having sidewalk removal and replacement projects on opposite years of chip seal projects and vice versa. This will allow for larger projects and better pricing.

4. **Capital Improvement**

- A. **Whitehawk South-West Connector ROW:** No Update.

5. **Operations and Maintenance – Mark Barfield for Greg Reed**

- A. Crack sealing of streets is underway this week.
- B. Greg mentioned he is working on updating the code for street/ROW maintenance of parking strips.

End of Transportation

# UTILITIES

Facilitator: Councilmember Gunther

## 6. Guests & Policy Issue

- A. **Permit Time Frames: Notice of Commencement of Work** – Changing permit time frames from 15 days to 6 months is in for review with City Attorney Archer.
- B. **Side Sewer Ownership Code Update** – The side sewer policy amendment is back from City Attorney and available for review by the committee today. After some discussion it was decided to move to Council Study Session for adoption.

## 7. WATER

- A. **Water Propagation Study – Greg Reed** – Greg has been working with PSE to see if they would install the poles so that the antennas could be attached and have adequate readings of radio read of water meters. PSE appears to be taking a step back from this; Greg then requested from PSE contractors that would do similar work in place of PSE. Greg is waiting for a response. Mark Bethune mentioned that the poles and pole locations will need to go to the planning commission to meet ADRs.
- B. **Well #1 VFD upgrade – JC Hungerford** – JC commented that a VFD system upgrade is at 100% design but completed in 2015. Parametrix engineers will schedule a time with the water department to visit Well #1, to see if the conditions are the same and that no significant changes have occurred since design.

## 8. WASTEWATER

- A. **Puyallup River & Rainier View Lift Station** – JC met with Pierce County on July 8<sup>th</sup> regarding permitting due to the location of the Puyallup River lift station being close to a shore line area. After that meeting, Pierce County sent comments to Parametrix and Parametrix replied to those comments. Currently pending Pierce County final permit review and approval.
- B. **I&I Sewer Relining** – Insta-pipe completed the project. Greg requested additional work and the change order was approved at July 31, 2019 Council meeting.
- C. **WWTP Solids Handling Upgrade** – The draft scope of work presented at last meeting was discussed today. The project is to cover project management, pre-design & engineering report, solids improvements immediate needs improvements, and future tasks (phase II) not included as part of this budget. JC mentioned that Parametrix engineers will be visiting the plant to outline priority items for future upgrade projects and current technology replacement. This was recommended to send to study session.
- D. **WWTP Public Information Sign** – Greg and JC mentioned that Parametrix will use a drone for overhead snapshots of WWTP and PW Facility once the PW Facility vegetation is in place. These pictures will be added to the sign for educational purposes.

9. **STORMWATER**

- A. **Calistoga Setback Levee Lamp Process:** Pierce County has informed JC that the Jones Levee improvement project has received federal funding. This will construct a setback levee in this area. Without this improvement, the Calistoga Setback levee may not get certified. This is great news and will come at no cost to City of Orting as originally anticipated.
- B. **Village Green Outfall @ High Cedars** – JARPA submittal is in about 2 weeks.
- C. **Review SWMP Plan & Code updates**– Parametrix replied to DOE by responding to comments received in June. The LID Code revisions are in for review with City Attorney, with amendment draft to go to Council in September.

10. **Operations and Maintenance – Mark Barfield for Greg Reed**

- A. **1005 Old Pioneer Way NW** – JC received a survey from the contractor who removed the soil that was illegally placed which caused a drain field failure to the property next door. JC will review the survey that includes the recent elevation revision and report back in September.
- B. **Supported Employment** – Greg and Scott Larson are working on a job description that will include basic entry level skills for individuals who have some developmental disability. The incumbent has access to a job coach through supported employment called Trillium to which provides job support. Some duties would include emptying garbage cans in the parks and water plants. The cost would be minimal to the City and only available part time for 6-month out of the year. Mark suggested sending to Study Session.
- C. **Items the public works crew have been working on last few weeks:**
  - Repaired 2” galvanized water line SR 162 E & 188<sup>th</sup> St E
  - Tree trimming at North Park
  - Noxious weed control throughout City
  - Meter repairs and replacement to radio reads
  - Irrigation repairs in parks
  - Stormwater pond maintenance
  - WWTP repairs are ongoing
  - 178<sup>th</sup> water line services installed
  - Well #1 generator repair
  - Ball field preparation every Friday since May
  - Cemetery maintenance every Thursday since May

11. **Capital Facilities Update**

- A. **New Public Works Shop Update:** Building is complete. Pending communications & network connection.
- B. **MPC HVAC Replacement** –Saybr Construction will start work on MPC HVAC week of August 19<sup>th</sup>.

**12. Technologies**

- A. Broadband in our Community** – Scott Larson mentioned he’s working with the city’s current IT vendor to compose an RFP for advertising, however won’t go out for bid until the New City Hall can be constructed.

**13. Round Table**

- A.** Sam mentioned that one of the garbage cans at Calistoga Park appears to not be picked up very regularly.

**4. Meeting Summary/Action Items / Set Next Agenda**

- A.** Bring back budget items for September meeting
- B.** Side sewer policy goes to Study Session
- C.** WWTP Solids Handling upgrade Pre-Design Scope and Budget goes to Study Session
- D.** Supported Employment to Study Session for discussion

**15. Meeting Adjourn:**

CM Drennen motioned to adjourn the meeting at 4:45 p.m.

**ATTEST:**

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Secretary Laura Hinds

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Councilmember Drennen

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Councilmember Gunther