

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
December 5, 2018 9:30 a.m.

Councilmember Drennen called the meeting to order at 9:33 a.m.,
in the Meeting Room at MPC/Library, 202 Washington Ave. S

ATTENDANCE:

Elected Officials: Present Councilmember Gehring; Councilmember Drennen Excused

City Employees: Present, PW Director Greg Reed, City Treasurer Scott Larson, and Secretary Laura Hinds; Detective Cassette and Building Official Tim Lincoln; City Administrator Mark Bethune was excused.

Professional Representatives: Present, Parametrix Engineer JC Hungerford

Guests: Resident Sam Colorossi

Approval of Minutes:

Councilmember (CM) Drennen moved to approve the minutes of November 7, 2018 as prepared.

TRANSPORTATION:

Facilitator: Councilmember Gehring

1. Guests & Policy Issues:

- A. Detective Cassette stepped in to request that Public Works check their keys to the locks at all river access gate locations, on behalf of OVFR & OPD.
- B. SR 162 E & Whitehawk Blvd NW – move forward to request new light pole for Whitehawk Blvd NW crosswalk. CM Drennen will report the request at study session.

2. Phase 1 – SR 162 Bridge

- A. **State DOT Funding Status:** State Representatives Barcus and Wilcox are requesting funding to take to City.
- B. **Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:** JC commented that the Geotech is complete and pending a draft report. Design is underway.
- C. **Rocky Road NE Easement Status – Appraisal:** A new developer is looking at the Gratzer property. The current property owner will not move forward with granting easement but will disclose the City’s request for easement to potential buyers.
- D. **Treasurer Report:** No Update

3. Transportation Benefit District (TBD):

The TBD is a funding mechanism designed to tax City of Orting Residents \$20 per vehicle at time of renewing vehicle licensing tabs; 100% of this tax is returned to the City of Orting where 100% of the funds is used only for repair and maintenance of streets and pedestrian pathways. Please refer to RCW 36.73.010 thru RCW 36.73.180 for more information.

- A. Sidewalk Improvement Plan:** PW will re-bid for sidewalk replacement in 2019. Greg mentioned Harman Way S was recently added to the list for 675 SQYD.
- B. Chip Seal/MicroSeal** – Corrin Ave. SW and Old Pioneer Way N, Rocky Rd NE and driveway to old shop at 601 Calistoga St W are the areas considered for chipseal.

4. Capital Improvement

- A. Whitehawk South-West Connector ROW:** JC and Mark met with WSDOT and found the City needs to update ROW policies. Mark will need to do some ROW training to become the City's procedure manager for ROW requisitions. Federal money requires a comprehensive bid process for preliminary design & will require a NEPA process as well. RFPs will go out next year.
- B. Kansas St SW Upgrade Scope and Budget Proposal 30% Pre-Design:** City recently purchased property at SE corner of Kansas St SW & Calistoga St W. Parametrix is at 30% design and will have copies of the document in January.

5. Operations and Maintenance – Greg Reed

- A.** Calistoga St W & Kansas St SW street light upgrade is in process with PSE. The City will also realign the direction of the crosswalk.
- B.** WSDOT Overlay project – pushed off to 2020 for better product pricing.

End of Transportation

UTILITIES

Facilitator: Councilmember Gehring

6. Guests & Policy Issue

- A. **Service Line Warranty** – Greg reviewed City code and found it vague as to who owns the sewer line in the ROW, who repairs it; i.e.: property owner, City?
JC stated that in past practice, the property owner was responsible in the ROW. Greg found an RCW which shows property owner can work on the sewer up to right-of-way. Greg would also like to see the code updated. Scott recommended to Greg in writing a policy for consideration. Greg explained there are companies available where residents can purchase infrastructure insurance to cover these types of repair costs. Greg would like to have this info posted on a utility bill in 2019.
- B. **Fence Permits** – Tim discussed with City Attorney & other surrounding cities and found as he had explained last month that the City cannot charge for fence permit; with exception to commercial lots. Residential Building Code does not require a fence permit, but does however recommend regulated fence heights; whereas City code has no enforcement mechanism in place to require the \$10 fence permit fee.
- C. **Permit Time Frames: Notice of Commencement of Work** – Greg pointed out that the City Code for permit time frames, commencement of work states 15 days after permit pickup. In reality, most permits have a 6 month window to complete the work. Greg and Tim explained that 6 months is a reasonable time to commence work with 1 (one) 6-month extension.

7. WATER

- A. **SR 162 E. Water Line Crossing Design & 178th Scope & Budget** – JC submitted to WSDOT crossing designs for approval. Parametrix will begin preparations for bid documentation and solicit bids using the small works roster.

8. WASTEWATER

- A. **WWTP Electrical Audit for Facility Electrical Systems:** CM Drennen will be submitting comments from the audit report to Parametrix prior to next meeting.
- B. **Puyallup River Lift Station** – JC provided a technical memorandum at recent study session for discussion. The memorandum states it is not recommending to rehabilitate the 40+ year old pump station. The recommendation is for a complete replacement project. JC provided an amended scope and budget to go to Council for approval. Parametrix intends to bid this project out in January.
- C. **I&I Sewer Relining** - Ready to go out for bid in 2019.

9. **STORMWATER**

- A. **Calistoga Setback Levee Lamp Process:** JC is working on setting up a meeting with Pierce County to discuss the requirements recommended by FEMA.
- B. **Village Green Outfall & High Cedars** – JC stated that construction funding is likely for spring 2019.
- C. **Review SWMP Plan**– Continuing to work with DOE and updating the plan.
- D. **Review Stormwater Ord., Including Appendix 1:** Pending comments on the code revisions from DOE. Council adoption likely in January 2019.

10. **Operations and Maintenance – Greg Reed**

- A. **1005 Old Pioneer Way NW** – Property owner filled property illegally, which has adversely impacted the property next door at Pioneer Self-Storage facility, creating a bathtub when it rains; in addition, it caused the drain field to fail. The property owner at 1005 Old Pioneer Way NW has submitted an engineered plan to put the property back to its original condition.
- B. **Well #1 Reservoir Repair** – Cracks in the reservoir have increased in size and is now leaking at a steady rate. Greg recommends the repairs happen under emergency conditions due to winter conditions. The committee suggested moving forward with repairs. CMs will update Council with this decision.

11. **Capital Facilities Update**

- A. **New Public Works Shop Update:**
 - Greg stated that city staff will be installing a fire hydrant in next couple weeks as required by the fire marshal.
 - Greg commented that the contractor complimented to Greg that Orting Building Official Tim Lincoln makes thorough inspections when on site.

12. **Technologies**

- A. **Asset Management & Scheduling:** The vendor picked for building the City’s Asset Management & Scheduling program is Aktivov. Aktivov and the City have agreed on a contract. The program is expected to be implemented in January 2019.
- B. **GIS Progress** – CAD is complete. The GIS is live and ready for use. Greg mentioned that eventually a majority of the city’s water meters will be remote read and is requesting authorization from the committee to retrieve shape files from Parametrix to forward to Core and Main to start the remote read process.
- C. **Broadband in our Community** – Scott mentioned that this is the Mayor’s key goal for 2019, which will allow city staff to have Wi-Fi through a mesh network throughout the city, to communicate back to public works and city hall during the workday.

13. Round Table

- A. Scott would like to see data receivers at the sewer pump stations. JC commented that the bid package does request data receivers.
- B. JC mentioned a letter received by the Mayor last evening in reference to a small creek off 177th St E. The author of the letter claims he has a state fish hatchery and is complaining that the creek water flows are low and the endangered salmon have nowhere to go. The author references the creek as Bradley Creek and that Wingate Springs water use is higher than normal which is adversely affecting the creeks flow. After speaking with personnel from Voights Creek State Fish Hatchery and researching the water use for Wingate Springs, the Orting Water Department found Wingate springs water use is the same as years past and that Mr. Bradley picks up the salmon eggs for release in the creek near his property. In addition, state law limits clearing of native vegetation in stream beds which could be blocking water flow if there are large amounts of native debris, wood and branches in the way.

14. Meeting Summary/Action Items / Set Next Agenda

Move to Study Session: None

15. Meeting Adjourn:

CM Gehring motioned to adjourn the meeting at 11:07 a.m.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen

Councilmember Gehring