

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
September 5, 2018 9:30 a.m.

Councilmember Drennen called the meeting to order at 9:31 a.m.,
in the Meeting Room at MPC/Library, 202 Washington Ave. S

ATTENDANCE:

Elected Officials: Present, Councilmember Drennen; Councilmember Gehring excused

City Employees: PW Director Greg Reed, City Administrator Mark Bethune and Laura Hinds;
Chief Chris Gard and City Treasurer Scott Larson excused

Professional Representatives: Parametrix Engineer JC Hungerford

Guests: Residents Sam Colorossi; Jenna Leonard

Approval of Minutes:

Councilmember (CM) Drennen moved to approve the minutes of August 1, 2018 as prepared.

TRANSPORTATION:

Facilitator: Councilmember Drennen

1. Guests & Policy Issues:

- A. Jenna Leonard, 104 Balmer Av SW – Request for Calming Traffic Device:** Ms. Leonard expressed a concern for the high rate of traffic with speeding vehicles which are traveling through The Meadows community. The vehicles appear to be using The Meadows as a cut-through to reach another section of the City rather than using designated arterials, such as Kansas St SW or Harman Way S. With support from The Meadows community and its HOA, Ms. Leonard is requesting a traffic calming device. However she or a representative from the community must follow the procedure to acquire signatures from at least 60% of the property owners in the affected area. As Ms. Leonard works through this process, the City will deploy radar signs on Beckett Ln SW and/or Balmer St SW to start monitoring traffic counts and vehicle speeds.
- B. Sharla Heiss, 702 Calistoga Ct W – Request for DEAF PERSON AREA sign:** Ms. Heiss contacted the City in January through the City website, requesting a sign be installed for DEAF PERSON AREA, in the cul-de-sac her family lives. It's a school bus stop pickup/drop-off and has heavy traffic during the morning and afternoons. Ms. Heiss explained in the email that her son is hearing impaired. As a result he cannot hear when vehicles are approaching the cul-de-sac. The committee learned from PW minutes in 2014, past practice for similar request found the City had paid for and installed such a sign. The committee agreed to approve the purchase & installation of the sign.

2. **Phase 1 – SR 162 Bridge**

- A. **State DOT Funding Status:** JC suggested contacting WSDOT for funding disbursement in 2019. Mark Bethune stated that the call may be better coming from him. JC commented that a geotech is contracted to be onsite October 8th to start the geotech survey.
- B. **Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:**
- C. **Rocky Road NE Easement Status – Appraisal:** SH&H provided an appraisal for a small section of land from the Engfer / Gratzler land. This 32 feet of land will help shift Rocky Rd NE over to allow room for the bridge landing and then taper back. The appraisal cost came in at \$18,400.
- D. **Treasurer Report:** No Update

3. **Transportation Benefit District (TBD):**

The TBD is a funding mechanism designed to tax City of Orting Residents \$20 per vehicle at time of renewing vehicle licensing tabs; 100% of this tax is returned to the City of Orting where 100% of the funds is used only for repair and maintenance of streets and pedestrian pathways. Please refer to RCW 36.73.010 thru RCW 36.73.180 for more information.

- A. **Sidewalk Improvement Plan:** PW will re-bid for sidewalk replacement in 2019. Greg mentioned he is actively looking for areas needing improvement. CM Drennen suggested looking at major pedestrian routes that take children to & from the schools.

4. **Capital Improvement**

- A. **Whitehawk South-West Connector ROW:** Mark and JC met with Mark Brooks to discuss strategies w/WSDOT, ROW acquisitions and how to make offers for the acquisitions. JC also discussed the 30% preliminary design. The committee requested two alternative designs to bring to Council for discussion. This item is not ready for study session.
- B. **Kansas St SW Upgrade Scope and Budget Proposal 30% Pre-Design: PENDING:** Kansas Ave SW project will not score well with TIB until it receives a higher traffic count; which will come after the Whitehawk SW Connector is complete.

5. **Operations and Maintenance – Greg Reed**

- A. **WSDOT - SR 162 Hwy overlay project** to occur in 2019. Project location starts in Alderton and at Orville Rd E.

6. **Chiefs Report**

No Update

UTILITIES

Facilitator: Councilmember Drennen

7. **Guests & Policy Issue**

None

8. **WATER**

- A. **SR 162 E Water Line Crossing Design & 178th Scope & Budget:** JC is working on the Scope and Budget. Greg mentioned homeowners on 178th are actively repairing their water leaks.

9. **WASTEWATER**

- A. **Rainier Meadows Sewer Lift Station:** The Puyallup River Sewer Lift Station to bid in early 2019.
- B. **Puyallup River Sewer Lift Station:** Parametrix is finalizing design and will bid with Rainier Meadows Sewer Lift Station in 2019.
- C. **WWTP Electrical Audit for Facility Electrical Systems:** JC commented that the audit is complete. Greg and JC are meeting with staff in the next week to review the findings. Greg will bring back to this committee in October recommendations for moving forward.

10. **STORMWATER**

- A. **Calistoga Setback Levee Updates:**
- LAMP Process – Ongoing – The County is working with FEMA discussing a setback of the Jones Levee rather than fix the freeboard areas. JC will contact the county to get a status update.
 - Calistoga levee may have a name change. A public meeting will be held for discussion.
- B. **Village Green Outfall @ High Cedars** – JC commented that the design phase is with FEMA for approval and permitting.
- C. **Review & Adopt SWMP** – Greg and Laura are reviewing SWMP from other cities that will best match up for Orting's needs.
- D. **Review & Adopt 2014 SWMMWW, Including Appendix 1:** JC is working on code revisions and updating the SWMMWW.

11. Operations and Maintenance – Greg Reed

- A. **Sewer CCTV/Cleaning** – This project is complete.
- B. **Cemetery Tree /Property Damage** – A at risk tree has fallen on private property near the cemetery causing significant damage to the homes structure. The tree has since then been removed. An arborist assessed the trees in this area and a report is pending and due to the City this week.

12. Capital Facilities Update

- A. **New Public Works Shop Update:** Patriot signed the contract and has started on design. There's a good chance that construction could start this fall. CM Drennen recognized that there needs to be a designated Project Manager to this project. Greg and JC will discuss best approach for during construction. Mark mentioned budgeting for Project Management in the 2019 budget. PW staff met with Patriot last week to discuss 90% design and options.

13. Technologies

- A. **Asset Management & Scheduling:** The vendor picked for building the City's Asset Management & Scheduling program is Aktivov. Aktivov and the City are working on a profession services contract and reviewing the software license agreement. Work is expected to start this month.
- B. **GIS Progress** – CAD and GIS are complete. Greg and Laura are scheduled to meet with Josh from Parametrix for a webinar tutorial.
- C. **Broadband in our Community** – No Update

14. Round Table

- A. Day of Service is scheduled for this Saturday.
- B. JC added Per Scott Larson request – Calistoga St W Storm Water Improvement Scope & Budget

15. Meeting Summary/Action Items / Set Next Agenda

Move to Study Session: none

16. Meeting Adjourn:

CM Drennen motioned to adjourn the meeting at 11:25 a.m.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen

Councilmember Gehring