

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
May 2, 2018 9:30 a.m.

Councilmember Drennen called the meeting to order at 9:35 a.m.,
in the Meeting Room at MPC/Library.

ATTENDANCE:

Elected Officials: Present, Mayor Penner, Councilmember Drennen and Councilmember Gehring

City Employees: Present, City Administrator Mark Bethune, Building Official Ken Wolfe, City Treasurer Scott Larson, Police Chief Chris Gard, PW Director Greg Reed and Secretary Laura Hinds

Professional Representatives: Parametrix Engineer JC Hungerford

Guests: Resident Sam Colorossi

Approval of Minutes:

Councilmember (CM) Drennen moved to approve the minutes of April 6, 2018 as prepared.

TRANSPORTATION:

Facilitator: Councilmember Drennen

1. Guests & Policy Issues:

A. Traffic Calming LID: During last month's meeting it was discussed to find LID options when considering traffic calming devices. After careful consideration, Mark Bethune explained that the options for LID are time consuming & far too expensive and should be considered as a case by case basis. Most neighborhoods will not want to take on that kind of expense. The committee agreed to send the Application and Traffic Calming Policy to Study Session on May 16.

2. Phase 1 – SR 162 Bridge

A. State DOT Funding Status: JC has been in contact with Neil Campbell, who is working to have the grant funds move forward; which may take 3-4 months before it's available for City use. The funds can only be used for bridge design and the landings. The Commerce Grant is being addressed by Parametrix and those funds are about 2-3 months away before available to the City.

- B. Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:** JC provided a Scope of Work for design of the Emergency Evacuation Bridge System, about \$790,000 at the April meeting. Once grant funds are available Parametrix can move towards 90% design, which may take 10 months to complete. The grant funds available from WSDOT and Commerce will help fund this work; both grants together are around \$900,000.
This will go to Planning Commission in the next couple months for a progress update for this project.

3. Transportation Benefit District (TBD):

The TBD is a funding mechanism designed to tax City of Orting Residents \$20 per vehicle at time of renewing vehicle licensing tabs. 100% of this tax is returned to the City of Orting where 100% of the funds is used only for streets and pedestrian pathways for maintenance.

Mark Bethune is proposing \$100,000 for asphalt on Corrin Av SW, \$20,000 for Trip Hazards on sidewalks, and \$50,000 for Kansas St SW reserve fund.

JC applied for grant funding for the Kansas St SW upgrade though PSRC last week.

Since this proposal is out of the original scope of what Council agreed to 5 years ago, Mark is recommending taking this to Study Session for discussion of proposed changes.

- A. Side walk Improvement Plan:** Send to Study Session for approval to move forward with removing trip hazards.
- B. Chip Seal/Asphalt:** Send to Study Session for proposing changing the scope of work for street maintenance. The change would be from Chip Seal, to consider Asphalt (grind and overlay) as a need for some streets that have heavier traffic.

4. Capital Improvement

- A. Kansas St SW Upgrade Scope and Budget Proposal 30% Pre-Design:** The Scope and Budget proposal of 30% design will go to Study Session at the May 16 meeting and discuss moving towards a public hearing.

JC commented per recommendation from staff, funding for 30% design can be utilized from the following funds: \$22,500 from Storm Fund (410), \$50,000 from TBD Fund (108), and \$2,500 from the Streets fund (101).

B. Transportation Improvement Board (TIB):

- **Whitehawk South-West Connector Status** - Mark and the Mayor continue to work with property owners that may be effected by the project.
Mark Bethune mentioned that PSRC has \$1,000,000 for ROW purchase of properties, but not available until 2020.

C. Transportation Master Plan

- **New Project Request Form** – CM Drennen would like to establish a plan for a process in which projects are presented, scored and then finally moved to a CIP.
Mark Bethune commented that he and the Mayor spoke about a similar plan on how to establish projects for CIP, whether the project is completed at staff level or if engineering & planning are required to assist, and when do these projects move from committee to budgeting.
This topic will remain on the agenda to help frame a plan for future projects.

5. **Operations and Maintenance**
NO REPORT

UTILITIES

Facilitator: Councilmember Gehring

6. **Guests & Policy Issues**

- A. **Park Recycling Bin:** A request to have the glass/cardboard recycle bins moved from the Charter (Skate) Park Parking to just outside the gate of the WWTP. The end discussion was to leave the bins at the current location with anticipation of moving them to the future site of the PW Facility once constructed.

7. **WATER**
NO REPORT

8. **WASTEWATER**

- A. **Rainer Meadows Sewer Lift Station:** Parametrix completed the design and expect it to go out for bid in the next couple of weeks. Council can expect to see the bids late June early July.
- B. **I&I Projects:**
- **Clean and Camera Sewer Main RFP:** Bid results were received May 1st. The apparent low bidder is Pro-Vac for 89,764.43. The Agenda Bill will be on Councils consent agenda at its meeting on May 9th for approval.

9. **STORMWATER**

- A. **Calistoga Setback Levee Updates:**
- LAMP Process – Ongoing – Ken to meet with Pierce County’s Tony Fontello May 9th regarding transfer of the levee and upstream improvement.

10. **Operations and Maintenance**
Laura brought up the Cemetery Irrigation bid results. There were two bidders, low bid was \$91,812 and high bid was \$135,422. Due to lack of funding, the committee decided to table the project. Mark hopes to have other options for the meeting.

11. Capital Facilities Update

- A. New Public Works Shop Update:** Special meeting to discuss RFPs with applicants on May 9th from 1-3 pm.

12. Technologies

- A. Asset Management & Scheduling:** Scoring process is almost complete.
- B. City Website Features:** Mark and the Mayor have requested staff to view the City website and recommend changes/additions they think would benefit public use and their perspective department.

13. Round Table

- **CM Drennen** requested an update on the WWTP Electrical Audit for Electrical Systems. JC commented that Parametrix staff are still working through the plan and reviewing the CIPs. There have been several site visits for mechanical and civil. Once these projects are identified, will help with the direction of moving towards solids handling.
- **CM Drennen** shared how the City of Sumner Cemetery is managing financially by offering fountains & gardens where loved ones can bring their loved ones ashes as an alternative to burials.
CM Gehring would like to bring this back to the next meeting for discussion and eventually move to the Parks Committee.

14. Meeting Summary/Action Items / Set Next Agenda

Move to Study Session:

Traffic Calming Policy and Application
CCTV and Clean City Sewer Mains RFP
TBD
Kansas St SW Scope & Budget
Rainier Meadows Sewer Lift Station

15. Meeting Adjourn:

CM Drennen motioned to adjourn the meeting at 11:24 a.m.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen
Councilmember Gehring