

CITY OF ORTING
PUBLIC WORKS COMMITTEE MINUTES
April 5, 2018 9:30 a.m.

Councilmember Drennen called the meeting to order at 9:32 a.m.,
in the Meeting Room at MPC/Library.

ATTENDANCE:

Elected Officials: Present, Mayor Penner, Councilmember Drennen and Councilmember Gehring

City Employees: Present, City Administrator Mark Bethune, Building Official Ken Wolfe,
Building Inspector Lincoln and Secretary Laura Hinds

Professional Representatives: Parametrix Engineer JC Hungerford

Guests: Resident Sam Colorossi

Approval of Minutes:

Councilmember (CM) Drennen moved to approve the minutes of March 7, 2018 as prepared.

TRANSPORTATION:

Facilitator: Councilmember Drennen

1. Guests & Policy Issues:

- A. Traffic Calming Application Process Policy & Procedures:** Review of the Traffic Calming Application Process Policy and Procedures resulted in a request to for LID options and funding for communities interested in low impact types of traffic calming. Mark Bethune will research options. CM Drennen suggested NPWR (New Project Work Request) when requests are made. This would follow the project from beginning of request to time of start of project. Mark Bethune thinks that the NPWR may be a component that the new Asset Management / Work Order program could create.
- B. Pierce Transit Van Share:** Mark Bethune is researching an opportunity to have Van Share (car-pooling) from Orting to Sumner for commuters who take the train as way of transportation. He will bring this to Study Session for quick comment.
- C. Mitigation of School Transportation Bottlenecks:** Mark has started discussions with Orting School District to come up with alternative routes for busses and parents to take, to avoid the current bottleneck issues.
- **Bottleneck #1:** Cardinal Lane N and SR 162 E:
 - Solution 1: School district interested in purchase of property behind school toward the river. This purchase could open up a route to help the congestion.

- **Bottleneck #2:** 159th St NW and SR 162 E:
 - Solution: The City and School District could share the cost of installing a traffic light at Whitehawk Blvd NW and SR 162 E. Splitting the cost 50/50 and use a late-comers agreement to be paid back by the developer of the Engfer parcel. The City will be applying for a grant from PCRC for about \$500,000.

2. **Phase 1 – SR 162 Bridge**

- A. **State DOT Funding Status:** JC has been in contact with Neil Campbell, who is working to have the grant funds moved forward; and may take 3-4 months before it's available for City use. The funds can only be used for bridge design and the landings. The Commerce grant is being addressed by Parametrix and those funds are about 2-3 months away before available to the City.
- B. **Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:** JC provided a Scope of Work for design of the Emergency Evacuation Bridge System, about \$790,000. Once grant funds are available Parametrix can move towards 90% design, which may take 10 months to complete. The grant funds available from WSDOT and Commerce will help fund this work; both grants together are around \$900,000.

3. **Transportation Benefit District (TBD)**

- A. **Sidewalk Improvement Plan:** Not ready

4. **Capital Improvement**

- A. **Kansas St SW Upgrade Scope and Budget Proposal 30% Pre-Design:** JC found the pre-design effort will cost around \$75,000, which includes survey, pre-design and project management. The design will also tie into the future project of the Southwest connector.
- B. **Transportation Improvement Board (TIB)**
 - **Washington Ave N – 2-Way Left Turn Lane:** Complete.
- C. **Whitehawk South-West Connector Status:** Mark and the Mayor will reach out to property owners, Wang, to see if the City can gain access to a portion of their property for a wetland survey.
- D. **Transportation Master Plan:** JC provided a list of intersections and how they were graded A-F through a model. Recommended improvement areas are:
 1. #5 on list: Washington Av N & Whitehawk Blvd NW (D) – Improvement to an 'A' by adding a traffic signal.
 2. #13 on list: Harman Way S & Kansas St SW (D) - Improvement to a 'C' by adding short EBL lane.
 3. #16 on list: Calistoga St W & Kansas St & Private (F) - A round-a-bout would improve this intersection to an 'A'.

5. **Operations and Maintenance**
NO REPORT

UTILITIES

Facilitator: Councilmember Gerhing

6. **Guests & Policy Issues**

A. Staffing Report: Mark Bethune commented on Scott Larson's behalf, that he would like to take to Study Session a request for new job description that would allow for a Water Operator in Training (OIT). The current job market had made it difficult to find certified operators. At this time there are a couple members of the Public Works crew interested in an OIT position. CM Drennen would like to see the OIT take place in 30-days with 1 year to move towards Certificate. And if the candidate did not pass and wish to have old position back, that that would be available. The union agreement has provisions for that safety-net and to not lose his/her job with the City.

7. **WATER**
NO REPORT

8. **WASTEWATER**

A. Solids Spill Resolution – Letter was received from Department of Ecology stating the City has completed the requirements set forth from the Notice of Correction dated December 22, 2017.

D. I&I Projects:

- **Clean and Camera Sewer Main RFP:** RFP going out for bid next week

Sam is requesting information from last Clean and Camera project, if the projects identified through that project were completed? JC said he could have that information available at next meeting.

9. **STORMWATER**

A. CIP & Stormwater System Plan: Ongoing

B. Calistoga Setback Levee Updates:

- **LAMP Process** – Ongoing – JC and Ken to meet with Pierce County week of May 9th. Mayor Penner mentioned that Dino Rossi will be in town next week and will bring him up to date on the LAMP Process, hoping for some backing to get this complete.

10. **Operations & Maintenance (Public Works Supervisor/Director)**
NO REPORT

11. Capital Facilities Update

- A. **New Public Works Shop Update:** RFP is out to the two contractors selected through an RFQ. Mark is scheduled to have confidential meetings with each candidate in the next couple weeks.

12. Technologies
NO REPORT

13. Round Table

- No comments

14. Meeting Summary/Action Items / Set Next Agenda

- a) New Project Work Request (NPWR) – Mark Bethune
- b) Add Chief Gard to agenda – Laura Hinds

15. Meeting Adjourn:
CM Drennen motioned to adjourn the meeting at 11:02 a.m.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen
Councilmember Gehring