

CITY OF ORTING PUBLIC WORKS COMMITTEE MINUTES

March 7, 2018 9:30 a.m.

Councilmember Drennen called the meeting to order at 9:34 a.m. in the Meeting Room at MPC/Library.

ATTENDANCE:

Elected Officials: Present, Mayor Penner, Councilmember Drennen; Councilmember Gehring excused.

City Employees: Present, City Administrator Mark Bethune, Public Works Supervisor Mark Barfield, City Treasurer Scott Larson; Building Official Ken Wolfe and Secretary Laura Hinds absent

Professional Representatives: Parametrix Engineer JC Hungerford

Guests: Residents Sam Colorossi & Chris Hopfauf

Approval of Minutes:

Councilmember (CM) Drennen moved to approve the minutes of February 7, 2018 as prepared.

TRANSPORTATION:

Facilitator: Councilmember Drennen

1. Guests & Policy Issues:

- A. Stop Signs & Sidewalk Crossing on Eldredge Av SW @ Train St SE:** Mark Barfield commented that the concrete has been poured and stop signs are installed. Councilmember (CM) Drennen requested pictures of the site work when complete.
- B. Traffic Calming Application Process Policy & Procedures:** Review of the Traffic Calming Application Process Policy and Procedures resulted in removing line item #3 *'The City reserves the right to propose alternative solutions for traffic calming'*. In addition, it was discussed to separate the policy for neighborhoods with side streets request compared to areas with Collectors and Arterials. This current policy will have a slight revision for next month's meeting and a new policy to include Collectors and Arterials for review.
- C. Sawdust Mural at 401 Washington Ave SE:** Orting Historical Society member and resident Sam Colorossi is ready to have the mural installed and already scheduled the work with PW Supervisor Mark Barfield for March 12, 2018. A call for locates is in process.

2. **Orting Emergency Evacuation Bridge SR 162 Phase 1**

- A. **State DOT Funding Status:** The City has a balance with WSDOT in the amount of \$462,947.98 that at this time can only be utilized if the project is fully funded. Neil Campbell with WSDOT is starting the process to get the funds moving to Orting's project.
- B. **Phase 1 SR 162 Bridge Crossing, Scope of Work Proposal 90% design:** JC provided a Scope and Budget on the Emergency Evacuation Bridge System. The scope of work includes a design based on preliminary drawings prepared by Berger Abam, WSDOT to advertise and perform construction administration. (Project Management, Preliminary Design at 30% & review, Supplemental Survey and environmental process; Also 60% design, then 90% contract plans, specifications and estimate.)
- C. **Rocky Road Easement Status:** No Update.
- D. **Treasurer Report:** No update

3. **Transportation Benefit District (TBD)**

- A. **Kansas St SW Upgrade Project (reserve fund set-aside):** JC brought cost information on a Capital upgrade for the project as a whole and/or a 3 phase project. Cost of the whole project is \$4.1M. If choose to do in Phase: **Phase 1)** Calistoga St W to Ford Ln SW **\$1.7M;** **Phase 2)** Ford Lan SW to Grinnell Av SW \$821K; **Phase 3)** Grinnell Aver SW to Harman Way S \$1.5M. TIB offers grants with 17% match. In addition, PCRS could be another funding source. Council goal at the moment is 30% design and the committee agreed as a whole. Item to go to Study Session for discussion.
- B. **Sidewalk Improvement Plan:** There are funds set-aside in the TBD fund that can go towards sidewalk upgrades. There's a company working on a free survey identifying sidewalks to determine all trip hazards. Once the survey is complete, Laura will create a list of trip hazards for 1" and above to include cost for contractor to grind, and a list of all areas recommended for replacement; and bring back to this committee in April for discussing bidding the work of sidewalk replacement and which areas to focus on sidewalk grinding.

Another approach Mark Barfield would like the committee to consider is to budget for a sidewalk grinder for PW staff to do the work. The grinder cost would be around \$4,000-\$5,000. Costs for grinding sidewalks in just the NE section of Orting is already forecasted at \$4,500. Mayor Penner suggested using this companies services this year as budgeted, and to bring back at budget time the cost of a sidewalk grinder for discussion.

4. Capital Improvement

A. **Transportation Improvement Board (TIB)**

- **Washington Ave N – 2-Way Left Turn Lane:** JC commented that the thermal plastic for sidewalk crossings still need to go down but require a day of good weather. Also there's a banner pole that is leaning which requires repair. The contractor has been contacted for that matter. PSE has been notified of the lights and are working on the transfer.

B. Whitehawk South-West Connector Status: JC is asking if the City should consider starting wetland delineation. Mark Bethune stated that the Wang property is a NO to requiring an easement.

C. Transportation Master Plan: Ongoing, JC will have a list of capital projects next meeting for review.

5. Operations and Maintenance

A. Kansas Ave SW Flashing/Audio crosswalk lights: The crosswalk light is expected to be delivered mid-March.

B. Harman Way So. Sidewalk standing water issues (research costs) Mark Barfield commented he went to the site of where the standing water occurs. He said he found a culvert nearby. A regrade design to slope down to the culvert could potentially help the water flow in that direction. He and JC will look at it.

NOTE: CM Harman requested sometime ago a crosswalk at Meadow Lane SE over SR 162 E. JC is updating this committee that research found Meadow Lane SE is a private road. It would not be advised to put a crosswalk over SR 162 E to direct pedestrians down the private lane. In addition, a mid-block crosswalk with low lighting and an area where change of speed from 50 to 35 MPH is also not advisable. Mayor Penner would like Mark Barfield to check on signage options that would indicate 'pedestrians on roadway' for motorists to see, even though there is not an approved crosswalk.

Recess 5 minutes

UTILITIES

Facilitator: Councilmember Drennen

6. Guests & Policy Issues

- A. **Staffing Report:** Mark Bethune commented that interviews are scheduled for next Friday for the PW Director position.

7. WATER

- A. **CIP & Water System Plan Update:** The CIP is complete, however there was a recent request from a new property owner of 177th St E requesting to be added to the Water Service Area (WSA). JC's question is that Pierce County DOH requires a \$250 filing fee to make the change on the WSA map. JC recommends passing this fee on to the property owner requesting to be added to the WSA. The inclusion will not be an impact on the City system and recommends the City move forward. The property owner would reimburse the City the \$250 at time of GFC and water hook-up.

Scott mentioned since there was once a water line connection to a neighboring well that this property may require a backflow for system protection.

B. **Orville Rd E:**

- **Water Line Replacement Update:** The project's water line is complete and operational. JC just learned that the mill property does not have water connection so the contractor is working on re-establishing connection. Also, the old Froud property has some fencing issues that are not complete and a couple other minor things that are currently being addressed. CM Drennen would like this project to go to Council for closure when the project is complete. JC said he could bring some pictures to Council.

- C. **Water Meter Replacement Plan:** The Mayor would like to see a long range plan to see a cost benefit for lease vs. purchase. Mark Barfield, Mark Bethune and Scott will discuss options.

- D. **178th St E Water Line:** Parametrix determined through a recent survey that the water line is outside of the ROW, therefore the City does not have ownership of the water line and is not required to repair the water leaks or maintain the line.

Scott requested from Mark Barfield and Laura to research the work orders for billing back the cost of repairs on to the property owners per City Attorneys recommendation or this could be viewed as gifting of public funds. This item will be removed from agenda.

8. WASTEWATER

- A. **CIP:** Ongoing document, may need to be updated in 2018.

- B. **Solids Recovery/Dewatering and Application:** Closing out dredging project. Two lids were damaged by the contractor's cranes, and will be replaced and billed through the retainage. CM Drennen asked when will the City start to consider the next phase of the project, such as Bio-Solids. JC stated that the solids recovery gave a 5+ year capacity and the City could start discussion of the next phase in 2019. JC recommends completing the Electrical Audit first.

The Audit will provide the necessary upgrades for looking to that future project of Bio-solids.

C. **WWTP Electrical Audit for Electrical Systems Update:** The Audit will be complete in next couple of months.

D. **I&I Projects:**

- **Clean and Camera Sewer Main RFP:** An RFP has been and sent to City of Attorney for review.

9. **STORMWATER**

A. **CIP & Stormwater System Plan:** Ongoing

B. **Calistoga Setback Levee Updates:**

- **LAMP Process – Ongoing –** The model was provided and in review with Parametrix. FEMA also identified freeboard in the Ford levee which has a huge impact on the City's flood maps. The City and County may partner together to have those low areas brought up to the correct elevation. The City's only responsibility would be to help fund the project. The City has \$100K set aside for this potential project. The County would be responsible for the work. Scott did state that reducing the storm budget by \$100K may have an impact on the budget and advises evaluating the CIP to make this work in order to accomplish favorable flood maps.
- Ken and JC will meet with Pierce County at end of the month for transferring the levee back to the County.

C. **Village Green Outfall @ High Cedars Update:** City has a grant for 30% design. Parametrix is working on the design.

10. **Operations & Maintenance (Public Works Supervisor/Director)**

A. **Update on Goats for retention ponds –** After some research Laura found that there's no true cost benefit for renting goats for vegetation removal. Since projects are now on a regular schedule, ponds are staying maintained and not requiring as much employee time. This item will be removed from agenda.

NOTE: Resident Chris Hopfauf mentioned that the City's downtown parks are filled with pine cones and covering the trail. Even though park maintenance is contracted through a 3rd party and the contract is not expected to start until April, is it possible for City crew to clean these up?

Due to a minimal Parks Budget, City crew spend little time in the parks with exception to garbage clean up and restroom maintenance. At Mark Bethune's direction, Mark Barfield will schedule a couple guys to go in there and remove the pine cones.

11. Capital Facilities Update

- A. New Public Works Shop Update:** RFP is out to the two contractors selected through an RFQ. There will be an update at April's meeting and expected to have a 300% increase from proposals received a couple years ago.

12. Technologies

- A. ESRI ArcGIS Implementation:** Parametrix is working on mapping for GIS. Mark is recommending two phases, funds are already available for Parametrix to complete the mapping of GIS; 1) part of the work in 2018 and 2) completing the GIS in 2019.
- B. Asset/Management/Scheduling:** Mark Bethune provided an RFP for review at today's meeting. The RFP will go out to bid this week nationally.

13. Round Table

- No comments

14. Meeting Summary/Action Items / Set Next Agenda

- 1.B. – Develop an Application (Laura)
- 3.A. – To Study Session (Laura)
- 3.B. – Prepare options for April 4 meeting (Laura)

15. Meeting Adjourn:

CM Drennen motioned to adjourn the meeting at 12:30 pm.

ATTEST:

Secretary Laura Hinds

Councilmember Drennen
Councilmember Gehring