



CITY OF ORTING

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www.cityoforting.org

UTILITY RATES AND CHARGES ADJUSTMENT REQUEST

Delinquent Penalty Removal

Disconnection Administrative Fee Removal

Other _____

Account #: _____ Meter #: _____

Name: _____ Phone #: _____

Service Location: _____

Mailing Address (if different from service location) _____

This request is the first step in the protest to rates and charges as outlined in the Orting Municipal Code 9-1D-6(A). The City will waive one delinquent penalty on a 12 month rolling basis as a courtesy. The City does not remove the administrative disconnection fee unless the City has erred in applying the fee. If you qualify for the courtesy penalty removal, the adjustment will be reflected on your following bill, and no further response from the City will be sent. If the City denies your request for a delinquent penalty removal, we will send a follow up letter. The City will follow up with all other requests regardless of approval or denial.

Please provide a statement outlining the facts, nature and reason(s) for your protest, and a description of the City's acts or omissions that you believe led to the rate or charge being erroneously applied:

Signature

Date

FOR CITY USE ONLY

Adjustment: Denied Approved

Recommendation: _____

Adjustment Amount: _____ (Please attach adjustment worksheets)

Approved by: _____ Date: _____

Form revised 09/13/18 skl