



## Community & Government Affairs Committee (CGA) Summary, July 5<sup>th</sup>, 2018 Multipurpose Center, 3:00pm

Nicola McDonald, Councilmember  
Tod Gunther, Councilmember

Mark Bethune, City Administrator  
Jane Montgomery, City Clerk  
Beckie Meek, Parks & Rec. Director

1. The meeting was called to order at 3:01pm

### 2. Public Comment

None.

### 3. Priority Agenda Items to discuss:

#### A. Parks Report

Beckie Meek, Parks and Recreation Director, shared that after the last City Council study session she reached out to 8 companies on State Bid for playground equipment. Out of the eight companies, five responded. Play & Park (Buy one Get one Free) was not recommended (too expensive). The remainder of the bids came back under \$50,000. The Parks Board recommended going with option #3 and utilizing wood fiber chips. Discussion followed. The list of bidders will be reviewed on July 11, 2018. The Park Board will discuss the bids again at their next meeting. On August 2<sup>nd</sup> they will make a report to the CGA Committee. If approved CGA would make a recommendation, forward that to the Council for the study session on August 15<sup>th</sup> and then on for a final vote of Council on August 29<sup>th</sup>.

Councilmember Gunther preferred a 4<sup>th</sup> option. He stated that if the tower slide is placed in the current proposed location it could risk the possibility of balls reaching that location when hit by those playing baseball in the adjacent field. He suggested some options: Install a fence, move the slide further in, install an orange nylon net at the end of the field, or remove 5-12 year old big toy and replace with the tower slide. He believes this would save \$40,000-\$50,000. Councilmember McDonald did not agree with option #4 and does not favor getting rid of the 5-12 year old big toy. Councilmember McDonald wants to ask City Engineer JC Hungerford to determine if there is a safety issue. Beckie Meek will check with JC Hungerford.

#### B. Communication Plan

##### *Website- RFP Status*

Mark Bethune, City Administrator shared that he had met with PCTV regarding videos. He found out that PCTV offers the City the opportunity to run some small videos as part of our current contract at no extra cost to the City. The City still has an additional \$5,000 in the Tourism fund that was awarded in an RFP to PCTV, to do a more detailed video of the City.

J Montgomery

Administrator Bethune then shared ballpark costs for a new website. Discussion followed.

### ***Newsletter***

Administrator Bethune shared the cost estimate for a glossy newsletter showing the example from the City of Sumner and showed the Committee two other options, one from the City of Edgewood and one from the City of Bonney Lake's Recreation Department. Beckie Meek will contact Bonney Lake for a cost estimate.

### **C. Economic Development - Strategic Plan**

Administrator Bethune shared information he received from the AWC Conference he had recently attended. The Committee went thru a sheet he provided which covered the following:

- Rural Job Creation
- Make your Town Idea Friendly
- Strategic Planning
- Status Quo to Status Go
- Rethinking Customer Experience.

Administrator Bethune also shared a document from Tehaleh's Phase 1 development agreement which related to codes for home based business. Administrator Bethune will continue working on the plan and will incorporate some of the AWC suggestions in to the City's plan.

### **D. Deputy Mayor Process**

This agenda item was not discussed. Councilmember Gunther will provide the City Clerk his proposals by noon on July 12<sup>th</sup> so it can be considered at the Council study session on the 18<sup>th</sup> of July.

### **E. Homeless Policy**

Moved to next month's meeting. Councilmember Gunther will email his new version to the City Clerk before the next meeting.

### **F. Term Limits for Councilmembers**

More research needs to be completed on this topic. Specifically how appointments fit in to the equation and how many terms they want to propose.

### **G. Code of Conduct**

Remove for now to a future date.

### **H. Background Checks for Appointed Officials/ Boards and Commissions**

Councilmember Kelly would like the CGA to explore the possibility of requiring checks on those in appointed positions who serve on Boards, Commissions and who fill appointments to City Council seats. The Committee would like to find out what Councilmembers sign when they sign up to run for office. The City Clerk will check

with the City Attorney and with the elections department and share that at the next meeting.

**I. Volunteer Policy**

Time did not allow to thoroughly review this agenda item. Bring back to the next meeting.

**4. Meeting Summary**

the meeting summary of June 7<sup>th</sup>, 2018 was approved.

**5. Adjournment**

The Meeting adjourned at 4:41pm.