



CGA Committee Summary
City Hall Conference Room - 9 a.m.
February 2nd, 2018

Scott Drennen, Chair/Councilmember
Nicola McDonald, Co-Chair

Mark Bethune, City Administrator
Jane Montgomery, City Clerk

Chair Drennen called the meeting to order at 9:08am. This is the last meeting of the old Committee structure. Chair briefed on accomplishments of the past year:

- Grant Policy
- Sponsorship Policy
- Records Policy
- Purchasing Policy
- Social Media
- Code of Ethics

1. Meeting Summary's

Summary of December 1st, 2017 Meeting.

Summary of January 5th, 2018 Meeting.

Summary's approved.

2. Public Questions/Comments

None.

3. Priority Agenda Items to discuss:

1. Parks

Discussion took place on the current composition and rules for the Park Board. An Ordinance will be drafted to change the current structure. The proposed ordinance will remove Councilmembers from the Parks Board. The Board will be composed of 5 volunteers instead of the current three. The Board will report each month to CGA and provide a summary to CGA of

their last meeting. A representative of the Parks Board will be present at each meeting. Discussion also took place regarding having a student participate as a volunteer on the Board and depending on how it works out there may be a proposal a year from now recommending that a student be a member of the Board.

There was also discussion about the condition of the City Parks and what process is in place to keep up on maintenance and any observable hazards.

2. Veterans Hope Center

Administrator Bethune is working with the Attorney and a report will be provided to the City Council at their next meeting.

3. Committee Guidelines/Order of Business

This is a work in progress and will be addressed at the next meeting. The new Committee time will be 3-5pm on the first Thursday of each month.

4. Order of Business

Parks will be put as the first agenda item of the Committee.

5. Code of Conduct- Review

Councilmember McDonald and Gunther will work on this together and provide a finished copy at the next Council meeting.

Adjournment at 11:02am

Next meeting: To be determined