



CGA Committee Minutes
MPC Conference Room – 10:00am October 10, 2019

Nicola McDonald, Councilmember, Chair,
Michelle Gehring, Councilmember, Vice-Chair
Jane Montgomery, City Clerk- Staff Support
Mark Bethune, City Administrator

1. Call to Order

Councilmember McDonald called the meeting to order at 10:00am.

Councilmembers Present: Councilmember's McDonald and Gehring

Staff: Mark Bethune, Scott Larson, Beckie Meek, Jane Montgomery

2. Meeting Minutes of September 5th, 2019

The Meeting Minutes of September 5th were approved.

3. Parks Report

Beckie Meeks discussed the following:

- Parks Board is pushing to get the fountain completed, the goal is to be completed by the next Daffodil Parade;
- Eagle Scouts got benches in at Calistoga Park;
- Jason Linkem received feedback from kids that they want to improve the skate park.

4. Priority Agenda Items to discuss:

A. Budget Discussion

Scott Larson briefed and discussion ensued on the following:

- The CERB Grant may be dropped, (Administrator Bethune will research this further)
- The Mayor's goal is to present a balanced budget;
- The Mayor committed 1% of general fund revenue or \$35,000 to community grants;
- There were \$59,500 of grant requests from the community;
- The parks fund, after considering regular operating expenses and minimum fund balances has about \$25,000 left over to spend. Options include Calistoga Park Phase II, requests from the parks board including picnic tables and requests from the public works department for equipment that the Parks Fund will use including a knuckle boom and chipper. Alternatively, the council could eliminate or postpone the Gratzner Field construction that the city has received a \$200,000 grant from the state to complete. This would free up an additional \$400,000. The list of the options was presented and discussed:

- Picnic Tables/Benches - \$5,000
- Chipper – \$7,800
- Knuckle Boom -\$4,200
- City Shop Outfitting -\$3,750
- Calistoga Tall Tower Slide- \$93,500
- Calistoga Zip Line - \$25,000

Councilmember McDonald asked what the Park Board determined were their priorities, and was told the priorities were as follows:

1. Gratzner Ballfield
2. Calistoga Phase II
3. Boom Truck

APPROVED 11.7.19

Treasurer Larson briefed that he is in the process of reviewing utility rates and as part of that, the snowbird rates. He advised that the Public Works Committee is generally not in favor of them. Discussion followed on the possibility of a system based on water rates or installing a lawn watering meter.

Treasurer Larson briefed that Union Negotiations are ongoing. He will bring a report back to Council and also brief at the upcoming budget workshop.

B. Cemetery BLA

Administrator Bethune briefed on the pros and cons of paying to have a BLA service performed. He stated he was leaning more towards putting the property up for sale with no BLA or buffer. He was considering logging the property.

Action Bring a report back to Committee.

C. RFP Liability Insurance

Administrator Bethune briefed that he had advertised an RFP for City Insurer, and will bring the results back to the next committee meeting.

Action: Bring back to Committee

D. RFP Fiber Optics

The City went out for RFP for qualified firms for performing fiber optic network infrastructure installation services on August 14th, 2019. The City would like the vendor to install a single fiber optic cable and connection terminating in the building equipment closet in the New City Hall Building located at 102 Bridge St. W. Responses were evaluated and staff is recommending Century Link as the vendor to perform the required services. CGA committee to move forward with the award to Century Link,

Action: Move to the next study session with a recommendation to award the RFP to Century Link.

E. Server Replacement

Treasurer Larson briefed on the need to replace the City Server. The City acquired its current server over six years ago and it is now at the end of its life. The new server will be sufficient to meet the city's needs when we are co-located with police and court in the New City Hall. He recommended that the City purchase the server outright. Councilmember McDonald asked Treasurer Larson to negotiate the server installation fee.

Action: Move forward to the next SS.

F. Term Limits.

Councilmember McDonald briefed on proposed term limits. She would like to see the limit of 2 terms and an additional 2 years for both Council and the Mayor. The additional two years would allow time for an appointment.

Action: Contact City Attorney to create a draft ordinance and bring back to the next meeting.

G. Council Committee Goals.

Goals have been completed. Remove from further agendas.

5. Citizen Input- None

6. Adjournment- The meeting was adjourned at 11:26am.