|  |  |  |
| --- | --- | --- |
| **Nicola McDonald, Councilmember, Chair** |  |  |
| **Michelle Gehring, Councilmember, Vice-Chair** |  |  |
| **Jane Montgomery, City Clerk- Staff Support**  **Mark Bethune, City Administrator** |  |  |

|  |
| --- |
| Orting logo.bmp  **CGA Committee Minutes  *MPC Conference Room – 10:00am, April 11th, 2019*** |

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

1. **Call to Order**

Chair McDonald called the meeting to order at 10:07 am.

1. **Councilmembers Present:** Chair Nicola McDonald, and Vice Chair, Michelle Gehring.

**Staff Present:** Mark Bethune, City Administrator, and Jane Montgomery, City Clerk.

1. **Meeting Summary of March 7th, 2019**

The Meeting Summary of March 7th, 2019 was approved.

1. **Priority Agenda Items to discuss:**
2. **Website Vendor Recommendation**The Committee reviewed the recommendation by Staff to approve a contract with Granicus to be the winner of the RFP for website design.   
   **Action:** Move forward to the study session.

1. **Sign Code**

Mark Bethune briefed. This had come from Planning Commission to Council with a recommendation to approve. Council wanted to make some changes so it was sent back to CGA to review. The Committee went through the exhibit page by page and made amendments to the Sign Code document. This does not need to go back to the Planning Commission.

**Action:** Move forward to study session.

1. **Modifications to Grant Policy**

The proposal to use a graduated % for grant applicants was discussed. A four year progression was looked at and it was decided to change it to a 5 year progression with no percentage requirement the first year and on the 2nd year the % would start at 20% of the applicant’s budget. There was also discussion about the senior center possibly getting an exemption. Administrator Bethune will research is this is possible. It was also determined that this would only apply to awards greater than $2,500. Chair McDonald also wants to know how much each grant applicant received in 2019. **Action:** Bring back to the next meeting.

1. **Surplus of Real Property**This was moved to the next meeting as the answer on whether the City can sell the property is still being researched. **Action:** Bring back to the next meeting.

1. **Deputy Mayor Process**Chair McDonald reviewed the proposal by the Mayor. There were questions about why this had come back to Committee as it had been decided in 2018 that the process would be left as it was by the Council at a study session. The Committee asked to see the Council Rules for placement of items on Committee agendas.   
   **Action:** Bring back to the next meeting. Provide Committee with Council Rules.
2. **Council Committee Goals**The Committee goals were explained by Administrator Bethune. One of the goals was for CGA Committee to lead the way with a fireworks advisory vote on the next election ballot. Chair McDonald would like the Fireworks item to go back to the study session to see if there is consensus to move this forward. The goals will be sent to the Chair and Vice Chair for further review prior to the next meeting. Action: Bring back to the next meeting of the CGA.
3. **Citizen Input**No citizen input.
4. **Adjournment** Chair McDonald adjourned the meeting at 12:06 pm.