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| **Nicola McDonald, Councilmember, Chair** |  |  |
| **Michelle Gehring, Councilmember, Vice-Chair** |  |  |
| **Jane Montgomery, City Clerk- Staff Support** |  |  |

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| Orting logo.bmp  **CGA Committee Meeting Minutes  *MPC Conference Room – 10:00am, March 7th, 2019*** |

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1. **Call to Order**Vice Chair Gehring called the meeting to order at 10:00am.
2. **Councilmembers Present:** Vice Chair, Michelle Gehring.  
   **Absent:** Chair Nicola McDonald

**Staff Present:** Mark Bethune, City Administrator, Scott Larson, Treasurer, Beckie Meek, Parks and Recreation Director, Jane Montgomery, City Clerk. Margaret O’Harra-Buttz, Jason Linkem, Parks Advisory Board Member, Mayor Penner, and Spencer Knight, Student.

1. **Parks Report**Jason Linkem briefed on the last meeting of the Parks Board. He handed out a Parks Advisory Board City Parks Priority List Plan. The Committee reviewed the plan. They also discussed the following:

* Calistoga Build- is scheduled for June 1st
* Gratzer Park Build coming up soon and hope to go out to bid by June 30th or will lose funding.
* A citizen request to consider a park being required at the Engfer/Gratzer property when it is developed.
* Boy Scouts have request to do a project in a City Park
* Table for Chess Playing in the Park
* Pickle Ball Court  
   **Action:** Move priority list forward to the Study session on March 20th, 2019. **4. Meeting Minutes of February 7th, 2019.** Minutes were approved.

1. **Priority Agenda Items to discuss:**
2. Sign Code  
   Margaret discussed the sign code ordinance and answered questions regarding temporary signs, and sandwich boards topics included:

* Signage on SR162
* Enforcement of Temporary signage
* Permanent signage
* Political Signage

**Action:** Staff will review the proposed sign ordinance as well as the Vice Chair. Vice Chair will work with the Chair and Margaret to come up with some modifications. Bring back to the next meeting.

1. Sponsorship Request- Orting Valley Farmers Market  
   The Committee reviewed the application filed by the Orting Valley Farmers Market for Tier I sponsorship. They wanted the Market to fill out a Temporary sign permit prior to the next study session. **Action:** Found application to be complete and moved it to the next study session on March 20th.  
     
   **C.** Sponsorship Request- Daffodil Festival Day- This was added to the agenda. The committee reviewed the application and found it to be complete for Tier II sponsorship. Action: Move to the study session on March 20th.

1. Modifications to Grant Policy   
   **Action**: Move to the next meeting.

1. Port of Tacoma- Grant- Local Economic Development Inv. Fund.  
   Mark Bethune briefed on an opportunity to apply for a Port of Tacoma Grant which could be used to promote tourism. Vice Chair Gehring gave a head nod for Mark to apply for the grant. The applications are due by March 29th.
2. Citizen Comments  
   Vice Chair Gehring removed this item from further discussion because nothing had been submitted by the Councilmember who asked to put it on the agenda.

1. Block party ban during 4th of July- Possible Open Space areas.  
   No further discussion was will be necessary as City Staff will not be issuing road closure permits for 4th of July block parties.

1. Website RFP- Short List  
   The Committee was provided the short list for website design services. The top three vendors will provide web conferencing. The City Clerk will inform the Chair and Vice Chair of the dates so they may participate in the process. Once a vendor is chosen the recommendations will be brought in the form of a contract to the City Council for approval.

1. Legal Services RFP- Short List

The Committee was provided the short list for legal services. The top three firms will be interviewed. The City Clerk will inform the Chair and Vice Chair of the dates so they may participate in the process. Once a firm is chosen the recommendations will be brought in the form of a contract to the City Council for approval.

1. Council Committee Goals  
   Moved to the next meeting for discussion.

1. **Citizen Input**None provided.
2. **Adjournment**  The Meeting adjourned at 11:18am.