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| Nicola McDonald, Councilmember, Chair |  | Jane Montgomery, City Clerk, Staff Support to Committee. |
| Michelle Gehring, Councilmember- Vice-Chair |  |  |
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| Orting logo.bmp  **CGA Committee Summary  *MPC Conference Room – 10:00am, February 7th, 2019*** |

1. **Call to Order**

Chair McDonald called the meeting to order at 10:01am.  
**Councilmembers Present:** Chair Nicola McDonald, Vice Chair, Michelle Gehring.

**Staff Present:** Mark Bethune, City Administrator, Scott Larson, Treasurer, Beckie Meek, Parks and Recreation Director, Jane Montgomery, City Clerk.

1. **Parks Report**   
   Beckie Meek briefed on the last meeting of the Parks Board which was on February 6th, 2019. The Board has been busy analyzing each of the City’s Parks. They are prioritizing Maintenance issues. The Committee discussed upcoming work to the City fountain, the North Park, and the Calistoga Build which is on June 1st, 2019. Administrator Bethune would like to ensure that the work on the fountain is put out for bids.
2. **Meeting Summary of January 3rd, 2019** The summary was approved.
3. **Priority Agenda Items to discuss:**
4. **Modifications to Grant Policy**

The Council had sent the proposed modifications to the grant policy back to Committee, specifically whether or not there might be alternate solutions to requiring compiled statements. The possibility of granting funds at a graduated percentage for each year was discussed, and possibly a floor for the percentage granted to each requestor. Staff asked that the Committee if they would send the modifications back to Council which were strictly administrative and housekeeping in nature and continue to work on the other issues at the next meeting.

**Action:** Move the housekeeping and administrative changes forward to the next study session.   
Place modifications to the Grant Policy back on the next Committee Agenda.

1. **Term Limits for Councilmembers/Mayor**

Chair McDonald stated that they were not ready to discuss this issue. There was some discussion on the possibility of dividing the City into Districts which had been brought up at a study session by Councilmember Drennen. There is pending legislation per Treasurer Larson; that may affect whether or not the Council would want to explore this possibility. **Action**: Chair McDonald asked to place Term limits on the next agenda after checking back with her just prior to posting the agenda.

1. **Homeless/Compassion Policy**    
   Chair McDonald stated that this agenda item was not ready for discussion. **Action:** place it on the next agenda after checking back with the Chair just prior to posting the agenda.
2. **Spreading of Ashes on City Property**Staff had looked into this based on a request from a citizen to spread their ashes at the Main City Park. Staff did some research and it was determined that the City provides space at the City Cemetery for ashes which is spelled out in past Cemetery Resolutions. Staff position is that a separate policy is not needed to address this issue. Staff would not approve an official request to spread ashes at the City Park if it were to be made. Council Committee was in agreement. **Action**: Remove from further discussion.

1. **Website RFP Schedule**The Committee was briefed on Dates and timelines for the RFP for Website design. The short list will be brought to the next Committee meeting. Both Chair McDonald and Vice Chair Gehring were asked to view the video conferences for the short list vendors. These are planned to be scheduled on March 12th.

1. **Legal Services RFP Schedule**The Committee was briefed on Dates and timelines for the RFP for Legal Services. The short list will be brought to the next Committee meeting. Interviews of the top firms will take place during the week of March 12th.
2. **Council Goals**The Committee began discussions about committee goals. Treasurer Larson reminded them that most of the goals have already been budgeted for 2019. Chair McDonald would like to review Legislative Priorities and Committees Scope of Authority. **Action:** Clerk Montgomery will send the Chair and Vice Chair the legislative priorities and Scope of the CGA Committee. Place on the agenda for the next meeting.
3. **Ordinance No. 2019-1042 Amending the Definition of Nuisance**

Treasurer Larson asked to add a discussion regarding a proposed Ordinance to amend the definition of Nuisance. The proposed ordinance would update the City’s definition of nuisance to include violations of all code provisions, opening up the code enforcement penalties section for all violations not explicitly enumerated in OMC 5-1-3. Currently, there are parts of the code that if violated, do not provide the City with a way to induce compliance (carrot and stick). Action: Move forward to Study Session.

1. **Citizen Input**No Citizen input.
2. **Adjournment**The Meeting was adjourned at 11:09am.