

**Councilmembers**

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



**Orting City Council**  
**Special Business Meeting Agenda**  
**Orting Multi-Purpose Center**  
**202 Washington Ave. S, Orting, WA**  
**December 11<sup>th</sup>, 2018**  
**7 p.m.**

**Mayor Joshua Penner, Chair**

1. **CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**  
**REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**
2. **PUBLIC COMMENTS.**
3. **EMPLOYEE RECOGNITION.**  
**Police-Detective Cassatt, Public Works- Mark Barfield, Administration- Tim Lincoln**
  - *Mayor Penner*

4. **PROCLAMATION.**  
**A. Wreaths Across America**
  - *Mayor Penner*

*(Requests for Consent Agenda Items to Be Pulled For Discussion.)*

5. **CONSENT AGENDA.**  
**A. Regular Meeting Minutes of November 28<sup>th</sup>, 2018.**  
**B. Payroll and Claims Warrants.**

**Motion: Move to approve Consent Agenda as prepared.**

*(Consent Agenda Items Pulled For Discussion.)*

6. **COMMISSION REPORTS.**
  - Planning Commission

7. **NEW BUSINESS.**  
**A. AB18-114- Ordinance No. 2018-1038, Amending the 2018 Fiscal Budget.**
  - *Scott Larson*

**Motion: To Adopt Ordinance No. 2018-1038, Amending Ordinance No. 2017-1016, Adopting The City Of Orting 2018 Budget; And Ordinance No. 2018-1030 Amending The 2018 Budget Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; and Adopting Various Transfers.**

- B. AB18-115-Council Confirmation of Mayor's Appointments to the Planning Commissioners.**
  - *Mayor Penner*

**Motion: To confirm the Mayor's appointments to the Planning Commission, Karen Wilson, Tyler Daniels, and Anthony Belot.**

**C. AB18-116- Resolution No 2018-28, A Resolution Of The City Of Orting, Washington, Declaring An Emergency In Response To Leak In Well 1; Authorizing Mayor To Contract Pursuant To RCW 39.04.280.**

- *Charlotte Archer/JC Hungerford*

**D. Discussion- Planning, Engfer/Gratzer Development.**

- *Mark Bethune*

**E. Cancelling the December 19<sup>TH</sup>, 2018 Study Session and the December 26<sup>th</sup>, 2018, Regular Council Meeting.**

- *Mayor Penner*

**Motion: To cancel the December 19<sup>th</sup>, 2018 Study Session and the December 26<sup>th</sup>, 2018 regular Council Meeting.**

**8. EXECUTIVE SESSION/CLOSED SESSION**

**9. ADJOURNMENT**

**Motion: Move to Adjourn**



## **CERTIFICATE OF APPRECIATION**

**THE MAYOR AND THE CHIEF OF POLICE OF THE CITY OF ORTING WISH TO RECOGNIZE**

***MIKE CASSATT***

The Following Statements were made by Chief Gard

*The Orting Police Department participates in several community relations events throughout the year, to include Summerfest, Pumpkin fest, the Christmas Giving Tree, and Shop with a Cop. To achieve ultimate success in each of these special events requires that a person demonstrate care and compassion, commitment, planning, attention to detail, and hard work. Detective Cassatt has demonstrated success in each of these areas. Detective Cassatt created each of these Community Policing participatory programs on his own initiative. He relentlessly seeks out creative ways to improve each program year-after-year. The success, immense attention and positive feedback that each of these Community Policing programs steadily gains is a credit to the selfless work of Detective Mike Cassatt, and his ability to build and coordinate external partnerships with residents, visitors and local businesses.*

*Although it has been awe-inspiring to watch Detective Cassatt plan and organize OPD's involvement in each of Orting's festivals throughout the year, it's even more impressive that Detective Cassatt is able to seamlessly pull all the necessary components together while simultaneously maintaining a keen focus on his demanding caseload.*

Thank You Detective Cassatt for Your Dedication to Making Orting A Great Place To  
Live, Work, Play, & Do Business!

AWARDED AT THE MANAGEMENT MEETING ON THE 23RD DAY OF OCTOBER, 2018  
HONORED AT THE CITY COUNCIL MEETING ON THE 11<sup>TH</sup> OF DECEMBER, 2018

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Joshua Penner, Mayor

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Chris Gard, Chief of Police



## **CERTIFICATE OF APPRECIATION**

**THE MAYOR AND THE PUBLIC WORKS DIRECTOR OF THE CITY OF ORTING WISH TO RECOGNIZE**

### ***MARK BARFIELD***

**THE FOLLOWING STATEMENTS WERE MADE BY GREG REED**

*It Is My Honor And Pleasure To Recognize Mark Barfield. Mark Has Been With The City For Almost Four Years, And Has Brought Continuity To The Work Group. When Mark Came On Board He Implemented A Work Order Process That Has Helped Us Track Our Work. As A Result, We Have Become More Proactive. One Of the Things I Really Appreciate about Mark Is His Attitude; He Always Strives to Be Upbeat and Positive and its Contagious – When He Smiles You Can't Help But Smile Back.*

*Mark is one of the Most Dedicated Peers I've Had the Opportunity to Work With. Mark Always Assumes Positive Intent, It's Cool to See Him Put Positive Spins on Things. If Someone Makes A Mistake Mark Uses It As A Learning Opportunity. His Philosophy Is; You Learn From Mistakes And More Than Likely The Mistake Will Not Be Made Again. Its Clear Mark Takes Pride In His Work And The Community In Which He Works And Lives. Mark Is A Team Player And Always Goes The Extra Mile. He's Even Came in on His Own Time during the Weekend and laid out the Work Schedule to Be Accomplished for the following week.*

*Mark Is Very Good At Sharing His Knowledge And His Experiences With Others, He Gets It; "Knowledge Is Power Only When Shared." I Came On Board In May And It Was Such A Pleasure To Come Into A New Job And Have Someone Like Mark To Help Me Through All The Processes, And Get Me Up To Speed. Mark Has Very Good Communication Skills and Is Always Respectful To Others. I Depend On Mark to Give Me His Honest Opinion, Which He Always Does, and for that I'm Grateful.*

**THANK YOU MARK FOR YOUR DEDICATION TO MAKING ORTING A GREAT PLACE TO  
LIVE, WORK, PLAY, & DO BUSINESS!**

**AWARDED AT THE MANAGEMENT MEETING ON THE 27<sup>TH</sup> DAY OF NOVEMBER, 2018  
HONORED AT THE CITY COUNCIL MEETING ON THE 11<sup>TH</sup> OF DECEMBER, 2018**

\_\_\_\_\_  
Joshua Penner, Mayor

\_\_\_\_\_  
Greg Reed, Public Works Director



## **CERTIFICATE OF APPRECIATION**

**THE MAYOR AND THE TREASURER OF THE CITY OF ORTING WISH TO RECOGNIZE**

### ***TIM LINCOLN***

**THE FOLLOWING STATEMENTS WERE MADE BY SCOTT LARSON**

*Tim Started With The City This Past March As A Building Inspector After Working For The Town Of Eatonville. During The Past Several Years, Tim Also Acted As Our Contracted Building Official, Filling In When Ken Was On Vacation, And While Ken Was Out After His Stroke. When We Told Ken That Tim Had Applied For The Building Inspector Position Earlier This Year, His Face Lit Up And He Said "No Way, You Are Joking With Me Right?!" Ken Instantly Believed That Tim Would Be The Perfect Person For Our Building Inspector Job – And He Was.*

*In June, Tim Was Promoted To Acting Building Official upon Ken's Tragic Passing. Since Then, Tim Has Jumped Into His New Position Head First, Taking Full Ownership Of The Building Department And Its Processes. Tim Is Now Singlehandedly Running The Building Department And Is Always Discussing Ways To Be More Efficient And Effective – Including Updating Our Building Code.*

*Tim Has Always Been Available To Help Staff With Permitting Questions That Customers Have, And If He Doesn't Know The Answer He Always Gets Back To You Quickly With One. Tim Has Also Integrated Well With The Public Works Staff Since His Department Was Reorganized Under Public Works In June. This Has Been Valuable For Both The Building And Public Works Departments, As Working Closely Together Has Created Successful Synergies. The Building Inspector Now Has The Public Works Staff Keeping Their Ears To The Ground And Reporting Back Any Issues That They Are Seeing, And Vice Versa.*

**Thank You Tim for Your Dedication to Making Orting A Great Place To  
Live, Work, Play, & Do Business!**

**AWARDED AT THE MANAGEMENT MEETING ON THE 27<sup>TH</sup> DAY OF NOVEMBER, 2018  
HONORED AT THE CITY COUNCIL MEETING ON THE 11<sup>TH</sup> OF DECEMBER, 2018**

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Joshua Penner, Mayor

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Scott Larson, Treasurer



City of

**ORTING WASHINGTON**

Small Town,  
Big View

## **PROCLAMATION**

### **WREATHS ACROSS AMERICA DAYS**

**WHEREAS**, Wreaths Across America, a non-profit organization, began in 2006 as an extension of the Arlington National Cemetery Wreath Project, which was started in 1992 when wreaths donated by the Worcester Wreath Company were placed on the headstones of our Nation's fallen heroes during the holidays; and

**WHEREAS**, the Restore America Club is partnering with Wreaths Across America with a mission to REMEMBER the fallen, HONOR those who serve and TEACH our children the value of freedom; and

**WHEREAS**, family members, friends and volunteers will help adorn the gravesites at the Camp Lewis Cemetery at Joint Base Lewis-McCord and at the Veterans Cemetery in the City of Orting, in a stirring tribute to the courage and sacrifice of those who have guarded and preserved our nation's freedom throughout history.

**NOW, THEREFORE**, I, Joshua Penner, Mayor of Orting, Washington, do hereby proclaim December 13, 14, and 15, 2018, as

**WREATHS ACROSS AMERICA DAYS**, in Orting, Washington.

Given Under My Hand and the Great Seal of the Office of the Mayor in the City of Orting, Washington on the 11th day of December, 2018.

**Dated this 11<sup>th</sup> day of December, 2018**

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**Joshua Penner, Mayor**

## Councilmembers

### **Position No.**

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



## Orting City Council

Regular Business Meeting Minutes  
Orting Multi-Purpose Center  
202 Washington Ave. S,  
Orting, WA  
November 28, 2018  
7 p.m.

### **Mayor Joshua Penner, Chair**

#### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Mayor Penner called the meeting to order at 7:00pm. Councilmember McDonald led the pledge of allegiance.

**Councilmembers Present:** Deputy Mayor Dave Harman, Councilmembers Tod Gunther, John Kelly, Scott Drennen, Greg Hogan, Nicola McDonald, and Michelle Gehring.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

#### **REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

No requests.

#### **2. PUBLIC COMMENTS**

##### **Susan Rigley**

Ms. Rigley reported on recent and upcoming events at the Library.

#### **3. HEARING**

**A. AB18-92- Adopting the 2019 Budget- Ordinance No. 2018-1037, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2019; Adopting the City of Orting 2019 Budget; Adopting The Job Classification And Pay Range For Employees.**

Mayor Penner opened the hearing at 7:03pm, he announced the title and read the rules for audience comments. Treasurer Larson gave a staff report. There was a budget hearing and a review of the draft budget ordinance at the November 14<sup>th</sup> meeting of the City Council. The ordinance presented incorporated the changes that the City Council reviewed at the study session on the 14<sup>th</sup> of November.

#### **Public Comments**

No Public Comments were made

#### **Council Comments or Questions**

##### **Councilmember Gunther**

Councilmember Gunther expressed disappointment that the reserve funds for Calistoga Park Phase II were removed due to shortfall from funds that may have been available in relation to passage of other local Levy's. He would still like to find a way to have a reserve fund. He was pleased that the Council had many opportunities to provide feedback on the budget. His main concern is that the money will not be available next year for Calistoga Park. He also complimented the Mayor for his vision.

##### **Deputy Mayor Harman**

Deputy Mayor Harman commended staff and Council for a job well done on the budget. He feels they met citizen needs, balanced the budget and still have a small surplus. He stated Phase II of Calistoga Park will be addressed in the 2020 budget next year.

### **Councilmember McDonald**

Councilmember McDonald echoed Deputy Mayor Harman's words and also stated that she did not want the impression to be that the Council hasn't taken care of the kids in the Community. She reminded them of the appropriations to fund Gratz Park for six hundred thousand dollars, the build at Calistoga Park Phase I, and the build of White hawk Park. She feels Phase II of Calistoga will be in the budget next year.

### **Councilmember Hogan**

Councilmember Hogan praised staff for a job well done.

Treasurer Larson thanked the staff for their input and work on the budget.

Mayor Penner closed the hearing at 7:15pm.

*Councilmember Gehring made a motion to Adopt Ordinance No. 2018-1037, An Ordinance of the City Of Orting, Washington, Relating to the Annual Budget for Fiscal Year 2019; Adopting the City of Orting 2019 Budget; Adopting The Job Classification And Pay Range For Employees. Second by Deputy Mayor Harman. Motion passed (7-0)*

### **B. AB18-109-Resolution No. 2018-20- Relating To General Facility Charges and Setting Charges for 2019.**

Mayor Penner opened the hearing at 7:16pm and announced the title of the hearing. Treasurer Larson briefed. The City levies general facilities connection ("GFC") charges on all property owners who seek to connect to, or increase the demand on, the City's utilities system. By this Resolution, the City Council will be setting the GFC charges for 2019. The rate increase over the 2018 rate proposed is 7.1%, and was calculated using the June 2017 to June 2018 Seattle Construction Cost Index as published by Engineering News-Record.

### **Public Comments**

No public comments were made.

### **Council Comments or Questions.**

Deputy Mayor Harman recused himself from voting on this agenda item because he has an interest in a subdivision in the City.

Mayor Penner closed the hearing at 7:24pm.

*Councilmember Hogan made a motion to approve Resolution No. 2018-20, Relating To General Facility Charges and Setting Charges for 2019. Second by Councilmember Gehring.*

This was a Roll call vote: CM Gunther-No, CM Kelly-No, CM Gehring-Yes, CM McDonald- No, CM Hogan-Yes, CM Drennen-Yes. 3 to 3 tie, broken by the Mayor- Yes.

*Motion tied (3-3) Mayor Penner broke the tie making it (4-3) Motion passed.*

**Any Requests for items to be pulled from consent?** None made.

## **4. CONSENT AGENDA**

**A.** Special Meeting Minutes of November 14<sup>th</sup>, 2018.

**B.** Special Study Session Meeting Minutes of November 14<sup>th</sup>, 2018

**C.** Payroll and Claims Warrants.

**D. AB18-107-** To Approve the Utility Billing Policy as presented.

**E. AB18-110-**To approve 2019 Grants by Resolution No's 2018-21, 22, 23, 24, 25, 26, and 27, to Grant applicants as prepared, for a total of \$43,000.



1. **Chamber of Commerce/Orting Community Float-Resolution No. 2018-21**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds For Orting Chamber Of Commerce In The Amount Of **\$2,500**.
2. **Farmers Market-Resolution No. 2018-22**, A Resolution of the City of Orting, Washington, Declaring a Public Purpose and Authorizing City Grant of Funds to the Orting Valley Farmer's Market in the Amount Of **\$3,500**.
3. **Food Bank-Resolution No. 2018-23**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant To Orting Food Bank In The Amount Of **\$3,500**.
4. **Orting Historical Society-Resolution No. 2018-24**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant To Orting Historical Society In The Amount Of **\$500**.
5. **Opportunity Center, DBA The Haven-Resolution No. 2018-25**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds For Opportunity Center Of Orting In The Amount Of **\$10,000**.
6. **Orting Senior Center-Resolution No. 2018-26**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant For Orting Senior Center Organization In The Amount Of **\$13,000**.
7. **Orting Valley Recovery Café -Resolution No. 2018-27**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing City Grant Funds To Orting Valley, Recovery Café In The Amount Of **\$10,000**.

*Councilmember McDonald made a motion to approve Consent Agenda as prepared. Second by Councilmember Gunther. Motion passed (7-0)*

## 5. OLD BUSINESS

### A. AB18-103-Council Committee Assignments.

Deputy Mayor Harman briefed on the proposed committee assignments for Councilmembers.

*Councilmember McDonald made a motion to approve the Committee assignments as recommended, CGA – CM McDonald, Chair, CM Gehring, Vice-Chair, PW- CM Drennen, Chair, and CM Gunther, Vice-Chair, PS-CM Kelly, Chair, and Position #4, Vice –Chair. Second by Councilmember Gehring. Motion passed (7-0)*

## 6. NEW BUSINESS

### A. AB18-118-Property Management Selection.

Mark Bethune briefed on the selection of a property management company for 703 Kansas Street SW. He provided the scoring sheet to Council of the three companies that responded. Staff recommended Main Street.

*Councilmember McDonald made a motion to Authorize the Mayor to enter into a contract with Main Street for Property Management Services for City Property Located at 703 Kansas Street SW, Orting, WA. Second by Councilmember Hogan. Motion passed (7-0)*

### B. Discussion/Process –Recruitment for Council Position #4.

City Attorney briefed on the process to select a new Councilmember.

Deputy Mayor Harman submitted his resignation on November 21, 2018, to be effective December 13<sup>th</sup>, 2018.

Filling Council Vacancies and Selecting Deputy Mayor

#### 8.1 Notice of Vacancy:

If a Council vacancy occurs, the Deputy Mayor will take the lead with the assistance of two councilmembers and guide the Council through the procedures as outlined in RCW 42.12.070. In order to fill the vacancy with the most qualified person available, until an election is held, the Council will widely distribute and publish a notice of the vacancy, procedure, deadline for applying for the position and the date of the interview.

Deputy Mayor Harman read his letter of resignation to the City Council. It is effective December 13, 2018.

***Councilmember Drennen made a motion to accept the resignation of Deputy Mayor Harman. Second by Councilmember McDonald. Motion passed (6-0).***

***Councilmember McDonald made a motion to authorize the City Clerk to begin the recruitment Process for a new Councilmember, and that the Clerk will submit the previous questions to Council and Council will review the questions and send any they want back to the Clerk, and at the interviews the Deputy Mayor will read the questions to each applicant. Second by Councilmember Gehring. Motion passed (7-0)***

Per the City Attorney to avoid any open meetings violations all possible questions will be brought to the meeting on December 12<sup>th</sup>, along with those submitted by Council. They will be passed out at that meeting and reviewed. Councilmembers will provide the clerk alternate questions by November 4<sup>th</sup>.

## **7. EXECUTIVE SESSION**

The Clerk announced the following:

There will be an Executive session per RCW 42.30.110 (i) (1), regarding Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party. They expect to be out for 10 minutes, and action may occur upon return to open session.

Following the Executive session there will be a closed session per RCW 42.30.140 (4), regarding collective bargaining, they expect to be out for 10 minutes, and no action is anticipated after returning to open session.

Mayor Penner recessed the meeting for a 5 minute break at 7:55pm.

Mayor Penner recessed to Executive session for 10 minutes at 8:00pm.

8:10pm Extended for 5 minutes

8:15pm Extended for 5 minutes.

8:20pm Executive session over.

Mayor Penner called the meeting back to order at 8:20pm and no action was taken.

## **8. CLOSED SESSION.**

Mayor Penner recessed to closed session for 10 minutes at 8:24pm.

Mayor Penner called the meeting back to order at 8:34pm

## **9. ADJOURNMENT**

***Councilmember Hogan made a motion to Adjourn. Second by Councilmember McDonald. Motion passed (7-0).***

Mayor Penner adjourned the meeting at 8:34pm.

ATTEST:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

\_\_\_\_\_  
Joshua Penner, Mayor

CITY OF ORTING  
VOUCHER/WARRANT REGISTER  
FOR DECEMBER 12, 2018 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #46699 THRU #46761  
IN THE AMOUNT OF \$ 117,152.75

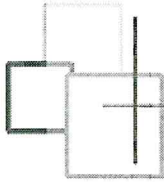
PAYROLL WARRANTS # 23435 THRU #23450  
IN THE AMOUNT OF \$166,676.65

ARE APPROVED FOR PAYMENT ON DECEMBER 12, 2018

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

CITY CLERK \_\_\_\_\_



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2018 - December 2018 - 1st Council

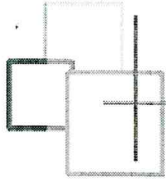
Fund Number	Description	Amount
001	Current Expense	\$70,492.67
101	City Streets	\$4,499.63
104	Cemetery	\$206.29
105	Parks Department	\$4,516.28
401	Water	\$19,097.95
408	Wastewater	\$15,247.56
410	Stormwater	\$2,563.22
412	Utility Land Acquisition	\$529.15
	<b>Count: 8</b>	<b>\$117,152.75</b>

# Register

Fiscal: 2018  
 Deposit Period: 2018 - December 2018  
 Check Period: 2018 - December 2018 - 1st Council

Number	Name	Print Date	Clearing Date	Amount
<b>Key Bank</b>				
<b>Check</b>				
46699	Red Barn Tree Farm	11/27/2018		\$136.57
46700	City of Orting	11/27/2018		\$25.00
46701	Wex Bank	11/27/2018		\$2,442.80
46702	Ford Motor Credit Company LLC	11/29/2018		\$5,962.06
46703	Ford Motor Credit Company LLC	12/3/2018		\$2,207.56
46704	Arrow Lumber	12/12/2018		\$1,110.64
46705	Axon Enterprise INC	12/12/2018		\$1,173.88
46706	Bhc Consultants	12/12/2018		\$214.99
46707	BlueTarp Credit Services	12/12/2018		\$1,084.95
46708	Brisco Inc.	12/12/2018		\$260.48
46709	Brouillette, Ken	12/12/2018		\$360.00
46710	Business Solutions Center	12/12/2018		\$770.30
46711	Centurylink	12/12/2018		\$1,492.36
46712	CenturyLink/Qwest	12/12/2018		\$274.99
46713	Comcast	12/12/2018		\$502.48
46714	Core & Main	12/12/2018		\$296.36
46715	Cornerstone Electric, Inc	12/12/2018		\$4,055.08
46716	Cross Connection Spec.	12/12/2018		\$10,225.00
46717	Crystal & Sierra Springs	12/12/2018		\$90.83
46718	Cummins Northwest	12/12/2018		\$4,339.03
46719	Curry & Williams, P.I.I.c	12/12/2018		\$1,958.34
46720	Day Wireless Sytems	12/12/2018		\$817.02
46721	Deffit, Luis	12/12/2018		\$53.55
46722	Defort, Aramis	12/12/2018		\$152.70
46723	Dmcma	12/12/2018		\$150.00
46724	Enumclaw, City of	12/12/2018		\$65.00
46725	Grainger	12/12/2018		\$42.21
46726	Kenyon Disend PLLC	12/12/2018		\$10,741.80
46727	Korum Automotive Group	12/12/2018		\$2,094.59
46728	Kyocera Document Solutions Northwest INC	12/12/2018		\$1,957.85
46729	Larsen Sign Co	12/12/2018		\$3,187.10
46730	Law Offices of Matthew J Rusnak	12/12/2018		\$1,833.33
46731	Lewis, Jennifer	12/12/2018		\$1,264.00
46732	Logan Enterprises INC	12/12/2018		\$395.00
46733	Murphy-Brown, Mary	12/12/2018		\$1,050.00
46734	Northwest Playground Equipment, Inc	12/12/2018		\$2,875.46

Number	Name	Print Date	Clearing Date	Amount
46735	Orca Pacific, Inc	12/12/2018		\$453.75
46736	O'Reilly Auto Parts	12/12/2018		\$51.88
46737	Orting Municipal Court	12/12/2018		\$19.95
46738	Orting School Dist #344	12/12/2018		\$340.00
46739	Orting Valley Fire & Rescue	12/12/2018		\$2,979.17
46740	Orting Valley Senior Cent	12/12/2018		\$1,083.37
46741	P.c. Budget & Finance	12/12/2018		\$6,997.21
46742	PBS Engineering And Environmental INC	12/12/2018		\$11,044.39
46743	Petty Cash - Freda Bingham	12/12/2018		\$40.00
46744	Pioneer Pack & Ship	12/12/2018		\$26.70
46745	Pitney Bowes Purchase Power	12/12/2018		\$993.90
46746	Popular Networks, Llc	12/12/2018		\$9,930.58
46747	Potts, Samuel	12/12/2018		\$120.00
46748	Puget Sound Energy	12/12/2018		\$2,466.99
46749	Sarco Supply	12/12/2018		\$153.51
46750	SHRED-IT USA	12/12/2018		\$164.38
46751	Sound Municipal Consultants-Emily Terrell	12/12/2018		\$5,711.00
46752	Spectral Laboratories	12/12/2018		\$168.00
46753	Staples Advantage	12/12/2018		\$24.09
46754	Tacoma News INC	12/12/2018		\$966.07
46755	UniFirst Corporation	12/12/2018		\$681.53
46756	United Laboratories	12/12/2018		\$3,571.66
46757	Utilities Underground Location Center	12/12/2018		\$195.58
46758	Verizon Wireless	12/12/2018		\$2,803.31
46759	Vermeer Northwest	12/12/2018		\$251.51
46760	Water Management Lab Inc.	12/12/2018		\$158.00
46761	Wells Fargo Financial Leasing	12/12/2018		\$92.91
	<b>Total</b>		<b>Check</b>	<b>\$117,152.75</b>
	<b>Total</b>		<b>2000073</b>	<b>\$117,152.75</b>
	<b>Grand Total</b>			<b>\$117,152.75</b>



# Custom Council Report

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Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	46704	600186-Dec2018	001-514-21-48-01	Corner Brace	\$6.55
			001-514-21-48-01	Press Value	\$18.57
			001-521-50-48-04	Gorilla Glue & Fasteners	\$27.22
			001-571-20-31-21	Tape for Dance Class	\$14.82
			104-536-50-48-00	Plywood	\$173.19
			105-576-80-31-00	Refund on Invoice 185691-6	(\$25.17)
			105-576-80-31-00	Christmas Lights Cable Tie-North Park	\$15.23
			105-576-80-31-00	Cable Ties for Garland	\$18.57
			105-576-80-31-00	Tarp-Whitehawk Park	\$52.41
			105-576-80-31-04	Adapter for Christmas Lights	\$0.64
			105-576-80-31-04	Adapter for Christmas Lights	\$4.36
			105-576-80-31-04	Tie Wire-Christmas Lights	\$5.67
			105-576-80-31-04	Christmas Lights	\$26.21
			105-576-80-31-04	Christmas Lights	\$37.14
			105-576-80-31-04	Christmas Lights	\$46.11
			105-576-80-31-04	Cable Ties for Garland	\$55.71
			105-576-80-35-00	Manure Fork	\$33.87
			105-594-76-63-52	Hillman Fasteners	\$18.10
			105-594-76-63-52	Gorilla Tape-Whitehawk Park	\$26.21
			105-594-76-63-52	2X8 for Whitehawk Park	\$26.82
			105-594-76-63-52	2X8 for Whitehawk Park	\$37.18
			105-594-76-63-52	Concrete for Playground	\$45.77
			105-594-76-63-52	Hillman Fasteners-2X12-Playground Install	\$88.82
			105-594-76-63-52	Supplies for Playground Install	\$115.10
			401-534-10-31-00	Propane	\$13.09
			401-534-10-31-00	Self Igniting Torch	\$30.59
			408-535-50-48-03	Tee for Reclaine Water System	\$9.83
			408-535-50-48-03	Tape	\$17.66
			408-535-50-48-03	Ballast & Lights for WWTP	\$150.92
			410-531-38-31-00	Key for FA1022	\$2.18
			410-531-38-35-00	10" Crescent Wrench	\$17.27
				<b>Total</b>	<b>\$1,110.64</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Axon Enterprise INC	46705	SI-1561376	001-521-50-48-04	Tactical Battery Pack & Cartridges for Tasers	\$1,173.88
				<b>Total</b>	<b>\$1,173.88</b>
Bhc Consultants	46706	0010397	001-558-60-41-05	Planning Consultants-Shoreline Plan Update	\$214.99
				<b>Total</b>	<b>\$214.99</b>
BlueTarp Credit Services	46707	233309-Dec2018	105-576-80-31-04	Christmas Lights	\$93.98
			105-576-80-31-04	Christmas Lights	\$480.81
			105-576-80-48-00	Doorhandle North Park Restrooms	\$36.06
			401-534-50-35-00	Tools for FA1028 & FA1074	\$244.65
			401-534-50-48-04	Sump Pump-Safety Glasses	\$229.45
				<b>Total</b>	<b>\$1,084.95</b>
Brisco Inc.	46708	Dce2018	001-524-20-32-01	Fuel Buiding	\$50.00
			410-531-38-32-02	Fuel Storm	\$60.21
			410-531-38-32-02	Fuel Storm	\$60.64
			410-531-38-32-02	Fuel Storm	\$89.63
				<b>Total</b>	<b>\$260.48</b>
Brouillette, Ken	46709	2018-05	412-594-38-41-02	Plan Review for New Public Works Building	\$360.00
				<b>Total</b>	<b>\$360.00</b>
Business Solutions Center	46710	105566	001-571-20-44-00	Parking Permits	\$124.60
		105703	001-511-60-31-01	Signs of New City Hall & Public Works Building	\$98.37
		105774	401-534-10-31-00	Door Hangers	\$147.56
		105775	001-514-23-31-02	NCR Forms	\$136.63
		105825	001-512-50-31-00	NCR Forms	\$263.14
				<b>Total</b>	<b>\$770.30</b>
Centurylink	46711	300549640-DEC2018	408-535-10-42-01	Sewer Phones	\$42.62
		300549818-DEC2018	001-514-23-42-00	City Hall-City Shop	\$550.17
			001-524-20-42-00	City Hall-City Shop	\$26.56
			101-542-63-47-03	City Hall-City Shop	\$59.22
			401-534-10-42-01	City Hall-City Shop	\$180.76
			408-535-10-42-01	City Hall-City Shop	\$293.60
		300549906-Dec2018	401-534-10-42-01	Harman Springs	\$55.32
		300550216-Dec2018	408-535-10-42-01	Sewer Phones	\$183.35
		300550592-DEC2018	001-512-50-42-00	Court Phones	\$100.76
				<b>Total</b>	<b>\$1,492.36</b>
CenturyLink/Qwest	46712	464B-Dec 2018	001-521-20-45-02	Cell Connection	\$116.86
		465B-Dec 2018	001-521-20-45-02	Cell Connection	\$81.86



Vendor	Number	Notes	Account Number	Notes	Amount
CenturyLink/Qwest	46712	492B Dec2018	001-521-20-45-02	Cell Connection	\$76.27
				<b>Total</b>	<b>\$274.99</b>
City of Orting	46700	DEC2018-100-NC-18-0001	412-594-38-62-01	CNC-18-0001- Permit for New Public Works Building	\$25.00
				<b>Total</b>	<b>\$25.00</b>
Comcast	46713	0221105-Dec2018	001-514-23-42-00 001-524-20-31-00 401-534-10-42-01 408-535-10-42-01	City Hall Internet City Hall Internet City Hall Internet City Hall Internet	\$62.81 \$62.81 \$62.81 \$62.81
		0221113-Dec2018	001-521-50-42-00	PSB Internet	\$251.24
				<b>Total</b>	<b>\$502.48</b>
Core & Main	46714	J808058	408-535-50-48-02	SW Union Male ADP	\$55.35
		J831570	401-534-50-35-00	Pipe Wrench-PVC Saw-Manhole Hook-Bevel Tool	\$241.01
				<b>Total</b>	<b>\$296.36</b>
Cornerstone Electric, Inc	46715	DEC2018-204	408-535-50-48-03	WWTP-Check UV Lights	\$273.25
		DEC2018-205	408-535-50-48-03	Replace Light @ Pole for Headworks with LED	\$476.55
		DEC2018-206	408-535-50-48-03	Fan Replacement @ Soldiers Home Test Cabinet & Added Thermostat	\$680.99
		DEC2018-207	408-535-50-48-03	Replaced Light @ Well Station with LED	\$482.01
		DEC2018-208	408-535-50-48-03	Rewire New Valve @ Headworks	\$1,869.03
		DEC2018-209	408-535-50-48-03	Check Power & Light Move Breaker @ Puyallup River	\$273.25
				<b>Total</b>	<b>\$4,055.08</b>
Cross Connection Spec.	46716	30245	401-534-60-48-00	Annual Backflow Test-City Wide	\$10,225.00
				<b>Total</b>	<b>\$10,225.00</b>
Crystal & Sierra Springs	46717	5225720 111018	401-534-10-31-00 408-535-10-31-00	Water for Public Works Water for Public Works	\$45.99 \$44.84
				<b>Total</b>	<b>\$90.83</b>
Cummins Northwest	46718	01-14377	001-514-21-48-01 105-576-80-48-01 401-534-50-48-04	Fault Condition City Hall Generator Fault Condition City Hall Generator Fault Condition City Hall Generator	\$151.37 \$50.46 \$100.91

Vendor	Number	Invoice	Account Number	Notes	Amount
Cummins Northwest	46718	01-14377	408-535-50-48-04	Fault Condition City Hall Generator	\$100.91
			410-531-38-48-01	Fault Condition City Hall Generator	\$100.91
			001-522-20-48-02	Annual Generator Maintenance	\$454.75
			401-534-60-48-02	Annual Generator Maintenance	\$955.40
			408-535-50-48-07	Annual Generator Maintenance	\$2,424.32
				<b>Total</b>	<b>\$4,339.03</b>
Curry & Williams, P.I.I.c	46719	DEC2018-211	001-512-50-10-02	Court Judge-Nov 2018	\$1,958.34
				<b>Total</b>	<b>\$1,958.34</b>
Day Wireless Sytems	46720	228541	001-521-50-48-04	Batteries Impress Li-Ion	\$817.02
				<b>Total</b>	<b>\$817.02</b>
Deffit, Luis	46721	11562528-1	001-521-20-31-01	Reimbursement for Handcuffs	\$53.55
				<b>Total</b>	<b>\$53.55</b>
Defort, Aramis	46722	DEC2018-210	001-512-50-49-05	Court Interpreter-11-20-2018	\$152.70
				<b>Total</b>	<b>\$152.70</b>
Dmcma	46723	DEC2018-212	001-512-50-49-06	Court Management Association Dues	\$150.00
				<b>Total</b>	<b>\$150.00</b>
Enumclaw, City of	46724	05454	001-523-60-41-00	Jail Fees-Oct 2018	\$65.00
				<b>Total</b>	<b>\$65.00</b>
Ford Motor Credit Company LLC	46702	8487901-Payment 1	001-591-21-70-03	Lease Payment #1 on 3-2018 Ford Interceptor	\$2,981.03
		8487901-Payment 2	001-591-21-70-03	Lease Payment #2 on 3-2018 Ford Interceptor	\$2,253.95
			001-592-21-80-02	Lease Payment #2 on 3-2018 Ford Interceptor	\$727.08
	46703	8487902-Lease Payment #1	001-591-21-70-03	Lease Payment #1 on 2018 Ford F-150 -P 8487902	\$1,103.78
		8487902-Lease Payment #2	001-591-21-70-03	Lease Payment #2 on 2018 Ford F-150 -P 8487902	\$814.40
			001-592-21-80-02	Lease Payment #2 on 2018 Ford F-150 -P 8487902	\$289.38
				<b>Total</b>	<b>\$8,169.62</b>
	Grainger	46725	9017231284	401-534-50-35-00	Hex Tool-Manholes & Water Vault
408-535-50-35-00				Hex Tool-Manholes & Water Vault	\$21.11
				<b>Total</b>	<b>\$42.21</b>

Vendor	Number	Invoice	Account Number	Notes	Amount		
Kenyon Disend PLLC	46726	187829-187830-187833- 187834-187835	001-515-30-41-01	Retainer	\$2,500.00		
			001-515-30-41-02	Parks Legal	\$84.09		
			001-515-30-41-02	Police CBA	\$684.03		
			001-515-30-41-02	Public Records Request	\$1,369.43		
			001-515-30-41-02	City Attorney Services	\$1,848.42		
			001-515-30-41-05	HR	\$132.14		
			001-515-30-41-06	Code Enforcement	\$444.46		
			001-515-30-41-07	Development	\$1,324.78		
			001-521-20-41-02	Civil Service	\$1,009.05		
			001-521-50-41-02	PD Legal	\$156.16		
			001-558-60-41-04	Puget Sound Veterans Hope Center	\$12.01		
			101-542-30-41-05	Streets Legal	\$72.08		
			101-595-20-60-02	Kansas Row Acquisition	\$624.65		
			401-534-10-41-04	Water Legal	\$144.15		
			408-535-10-41-04	Wastewater Legal	\$96.10		
			410-531-39-41-04	Stormwater Legal	\$96.10		
			412-594-38-41-02	PW Building	\$144.15		
					<b>Total</b>		<b>\$10,741.80</b>
			Korum Automotive Group	46727	6662867-6663124	001-521-50-48-02	90000 Mile Service 2007 Tahoe 90423
001-521-50-48-02	Brakes Repair for 2016 Ford SUV- 81375	\$1,056.77					
	<b>Total</b>	<b>\$2,094.59</b>					
Kyocera Document Solutions Northwest INC	46728	55T1048219	001-514-23-31-02	City Hall Copier Lease	\$1,815.49		
			105-576-80-31-00	Public Works Copier Lease	\$35.59		
			401-534-10-31-00	Public Works Copier Lease	\$35.59		
			408-535-10-31-00	Public Works Copier Lease	\$35.59		
			410-531-38-31-00	Public Works Copier Lease	\$35.59		
				<b>Total</b>	<b>\$1,957.85</b>		
Larsen Sign Co	46729	24661	001-521-50-48-02	Graphics/Decals for 3 New Poilce Vehicles	\$3,187.10		
				<b>Total</b>	<b>\$3,187.10</b>		
Law Offices of Matthew J Rusnak	46730	199-Nov 2018	001-512-50-49-01	Court Appointed Attorney-Nov 2018	\$1,833.33		
				<b>Total</b>	<b>\$1,833.33</b>		
Lewis, Jennifer	46731	DEC2018-201	001-571-20-31-34	Dog Training Classes-Nov 2018	\$1,264.00		
				<b>Total</b>	<b>\$1,264.00</b>		
Logan Enterprises INC	46732	17012	001-514-21-41-01	Monthly Janitorial	\$98.75		

Vendor	Number	Invoice	Account Number	Notes	Amount
Logan Enterprises INC	46732	17012	001-524-20-49-02	Monthly Janitorial	\$19.75
			001-575-50-41-01	Monthly Janitorial	\$79.00
			401-534-10-31-00	Monthly Janitorial	\$79.00
			408-535-10-31-00	Monthly Janitorial	\$79.00
			410-531-38-31-00	Monthly Janitorial	\$39.50
			<b>Total</b>		<b>\$395.00</b>
Murphy-Brown, Mary	46733	DEC2018-200	001-571-20-31-21	Dance Class- Recital Nov-Dec 2018	\$1,050.00
				<b>Total</b>	<b>\$1,050.00</b>
Northwest Playground Equipment, Inc	46734	11262018BNR1	105-594-76-63-52	50 Yards of Certified Engineered Fiber Chips-Whitehawk Playground	\$2,875.46
				<b>Total</b>	<b>\$2,875.46</b>
O'Reilly Auto Parts	46736	1265583-DEC 2018	001-521-50-48-01	Heat Shrink	\$14.20
			401-534-50-48-02	Clamp & Stethoscope	\$16.92
			410-531-38-48-00	Antifreeze for Vactor Trailer	\$20.76
				<b>Total</b>	<b>\$51.88</b>
Orca Pacific, Inc	46735	36760	401-534-10-31-01	Sodium Hypochlorite	\$453.75
				<b>Total</b>	<b>\$453.75</b>
Orting Municipal Court	46737	111418	001-512-50-49-07	Shipping Cost for DB/CR Terminal	\$19.95
				<b>Total</b>	<b>\$19.95</b>
Orting School Dist #344	46738	550-Nov 2018	001-571-20-31-32	Volleyball-Gym Use Nov 1 thur Nov 8	\$190.00
		551-Nov 2018	001-571-20-31-32	Volleyball-Gym Use Nov 13 thur Nov 19	\$150.00
				<b>Total</b>	<b>\$340.00</b>
Orting Valley Fire & Rescue	46739	Payment #12 Lease for PSB	001-512-50-41-04	Payment #12 Lease for PSB-Court	\$297.92
			001-521-50-41-07	Payment #12 Lease for PSB-Police	\$2,681.25
				<b>Total</b>	<b>\$2,979.17</b>
Orting Valley Senior Cent	46740	DEC2018-202	001-571-20-31-06	Monthly Support- Dec 2018	\$1,083.37
				<b>Total</b>	<b>\$1,083.37</b>
P.c. Budget & Finance	46741	CI-257283 C-104188	001-523-60-41-00	Jail Fees- September 2018	\$685.10
		CI-259743 C-104188	001-524-60-40-01	Recording Fees- Correction Agreement- 0519321001	\$104.00
		CI-260201 C-104188	001-589-30-03-00	3rd QRT Peg Fees	\$1,250.08
			001-589-30-04-00	3rd QRT Peg Fees	\$1,250.08

Vendor	Number	Invoice	Account Number	Notes	Amount
P.c. Budget & Finance	46741	CI-260278 C-104188	101-542-64-48-00	Traffic Operations Maintenance Services-July-Sept 2018	\$3,496.25
		CI-260330 C-104188	001-523-60-41-00	Jail Fees-October 2018	\$211.70
				<b>Total</b>	<b>\$6,997.21</b>
PBS Engineering And Environmental INC	46742	0041548.000-1	001-518-20-40-02	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$2,285.37
			001-521-50-46-07	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$4,570.75
			401-534-10-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$914.15
			408-535-10-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$914.15
			410-531-31-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$457.07
		0041548.001-1	001-518-20-40-02	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$475.72
			001-521-50-46-07	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$951.45
			401-534-10-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$190.29
			408-535-10-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$190.29

Vendor	Number	Invoice	Account Number	Notes	Amount
PBS Engineering And Environmental INC	46742	0041548.001-1	410-531-31-40-01	Engineering & Environmental Study on 102 Bridge St S New City Hall Poilce Department	\$95.15
				<b>Total</b>	<b>\$11,044.39</b>
Petty Cash - Freda Bingham	46743	Dec2018-220	001-524-20-41-05	ICC Meetings- Training-Wolfe	\$10.00
			001-524-20-41-05	ICC Meetings- Training-Lincoln	\$10.00
			001-524-20-41-05	ICC Meeting- Seminar-Wolfe	\$20.00
			<b>Total</b>	<b>\$40.00</b>	
Pioneer Pack & Ship	46744	1288-1419	401-534-50-35-00	Returning Crimping Tool for Replacement	\$13.64
			408-535-50-48-02	Returning Wrong Gaskets for Wasting Pump Station	\$13.06
			<b>Total</b>	<b>\$26.70</b>	
Pitney Bowes Purchase Power	46745	8000-9090-0050-3685-Dec 2018	001-512-50-31-01	Postage	\$149.93
			001-513-10-31-01	Postage	\$25.68
			001-514-23-31-01	Postage	\$444.56
			001-521-20-31-07	Postage	\$2.53
			001-521-20-31-07	Postage	\$10.08
			001-524-20-31-02	Postage	\$17.32
			001-558-60-31-02	Postage	\$54.72
			001-575-50-31-02	Postage	\$0.47
			001-575-50-31-02	Postage	\$1.41
			401-534-10-42-00	Postage	\$9.10
			401-534-10-42-00	Postage	\$91.32
			408-535-10-42-00	Postage	\$0.94
			408-535-10-42-00	Postage	\$91.32
			410-531-38-42-00	Postage	\$3.20
			410-531-38-42-00	Postage	\$91.32
<b>Total</b>	<b>\$993.90</b>				
Popular Networks, Llc	46746	21472	001-512-50-41-01	Computer Maintenance	\$16.55
			001-513-23-41-01	Computer Maintenance	\$82.77
			001-514-23-41-04	Computer Maintenance	\$215.20
			001-524-20-41-01	Computer Maintenance	\$165.54
			001-525-60-41-03	Disaster Recovery Backup-Server	\$945.99
			001-575-50-41-03	Computer Maintenance	\$148.98
			101-542-30-41-04	Computer Maintenance	\$82.77
			104-536-20-41-01	Computer Maintenance	\$33.10

Vendor	Number	Invoice	Account Number	Notes	Amount
Popular Networks, Llc	46746	21472	401-534-10-41-05	Computer Maintenance	\$347.62
			408-535-10-41-05	Computer Maintenance	\$347.62
			410-531-38-41-04	Computer Maintenance	\$215.20
	21479	001-521-50-41-01	001-521-50-41-01	Computer Maintenance-PD	\$1,679.94
			001-525-60-41-03	Disaster Recovery Backup-Server	\$561.25
	21494	001-521-50-41-01	001-521-50-41-01	IT Managed Switch	\$905.64
			001-575-50-41-03	IT Managed Switch	\$123.50
			101-542-30-41-04	IT Managed Switch	\$164.66
			105-576-80-41-12	IT Managed Switch	\$164.66
			401-534-10-41-05	IT Managed Switch	\$946.80
			408-535-10-41-05	IT Managed Switch	\$946.80
	21495	001-514-23-41-04	410-531-38-41-04	IT Managed Switch	\$864.47
			001-514-23-41-04	Computer for Finance	\$437.19
			001-521-30-31-04	Computer for Finance	\$97.15
			401-534-10-41-05	Computer for Finance	\$194.30
			408-535-10-41-05	Computer for Finance	\$194.30
			410-531-38-41-04	Computer for Finance	\$48.58
<b>Total</b>					
Potts, Samuel	46747	2018-11	001-512-50-49-05	Interpreter Service-10/16/18	\$120.00
<b>Total</b>					<b>\$120.00</b>
Puget Sound Energy	46748	200010396733-Dec2018	401-534-50-47-11	Well 4 Pump Station	\$2,466.99
<b>Total</b>					<b>\$2,466.99</b>
Red Barn Tree Farm	46699	825123	105-576-80-31-04	Tree for Bell Tower-2018	\$136.57
<b>Total</b>					<b>\$136.57</b>
Sarco Supply	46749	1117339	001-512-50-31-00	Court-Bathroom & Cleaning Supplies	\$61.40
			001-513-10-31-00	Council-Bathroom & Cleaning Supplies	\$30.70
			001-521-20-31-03	Police-Bathroom & Cleaning Supplies	\$61.41
<b>Total</b>					<b>\$153.51</b>
SHRED-IT USA	46750	8126012939	001-521-20-31-03	PD Shredding	\$86.52
		8126012989	001-514-23-31-02	City Hall Shredding	\$77.86
<b>Total</b>					<b>\$164.38</b>
Sound Municipal Consultants-Emily Terrell	46751	2018-059	001-558-60-41-02	Contracted Planning Consultant-Nov 2018	\$5,711.00
<b>Total</b>					<b>\$5,711.00</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Spectral Laboratories	46752	135312	408-535-10-41-03	Lab Testing	\$168.00
				<b>Total</b>	<b>\$168.00</b>
Staples Advantage	46753	3392804654	001-513-10-31-00	Black Doc Covers	\$11.03
		3392804655	001-513-10-31-00	File Folders	\$13.06
				<b>Total</b>	<b>\$24.09</b>
Tacoma News INC	46754	257635-Dec2018	001-511-60-49-03	Publications-Meetings	\$655.83
			001-558-60-31-03	Comp Plan Amedment	\$120.66
			001-558-60-31-03	Publications-Notices	\$189.58
				<b>Total</b>	<b>\$966.07</b>
UniFirst Corporation	46755	3301464183	408-535-10-31-03	WWTP-Supplies & Protective Services	\$102.05
		3301466242	408-535-10-31-03	WWTP-Supplies & Protective Services	\$173.61
		3301468348	408-535-10-31-03	WWTP-Supplies & Protective Services	\$124.29
		3301470450	408-535-10-31-03	WWTP-Supplies & Protective Services	\$157.29
		3301472576	408-535-10-31-03	WWTP-Supplies & Protective Services	\$124.29
				<b>Total</b>	<b>\$681.53</b>
United Laboratories	46756	INV240628	408-535-60-48-04	Lab Cleaning Supplies	\$3,210.16
		INV240643	408-535-60-48-04	RTU Disinfectant Cleaner	\$361.50
				<b>Total</b>	<b>\$3,571.66</b>
Utilities Underground Location Center	46757	8090208	401-534-60-41-00	Locates-Oct 2018	\$55.44
			408-535-60-41-00	Locates-Oct 2018	\$55.44
		8110208	401-534-60-41-00	Locates-Nov 2018	\$42.35
			408-535-60-41-00	Locates-Nov 2018	\$42.35
				<b>Total</b>	<b>\$195.58</b>
Verizon Wireless	46758	9818465547	001-514-23-42-00	Cell Phones	\$324.54
			001-521-50-42-00		\$55.92
			001-524-20-42-00	Cell Phones	\$131.32
			001-575-50-42-01	Cell Phones	\$55.92
			401-534-10-42-01	Cell Phones	\$338.44
			408-535-10-42-01	Cell Phones	\$338.43
		9818465548	001-512-50-42-00	Cell Phones-Court	\$122.80
			001-521-20-45-01	Cell Phones-PD	\$795.76
			001-521-20-45-02	Cell Connection Data-PD	\$640.18
				<b>Total</b>	<b>\$2,803.31</b>



Vendor	Number	Invoice	Account Number	Notes	Amount
Vermeer Northwest	46759	S58054	410-531-38-48-01	Vactor Trailer- Nozzle & Spray Gun	\$251.51
				<b>Total</b>	<b>\$251.51</b>
Water Management Lab Inc.	46760	172107	401-534-10-41-03	Lab Testing	\$158.00
				<b>Total</b>	<b>\$158.00</b>
Wells Fargo Financial Leasing	46761	5005566217	105-576-80-31-00	Public Works Copier	\$13.94
			401-534-10-31-00	Public Works Copier	\$46.46
			408-535-10-31-00	Public Works Copier	\$18.58
			410-531-38-31-00	Public Works Copier	\$13.93
				<b>Total</b>	<b>\$92.91</b>
Wex Bank	46701	56688955	001-521-20-32-00	Fuel-PD	\$2,442.80
				<b>Total</b>	<b>\$2,442.80</b>
				<b>Grand Total</b>	<b>\$117,152.75</b>



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Ordinance No. 2018-1038; 2018 Budget Amendment</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>	N/A	N/A	<b>AB18-114</b>
	<b>For Agenda of:</b>	N/A	N/A	<b>12.11.18</b>
	<b>Department:</b>	Finance		
<b>Date Submitted:</b>	12/7/18			
<b>Cost of Item:</b>		<u>\$2,434,500</u>		
<b>Amount Budgeted:</b>		<u>N/A</u>		
<b>Unexpended Balance:</b>		<u>N/A</u>		
<b>Bars #:</b>		N/A		
<b>Timeline:</b>		ASAP		
<b>Submitted By:</b>		Scott Larson		
<b>Fiscal Note:</b>				
<b>Attachments:</b> Ordinance No. 2018-1038				
<b>SUMMARY STATEMENT:</b> See Exhibit B of 2018 Budget Amendment for description of changes.				
<b>RECOMMENDED ACTION: MOTION:</b> To Adopt Ordinance No. 2018-1038, Amending Ordinance No. 2017-1016, Adopting The City Of Orting 2018 Budget; And Ordinance No. 2018-1030 Amending The 2018 Budget Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues				

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1038**

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**AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, AMENDING ORDINANCE NO. 2017-1016, ADOPTING THE CITY OF ORTING 2018 BUDGET; AND ORDINANCE NO. 2018-1030 AMENDING THE 2018 BUDGET PROVIDING FOR APPROPRIATION AND EXPENDITURE OF FUNDS RECEIVED IN EXCESS OF ESTIMATED REVENUES; ADOPTING VARIOUS TRANSFERS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, Washington State law, Chapter 35A.34 RCW provides for the biennial adoption of the City's budget and provides procedures for filing of the proposed budget, deliberations, public hearings, final fixing, and any subsequent adjustments to the budget; and

**WHEREAS**, the City Council adopted the 2018 budget pursuant to Ordinance No. 2017-1016; and

**WHEREAS**, the City Council adopted an amendment to the 2018 budget in Ordinance No. 2018-1030; and

**WHEREAS**, the expenditures as classified and itemized in the adopted budget as amended constitute the City's appropriations for the ensuing fiscal year provided that the budget Ordinance may be amended by ordinance to provide for appropriation and expenditure of funds received in excess of the estimated revenues during the calendar year; and

**WHEREAS**, the City has received funds that are in excess of the estimated revenues for the 2018 budget year and desires to amend the 2018 budget to provide for the appropriation and expenditure of said funds; and

**WHEREAS**, the City Treasurer has determined that organizing capital expenses in Capital Expense funds would provide more transparency in the budgeting, accounting and reporting process; and

**WHEREAS**, Council approves the City Treasurer to transfer money to fund the above mentioned Capital Expense funds and provide for their working capital; and

**WHEREAS**, this amendment to the 2018 budget could not have been reasonably foreseen during budget development; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Amending 2018 Budget.** The 2018 Adopted Budget for the City of Orting for the period January 1, 2018 through December 31, 2018, is hereby amended as shown in Exhibit A and described in Exhibit B.

**Section 2. Corrections.** The City Clerk is authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 11<sup>th</sup> DAY OF DECEMBER, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte Archer

Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Ordinance No.:  
Date of Publication:  
Effective Date:

Exhibit A

The following tables illustrate the revised estimated revenue and expenditure totals for the listed funds. There are no changes to unlisted funds.

Fund Name	Beginning Balance	Revenues	Transfers In	Total Resources
001, General	1,590,587.69	6,210,000.00	-	7,800,587.69
101, Streets	478,877.89	1,361,000.00	-	1,839,877.89
104, Cemetery	-	18,700.00	25,300.00	44,000.00
105, Parks	644,011.81	509,800.00	-	1,153,811.81
303, 162 Bridge	-	800,000.00	15,000.00	815,000.00
304, City Hall Construction	-	-	453,500.00	453,500.00
401, Water	1,340,333.22	1,884,000.00	-	3,224,333.22
408, Sewer	7,073,549.15	3,507,000.00	-	10,580,549.15
410, Stormwater	1,924,454.40	1,395,000.00	-	3,319,454.40
<b>Total</b>	<b>13,051,814.16</b>	<b>15,685,500.00</b>	<b>493,800.00</b>	<b>29,231,114.16</b>

Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
001, General	3,836,000.00	296,800.00	3,667,787.69	7,800,587.69
101, Streets	1,359,000.00	23,500.00	457,377.89	1,839,877.89
104, Cemetery	44,000.00	-	-	44,000.00
105, Parks	1,027,000.00	8,500.00	118,311.81	1,153,811.81
303, 162 Bridge	800,000.00	-	15,000.00	815,000.00
304, City Hall Construction	453,500.00	-	-	453,500.00
401, Water	1,884,000.00	40,000.00	1,300,333.22	3,224,333.22
408, Sewer	3,507,000.00	85,000.00	6,988,549.15	10,580,549.15
410, Stormwater	2,768,000.00	40,000.00	511,454.40	3,319,454.40
<b>Total</b>	<b>15,678,500.00</b>	<b>493,800.00</b>	<b>13,058,814.16</b>	<b>29,231,114.16</b>

Exhibit B: Explanation of Amendments to 2018 Budget

<u>General Fund</u>	<u>Additional Requests:</u>
Original Transfers and Expenses:	\$3,526,000
Helix Pre Design for New City Hall Expense– This item was not fully fleshed out when the budget was approved. The total cost to the general fund of this item was \$107,000, but due to savings elsewhere we only need \$100,000 to cover this cost. The full amount of pre design is incorporated in to the total cost of the new city hall project, so this does not represent additional money that will be spent on the project.	\$100,000
Police Car Purchase – Due to accounting requirements the city must recognize the proceeds of the debt as revenue and the purchase of the police cars as an expense making a net zero transaction but increasing the amount we need to budget for expenses.	\$210,000
Transfer to Cemetery Operating Fund – This amount is requested due to revenue shortfalls and unanticipated expenses in the Cemetery Fund during 2018.	\$10,000
Transfer to New City Hall Facility Fund – This amount represents the general fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$271,500
General Fund Total:	\$4,107,500
<u>Streets Fund</u>	
Original Transfers and Expenses:	\$1,359,000
Transfer to New City Hall Facility Fund – This amount represents the street fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$8,500
Streets Fund Total:	\$1,367,500
<u>Cemetery Fund</u>	
Original Transfers and Expenses:	\$34,000
Tree Removal and Evaluation – There were a number of dangerous trees in the Cemetery that ended up needing to be evaluated by an arborist and ultimately removed. This project was not anticipated, but due to the proximity of the trees to homes near the cemetery they were removed.	\$10,000
Cemetery Fund Total:	\$44,000
<u>Parks Fund</u>	
Original Transfers and Expenses:	\$1,027,000
Transfer to New City Hall Facility Fund – This amount represents the parks fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$8,500
Parks Fund Total	\$1,035,500
<u>162 Bridge Fund</u>	
Original Transfers and Expenses:	\$0

This fund was created to account for all revenues and expenses of the pedestrian bridge over HWY 162. The design scope and budget approved by council was \$800,000.	\$800,000
162 Bridge Fund Total	\$800,000

City Hall Construction Fund

Original Transfers and Expenses:	\$0
This fund was created to account for all revenues and expenses of the final design and construction of new city hall facilities. The scope and budget for final design as approved by council was \$453,000	\$453,000
City Hall Construction Fund Total	\$453,000

Transportation Impact Fee Fund

Original Transfers and Expenses:	\$100,000
Two Way Left Turn Project – More of this project’s expenses bled over in to 2018 than was originally anticipated when we approved the budget. This request doesn’t add additional expenses to the project, it only allows the treasurer to pay expenses realized in 2018 under the original construction contract.	\$398,000
Transportation Impact Fee Fund Total	\$498,000

Water Fund

Original Transfers and Expenses:	\$1,884,000
Transfer to New City Hall Facility Fund – This amount represents the water fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$40,000
Water Fund Total	\$1,942,000

Sewer Fund

Original Transfers and Expenses:	\$3,507,000
Transfer to New City Hall Facility Fund – This amount represents the sewer fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$85,000
Sewer Fund Total	\$3,592,000

Stormwater Fund

Original Transfers and Expenses:	\$2,768,000
Transfer to New City Hall Facility Fund – This amount represents the sewer fund’s share of final design architecture expenses as approved in the Helix Final Design Scope and Budget	\$40,000
Stormwater Fund Total	\$2,808,000





**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Appointment of Planning Commissioners</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>	N/A		AB18-115
	<b>For Agenda of:</b>			12.11.18
	<b>Department:</b>	Executive		
<b>Date Submitted:</b>	12.4.18			
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>	Prior to 2019, as soon as is possible			
<b>Submitted By:</b>	City Clerk/Mayor Penner			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Application, Resume of Anthony Belot				
<b>SUMMARY STATEMENT:</b>				
<p>Currently 3 Planning Commission positions expire on December 31, 2018. The Planning Commission Secretary advised the Mayor that Commissioner Scott Bowman will not be seeking re-confirmation at the end of his term this year. The Mayor would like to appoint Tony Belot to that vacant position.</p> <p>There are two other Commissioners whose terms are up at the end of 2018, who have indicated their desire to be re-confirmed by the Mayor. Those two Commissioners are Commissioner Karen Wilson and Commissioner Tyler Daniels.</p> <p>The Secretary advised the Mayor that the necessity to have a quorum will be critical from January to April of 2019, due to the importance of passing key Comprehensive Plan Amendments. The Mayor is seeking Council confirmation of the aforementioned individuals.</p> <p><i>Per the City Code:</i> There is hereby created, in accordance with Revised Code of Washington 35A.63, a Planning Commission for the City which will consist of seven (7) members, two (2) of whom may be nonresident owners of real property within the city, to be appointed by the mayor with the consent of the Council. (Ord. 783, 1-8-2004)</p>				
<b>RECOMMENDED ACTION: MOTION: To Confirm The Mayors Appointments To The Planning Commission, Karen Wilson, Tyler Daniels And Anthony Belot.</b>				



# Commission Application

City of Orting - Office of the City Clerk  
PO Box 489-110 Train St., Orting, WA 98360  
Phone: (360) 893-2219 - Fax: (360) 893-6809  
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name: Anthony "Tony" Thomas Belot Date: 12/4/2018

Mailing Address: 919 Sigafos Ave NW Orting, WA. 98360

Phone: (949) 241-4287 Alt. Phone: \_\_\_\_\_

Best time to contact you: Any Email Address: tonybelot1@gmail.com

How long at Residence: 6 months

Commission desired: 1.) Planning Commission

2.) \_\_\_\_\_

Reason you are interested in serving: \_\_\_\_\_

See attached (A)

Previous community activities: See attached (B)

Applicable education, occupational, and specialized experience: See attached (C)

Commissions make recommendations regarding monetary expenditures and/or benefits to certain areas of the Community.

1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions: No.

2.) When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: Yes.

Are there any days or evenings you are unavailable to meet? : No.

Anthony Belot  
Signature of Applicant

12/4/2018

Date

Please return completed form and any additional information to:  
City of Orting – Attn: City Clerk, 110 Train St. SE, PO Box 489, Orting, WA 98360  
For more information, please call (360)893-2219

**The Reason I am Interested in Serving on the Orting Planning Commission:**

The Planning Commission in the City of Orting, is a permanent advisory body made up of individuals who review and act on matters related to planning and development. Good civic planning is a proactive process that can address fundamental issues such as growth, housing, the environment, and much more.

As an active citizen committed to public service, I have a strong track record of improving the lives of people in our community and educating policy makers on critical issues. Last year, Pierce County saw its population increase rapidly according to the US Census Bureau. This brisk growth presents planning opportunities and challenges for cities like Orting. If asked and confirmed to serve, I look forward to leveraging my education and experience in the non-profit, government, and private sectors with fellow commissioners, staff, and elected leadership on critical and emerging issues facing the citizens of Orting.

Lastly, as a resident in good standing of Pierce County and Orting for over 15 years, I recognize the considerable responsibility that comes with overseeing how our community grows and develops. Therefore, I will always put the public's interests ahead of my own and exercise good judgment in my decisions. Though I don't foresee any conflicts of interest, as a member of the Planning Commission, I would immediately recuse myself if there were any.

**ISSUES CAMPAIGNS | AWARDS | VOLUNTEERING | PROJECTS****Executive Committee Member, South Sound Manufacturing Industrial Council, 2018 – Present**

Active Executive Committee member.

**Board Member, Tacoma – Pierce County Chamber of Commerce, 2018 – Present**

Active Board member.

**Board Member, Tacoma Youth Marine Foundation, 2018 – Present**

Active Board member.

**Rotary #8, Grants Committee Co-Chair 2018 – Present**

Active Co-Chair of Rotary Grants Committee

**Elected Caucus Chair Pro-Tem, Deputy District Leader, 28<sup>th</sup> District, 2015 – 2018**

Assisting the Deputy Leader in operations and leading get out the vote efforts; coordinating, delivering, and hosting Presidential Caucus.

**HB 1213 & SB 5042, Washington State Legislature, 2015**

Creating consensus for military, veterans, and dependents policy. HB 1213, amends existing definition of veteran to include reserve and guard components called to federal service. SB 5042 provides businesses a \$1,500 B&O tax credit for businesses that hire veterans.

**Strategy and Planning Committee: RallyPoint/6 May 2014 – June 2014,**

Lakewood, WA. Strategic Planning, value stream mapping, market differentiation, and logic modeling.

**AB 649, Student Veterans of America, 2010, Sacramento, California.**

Built broad based consensus for public policy effecting more than 2-million veterans in California. This legislation extended the period of time for priority class registration enrollment, from two years to five years, to members or former members of the Armed Services and requires that any member or former member of the Armed Services be a California resident. This legislation later became the blueprint for successful legislation that ultimately became California law.

**2010 California Legislative Agenda, Student Veterans of America June 2010 – August 2010**

The 2010 Student Veterans of California Legislative Agenda examined existing policy and offered solutions for legislators to use to better address transition and reintegration issues facing returning veterans both on and off campus.

**2000 - 2008: Marine Corps Awards:** Combat Action Ribbon, Global War on Terrorism Expeditionary & Service Medals, Iraq Campaign Medal (X3), Good Conduct Medal, Presidential Unit Citation, and Rifle & Pistol Qualification: Expert.

**Governmental & Public Affairs Manager****Direct Advocacy | Legislative Monitoring | Political Intelligence | Strategic Planning****EDUCATION****M.P.A. University of Washington.** Major: Executive Master of Public Administration – 2015**B.A. Chapman University.** Major: Political Science. Minor: US History**PROFESSIONAL EXPERIENCE****Schnitzer Steel – Northwest Region  
Government & Public Affairs Manager****2017 – Present**

Directing government relations and external communications strategies for Schnitzer Steel Industries facilities in Washington, Montana, and British Columbia, Canada.

- Developing and implementing strategic initiatives relating to corporate responsibility, legislation, and regulation issues including: metals recycling, air and water quality, and taxes.
- Preparing written reports, position papers, and talking points on issues facing company.
- Remotely managing local and state-level lobbyists.
- Researching land use issues and coordinating with legal department to provide company response.

**World Affairs Council – Seattle, WA  
Managing Director****2016 – 2017**

Senior-most advisor to the CEO, and leading the executive team for World Affairs Council, Seattle, a hub for all things international. Oversight of all Operations, HR Policies and Practices, IT, Communications, and financial operations. Providing strategic direction and executive management to accomplish mission.

- Establishing a vision for Management Information Systems (MIS), which includes hardware, servers, Salesforce CRM database, and website to support the strategic goal of reaching new audiences across the region.
- Conceptualizing organizational-wide policies and systems that foster efficient Council operations, and high-level support to staff at all echelons.
- Providing strategic advice on the Council's programming, design, outcomes, and execution of long-term metrics while leading a team of employees.
- Advising the fundraising and external relations team on resource allocation, systems, and processes to meet or exceed development goals.
- Directing the preparation department budgets in line with vision, mission, and strategy, monitor department expenditures to achieve strategic organizational goals.
- Reducing employee benefit costs to organization and employees by over \$14,000, without compromising morale or richness of coverage.

**Rally Point/6 – Tacoma, WA  
Director of Programs  
Director of Communications****2015 – 2016****2014 – 2015**

Member of the Senior Management Team for RP/6 Programs providing strategic communications planning, leadership and oversight for program development and growth. Advance the RP/6 mission by translating program design and life-cycle into implementation frameworks, ensuring the execution of high quality programs and effective use of cross functional teams to drive results that create favorable outcomes in transitioning veterans and military families.

- Spearheading the implementation of special projects that have transformed the way employee performance is tracked and measured and customer relationship management software that enables team members to be more responsive to customer needs through multiple channel support.
- Built communications plan from ground up that elevated organizational profile as a stand-alone brand. Accountable for planning, delivery, execution of marketing campaigns, messaging, and leading a team of 20 employees, interns, and volunteers. Generated a 75% increase in social media traffic in 3 months.
- Manage the design, risk, and execution of organization's portfolio of programs, while leading a team of 30+ employees, volunteers, fellows, and interns.
- Prepare department budgets, monitor department expenditures to achieve strategic organizational goals.

- Serve as the face of the organization, convening and participating in community panels, coordinating and providing media interviews, and providing expert testimony for legislative committees.

**Government & Public Affairs Consultant – West Coast****2011 – Present**

Recruited by several public campaigns to translate overall vision into practical plans to promote objectives through compelling advocacy and consensus building in the public sphere. Clients have been: Governor Arnold Schwarzenegger, California State Assemblyman Rocky Chavez, and Washington State Senator Steve O'Ban.

- Communicated recommendations and enhancements to various levels of campaign leadership regarding volunteer efficiencies, goal setting, and reducing redundancies. Coordinated and directed, doorbelling, phone banking, and get-out-the-vote strategies.
- Produced research and analysis, and identify public policy issues of interest to the candidate and develop programs and actions in response to those matters.
- Provide written and oral information with communications to support administrators, elected officials, boards and commissions.
- Attend regular city council, board, legislative sessions; participate in meetings, workshops and conferences; provide information to key figures on programs, policies, and projects.

**The Mission Continues – Seattle, WA****2013****Program Manager / Fellow**

Awarded a competitive 6-month fellowship to impact community through service at a local non-profit organization. Planned and communicated strategic vision and objectives for outreach to Post 9/11 veterans; assigned tasks and responsibilities; set priorities; analyzed performance. Developed and updated task specific, plans, deliverables and schedules.

- Researched and developed high-impact, and concise written products that advance the case for veteran policies and strengthen fellowship host-site relevance in the Pierce County region.
- Planned and coordinated external communications strategy with key stakeholders in state legislature, public administration, and non-profit executives to advocate for the successful transition and reintegration of our service members into civilian life.
- Created policy alternatives for increasing membership numbers by targeting younger veterans on 4 college campuses.

**Student Veterans of America – Mission Viejo, CA****2010 – 2011****District Director**

Appointed to position to create, execute, and drive complex statewide program and policy initiatives with stakeholders across multiple sectors.

- Highly visible position that created and drove complex state-wide program, policy initiatives, and overall development of student veteran chapters in Orange County, CA.
- Developed fundraising initiatives to support the organization's mission to provide military veterans with resources, support, and advocacy needed to access higher education.
- Tracked, analyzed, and concisely summarized thousands of state and federal legislative bills and their amendments.
- Spearheaded grassroots advocacy campaign to continue funding Governor Schwarzenegger's "Operation Welcome Home" program and co-sponsored California Assembly Bill 649, which expanded the amount of time after discharge 2 million veterans could access public colleges and universities on a priority basis.

**Saddleback College – Mission Viejo, CA****2009 – 2011****Veterans Outreach Aide / Program Manager**

Recruited by college president to establish ground-breaking veterans program, communications, branding, PR, events, and public forums.

- Instrumental in developing local network of government agencies, businesses, and non-profit organizations to enhance the delivery of critical services and education to veterans on military bases.
- Led rebranding initiative and messaging platform; marketing and program materials for events like "Veterans Appreciation Day" and "Veterans Job Fair" for members of the military and student veterans.
- Peer-to-peer consultation with veterans and their beneficiaries about services including: homeless shelters, veteran's health-care, and accessing both state and federal education benefits.

**United States Marine Corps, 1<sup>st</sup> Reconnaissance Battalion – Various Locations**  
**Program Manager**

2000 – 2008

Member of an elite Special Operations Capable unit and deployed twice to combat operations in Iraq. Personnel, program, and project manager; oversaw training, scheduling, and operational activities of American and foreign special operation forces. Performed project tasks in accordance with accepted project management standards. Provided reports, project status and change information to project team and communicated plan changes and recovery plans to others.

- Planned, coordinated, and conducted amphibious-ground reconnaissance and surveillance to observe, identify, and infiltrate battle space.
  - Conducted quarterly performance evaluations, assisted, tracked and managed special operations equipment exceeding \$5,000,000.
  - Enhanced bilateral security dialogue at the local level by focusing on building and training indigenous forces defensive and deterrence capabilities.
  - Completed SSBI background investigation with knowledge of Privacy Compliance, Data Protection, Risk Management and Compliance; as well as Data Use and Protection, Identity and Access Management.
-



**City of Orting  
Council Agenda Summary Sheet**

<b>Subject: Resolution Declaring an Emergency and Waiving Bidding Requirements</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>	PW		<b>AB18-116</b>
	<b>For Agenda of:</b>	<b>12/6/18</b>	<b>N/A</b>	<b>12/11/18</b>
	<b>Department:</b>	<b>City Administrator/Engineer</b>		
<b>Date Submitted:</b>	<b>November 7, 2018</b>			
<b>Cost of Item:</b>	<u>\$Unknown</u>			
<b>Amount Budgeted:</b>	<u>\$N/A</u>			
<b>Unexpended Balance:</b>	<u>\$</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Engineer Hungerford/PW Committee</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Resolution Declaring an Emergency in Response to Leak in Well 1; Ex. A - Photographs of active leak; Ex. B – Courtesy Copies of City’s Purchasing Policy at Part IX, Section 1 and RCW 39.04.280(1)(c).				
<p><b>SUMMARY STATEMENT:</b> On or about December 2, 2018, staff discovered that the 500,000 gallon rectangular reservoir at Well 1 is cracked and actively leaking. In 2014, these cracks were discovered and the City hand applied a grout on the outside of the reservoir in an attempt to fix same. This fix was appropriate at the time and stopped any active leaks. A recent re-inspection revealed that the cracks had grown and are actively leaking. After inspection, it is recommended by the City’s Engineer that grout be injected into the cracks to seal them by a specialized contractor. Given the time of year, the City’s Engineer is concerned that the water in the cracks will freeze, causing it to expand, leading to a draining of the reservoir.</p> <p>By this Resolution, the Council is invoking RCW 39.04.280(1)(c), which authorizes the Council to declare an emergency and bypass applicable bidding regulations where an emergency exists, and authorize the Mayor to make necessary contracts to remedy the emergency.</p>				
<b>RECOMMENDED ACTION: MOTION: To Adopt Resolution No. 2018-28, Declaring an Emergency and Authorizing the Mayor to Contract Pursuant to RCW 39.04.280.</b>				



**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2018-28**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, DECLARING AN EMERGENCY IN  
RESPONSE TO LEAK IN WELL 1; AUTHORIZING  
MAYOR TO CONTRACT PURSUANT TO RCW 39.04.280;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting's Well 1 Reservoir is actively leaking due to an undetected crack; and

**WHEREAS**, absent immediate repair and in light of imminent freezing temperatures, the wall of the Well is in danger of complete failure; and

**WHEREAS**, the City does not have the manpower and/or expertise to effectuate these repairs, and must contract for this public work; and

**WHEREAS**, it is in the City's interest to effectuate the repairs so as to avoid this real, immediate threat to the proper performance of the City's water utility and to avoid the material loss and damage to the City's water system that is likely to result if immediate action is not taken; and

**WHEREAS**, RCW 39.04.280 provides for emergency declarations and competitive bidding exemptions; and

**WHEREAS**, the City's Purchasing Policy likewise allows for the circumvention of competitive bidding in the event of an emergency need within the scope of RCW 39.04.280; and

**WHEREAS**, the City Council wishes to declare an emergency in order to allow accelerated contracting and administration by the Mayor and staff to repair the damage and prevent further impacts to public property; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Declaration of Emergency and Waiver of Bidding Requirements.** Pursuant to RCW 39.04.280 and the City's Purchasing Policy at Part IX, Section 1, the City Council hereby declares the active leak in the City of Orting's Well 1 Reservoir constitutes an emergency situation which presents a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken. This situation is an emergency as defined in RCW 39.04.280. Further, the City

Council waives the competitive bidding requirements and authorizes the award of all necessary contracts to address this emergency situation.

**Section 2. Effective Date.** This Resolution shall be effective upon passage.

**Section 3. Corrections Authorized.** The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 11<sup>th</sup> DAY OF DECEMBER, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

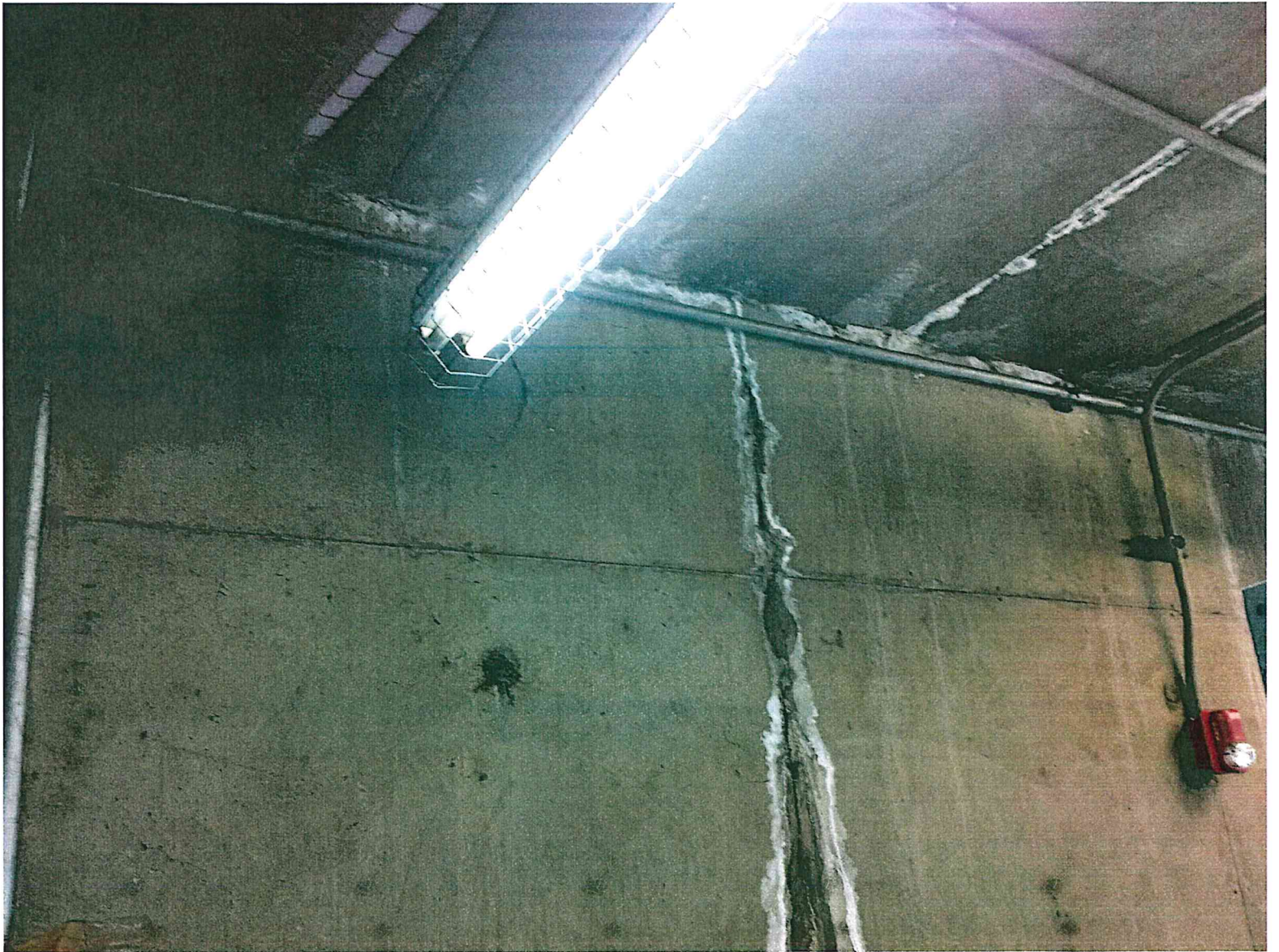
\_\_\_\_\_  
Jane Montgomery, City Clerk,CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

# **Exhibit A**







# **Exhibit B**

3. For service contracts estimated to be more than \$20,000 staff should use a formally advertised RFP/RFQ process as described herein.

## **Part VIII Architect and Engineer Services (A&E)**

The City must follow chapter 39.80 RCW for procuring A&E professional services, as defined at RCW 39.80.020. Architectural and Engineering consultants are initially selected based upon their qualifications through a Request for Qualifications (RFQ) process, rather than price (see RCW 39.80.050). After selecting a consultant of this type via the RFQ process, the city will negotiate a contract with the most qualified firm at a price which the City determines fair and reasonable. In so negotiating, the city shall take into account the estimated value of the services to be rendered as well as the scope, complexity, and professional nature. If the city is unable to negotiate a satisfactory contract with the firm selected at a price the city determines to be fair and reasonable, negotiations shall be terminated and the city shall begin negotiations with the next highly qualified firm.

## **Part IX Waivers and Exemptions**

### **Section 1 Emergency Purchases**

It is the intent as adopted by the City Council of Orting that the Mayor, or his designee, be authorized to waive the requirements of competitive bidding in the event of an emergency as defined by RCW 39.04.280. The Mayor or his designee shall comply with all portions of RCW 39.04.280 in the event of an emergency. The City Council through resolution may also waive competitive bidding requirements in circumstances defined within RCW 39.04.280. In any waiver of competitive bidding requirements, public disclosure and review shall be produced per the requirements as defined in RCW 39.04.280.

### **Section 2 Sole Source Supply**

These requirements for purchasing or public works also may be waived by resolution of the City Council declaring that the purchase or public work is either clearly and legitimately limited to a single source or supply, or the materials, supplies, equipment, or services are subject to special market conditions, and recites why this situation exists.

## **Part VI Purchasing Authority**

Purchasing authority as described below is based on a complete contract price. Contracts that last multiple years shall have each years' cost aggregated to determine the entire contract value. Purchasing authority is also project-limited. If the project requires purchases from multiple vendors, costs from each vendor shall be aggregated to determine how a purchase is approved.

### **Section 1. Authorities for Budgeted Items:**

1. Purchases of \$3,000 or less may be approved by Department Directors
2. Purchases between \$3,001 and \$10,000 may be approved by the City Administrator
3. Purchases between \$10,001 and \$25,000 may be approved by the Mayor

Passed by the City Council on \_\_\_\_\_



**RCW 39.04.280****Competitive bidding requirements—Exemptions.**

This section provides uniform exemptions to competitive bidding requirements utilized by municipalities when awarding contracts for public works and contracts for purchases. The statutes governing a specific type of municipality may also include other exemptions from competitive bidding requirements. The purpose of this section is to supplement and not to limit the current powers of any municipality to provide exemptions from competitive bidding requirements.

(1) Competitive bidding requirements may be waived by the governing body of the municipality for:

- (a) Purchases that are clearly and legitimately limited to a single source of supply;
- (b) Purchases involving special facilities or market conditions;
- (c) Purchases in the event of an emergency;
- (d) Purchases of insurance or bonds; and
- (e) Public works in the event of an emergency.

(2)(a) The waiver of competitive bidding requirements under subsection (1) of this section may be by resolution or by the terms of written policies adopted by the municipality, at the option of the governing body of the municipality. If the governing body elects to waive competitive bidding requirements by the terms of written policies adopted by the municipality, immediately after the award of any contract, the contract and the factual basis for the exception must be recorded and open to public inspection.

If a resolution is adopted by a governing body to waive competitive bidding requirements under (b) of this subsection, the resolution must recite the factual basis for the exception. This subsection (2)(a) does not apply in the event of an emergency.

(b) If an emergency exists, the person or persons designated by the governing body of the municipality to act in the event of an emergency may declare an emergency situation exists, waive competitive bidding requirements, and award all necessary contracts on behalf of the municipality to address the emergency situation. If a contract is awarded without competitive bidding due to an emergency, a written finding of the existence of an emergency must be made by the governing body or its designee and duly entered of record no later than two weeks following the award of the contract.

(3) For purposes of this section "emergency" means unforeseen circumstances beyond the control of the municipality that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

[ 1998 c 278 § 1.]