

## Councilmembers

### **Position No.**

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



**Orting City Council**  
Regular Business Meeting Minutes  
Orting Multi-Purpose Center  
202 Washington Ave. S,  
Orting, WA  
November 28, 2018  
7 p.m.

ORIGINAL

### **Mayor Joshua Penner, Chair**

#### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Mayor Penner called the meeting to order at 7:00pm. Councilmember McDonald led the pledge of allegiance.

**Councilmembers Present:** Deputy Mayor Dave Harman, Councilmembers Tod Gunther, John Kelly, Scott Drennen, Greg Hogan, Nicola McDonald, and Michelle Gehring.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

#### **REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

No requests.

#### **2. PUBLIC COMMENTS**

##### **Susan Rigley**

Ms. Rigley reported on recent and upcoming events at the Library.

#### **3. HEARING**

**A. AB18-92- Adopting the 2019 Budget- Ordinance No. 2018-1037, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2019; Adopting the City of Orting 2019 Budget; Adopting The Job Classification And Pay Range For Employees.**

Mayor Penner opened the hearing at 7:03pm, he announced the title and read the rules for audience comments. Treasurer Larson gave a staff report. There was a budget hearing and a review of the draft budget ordinance at the November 14<sup>th</sup> meeting of the City Council. The ordinance presented incorporated the changes that the City Council reviewed at the study session on the 14<sup>th</sup> of November.

#### **Public Comments**

No Public Comments were made

#### **Council Comments or Questions**

##### **Councilmember Gunther**

Councilmember Gunther expressed disappointment that the reserve funds for Calistoga Park Phase II were removed due to shortfall from funds that may have been available in relation to passage of other local Levy's. He would still like to find a way to have a reserve fund. He was pleased that the Council had many opportunities to provide feedback on the budget. His main concern is that the money will not be available next year for Calistoga Park. He also complimented the Mayor for his vision.

##### **Deputy Mayor Harman**

Deputy Mayor Harman commended staff and Council for a job well done on the budget. He feels they met citizen needs, balanced the budget and still have a small surplus. He stated Phase II of Calistoga Park will be addressed in the 2020 budget next year.

### **Councilmember McDonald**

Councilmember McDonald echoed Deputy Mayor Harman's words and also stated that she did not want the impression to be that the Council hasn't taken care of the kids in the Community. She reminded them of the appropriations to fund Gratzner Park for six hundred thousand dollars, the build at Calistoga Park Phase I, and the build of White hawk Park. She feels Phase II of Calistoga will be in the budget next year.

### **Councilmember Hogan**

Councilmember Hogan praised staff for a job well done.

Treasurer Larson thanked the staff for their input and work on the budget.

Mayor Penner closed the hearing at 7:15pm.

*Councilmember Gehring made a motion to Adopt Ordinance No. 2018-1037, An Ordinance of the City Of Orting, Washington, Relating to the Annual Budget for Fiscal Year 2019; Adopting the City of Orting 2019 Budget; Adopting The Job Classification And Pay Range For Employees. Second by Deputy Mayor Harman. Motion passed (7-0)*

### **B. AB18-109-Resolution No. 2018-20- Relating To General Facility Charges and Setting Charges for 2019.**

Mayor Penner opened the hearing at 7:16pm and announced the title of the hearing. Treasurer Larson briefed. The City levies general facilities connection ("GFC") charges on all property owners who seek to connect to, or increase the demand on, the City's utilities system. By this Resolution, the City Council will be setting the GFC charges for 2019. The rate increase over the 2018 rate proposed is 7.1%, and was calculated using the June 2017 to June 2018 Seattle Construction Cost Index as published by Engineering News-Record.

### **Public Comments**

No public comments were made.

### **Council Comments or Questions.**

Deputy Mayor Harman recused himself from voting on this agenda item because he has an interest in a subdivision in the City.

Mayor Penner closed the hearing at 7:24pm.

*Councilmember Hogan made a motion to approve Resolution No. 2018-20, Relating To General Facility Charges and Setting Charges for 2019. Second by Councilmember Gehring.*

This was a Roll call vote: CM Gunther-No, CM Kelly-No, CM Gehring-Yes, CM McDonald- No, CM Hogan-Yes, CM Drennen-Yes. 3 to 3 tie, broken by the Mayor- Yes.

*Motion tied (3-3) Mayor Penner broke the tie making it (4-3) Motion passed.*

**Any Requests for items to be pulled from consent? None made.**

## **4. CONSENT AGENDA**

**A.** Special Meeting Minutes of November 14<sup>th</sup>, 2018.

**B.** Special Study Session Meeting Minutes of November 14<sup>th</sup>, 2018

**C.** Payroll and Claims Warrants.

**D. AB18-107-** To Approve the Utility Billing Policy as presented.

**E. AB18-110-**To approve 2019 Grants by Resolution No's 2018-21, 22, 23, 24, 25, 26, and 27, to Grant applicants as prepared, for a total of \$43,000.

1. **Chamber of Commerce/Orting Community Float-Resolution No. 2018-21**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds For Orting Chamber Of Commerce In The Amount Of **\$2,500**.
2. **Farmers Market-Resolution No. 2018-22**, A Resolution of the City of Orting, Washington, Declaring a Public Purpose and Authorizing City Grant of Funds to the Orting Valley Farmer's Market in the Amount Of **\$3,500**.
3. **Food Bank-Resolution No. 2018-23**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant To Orting Food Bank In The Amount Of **\$3,500**.
4. **Orting Historical Society-Resolution No. 2018-24**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant To Orting Historical Society In The Amount Of **\$500**.
5. **Opportunity Center, DBA The Haven-Resolution No. 2018-25**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant Of Funds For Opportunity Center Of Orting In The Amount Of **\$10,000**.
6. **Orting Senior Center-Resolution No. 2018-26**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing A City Grant For Orting Senior Center Organization In The Amount Of **\$13,000**.
7. **Orting Valley Recovery Café -Resolution No. 2018-27**, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing City Grant Funds To Orting Valley, Recovery Café In The Amount Of **\$10,000**.

*Councilmember McDonald made a motion to approve Consent Agenda as prepared.  
Second by Councilmember Gunther. Motion passed (7-0)*

## 5. OLD BUSINESS

### A. AB18-103-Council Committee Assignments.

Deputy Mayor Harman briefed on the proposed committee assignments for Councilmembers.

*Councilmember McDonald made a motion to approve the Committee assignments as recommended, CGA – CM McDonald, Chair, CM Gehring, Vice-Chair, PW- CM Drennen, Chair, and CM Gunther, Vice-Chair, PS-CM Kelly, Chair, and Position #4, Vice –Chair.  
Second by Councilmember Gehring. Motion passed (7-0)*

## 6. NEW BUSINESS

### A. AB18-118-Property Management Selection.

Mark Bethune briefed on the selection of a property management company for 703 Kansas Street SW. He provided the scoring sheet to Council of the three companies that responded. Staff recommended Main Street.

*Councilmember McDonald made a motion to Authorize the Mayor to enter into a contract with Main Street for Property Management Services for City Property Located at 703 Kansas Street SW, Orting, WA. Second by Councilmember Hogan. Motion passed (7-0)*

### B. Discussion/Process –Recruitment for Council Position #4.

City Attorney briefed on the process to select a new Councilmember.

Deputy Mayor Harman submitted his resignation on November 21, 2018, to be effective December 13<sup>th</sup>, 2018.

Filling Council Vacancies and Selecting Deputy Mayor

#### 8.1 Notice of Vacancy:

If a Council vacancy occurs, the Deputy Mayor will take the lead with the assistance of two councilmembers and guide the Council through the procedures as outlined in RCW 42.12.070. In order to fill the vacancy with the most qualified person available, until an election is held, the Council will widely distribute and publish a notice of the vacancy, procedure, deadline for applying for the position and the date of the interview.

Deputy Mayor Harman read his letter of resignation to the City Council. It is effective December 13, 2018.

***Councilmember Drennen made a motion to accept the resignation of Deputy Mayor Harman. Second by Councilmember McDonald. Motion passed (6-0).***

***Councilmember McDonald made a motion to authorize the City Clerk to begin the recruitment Process for a new Councilmember, and that the Clerk will submit the previous questions to Council and Council will review the questions and send any they want back to the Clerk, and at the interviews the Deputy Mayor will read the questions to each applicant. Second by Councilmember Gehring. Motion passed (7-0)***

Per the City Attorney to avoid any open meetings violations all possible questions will be brought to the meeting on December 12<sup>th</sup>, along with those submitted by Council. They will be passed out at that meeting and reviewed. Councilmembers will provide the clerk alternate questions by November 4<sup>th</sup>.

## **7. EXECUTIVE SESSION**

The Clerk announced the following:

There will be an Executive session per RCW 42.30.110 (i) (1), regarding Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party. They expect to be out for 10 minutes, and action may occur upon return to open session.

Following the Executive session there will be a closed session per RCW 42.30.140 (4), regarding collective bargaining, they expect to be out for 10 minutes, and no action is anticipated after returning to open session.

Mayor Penner recessed the meeting for a 5 minute break at 7:55pm.

Mayor Penner recessed to Executive session for 10 minutes at 8:00pm.

8:10pm Extended for 5 minutes

8:15pm Extended for 5 minutes.

8:20pm Executive session over.

Mayor Penner called the meeting back to order at 8:20pm and no action was taken.

## **8. CLOSED SESSION.**

Mayor Penner recessed to closed session for 10 minutes at 8:24pm.

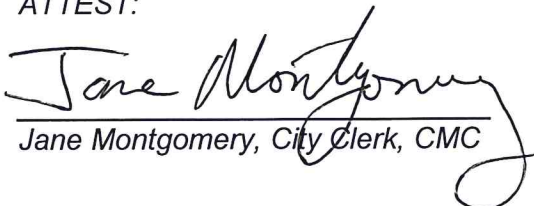
Mayor Penner called the meeting back to order at 8:34pm

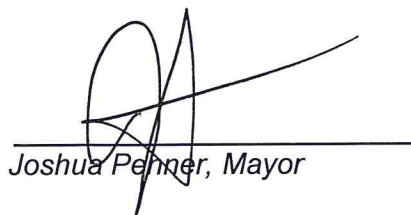
## **9. ADJOURNMENT**

***Councilmember Hogan made a motion to Adjourn. Second by Councilmember McDonald. Motion passed (7-0).***

Mayor Penner adjourned the meeting at 8:34pm.

ATTEST:

  
Jane Montgomery, City Clerk, CMC

  
Joshua Penner, Mayor