

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Study Session Meeting Minutes
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
August 15, 2018
6PM.

ORIGINAL

CHAIR, DEPUTY MAYOR DAVE HARMAN

1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.

Deputy Mayor Harman called the meeting to order at 6:00pm. Councilmember McDonald led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers Nicola McDonald, Tod Gunther, Scott Drennen, and Greg Hogan.

Absent: Gehring, Kelly – Councilmember Gehring informed Councilmember McDonald that she would not be able to attend the study session.

Councilmember Kelly arrived at 6:15pm

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, Greg Reed, PW Director, Beckie Meek, Parks and Recreation Director, and Chris Gard, Chief of Police

2. COMMITTEE REPORTS

Public Works

✚ *CM Drennen & CM Gehring*

Councilmember Drennen briefed on discussions from the Transportation portion of the Public Works Committee:

- SR 162 Bridge
 - A draft flyer was passed out of the proposed project. Questions on the flyer were:
 - a) The possibility of putting the information on the project on the website or putting a QR code on the flyer;
 - b) A list of donors on the flyer;
 - c) The possibility of putting the Bridge for Kids logo on the flyer;
 - d) The possibility of saying "Will not deter the Mt. Rainier view";
 - e) Marker on the trail using augmented reality views;

By consensus Council gave Councilmember Drennen the go ahead to continue with the flyer. Councilmember Drennen will move this to JC Hungerford for the final design.

- SW Connector;
- Kansas St. at what point to go forward-wait to 30% design before engaging the public;
- Water Usage discussed, there was a spike in usage;
- Stormwater compliance issues;
- Fats, oils and greases.

Public Safety

✚ *CM Kelly & CM Hogan*

Councilmember Hogan briefed:

- Recreational Vehicle Ordinance still in the works;
- Police Vehicles were ordered;
- The V150 has been sent back.

Community and Government Affairs

✦ **CM McDonald & CM Gunther**

Councilmember McDonald briefed that most of the items from Committee are on the agenda with the exception of Background checks for elected officials. That item was dropped due to advice provided by the City Attorney.

3. STAFF REPORTS

City Administrator Mark Bethune.

- **VanPools-** He would like to stimulate the program and see the City incentivize citizens to participate. The goal is to reduce traffic congestion. Administrator Bethune will ask for \$5,000 during budget talks.
- Facilities Report;
- Helix- City Hall/PS Facility- First elevations, pictures and prices on September 7th;
- Patriot Construction- meeting with them this Friday;
- External Marketing at the Emergency Preparedness fair;
- Asset Management- sill working on the contract.

Discussion followed on how Vanpools are formed and all the details of the program.

City Treasurer Scott Larson.

He has been working on the budget and has gotten feedback from staff and the Mayor; He read a letter to the Council from snowbirds who do not want to pay for services when they are gone;

Public Works Director Greg Reed.

A big jump in water usage;
Issues with street pipes;
TBD sidewalk replacement list was given to the City Engineer;
Looked at sidewalks that are not connected;
The levels of fats and grease.

Parks and Recreation Director Beckie Meek.

White Hawk Park bids;
Asked Council to allow her to skip study session on White Hawk bids and move bids forward to Parks Advisory Board, then go to CGA Committee on September 6th, then to the September 12th meeting for final vote. Council by consensus agreed to the timeline.

Chief of Police, Chris Gard

Summerfest was a success, they did a fingerprinting event;
National night out was a success;
Gearing up for Pumpkin fest.

Mayor, Joshua Penner.

The League of women Voters has asked for a waiver of the fee for a candidate forum that they wish to facilitate in the City of Orting. Council determined that they did not want to waive the fee. The Mayor and other staff will chip in personally for the \$20.00 fee. The Mayor also briefed that they are proposing a budget retreat on October 13th, 2018.

4. AGENDA ITEMS

A. AB18-70- Foreclosed Property Registration - Ordinance No. 2018-1034.

Councilmember Hogan asked Code Enforcement Officer Larry Eisenhart to brief.

Officer Eisenhart provided the history that drove the creation of the proposed ordinance. The proposed ordinance would require the banks to tell the City that a house is in foreclosure. This will save code enforcement Officers hours and hours spent tracking down the owners of zombie properties. A registration is very helpful. A fee will need to be determined by the City Council at a later date. Questions and discussion followed. Council moved this forward by consensus but wanted clarification of the definition of the word vacant.

Councilmember Kelly wanted to know if they could add registration of derelict properties. Staff will consult with the City Attorney. A public hearing is required on this item. By consensus this will be moved to the agenda of September 12th. In conjunction with a hearing.

B. AB18-63- Authorize the Mayor to enter into an agreement with Pierce County of Multi-Jurisdictional Specialty Teams - Resolution No. 2018-09

Chief Gard asked that this be dropped from the agenda as they need more time to review additional facts.

C. AB18-64-Calistoga Park –Play Equipment Bids (Phase 1).

Director Meek briefed on the bid process for Calistoga Park Play Equipment, Phase 1. The Board recommended Buell Recreation to the Community and Government Affairs Committee (CGA). As the low bidder. CGA Committee concurred with the recommendation. Council by consensus moved this forward to the consent agenda for August 29th.

D. AB18-65- Sponsorship of Pumpkin Fest, Resolution No. 2018-09.

Councilmember McDonald briefed that the application was presented to the CGA Committee and they are recommending approval of the sponsorship request. Council by consensus moved this forward to the consent agenda of August 29th. Council would like to have a report from the applicant at the first meeting in September to promote the event. Director Meek will contact them.

E. Discussion- Council Rule 7 Duties & Privileges of Media & Citizens- Subsection 7.7- Video Recording of Public Meetings.

Councilmember Gunther briefed on the location of the video recording and its impact on the ability of the livestream to be heard. Councilmember Gunther would like to broadcast the meeting via a Bluetooth device to the whole room. Councilmember Gunther ordered the equipment and would like to test it with the City Clerk. He prefers this to amending the policy. Councilmember McDonald briefed that there are two issues regarding this policy. She stated that Mr. Hopfauf discussed this issue at the CGA Committee and it was understood that it is not the City's obligation to provide audio equipment because he is farther back in the room. The other issue he brought up was that not every piece of broadcast equipment is required to be at the back of the room. The City Clerk noted that PCTV is part of the City and that Chapter 7 refers to Media and Citizens.

Mayor Penner confirmed that PCTV is part of the City. He stated the challenging thing is to have a clear set of guidelines. Judgement calls can be difficult. More discussion followed regarding the City's desire to live stream, the legalities of posting and the timing and implementation of an upgrade.

F. AB18-66- Volunteer Program.

Scott Larson briefed on the Volunteer Program. Volunteers currently work with Parks, at the Police Department, and on the day of service. The Court would like to have a volunteer. This policy requires a job description for each volunteer and would manage risk and outline expectations. Discussion followed. Council would like to add to the agreement for volunteer services, (add "in a timely manner") and add to "immediate supervisor/Personnel Manager". Mayor Penner commented that without this policy we cannot allow citizens to work in areas in the City. The policy creates bureaucracy but at the same time it creates opportunities.

Volunteers will not do work covered by the Union. Council by consensus moved this forward to the consent agenda on August 29th.

G. AB18-67-Economic Development Plan.

Councilmember McDonald stated that the City can't afford to implement all of this plan so a determination will have to be made as to which items can be budgeted and when. She is in favor of the entire plan. Administrator Bethune briefed and read thru the thru primary obligations. Discussion followed. This will be reviewed again during budget sessions.

H. AB18-68-External Marketing Plan.

Mark briefed on the request for \$3,500 for marketing materials. He went thru the materials he would like to purchase. Mayor Penner briefed on utilizing technology and the potential to develop a network to make that happen internally and externally. Discussion followed. By Consensus Council agreed that \$3,500 can be spent for marketing materials presented.

I. AB18-69-Communication Plan.

Administrator Bethune briefed on the proposed communication plan. He spoke about internal and external communication. This is a robust plan. Discussion followed. This will be discussed in depth at budget time. The next step per Mayor Penner will be how to implement the plan that Council requests.

J. AB18-71- Surplus Cemetery Property.

Administrator Bethune briefed on an incident at the cemetery with a tree fall. He would like permission to get an appraisal on the property and its best use. The cost for the appraisal is \$3,500. Council by consensus agreed to get an appraisal.

K. AB18-72- Changing the name of the Calistoga Levee to the Ken Wolfe. Levee

Administrator Bethune stated the County approached the City and asked about changing the name. The County labels sections of the Levee per Scott Drennen. Ken had passion for the Levee. Administrator Bethune will put together a joint resolution with Pierce County to name the Levee and the Creek. Councilmember Gunther recommended getting public input as well. Council would like to move this forward for a hearing on September 12th.

L. AB18-73-Transportation Improvement Program.

Administrator Bethune briefed. He stated that sidewalk projects had to be added in. The sidewalk projects are items 47-73. He recommended the following changes. Move #4 to #2, and move 8 and 9 to 3 and 4. This requires a public hearing. By consensus this was moved forward to the meeting on August 29th.

5. ADJOURNMENT

Councilmember Gunther made a motion to Adjourn. Second by Councilmember McDonald. Motion passed (7-0).

Deputy Mayor Harman adjourned the meeting at 8:15pm.

ATTEST:


Jane Montgomery, City Clerk, CMC


Joshua Penner, Mayor