

ORIGINAL

Councilmembers

- Position No.
1. Tod Gunther
 2. John Kelly
 3. Michelle Gehring
 4. Dave Harman
 5. Nicola McDonald
 6. Greg Hogan
 7. Scott Drennen



Orting City Council

Regular Business Meeting Minutes
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
June 13, 2018
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Drennen led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers Tod Gunther, John Kelly, Scott Drennen, and Greg Hogan and Michelle Gehring.

Absent: Nicola McDonald.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Greg Reed, Public Works Director, Mark Barfield PW supervisor, Kaaren Woods Court Administrator, Judge John Curry, Charlotte Archer, City Attorney.

Councilmember Gehring made a motion to excuse Councilmember McDonald. Second by Deputy Mayor Harman. Motion passed (6-0)

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

None made.

2. PUBLIC COMMENTS

Lisa Cipolla- Interim senior librarian for the Orting Library, briefed the Council that she is in Orting filling in while Susan Rigley is on another assignment. Ms. Cipolla briefed on upcoming events at the Library.

3. PRESENTATION

A. AB18-42- RFP -ASSET MANAGEMENT- AAKAVS CONSULTING.

A Representative from AAKavs consulting briefed the Council on the software his company offers which tracks who is doing what in the City and where. The Software is cloud based, unique and can accommodate any size screen. The City will have unlimited usage, as it is based on a pay as you go system. A PowerPoint presentation was given followed by Council questions. Councilmember Drennen stated that the key take away is that this is not just an asset management system it is a work system. Their platform is FEMA compliant. By consensus the Council moved this forward to the next study session for further review.

PSE- COMMUNITY OUTREACH-UPCOMING HOME ENERGY ASSESSMENTS IN ORTING

Matt Perry from PSE was present and informed the City Council that PSE will be in Orting to do home energy assessments in the month of July. PSE has chosen to use their new tax cuts to pass along savings to its customers. PSE does a variety of assessments to find out ways to save energy. The canvassing teams will be wearing PSE shirts and will carry credentials and ID. PSE will send out postcards to all the citizens in Orting.

4. INTRODUCTION - CITY PLANNER- Emily Terrell, Sound Municipal Solutions.

Administrator Bethune introduced Emily Terrell the City's new virtual planner. She will answer all planning and land use calls. Ms. Terrell introduced herself, gave a brief bio, and stated that she specializes in small town support. She has recently completed projects with Enumclaw, Monroe and Gig Harbor. She has also performed contract planning services for Wilkerson, South Prairie, and Carbonado. Ms. Terrell lives in Sumner.

5. EMPLOYEE RECOGNITION

April- Court- Kim Kainoa

May-Public Works- Matt Bingham

June- Administration/Finance- Margaret O'Hara

Mayor Penner introduced Kim Kainoa and read the certificate of appreciation. The nomination was submitted by Court Administrator, Kaaren Woods. Judge Curry was also present and spoke about Ms. Kainoa, her kindness to all, and her conscientiousness in the performance of her duties at the Court for the past 10 years.

"Kim Kainoa Is A Dedicated, Honest, Trusting And Caring Court Clerk For Orting Municipal Court. As You All Know, Kim and I Share a Very Small Office Space, and We Spend Many Hours Together each day. Kim Has Gone Above And Beyond Her Responsibilities In Her Job Description As She Is The Employee Always Asking What She Can Do To Help. Speaking From Experience, Not All Employees Feel The Same When It Comes Time To "Chip In" When There Is A Task That Has Deadlines That We Cannot Ignore."

Mayor Penner introduced Matt Bingham. Greg Reed, Public Works Director read the certificate of appreciation that he and Mark Barfield, Public Works Supervisor had submitted.

*"Matt takes pride in his work and has developed good relationships with his co-workers."
"Matt looks for ways to improve our processes and tasks, thinking outside the box and not taking the, "that's the way we've always done it" approach." "I believe Matt will be instrumental in helping move the department forward to a more proactive approach of performing our work. "Matt's foresight with projects has helped us to do things correctly the first time, which saves the City from wasting time and money. "When I send Matt out to work that he will meet or exceed the expectations of the City. "Public works operations and maintenance is a stronger department because of Matt Bingham."*

Mayor Penner introduced Margaret O'Hara Buttz and read the certificate. The nomination came from Scott Larson, Treasurer.

"I want to recognize Margaret for her hard work and dedication to the City. Margaret is my go to person whenever I need something done. She is always willing and excited to take on new

tasks and learn new things. Margaret has been immensely helpful in putting together fee documents for the City, organizing old finance records, disposing of records that have reached their destruction date, and working with the State on converting our business license system. Margaret recently accepted a new role at the City as Payroll Clerk, and she also supports me in my role as HR Manager. Margaret concurrently trained her replacement, and took on her new duties.”

6. CONSENT AGENDA

1. Regular Meeting Minutes of May 30th , 2018
2. Payroll and Claims Warrants

Councilmember Kelly made a motion to approve Consent Agenda as prepared. Second by Councilmember Gehring. Motion passed (6-0).

7. COMMISSION REPORTS

• Planning Commission

Mark Bethune briefed that the Planning commission is working on the sign code. He explained that Orting does not want to look like Meridian on South Hill. They want Orting to be a destination place with a turn of the century look. There will be a public hearing in July and Administrator Bethune urged business owners in the community to show up and voice their concerns.

8. NEW BUSINESS

A. AB18-43- Leach Road Property Easement

Mark Bethune briefed that this is a tough topic that has also been discussed in the Public Works Department. Pierce County received a federal grant to make repairs to 400' of severely damaged Puyallup levee on the Leach rd. side. The Corp of Engineers is ready to do the work but requires an easement for land owned by the City. The City of Orting purchased property through the Salmon Recovery Fund Board (SRFB) for the Calistoga setback levee. That land extends across the river into the Leach Rd. levee. SRFB funded land cannot have an easement without what is called a Conversion. A Conversion gives the board new land without easements to make up for the land given an easement. Pierce County will provide that land to the SRFB. It is very important the easement be approved by the Council tonight. The Corp of Engineers is threatening to abandon the project if they do not receive an easement by June 15th (an extension from the 11th). City Attorney Archer briefed as well. The conclusion after lengthy talks with Pierce County is to either adopt a permanent easement or sign a right of entry agreement. It is unclear thought what the Army Corp of Engineers will accept. It appears they may prefer a right of entry agreement. Council was advised to make a motion which would include both options.

Councilmember Drennen made a motion authorize the Mayor to sign an easement agreement or a right of entry agreement as modified by the City attorney and subject to review by the City attorney on the portion of Parcel # 0519311110 that is on the Leach Road Puyallup River Levee per the documents presented. Second by Deputy Mayor Harman. Motion passed 6-0

B. Discussion- Council Meeting of June 27, 2018.

Mayor Penner briefed that He, Deputy Mayor Harman, Councilmember Hogan and Administrator Bethune will be attending the AWC Conference. Discussion followed regarding pending issues that would be critical if the meeting was cancelled.

Councilmember Gehring made a motion to cancel the Regular Council Meeting of June 27th, 2018. Second by Councilmember Hogan. Motion passed (6-0).

9. EXECUTIVE SESSION

Mayor Penner stated there would be an Executive session and asked the City Clerk to brief. Per RCW 42.30.110 (b), they will meet in Executive session to consider the selection of a site or the acquisition of real estate by lease or purchase when the knowledge regarding such consideration would cause a likelihood of increased price. There will be no action when they return, and they will recess for 10 minutes.

Mayor Penner recessed the meeting at 7:55pm.
Executive session extended for 5 minutes at 8:05pm.
Mayor Penner called the meeting back to order at 8:10pm.

10. ADJOURNMENT

Councilmember Gehring made a motion to Adjourn. Deputy Mayor Harman second the motion. Motion passed (6-0).

Mayor Penner adjourned the meeting at 8:14pmpm.

ATTEST:



Jane Montgomery, City Clerk, CMC



Joshua Penner, Mayor