

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Regular Business Meeting Agenda

Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA

May 9, 2018
7 p.m.

Mayor Joshua Penner, Chair

- 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.
REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**
- 2. PUBLIC COMMENTS**
- 3. PRESENTATION**
 - A. Farmers Market**
- 4. REQUEST FOR CONSENT AGENDA ITEM TO BE PULLED FOR DISCUSSION.**
- 5. CONSENT AGENDA**
 1. Regular Meeting Minutes of April 25th, 2018
 2. Special Meeting Minutes of April 18th, 2018
 3. Payroll and Claims Warrants
 4. AB18-28- Authorizing the Mayor to Enter Into a Contract With Pro-Vac, the Low Bidder for the CCTV Inspection and Cleaning Of Sanitary Sewers in the amount of \$89,764.43

Motion: Move to approve Consent Agenda as prepared.

- 6. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION**
- 7. COMMISSION REPORTS**
 - Planning Commission
- 8. EXECUTIVE SESSION**
- 9. ADJOURNMENT**

Motion: Move to Adjourn.

Upcoming Meetings: May 16th, Study Session: 6pm (MPC), May 30th, Regular Meeting: 7pm (MPC)

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

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Orting City Council
Regular Business Meeting Summary
Orting Multi-Purpose Center
202 Washington Ave. S,
Orting, WA
April 25th, 2018
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Gehring led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers Tod Gunther, John Kelly, Scott Drennen, and Greg Hogan and Michelle Gehring.

Absent: Councilmember Nicola McDonald.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

Councilmember Hogan made a motion to excuse Councilmember McDonald. Second by Gehring. Motion passed (6-0).

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

No Requests.

2. PUBLIC COMMENTS:

No public comments.

3. HEARINGS (4)

- 1) Amending Title 12, Chapter 6, Section 3, Subdivision Regulations- Ordinance No. 2018-1025**, an Ordinance of the City Of Orting, Washington, Relating To Subdivision Regulations, Amending Orting Municipal Code Title 12, Chapter 6, and Section 3.

Mayor Penner opened the Hearing at 7:02pm and asked City Administrator Bethune to provide a staff report. Council discussion followed. No public comments were provided. Mayor Penner closed the hearing at 7:05pm.

Councilmember Kelly made a motion to adopt Ordinance No. 2018-1025 An Ordinance of the City of Orting, Washington, Relating to Subdivision Regulations, Amending Orting Municipal Code Title 12, Chapter 6, Section 3. Second by Councilmember Hogan. Motion passed (6-0).

- 2) Amending Title 13, Chapter 3, Zone Classifications- Ordinance No. 2018-1026**, an Ordinance of the City Of Orting, Washington, Relating To Zone Classifications, Amending Orting Municipal Code Title 13, Chapter 3, Removing Residential Suburban Zone.

Mayor Penner opened the hearing at 7:05pm. Administrator Bethune briefed. No public comments were provided. Mayor Penner closed the hearing at 7:07pm.

Councilmember Drennen made a motion to adopt Ordinance No. 2018-1026 An Ordinance of the City of Orting, Washington, Relating to Zone Classifications, Amending Orting Municipal Code Title 13, Chapter 3, Removing Residential Suburban Zone. Second by Councilmember Gehring. Motion passed (6-0).

- 3) **Amending Title 13, Chapter 5, Removing Residential Suburban Zone- Ordinance No. 2018-1027**, An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 5, Removing Residential Suburban Zone.

Mayor Penner opened the hearing at 7:07pm. Mark Bethune briefed. No council comments. No public comments. Mayor Penner closed the hearing at 7:10 pm.

Councilmember Hogan made a motion to adopt Ordinance No. 2018-1027 An Ordinance of the City of Orting, Washington, Relating to Development Standards, Amending Orting Municipal Code Title 13, Chapter 5, Removing Residential Suburban Zone. Second by Councilmember Gunther. . Motion passed (6-0).

- 4) **Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments And Final Development Plan- Ordinance No. 2018-1028**, An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments And Final Development Plan.

Mayor Penner opened the hearing at 7:10 pm. Mark Bethune briefed. No council comments. No public comments. Mayor Penner closed the hearing at 7:11pm.

Councilmember Gehring made a motion to adopt Ordinance No. 2018-1028 An Ordinance of the City of Orting, Washington, Relating to Development Standards, Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments and Final Development Plan. Second by Councilmember Drennen. Motion passed (6-0).

REQUEST FOR CONSENT AGENDA ITEMS TO BE PULLED FOR DISCUSSION.
None made.

4. CONSENT AGENDA

- A. Regular Meeting Minutes of April 11th, 2018.
- B. Payroll and Claims Warrants.
- C. AB18-24- Adoption of Resolution No. 2018-04, a Resolution of the City Of Orting, Washington, Adopting Fee Schedule for 2018.
- D. AB18-25- Adopting Ordinance No. 2018-1029-, an Ordinance of the City Of Orting, 1, Chapter 6, Section 1.
- E. AB18-26- Amending Council Rules- Title 2 Types of Meetings- (Adding Study Session)

Councilmember Drennen made a motion to approve Consent Agenda as prepared. Second by Deputy Mayor Harman. Motion passed (6-0).

5. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

None pulled.

6. OLD BUSINESS

- A. AB18-20- Title 10 Amendments- Ordinance No. 2018-1023**, an Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.

Mark Bethune briefed and read the staff report summary. Public comments followed.

Lisa Johnson-

Ms. Johnson lives across the street and is not in favor of the Project.

Ted Sturdevant

Mr. Sturdevant is the President of Ponza, and answered questions posed by Ms. Johnson such as:

- Transportation issues,
- Clean and Sober residents;
- Quixote Village in Olympia;
- Goal of the Project- Veterans that will become productive members of society.

JoAnne Silvernail

Ms. Silvernail owns property on the backside of the Soldier's home which is not in city limits but is in the Pierce County service area. Ms. Silvernail is not in favor of the project. She has concerns about her safety and impacts to the Community.

Council discussion continued between the Council and Mr. Sturdevant. Some of the topics covered were:

- Management of the Soldiers Home;
- Communication between the Soldiers Home and the public;
- Clean and sober residents;
- Criminal History checks on residents;
- Pierce County Sheriff and Orting Police Department responding to incidents;
- Quixote Village in Olympia;
- When residents fail the program;
- Continued outreach to keep the citizens informed.

Councilmember Hogan made a motion to Adopt Ordinance No. 2018-1023, Amending Title 10, Chapter 2, Section 1, Adding Definition of Single Room Occupancy Sleeping Units to Building Code. Second by Councilmember Kelly. Motion passed (6-0).

B. AB18-21-Title 13 Amendments- Ordinance No. 2018-1024, an Ordinance of the City of Orting, Amending Title 13, Chapter 2, Section 20, Adding Definition of Single Room Occupancy Sleeping Units; Amending Title 13, Chapter 3, Section 3, Amending Statement of Purpose and Intent of Public Facilities Zone; Amending Title 13, Chapter 3, Section 3, City Of Orting Table of Uses.

Mark Bethune Briefed. No Citizen or Council Comments.

Councilmember Drennen made a motion to Adopt Ordinance No. 2018-1024, Amending Title 13 to Add Single Room Occupancy Sleeping Units as a Conditional Use in the Public Facilities Zone, And Related Amendments. Councilmember Gunther second the motion. Motion passed (6-0).

7. NEW BUSINESS

A. AB18-27- Amending Council Rules- Video Recording of Meetings.

- *CM Gunther/CM McDonald*

Councilmember Gunther read the agenda bill summary. This amendment addresses the placement of video equipment at meetings. No citizen comments.

Councilmember Gunther made a motion to adopt Council Rule Chapter 7, Video Recording of Public Meetings as Presented. Second by Councilmember Hogan. Motion passed (6-0).

8. EXECUTIVE SESSION

No executive session.

9. ADJOURNMENT

Councilmember Harman made a motion to adjourn the meeting. Second by Councilmember Gehring. Motion passed (6-0).

Mayor Penner adjourned the meeting at 7:40pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

COUNCILMEMBERS

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3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Special Study Session Meeting Minutes
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
April 18th, 2018
6PM.

CHAIR, DEPUTY MAYOR DAVE HARMAN

1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.

Mayor Penner called the study session meeting to order at 6:07pm. Councilmember Gehring led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers Tod Gunther, Michelle Gehring, and, Scott Drennen. Councilmember Hogan and Kelly indicated that they will attend the meeting. Councilmember Hogan (arrived at 6:16pm) Councilmember Kelly (arrived at 6:50pm).

Absent: Nicola McDonald.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, JC Hungerford, Engineer.

2. COMMITTEE REPORTS

Public Works

✚ CM Drennen & CM Gehring

Councilmember Drennen briefed on the topics of the April Committee meeting. They were the following:

- Pedestrian Bridge over SR162 Funding;
- Kansas Street;
- South West Connector;
- Traffic Calming Devices;
- Crossing at White hawk Blvd.

Councilmember Gunther asked about the possibility of a crosswalk at the Eagles Hall due to concerns expressed to him by a citizen. Councilmember Drennen briefed on past work on this possibility. Mayor Penner stated that the issue can be addressed on the Committee level. Councilmember Gehring stated that the Water Operator in Training position was also discussed and is on the agenda.

Community and Government Affairs

✚ CM McDonald & CM Gunther

Councilmember Gunther briefed on the topics of the April Committee meeting. They were the following:

- Saw dust Burner Mural;
- Video Recording of Meetings;
- Fee Schedule;
- Economic Development briefing by Greg Easton;
- Homeless Policy;

Public Safety

✚ CM Kelly & CM Hogan

Councilmember Hogan briefed on the topics of the April Committee meeting. They were the following:

- Recommendation to send the V150 back;
- At large committee assignments. (This will be discussed when Councilmember Kelly arrives).

Mayor Penner stated that he would like the Public Safety Committee to explore the possibility of an advisory vote (non-binding) regarding fireworks during the election cycle of 2019. Councilmember Drennen would like to review current code and go forward from there.

3. STAFF REPORTS

Mark Bethune, City Administrator reported on the following:

- Public Works shop proposals will be available in the middle of May at 30% design;
- Majestic View Division II is in full swing;
- Proposals for asset management have been received and are being evaluated;
- Proposals for IT services are being evaluated;
- Margaret O'Hara Buttz the City's cashier has been promoted to Finance Clerk;
- The City is now recruiting for the cashier position;
- Greg Reed, Public Works Director will start May 1st;
- The position of City Engineer will go out in the next 30 days;
- The City went out for RFP for a virtual planner and is also interviewing 2 individuals for the position;

Councilmember Drennen wanted to be sure the new job descriptions will be brought to Council for approval.

Kaaren Woods, Court Administrator reported on the recently adopted animal control ordinances and she is updating her systems to reflect the new charges so that Pierce County can merge their citations to OMC.

Mayor Penner reported on the following:

- Chief Gard is at an emergency preparedness convention;
- Chief Gard will be bringing information to the Council for a fleet replacement plan;
- Chief Gard is working with the Mayor to come up with objective measures of working thru the drug challenges in the City;
- is working thru animal welfare issues with code enforcement and Pierce County;
- Reminded Councilmembers to sign up for the Association of Washington Cities Yearly Conference which is in June and is a budgeted training for Councilmembers;
- Progress has been made reaching Council goals and a midyear report will be provided to them;
- The schematic design from Helix for the proposed Public Safety/Court/City Hall is about seven (7) weeks away from completion;
- Managers met with Helix to discuss the needs of each department.

Deputy Mayor Harman would like to revisit Council Goals one to two times a year. Mayor Penner assured him he would bring information to the next study session.

Councilmember Gunther requested that Councilmembers be provided a City phone. Councilmember Gehring agreed that it is not good to use personal phones for City business. The Cost will be looked in to and be brought back to Council at the next study session.

3. AGENDA ITEMS

A. AB-20-TITLE 10 AMENDMENTS- Ordinance No. 2018-1023, An Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.

Mark Bethune briefed on the Title 10 amendments. The code modification complies with HUD standards which enable the Soldiers Home to be in compliance for the Veterans Village Project. The items have been reviewed by the City Attorney and the City Planner and are being recommended to move forward for passage. There was a public hearing on this proposed Ordinance on April 11th.

A citizen expressed doubts about the project. In general his concerns were:

- The homes could only be built in specific zones and not in the City areas in general;
- He does not like the cost of the project;
- Says 80% of addicts will fail;
- Transportation is an issue;
- Where do they go if they fail the program;
- Can't compare the project to the one in Olympia.

Councilmember Drennen wants to make sure traffic impacts are addressed in the next phase of the project. Mayor Penner said that the City is taking a neutral position on this issue, but that the Community has been notified since May of 2017.

By Consensus Council moved the Ordinance forward to the agenda for the April 25 Council Meeting.

B. AB18-21-TITLE 13 AMENDMENTS- Ordinance No. 2018-1024, and Ordinance of the City of Orting, Amending Title 13, Chapter 2, Section 20, Adding Definition Of Single Room Occupancy Sleeping Units; Amending Title 13, Chapter 3, Section 3, Amending Statement Of Purpose And Intent Of Public Facilities Zone; Amending Title 13, Chapter 3, Section 3, City Of Orting Table Of Uses.

Mark Bethune briefed. The Planning Commission reviewed the proposals and had a public hearing on April 2, 2018, and have sent this forward with a recommendation to Council to approve. By Consensus Council moved the Ordinance forward to the agenda for the April 25 Council Meeting.

Doug Bishop

Mr. Bishop expressed concerns about whether or not it was legally defensible to limit the homes to one zone. Mark Bethune reported that there are many different types of zones in the City and they are all specific and have restrictions in each as to types of development and building.

C. AMENDING TITLES 12 AND 13 OF THE OMC, VIA ORDINANCE NO'S. 2018-1025, 2018-1026, 2018-1027, AND 2018-1028

Mark Bethune briefed on the Ordinances which are part of the Comprehensive Plan Amendments. By Consensus Council moved the Ordinance forward to the agenda for the April 25 Council Meeting.

D. DISCUSSION- V150

Councilmember Kelly reported that the Committee reviewed the V150 vehicle and the Committee is recommending that the V150 be sent back. Mayor Penner stated that this does not require Council to take action but the Mayor wanted to allow anyone with objections to contact him.

E. WATER OPERATOR IN TRAINING – Job Description and Pay Range.

Mark Bethune read the summary statement. The budget will be need to be amended in May by an Ordinance. By Consensus Council moved this forward to the agenda of May 9th.

F. US BANK DONATION OF PROPERTY-- 907 Orting Kapowsin Highway East, Parcel # 0519314010.

Mark Bethune briefed. There was a debate whether or not it was feasible to accept the donation of this property. There are fines and wetlands associated with the property. The City would inherit the problems and cleanup and take care of the wetlands. . Councilmember Kelly wants US Bank to do Geo-Tech work to see what the issue may be or cost. Mark Bethune will ask for a full report from US Bank.

G. FEE SCHEDULE- Resolution No. 2018-04, A Resolution of the City Of Orting, Washington, Adopting Fee Schedule for 2018; and Establishing An Effective Date.

Mark Bethune briefed. Council decided to move this forward to the consent agenda for the April 25 Council Meeting.

H. AMENDING ORTING MUNICIPAL CODE TITLE 1, CHAPTER 6, SECTION 1- Ordinance No. 2018-1029 , An Ordinance Of The City Of Orting, Washington, Relating To City Council Meetings, Amending Orting Municipal Code Title 1, Chapter 6, Section 1.

Councilmember Gunther briefed. Council decided to move forward to the consent agenda for the April 25 Council Meeting.

I. AMENDING COUNCIL RULES- Title 2 Types of Meetings- (Adding Study Session)

Councilmember Gunther briefed. Council decided to move forward to the agenda for the April 25 Council Meeting.

J. AMENDING COUNCIL RULES-Chapter 7, Video Recording of Public Meetings.

Councilmember Gunther briefed. Doug Bishop asked that we add discretionary language for chair to move the placement of the recording equipment. Council agreed to modify the language to add discretion of the chair to move placement of recording equipment.

Councilmember Gunther proposed that the City record and stream their own meetings. Councilmember Gehring asked if this had been discussed in CGA Committee. It had not so the discussion will wait until it can be addressed at the Committee level.

K. PIERCE TRANSIT VAN POOL

Mark Bethune briefed on services available. He is seeking consensus to look in to the program. The two destinations that are available are Sumner and Puyallup. The Mayor would like to explore the possibility of subsidizing a portion of the fee for lower income citizens in the 2019 budget. By Consensus Council agreed that the Administrator could look in to the services.

Councilmember Drennen would like to consider moving the recycle area from the Charter Park Parking Lot back to Rocky Road. He feels the recycle bin needs to be monitored. The area is very messy and is covered with glass and cardboard. It is an eyesore at the Park and a possible health issue. This will be moved to the Public Works Committee.

Public Safety Committee- (continued)

Councilmember Gunther advocated for an at large position for the Public Safety Committee. Councilmember Kelly explained that the Committees currently are not set up to have at large positions and that went away when all the Committees were restructured.

Mayor Penner stated that the Public Safety Committee has always been in a U shape but a circle may solve the problem, but feels this is up to the Council to decide. He wanted to know what the ask was from Councilmember Gunther. Councilmember Gunther wanted to continue with an at large position. Councilmember Drennen asked if they can reconfigure the tables

Councilmember Gehring says it is disrespectful to tell the two chairs how they should structure their respective Committees. She stated the structure was voted on previously by Council. Councilmember Gunther stated that he was not telling the Committee what to do.

Deputy Mayor Harman explained that any Councilmember may attend a Committee but they should not dictate the materials that are on the agenda.

Councilmember Hogan stated he appreciated that the prior chairs were there the first meeting to pass the baton so to speak, but he explained it was intimidating for him as the Chair of Public Safety when Councilmember Gunther showed up with documents that no one had seen prior to the meeting that he was trying to add to the agenda.

Deputy Mayor Harman said that at the end of the discussions, each of the Committee Chairs set rules of operation for their respective Committees.

4. ADJOURNMENT

Councilmember Gunther made a motion to adjourn the meeting. Second By Councilmember Hogan. Motion passed (6-0).

Mayor Penner adjourned the meeting at 8:10 pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

CITY OF ORTING
VOUCHER/WARRANT REGISTER
FOR MAY 9, 2018 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #46001 THRU #46068
IN THE AMOUNT OF \$65,124.94

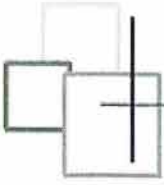
PAYROLL WARRANTS # 23243 THRU #23258
IN THE AMOUNT OF \$159,452.15

ARE APPROVED FOR PAYMENT ON MAY 9, 2018

COUNCILPERSON _____

COUNCILPERSON _____

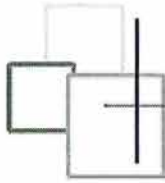
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2018 - May 2018 - 1st Council

Fund Number	Description	Amount
001	Current Expense	\$36,023.51
101	City Streets	\$4,979.86
104	Cemetery	\$90.26
105	Parks Department	\$1,026.03
401	Water	\$8,905.61
408	Wastewater	\$12,993.65
410	Stormwater	\$1,106.02
	Count: 7	\$65,124.94



Register

Fiscal: 2018
Deposit Period: 2018 - May 2018
Check Period: 2018 - May 2018 - 1st Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank Check	2000073			
<u>46001</u>	Association of Wash. Citi	4/27/2018		\$75.00
<u>46002</u>	Centurylink	4/27/2018		\$840.93
<u>46003</u>	Department of Enterprise Services-Financial Office	4/27/2018		\$250.00
<u>46004</u>	Department of Retirement Systems	4/27/2018		\$417.76
<u>46005</u>	Jim's Auto Repair & Towing	4/27/2018		\$474.69
<u>46006</u>	Larson, Scott	4/27/2018		\$214.19
<u>46007</u>	Manufacturer News Inc	4/27/2018		\$187.00
<u>46008</u>	Mitel Leasing	4/27/2018		\$668.03
<u>46009</u>	Mitel Technologies, Inc	4/27/2018		\$494.04
<u>46010</u>	Orting Fans Of Cardinals Booster Club	4/27/2018		\$900.00
<u>46011</u>	Pioneer Pack & Ship	4/27/2018		\$19.98
<u>46012</u>	Puget Sound Energy	4/27/2018		\$2,502.38
<u>46013</u>	Sator Soccer	4/27/2018		\$642.59
<u>46014</u>	SHRED-IT USA	4/27/2018		\$96.74
<u>46015</u>	Unit Process Company	4/27/2018		\$69.23
<u>46016</u>	Verizon Wireless	4/27/2018		\$2,792.56
<u>46017</u>	Anytime Fitness	5/9/2018		\$200.00
<u>46018</u>	Arrow Lumber	5/9/2018		\$464.43
<u>46019</u>	Associated Petroleum Products INC	5/9/2018		\$1,506.17
<u>46020</u>	Bratwear-Sound Uniform Solutions	5/9/2018		\$126.62
<u>46021</u>	Brisco Inc.	5/9/2018		\$274.87
<u>46022</u>	Business Solutions Center	5/9/2018		\$252.23
<u>46023</u>	Cassatt, Mike	5/9/2018		\$19.34
<u>46024</u>	Centurylink	5/9/2018		\$985.61
<u>46025</u>	CenturyLink/Qwest	5/9/2018		\$198.72
<u>46026</u>	Cintas Corporation #461	5/9/2018		\$176.33
<u>46027</u>	Comcast	5/9/2018		\$482.48
<u>46028</u>	Core & Main	5/9/2018		\$147.83
<u>46029</u>	Crystal & Sierra Springs	5/9/2018		\$126.77
<u>46030</u>	Curry & Williams, P.I.I.c	5/9/2018		\$1,958.34
<u>46031</u>	Dell Financial Services Payment Processing Services	5/9/2018		\$1,235.41
<u>46032</u>	Department of Navy-Disbursing Officer Crane Division	5/9/2018		\$900.00
<u>46033</u>	Drain-Pro INC	5/9/2018		\$97.82

Number	Name	Print Date	Clearing Date	Amount
46034	Easton And Assoc.,Inc	5/9/2018		\$800.00
46035	Enumclaw, City of	5/9/2018		\$390.00
46036	Firestone Complete Auto Care	5/9/2018		\$662.99
46037	Galls, LLC- Blumenthal Uniforms	5/9/2018		\$18.70
46038	H D Fowler Company	5/9/2018		\$86.52
46039	Helix Design Group	5/9/2018		\$4,104.60
46040	Hot Off The Press	5/9/2018		\$177.08
46041	Korum Automotive Group	5/9/2018		\$1,243.52
46042	Lewis, Jennifer	5/9/2018		\$560.00
46043	logan Enterprises INC	5/9/2018		\$395.00
46044	Murphy-Brown, Mary	5/9/2018		\$1,000.00
46045	North Central Laboratorie	5/9/2018		\$241.80
46046	Office Depot	5/9/2018		\$70.55
46047	Opportunity Center Of Orting	5/9/2018		\$625.00
46048	Orca Pacific, Inc	5/9/2018		\$453.75
46049	Orting Transmission	5/9/2018		\$620.28
46050	Orting Valley Fire & Rescue	5/9/2018		\$2,979.17
46051	Orting Valley Senior Cent	5/9/2018		\$1,083.33
46052	P.c. Budget & Finance	5/9/2018		\$53.90
46053	Popular Networks, Llc	5/9/2018		\$9,533.16
46054	Potts, Samuel	5/9/2018		\$120.00
46055	Prestige Worldwide Technologies LLC	5/9/2018		\$2,389.84
46056	Radarsign	5/9/2018		\$4,200.00
46057	Sarco Supply	5/9/2018		\$120.13
46058	Sator Soccer	5/9/2018		\$167.09
46059	SCORE	5/9/2018		\$525.00
46060	Sfe Global Northwest Llc	5/9/2018		\$1,887.68
46061	Sumner Lawn'n Saw	5/9/2018		\$147.22
46062	The Walls Law Firm	5/9/2018		\$1,875.00
46063	UniFirst Corporation	5/9/2018		\$379.62
46064	UV Doctor Lamps Llc	5/9/2018		\$7,003.94
46065	Washington State University	5/9/2018		\$550.00
46066	Wells Fargo Financial Leasing	5/9/2018		\$143.01
46067	Xc2 Software, Llc	5/9/2018		\$376.74
46068	Zumar Industries Inc	5/9/2018		\$342.23
		Total	Check	\$65,124.94
		Total	2000073	\$65,124.94
		Grand Total		\$65,124.94



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Anytime Fitness	46017	May2018-206	001-521-20-21-01	Gym Membership- May 2018	\$200.00
				Total	\$200.00
Arrow Lumber	46018	600186-May2018	001-524-20-31-00	Paint	\$21.94
			001-524-20-31-00	Bags	\$34.97
			001-524-20-31-00	Flash Lights- Gloves-Paint	\$123.62
			001-524-20-35-00	Tape Measure	\$21.85
			101-542-30-48-02	Hillman Fasteners Cross Walk	\$3.91
			101-542-30-48-02	Propane	\$5.87
			101-542-30-48-02	Hillman Fasteners- Radar Sign	\$21.25
			101-542-30-48-02	Redimix for Street Signs	\$38.15
			104-536-50-35-00	Shovel	\$24.04
			105-576-80-31-00	Batteries	\$4.80
			105-576-80-35-00	Rake for Parks Flower Beds	\$24.04
			105-576-80-48-00	Credit on Hem Fir- IN180172	(\$7.43)
			105-576-80-48-00	Hem Fir for Picnic Table	\$4.03
			105-576-80-48-00	Wall Plates for BBQ Area	\$21.26
			105-576-80-48-00	Paint for Soccer Fields	\$21.94
			105-576-80-48-00	Hem Fir for Picnic Table	\$23.94
			408-535-50-35-00	Cutting Tool- FA1031	\$12.01
			408-535-50-48-02	Light for VG Lift Station	\$29.50
			408-535-60-48-04	Parts for Honey Buckets	\$6.10
			410-531-38-31-00	Keys fro Levy Gate	\$5.54
			410-531-38-31-00	Ear Plugs	\$14.20
			410-531-38-48-01	Credit on IN 180368	(\$6.53)
			410-531-38-48-01	Plug for Street Sweeper	\$1.41
			410-531-38-48-01	Hose Clamps	\$2.18
			410-531-38-48-01	Hillman Fasteners	\$3.14
			410-531-38-48-01	Hose Clamps	\$8.70
				Total	\$464.43
Associated Petroleum Products INC	46019	1236904-IN	101-542-30-32-00	Fuel	\$122.72
			401-534-80-32-00	Fuel	\$490.87
			401-534-80-32-01	Fuel	\$125.54

Vendor	Number	Invoice	Account Number	Notes	Amount	
Associated Petroleum Products INC	46019	1236904-IN	408-535-80-32-00	Fuel	\$490.87	
			408-535-80-32-01	Fuel	\$125.54	
			410-531-38-32-01	Fuel	\$122.72	
			410-531-38-32-02	Fuel	\$27.91	
			Total		\$1,506.17	
Association of Wash. Citi	46001	60823	001-513-10-31-03	Wellness Training	\$75.00	
			Total		\$75.00	
Bratwear-Sound Uniform Solutions	46020	201804B062	001-521-20-31-01	Uniform Items	\$104.60	
		201804B176	001-521-20-31-01	Uniform Repair-Defit	\$22.02	
		Total		\$126.62		
Brisco Inc.	46021	May2018-205	001-524-20-32-01	Fuel	\$183.22	
			401-534-80-32-00	Fuel	\$91.65	
			Total		\$274.87	
Business Solutions Center	46022	352-May 2018	001-512-50-49-03	Orting Municipal Court Code Book & CD	\$219.45	
			001-521-20-31-03	Business Cards for Gard	\$32.78	
			Total		\$252.23	
Cassatt, Mike	46023	5-2-18	001-521-40-49-00	Meal for Training-Law Enforcemnet Training	\$19.34	
			Total		\$19.34	
Centurylink	46002	300549640	408-535-10-42-01	Sewer Phones	\$41.82	
		46024	300549819-May2018	001-514-23-42-00	City Phones	\$533.26
				001-522-20-42-01	City Phones	(\$27.33)
				001-524-20-42-00	City Phones	\$26.73
				101-542-63-47-03	City Phones	\$59.20
				401-534-10-42-01	City Phones	\$181.70
				408-535-10-42-01	City Phones	\$212.05
	46002	300549906	401-534-10-42-01	Harman Springs	\$54.31	
		300550216	408-535-10-42-01	Sewer Phones	\$180.47	
		300550553	001-521-50-42-00	PD Phones	\$396.02	
		300550592	001-512-50-42-00	Court Phones	\$97.42	
		409178327	001-521-50-42-01		\$70.89	
		Total		\$1,826.54		
	CenturyLink/Qwest	46025	464b-May2018	001-521-20-45-02	Cell Connection	\$116.86
465B-May2018			001-521-20-45-02	Cell Connection	\$81.86	
Total				\$198.72		
Cintas Corporation #461	46026	461392429	408-535-60-48-04	Cleaning of Park Restrooms	\$176.33	
			Total		\$176.33	
Comcast	46027	0221105-May2018	001-514-23-42-00	City Hall Internet	\$60.31	

Vendor	Number	Invoice	Account Number	Notes	Amount	
Comcast	46027	0221105-May2018	001-524-20-31-00	City Hall Internet	\$60.31	
			401-534-10-42-01	City Hall Internet	\$60.31	
			408-535-10-42-01	City Hall Internet	\$60.31	
		0221113-May2018	001-521-50-42-00	PSB Internet	\$120.62	
			001-522-20-42-01	PSB Internet	\$120.62	
			Total	\$482.48		
Core & Main	46028	I740718 I751210	408-535-50-48-02	Coupling	\$6.18	
			401-534-50-48-02	Meter Box	\$141.65	
			Total	\$147.83		
Crystal & Sierra Springs	46029	5225720 033118	401-534-10-31-00	Water for Public Works	\$72.09	
			408-535-10-31-00	Water for Public Works	\$54.68	
			Total	\$126.77		
Curry & Williams, P.I.I.c	46030	May2018-204	001-512-50-10-02	Court Judge-April 2018	\$1,958.34	
				Total	\$1,958.34	
Dell Financial Services Payment Processing Services	46031	79475722	001-594-12-41-01	PSB Server	\$25.00	
				001-594-14-41-02	City Hall Server	\$50.00
				001-594-21-41-01	PSB Server	\$753.41
				001-594-24-41-01	City Hall Server	\$37.00
				001-594-76-41-01	City Hall Server	\$12.00
				101-594-42-41-01	City Hall Server	\$12.00
				105-594-76-41-01	City Hall Server	\$12.00
				401-594-34-42-02	City Hall Server	\$111.00
				408-594-35-64-44	City Hall Server	\$149.00
				410-594-31-41-41	City Hall Server	\$74.00
				Total	\$1,235.41	
Department of Enterprise Services-Financial Office	46003	16143850-15117490	001-513-10-31-00	Table & File Cabinet-Shipping	\$105.00	
				001-571-20-31-01	File Cabinet-Shipping	\$65.00
				401-534-10-31-00	File Cabinets - Shipping	\$80.00
Total	\$250.00					
Department of Navy-Disbursing Officer Crane Division	46032	N00164LE0736-18	001-521-20-31-01	Night Vision Equipment	\$900.00	
				Total	\$900.00	
Department of Retirement Systems	46004	May2018-100	001-524-20-20-05	Non-LEOFF Employer Compensation-Feb-Mar 2018	\$417.76	
				Total	\$417.76	

Vendor	Number	Invoice	Account Number	Notes	Amount
Drain-Pro INC	46033	43026	408-535-60-48-04	Honey Bucket Service Cali & Wash	\$97.82
				Total	\$97.82
Easton And Assoc.,Inc	46034	Orting-May 2018	001-558-60-41-00	Economic Development Plan Update	\$800.00
				Total	\$800.00
Enumclaw, City of	46035	05296	001-523-60-41-00	Jail Fees-March 2018	\$390.00
				Total	\$390.00
Firestone Complete Auto Care	46036	BI13876260	001-521-50-48-02	Tires for 2008 Charger-47139D	\$662.99
				Total	\$662.99
Galls, LLC-Blumenthal Uniforms	46037	009669119	001-521-20-31-01	Uniform Item Gard	\$11.00
		009669120	001-521-20-31-01	Uniform Item Gard	\$7.70
				Total	\$18.70
H D Fowler Company	46038	I4795369	408-535-50-48-02	Value-Bushings-Nipple-Supplies	\$86.52
				Total	\$86.52
Helix Design Group	46039	A18-021.02 0000001	001-518-20-40-02	Facilities Planning Expense	\$1,026.15
			001-521-50-46-07	Facilities Planning Expense	\$2,052.30
			401-534-10-40-01	Facilities Planning Expense	\$410.46
			408-535-10-40-01	Facilities Planning Expense	\$410.46
			410-531-31-40-01	Facilities Planning Expense	\$205.23
				Total	\$4,104.60
Hot Off The Press	46040	10124	001-571-20-31-23	Add ons for Soccer	\$27.88
		10125	001-571-20-31-25	Baseball Caps	\$149.20
				Total	\$177.08
Jim's Auto Repair & Towing	46005	25534	001-521-50-48-02	Towing of 08 Charger-47141D From EVOC Training in Shelton	\$474.69
				Total	\$474.69
Korum Automotive Group	46041	6644300	001-521-50-48-02	Brake Repair- Repair of Window-2008 Crown Vic 68197	\$657.49
		6645192	001-521-50-48-02	Brake Repair-Oil Change-Fluid Leak 08 Charger 94469	\$432.97

Vendor	Number	Invoice	Account Number	Notes	Amount
Korum Automotive Group	46041	6645513	001-521-50-48-02	Oil Change & Brake Ins-2017 Ford Interceptor	\$153.06
				Total	\$1,243.52
Larson, Scott	46006	May2018-102	001-514-23-43-00	Mileage for WPTA Conference	\$214.19
				Total	\$214.19
Lewis, Jennifer	46042	May2018-203	001-571-20-31-34	Dog Training Classes-Apr 2018	\$560.00
				Total	\$560.00
logan Enterprises INC	46043	16841	001-514-21-41-01	Monthly Janitorial-May 2018	\$98.75
			001-524-20-49-02	Monthly Janitorial-May 2018	\$19.75
			001-575-50-41-01	Monthly Janitorial-May 2018	\$79.00
			401-534-10-31-00	Monthly Janitorial-May 2018	\$79.00
			408-535-10-31-00	Monthly Janitorial-May 2018	\$79.00
			410-531-38-31-00	Monthly Janitorial-May 2018	\$39.50
				Total	\$395.00
Manufacturer News Inc	46007	H27639-00	401-534-10-31-00	Advertising in Washington Manufactures Directory	\$187.00
				Total	\$187.00
Mitel Leasing	46008	1461086	001-594-12-41-02	PSB Phone Lease	\$23.17
			001-594-21-41-03	PSB Phone Lease	\$123.70
			001-594-22-41-01	PSB Phone Lease	\$104.29
		1461087	001-594-14-41-03	City Hall Phone Lease	\$282.22
			001-594-24-41-02	City Hall Phone Lease	\$8.98
			001-594-76-41-02	City Hall Phone Lease	\$8.98
			101-594-42-41-02	City Hall Phone Lease	\$8.98
			401-594-34-42-03	City Hall Phone Lease	\$50.27
			408-594-35-64-55	City Hall Phone Lease	\$48.47
			410-594-31-41-42	City Hall Phone Lease	\$8.97
				Total	\$668.03
Mitel Technologies, Inc	46009	98499792	001-514-23-31-02	Phone Repair	\$247.02
		98502933	001-521-20-31-03	Phone Repair	\$247.02
				Total	\$494.04

Vendor	Number	Invoice	Account Number	Notes	Amount
Murphy-Brown, Mary	46044	May2018-202	001-571-20-31-21	Dance Class-Apr 2018	\$1,000.00
				Total	\$1,000.00
North Central Laboratorie	46045	405347	408-535-10-31-00	Lab Supplies	\$241.80
				Total	\$241.80
Office Depot	46046	125628679001- 125628678001	001-521-20-31-03	Office Supplies	\$70.55
				Total	\$70.55
Opportunity Center Of Orting	46047	May2018-200	001-571-20-31-14	Orting Opportunity Center Grant-May 2018	\$625.00
				Total	\$625.00
Orca Pacific, Inc	46048	32023R	401-534-10-31-01	Sodium Hypochlorite	\$453.75
				Total	\$453.75
Orting Fans Of Cardinals Booster Club	46010	May2018-101	105-576-80-31-02	Hang Baskets	\$900.00
				Total	\$900.00
Orting Transmission	46049	#36	001-524-20-48-01	03 Tahoe-Oil Change-Belts- Battery	\$620.28
				Total	\$620.28
Orting Valley Fire & Rescue	46050	Payment #5 Lease for PSB	001-512-50-41-04	Payment #5 Lease for PSB-Court May 2018	\$297.92
			001-521-50-41-07	Payment #5 Lease for PSB-Police May 2018	\$2,681.25
				Total	\$2,979.17
Orting Valley Senior Cent	46051	May2018-201	001-571-20-31-06	Monthly Support- May 2018	\$1,083.33
				Total	\$1,083.33
P.c. Budget & Finance	46052	CI-249083 C-104188	001-523-60-41-00	Jail Fees March 2018	\$53.90
				Total	\$53.90
Pioneer Pack & Ship	46011	May2018-103	408-535-50-48-04	Postage to Return Equipment to Hach	\$19.98
				Total	\$19.98
Popular Networks, Llc	46053	21173	001-512-50-41-01	Computer Maintenance	\$16.55
			001-513-23-41-01	Computer Maintenance	\$82.77
			001-514-23-41-04	Computer Maintenance	\$215.19

Vendor	Number	Invoice	Account Number	Notes	Amount			
Popular Networks, Llc	46053	21173	001-524-20-41-01	Computer Maintenance	\$165.53			
			001-525-60-41-03	Disaster Recovery Backup-Server	\$909.38			
			001-575-50-41-03	Computer Maintenance	\$148.98			
			101-542-30-41-04	Computer Maintenance	\$82.78			
			104-536-20-41-01	Computer Maintenance	\$33.11			
			401-534-10-41-05	Computer Maintenance	\$347.62			
			408-535-10-41-05	Computer Maintenance	\$347.62			
			410-531-38-41-04	Computer Maintenance	\$215.19			
			21180	001-521-50-41-01	Computer Maintenance-PD PSB	\$1,679.94		
				001-525-60-41-03	Disaster Recovery Backup-Server	\$520.82		
			21199	001-512-50-41-01	Computer Maintenance	\$16.55		
				001-513-23-41-01	Computer Maintenance	\$82.78		
				001-514-23-41-04	Computer Maintenance	\$215.19		
				001-524-20-41-01	Computer Maintenance	\$165.53		
				001-525-60-41-03	Disaster Recovery Backup-Server	\$909.94		
				001-575-50-41-03	Computer Maintenance	\$148.98		
				101-542-30-41-04	Computer Maintenance	\$82.77		
				104-536-20-41-01	Computer Maintenance	\$33.11		
				401-534-10-41-05	Computer Maintenance	\$347.62		
				408-535-10-41-05	Computer Maintenance	\$347.62		
				410-531-38-41-04	Computer Maintenance	\$215.19		
				21206	001-521-50-41-01	Computer Maintenance-PD PSB	\$1,679.94	
					001-525-60-41-03	Disaster Recovery Backup-Server	\$522.46	
								Total
			Potts, Samuel	46054	2018-4	001-512-50-49-05	Interpreter Service-April 17 2018	\$120.00
Prestige Worldwide Technologies LLC	46055	1125	401-534-50-48-04	Pump for Well 1-Station Relief Valve	\$2,389.84			
							Total	\$2,389.84
Puget Sound Energy	46012	200005438367	401-534-50-47-05		\$637.74			
		200015669910	401-534-50-47-02	Wingate Chlorinator	\$260.24			
		200021064239	401-534-50-47-03	Well 1	\$1,583.63			

Vendor	Number	Invoice	Account Number	Notes	Amount
Puget Sound Energy	46012	200021119249	401-534-50-47-02	Chlorinator	\$20.77
				Total	\$2,502.38
Radarsign	46056	6673	101-594-44-61-10	Solar Powered Radar Sign	\$4,200.00
				Total	\$4,200.00
Sarco Supply	46057	1111776	408-535-50-48-03	Auto Spray WWTP	\$120.13
				Total	\$120.13
Sator Soccer	46013	428993A	001-571-20-31-23	Tots Soccer Supplies	\$642.59
	46058	430845A	001-571-20-31-23	Pop-Up Goal with Bags	\$167.09
				Total	\$809.68
SCORE	46059	3064	001-523-60-41-00	Jail Fees-March 2018	\$525.00
				Total	\$525.00
Sfe Global Northwest Llc	46060	9872	408-535-50-48-02	2018 Calbration & Verification	\$1,887.68
				Total	\$1,887.68
SHRED-IT USA	46014	8124563702	001-521-20-31-03	PD Shredding	\$14.11
		8124563752	001-514-23-31-02	PD Shredding	\$82.63
				Total	\$96.74
Sumner Lawn'n Saw	46061	6247	410-531-38-48-01	Circular Saw Blade	\$82.39
		6706	410-531-38-48-01	Lopper	\$64.83
				Total	\$147.22
The Walls Law Firm	46062	4	001-515-30-41-03	Prosecuting Attorney-April 2018	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	46063	3301402651-3301404669-3301406689-3301408708	408-535-10-31-03	Supplies & Protective Clothing	\$379.62
				Total	\$379.62
Unit Process Company	46015	220/55007470-B	408-535-50-48-04	Echomax XRS-5 Tranducer	\$69.23
				Total	\$69.23
UV Doctor Lamps Llc	46064	11335	408-535-50-48-02	3.5 KW Lamp-Quartz O-Ring & Sleeve	\$7,003.94
				Total	\$7,003.94
Verizon Wireless	46016	9805444285	001-512-50-42-00	Cell Phones	\$55.82
			001-514-23-42-00	Cell Phones	\$323.88
			001-524-20-42-00	Cell Phones	\$292.43
			001-575-50-42-01	Cell Phones	\$55.82

Vendor	Number	Invoice	Account Number	Notes	Amount
Verizon Wireless	46016	9805444285	401-534-10-42-01	Cell Phones	\$280.30
			408-535-10-42-01	Cell Phones	\$280.30
			001-512-50-42-00	Cell Phones-Court	\$61.27
			001-521-20-45-01	Cell Phones-PD	\$842.59
			001-521-20-45-02	Cell Connection Data-PD	\$600.15
			Total	\$2,792.56	
Washington State University	46065	31635866-Gard	001-521-40-49-00	2018 Emergency Preparedness Conference-Gard	\$550.00
				Total	\$550.00
Wells Fargo Financial Leasing	46066	5004771847	105-576-80-31-00	Public Works Copier	\$21.45
			401-534-10-31-00	Public Works Copier	\$71.51
			408-535-10-31-00	Public Works Copier	\$28.60
			410-531-38-31-00	Public Works Copier	\$21.45
			Total	\$143.01	
Xc2 Software, Llc	46067	Orting2018	401-534-60-48-04	Cross Connection Software	\$376.74
			Total	\$376.74	
Zumar Industries Inc	46068	22096	101-542-30-48-02	Poles for Street Signs	\$342.23
				Total	\$342.23
				Grand Total	\$65,124.94



**City Of Orting
Council Agenda Summary Sheet**

Subject: CCTV Inspection and Cleaning of City Sanitary Sewers		Committee	Study Session	Council
	Agenda Item #:			AB18-28
	For Agenda of:	05/02/18		05.09.18
	Department:	Public Works		
	Date Submitted:	5/2/18		
Cost of Item:	<u>\$89,764.43</u>			
Amount Budgeted:	<u>\$250,000</u>			
Unexpended Balance:	<u>\$250,000</u>			
Bars #:	408-594-35-63-16			
Timeline:				
Submitted By:	PW Committee/ Laura Hinds			
Fiscal Note:				
Attachments: Pro-Vac Bid, Contract Template, RFP Document				
<p>SUMMARY STATEMENT: The Washington Department of Ecology requires that the City of Orting reduce the infiltration and inflow (I&I) in the sewer system. Regular inspection and cleaning of City Sewer mains helps identify areas of sever I&I. Identification will be by use of CCTV (camera). This will determine future projects to budget for, and to identify areas requiring either replacement of re-lining. Cleaning of the sewer mains will increase capacity and clear any blockages. Cleaning and camera of sewer mains hasn't occurred since 2008. Several projects were completed in the last 10 years as a result of that last project.</p> <p>The City issued a Request for Proposals to all qualified & licensed contractors for CCTV Inspection and Sewer Line Cleaning of its sanitary sewers, which was duly advertised in the TNT in April. Sealed Bid documents were due May 1st and were opened by the City Clerk, and reviewed by the City Engineer. Pro-Vac was the low bidder. The Public Works Committee reviewed the RFP results and recommended approval of PRO-VAC as the low bidder and recommended moving this forward to the full Council for approval of Pro-Vac as the low bidder and authorizing the Mayor to enter into a contract with Pro-Vac.</p>				
<p>RECOMMENDED ACTION: Motion: Authorizing The Mayor To Enter Into A Contract With Pro-Vac As The Low Bidder For The CCTV Inspection And Cleaning Of Sanitary Sewers in the amount of \$89,764.43.</p>				



6622 112th St E | Puyallup, WA 98373
(888) 565-5665 | Fax: (253) 435-5788 | www.pro-vac.com

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CITY CLERK

MAY 01 2018

CITY OF ORTING

April 27, 2018

City of Orting
110 Train Street SE
Orting, WA. 98360

RE: Letter of Interest
Title: CCTV Inspection and Cleaning of Sanitary Sewers PW2018-01
Bid Date May 1, 2018
Bid Time: 10:00 a.m.

We are pleased to be able to submit our bid for the above job. I have listed our city references below. I have also attached the following:

Bidder Responsibility Checklist
Price Sheet
Contractor Registration
Workers Comp Certificate
Employment Security current Business Profile
Company owned Trucks
Sample TV survey log
Sample DVD

City of Lakewood: Five year contract in place, consisting of; Performed CCTV inspections, cleaning of storm systems and required documentation per the county's NPDES (National Pollutant Discharge Elimination System) permit. CCTV inspections and mapping of conveyance system. Contact Greg Vigoren 253-983-7771

King County: Two year contract in place, consisting of; CCTV Inspection of Stormwater
JoAnn Whited 206-477-4800



6622 112th St E | Puyallup, WA 98373
(888) 565-5665 | Fax: (253) 435-5788 | www.pro-vac.com

City of Bellevue: Clean and CCTV existing storm water piping and structures for condition assessment. Inspection of approximately 200,000 linear feet of storm water piping. 5 year contract. Tony Shehab 425-614-5631

If you need anything further, please let me know. We look forward to hearing from you.

Thank you

Graham Gill



Email- graham.gill@pro-vac.com
C-(253) 606-1072
O-(253) 435-4328
F-(253) 435-5788

BIDDER RESPONSIBILITY CHECKLIST



The following checklist is used in documenting that a bidder meets the mandatory Bidder Responsibility Criteria. Please print a copy of documentation from the appropriate website to be included with the submittal.

GENERAL INFORMATION			
Project Name: CCTV Inspection and Cleaning of Sanitary Sewers (RFP)	Project Number: PW2018-01		
Bidder's Business Name: Olson Brothers Pro-Vac	Bid Submittal Deadline: Tuesday May 1, 2018 10:00 a.m.		
CONTRACTOR REGISTRATION			
License Number: OLSONBP985J2	Status: Active:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Effective Date (must be effective on or before Bid Submittal Deadline): June 27, 2002	Expiration Date: June 27, 2018		
CONTRACTOR INFRACTION LIST			
Is Bidder on Infraction List:		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
CURRENT UBI NUMBER			
UBI Number: 602-170-975	Account Closed:	Open <input checked="" type="checkbox"/>	Closed <input type="checkbox"/>
INDUSTRIAL INSURANCE COVERAGE			
Account Number: 56550201	Account Current:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
EMPLOYMENT SECURITY DEPARTMENT NUMBER			
Employment Security Department Number: 179392008			
Please Provide a copy of your latest correspondence, containing your account number, with Employment Security Department. Please do not provide document containing personal information such as social security numbers.			
STATE EXCISE TAX REGISTRATION NUMBER			
Tax Registration Number: 602-170-975	Account Closed:	Open <input checked="" type="checkbox"/>	Closed <input type="checkbox"/>
NOT DISQUALIFIED FROM BIDDING			
Is the Bidder listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
INFORMATION SUPPLIED BY:			
Print Name of Bidder Representative: Graham Gill	Date 4/27/2018		
VERIFIED BY:			
Signature of District Employee		Date	

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

SECTION 3

CCTV INSPECTION AND CLEANING OF SANITARY SEWERS PRICE SHEET

PRICE SHEET TV/CAMERA AND CLEANING OF SANITARY SEWER

Item No.	Description	Unit	Est. Qty.	Unit Price	Total Price
1	CCTV/camera 6" pipe	LF	986	\$ 1.74	\$ 1,715.64
2	CCTV/camera 8" pipe	LF	32,676	\$ 0.63	\$ 20,585.88
3	CCTV/camera 12" pipe	LF	3,120	\$ 1.10	\$ 3,432.00
4	CCTV/camera 15" pipe	LF	2,662	\$ 1.29	\$ 3,433.98
5	CCTV/Camera 18" pipe	LF	3,111	\$ 1.10	\$ 3,422.10
6	Cleaning 6" pipe	LF	986	\$ 2.38	\$ 2,346.68
7	Cleaning 8" pipe	LF	32,676	\$ 0.69	\$ 22,546.44
8	Cleaning 12" pipe	LF	3,120	\$ 1.51	\$ 4,711.20
9	Cleaning 15" pipe	LF	2,662	\$ 1.76	\$ 4,685.12
10	Cleaning 18" pipe	LF	3,111	\$ 1.51	\$ 4,697.61
11	Cleaning reset-ups	EA	5	\$ 235.00	\$ 1,175.00
12	Heavy Cleaning	LF	1,000	\$ 4.70	\$ 4,700.00
13	Extreme Heaving Cleaning	HR	3	\$ 235.00	\$ 705.00
14	CCTV Reverse Set-Up	EA	10	\$ 100.00	\$ 1,000.00
15	Tap Cutting	EA	5	\$ 410.00	\$ 2,050.00
16	Mobilization/Demobilization	EA	2	\$ 460.00	\$ 920.00
				Sales Tax 9.3%	\$ 7,637.78
				Total Contract Amount	\$ 89,764.43

Note: Above amounts are as estimated per this contract. Unit prices shall remain firm for the contract period.

Department of Labor and Industries
PO Box 44450
Olympia, WA 98504-4450

OLSON BROTHERS PRO-VAC LLC
6622 112TH ST E
PUYALLUP WA 98373

OLSON BROTHERS PRO-VAC LLC

Reg: CC OLSONBP985J2
UBI: 602-170-975

Registered as provided by Law as:
Construction Contractor
(CCSU) - Sanitation System / Side sewers

Effective Date: 6/27/2002
Expiration Date: 6/27/2018

504



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

April 27, 2018

WA UBI No.	602 170 975
L&I Account ID	565,502-01
Legal Business Name	OLSON BROTHERS PRO-VAC LLC
Doing Business As	OLSON BROTHERS PRO-VAC LLC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 4 of Year 2017 "Greater than 100 Workers"
Account Representative	Employer Services Help Line, (360) 902-4817
Licensed Contractor?	Yes
License No.	OLSONBP985J2
License Expiration	06/27/2018

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

Business Profile

**OLSON BROTHERS PRO-VAC
179392-00-8**

Federal Identification Number: 80-0016987
Unified Business Identifier: 602-170-975-000
Mailing address: OLSON BROTHERS PRO-VAC
LLC
6622 112TH ST E
PUYALLUP WA 98373-4630
Principal business location: 6622 112TH ST E
PUYALLUP WA 98373-4630
Business structure: LLC
Business classification: Taxable
Business activity: ENDUCTER TRUCK RENTAL, CLEANING SEWER/ST

If you have any questions regarding this information, contact your District Tax Office (DTO) at 855-829-9243 or OlympiaAMC@esd.wa.gov.

Note: The data above is current as of 04/27/2018.

Eductor Trucks

Truck Number		Year	Make	Model	Notes	
PV	10	2002	Sterling	VacCon	11 yd high cump	Good
PV	20	2002	Sterling	VacCon	12 yd high dump	Good
PV	25	1999	Kenworth	VacCon	12 yd standard dump	Fair
PV	30	2000	International	VacCon	12 yd standard dump	Good
PV	35	2002	Kenworth	VacCon	12 yd standard dump	Good
PV	125	2002	Kenworth	VacCon	12 yd standard dump	Good
PV	130	2009	Kenworth	VacCon	12 yd standard dump	Good
PV	150	1998	Mack	VacCon	12 yd standard dump	Fair
PV	155	2002	Kenworth	VacCon	12 yd standard dump	Good
PV	205	2007	Peterbilt	VacCon	12 yd standard dump	Good
PV	210	2007	Peterbilt	VacCon	12 yd standard dump	Good
PV	215	2007	Peterbilt	VacCon	12 yd standard dump	Good
PV	220	2007	Peterbilt	VacCon	12 yd standard dump	Good
PV	225	2012	Freightliner	VacCon	12yd PD Fan Hi Dmp	Good
PV	230	2006	Peterbilt	VacCon	12 yd standard dump	Good
PV	235	2007	International	VacCon	12 yd standard dump	Good
PV	240	2005	Sterling	VacCon	12 yd standard dump	Good
PV	255	2000	International	VacCon	15 yd standard dump	Good
PV	260	1998	Ford	VacCon	Dry vac industrial	Fair
PV	265	2007	International	VacCon	9 yd standard dump	Good
PV	270	2004	Freightliner	VacCon	12 yd standard dump	Good
PV	275	2009	Freightliner	VacCon	12 yd standard dump	Good
PV	280	1994	Autocar	VacCon	12 yd standard dump	Fair
PV	285	2001	International	VacCon	9 yd standard dump	Good
PV	290	2009	Peterbilt	VacCon	9 yd standard dump	Good
PV	295	2011	Peterbilt	VACCON	9 yd standard dump	Good
PV	400	2013	Freightliner	VacCon	12 yd hydro-ex	Good
PV	405	2013	Freightliner	VacCon	12 yd hydro-ex	Good
PV	415	2015	Freightliner	VacCon	12 yd standard dump	Good
PV	410	2015	Freightliner	VacCon	12 yd standard dump	Good
PV	420	2016	Freightliner	VacCon	12 yd standard dump	Good
PV	425	2016	Freightliner	VacCon	12 yd standard dump	Good
PV	430	2014	Freightliner	VacCon	12 yd standard dump	Good

PV	435	2015	Freightliner	VacCon	12 yd standard dump
PV	460	2005	Sterling	VacCon	9 yd standard dump
PV	465	2004	Sterling	VacCon	12 yd standard dump
PV	470	2015	Frieghtliner	VacCon	12 yd standard dump
PV	475	1997	Ford	VacCon	12 yd standard dump
PV	480	2017	Freightliner	VacCon	12 yd
PV	485	2017	Freightliner	VacCon	12 yd
PV	490	2016	Freightliner	VacCon	12yd PD

Good
Good
Good
Good
Fair
Good
Good
Good

Good
Good

Sweeper Trucks

Truck Number	Year	Make	Model	Notes	
PVS	1	2007	Sterling	Elgin	Sweeper
PVS	3	2006	Sterling	Schwartz	Sweeper
PVS	4	2011	International	Schwartz A7000	Sweeper
PVS	5	2005	Sterling	Schwartz A7000	Sweeper
PVS	6	2006	Sterling	Schwartz A7000	Sweeper
PVS	7	2007	ISUZU	Schwartz A4000	Sweeper
PVS	8	2005	Sterling	Schwartz A7000	Sweeper

Good
Good
Good
Good
Good
Good
Good
Good

Good
Good

Spill Response Vans

Truck Number	Year	Make	Model	Notes	
PV	50	1998	Ford	Econovan	3/4 ton
PV	65	2002	GMC	Van	1 ton

Good
Fair
Good

Good
Good

Pumping Trucks

Truck Number	Year	Make	Model	Notes	
PV	40	2001	International	Liquid Vac	3150 Gal Vacuum
PV	43	2001	International	Liquid Vac	3200 gallon vacuum
PV	170	1993	International	Grease/Septic Pump	3000 gals
PV	175	2001	International	Grease/Septic Pump	4600 gals
PV	190	2001	International	Grease/Septic Pump	4000 gals
PV	195	2001	International	Tractor	Tractor only/195T trailer
PV	196	2009	International	Tractor	Tractor only/195T trailer

Good
Good
Good
Fair
Good
Good
Good
Good



6622 112th St E | Puyallup, WA 98373
(888) 565-5665 | Fax: (253) 435-5788 | www.pro-vac.com

DATE OF SERVICE: _____

CUSTOMER NAME: _____

ADDRESS: _____

INSPECTION DETAILS: Sample NASSCO Inspections

- | | | |
|--------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> SEWER | <input type="checkbox"/> STORM | <input type="checkbox"/> WATER |
| <input type="checkbox"/> NEW | <input type="checkbox"/> EXISTING | <input type="checkbox"/> REPAIR |

PRO-VAC'S CCTV PIPE INSPECTION TEAM IS NASSCO CERTIFIED. OUR INSPECTION SERVICES INCLUDE STORM, SEWER, CONDUIT AND LATERAL LAUNCH FOR SIDE SEWERS. WE INSPECT PIPE DIAMETERS 2" TO 200" IN SIZE.



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 Puyallup WA, 98373
 253-405-1048



PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345524 Start date/time: 2018/03/16 06:21 Street: 3 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329228 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 329229 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CMP Ln. method: _____ Pipe joint length: _____ Total length: 48.0 Length surveyed: 47.1 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					Inches (mm) 1st	2nd			At/From	to		
0.0	3	ACB										Start at CB 329229
0.0	13	MWL					5					
47.1	91	ACB										Stop at CB 329228

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345523 Start date/time: 2018/03/16 06:26 Street: 2 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329229 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 329230 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: D Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 71.0 Length surveyed: 71.4 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: _____ Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 329229
0.0	12	MWL					5					
10.4	29	DSF	S01				20		4	8		
21.4	58	DSF	F01				20		4	8		
28.3	77	DSF					20		4	8		
57.3	123	MWL S					15					
71.4	162	ACB										Stop at CB 329230

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345522 Start date/time: 2018/03/16 06:34 Street: 4 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329230 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 329232 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 136.0 Length surveyed: 135.5 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: _____ Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 329232
0.0	11	MWL					5					
64.6	97	TB			4				9			
64.6	103	HSV							11			
76.1	130	MWL S					10					
135.5	224	ACB										Stop at CB 329230

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345520 Start date/time: 2018/03/16 06:41 Street: 6 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329232 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 326140A Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: D Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 169.0 Length surveyed: 114.2 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	0	ACB										Start at CB 329232
0.0	15	MWL					5					
74.7	173	MWL S					5					
92.2	233	MMC										CP to PVC
114.2	301	MGO										Undocumented MH Found Labeled 326140A
114.2	321	AMH										Stop at 326140A

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PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:			
Work order:		Pipeline segment ref: 326140A-326140		Start date/time: 2018/03/16 06:56		Street: 6 Skagit Key		City: Bellevue					
Location details:						Upstream manhole No: 326140A		Rim to invert:		Grade to invert:		Rim to grade:	
Downstream manhole No: 326140				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:	Direction: D	Flow control:	Height: 12
Width:	Shape: C	Material: PVC	Ln. method:	Pipe joint length:	Total length:	Length surveyed: 55.6	Year laid:	Year renewed:	Media label: MPEG				
Purpose:	Sewer category:	Pre-cleaning J	Date cleaned:	Weather: 1	Location code:	Additional Info:							
Starting access point:			Easting:	Northing:	Elevation:	Coordinate system:		GPS accuracy:					

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	AMH										Start at MH 326140A
0.0	14	MWL					5					
37.2	75	MMC										PVC to DIP
55.6	133	AEP										Stop at Open Pipe 326140

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 333360A-333360 Start date/time: 2018/03/16 07:08 Street: 10 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 333360A Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 333360 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: D Flow control: _____ Height: 12

Width: _____ Shape: C Material: PVC Ln. method: _____ Pipe joint length: _____ Total length: _____ Length surveyed: 48.9 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect		Value		Joint	Circumferential Location		Image Ref.	Remarks
				S/M/L		Inches (mm)	%		At/From	to		
0.0	1	AMH										Start at MH 333360A
0.0	17	MWL					10					
30.8	70	MMC										PVC to DIP
48.9	126	AEP										Stop at Open pipe 333360

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PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:									
Work order:		Pipeline segment ref: 345518		Start date/time: 2018/03/16 07:13		Street: 8 Skagit Key			City: Bellevue										
Location details:						Upstream manhole No: 329234		Rim to Invert:		Grade to Invert:		Rim to grade:							
Downstream manhole No: 333360A				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:		Direction: U		Flow control:		Height: 12			
Width:		Shape: C		Material: CP		Ln. method:		Pipe joint length:		Total length: 158.0		Length surveyed: 110.0		Year laid:		Year renewed:		Media label: MPEG	
Purpose:		Sewer category:		Pre-cleaning J		Date cleaned:		Weather: 1		Location code:		Additional info:							
Starting access point:				Easting:		Northing:		Elevation:		Coordinate system:		GPS accuracy:							

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	AMH										Start at MH 333360A
0.0	17	MWL					0					
1.0	23	DSF	S01				15		4	7		
17.5	50	DSF	F01				15		4	7		
20.6	71	TBI			8	1			2			
110.0	252	ACB										Stop at CB 329234

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PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:			
Work order:		Pipeline segment ref: 345563		Start date/time: 2018/03/16 07:27		Street: 18 Skagit Key		City: Bellevue					
Location details:						Upstream manhole No: 329237		Rim to invert:		Grade to invert:		Rim to grade:	
Downstream manhole No: 329341				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:	Direction: U	Flow control:	Height: 12
Width:	Shape: C	Material: CP	Ln. method:	Pipe joint length:	Total length: 198.0	Length surveyed: 209.1	Year laid:	Year renewed:	Media label: MPEG				
Purpose:	Sewer category:	Pre-cleaning J	Date cleaned:	Weather: 1	Location code:	Additional Info:							
Starting access point:			Easting:		Northing:		Elevation:		Coordinate system:		GPS accuracy:		

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 329341
0.0	10	MWL					5					
137.0	179	MWL S					10					
209.1	290	ACB										Stop at CB 329237

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 253-405-1048



PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345544 Start date/time: 2018/03/16 07:51 Street: 18 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329238 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 329341 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 8

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 32.0 Length surveyed: 32.4 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location	Image Ref.	Remarks
					1st	2nd					
0.0	3	ACB									Start at CB 329341
0.0	17	MWL					0				
32.4	93	ACB									Stop at CB 329238

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 345528 Start date/time: 2018/03/16 08:19 Street: 10 Skagit Key City: Bellevue

Location details: _____ Upstream manhole No: 329225 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 329234 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 8

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 31.0 Length surveyed: 32.9 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 329234
0.0	11	MWL					5					
32.9	99	ACB										Stop at CB 329225

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 Puyallup WA, 98373
 253-405-1048



PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:									
Work order:		Pipeline segment ref: 345513		Start date/time: 2018/03/16 08:27		Street: 4 Skagit Key			City: Bellevue										
Location details:						Upstream manhole No: 329240		Rim to invert:		Grade to invert:		Rim to grade:							
Downstream manhole No: 329232				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:		Direction: U		Flow control:		Height: 8			
Width:		Shape: C		Material: CP		Ln. method:		Pipe joint length:		Total length: 31.0		Length surveyed: 29.3		Year laid:		Year renewed:		Media label: MPEG	
Purpose:		Sewer category:		Pre-cleaning: J		Date cleaned:		Weather: 1		Location code:		Additional info:							
Starting access point:				Easting:		Northing:		Elevation:		Coordinate system:		GPS accuracy:							

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 329232
0.0	11	MWL					5					
18.4	39	RPP							12	12		Small section repair with PVC
28.8	102	JAM			M							
29.3	116	ACB										Stop at CB 329240

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PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:			
Work order:		Pipeline segment ref: 323736-329303		Start date/time: 2018/03/16 08:50		Street: 6 Lopez Key		City: Bellevue					
Location details:						Upstream manhole No: 323736		Rim to invert:		Grade to invert:		Rim to grade:	
Downstream manhole No: 329303				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:	Direction: U	Flow control:	Height: 12
Width:	Shape: C	Material: CP	Ln. method:	Pipe joint length:	Total length: 188.0	Length surveyed: 44.4	Year laid:	Year renewed:	Media label: MPEG				
Purpose:	Sewer category:	Pre-cleaning J	Date cleaned:	Weather: 1	Location code:	Additional info:							
Starting access point:			Easting:		Northing:		Elevation:		Coordinate system:		GPS accuracy:		

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value Inches (mm)		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	0	ACB										Start at CB 329303
0.0	10	MWL					5					
6.0	16	DAE	S01				5		12	12		
12.1	37	ID							10			
23.7	64	ID							12			
40.8	97	RMB	S02				25		4	8		
40.8	111	DAE	F01				5		12	12		
44.4	132	RMB	F02				25		4	8		
44.4	186	MSA										Due to amount of roots will take more than 30 minutes to clean

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 253-405-1048



PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:									
Work order:		Pipeline segment ref: 329303-329305		Start date/time: 2018/03/16 08:57		Street: 6 Lopez Key		City: Bellevue											
Location details:						Upstream manhole No: 329303		Rim to invert:		Grade to invert:		Rim to grade:							
Downstream manhole No: 329305				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:		Direction: D		Flow control:		Height: 12			
Width:		Shape: C		Material: CP		Ln. method:		Pipe joint length:		Total length: 31.0		Length surveyed: 30.8		Year laid:		Year renewed:		Media label: MPEG	
Purpose:		Sewer category:		Pre-cleaning: J		Date cleaned:		Weather: 1		Location code:		Additional info:							
Starting access point:				Easting:		Northing:		Elevation:		Coordinate system:		GPS accuracy:							

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	0	ACB										Start at CB 329303
0.0	10	MWL					5					
30.8	62	ACB										Stop at CB 329305

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 339705 Start date/time: 2018/03/16 09:11 Street: 12010 SE 42nd Ct City: Bellevue

Location details: _____ Upstream manhole No: 331142 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 321372 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 37.0 Length surveyed: 36.2 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect	S/M/L	Value		%	Joint	Circumferential Location	Image Ref.	Remarks
						1st	2nd					
0.0	1	ACB										Start at CB 321372
0.0	10	MWL						0				
36.2	68	ACB										Stop at CB 331142

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021650 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 427972 Start date/time: 2018/03/16 09:13 Street: 12010 SE 42nd Ct City: Bellevue

Location details: _____ Upstream manhole No: 427971 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 331142 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 50.0 Length surveyed: 48.8 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					Inches (mm)				1st	2nd		
0.0	2	ACB										Start at CB 331142
0.0	11	MWL					0					
48.8	80	ACB										Stop at CB 427971

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PACP Sewer Report

Surveyed by: Kyle Osborn		Certificate No: U-614-06021605		Owner:		Survey Customer:		Drainage area:		Sheet number:			
Work order:		Pipeline segment ref: 427976		Start date/time: 2018/03/16 09:16		Street: 12010 SE 42nd Ct		City: Bellevue					
Location details:						Upstream manhole No: 427975		Rim to invert:		Grade to invert:		Rim to grade:	
Downstream manhole No: 427971				Rim to invert:		Grade to invert:		Rim to grade:		Sewer use:	Direction: U	Flow control:	Height: 12
Width:	Shape: C	Material: CP	Ln. method:	Pipe joint length:		Total length: 70.0	Length surveyed: 69.2	Year laid:	Year renewed:	Media label: MPEG			
Purpose:	Sewer category:	Pre-cleaning J	Date cleaned:	Weather: 1	Location code:	Additional info:							
Starting access point:			Easting:	Northing:	Elevation:	Coordinate system:		GPS accuracy:					

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					Inches (mm) 1st	2nd			At/From	to		
0.0	0	ACB										Start at CB 427971
0.0	10	MWL					0					
9.9	30	JAM		M								
69.2	119	ACB										Stop at CB 427975

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 427980 Start date/time: 2018/03/16 09:20 Street: 4208 120th Ave SE City: Bellevue

Location details: _____ Upstream manhole No: 427979 Rim to Invert: _____ Grade to Invert: _____ Rim to grade: _____

Downstream manhole No: 427975 Rim to Invert: _____ Grade to Invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 41.0 Length surveyed: 39.7 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					Inches (mm) 1st	2nd			At/From	to		
0.0	1	ACB										Start at CB 427975
0.0	10	MWL					0					
18.5	34	FM							12	12		
39.7	91	ACB										Start at CB 427979

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 339750 Start date/time: 2018/03/16 09:28 Street: 12010 SE 42nd Ct City: Bellevue

Location details: _____ Upstream manhole No: 321363 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 321372 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: U Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 50.0 Length surveyed: 49.7 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					Inches (mm)				1st	2nd		
0.0	1	ACB										Start at CB 321372
0.0	11	MWL					0					
49.7	89	ACB										Stop at CB 321363

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PACP Sewer Report

Surveyed by: Kyle Osborn Certificate No: U-614-06021605 Owner: _____ Survey Customer: _____ Drainage area: _____ Sheet number: _____

Work order: _____ Pipeline segment ref: 427986 Start date/time: 2018/03/16 09:38 Street: 12014 SE 42nd Ct City: Bellevue

Location details: _____ Upstream manhole No: 321370 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____

Downstream manhole No: 321363 Rim to invert: _____ Grade to invert: _____ Rim to grade: _____ Sewer use: _____ Direction: D Flow control: _____ Height: 12

Width: _____ Shape: C Material: CP Ln. method: _____ Pipe joint length: _____ Total length: 109.0 Length surveyed: 108.0 Year laid: _____ Year renewed: _____ Media label: MPEG

Purpose: _____ Sewer category: _____ Pre-cleaning: J Date cleaned: _____ Weather: 1 Location code: _____ Additional info: _____

Starting access point: Easting: _____ Northing: _____ Elevation: _____ Coordinate system: _____ GPS accuracy: _____

Distance (Feet) (Meters)	Video Ref.	Group/ Descriptor	Modifier/ Severity	Continuous Defect S/M/L	Value		%	Joint	Circumferential Location		Image Ref.	Remarks
					1st	2nd			At/From	to		
0.0	0	ACB										Start at CB 321370
0.0	10	MWL					0					
108.0	146	ACB										Stop at CB 321363

CITY OF ORTING

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BID REQUEST, SPECIFICATIONS AND CONTRACT DOCUMENTS

Project No.: PW2018-01
Budget Item: 408.594.35.63.16 I&I Project
Project Name: CCTV Inspection and
Cleaning of Sanitary Sewers (RFP)

Table of Contents

Invitation to Bid

Bidders Checklist

Section 1	Instructions to Bidders
Section 2	Specifications / Scope of Work
Section 3	Bid Price Sheet
Section 4	Template Contract

CITY OF ORTING

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INVITATION TO BID

Notice is hereby given that the City of Orting will receive bids for the public works project described herein.

General Project Description:

This project includes the inspection and cleaning of the City of Orting's sanitary sewerage system, pursuant to the Scope of Work in this bid packet.

Proposal Submittal Deadline & Location:

Due: May 1, 2018, 10:00 a.m. BID OPENING

City of Orting, City Hall
110 Train St Se
Orting, WA 98360

Email Questions or call to:

lhinds@cityoforting.org / (360) 893-2219 x139

Mail Proposals To:

City of Orting
PO Box 489
Orting, WA 98360

Hand Carry Proposals To:

City of Orting
110 Train St SE
Orting, WA 98360

Mark Envelope:

CCTV Inspection and Cleaning of Sanitary Sewers PW2018-01
Attn: Laura Hinds

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SECTION 1

CCTV INSPECTION AND CLEANING OF SANITARY SEWERS BID INSTRUCTIONS:

Bids shall be prepared, submitted and received in accordance with the following:

1. CONTRACT DESCRIPTION

This project consists of the work described at Section 2 of this packet, *Specifications*. Work will commence 10-days after Council Approval of the bid award and contract, provided all terms and conditions are met in the agreement, and shall terminate upon completion of the work (*see Standard Specifications*). The City reserves the right to re-bid at any time if the conditions are not met prior to the designated start date. (*Anticipated Council Approval Date is May 30th; anticipated notice to proceed is May 31st; anticipated Start Work Date, June 18, 2018*)

Before submitting a bid, each bidder will, at the bidder's own expense, make or obtain any additional examinations, investigations, explorations, tests and studies and obtain any additional information and data which pertain to the physical conditions (surface, subsurface, and underground utilities) at or contiguous to the site or otherwise which may affect cost, progress, or performance of the work in which the bidder deems necessary to determine its bid for performing the work in accordance with the time, price, and other terms and conditions of the Specifications, Proposal and Contract Documents. The bidder shall be responsible for all costs associated with these additional examinations including all restoration work and damages which may be a result of such investigation.

2. CONTRACT DOCUMENTS

The contract includes the Bid Request, Bid Response, Agreement, Scope of Work and Price sheets attached hereto. Only bids submitted on forms furnished by the City will be considered. Bids on company letterhead or quotation sheets will be judged non-responsive. Telephone or Facsimile bids will not be accepted. Paper bids shall be sealed in an envelope. No bid received after closing time shall be considered. Bid opening will be at Orting City Hall at time specified.

The intent of these documents is to include all labor, materials, appliances, and services of every kind necessary for the proper execution of work, and the terms and conditions of payment therefor. The documents are to be considered as one, and whatever is called for by any one of the documents shall be as binding as if called for by all.

The Contractor agrees to verify all measurements set forth in the above documents and to report all differences in measurements before commencing to perform any work hereunder.

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3. CONTRACT AWARD

A contract or contracts, if awarded, will be based upon the lowest responsive and responsible bid or bids per RCW 39.04.350, based on unit prices per estimated quantities as defined in more detail in the bid documents. The City reserves the right to reject any and all bids, to delete portions or all of the work, to substitute alternative bid item prices for base bid item prices, to waive any informality in bidding, and to make the award deemed to be in the best interest of the City. Proposals received after the deadline stated herein will not be considered. Final quantities are not known and are subject to Owners approval. The right is reserved by the City to waive any immaterial bid errors or irregularities in the bidding and reserves the right to correct arithmetical errors or discrepancies between unit prices and extended amounts if the intended bid is ascertainable from the face of the bid.

4. INSURANCE

Insurance will be required of the type and amount sufficient to meet the requirements of the City's insurer for this activity, and shall remain in effect during the entire duration of the project. Successful contractor shall provide insurance certificate and any other evidence required by the City's insurer, prior to contract award.

5. BID SUBMITTALS

Submitted bids shall include a completed Bidders Checklist, bid price sheet (included in this package), a sample of television survey log, DVD/CD-ROMs, equipment list and a list of three references prior to start of work.

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SECTION 2

CCTV INSPECTION AND CLEANING OF SANITARY SEWERS SPECIFICATIONS / SCOPE OF WORK

PART 1 GENERAL

1.1 DESCRIPTION

- A. Furnish all equipment, materials and supervision to professionally execute internal camera survey or latest version compliant and with certified personnel to inspect sewer mains that are located in streets, street right-of-way and off road easements. Pipe sizes may include 6” through 18”.
- B. The intent of sewer line cleaning is to remove foreign materials from the lines and restore the sewer to a minimum of 95% of the original carrying capacity. It is recognized that there are some conditions such as broken pipe and major blockages that prevent cleaning from being accomplished or where additional damage would result if cleaning were attempted or continued. Should such conditions be encountered, the contractor will not be required to clean those specific manhole to manhole sections. If in the course of normal cleaning operations, damage does result from preexisting and unforeseen conditions such as broken pipe, the Contractor will not be responsible. The project manager will be immediately notified when a defect is identified in any phase of work that may impact the structural integrity of the pipe. Equipment shall be able to clean sewer mains that are located in streets, street rights-of way and off road easements. Pipe sizes may include 6” through 18”.
- C. City to provide access easements to the off road sewer lines. When weather or field conditions are likely to cause property damage, the contractor will proceed with care and is responsible for restoration of property if damage occurs.
- D. Work after normal working hours and non-daylight work has to be approved by the City. Work on official holidays or weekends is not allowed.
- E. A representative of the City will be with the Contractor to assist in locating the areas where the work is to occur and to witness the cleaning and camera survey.

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PART 2 SERVICES

2.1 MATERIALS

A. General.

1. Provide equipment to perform inspections of sewer mains located in streets, street right-of way, and off road easements.
 - a. Including but not limited to portable camera equipment, vehicles capable of transporting CCTV/camera equipment and accessing remote easements, and adequate cleaning equipment.

B. Software Requirements: Latest version certification and video recording.

C. CCTV/Camera.

1. Color Video Camera:
 - a. Specifically designed and constructed for this application
 - b. Camera, Television Monitor, and other components: Capable of producing a minimum 700-line resolution color video picture.
 - c. Pan and tilt type, capable of turning at right angles to pipes axis over an entire vertical circle (minimum pan of 270 degrees and rotation of 360 degrees).
 - d. Lighting: Suitable to allow clear picture of entire inner pipe wall extending at least 10 feet in front.
 - e. Operative in 100 percent humidity conditions.
 - f. Image: Capable of self-righting itself.
 - g. Include data view display feature capable of showing on screen the following information.
 - 1) Street addresses.
 - 2) City and State.
 - 3) Date and Time.
 - 4) Project name.
 - 5) Contractor's name.
 - 6) Inside pipe diameter and type.
 - 7) Manhole identification (upstream manhole to downstream manhole).
 - 8) On-going footage counter accurate with 0.2 foot.
 - 9) Recording of single section of sewer split onto multiple DVD/CD-ROMs will not be acceptable.
 - 10) Clearly label each DVD/CD-ROM as approved by Engineer.
 - h. Mounting:
 1. Launched from within mainline sewer: Mounted on tread tractor or skids that moved through sewers
 - i. Attachment: Push cable with a fiberglass rod core.

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- j. Camera, Television Monitor, and other Components: Capable of producing a minimum 700-line resolution color video picture.

D. Cleaning Equipment

1. Equipment should be able to reach sewer mains that are off ROW and in rough terrain. All high-velocity sewer cleaning equipment shall be constructed for ease and safety of operation. The equipment shall have a selection of two or more high-velocity nozzles. The nozzles shall be capable of producing a scouring action from 15 to 45 degrees in all size lines designated to be cleaned. Equipment shall also include a high-velocity gun for washing and scouring manhole walls and floor. The gun shall be capable of producing flows from a fine spray to a solid stream. The equipment shall carry its own water tank, auxiliary engines, pumps, and hydraulically driven hose reel. The equipment shall also be capable of vacuuming up debris to be transported to City of Orting Wastewater Treatment Plant for disposal.
2. Method of cleaning will be left to the contractor to determine the best method to clean the pipe to 95% of the original carrying capacity with no damage to the carrier pipe. The approval of the section as being satisfactorily cleaned will be determined by the Owner's representative.

PART 3

3.1 CAMERA INSPECTION OF SEWER LINES

A. Procedure

1. CCTV/Camera
 - a. Mainline:
 - 1) Clean and inspect sewer line from manhole to manhole, preferably upstream to downstream, one section at a time.
2. Placement of Camera.
 - a. Manhole.
 - 1) Place at center of manhole and commence video before entering pipe.
 - 2) Start footage counter from the field of vision of the edge of manhole at pipe connection.
 - b. Mainline:
 - 1) Mount on a transport platform that will keep it centered along longitudinal axis of sewer mainline and above water.
3. Operation of Camera.
 - a. Show inside of manhole channel, and pipe connection to wall at both upstream and downstream manhole and lateral connections.

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- b. Move through line at a speed **no greater than 30 feet per minute**, stopping for minimum 10 seconds to record lateral connections, mainline connections, defects, and features and points of interest.
- c. Maintain technical quality, sharp focus, and distortion free picture.
- d. Video a section of sewer in its entirety with no breaks or interruptions.
- e. Pan, tile, and rotate as necessary to best view and evaluate lateral connections, defects, features, and points of interest.
- f. Use power winches, powered rewinds, tractors, or other devices that do not obstruct camera view or interfere with proper documentation of sewer conditions to move camera through sewer.
 - 1) Whenever non-remote powered and controlled winches are used set up telephones or other suitable means of communication between manholes to insure good communications.
- g. Use hydraulic jet nozzle if necessary to remove standing water from line.
- h. Eliminate stream in line for duration of inspection.
 - 1) Utilize blower as needed to defog sewer line.
- i. Measurement for location of defects and service laterals:
 - 1) At ground level by means of Engineer-approved footage counter or metering device.
 - 2) Measurement meters: Accurate to 0.2 foot over length of section being televised.
- j. Movement of television camera.
 - 1) Mainline.
 - a. Stop camera at service connections and inspect lateral with pan and tile camera.
- k. Identification of defects.
 - 1) If roots, sludge, or sediment material impedes inspection withdraw camera and re-clean mainline by hydraulic jet.
 - a. Upon completion of re-cleaning operation resume internal inspection.
 - 2) If protruding tap impedes inspection, trim protruding tap to ½ inch.
 - 3) If obstructions are not passable and cannot be removed by sewer cleaning or reaming, withdraw CCTV/camera equipment and perform inspection from opposite end. If a reverse setup is required, the individual portions of that pipe segment shall be stored in separate video files.
 - a. Cost involved in extracting camera stuck in sewer line will be at no additional cost to the City.
 - b. When additional obstructions are encountered after re-deployment of equipment, and no means are available for passing obstructions, remand to Engineer for resolution.

B. FIELD DOCUMENTATION.

1. Latest version compliant
 - a. Submit original records, logs, DVDs, and electronic data for sewer line inspection to Engineer within 5 working days.

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- b. Include, but not be limited to following information.
 - 1) Key identifier
 - 2) Surveyor name
 - 3) Certificate Number
 - 4) Owner
 - 5) Drainage
 - 6) Date
 - 7) Time
 - 8) Street Address
 - 9) City
 - 10) Location details
 - 11) Upstream manhole number
 - 12) Downstream manhole number
 - 13) Pre-cleaning
 - 14) Date cleaned
 - 15) Sewer Use
 - 16) Direction of Survey
 - 17) Flow Control
 - 18) Height of Pipe
 - 19) Shape
 - 20) Material
 - 21) Total Length
 - 22) Length surveyed
 - 23) Purpose
 - 24) Weather
 - 25) Location code
 - 26) Pipe ID
 - 27) Tim to invert
 - 28) Video
 - 29) Identifier
- c. Digital video file recording/playback:
 1. At same speed that it was recorded
 2. Supply slow motion or stop motion playback features
 3. Once recorded, digital video file becomes property of the City.
 4. Have digital video file and necessary playback equipment readily accessible for review by Engineer during Project.
- d. If an uncharged manhole is encountered, a new coding sheet must be started and the footage re-set to zero. Contact project manager to obtain identifier for uncharged manhole.

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- e. Digital video file displaying poor video quality refers to, but is not limited to grease or debris on lens, camera under water, image too dark, washed-out, distorted, or out of focus, lines improperly cleaned, and poor/no audio.
 - 1) Re-televiser line if necessary and resubmit digital video file at no cost to the City.

3.2 CLEANING OF SEWER LINES.

- A. The designated sewer manhole to manhole sections shall be cleaned using hydraulically propelled, high-velocity jet, or mechanically powered equipment. Selection of the equipment used shall be based on the conditions of lines at the time work commences. The equipment and methods selected shall be satisfactory to the owner's Representative. The equipment shall be capable of removing dirt, grease, rocks, sand, and other materials and obstructions from the sewer lines and manholes. If cleaning an entire section cannot be successfully performed from one manhole, the equipment shall be set up on the other manhole and cleaning again attempted. If, again, successful cleaning cannot be performed or the equipment fails to traverse the entire manhole to manhole section, it will be assumed that a major blockage exists and the cleaning effort shall be abandoned.
- B. Normal Cleaning is defined as initial section cleaning followed by continuous cleaning.
 - 1. Initial section of the sewer line shall include a minimum of three passes. The first shall extend from the downstream manhole to point in the sewer equal to 1/3 of the total distance between the manholes which are being cleaned. The second pass shall be 2/3 of the sewer line and the third pass shall extend the full distance between manholes. All passes shall be made using sufficient capacity of the sewer cleaning equipment.
 - 2. Continuous cleaning passes from manhole to manhole is done after the sectioning of the sewer line has been completed, the contractor shall make three complete passes from manhole to manhole
 - 3. Immediately after the cleaning process has been completed, the contractor shall visually inspect the sewer line by use of TV/Camera. This operation must be done utilizing the jet to draw down enough of the existing flow to enable inspection of the bottom of the pipe. If at this time, debris still remains in the sewer, additional cleaning efforts will be paid as "Heavy Cleaning". Payment for "Normal Cleaning" and "Heavy Cleaning" will only be made based on the CCTV footage of the sewer line which is cleaned if not witnessed by the City Representative.
- C. Heavy cleaning is defined as all labor, material and equipment required to clear 25% or greater blockage and have the sewer in a clean enough condition before television of the sewer. The item will be bid as work supplemental to normal cleaning as outlined above. It shall be paid for those sewers that require rodding, root cutting or additional cleaning as defined in "Sewer Cleaning" to accomplish the end result. The sewer shall be cleaned to 95% of the original carrying capacity or as determined by the City.

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- D. Tap cutting during pipe cleaning shall be done internally using tools on the jet hose. The protruding tap shall be trimmed to 1.2 inch from pipe wall. Excavation and repair will not be an acceptable method for tap trimming.
- E. Root cutting during pipe cleaning shall be done internally using tools on the jet hose. Excavation and removal will not be an acceptable method of root cutting.
- F. The cost to remove a stuck cleaning hose is at no cost to the City and the line cannot remain in the sanitary sewer.

3.3 CLEANING PRECAUTIONS

- A. During sewer cleaning operations, satisfactory precautions shall be taken in the use of cleaning equipment. When hydraulically propelled cleaning tools (which depend upon water pressure to provide their cleaning force) or tools which retard the flow in the sewer line are used, precautions shall be taken to insure that the water pressure created does not damage or cause flooding of public or private property being served by the sewer. Operations are to be conducted to prevent building backups and sewer overflows. The contractor is responsible for cleanup, repair, fines, property damage costs and claims for any sewage backup, spillage or sanitary sewer overflow.
- B. When additional water from fire hydrants is necessary to avoid delay in normal work procedures, the water will be provided at no cost and shall be conserved and not used unnecessarily. If water is needed for cleaning purposes, the number of loads of water shall be reported to the Owner's Representative. Approved backflow prevention will be used at all times. No fire hydrant shall be obstructed in case of a fire in the area served by the hydrant.

PART 4 MEASUREMENT AND PAYMENT

4.1 MAINLINE CCTV/CAMERA INSPECTION

- A. Inspection of sewer lines shall be paid for at the unit price bid per linear foot with pipe size ranging from 6" to 18". Additional payment shall be made for additional setups required due to obstructions encountered during televising. Measurement of the actual number of feet inspected shall be made from the field of vision of the edge of manhole at the pipe connection. The 6" sewers encountered may not have manholes installed on the line.

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- B. It should be noted that if reverse setups (a situation that arises when the television camera cannot pass through the manhole sections, making it necessary to reverse the positions of the television equipment and enter the sewer from the opposite direction) are required during television inspection, the per foot cost of television inspection will be paid for the actual footage televised. Measurement of the actual number of feet inspected shall be made from the center of the manhole to the point where the survey was abandoned in each direction.

4.2 SEWER MAINLINE CLEANING

- A. Sewer mainline cleaning shall be paid for at the unit price per linear foot of each size pipe ranging from 6" – 18". Measurement of the actual number of feet cleaned shall be made from the center of the manholes. Cleaning also includes transportation of debris to the City of Orting Wastewater Treatment Plant at 902 Rocky Rd NE.
- B. Payment for "Normal Cleaning" will be at the contract unit price per linear foot.
- C. Payment for "Heavy Cleaning" will be at the contract unit price per linear foot and will be in addition to the unit price for cleaning sewers from manhole to manhole. All television inspection necessary to verify the cleanliness of the lines shall be incidental to this item of work. No payment will be made on sections of sewer which are not "clean" as verified by the TV inspection.
- D. In areas where extreme heaving cleaning is needed due to compacted debris, lodged objects, or other approved circumstances, payment for an hourly change for extreme heavy cleaning will be made instead of the additional "Heavy Cleaning" price per linear foot. Approval from the City must be obtained before work begins.
- E. Tap cutting shall be paid for at the unit price bid per incident. Tap cutting shall include the removal of debris from the line.
- F. Mobilization and Demobilization shall be paid for at the unit price bid per unit. This item will not include equipment problems that require new equipment to be brought on site. This item will not include the contractor leaving the site and returning through no fault of the City. This item will not include transport from one site in the city system to another site within the city system. Footage to clean/CCTV may increase by 10% while the contractor is in the City system with no increase in payment for mobilization or demobilization fees. An increase of footage greater than 10% to be cleaned/TV'd will be only by mutual consent between the contractor and owner.

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- G. Mobilization/Demonization is one event. The second quantity in the bid form is in case the City desires the Contractor to return for additional cleaning after the Contractor has left the area.

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SECTION 3

CCTV INSPECTION AND CLEANING OF SANITARY SEWERS PRICE SHEET

**PRICE SHEET
TV/CAMERA AND CLEANING OF SANITARY SEWER**

Item No.	Description	Unit	Est. Qty.	Unit Price	Total Price
1	CCTV/camera 6" pipe	LF	986	\$	\$
2	CCTV/camera 8" pipe	LF	32,676	\$	\$
3	CCTV/camera 12" pipe	LF	3,120	\$	\$
4	CCTV/camera 15" pipe	LF	2,662	\$	\$
5	CCTV/Camera 18" pipe	LF	3,111	\$	\$
6	Cleaning 6" pipe	LF	986	\$	\$
7	Cleaning 8" pipe	LF	32,676	\$	\$
8	Cleaning 12" pipe	LF	3,120	\$	\$
9	Cleaning 15" pipe	LF	2,662	\$	\$
10	Cleaning 18" pipe	LF	3,111	\$	\$
11	Cleaning reset-ups	EA	5	\$	\$
12	Heavy Cleaning	LF	1,000	\$	\$
13	Extreme Heaving Cleaning	HR	3	\$	\$
14	CCTV Reverse Set-Up	EA	10	\$	\$
15	Tap Cutting	EA	5	\$	\$
16	Mobilization/Demobilization	EA	2	\$	\$
Sales Tax 9.3%				\$	\$
Total Contract Amount				\$	\$

Note: Above amounts are as estimated per this contract. Unit prices shall remain firm for the contract period.

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SECTION 4 TEMPLATE CONTRACT

CCTV Inspection and Cleaning of Sanitary Sewers

Contractor/Vendor Name: _____
Address: _____
Telephone: _____

Project No.: PW2018-01
Budget Item: 408.594.35.63.16 I&I Project
Project Name: CCTV Inspection and Cleaning of
Sanitary Sewers

1. SCOPE OF WORK.

The Contractor shall perform those services described in the Specifications/Scope of Work included in the big package, hereto and incorporated herein by this reference as if fully set forth. In performing such services, the Contractor shall at all times comply with all federal, state, and local statutes, rules, and ordinances applicable to the performance of such services and the handling of any funds used in connection therewith.

2. TIME OF COMPLETION.

The work shall be commenced following 10-days mutual execution of this Contract, and be completed no later than August 3, 2018.

3. CONTRACT SUM.

The City shall pay the Contractor for the performance of the work the sum of \$ _____, plus applicable Washington state sales tax.

4. PAYMENTS.

The City shall make payment to the contractor within 30-days of completion.

5. ACCEPTANCE AND FINAL PAYMENT.

Final 5% retainage payment shall be paid once all state required documents have been approved for release of payment, provided the contract is fully performed and accepted according to bid laws and prevailing wage laws in conformance with RCW 39.12.040

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6. GENERAL CONTRACT TERMS

A. **Materials, Appliances, and Employees.**

Except as otherwise noted, the Contractor shall provide and pay for all materials, labor, tools, water, power, and other items necessary to complete the work.

Contractor warrants that all workmen and subcontractors shall be skilled and certified in their trades.

B. **Surveys, Permits, and Regulations.**

Where applicable, the City shall furnish all surveys unless otherwise specified. Permits and licenses necessary for the prosecution of the work shall be secured and paid for by the Contractor. Easements for permanent structures or permanent changes in existing facilities shall be secured and paid for by the City unless otherwise specified. The Contractor shall comply with all laws and regulations bearing on the conduct of the work and shall notify the City in writing if the drawings and specifications are at variance therewith.

C. **Protection of Work, Property, and Persons.**

The Contractor shall adequately protect the work, adjacent property, and the public, and shall be responsible for any damage or injury due to its act or neglect.

D. **Access to Work.**

The Contractor shall permit and facilitate observation of the work by the City and its agents and public authorities at all times.

E. **City's Right to Terminate Contract.**

Should the Contractor neglect to prosecute the work properly, or fail to perform any provision of the contract, the City, after seven (7) days' written notice to the Contractor, and its surety, if any, may without prejudice to any other remedy the City may have, make good the deficiencies and may deduct the cost thereof from the payment then or thereafter due the contract or, at the City's option, may terminate the contract and take possession of all materials, tools, appliances, and finish work by such means as the City sees fit, and if the unpaid balance of the contract price exceeds the expense of finishing the work, such excess shall be paid to the Contractor, but if such expense exceeds such unpaid balance, the Contractor shall pay the difference to the City.

F. **Contractor's Liability Insurance.**

The CONTRACTOR shall provide insurance coverage at the contractor's cost that shall be maintained in full force and effect during the term of this contract, as follows:

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The insurance required shall be issued by an insurance company(s) authorized to do business within the State of Washington, and shall name the City of Orting, its agents and employees, as additional insureds by endorsement under the insurance policy(s). All policies shall be primary to any other valid and collectable insurance. The city of Orting does not waive its right to subrogation against the contractor, and the policy shall be so endorsed. CONTRACTOR shall instruct the insurers to give the City of Orting, at least 30-days advance notice of any insurance cancellation.

1. The CONTRACTOR shall submit to the City of Orting, within 15-days of the contract effective date, a Certificate of Insurance, which outlines the coverage and limits defined in the Insurance section. CONTRACTOR shall submit renewal certificates as appropriate during the term of the contract.
2. The contractor shall obtain at the contractor's cost, and maintain in full force and effect during the term of the contract, insurance to meet the following minimum amounts from an insurance carrier licensed to conduct business in the State of Washington. All carriers (except Workers compensation) shall have a minimum A.M. Best rating of 'A' VII or better.
3. **SUBCONTRACTORS:** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.
4. **No Limitation.** Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's resource to any remedy available at law or in equity.
5. **Minimum Scope of Insurance** CONTRACTOR shall obtain insurance of the types described below:
 - a. **Automobile Liability** insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. In necessary, the policy shall be endorsed to provide contractual liability coverage.
 - b. **Commercial General Liability** insurance shall be written on ISO occurrence, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall endorsed to insurance for liability arising from explosion, collapse or underground property damage. The City shall

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be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

- c. **Workers Compensation** coverage as required by the Industrial Insurance laws of the State of Washington.

6. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

- a. **Automobile Liability** insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- b. **Commercial General Liability** insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 per project aggregate and a \$2,000,000 products – completed operations aggregate limit.
- c. **Industrial Insurance Coverage:** The coverage shall provide or purchase industrial insurance coverage prior to performing work under this contract. The City of Orting will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this Contractor or any subcontractor or employee of the contractor which might arise under the industrial insurance laws during the performance of duties and services under this contract. If the Department of Labor and Industries, upon audit, determines that industrial insurance payments are due and owing as a result of work performed under this contract, those payments shall be made by the Contractor; the Contractor shall indemnify the City of Orting and guarantee payment of such amounts.
- d. **Workers Compensation** with a minimum of \$1,000,000 each accident, \$1,000,000 disease each employee, and \$1,000,000 disease policy limit.

7. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Commercial General Liability and Builders Risk insurance:

- a. The Contractor's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.
- b. The Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice be certified mail, return receipt requested, has been given to the City.

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- 8. Contractor's Insurance for Other Losses.** The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or contractors as well as to any temporary structures, scaffolding and protective fences.
- G. Performance Bond.**
The Contractor shall furnish to the City prior to start of construction a performance bond in an amount of one hundred percent (100%) of the contract in a form acceptable to the City. In lieu of bond for contracts less than \$25,000, the City may, at the Contractor's option, hold five percent (5%) of the contract amount as retainage for a period of thirty (30) days after final acceptance or until receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries and settlement of any liens, whichever is later.
- H. Liens.**
The final payment shall not be due until the Contractor has delivered to the City a complete release of all liens arising out of this contract or receipts in full covering all labor and materials for which a lien could be filed, or a bond satisfactory to the City indemnifying the City against any lien.
- I. Separate Contracts.**
The City has the right to let other contracts in connection with the work, and the Contractor shall properly cooperate with any such other contracts.
- J. Attorneys' Fees and Costs.**
In the event of legal action hereunder, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.
- K. Cleaning Up.**
The Contractor shall keep the premises free from accumulation of waste material and rubbish, and at the completion of the work, shall remove from the premises all rubbish, implements, and surplus materials and leave the building broom-clean and private properties clear.
- L. Indemnification.**
The Contractor shall protect, indemnify, and save the City of Orting harmless from and against any damage, cost or liability including reasonable attorney fees, for injuries to person or property arising from acts or omissions of Contractor, his employees, agents or subcontractors, howsoever caused. The Contractor will be responsible for any damages

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sustained by his employees to City of Orting equipment and/or fixtures and shall provide all repairs/replacements, as appropriate, at no cost to the City of Orting.

- M. Independent Status of Contractor:** The parties to this contract, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

- N. Prevailing Wages.**
The Contractor shall pay all laborers, workmen, and mechanics the prevailing wage and shall file the required "Statement of Intent to Pay Prevailing Wages" in conformance with RCW 39.12.040.
- O. Discrimination Prohibited.**
The Contractor shall comply with all Equal Employment Opportunity regulations and shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor on the basis of race, color, religion, creed, sex, age, national origin, marital status, or the presence of any sensory, mental, or physical handicap.

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IN WITNESS WHEREOF, the parties hereto executed this Agreement the day and year first above written.

CONTRACTOR

CITY OF ORTING

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTEST/AUTHENTICATED:

_____, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:
