

**Councilmembers**

**Position No.**

- 1. Tod Gunther
- 2. John Kelly
- 3. Michelle Gehring
- 4. Dave Harman
- 5. Nicola McDonald
- 6. Greg Hogan
- 7. Scott Drennen



**Orting City Council**

Regular Business Meeting Agenda  
 Orting Multi-Purpose Center  
 202 Washington Ave. S,  
 Orting, WA  
 April 25<sup>th</sup>, 2018  
 7 p.m.

**Mayor Joshua Penner, Chair**

**1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL. REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

**2. PUBLIC COMMENTS:** *Persons wishing to address the City Council regarding items that are not on the agenda are encouraged to do so at this time. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*

**3. HEARINGS (4)**

- *Mark Bethune/Charlotte Archer*

**Announce Titles and Open the Hearing, Rules Are Read, Briefing by Staff, Public Comments Taken, Council Comments Or Questions, Close Hearing, Entertain Motion.**

**1) Amending Title 12, Chapter 6, Section 3, Subdivision Regulations- Ordinance No. 2018-1025**, an Ordinance of the City Of Orting, Washington, Relating To Subdivision Regulations, Amending Orting Municipal Code Title 12, Chapter 6, and Section 3.

***Motion:*** *To adopt Ordinance No. 2018-1025 An Ordinance Of The City Of Orting, Washington, Relating To Subdivision Regulations, Amending Orting Municipal Code Title 12, Chapter 6, Section 3.*

**Announce Titles and Open the Hearing, Rules Are Read, Briefing by Staff, Public Comments Taken, Council Comments Or Questions, Close Hearing, Entertain Motion.**

**2) Amending Title 13, Chapter 3, Zone Classifications- Ordinance No. 2018-1026**, an Ordinance of the City Of Orting, Washington, Relating To Zone Classifications, Amending Orting Municipal Code Title 13, Chapter 3, Removing Residential Suburban Zone.

***Motion:*** *To adopt Ordinance No. 2018-1026 An Ordinance Of The City Of Orting, Washington, Relating To Zone Classifications, Amending Orting Municipal Code Title 13, Chapter 3, Removing Residential Suburban Zone.*

**Announce Titles and Open the Hearing, Rules Are Read, Briefing by Staff, Public Comments Taken, Council Comments Or Questions, Close Hearing, Entertain Motion.**

## REVISED

- 3) **Amending Title 13, Chapter 5, Removing Residential Suburban Zone- Ordinance No. 2018-1027**, An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 5, Removing Residential Suburban Zone.

**Motion:** *To adopt Ordinance No. 2018-1027 An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 5, Removing Residential Suburban Zone.*

**Announce Titles and Open the Hearing, Rules Are Read, Briefing by Staff, Public Comments Taken, Council Comments Or Questions, Close Hearing, Entertain Motion.**

- 4) **Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments And Final Development Plan- Ordinance No. 2018-1028**, An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments And Final Development Plan.

**Motion:** *To adopt Ordinance No. 2018-1028 An Ordinance Of The City Of Orting, Washington, Relating To Development Standards, Amending Orting Municipal Code Title 13, Chapter 6, Section 4, Planned Unit Developments And Final Development Plan.*

### REQUEST FOR CONSENT AGENDA ITEMS TO BE PULLED FOR DISCUSSION.

#### 4. CONSENT AGENDA

- A. Regular Meeting Minutes of April 11<sup>th</sup>, 2018.
- B. Payroll and Claims Warrants.
- C. AB18-24- Adoption of Resolution No. 2018-04, a Resolution of the City Of Orting, Washington, Adopting Fee Schedule for 2018.
- E. AB18-25- Adopting Ordinance No. 2018-1029-, An Ordinance Of The City Of Orting, Title1,Chapter 6, Section 1.
- F. AB18-26- Amending Council Rules- Title 2 Types of Meetings- (Adding Study Session)

**Motion:** *To approve Consent Agenda as prepared.*

**Or:**

**Motion:** *To approve Consent Agenda with the exception of agenda item(s) #\_\_\_\_\_.*

#### 5. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

#### 6. OLD BUSINESS

- A. **AB18-20- Title 10 Amendments- Ordinance No. 2018-1023**, an Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.

• **Mark Bethune**

**Announce Title, Briefing by Staff, Citizen Comments, Council Comments or Questions, Entertain Motion.**

**Motion:** *To Adopt Ordinance No. 2018-1023, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units To Building Code.*

**Announce Title, Briefing by Staff, Citizen Comments, Council Comments or Questions, Entertain Motion.**

**B. AB18-21-Title 13 Amendments- Ordinance No. 2018-1024**, an Ordinance of the City of Orting, Amending Title 13, Chapter 2, Section 20, Adding Definition Of Single Room Occupancy Sleeping Units; Amending Title 13, Chapter 3, Section 3, Amending Statement Of Purpose And Intent Of Public Facilities Zone; Amending Title 13, Chapter 3, Section 3, City Of Orting Table Of Uses.

- **Mark Bethune**

**Motion:** *To Adopt Ordinance No. 2018-1024, Amending Title 13 to Add Single Room Occupancy Sleeping Units as a Conditional Use in the Public Facilities Zone, And Related Amendments.*

**7. NEW BUSINESS**

**A. AB18-27- Amending Council Rules- Video Recording of Meetings.**

- **CM Gunther/CM McDonald**

**Motion:** *To adopt Council Rule Chapter 7, Video Recording of Public Meetings as Presented.*

**8. EXECUTIVE SESSION**

**9. ADJOURNMENT**

**Motion:** *Move to Adjourn.*

**Upcoming Meeting:** Next Regular Meeting: May 9<sup>th</sup>, 2018, 7:00pm, (MPC)



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Titles 12 and 13 of the OMC, via Ordinances No's. 2018-1025, 2018-1026, 2018-1027, and 2018-1028</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>		4.18.18	4.25.18
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	4.6.18		

<b>Cost of Item:</b>	_ \$
<b>Amount Budgeted:</b>	_ \$
<b>Unexpended Balance:</b>	_ \$

**Bars #:**

**Timeline:** Hearing is noticed for the meeting of April 25<sup>th</sup>.

**Submitted By:** City Attorney

**Fiscal Note:**

**Attachments:** Ord. No. 2018-1025 – Amending Title 12, Chapter 6, Section 3, Subdivision Regulations; Ord. No. 2018-1026 – Amending Title 13, Chapter 3, Zone Classifications; Ord. No. 2018-1027 – Amending Title 13, Chapter 5, Development Standards; Ord. No. 2018-1028 – Amending Title 13, Chapter 6, Section 4, Planned Unit Developments

**SUMMARY STATEMENT:** These Ordinances are intended to amend the Municipal Code to:

- Remove all references to the “Suburban Residential Zone” eliminated in the 2015 Comprehensive Plan update, plus minor text changes;
- Amend the development regulations to conform with state statute changes regarding timing and extensions for final plat approvals; and
- Amend the subdivision regulations to conform to state statute changes regarding timing and extensions for final plat/planned unit development approvals.

The Orting Planning Commission held public hearings on these amendments on April 2, 2018, voting to recommend that the City Council approve all. The vote on these proposed amendments was unanimous in favor of recommending adoption by the City Council (chair not voting).

The City Council reviewed the ordinances on the 18<sup>th</sup> at a Study Session and recommended moving them forward for hearing and a vote.

**RECOMMENDED ACTION: Move Forward to the April 25<sup>th</sup> Council Meeting For hearing and vote on Ordinances.**

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1025**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO SUBDIVISION  
REGULATIONS, AMENDING ORTING MUNICIPAL CODE  
TITLE 12, CHAPTER 6, SECTION 3; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its subdivision regulations to ensure compliance with state statute changes; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on October 25, 2017; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 12, Chapter 6, Section 3, Amended.** Orting Municipal Code Title 12, Chapter 6, Section 3, is hereby amended to read as follows:

12-6-3: TIME FRAME FOR SUBMISSION OF FINAL PLAT:

A final plat meeting all requirements of ~~Revised Code Of Washington 58.17~~ and this ~~chapter code~~ shall be submitted to the city for approval within seven (7) ~~five (5)~~ years of the date of preliminary plat approval if the date of preliminary plat approval is on or before December 31, 2014, and within five (5) years of the date of preliminary plat approval if the date of this preliminary plat approval is on or after January 1, 2015. A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within ten (10) years of the date of preliminary plat approval if the project is not subject to requirements adopted under chapter 90.58 RCW and the date of preliminary plat approval is on or before December 31, 2007. Portions of the preliminary plat may be submitted for final approval after the expiration of said ~~seven (7)~~ five (5) year period provided that the original preliminary plat was proposed as a phased development with specific divisions identified and, after administrative review, it has been found that significant progress has taken place on the plat and that the requirements of section 12-6-9 of this chapter have been met.

Nothing contained in this section shall act to prevent the city from adopting by ordinance procedures which would allow extensions of time that may or may not contain additional or altered conditions and requirements.” When deemed reasonable and appropriate, the city administrator may grant an extension of one (1) year for such submittal. If at the date of expiration of the time period provided herein, a final development plan has not been filed for approval, the preliminary Planned Unit Developments approval shall expire and the applicant shall be required to resubmit an application for preliminary approval to reinstate the project.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25th DAY OF OCTOBER, 2018.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.6.18  
Passed by the City Council: 4.25.18  
Date of Publication: 4.27.18  
Effective Date: 5.2.18

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1026**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO ZONE  
CLASSIFICATIONS, AMENDING ORTING MUNICIPAL  
CODE TITLE 13, CHAPTER 3, REMOVING RESIDENTIAL  
SUBURBAN ZONE; PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its zoning code to ensure consistency with the 2015 Comprehensive Plan amendments; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on October 25, 2017; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:



**Section 1. OMC Title 13, Chapter 3, Section 2, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, is hereby amended to read as follows:

13-3-2:           ZONE CLASSIFICATIONS:

Zone classifications are grouped into three (3) ~~four (4)~~ residential classifications; two (2) mixed use commercial ~~commercial~~ classifications; one industrial classification; and two (2) public classifications as follows:

A. RC Residential-Conservation Zone:

1. Purpose And Intent: The residential-conservation zone is intended to provide for low density single-family residential uses along the Puyallup and Carbon Rivers where critical areas such as frequently flooded areas, wetlands, and fish and wildlife habitat preclude urban scale development.

~~B.~~ RS Residential-Suburban Zone:

~~1. Purpose And Intent: The residential-suburban zone is intended to provide for moderate single-family residential densities with the potential for increased densities when permitted as planned unit developments.~~

BC. RU Residential-Urban Zone:

1. Purpose And Intent: The residential-urban zone is intended to provide for high density urban single-family, townhouse, cottage, and duplex residential uses which benefit from the full array of services and amenities available in the town core.

CD. RMF Residential-Multi-Family Zone:

1. Purpose And Intent: The intent of the multi-family residential zone is to provide for the highest residential density, including cottage housing, professional office uses and government service uses in the town core.

DE. MUTC Mixed Use-Town Center Zone:

1. Purpose And Intent: The intent of the MUTC zone is to provide an attractive mix of commercial retail, office, residential and service development in the town core. Pedestrian amenities, public transportation, and architectural design review will be considerations in development approvals for projects in this zone.

EF. MUTCN Mixed Use-Town Center North Zone:

1. Purpose And Intent: The intent of the MUTCN zone is to take advantage, if desirable opportunities are presented to the city, of the large lots and land area between Orting High School and Rocky Road for the development of new economic opportunities including retail, office, and light manufacturing uses that support a sustainable community by providing jobs and increasing the tax base. Pedestrian

amenities, public transportation, and architectural design review will be considerations throughout master planning and development approvals for projects in this zone.

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FG. LM Light Manufacturing Zone:

1. Purpose And Intent: The intent of the light manufacturing zone is to provide for development of low impact manufacturing and warehousing employment centers that can be concentrated where traffic congestion, visual and other impacts on the surrounding areas can be minimized. Light manufacturing includes, but is not limited to: canning or bottling of food or beverages using an assembly line; production, assembly, finishing, or packaging of articles from parts made at another location; and production of finished household and office goods from materials that are already refined or from raw materials that do not need refining.

GH. OS Open Space And Recreation Zone:

1. Purpose And Intent: The intent of the open space and recreation zone is to provide for parks, trails, open spaces, and recreational areas for the use of the public.

HI. PF Public Facilities Zone:

1. Purpose And Intent: The intent of the public facilities zone is to provide for schools, water and wastewater facilities, city buildings, city parking lots, and other city owned uses.

**Section 2. OMC Title 13, Chapter 3, Section 3, TABLE 1 OF CITY OF ORTING LAND USE, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, at TABLE 1 of the CITY OF ORTING LAND USE is hereby amended to read as is depicted at Exhibit A hereto, which is incorporated herein by reference.

**Section 3. OMC Title 13, Chapter 3, Section 4, Subpart A, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, at Subpart A is hereby amended to read as follows:

13-3-4: ZONING MAP:

A. Map Established: The official zoning map used as the basis for this zoning regulation is the same as the adopted Comprehensive Plan Future Land Use Map shall be maintained by the city. Each property in the city is classified under this title and is subject to the requirements of this title. Zoning classifications on the official zoning map shall use the symbols shown in this chapter.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law

or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25<sup>th</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.5.18

Passed by the City Council: 4.25.18

Date of Publication: 4.27.18

Effective Date: 05.02.18

**EXHIBIT A**

**TABLE 1 OF CITY OF ORTING LAND USE**

RC: Residential-conservation zone	RMF: Residential-multi-family zone	LM: Light manufacturing zone
RS: Residential-suburban zone	MUTC: Mixed use-town center zone	OS: Open space and recreation zone
RU: Residential-urban zone	MUTCN: Mixed use-town center north zone	PF: Public facilities zone

	Zones										
	R C	RS <sup>4</sup>	R U	RM F	MUTC	MUTCN <sup>2</sup>			L M	O S	PF
						Sec tor 1	Sec tor 2	Sec tor 3			
Residential uses <sup>1</sup> :		-									
Cottage	P	P	P	P							
Cottage development		-	P <sup>3,4</sup>	P <sup>3,4</sup>							
Duplex		-	P <sup>10</sup>	P	P						
Group residences:		-	C	C <sup>3</sup>	C <sup>3</sup>			C			C <sup>2</sup> <sub>2</sub>
Adult family homes	P	P	P	P	P						
Attached ground related residences		-					P <sup>5</sup>	P <sup>5</sup>			
Other <sup>6</sup>		-	C	P	C						
Manufactured home park	C	C	C	C							
Mobile/manufactured home	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>							
Multiple-family		-		P	P <sup>3</sup>	P <sup>8</sup>	P <sup>9</sup>	P <sup>9</sup>			

Single-family detached	P	<del>P</del>	P	P								
Temporary lodging:		-										
Bed and breakfast	C	<del>C</del>	C	C	P <sup>3</sup>							
Hotel/motel		-			P <sup>3</sup>	P	P	P				
Rooming house		-		C	C <sup>3</sup>							
Townhouse		-	P <sub>0</sub> <sup>1</sup>	P	P <sup>3</sup>							
Commercial uses:		-										
Adult businesses		-			C <sup>3</sup>	C	C	C				
Arcades		-			P <sup>3</sup>							
Clubs and lodges		-		C <sup>3</sup>	P <sup>3</sup>		P	P				
Communication facilities		-						C				
Communication services		-			P <sup>3</sup>							
Daycare facilities:		-										
Centers - commercial		<del>C</del>	C	C	<u>C</u>		P	P				
Provider home facility	P	<del>P</del>	P	P	<u>C<sup>3</sup>P</u> [CA1][RW2] [RW3][CA4]							
Eating and drinking places		-		C <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>				C <sup>3</sup>	
Health services		-		P <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>					
Home occupations <sup>12</sup>	C <sub>3</sub> <sup>1</sup>	<del>C</del>	C	C	C <sup>3</sup>							
Liquor stores		-			P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>					
Offices		-		C <sup>3</sup>	P <sup>3</sup>	P <sup>15</sup>	P	P		C <sup>3</sup>		



	Outdoor storage		-							C			
	Self-service storage		-							P			
	Wholesale trade		-							P			
Cultural and recreational uses:			-										
Cultural:			-										
	Art galleries		-			P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>	P				
	Churches	C <sup>3</sup>	C <sup>3</sup> -	C <sup>3</sup>	C <sup>3</sup>	P <sup>3</sup>			C	C			
	Community centers		-			P <sup>3</sup>							
	Community facilities		-						P	P			
	Libraries		-			P <sup>3</sup>			P	P			
	Museums		-			P <sup>3</sup>			P	P			
	Outdoor theaters		-			P <sup>3</sup>							
Recreation:			-										
	Athletic fields	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> -	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>						P	P	
	Campgrounds	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> -	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>						P	P	
	Golf facilities	C <sup>2</sup> <sub>0</sub>	P <sup>3,2</sup> 0	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>						P	P	
	Parks	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> -	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>	C <sup>20</sup>					C <sup>2</sup> <sub>0</sub>	P	P
	Parks, plazas, courts		-						P	P	P		
	RV parks	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> -	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>							P <sub>C</sub>	P <sub>C</sub>

	Resorts (including lodging)		-		C	C		P	P			
	Shooting ranges	C	-							C	C	C
	Spas and health clubs		-				P <sup>11</sup>	P	P			
	Stables/riding clubs	C <sub>0</sub> <sup>2</sup>	-								C	P
	Trails	C <sub>0</sub> <sup>2</sup>	C <sub>0</sub> <sup>20</sup>	C <sub>0</sub> <sup>2</sup>	C <sup>20</sup>	C <sup>20</sup>				C <sub>0</sub> <sup>2</sup>	P	P
	Public uses:		-									
	Animal shelters		-							P		P
	Colleges and universities		-		C	C		P	P	C		P
	Correctional facilities		-							C		C
	Emergency services		-	C	C	C				P		P
	Government offices		-		P	P	P <sup>15</sup>	P	P	P		P
	Hazardous materials		-							C		C
	Hospitals	C <sup>3</sup>	-	C <sup>3</sup>	C <sup>3</sup>	C				C		P
	Justice facilities		-									P
	K - 12 schools	C	C	C	C	P						P
	Landfills		-	C						C		C
	Public safety facilities		-	C	C	C				P		P
	School support facilities		-							P		P
	Shared off street parking		-			C	P	P	P			





	Extraction and processing	C	€	C	C					P		C
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Notes:

1. Residential planned unit developments (PUD) may allow increases in underlying density.
2. All development subject to architectural design review per section [13-6-7](#) of this title and site specific design guidelines.
3. Subject to architectural design review.
4. As a binding site plan.
5. Not located along retail street frontages.
6. Housing more than 12 unrelated individuals.
7. On a legal lot with permanent foundation.
8. On upper floors above ground floor commercial only.
9. On upper floors above ground floor commercial, or in freestanding residential buildings.
10. Duplexes and townhouses are not allowed on flag lots in the RU zone.
11. In planned retail centers when building area is less than 10,000 square feet.
12. See section [13-5-4](#) of this title.
13. On site sales of agricultural products allowed.
14. Food stores only.
15. On upper floors above ground floor retail.
16. Including outdoor display or sales yards.
17. Not including overnight kennels or treatment facilities.
18. Machine shops, incinerators, wrecking yards, and feedlots may be permitted subject to appropriate mitigation of impacts on surrounding nonindustrial areas. Significant adverse noise, air quality, or other impacts caused by manufacturing processes shall be contained within buildings.
19. When entirely located in a building, not producing adverse noise or air quality impacts, and not located along retail street frontage. Ground floor area limited to 10,000 square feet maximum.
20. Private facilities.
21. Subject to all other city regulations regarding livestock.
22. Redevelopment of the Orting Soldiers' Home subject to site plan and architectural design review approval.

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1027**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO DEVELOPMENT  
STANDARDS, AMENDING ORTING MUNICIPAL CODE  
TITLE 13, CHAPTER 5, REMOVING RESIDENTIAL  
SUBURBAN ZONE; PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City conducted a review of Title 13 OMC to ensure compliance with the 2015 Comprehensive Plan amendments; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on October 25, 2017; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at a properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 13, Chapter 5, Section 1, TABLE 1 DEVELOPMENT STANDARDS, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 1, at TABLE 1 DEVELOPMENT STANDARDS is hereby amended to read as is depicted at Exhibit A hereto, which is incorporated herein by reference.

**Section 2. OMC Title 13, Chapter 5, Section 1, Subpart E, Subsection 4, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 1, Subpart E, Subsection 4 is hereby amended to read as follows:

E. General Development Standards:

\*\*\*

4. Pipestem (Flag) Lots: Pipestem (flag) lots in all residential zones are discouraged. In the RC,~~RS~~, and RMF zones, pipestem (flag) lots may be approved subject to the criteria provided in subsection 12-8-1A of this code, general approval requirements. Development on pipestem (flag) lots in the RU zone shall be subject to the design standards provided in subsection F of this section. The planning commission shall conduct a site plan review of the proposal as a type 3a permitting action to determine if the proposal complies with the standards in subsection F of this section.

\*\*\*

**Section 3. OMC Title 13, Chapter 5, Section 3, Subpart I, TABLE, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 3, Subpart I, TABLE [of Parking Spaces Required For Particular Uses] is hereby amended to read as is depicted at Exhibit B hereto, which is incorporated herein by reference.

**Section 4. OMC Title 13, Chapter 5, Section 4, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, is hereby amended to read as follows:

13-5-4: HOME OCCUPATIONS:

A. Purpose: The purpose of this section is to provide standards which allow a resident of a single-family dwelling to operate a limited activity from their principal residence or permitted accessory structure while achieving the goals of retaining residential character, maintaining property values and preserving environmental quality.

B. Applicability: Home occupations are only permitted as conditional uses in conjunction with a detached single-family dwelling in the RC,~~RS~~, RU, and RMF zones.

C. Exemptions:

1. Home based daycare provisions are stated in section 13-5-5 of this chapter.

2. Temporary lodging facilities (lodging house), including bed and breakfast inns and boarding/rooming homes, are exempt from the regulations of this section.

3. Collective gardens conforming to the requirements of chapter 8 of this title are a permitted home occupation in the RC,~~RS~~, RU, and RMF zones.

\*\*\*

**Section 5. OMC Title 13, Chapter 5, Section 5, Subpart C, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 5, Subpart C, is hereby amended to read as follows:

13-5-5: DAYCARE FACILITIES:

C. Daycare Centers: Daycare centers are facilities which operate in places other than a residence with no limited number of clients. There are two (2) types of daycare centers: adult daycare center and child daycare center.

1. Criteria For Daycare Centers:

a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.

b. Loading: There shall be an off street area for loading and unloading children or adults (clearly marked). Adequate vehicle turnaround shall be provided on site for parking and loading so as to preclude the necessity of backing out onto the street.

c. Signs: One sign will be permitted at a size to be determined by the zone classification where the facility is located as provided in Section 7 of this Title.

**Section 6. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 7. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 8. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25<sup>TH</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

---

Jane Montgomery, City Clerk

Approved as to form:

---

Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.5.18  
Passed by the City Council: 4.25.18  
Date of Publication: 4.27.18  
Effective Date: 05.02.18  
Ordinance No. 2018-1027

Exhibit A  
 OMC 13-5-1

TABLE 1 - DEVELOPMENT STANDARDS

Zones	Minimum Lot Requirements			Minimum Setbacks			Maximum Height <sup>s1</sup>	Maximum Coverage	Maximum Density
	Width	Depth	Area	Front	Rear	Side			
RC			2 acres	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	20 percent	1 DU/2A
RS	70 feet	100 feet <sup>3</sup>	10,890 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	35 percent	5 DU/A
RU			7,260 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	30 percent	6 DU/A
RMF	40 feet	100 feet	5,450 square feet <sup>4</sup> 7,000 square feet <sup>5</sup> 4,000 plus 2,000 square feet <sup>6</sup> None (nonresidential) <sup>7</sup>	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	40 percent	8 DU/A
MUTC	None	None	None	None	None	None	45 feet <sup>14</sup>	100 percent	None
MUTC N	None	None	None <sup>9</sup>	None <sup>10</sup>	None <sup>10</sup>	None <sup>10</sup>	35 feet <sup>11</sup> 50 feet <sup>12</sup>	100 percent <sup>13</sup>	n/a
LM	None	None	None	None	None	None	35 feet	100 percent	n/a
OS	None	None	None	None	None	None	25 feet	None	n/a
PF	None	None	None	8	8	8	8	None	n/a

Notes:

1. Heights specified are for principal structures; maximum height for accessory structures in all zones is 20 feet.
2. Minimum setback for the nonfront yard of a corner lot is 20 feet.
3. Except as modified in this chapter.
4. Minimum lot area for single-family detached dwellings.
5. Minimum lot area for duplexes and townhouses.
6. Minimum lot area for multi-family dwellings: 4,000 square feet for the first unit and 2,000 for each additional unit.
7. No minimum lot area for nonresidential uses.
8. Minimum setbacks and building heights consistent with the most intensive adjacent zone.
9. Minimum area for master plans is 5 acres.
10. Setbacks to be determined during site plan review.
11. In sectors 1 and 3.
12. In sector 2.
13. Minimum open space requirement is 1,000 square feet for every 10,000 square feet of building area.
14. Or 3 stories subject to architectural design review. Height limit applies to those portions of the MUTC zone shown in figure A of this section:



Exhibit B  
 OMC 13-5-3(I) - Parking Spaces Required for Particular Uses  
 Table

	Use	Parking Spaces Required
1.	All dwellings (RC, RS, RU, RMF, MUTC)	2 off street spaces per unit
2.	Daycare centers; home based	1 for each employee, plus 1 additional, not including required residential spaces
	Nonresidential	1 for each employee, plus 1 for every 10 children or adults
3.	Banks, savings and loan associations, business or professional offices	1 for each 400 square feet of gross floor area
4.	Bowling alleys	4 for each alley
5.	Churches	1 for each 5 seats in the principal place of assembly for worship, including balconies and choir loft
6.	Dance halls, skating rinks, youth cabarets	1 for each 25 square feet of skating or dancing area, plus 1 per 40 square feet of all other building area
7.	Establishments for the sale and consumption on the premises of food and beverages, including fraternal and social clubs <sup>1</sup>	1 for each 200 square feet of gross floor area
8.	Fraternity, sorority or group student house	1 for each 3 sleeping rooms or 1 for each 6 beds, whichever is greater
9.	Hospitals	2 for each bed
10.	Large group home, institution	1 for each 2 beds
11.	Libraries and museums	1 for each 250 square feet of floor area open to the public
12.	Lodging and rooming house	1 for each sleeping room
13.	Manufacturing uses, research and testing laboratories, creameries, bottling establishments, bakeries, canneries, printing and engraving shops	1 for each employee on a maximum shift
14.	Medical or dental clinics	5 for each physician or dentist
15.	Motels, hotels	1 for each unit

16.	Motor vehicle or machinery sales, wholesale stores, furniture stores	1 for each 400 square feet of gross floor area
17.	Retail stores	1 for each 300 square feet
18.	Schools; high schools	1 for each 8 students, plus 1 for each faculty member (exclusive of loading and unloading area)
	Elementary and junior high	1 for each faculty member
19.	Stadiums, auditoriums, community clubs, community centers, and other places of assembly	1 for each 4 seats
20.	Theaters	1 for each 3 seats
21.	Warehouses and storage buildings	1 for each 2,000 square feet of gross floor area, except that office space shall provide parking as required for offices

Note:

1. Stationary vendor units used to provide food vending services are exempt from off street parking requirements; provided that, the principal use meets the established parking requirements for such principal use.

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1028**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO DEVELOPMENT  
STANDARDS, AMENDING ORTING MUNICIPAL CODE  
TITLE 13, CHAPTER 6, SECTION 4, PLANNED UNIT  
DEVELOPMENTS AND FINAL DEVELOPMENT PLAN;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING  
AN EFFECTIVE DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its development standards to ensure compliance with recent statute changes; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on October 25, 2017; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 13, Chapter 6, Section 4, Subpart L, Amended.** Orting Municipal Code Title 13, Chapter 6, Section 4, Subpart L, is hereby amended to read as follows:

L. Final Development Plan; Time Limitation: A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within seven (7) years of the date of preliminary plat approval if the date of preliminary plat approval is on or before December 31, 2014, and within five (5) years of the date of preliminary plat approval if the date of preliminary plat approval is on or after January 1, 2015. A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within ten (10) years of the date of preliminary plat approval if the project is not subject to requirements adopted under chapter 90.58 RCW and the date of preliminary plat approval is on or before December 31, 2007. Nothing contained in this section shall act to prevent the city from adopting by ordinance procedures which would allow extensions of time that may or may not contain additional or altered conditions and requirements. Within five (5) years from the date of approval of a preliminary development plan by the city, the applicant shall submit a final development plan for the PUD or a stage thereof for approval. When deemed reasonable and appropriate, the administrator may grant an extension of one year for such submittal. If at the date of expiration of the time period provided herein, a final development plan has not been filed for approval, the preliminary PUD approval shall expire and the applicant shall be required to resubmit an application for preliminary approval to reinstate the project.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 25<sup>th</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

---

Jane Montgomery, City Clerk

Approved as to form:

---

Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.5.18  
Passed by the City Council: 4.25.18  
Date of Publication: 4.27.18  
Effective Date: 05.02.18  
Ordinance No. 2018-1028

TABLE 1  
DEVELOPMENT STANDARDS

Zones	Minimum Lot Requirements			Minimum Setbacks			Maximum Height <sup>s1</sup>	Maximum Coverage	Maximum Density
	Width	Depth	Area	Front	Rear	Side			
RC			2 acres	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	20 percent	1 DU/2A
RS	70 feet	100 feet <sup>3</sup>	10,890 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	35 percent	5 DU/A
RU			7,260 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	30 percent	6 DU/A
RMF	40 feet	100 feet	5,450 square feet <sup>4</sup> 7,000 square feet <sup>5</sup> 4,000 plus 2,000 square feet <sup>6</sup> None (nonresidential) <sup>7</sup>	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	40 percent	8 DU/A
MUTC	None	None	None	None	None	None	45 feet <sup>14</sup>	100 percent	None
MUTCN	None	None	None <sup>9</sup>	None <sup>10</sup>	None <sup>10</sup>	None <sup>10</sup>	35 feet <sup>11</sup> 50 feet <sup>12</sup>	100 percent <sup>13</sup>	n/a
LM	None	None	None	None	None	None	35 feet	100 percent	n/a
OS	None	None	None	None	None	None	25 feet	None	n/a
PF	None	None	None	8	8	8	8	None	n/a

Notes:

1. Heights specified are for principal structures; maximum height for accessory structures in all zones is 20 feet.
2. Minimum setback for the nonfront yard of a corner lot is 20 feet.
3. Except as modified in this chapter.
4. Minimum lot area for single-family detached dwellings.
5. Minimum lot area for duplexes and townhouses.
6. Minimum lot area for multi-family dwellings: 4,000 square feet for the first unit and 2,000 for each additional unit.
7. No minimum lot area for nonresidential uses.
8. Minimum setbacks and building heights consistent with the most intensive adjacent zone.
9. Minimum area for master plans is 5 acres.
10. Setbacks to be determined during site plan review.
11. In sectors 1 and 3.
12. In sector 2.
13. Minimum open space requirement is 1,000 square feet for every 10,000 square feet of building area.
14. Or 3 stories subject to architectural design review. Height limit applies to those portions of the MUTC zone shown in figure A of this section:

	<b>Use</b>	<b>Parking Spaces Required</b>
1.	All dwellings (RC, RS, RU, RMF, MUTC)	2 off street spaces per unit
2.	Daycare centers; home based	1 for each employee, plus 1 additional, not including required residential spaces
	Nonresidential	1 for each employee, plus 1 for every 10 children or adults
3.	Banks, savings and loan associations, business or professional offices	1 for each 400 square feet of gross floor area
4.	Bowling alleys	4 for each alley
5.	Churches	1 for each 5 seats in the principal place of assembly for worship, including balconies and choir loft
6.	Dance halls, skating rinks, youth cabarets	1 for each 25 square feet of skating or dancing area, plus 1 per 40 square feet of all other building area
7.	Establishments for the sale and consumption on the premises of food and beverages, including fraternal and social clubs <sup>1</sup>	1 for each 200 square feet of gross floor area
8.	Fraternity, sorority or group student house	1 for each 3 sleeping rooms or 1 for each 6 beds, whichever is greater
9.	Hospitals	2 for each bed
10.	Large group home, institution	1 for each 2 beds
11.	Libraries and museums	1 for each 250 square feet of floor area open to the public
12.	Lodging and rooming house	1 for each sleeping room
13.	Manufacturing uses, research and testing laboratories, creameries, bottling establishments, bakeries, canneries, printing and engraving shops	1 for each employee on a maximum shift
14.	Medical or dental clinics	5 for each physician or dentist
15.	Motels, hotels	1 for each unit
16.	Motor vehicle or machinery sales, wholesale stores, furniture stores	1 for each 400 square feet of gross floor area
17.	Retail stores	1 for each 300 square feet



18.	Schools; high schools	1 for each 8 students, plus 1 for each faculty member (exclusive of loading and unloading area)
	Elementary and junior high	1 for each faculty member
19.	Stadiums, auditoriums, community clubs, community centers, and other places of assembly	1 for each 4 seats
20.	Theaters	1 for each 3 seats
21.	Warehouses and storage buildings	1 for each 2,000 square feet of gross floor area, except that office space shall provide parking as required for offices

Note:

1. Stationary vendor units used to provide food vending services are exempt from off street parking requirements; provided that, the principal use meets the established parking requirements for such principal use.

CITY OF ORTING  
VOUCHER/WARRANT REGISTER  
FOR APRIL 25, 2018 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #45952 THRU #46000  
IN THE AMOUNT OF \$133,273.18  
EFT \$9922.79

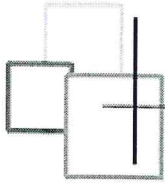
PAYROLL WARRANTS # 23233 THRU #23243  
IN THE AMOUNT OF \$135,905.37

ARE APPROVED FOR PAYMENT ON APRIL 25, 2018

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

CITY CLERK \_\_\_\_\_



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2018 - April 2018 - 2nd Council

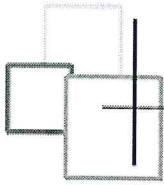
Fund Number	Description	Amount
001	Current Expense	\$61,319.12
101	City Streets	\$13,278.58
104	Cemetery	\$172.96
105	Parks Department	\$2,203.54
320	Transportation Impact	\$1,600.00
401	Water	\$17,210.55
408	Wastewater	\$25,077.02
410	Stormwater	\$8,083.91
412	Utility Land Acquisition	\$4,327.50
	<b>Count: 9</b>	<b>\$133,273.18</b>

# Register

Fiscal: 2018  
 Deposit Period: 2018 - April 2018  
 Check Period: 2018 - April 2018 - 2nd Council

Number	Name	Print Date	Clearing Date	Amount
<b>Key Bank</b>	<b>2000073</b>			
<b>Check</b>	ACRnet CBS Branch	4/25/2018		\$58.00
45952	Advanced Safety & Fire SE	4/25/2018		\$1,125.63
45953	All Purpose Door Repair	4/25/2018		\$248.11
45954	American Water Works Association	4/25/2018		\$345.00
45955	Applied Concepts, Inc	4/25/2018		\$2,493.68
45956	Bhc Consultants	4/25/2018		\$4,991.56
45957	Business Solutions Center	4/25/2018		\$322.44
45958	Canonica, Steven	4/25/2018		\$150.00
45959	Cintas Corporation #461	4/25/2018		\$176.33
45960	Comcast	4/25/2018		\$20.63
45961	Core & Main	4/25/2018		\$1,202.30
45962	Crystal & Sierra Springs	4/25/2018		\$41.03
45963	Cummins Northwest	4/25/2018		\$595.36
45964	Department of Retirement Systems	4/25/2018		\$25.00
45965	Dmcoma	4/25/2018		\$100.00
45966	Government Finance Officers Association	4/25/2018		\$170.00
45967	Hach Company	4/25/2018		\$940.43
45968	Hot Off The Press	4/25/2018		\$659.63
45969	Jennings Equipment Inc	4/25/2018		\$12.36
45970	Kenyon Disend PLLC	4/25/2018		\$10,676.89
45971	Office of State Auditor	4/25/2018		\$1,120.84
45972	Parametrix	4/25/2018		\$36,299.33
45973	Pitney Bowes	4/25/2018		\$378.08
45974	Pitney Bowes Global	4/25/2018		\$218.43
45975	Public Safety Testing	4/25/2018		\$131.00
45976	Puget Sound Energy	4/25/2018		\$25,339.96
45977	Pumpteck Inc	4/25/2018		\$482.02
45978	Puyallup Bark Supply, Inc	4/25/2018		\$367.12
45979	Rundle, Denis	4/25/2018		\$112.41
45980	Secure Pacific Corp/Mountain Alarm	4/25/2018		\$260.85
45981	Sonsray Machinery LLC	4/25/2018		\$651.71
45982	Sound Law Center	4/25/2018		\$3,045.00
45983	South Sound 911	4/25/2018		\$18,482.50
45984	Sumner Lawn'n Saw	4/25/2018		\$64.83
45985	Surplus Ammo & Arms LLC	4/25/2018		\$25.32
45986	Systems For Public Safety Inc	4/25/2018		\$196.17
45987				

Number	Name	Print Date	Clearing Date	Amount
45988	The News Tribune	4/25/2018		\$1,492.80
45989	Unit Process Company	4/25/2018		\$667.82
45990	United Laboratories	4/25/2018		\$546.04
45991	US Bank Equipment Finance	4/25/2018		\$327.83
45992	US BankNA Custody Treasury Div-Mony Cntr	4/25/2018		\$102.00
45993	Utilities Underground Location Center	4/25/2018		\$237.16
45994	Vision Forms LLC	4/25/2018		\$4,453.76
45995	Wa. State Dept. of Ecolog	4/25/2018		\$124.83
45996	Washington Rock Quarries,	4/25/2018		\$463.21
45997	Water Management Lab Inc.	4/25/2018		\$378.00
45998	Wex Bank	4/25/2018		\$2,674.99
45999	Wolfe, Kenneth	4/25/2018		\$161.32
46000	Zumar Industries Inc	4/25/2018		\$190.68
EFT-March2018	MasterCard	4/13/2018		\$9,922.79
	<b>Total</b>		<b>Check</b>	<b>\$133,273.18</b>
	<b>Total</b>		<b>2000073</b>	<b>\$133,273.18</b>
	<b>Grand Total</b>			<b>\$133,273.18</b>



# Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
ACRnet CBS Branch	45952	6569	001-518-10-41-01	Background Check for Lincoln	\$58.00
				<b>Total</b>	<b>\$58.00</b>
Advanced Safety & Fire SE	45953	141794-141795-141793	001-514-21-48-01	Fire Extinguisher Annual Service	\$26.06
			001-575-50-48-00	Fire Extinguisher Annual Service & Extinguisher	\$49.08
			101-542-30-48-02	Fire Extinguisher Annual Service & Extinguisher	\$101.19
			104-536-50-48-00	Fire Extinguisher Annual Service & Extinguisher	\$101.19
			105-576-80-48-00	Fire Extinguisher Annual Service & Extinguisher	\$101.19
			401-534-50-48-02	Fire Extinguisher Annual Service & Extinguisher	\$287.26
			408-535-50-48-02	Fire Extinguisher Annual Service & Extinguisher	\$358.47
			410-531-38-48-00	Fire Extinguisher Annual Service & Extinguisher	\$101.19
				<b>Total</b>	<b>\$1,125.63</b>
All Purpose Door Repair	45954	24522	001-575-50-48-00	Repair to MPC Door	\$248.11
				<b>Total</b>	<b>\$248.11</b>
American Water Works Association	45955	7001535670-00545885	401-534-50-49-02	Dues for American Water Works Association	\$345.00
				<b>Total</b>	<b>\$345.00</b>
Applied Concepts, Inc	45956	324549	001-521-20-31-01	Stalker Radar Units	\$2,493.68
				<b>Total</b>	<b>\$2,493.68</b>
Bhc Consultants	45957	0009737-I	001-558-60-41-02	Planning Consultants-2018 SMP Update	\$3,465.38
		0009737-II	001-558-60-41-02	Planning Consultants-On Call Services	\$1,526.18
				<b>Total</b>	<b>\$4,991.56</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Business Solutions Center	45958	352-April2018	001-514-23-31-02	Envelopes	\$49.19
			401-534-10-31-00	Envelopes-Door Hangers	\$174.88
			408-535-10-31-00	Envelopes	\$49.18
			410-531-38-31-00	Envelopes	\$49.19
			<b>Total</b>		<b>\$322.44</b>
Canonica, Steven	45959	Canonica-DOE & WW Oper Fees	408-535-90-49-00	Testing Fees for DOE & WW Oper Cert	\$150.00
				<b>Total</b>	<b>\$150.00</b>
Cintas Corporation #461	45960	461377985	408-535-60-48-04	Park Restroom Cleaning	\$176.33
				<b>Total</b>	<b>\$176.33</b>
Comcast	45961	Invoice - 4/19/2018 10:26:44 AM	001-514-23-42-00	City Hall Cable	\$6.88
			401-534-10-42-01	City Hall Cable	\$6.87
			408-535-10-42-01	City Hall Cable	\$6.88
			<b>Total</b>		<b>\$20.63</b>
Core & Main	45962	1506392	401-534-10-31-00	Software Update for Meter Reading	\$1,202.30
				<b>Total</b>	<b>\$1,202.30</b>
Crystal & Sierra Springs	45963	16789927 033118	001-514-23-31-02	Water for City Hall	\$41.03
				<b>Total</b>	<b>\$41.03</b>
Cummins Northwest	45964	001-95778	408-535-50-48-07	WWTP Generator Issues	\$595.36
				<b>Total</b>	<b>\$595.36</b>
Department of Retirement Systems	45965	1273756	001-514-40-49-02	Old Age And Survivors Insurance-2017	\$25.00
				<b>Total</b>	<b>\$25.00</b>
Dmcma	45966	Woods 2018-DMCMA	001-512-50-49-03	Woods 2018-DMCMA Training	\$100.00
				<b>Total</b>	<b>\$100.00</b>
Government Finance Officers Association	45967	0123735 300223735-2018	001-514-40-41-49	Government Finance Officers Association-Membership Larson	\$170.00
				<b>Total</b>	<b>\$170.00</b>
Hach Company	45968	10917776	408-535-10-31-00	Supplies	\$940.43
				<b>Total</b>	<b>\$940.43</b>
Hot Off The Press	45969	10108	001-571-20-31-23	Tots Soccer Shirts	\$659.63
				<b>Total</b>	<b>\$659.63</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Jennings Equipment Inc	45970	82322	105-576-80-48-01	Water Hose	\$12.36
				<b>Total</b>	<b>\$12.36</b>
Kenyon Disend PLLC	45971	186905-186906-186907-186908-186909	001-515-30-41-01	Attorney Retainer	\$2,500.00
			001-515-30-41-02	Public Records Request	\$1,244.46
			001-515-30-41-02	Attorney Services	\$4,501.85
			001-515-30-41-04	Chronic Nuisance	\$260.00
			001-521-20-41-02	Civil Service Legal Services	\$723.53
			001-558-60-41-04	Puget Sound Veterans Hope Center-Legal Services	\$260.47
			401-534-10-41-04	Legal Services	\$665.64
			408-535-10-41-04	Legal Services	\$520.94
				<b>Total</b>	<b>\$10,676.89</b>
Keybank-MasterCard	EFT-March2018 MasterCard	EFT-MasterCard1668-March2018	001-514-23-31-02	Office Supplies	\$59.87
			401-534-10-31-00	Office Supplies	\$59.86
			408-535-10-31-00	Office Supplies	\$59.86
			410-531-38-31-00	Office Supplies	\$59.86
		EFT-MasterCard1823-March2018	001-514-23-41-04	HDMI Cables	\$5.93
			001-514-23-41-04	Cyber Power & Monitors	\$379.19
			001-514-40-49-02	Washington Public Treasures	\$40.00
			001-514-40-49-02	Association-Dues Washington Public Treasures	\$250.00
				Association-Conference	
			401-534-10-41-05	HDMI Cables	\$2.37
			401-534-10-41-05	Cyber Power & Monitors	\$151.68
			408-535-10-41-05	HDMI Cables	\$2.37
			408-535-10-41-05	Cyber Power & Monitors	\$151.67
			410-531-38-41-04	HDMI Cables	\$1.19
			410-531-38-41-04	Cyber Power & Monitors	\$75.84
		EFT-MasterCard4997-March2018	001-524-20-31-01	Clothing	\$191.11
			001-524-20-41-05	Meals for Training	\$105.88
			001-524-20-41-05	Hotel for Training	\$384.33
		EFT-MasterCard5423-March2018	001-514-21-48-01	Stud Finder	\$43.93
			105-576-80-31-00	Black Folding Chairs	\$65.76
			105-576-80-48-01	Landscape Rake-Link Pins for Backhoe	\$667.04
			401-534-10-31-00	Office Supplies	\$2.03
			401-534-10-31-00	Template	\$4.98
			401-534-10-31-00	Office Supplies	\$5.82



Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT-March2018 MasterCard	EFT-MasterCard5423-March2018	401-534-10-31-00	12V Battery	\$26.32
			401-534-10-31-00	Black Folding Chairs	\$98.64
			401-534-10-31-04	Boots-Bingham	\$149.72
			401-534-90-49-00	Cross Connection Control Application & Procedures	\$237.50
			408-535-10-31-00	Office Supplies	\$2.04
			408-535-10-31-00	Template	\$4.98
			408-535-10-31-00	Office Supplies	\$5.82
			408-535-10-31-00	Black Folding Chairs	\$98.65
			408-535-10-31-05	Boots-Bingham	\$149.73
			408-535-50-48-02	Steel Door Lids	\$754.17
			408-535-50-48-04	Postage to Return Sewer Camera Head	\$12.56
			408-535-90-49-00	Cross Connection Control Application & Procedures	\$237.50
			408-535-90-49-00	WW Treatment I & II Exam Prep	\$315.00
			410-531-38-31-00	Office Supplies	\$2.04
			410-531-38-31-00	Template	\$4.97
			410-531-38-31-00	Office Supplies	\$5.82
			410-531-38-31-00	Black Folding Chairs	\$65.76
		EFT-MasterCard6144-March2018	001-513-10-31-02	Award for Drake	\$100.66
			001-513-10-48-01	Chairs	\$84.20
			001-513-10-48-01	Folding Chairs	\$225.14
			001-514-23-31-02	Battery For Phone System	\$41.15
			001-558-60-31-00	Chairs	\$262.29
			001-571-20-31-01	Parks & Rec Storage	\$175.00
			001-571-20-31-01	Parks & Rec Storage	\$175.00
			001-575-50-48-00	Light Bulbs-Exit Sign	\$10.88
			105-576-80-31-00	Key Cabinet-PW	\$4.61
			401-534-10-31-00	Key Cabinet-PW	\$4.61
			408-535-10-31-00	Key Cabinet-PW	\$4.60
			410-531-38-31-00	Key Cabinet-PW	\$4.61
		EFT-MasterCard722-March2018	001-521-20-31-01	Vikings Tactic VTAC	\$53.50
			001-521-20-31-01	Padded Sling Back	
			001-521-20-31-01	Police Barricade	\$78.70
			001-521-20-31-01	Tape for PD Cars	
			001-521-20-31-01	5.11 Tactical	\$109.29
			001-521-20-31-01	A.T.A.C Storm	
			001-521-20-31-01	Boots-Deffitt	
			001-521-20-31-01	Blackhawk Blocker	\$124.92
			001-521-20-31-01	Holder	
			001-521-20-31-01	30 Round Maritime Magazine	\$344.74
			001-521-20-31-03	Coin Batteries	\$11.04
			001-521-20-31-03	Adobe Sytems	\$16.38
			001-521-20-31-03	Batteries	\$21.84
			001-521-20-31-03	Smart Card Reader	\$57.68
			001-521-20-31-03	Hand Cleaner-PSB Restrooms	\$61.55

Vendor	Number	Invoice	Account Number	Notes	Amount			
Keybank-MasterCard	EFT-March2018 MasterCard	EFT-MasterCard722-March2018	001-521-20-31-03	Security Camera	\$76.50			
			001-521-20-31-03	Batteries	\$203.93			
			001-521-20-31-03	Paper & Water	\$485.26			
			001-521-40-49-00	Supplies for Citizens Academy	\$13.98			
			001-521-40-49-00	Traffic Cones	\$65.52			
			001-521-40-49-00	Traffic Cones-	\$249.20			
			001-521-50-48-02	Tires for 08 Charger 94468	\$611.61			
			001-521-50-48-03	Spotlights	\$98.34			
			001-521-90-40-12	Psychological Evaluation-Deffit	\$300.00			
			EFT-MasterCard7599-March2018	001-521-20-31-03	Envelopes	\$3.28		
				001-521-50-48-02	Towing of 06 Explorer	\$82.43		
				001-521-50-48-02	Towing of Charger	\$160.60		
				001-521-50-48-04	Shipping Cost for Radar Repair	\$18.21		
			EFT-MasterCard7765-March2018	001-511-60-31-01	Name Plate	\$15.94		
				001-511-60-41-01	Employee Recognition	\$34.87		
				001-511-60-41-01	Employee Recognition	\$92.75		
				001-513-10-31-00	Drop Box	\$10.98		
				001-513-10-31-00	Name Plate	\$15.94		
				001-513-10-31-00	Rug	\$17.94		
				001-513-10-31-00	Office Supplies	\$22.00		
				001-513-10-31-00	Office Supplies	\$62.34		
				001-513-10-31-00	Office Supplies	\$73.25		
				001-513-10-31-00	Bars for File Cabinet	\$95.30		
				001-513-10-48-01	Credit on Dry Erase Board	(\$185.80)		
				001-513-10-48-01	Blinds for Mayor Office	\$57.89		
				001-513-10-48-01	Dry Erase Board Set	\$91.80		
				001-513-10-48-01	Dry Erase Board	\$185.80		
				EFT-MasterCard8794-March2018	001-512-50-49-03	Table Skirt Clips	\$48.75	
					<b>Total</b>			<b>\$9,922.79</b>
			Office of State Auditor	45972	L124758	001-512-50-41-03	2014-2015-2016-Accountability Audit	\$44.83
						001-514-23-41-14	2014-2015-2016-Accountability Audit	\$123.29
						001-524-20-50-01	2014-2015-2016-Accountability Audit	\$78.46
001-524-20-50-01	2014-2015-2016-Accountability Audit	\$134.50						
001-575-21-50-01	2014-2015-2016-Accountability Audit	\$67.25						
101-542-30-41-02	2014-2015-2016-Accountability Audit	\$123.29						
105-576-90-40-00	2014-2015-2016-Accountability Audit	\$67.25						
401-534-10-41-02	2014-2015-2016-Accountability Audit	\$179.33						
408-535-10-41-02	2014-2015-2016-Accountability Audit	\$212.97						

Vendor	Number	Invoice	Account Number	Notes	Amount
Office of State Auditor	45972	L124758	410-531-10-41-01	2014-2015-2016- Accountability Audit	\$89.67
				<b>Total</b>	<b>\$1,120.84</b>
Parametrix	45973	01-80410	001-558-60-41-01	General Consulting	\$842.50
			001-558-60-41-01	General Development	\$1,665.00
			101-542-30-41-01	General Consulting- Streets	\$425.00
			101-542-30-41-13	Transportation Plan Update Ph 2-Plan Update	\$70.00
			101-542-30-41-13	Transportation Plan Update Ph 2-Traffic Model Update	\$1,300.00
			320-542-30-41-05	TWLTL CM-Office Support	\$240.00
			320-542-30-41-05	TWLTL CM-Project Management	\$1,360.00
			401-534-10-41-01	General Consulting- Water	\$510.00
			401-534-10-41-16	Water System Plan- WSP Projcet Mgt	\$595.00
			401-534-10-41-19	General Consulting- Telemetry O&M	\$850.00
			401-534-10-41-39	178th Ave E Waterline Survey	\$3,548.08
			401-594-34-63-49	Orville Road Construction Services-Project Mgt	\$2,550.00
			408-535-10-41-01	General Consulting- Sewer	\$1,280.00
			408-594-35-41-12	WWTP Solids Upgrade Predesign- Field Condition Assessments	\$1,027.50
			408-594-35-41-12	WWTP Solids Upgrade Predesign- Data Collection & Field Assessment	\$2,270.00
			408-594-35-41-14	Eldredge Ave NW SS Rehab-Office Support	\$60.00
			408-594-35-63-03	WWTP Solids Removal Construction Service-Office Support	\$960.00
			408-594-35-63-03	WWTP Solids Removal Construction Service-Project Mgt	\$1,190.00
			410-531-39-41-01	General Consulting- Storm	\$680.00
			410-594-31-41-30	VG Outfall Replacement- Prliminary Design	\$55.00
			410-594-31-41-30	VG Outfall Replacement- Project Mgt	\$425.00

Vendor	Number	Invoice	Account Number	Notes	Amount			
Parametrix	45973	01-80410	410-594-31-41-30	VG Outfall Replacement- Preliminary Plans	\$4,735.00			
			412-594-38-41-02	Public Works Shop	\$4,327.50			
		01-80411	001-524-20-41-02	Bridgewater Plat-Construction Services	\$26.25			
			001-524-20-41-02	Majestic View Estates-Construction Services	\$186.25			
			001-524-20-41-02	Bridgewater Plat-Design Review	\$806.25			
			001-524-20-41-02	Bridgewater Plat-Project Expenses	\$1,100.00			
			001-524-20-41-02	Belfair Estates-Design Review	\$1,430.00			
			001-524-20-41-02	Majestic View Estates-Design Review	\$1,785.00			
			<b>Total</b>				<b>\$36,299.33</b>	
			Pitney Bowes	45974	1006879835	001-512-50-31-01	Supplies for Postage Machine	\$47.26
						001-513-10-31-01	Supplies for Postage Machine	\$47.26
001-514-23-31-01	Supplies for Postage Machine	\$47.26						
001-521-20-31-07	Supplies for Postage Machine	\$47.26						
001-558-60-31-02	Supplies for Postage Machine	\$47.26						
401-534-10-42-00	Supplies for Postage Machine	\$47.26						
408-535-10-42-00	Supplies for Postage Machine	\$47.26						
410-531-38-42-00	Supplies for Postage Machine	\$47.26						
<b>Total</b>						<b>\$378.08</b>		
Pitney Bowes Global	45975	3305865131	001-514-23-45-00	Postage Machine Lease	\$218.43			
				<b>Total</b>				<b>\$218.43</b>
Public Safety Testing	45976	2018-8238	001-521-20-31-05	1st QRT Fees	\$131.00			
				<b>Total</b>				<b>\$131.00</b>
Puget Sound Energy	45977	200001247663-Apr2018	408-535-50-47-07	VC Lift Station	\$203.34			
		200001247812-Apr2018	101-542-63-47-03	SR 162 Signal	\$26.61			
		200001248034-Apr2018	401-534-50-47-07	Harman Springs	\$107.52			
		200001248190-Apr2018	105-576-80-47-01	North Park	\$10.74			
		200001248372-Apr2018	401-534-50-47-08	Well 3	\$340.05			
		200001248539-Apr2018	001-525-50-47-01	Lahar Siren	\$10.85			
		200001532189-Apr2018	105-576-80-47-02	Bell Tower	\$152.98			
			105-576-80-47-02	Main Park	\$356.96			
		200002708986-Apr2018	408-535-50-47-05	VG Lift Station	\$266.85			
		200003766280-Apr2018	001-514-21-32-01	City Hall-City Shop	\$20.23			
			001-514-21-47-01	City Hall-City Shop	\$180.08			
			001-524-20-32-05	City Hall-City Shop	\$43.60			
			401-534-50-47-01	City Hall-City Shop	\$180.08			

Vendor	Number	Invoice	Account Number	Notes	Amount		
Puget Sound Energy	45977	200003766280-Apr2018	401-534-50-47-09	City Hall-City Shop	\$20.23		
			408-535-50-47-01	City Hall-City Shop	\$180.07		
		200009717931-Apr2018	408-535-50-47-07	City Hall-City Shop	\$20.23		
			401-534-50-47-04	Well 2	\$62.90		
		200010396543-Apr2018	105-576-80-47-01		\$134.56		
		200010396733-Apr2018	401-534-50-47-11	Well 4	\$2,461.32		
		200010629349-Apr2018	101-542-63-47-01	City Shop	\$28.05		
			104-536-50-47-02	City Shop	\$22.44		
		200013874264-Apr2018	401-534-50-47-01	City Shop	\$33.66		
			408-535-50-47-01	City Shop	\$28.04		
		200014994137-Apr2018	408-535-50-47-04	WWTP	\$8,714.07		
		200019613294-Apr2018	410-531-38-47-00	VG Lift Station	\$115.74		
		200019646914-Apr2018	104-536-50-47-02	Cemetery Shop	\$49.33		
		200021421298-Apr2018	101-542-63-47-03	Street Lights	\$105.64		
		200022934653-Apr2018	408-535-50-47-06	Rainier Meadows	\$28.72		
		200024404523-Apr2018	001-575-50-47-01	MPC	\$652.85		
		220011476581-Apr2018	408-535-50-47-02	Lift Station #1	\$117.19		
			408-535-50-47-03	High Cedars Lift Station	\$103.26		
		220015220399-Apr2018	101-542-63-47-03	Street Lights	\$117.68		
		220015548930-Apr2018	101-542-63-47-03	Street Lights	\$69.57		
		300000002406-Apr2018	101-542-63-47-03	Street Lights	\$10,374.52		
		<b>Total</b>					<b>\$25,339.96</b>
		Pumpstech Inc	45978	0126285-IN	408-535-50-48-02	Service Call for VG Lift Station	\$482.02
					<b>Total</b>		
		Puyallup Bark Supply, Inc	45979	Apr400-2018	105-576-80-48-00	Bark for the City	\$183.56
				Apr402-2018	105-576-80-48-00	Bark for the City	\$183.56
<b>Total</b>				<b>\$367.12</b>			
Rundle, Denis	45980	Apr2018-403	401-534-90-49-00	Parking & Mileage for WOW Conf	\$56.20		
			408-535-90-49-00	Parking & Mileage for WOW Conf	\$56.21		
			<b>Total</b>				<b>\$112.41</b>
Secure Pacific Corp/Mountain Alarm	45981	168895	001-514-23-31-02	City Hall Alarm	\$83.85		
			408-535-10-41-07	WWTP Alarm	\$177.00		
			<b>Total</b>				<b>\$260.85</b>
Sonsray Machinery LLC	45982	WO4693-08	101-542-30-48-04	Repair to Backhoe-FA1112	\$97.75		
			105-576-80-48-01	Repair to Backhoe-FA1112	\$97.75		
			401-534-50-48-04	Repair to Backhoe-FA1112	\$195.51		
			408-535-50-48-04	Repair to Backhoe-FA1112	\$162.92		
			410-531-38-48-01	Repair to Backhoe-FA1112	\$97.78		
			<b>Total</b>				<b>\$651.71</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Sound Law Center	45983	2080-Apr2018	001-558-60-31-01	Hearing Examiner for Variance	\$3,045.00
				<b>Total</b>	<b>\$3,045.00</b>
South Sound 911	45984	02810	001-521-50-51-00	2nd QRT Police Dispatch	\$18,482.50
				<b>Total</b>	<b>\$18,482.50</b>
Sumner Lawn'n Saw	45985	6191	105-576-80-35-00	26" Lopper	\$32.42
			410-531-38-35-00	26" Lopper	\$32.41
				<b>Total</b>	<b>\$64.83</b>
Surplus Ammo & Arms LLC	45986	18-0235	001-521-20-31-01	Mag Pouch	\$25.32
				<b>Total</b>	<b>\$25.32</b>
Systems For Public Safety Inc	45987	32829	001-521-50-48-02	Repairs to Rear Light & Strobe Module- 08 Charger-94469	\$196.17
				<b>Total</b>	<b>\$196.17</b>
The News Tribune	45988	257635-Apr 2018	001-511-60-49-03	RFP-IT & Asset Software	\$240.26
			001-511-60-49-03	RFP Planner-Asset Software-Meeting	\$360.46
			001-511-60-49-03	Meeting Notices	\$675.05
			001-558-60-31-02	Docker Notice	\$217.03
				<b>Total</b>	<b>\$1,492.80</b>
Unit Process Company	45989	Invoice - 4/19/2018 9:44:14 AM	408-535-50-48-04	Echomax XRS-5 Tranducer	\$667.82
				<b>Total</b>	<b>\$667.82</b>
United Laboratories	45990	INV219346	408-535-10-31-00	Grippers & Wasp Spray	\$546.04
				<b>Total</b>	<b>\$546.04</b>
US Bank Equipment Finance	45991	354174336	001-594-14-75-00	City Hall Copier Lease	\$327.83
				<b>Total</b>	<b>\$327.83</b>
US BankNA Custody Treasury Div-Mony Cntr	45992	122-Apr2018	001-514-23-49-06	Fees for Safekeeping	\$17.00
			101-542-90-40-01	Fees for Safekeeping	\$17.00
			105-576-80-41-09	Fees for Safekeeping	\$17.00
			401-534-90-40-02	Fees for Safekeeping	\$17.00
			408-535-90-40-02	Fees for Safekeeping	\$17.00

Vendor	Number	Invoice	Account Number	Notes	Amount
US BankNA Custody Treasury Div-Mony Cntr	45992	122-Apr2018	410-531-90-40-02	Fees for Safekeeping	\$17.00
				<b>Total</b>	<b>\$102.00</b>
Utilities Underground Location Center	45993	8030185	401-534-60-41-00	Locates-March 2018	\$118.58
			408-535-60-41-00	Locates-March 2018	\$118.58
				<b>Total</b>	<b>\$237.16</b>
Vision Forms LLC	45994	4721	401-534-10-31-00	Utility Bill Processing & Mailing	\$174.51
			401-534-10-42-00	Utility Bill Processing & Mailing	\$415.59
			408-535-10-31-00	Utility Bill Processing & Mailing	\$174.51
			408-535-10-42-00	Utility Bill Processing & Mailing	\$415.59
			410-531-38-31-00	Utility Bill Processing & Mailing	\$174.51
			410-531-38-42-00	Utility Bill Processing & Mailing	\$415.59
		4726	401-534-10-31-00	Utility Bill Processing & Mailing	\$16.66
			401-534-10-42-00	Utility Bill Processing & Mailing	\$41.97
			408-535-10-31-00	Utility Bill Processing & Mailing	\$16.66
			408-535-10-42-00	Utility Bill Processing & Mailing	\$41.98
			410-531-38-31-00	Utility Bill Processing & Mailing	\$16.67
			410-531-38-42-00	Utility Bill Processing & Mailing	\$41.98
		4743	401-534-10-31-00	Utility Bill Processing & Mailing	\$22.61
			401-534-10-42-00	Utility Bill Processing & Mailing	\$55.91
			408-535-10-31-00	Utility Bill Processing & Mailing	\$22.61
			408-535-10-42-00	Utility Bill Processing & Mailing	\$55.91
			410-531-38-31-00	Utility Bill Processing & Mailing	\$22.61

Vendor	Number	Invoice	Account Number	Notes	Amount
Vision Forms LLC	45994	4743	410-531-38-42-00	Utility Bill	\$55.92
		4747	401-534-10-31-00	Processing & Mailing Utility Bill	\$176.25
			401-534-10-42-00	Processing & Mailing Utility Bill	\$416.00
			408-535-10-31-00	Processing & Mailing Utility Bill	\$176.26
			408-535-10-42-00	Processing & Mailing Utility Bill	\$416.00
			410-531-38-31-00	Processing & Mailing Utility Bill	\$176.25
			410-531-38-42-00	Processing & Mailing Utility Bill	\$416.00
		4760	001-514-23-31-02	AP Warrants	\$99.04
			001-521-20-31-03	AP Warrants	\$99.04
			401-534-10-31-00	AP Warrants	\$99.04
			408-535-10-31-00	AP Warrants	\$99.04
			410-531-38-31-00	AP Warrants	\$99.05
				<b>Total</b>	<b>\$4,453.76</b>
	Wa. State Dept. of Ecolog	45995	2018-BA0020303	408-535-50-51-02	Bio Solids Permit BA0020303
<b>Total</b>					<b>\$124.83</b>
Washington Rock Quarries,	45996	85591	101-542-30-48-02	Crushed Rock	\$231.60
			105-576-80-48-00	Crushed Rock	\$115.80
			401-534-50-48-02	Crushed Rock	\$115.81
			<b>Total</b>	<b>\$463.21</b>	
Water Management Lab Inc.	45997	166026	401-534-10-41-03	Lab Testing	\$218.00
		166311	401-534-10-41-03	Lab Testing	\$160.00
		<b>Total</b>	<b>\$378.00</b>		
Wex Bank	45998	53980151	001-521-20-32-00	Fuel-PD	\$2,674.99
				<b>Total</b>	<b>\$2,674.99</b>
Wolfe, Kenneth	45999	April2018-401	001-524-20-41-05	Mileage to WABO Conference- Leavenworth	\$161.32
				<b>Total</b>	<b>\$161.32</b>
Zumar Industries Inc	46000	22019	101-542-64-49-00	Street Signs	\$190.68
				<b>Total</b>	<b>\$190.68</b>
				<b>Grand Total</b>	<b>\$133,273.18</b>





**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Adoption of City Fee Schedule, By Resolution No. 2018-04</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			<b>AB18-24</b>
	<b>For Agenda of:</b>	CGA- 4/5/18	4.18.18	4.25.18
	<b>Department:</b>	Finance/Administration		
	<b>Date Submitted:</b>	3/29/18		

<b>Cost of Item:</b>	N/A
<b>Amount Budgeted:</b>	N/A
<b>Unexpended Balance:</b>	N/A
<b>Bars #:</b>	N/A
<b>Timeline:</b>	None
<b>Submitted By:</b>	Scott Larson

**Fiscal Note:** N/A

**Attachments:** 2018 Fee Schedule

**SUMMARY STATEMENT:**  
 The city has developed fee schedules in the past, but not to the extent of including all of the fees that the city charges. The goal of a fee schedule is to provide the council with an updated Fee Schedule for approval every year; with the ability to approve one Resolution for the fees, instead separate resolutions for individual fees. This is a common practice among many municipalities. The Fee Schedule would be posted on the city website for customer's access.

**RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.**

CITY OF ORTING  
WASHINGTON

RESOLUTION NO. 2018-04

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A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ADOPTING FEE SCHEDULE FOR 2018;  
AND ESTABLISHING AN EFFECTIVE DATE

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**WHEREAS**, the City of Orting is authorized under RCW 35A.11.020, 35A.63.100(2) and RCW 19.27.040 to require licenses for the conduct of business, permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

**WHEREAS**, the Orting Municipal Code (OMC), at various places, establishes the bases for the assessment and/or collection of such license, permit fees and service charges; and

**WHEREAS**, the City Council finds that the fee schedule attached hereto as Exhibit A sets forth fees and charges that are reasonable and necessary for the year 2018; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Adoption of Fee Schedule.** The City of Orting hereby adopts the “2018 Fee Schedule” as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City.

**Section 2. Severability.** If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

**Section 3. Corrections Authorized.** The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

**Section 4. Effective Date.** The fee schedule adopted by this resolution shall be effective upon its passage. An act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE 25<sup>TH</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

## EXHIBIT A RES NO. 2018-04

BUSINESS LICENSE			
Category	Fees	BARS #	Cite
<b>Annual</b>			
1 - 2 Employees	\$40	001.321.99.00.00	Ord 729
3 - 5 Employees	\$55	001.321.99.00.00	Ord 729
6 & Over Employees	\$75	001.321.99.00.00	Ord 729
<b>Other</b>			
Change of Location	\$25	001.321.99.00.00	
Itinerant food vendor - 1 year	\$250	001.321.99.00.00	
One Day License	\$25	001.321.99.00.01	Ord 729

<b>CEMETERY</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS #</b>	<b>Cite</b>
<b>Lots</b>			
Full Sized Resident	\$1,440	104.343.60.01.00	Res 2015-14
Full Sized Non-Resident	\$1,580	104.343.60.01.00	Res 2015-14
Cremains Resident	\$525	104.343.60.01.00	Res 2015-14
Cremains Non-Resident	\$575	104.343.60.01.00	Res 2015-14
Child Sized Lot	\$254	104.343.60.01.00	Res 2015-14
<b>Columbaria</b>			
Resident	\$500	104.343.60.09.00	Res 2015-14
Non-Resident	\$500	104.343.60.09.00	Res 2015-14
<b>Concrete Liners</b>			
Adult Grave Liner	\$500 (plus sales tax)	104.343.60.02.00	Res 2015-14
Child Grave Liner	\$400 (plus sales tax)	104.343.60.02.00	Res 2015-14
Cremains Grave Liner	\$200 (plus sales tax)	104.343.60.02.00	Res 2015-14
<b>Opening &amp; Closing Costs</b>			
Adult Liner	\$700	104.343.60.03.00	Res 2015-14
Adult Vault	\$850	104.343.60.03.00	Res 2015-14
Cremains	\$400	104.343.60.03.00	Res 2015-14
Child Liner	\$232	104.343.60.03.00	Res 2015-14
Child Vault	\$232	104.343.60.03.00	Res 2015-14
<b>Disinterment</b>			
Adult	\$3,500	104.343.60.03.00	Res 2015-14
Child	\$1,232	104.343.60.03.00	Res 2015-14
<b>Marker Setting Fees</b>			
Flat Marker	\$300	104.343.60.05.00	Res 2015-14
Resetting Fee	\$185	104.343.60.05.00	Res 2015-14
<b>Other Charges</b>			
Set Up Fee	\$75	104.343.60.08.00	Res 2015-14
Saturday Service	\$500	104.343.60.04.00	Res 2015-14
Vase Setting	\$84	104.343.60.06.00	Res 2015-14
Weekday Overtime	\$125/hr	104.343.60.01.00	Res 2015-14

GFC's & IMPACT FEES			
Category	Fees	BARS #	Cite
<b>Water</b>			
General Facility Charges - Inside/Outside City Limits	\$4,037.98 per ERU*	401.343.40.04.00	Ord 907
1% Water Facility Enhancement Surcharge	\$40.38 per ERU*	401.343.40.05.00	Ord 907
<b>Sewer</b>			
General Facility Charges - Inside/Outside City Limits	\$8680.76 per ERU*	408.343.50.04.00	Ord 907
1% Wastewater Facility Enhancement Surcharge	\$86.81 per ERU*	408.343.50.05.00	Ord 907
<b>Storm</b>			
General Facility Charges - Inside City Limits Only	\$968.14 per ERU*	410.343.10.01.00	Ord 907
1% Stormwater Surcharge	\$9.68 per ERU*	410.343.10.02.01	Ord 907
<b>Parks</b>			
Park Impact Fee	\$830	105.345.85.00.00	Res 2003-11
<b>Transportation</b>			
Transportation Impact Fee	\$2,149	320.345.85.00.00	Ord 844
<b>School Impact Fees</b> Set by Orting School District			

\*ERU - Equivalent Residential Unit, One single family home

LAND USE			
Category	Fees	BARS #	Cite
<b>Architectural Design Review</b>			
Exterior Paint	\$50	001.345.83.03.00	Res #2008-24
Exterior Lighting	\$50	001.345.83.03.00	Res #2008-24
Exterior Remodel W/I Business Zone	\$250	001.345.83.03.00	Res #2008-24
Exterior Signage	\$50	001.345.83.03.00	Res #2008-24
New Construction W/I Business Zone	\$250	001.345.83.03.00	Res #2008-24
<b>Building and Construction</b> Per International Building Code (IBC)			
Building Permits & Fees	Per IBC	001.322.10.01.00	Res #2008-24
Fireworks Permits & Fees	Per IBC	001.322.10.06.00	Res #2008-24
Energy Permits & Fees	Per IBC	001.345.83.02.00	Res #2008-24
Mechanical Permits & Fees	Per IBC	001.322.10.04.00	Res #2008-24
Plumbing Permits & Fees	Per IBC	001.322.10.02.00	Res #2008-24
Backflow/Irrigation Installation	Per IBC		
Manufactured Home Placement Fee	Per IBC	001.322.10.02.00	Res #2008-24
Demolition Permit	Per IBC	001.322.10.01.00	Res #2008-24
Fence Permit (Residential)	\$10	001.322.10.03.00	Res #2008-24
Fence Permit (Commercial)	\$25	001.322.10.03.0	
Clearing (1 or more acres)	\$250	001.322.10.01.00	Res #2008-24
Permit Not obtained Prior to Work	Double Permit IBC Fee		
<b>Grading/Fill Permit</b>			
100-5,000 Cu yds	\$250	001.343.19.01.00	Res #2008-24
5,000-10,000 Cu yds	\$500	001.343.19.01.00	Res #2008-24
11,000-100,000 Cu yds	\$1,000	001.343.19.01.00	Res #2008-24
101,000- 500,000 Cu yds	\$2,000	001.343.19.01.00	Res #2008-24
501,000 + Cu yds	\$5,000	001.343.19.01.00	Res #2008-24
<b>Building Fees</b>			
<b>Boundary Line Adjustment</b>	\$500		
<b>Conditional Use Permit</b>	\$500	001.322.90.07.00	Res #2008-24
<b>Rezone Application</b>	\$500		
<b>Special Use Permit</b>	\$400	001.322.90.08.00	Res #2008-24
<b>Variances</b>			
Land Use Variance	\$500	001.322.90.02.00	Res #2008-24
Shoreline Variance	\$500	001.322.90.02.00	Res #2008-24
Zoning Variance	\$500	001.322.90.02.00	Res #2008-24
Sign Variance	\$100	001.322.90.06.00	Res #2008-24
Type 3 Hearing Examiner Appeal	\$100		OMC15-10-4
<b>Shoreline</b> Subject to size of the project			
Shoreline Development Permit	\$100 + all planner review costs	001.345.83.08.00	Res #2008-24

LAND USE			
Category	Fees	BARS #	Cite
<b>SEPA Review</b>			
Environmental Checklist (SEPA Review)	\$100 + engineer and planner costs	001.345.83.04.00	Res #2008-24
Critical Use	\$100 + engineer and planner costs	001.345.83.04.00	Res #2008-24
Transportation Impact Analysis	\$100 + engineer and planner costs	001.345.83.07.00	Res #2008-24

<b>Subdivision - Plat, PUD, Subdivion</b>			
Short Plat	\$450 + \$50 per new lot + Engineer/Planner/Surveyor costs	001.322.90.03.00	Res #2008-24
Cottage Housing	\$450 + \$50 per new lot + Engineer/Planner/Surveyor costs	001.322.90.03.00	Res #2008-24
Short Plat	DEA \$500 Deposit + Engineer/Planner review costs	001.322.90.03.00	Res #2008-24
Pre-Plat	\$750 + \$50 per lot	001.322.90.10.00	Res #2008-24
Preliminary Binding Site Plan	\$750 + \$50 per lot	001.322.90.10.00	Res #2008-24
Lot Line Revision(Boundary Line Adjust)	\$250 + Surveyor/Engineer/Planner costs	001.322.90.04.00	Res #2008-24
Preliminary Plat	\$750 + \$50 per lot	001.322.90.05.01	Res #2008-24
Final Plat Fee/PUD/Subdivision	\$500	001.322.90.05.01	Before final plat
Developer Utility Extension Agreement (DEA)	\$50 per lot + 1.95 (\$1.75 Eng + \$.15 Legal) x length of utilities in ft.	001.345.83.07.00	Res #2008-24
Developer Utility Extension Agreement (DEA)	Minimum \$3,225 (\$3000 Eng + \$225 Legal) Deposit	001.345.83.07.00	
Subdivision Vacations	Minimum \$3225 (\$3000 Eng + \$225 Legal) Deposit	001.345.83.07.00	
Minor Plat Alteration/Amendment	\$500 + Engineer/Planner/Surveyor costs	001.345.83.07.00	Res #2008-24
Major Plat Alteration/Amendment	\$1000 + Engineer/Planner/Surveyor costs	001.345.83.07.00	Res #2008-24



LAND USE			
Category	Fees	BARS #	Cite
<b>Inspections</b>			
Plan Review - Dwelling	\$500	001.345.83.00.00	
Expedited Plan Review - Dwelling	\$650	001.345.83.01.00	
Plan Review - Garage/Outbuildings	\$100	001.345.83.00.00	
Expedited Plan Review - Garage/Outbuildings	\$250	001.345.83.01.00	
Engineering Plan Review & Inspection	Cost	001.345.83.05.00	
Building Inspect/re-inspect	\$75	001.345.83.06.00	
Backflow Inspection	\$25	401.342.40.00.00	
<b>Other Charges</b>			
Utility Extension Agreement for engineering review*	\$3225 minimum (Before Const.)	001.345.83.07.00	
Deposit to pay for city engineering review of utility plans	\$3225 minimum	001.345.83.07.00	
Street Opening (Excavation)	\$50 + 5% Project Cost	001.322.40.01.00	Res #2008-24
Environmental Impact Statement	\$100 + Eng/Planner Cost	001.345.83.00.00	Res #2008-24

MISCELLANEOUS			
Category	Fees	BARS#	Cite
<b>Public Records Request/Duplication (8.5 x 11 &amp; 8.5 x 17)</b>			
Single Sided	\$.15/ page	001.341.62.00.05	
Double Sided	\$.30/ page	001.341.62.00.05	
Document Scan - Single sided	\$.10/page		
Document Scan - Double sided	\$0.20/page		
Deposit	10% of estimated cost		
IT Expertise Required (quoted)	cost		
Mailing Container & Postage	cost		
Verbatim Transcript (vendor service)	cost		
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte		
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	cost		
Certified Copy	\$1/document		
Sizes beyond 8.5 x 17	cost		
<b>Card Usage Fees (\$300 max sale)</b>			
Debit Card	\$1	001.341.43.00.00	Res 2010-13
Credit Card	\$2	001.341.43.00.00	Res 2010-13
<b>Passport fee</b>			
Passport Processing	\$35	001.322.10.07.00	Res 2010-7
<b>Golf Carts (Electric)</b>			
Golf Carts - Annual Fee	\$15	001.322.90.11.00	Ord 903
<b>Rejected Payments</b>			
Utilities	\$40	401.369.90.04.00	Res 2005-03
Parks & Rec	\$40	001.347.90.00.00	Res 2005-03
Municipal Court	\$40		
<b>Parking Fee</b>			
Seasonal Parking (fisherman parking Sep-Nov)	\$10	001.369.90.05.00	Res 2011-3
<b>Gravel (2 yard max)</b>			
Gravel	\$15/yard	001.344.20.01.00	
<b>Other Charges</b>			
Lien Fees	Filing fee cost		
Telephone Utility Tax	6% of Gross Sales	001.316.47.00.00	
Franchise Fee	Per Contract	Per Contract	
Peg Fees	Per Contract	Per Contract	
Gambling Tax - Nonprofit	10% of net	Per Type	
Gambling Tax - For Profit	4% of gross	Per Type	
Stop Payment Fee	\$32		

<b>MISCELLANEOUS</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS#</b>	<b>Cite</b>
<b>Staff Hourly Rates</b>			
City Administrator	\$80	Varies	
City Treasurer	\$70	Varies	
City Clerk	\$70	Varies	
Finance Staff	\$50	Varies	
Public Works Director	\$70	Varies	
Public Works Maintenance Staff	\$40	Varies	
Public Works Utility Staff	\$50	Varies	
Police Chief	\$80	Varies	
Police Clerk	\$40	Varies	
Police Officer	\$70	Varies	
Court Administrator	\$70	Varies	
Court Staff	\$50	Varies	
Building Official	\$70	Varies	
Building Staff	\$50	Varies	

PARKS & FACILITY RENTALS			
Category	Fees	BARS #	Cite
<b>Gazebo and/or Barbeque Pit Rental</b>			
Resident	\$30	105.362.40.01.00	Res 2016-17
Non- Resident	\$60	105.362.40.01.00	Res 2016-17
Non-Profit	\$20	105.362.40.01.00	
<b>MPC Facility - Rental</b>			
Resident: M-F	\$150	001.362.40.00.00	Res 2016-17
Resident: Weekend	\$200	001.362.40.00.00	Res 2016-17
Resident: Weekend 1/2 day (max 4 hrs)	\$100	001.362.40.00.00	Res 2016-17
Non-Resident: M-F	\$200	001.362.40.00.00	Res 2016-17
Non-Resident: Weekend	\$250	001.362.40.00.00	Res 2016-17
Non- Resident: Weekend 1/2 day (max 4 hrs)	\$125	001.362.40.00.00	Res 2016-17
Non-Profit: M-F	\$20	001.362.40.00.00	Res 2016-17
Non-Profit: Weekend	\$100	001.362.40.00.00	Res 2016-17
Non-Profit: Weekend 1/2 day (max 4hrs)	\$50	001.362.40.00.00	Res 2016-17
<b>Orting Station - Rental</b>			
Residents	\$100	105.362.40.02.00	Res 2016-17
Non-Residents	\$200	105.362.40.02.00	Res 2016-17
Non-Profit	\$20	105.362.40.02.00	Res 2016-17
<b>Deposits</b>			
Gazebo, BBQ, Orting Station	\$50	105.362.40.02.00	Res 2016-17
MPC w/ Alcohol Served: Banquet Permit Req	\$300	105.362.40.02.00	Res 2016-17
MPC Resident	\$150	001.386.00.03.00	Res 2016-17
MPC Non-Resident	\$150	001.386.00.03.00	Res 2016-17
MPC Non-Profit	\$150	001.386.00.03.00	Res 2016-17
<b>Gratzer Park - Hourly Rental</b> <b>2 hour minimum charge for all rentals</b>			
Youth Resident	\$20	105.362.40.03.00	Res 2016-17
Youth Non-Resident	\$24	105.362.40.03.00	Res 2016-17
Youth Non-Profit	\$10	105.362.40.03.00	Res 2016-17
Adult Resident	\$28	105.362.40.03.00	Res 2016-17
Adult Non-Resident	\$34	105.362.40.03.00	Res 2016-17
Adult Non-Profit	\$14	105.362.40.03.00	Res 2016-17
<b>Gratzer Park - Tourament Rates</b>			
2-Day Resident	\$600	105.362.40.03.00	Res 2016-17
2-Day Non-Resident	\$720	105.362.40.03.00	Res 2016-17
2-Day Non-Profit	\$300	105.362.40.03.00	Res 2016-17
2-Day Holiday Resident	\$725	105.362.40.03.00	Res 2016-17
2-Day Holiday Non-Resident	\$875	105.362.40.03.00	Res 2016-17
2-Day Holiday Non-Profit	\$375	105.362.40.03.00	Res 2016-17
1-Day Resident	\$300	105.362.40.03.00	Res 2016-17
1-Day Non-Resident	\$375	105.362.40.03.00	Res 2016-17
1-Day Non-Profit	\$200	105.362.40.03.00	Res 2016-17
1-Day Resident	\$500	105.362.40.03.00	Res 2016-17
1-Day Non-Resident	\$585	105.362.40.03.00	Res 2016-17
1-Day Non-Profit	\$250	105.362.40.03.00	Res 2016-17

PARKS & FACILITY RENTALS			
Category	Fees	BARS #	Cite
<b>Gratzer Park - Additional Items</b>			
Game Prep: Dragging, Lining & Bases	\$25/Prep	105.362.40.03.00	Res 2016-17
Portable Mounds	\$25/Day	105.362.40.03.00	Res 2016-17
<b>Special Events</b>			
Special Event Permit	\$200	001.362.40.04.00	Res 2016-17
Vendor Blanket Permit	\$100	001.362.40.04.00	Res 2016-17
Vendor 1-Day Event Permit	\$25	001.321.99.01.00	Res 2016-17
City Service: 1 Public Works Emp	\$50/hour	001.362.40.04.00	Res 2016-17
City Service: 1 Police Officer	\$75/hour	001.362.40.04.00	Res 2016-17
City Service: 1 Dumpster	\$20	001.362.40.04.00	Res 2016-17
City Service: 2 Porta Potties	\$150	001.362.40.04.00	Res 2016-17
City Service: Elec/Spider Boxes	\$50	001.362.40.04.00	Res 2016-17
City Service: Barricades/Cones/Signs	\$50	001.362.40.04.00	Res 2016-17
City Service: Street Sweep	\$95/hour	001.362.40.04.00	Res 2016-17
City Service: Portable Trailer Sign	\$50/per trailer, per day	001.362.40.04.00	Res 2016-17
City Service: Banner at Leber	\$35	001.362.40.04.00	Res 2016-17
City Service: Banner at Key Bank Sign	\$35	001.362.40.04.00	Res 2016-17

UTILITIES & STREETS			
Category	Fees	BARS #	Cite
<b>Water Disconnect/Meter Removal</b>			
Residential - Inside City Limits	\$100	401.369.90.03.00	Ord 904
Commercial - Inside City Limits	\$200	401.369.90.03.00	Ord 904
Residential - Outside City Limits	\$200	401.369.90.03.00	Ord 904
Commercial - Outside City Limits	\$300	401.369.90.03.00	Ord 904
<b>Sewer Connect Fee</b>			
Residential - Inside City Limits	\$100	408.369.90.00.00	Ord 904
Commercial - Inside City Limits	\$200	408.369.90.00.00	Ord 904
Residential - Outside City Limits	\$200	408.369.90.00.00	Ord 904
Commercial - Outside City Limits	\$300	408.369.90.00.00	Ord 904
<b>Sewer Disconnect Fee</b>			
Residential - Inside City Limits	\$100	408.369.90.00.00	Ord 904
Commercial - Inside City Limits	\$200	408.369.90.00.00	Ord 904
Residential - Outside City Limits	\$200	408.369.90.00.00	Ord 904
Commercial - Outside City Limits	\$300	408.369.90.00.00	Ord 904
<b>Bulk Water Use (Hydrant Permit)</b>			
Application Fee	\$100	401.369.90.01.00	Res 1994-03
Hydrant Damage Deposit	\$1,500	401.368.10.00.00.	Res 1994-03
Fee for Opening Hydrant w/o permit	\$200 + cost of water		
<b>Water Hookup Fees</b>			
Inside City Limits	\$475	401.343.40.02.00	Res 2004-06
Outside City Limits	\$515	401.343.40.02.00	Res 2004-06
<b>Wastewater Hookup Fees</b>			
Inside City Limits	\$460	408.343.50.02.00	Res 2004-06
Outside City Limits	\$506	408.343.50.02.00	Res 2004-06
<b>Water Rates - Monthly</b>			
In City Base Rate: Meter Size 0.75 - Res/Comm	\$23.00	401.343.40.01.00	
In City Base Rate: Meter Size 1.0-1.5 - Res/Comm	\$37.55	401.343.40.01.00	
In City Base Rate: Meter Size 2.0-4.0 - Res/Comm	\$53.33	401.343.40.01.00	
In City Base Rate: Senior/Disable Rate - Res.	\$17.25	401.343.40.01.00	
Consumption: Commercial	\$3.47 per 100cf	401.343.40.01.00	
Residential Consumption: 100-600 cf	\$2.50 per 100cf	401.343.40.01.00	
Residential Consumption: 601-1700 cf	\$3.35 per 100cf	401.343.40.01.00	
Residential Consumption: 1701 + cf	\$5.04 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 0-600 cf	\$1.87 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 601-1700 cf	\$2.51 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 1701+ cf	\$3.78 per 100cf	401.343.40.01.00	
Out of City Base Rate & Consumption	10% above in city	401.343.40.01.00	

UTILITIES & STREETS			
Category	Fees	BARS #	Cite
<b>Sewer Rates - Monthly</b>			
Residential	\$47.18	408.343.50.01.00	
Residential - Snowbird	\$34.31	408.343.50.01.00	
Residential - Qualified Low Income	\$35.38	408.343.50.01.00	
High Cedars - Residential	\$59.91	408.343.50.01.00	
Commercial - Domestic <sup>1</sup> Churches, Lodges, Businesss, Library, Commercial Residence, Daycare, Schools	Water Base Rate + Water Consumption @ \$4.86 per 100cf	408.343.50.01.00	
Commercial - Domestic <sup>2</sup> Restaurant, Grocery with Deli, Other Food Related Businesses	Water Base Rate + Water Consumption @ \$8.61 per 100cf	408.343.50.01.00	
<b>Stormwater Rate - Monthly</b>			
Residential - Per Connection	\$23.21	410.343.10.00.00	
Commercial - Per Connection	\$23.21	410.343.10.00.00	
<b>Deposit &amp; Penalties</b>			
Customer Utility Deposit	\$150	634.386.00.04.00	Res 2004-13
Late Fee	\$10	401.343.40.03.00	
Shut Off	\$50	401.359.90.00.00	
<b>Misc. Fees</b>			
Meter Padlock Removal (cut lock)	\$35		
Side Sewer 2nd Reinspection	\$75		
Final Sewer 2nd Reinspection	\$75		
Water Meter Drop 2nd Reinspection	\$75		
After Hours Emergency Water Shut Off	\$80		
Property Inspection (water on/off) - Beyond 1st request for same property in 12-month period	\$25		
<b>Streets</b>			
Street Opening Permit	\$50 + 5% project cost	001.322.40.01.00	



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Orting Municipal Code Title 1- Relating to Council Meetings.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			<b>AB18-25</b>
	<b>For Agenda of:</b>	4.4.18	4.18.18	4.25.18
	<b>Department:</b>	City Clerk		
	<b>Date Submitted:</b>	4.4.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	City Clerk & CGA Committee			
<b>Fiscal Note:</b>				
<b>Attachments: Ordinance No. 2018-1029</b>				
<b>SUMMARY STATEMENT:</b>				
<p>The current provisions of the Orting Municipal Code (OMC) include reference to the City Council’s meeting schedule, but do not include Study Sessions. The City Council, based on the recommendation from Matrix decided that they wanted to implement the practice of one study session a month. They did this because they wanted to modify how legislation was reviewed and analyzed prior to the full City Council’s consideration for legislative action.</p> <p>In order to accommodate a change of the format to include study sessions, it is appropriate that sections of the OMC pertaining to City Council Meetings be amended to accommodate study sessions. The proposed Ordinance adds a study session to the code.</p> <p>This was reviewed by the Community and Government Affairs Committee on April 4, 2018, and they recommended that the Code amendments be adopted.</p>				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				



**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1029**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO CITY COUNCIL  
MEETINGS, AMENDING ORTING MUNICIPAL CODE  
TITLE 1, CHAPTER 6, SECTION 1; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the current provisions of the Orting Municipal Code (OMC) include reference to the City Council's meeting schedule; and

**WHEREAS**, the City Council considered and would like to modify how legislation is reviewed and analyzed prior to the full City Council's consideration for legislative action; and

**WHEREAS**, the City Council believes it would be advantageous for the City Council to utilize study sessions where Councilmembers will be able to participate in the consideration of different City related items, rather than having some matters reviewed by some Council Committees in advance of consideration by the full City Council; and

**WHEREAS**, in order to accommodate a change of the format to include study sessions, it is appropriate that sections of the OMC pertaining to City Council Meetings be amended to accommodate study sessions;

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 1, Chapter 6, Section 1, Amended.** Orting Municipal Code Title 1, Chapter 6, Section 1, is hereby amended to read as follows:

1-6-1: COUNCIL MEETINGS:

- A. Regular City Council Meetings. The city council shall ~~meet~~ hold regular meetings at the Orting Multi-Purpose Center, or such other place as may be determined by the council, on the second and last Wednesdays of each month at seven o'clock (7:00) P.M., unless otherwise noticed, provided, however, that when the day fixed for any regular meeting of the council falls upon a day designated by law as a legal or national holiday, such meetings shall be held at the same hour on the next succeeding day not a holiday.

B. Council Study Sessions. The city council shall hold, as regular meetings, study sessions at the Orting Multi-Purpose Center on the third Wednesday of each month, at six o'clock (6:00) P.M., unless otherwise noticed, provided, however, that when the day fixed for any regular meeting of the council falls upon a day designated by law as a legal or national holiday, such meetings shall be held at the same hour on the next succeeding day not a holiday.

C. Special Meetings. Special meetings of the city council shall be conducted in accordance with Chapter 42.30 RCW, the Open Public Meetings Act..

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25<sup>th</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.4.18  
Passed by the City Council: 4.25.18  
Date of Publication: 4.27.18  
Effective Date: 5.2.18



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: City Council Rules, Amending 2.1, Types of Meetings.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			<b>AB18-26</b>
	<b>For Agenda of:</b>	4.4.18	4.18.18	4.25.18
	<b>Department:</b>	City Clerk		
	<b>Date Submitted:</b>	4.4.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>	Concurrent with Ordinance No 2018-1029			
<b>Submitted By:</b>	City Clerk & CGA Committee			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Rule 2 - Council Rules of Procedure				
<b>SUMMARY STATEMENT:</b>				
<p>Current Council Rules of Procedure only address Regular Council Meetings. The proposed amendment adds a Regular Study Session under 2.11. The City Council, based on the recommendation from Matrix, decided that they wanted to implement the practice of one (1) study session a month. They did this because they wanted to modify how legislation was reviewed and analyzed prior to the full City Council’s consideration for legislative action.</p> <p>In order to accommodate a change of the format to include study sessions, it is appropriate that this section of Council Rules be amended to reflect a regular study session meeting of the City Council.</p> <p>This was reviewed by the Community and Government Affairs Committee on April 4, 2018, and then reviewed by the full council at the study session on April 18, 2018 and both the CGA Committee and the full Council see a need for the proposed amendments to be made to the Council Rules.</p>				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				

**1.7 Rule of Order:** Except as otherwise provided herein, *Robert's Rules of Order* shall be the guideline procedures for the proceedings of the Council.

**1.8 Councilmember Seating:** A Councilmember's seat at the dais will be determined as follows or as mutually agreed upon by Council:

(A) The Mayor shall sit in the center seat, and the Deputy Mayor shall sit to the Mayor's right

## 2. Types of Meetings

**2.1 Regular Council Meetings:** The Council shall meet on the second, and last Wednesday of each month at 7:00 pm, at the ~~Public Safety Building (401 Washington Ave SE)~~ Orting Multi-Purpose Center, or at another location the City Council may deem appropriate and noticed. The Council may reschedule regular meetings to a different date or time by a motion and majority vote of the Council. All meetings shall be open to the public.

2.1.1 Regular Study Sessions: The Council shall hold, as regular meetings, study sessions at the Orting Multi-Purpose Center on the third Wednesday of each month, at six o'clock (6:00) P.M., unless otherwise noticed. Study sessions may be used by the city council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of city issues or city council business.

**2.2 Special Meetings, ~~Study Session~~ and Workshops:** Special meetings may be called by the Mayor or any three members of the Council in conformance with Chapter 35A.12 RCW. The City Clerk shall prepare a notice of the special meeting stating the time, place and business to be transacted. The City Clerk shall notify each member of the Council, as required by law, of the special meeting. The City Clerk shall give at least 24 hours' notice of the special meeting and post that notice to the City's website, to the News Tribune, and to the information box at City Hall and at the location of the City Council meeting. No subjects other than those specified in the notice shall be considered during the meeting. The Council may not make final disposition on any matter not mentioned in the notice. All special meetings shall be open to the public. The Council may meet informally in study sessions and workshops (open to the public), at the call of the Mayor or of any three of more members of the Council. Discussions and conclusions shall be informal and do not constitute official actions of the Council.

**2.3 Emergency Meetings:** An emergency meeting is a Special Council meeting called without 24-hour notice. An emergency meeting deals with injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of a 24-hour notice is impractical and would likely increase such injury or damage. Emergency meetings may be called by the City Administrator or the Mayor or two Councilmembers. The minutes will indicate the reason for the emergency.



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: AB18-20- Ordinance No. 2018-1023, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #</b>			<b>AB18-20</b>
	<b>For Agenda of:</b>		4.18.18	4.25.18
	<b>Department:</b>			
	<b>Planning</b>			
	<b>Date Submitted:</b>			
4.5.18. Hearing and 1 <sup>st</sup> read was on 4.11.18, SS On 4.18.18				

<b>Cost of Item: \$0</b>	<u>\$</u>
<b>Amount Budgeted: \$0</b>	<u>\$</u>
<b>Unexpended Balance:\$0</b>	<u>\$</u>
<b>Bars #:</b>	
<b>Timeline:</b>	
<b>Submitted By:</b>	<b>Mark Bethune</b>

**Fiscal Note:**

**Attachments: Ordinance No 2018-1023**

**SUMMARY STATEMENT:** In February 2017, the City of Orting conducted a Pre-Application Meeting with representatives of the Orting Soldiers’ Home and Community Frameworks, a nonprofit organization. The applicants proposed to develop a complex of 30 cottage housing units, a community building, and associated site improvements on a portion of the Orting Soldiers’ Home to house homeless veterans. In July 2017, the applicant approached the City, stating that before funding could be obtained for the proposed project, the applicant’s funding from the Department of Housing and Urban Development required the City add a definition of “Single Room Occupancy” to the City’s building code, at OMC 16.04.033.

This Ordinance would adopt the language proposed by the applicant to the City’s building code.

The City provided opportunity’s at open public City Council meetings to hear and discuss the Veterans Village Project on:

*May 5, 2017, January 31, 2018, February 14, 2018, and February 28, 2018. On April 11, 2018 there was a hearing and first read of the ordinance, and on April 18<sup>th</sup> was reviewed at the study session.*

**RECOMMENDED ACTION: Motion:** To Adopt Ordinance No. 2018-1023, Amending Title 10, Chapter 2, Section 1, and Adding Definition Of Single Room Occupancy Sleeping Units To Building Code.

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1023**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO LAND USE AND ZONING,  
AMENDING TITLE 10, CHAPTER 2, SECTION 1, ADDING  
DEFINITION OF SINGLE ROOM OCCUPANCY SLEEPING  
UNITS; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City enacts building, mechanical, fire and other codes to protect lives and assure public safety; and

**WHEREAS**, cities in Washington may adopt additional amendments to certain State adopted codes, except that the local amendments cannot reduce safety compared to the codes adopted by the State; and

**WHEREAS**, the City Council has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 11<sup>th</sup>, 2018, so as to receive public testimony; and

**WHEREAS**, on April 18, 2018 and April 25<sup>th</sup>, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s) to its Unified Development Code; and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 10, Chapter 2, Section 1, Amended.** Orting Municipal Code Title 10, Chapter 2, Section 1, is hereby amended to read as follows:

F. SINGLE ROOM OCCUPANCY SLEEPING UNIT:

1. Definition. A single room occupancy sleeping unit (“sleeping unit”) is a structure that provides living units that have separate sleeping areas, must be at least 120 square feet, and must have unencumbered access to both sanitary facilities and a full common kitchen facility, subject to the following:

a. Sanitary Facilities shall include:

- i. At least one flush toilet, lavatory basin, and bathtub or shower must be supplied for each eight sleeping units.
- ii. Each sleeping unit must have access to a flush toilet.
- iii. Each sleeping unit must have access to a lavatory basin and bathtub or shower supplied at all times with an adequate quantity of hot and cold running water.
- iv. All sanitary facilities must be in proper operating condition and be adequate for personal cleanliness and the disposal of human waste. The facilities must utilize an approvable public or private disposal system.

2. Space and security:

- a. Each sleeping unit must have 120 square feet of floor space and at least 4 square feet of closet space.
- b. Exterior doors and windows accessible from the outside must be lockable.

3. Access:

- a. Residents must be able to access their sleeping unit without passing through another sleeping unit.
- b. Residents must be able to access sanitary and kitchen facilities with no encumbrances that could prevent access. Access to these facilities cannot be through another sleeping unit but may be located in a detached community building located on the same site.

4. Use and Location:

- a. Sleeping units may be located within the Public Facilities Zone, subject to the issuance of a conditional use permit by the City. Sleeping units are prohibited in all other zones within the City.

- b. Sleeping units shall not be for transitory housing (the rental of any building or portion thereof used for the purpose of providing lodging for periods of less than 30 days, for compensation).
- c. Sleeping units shall either be owner-occupied, or shall provide housing for a tenant, pursuant to one Lease Agreement.
- d. The following uses are not considered single room occupancy sleeping units: Boarding houses; hotels and motels, extended stay hotels or motels, Assisted Living Facilities, Convalescent/Nursing Homes, Correctional Institutions, Diversion Facilities, Diversion Interim Services Facilities, Dormitories, and facilities which provide short-term or long-term care for tenants suffering from physical, mental or other disabilities.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**FIRST READING ON APRIL 11<sup>TH</sup>, 2018.**

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25<sup>th</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC



Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.5.18

Passed by the City Council: 4.25.18

Date of Publication: 4.27.18

Effective Date: 5.2.18



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: AB 18-21-Ordinance No. 2018-1024, Amending Title 13 To Add Single Room Occupancy Sleeping Units As A Conditional Use In The Public Facilities Zone, And Related Amendments</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council Meeting</b>
	<b>Agenda Item #</b>			<b>AB18-21</b>
	<b>For Agenda of:</b>		<b>4.18.18</b>	<b>4.25.18</b>
	<b>Dept.</b>	<b>Planning</b>		
	<b>Date Submitted:</b>	<b>4.5.18- First read and Hearing on 4.11.18 , SS On 4.18.18</b>		

<b>Cost of Item:</b>	<u>\$</u>
<b>Amount Budgeted:</b>	<u>\$</u>
<b>Unexpended Balance:</b>	<u>\$</u>
<b>Bars #:</b>	
<b>Timeline:</b>	
<b>Submitted By:</b>	<b>Mark Bethune</b>

**Fiscal Note:**

**Attachments: Ordinance No. 2018-1024**

**SUMMARY STATEMENT:** In February 2017, the City of Orting conducted a Pre-Application Meeting with representatives of the Orting Soldiers’ Home and Community Frameworks, a nonprofit organization. The applicants proposed to develop a complex of 30 cottage housing units, a community building, and associated site improvements on a portion of the Orting Soldiers’ Home to house homeless veterans, which is located on state-owned property in the City’s Public Facilities Zone. In July 2017, the applicant approached the City, stating that before funding could be obtained for the proposed project, the applicant’s funding from the Department of Housing and Urban Development required the City add a definition of “Single Room Occupancy” to the City’s building code, at OMC 16.04.033.

This Ordinance would adopt the language proposed by the applicant to the City’s land use and zoning code, and institute “single room occupancy sleeping units” as a conditional use in the City’s Public Facilities Zone. This was reviewed by the Planning Commission on April 2<sup>nd</sup>, 2018 and comes with their recommendation to City Council to Adopt the Ordinance.

The City provided opportunity’s at open public Council meetings to hear and discuss the Veterans Village Project on: *May 5, 2017, January 31, 2018, February 14, 2018, and February 28, 2018. A hearing and first read of the ordinance was on April 11, 2018 and was reviewed again at the Study Session on April 18, 2018.*

**RECOMMENDED ACTION: Motion:** To Adopt Ordinance No. 2018-1024, Amending Title 13 To Add Single Room Occupancy Sleeping Units As A Conditional Use In The Public Facilities Zone, And Related Amendments.

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1024**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO LAND USE AND ZONING,  
AMENDING TITLE 13, CHAPTER 2, SECTION 20, ADDING  
DEFINITION OF SINGLE ROOM OCCUPANCY SLEEPING  
UNITS; AMENDING TITLE 13, CHAPTER 3, SECTION 3,  
AMENDING STATEMENT OF PURPOSE AND INTENT OF  
PUBLIC FACILITIES ZONE; AMENDING TITLE 13,  
CHAPTER 3, SECTION 3, CITY OF ORTING TABLE OF  
USES; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the adoption and amendment of land use and zoning regulations is a valid exercise of the City's police power as authorized by RCW 35A.63.100; and

**WHEREAS**, the City Council received proposed amendments to the City's land use and zoning regulations from the Washington State Department of Veterans Affairs, the Puget Sound Veterans Hope Center, and Panza, a Washington non-profit corporation, pertaining to the proposed development of the Orting Veterans Village on state-owned property within the City; and

**WHEREAS**, the City Council directed City staff to prepare an ordinance for its consideration which makes certain changes to the City's zoning regulations so as to add a "single room occupancy sleeping unit" as a conditional use within the City's existing Public Facilities zone; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act ("SEPA"), and a SEPA threshold determination of non-significance was issued on March 19<sup>th</sup>, 2018; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2<sup>nd</sup>, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 11<sup>th</sup>, the City Council held a properly noticed public hearing at an open public meeting; and on April 25<sup>th</sup>, 2018, discussed the proposed amendments at a properly noticed open public meeting; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s) to its Unified Development Code; and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission's recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 13, Chapter 2, Section 20, Amended.** Orting Municipal Code Title 13, Chapter 2, Section 20, is hereby amended to read as follows:

**SIGN:** A structure or graphic display designed to inform or attract the attention of persons not on the premises on which the sign is located.

**SINGLE ROOM OCCUPANCY SLEEPING UNIT:** A housing type consisting of single sleeping units, with shared cooking facilities and with shared bathroom facilities. See also OMC 10-2-1(F).

**SITE PLAN:** A scale drawing which shows the areas and locations of all buildings, streets, roads, improvements, easements, utilities, open spaces and other principal development features for a specific parcel of property.

**SITE PLAN, BINDING:** A site plan reviewed and approved pursuant to title 13 of this code, containing the inscriptions or attachments setting forth the limitations and conditions of use for a specific parcel of property and meeting the requirements of the Pierce County auditor for recording.

**STREET:** A public or private right of way or easement which provides vehicle access to more than three (3) lots or potential lots.

**STRUCTURE:** A combination of materials constructed and erected permanently in or on the ground or attached to something having a permanent location on the ground, not including utility poles and related ground or pad mounted equipment, residential fences less than six feet (6') high, retaining walls, rockeries and other similar improvements of a minor character less than three feet (3') high.

**SUBDIVISION:** A division of land into five (5) or more lots, tracts or other divisions. Subdivision includes resubdivisions of previously subdivided land.

SUBDIVISION CODE: Title 12 of this code.

SUBDIVISION, SHORT: A division of land into four (4) or fewer lots or tracts.

**Section 2. OMC Title 13, Chapter 3, Section 3, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 3, subpart I, is hereby amended to read as follows:

I. PF Public Facilities Zone:

1. Purpose And Intent: The intent of the public facilities zone is to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to provide for schools, water and wastewater facilities, city buildings, city parking lots, and other city owned uses. This zone shall only apply to lands owned by governmental agencies.

**Section 3. OMC Title 13, Chapter 3, Section 3, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 3, Table 1, is hereby amended to read is attached hereto as Exhibit A.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**FIRST READING ON APRIL 11<sup>TH</sup>, 2018.**

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25<sup>th</sup> DAY OF APRIL, 2018.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk: 4.5.18  
Passed by the City Council: 4.25.18  
Date of Publication: 4.27.18  
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**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Council Rule – Chapter 7, Video Recording of Public Meetings.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			<b>AB18-27</b>
	<b>For Agenda of:</b>	4.4.18- CGA	4.18.18	4.25.18
	<b>Department:</b>	Council		
	<b>Date Submitted:</b>	4.4.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>CGA Committee</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Proposed Language				
<b>SUMMARY STATEMENT:</b>				
<p>Based on complaints from citizens, City Councilmembers asked City Attorney, Charlotte Archer to draft language that could be added to Council Rules regarding the placement of filming equipment during City Council and Committee meetings.</p> <p>Citizens expressed concern regarding the placement of filming equipment, which they felt at times was intimidating as it was too close to their physical space. The attached language was reviewed by the Community and Government Affairs Committee and comes with their recommendation for passage and inclusion in to Council Rules of Procedure. This was also reviewed by the whole Council at the Study session meeting of April 18, 2018.</p> <p>A modification was made which allows the Chair/or designee the discretion to choose an alternate location for placement of recording equipment, so long as the location does not pose a safety hazard, does not hinder the public’s attendance and does not disrupt the decorum of the meeting.</p>				
<b>RECOMMENDED ACTION: MOTION: To Adopt Council Rule Chapter 7, Video Recording Of Public Meetings As Presented.</b>				

City Council Rules of Procedure

Proposed new section to address recording of public meetings

7. **Duties and Privileges of the Media and Citizens**

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**7.7 Video Recording of Public Meetings**

All public meetings of the City of Orting, including but not limited to regular and special meetings of the City Council, committee meetings and commission and board meetings may be recorded by members of the public, including members of the media. The City reserves its right to place restrictions on the location of all recording equipment, so as to ensure the recording equipment does not pose a safety hazard, and that the recording does not hinder the public's attendance or disrupt the decorum of the meeting. Failure to comply with the City's request to move recording equipment may result in expulsion from the meeting.

In order to preserve the decorum of the regular and special meetings of the City Council, all recording equipment shall be placed at the back of the meeting space, in a location that does not pose a safety hazard or otherwise interfere with the public's access to attend and view the meeting.

At Committee meetings at the Public Safety Building, all recording equipment shall be placed at the back of the meeting space in a location that does not pose a safety hazard or otherwise interfere with the public's access to attend and view the meeting, and shall be placed at the Northwest corner of the room at the Multipurpose Center Conference Room. The Committee Chair (or his or her designee) may proscribe an alternative location for placement of recording equipment, so long as the location does not pose a safety hazard, does not hinder the public's attendance and does not disrupt the decorum of the meeting.