

**COUNCILMEMBERS**

**Position No.**

- 1. Tod Gunther
- 2. John Kelly
- 3. Michelle Gehring
- 4. Dave Harman
- 5. Nicola McDonald
- 6. Greg Hogan
- 7. Scott Drennen



**ORTING CITY COUNCIL**

Special Study Session Meeting Agenda  
 Orting Multi-Purpose Center  
 202 Washington Ave. S, Orting, WA  
 April 18<sup>th</sup>, 2018  
**6PM.**

**CHAIR, DEPUTY MAYOR DAVE HARMAN**

**1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.**

**2. COMMITTEE REPORTS**

**Public Works**

↓ *CM Drennen & CM Gehring*

**Public Safety**

↓ *CM Kelly & CM Hogan*

**Community and Government Affairs**

↓ *CM McDonald & CM Gunther*

**3. STAFF REPORTS**

**4. AGENDA ITEMS**

**A. AB-20-TITLE 10 AMENDMENTS-** Ordinance No. 2018-1023, An Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.

- *Mark Bethune*

**B. AB18-21-TITLE 13 AMENDMENTS-** Ordinance No. 2018-1024, and Ordinance of the City of Orting, Amending Title 13, Chapter 2, Section 20, Adding Definition Of Single Room Occupancy Sleeping Units; Amending Title 13, Chapter 3, Section 3, Amending Statement Of Purpose And Intent Of Public Facilities Zone; Amending Title 13, Chapter 3, Section 3, City Of Orting Table Of Uses.

- *Mark Bethune*

**C. AMENDING TITLES 12 AND 13 OF THE OMC, VIA ORDINANCE NO'S. 2018-1025, 2018-1026, 2018-1027, AND 2018-1028**

- *Mark Bethune*

**D. DISCUSSION- V150**

- *CM Kelly/CM Hogan/Chief Gard*

**E. WATER OPERATOR IN TRAINING – Job Description and Pay Range**

- *Mark Bethune*

**F. US BANK DONATION OF PROPERTY-- 907 Orting Kapowsin Highway East, Parcel # 0519314010.**

- *Mark Bethune*

**G. FEE SCHEDULE-** Resolution No. 2018-04, a Resolution of the City Of Orting, Washington, Adopting Fee Schedule for 2018; and Establishing An Effective Date.

- *Mark Bethune*

**H. AMENDING ORTING MUNICIPAL CODE TITLE 1, CHAPTER 6, SECTION 1-** Ordinance No. 2018-1029 , An Ordinance Of The City Of Orting, Washington, Relating To City Council Meetings, Amending Orting Municipal Code Title 1, Chapter 6, Section 1

- *CM Gunther/CM McDonald*

**I. AMENDING COUNCIL RULES-** Title 2 Types of Meetings- (Adding Study Session)

- *CM Gunther/CM McDonald*

**J. AMENDING COUNCIL RULES-**Chapter 7, Video Recording of Public Meetings.

- *CM Gunther/CM McDonald*

**K. PIERCE TRANSIT VAN POOL**

- *Mark Bethune*

**5. ADJOURNMENT**

*Motion: To Adjourn.*

***Upcoming Meeting: Next Regular Meeting: April 25<sup>th</sup>, 2018, 7pm, (MPC)***


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June 26-29, 2018 |  
Yakima

## AWC Annual Conference

 [Yakima Convention Center](#)  
10 N 8th St, Yakima, WA 98901

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AWC's Annual Conference offers something for everyone. With its city-focused agenda, all general sessions, concurrent sessions, mobile tours, networking opportunities, and social events are designed to educate and inspire. Earn 10 credits towards your Certificate of Municipal Leadership. Return to your community with renewed ideas, insights, and contacts.

### Harmony, Balance & Rhythm

For our 85th Annual Conference, this year's theme is ***Harmony, Balance & Rhythm*** – That's what an oarsman gets from rowing, and are the three things that stay with you your whole life. Without them, civilization is out of whack, which is why an oarsman can handle life. When they go out, they can handle it, they can fight it. They establish harmony on each stroke with a teammate, they keep balance on each side to propel the team forward, and they keep rhythm to guide the crew to the finish. Discover how Harmony, Balance & Rhythm can guide your work and life.



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Registration opens mid-April 2018.

**Who should attend?**

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- City councilmembers, mayors, managers and administrators, and department heads.
- State agency, nonprofit, and business personnel with a close working relationship to city decision makers.

**Featured speakers**

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Bruce Leamon, President, Leamon Group

**Leadership and teamwork: Lessons from the 1936 U.S. Olympic Crew from UW**

Bruce's keynote address will explore the story told in the *New York Times* bestselling book, *The Boys in the Boat*. Like the book, Bruce will share this moving story of challenge, hope, and overcoming all odds through ethical leadership and hard work. Together we'll draw lessons in leadership from this inspiring tale of how modeling, motivating, encouraging, and enabling propelled one scrappy team of rowers out of the University of Washington and to Olympic Gold during Hitler's Berlin rule.

**Why come?**

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### Inspiring sessions

Dive into the basics, be inspired, and get tips on how to advance new ideas at city hall.



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Network with your peers.  
Visit with old colleagues.  
Make new friends.



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Learn about the latest products and solutions to deliver high-quality municipal services.

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2017 Annual Conference





**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: AB18-20- Ordinance No. 2018-1023, Amending Title 10, Chapter 2, Section 1, Adding Definition Of Single Room Occupancy Sleeping Units.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #</b>			<b>AB18-20</b>
	<b>For Agenda of:</b>		4.18.18	
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	4.5.18. Hearing and 1 <sup>st</sup> read was on 4.11.18		
	<b>Cost of Item: \$0</b>	₹		
<b>Amount Budgeted: \$0</b>	₹			
<b>Unexpended Balance:\$0</b>	₹			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	Mark Bethune			
<b>Fiscal Note:</b>				
<b>Attachments: Ordinance No 2018-1023</b>				
<p><b>SUMMARY STATEMENT:</b> In February 2017, the City of Orting conducted a Pre-Application Meeting with representatives of the Orting Soldiers’ Home and Community Frameworks, a nonprofit organization. The applicants proposed to develop a complex of 30 cottage housing units, a community building, and associated site improvements on a portion of the Orting Soldiers’ Home to house homeless veterans. In July 2017, the applicant approached the City, stating that before funding could be obtained for the proposed project, the applicant’s funding from the Department of Housing and Urban Development required the City add a definition of “Single Room Occupancy” to the City’s building code, at OMC 16.04.033.</p> <p>This Ordinance would adopt the language proposed by the applicant to the City’s building code.</p> <p>The City provided opportunity’s at open public City Council meetings to hear and discuss the Veterans Village Project on:</p> <p><b>May 5, 2017, January 31, 2018, February 14, 2018, and February 28, 2018. On April 11, 2018 there was a hearing and first read of the ordinance.</b></p>				
<b>RECOMMENDED ACTION: Forward to the next Council meeting agenda, April 25<sup>th</sup>, 2018.</b>				

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1023**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO LAND USE AND ZONING,  
AMENDING TITLE 10, CHAPTER 2, SECTION 1, ADDING  
DEFINITION OF SINGLE ROOM OCCUPANCY SLEEPING  
UNITS; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City enacts building, mechanical, fire and other codes to protect lives and assure public safety; and

**WHEREAS**, cities in Washington may adopt additional amendments to certain State adopted codes, except that the local amendments cannot reduce safety compared to the codes adopted by the State; and

**WHEREAS**, the City Council has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 11<sup>th</sup>, 2018, so as to receive public testimony; and

**WHEREAS**, on April 25<sup>th</sup>, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s) to its Unified Development Code; and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 10, Chapter 2, Section 1, Amended.** Orting Municipal Code Title 10, Chapter 2, Section 1, is hereby amended to read as follows:



F. SINGLE ROOM OCCUPANCY SLEEPING UNIT:

1. Definition. A single room occupancy sleeping unit (“sleeping unit”) is a structure that provides living units that have separate sleeping areas, must be at least 120 square feet, and must have unencumbered access to both sanitary facilities and a full common kitchen facility, subject to the following:

a. Sanitary Facilities shall include:

i. At least one flush toilet, lavatory basin, and bathtub or shower must be supplied for each sleeping unit.

ii. Each sleeping unit must have access to a flush toilet.

iii. Each sleeping unit must have access to a lavatory basin and bathtub or shower supplied at all times with an adequate quantity of hot and cold running water.

iv. All sanitary facilities must be in proper operating condition and be adequate for personal cleanliness and the disposal of human waste. The facilities must utilize an approvable public or private disposal system.

2. Space and security:

a. Each sleeping unit must have 120 square feet of floor space and at least 4 square feet of closet space.

b. Exterior doors and windows accessible from the outside must be lockable.

3. Access:

a. Residents must be able to access their sleeping unit without passing through another sleeping unit.

b. Residents must be able to access sanitary and kitchen facilities with no encumbrances that could prevent access. Access to these facilities cannot be through another sleeping unit but may be located in a detached community building located on the same site.

4. Use and Location:

a. Sleeping units may be located within the Public Facilities Zone, subject to the issuance of a conditional use permit by the City. Sleeping units are prohibited in all other zones within the City.

- b. Sleeping units shall not be for transitory housing (the rental of any building or portion thereof used for the purpose of providing lodging for periods of less than 30 days, for compensation).
- c. Sleeping units shall either be owner-occupied, or shall provide housing for a tenant, pursuant to one Lease Agreement.
- d. The following uses are not considered single room occupancy sleeping units: Boarding houses; hotels and motels, extended stay hotels or motels, Assisted Living Facilities, Convalescent/Nursing Homes, Correctional Institutions, Diversion Facilities, Diversion Interim Services Facilities, Dormitories, and facilities which provide short-term or long-term care for tenants suffering from physical, mental or other disabilities.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**FIRST READING ON APRIL 11<sup>TH</sup>, 2018.**

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE \_\_\_\_\_, DAY OF \_\_\_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: AB 18-21-Ordinance No. 2018-1024, Amending Title 13 To Add Single Room Occupancy Sleeping Units As A Conditional Use In The Public Facilities Zone, And Related Amendments</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council Meeting</b>
	<b>Agenda Item #</b>		<b>AB18-21</b>	
	<b>For Agenda of:</b>		<b>4.18.18</b>	
	<b>Dept.</b>	<b>Planning</b>		
	<b>Date Submitted:</b>	<b>4.5.18- First read and Hearing on 4.11.18</b>		
<b>Cost of Item:</b>	<u>\$</u>			
<b>Amount Budgeted:</b>	<u>\$</u>			
<b>Unexpended Balance:</b>	<u>\$</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Mark Bethune</b>			
<b>Fiscal Note:</b>				
<b>Attachments: Ordinance No. 2018-1024</b>				
<p><b>SUMMARY STATEMENT:</b> In February 2017, the City of Orting conducted a Pre-Application Meeting with representatives of the Orting Soldiers' Home and Community Frameworks, a nonprofit organization. The applicants proposed to develop a complex of 30 cottage housing units, a community building, and associated site improvements on a portion of the Orting Soldiers' Home to house homeless veterans, which is located on state-owned property in the City's Public Facilities Zone. In July 2017, the applicant approached the City, stating that before funding could be obtained for the proposed project, the applicant's funding from the Department of Housing and Urban Development required the City add a definition of "Single Room Occupancy" to the City's building code, at OMC 16.04.033.</p> <p>This Ordinance would adopt the language proposed by the applicant to the City's land use and zoning code, and institute "single room occupancy sleeping units" as a conditional use in the City's Public Facilities Zone. This was reviewed by the Planning Commission on April 2<sup>nd</sup>, 2018 and comes with their recommendation to City Council to Adopt the Ordinance.</p> <p>The City provided opportunity's at open public Council meetings to hear and discuss the Veterans Village Project on: <i>May 5, 2017, January 31, 2018, February 14, 2018, and February 28, 2018. A hearing and first read of the ordinance was on April 11, 2018.</i></p>				
<b>RECOMMENDED ACTION: Forward to the next Council Meeting on April 25<sup>th</sup>, 2018.</b>				

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1024**

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**AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, RELATING TO LAND USE AND ZONING, AMENDING TITLE 13, CHAPTER 2, SECTION 20, ADDING DEFINITION OF SINGLE ROOM OCCUPANCY SLEEPING UNITS; AMENDING TITLE 13, CHAPTER 3, SECTION 3, AMENDING STATEMENT OF PURPOSE AND INTENT OF PUBLIC FACILITIES ZONE; AMENDING TITLE 13, CHAPTER 3, SECTION 3, CITY OF ORTING TABLE OF USES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the adoption and amendment of land use and zoning regulations is a valid exercise of the City's police power as authorized by RCW 35A.63.100; and

**WHEREAS**, the City Council received proposed amendments to the City's land use and zoning regulations from the Washington State Department of Veterans Affairs, the Puget Sound Veterans Hope Center, and Panza, a Washington non-profit corporation, pertaining to the proposed development of the Orting Veterans Village on state-owned property within the City; and

**WHEREAS**, the City Council directed City staff to prepare an ordinance for its consideration which makes certain changes to the City's zoning regulations so as to add a "single room occupancy sleeping unit" as a conditional use within the City's existing Public Facilities zone; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act ("SEPA"), and a SEPA threshold determination of non-significance was issued on March 19<sup>th</sup>, 2018; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2<sup>nd</sup>, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 11<sup>th</sup>, the City Council held a properly noticed public hearing at an open public meeting; and on April 25<sup>th</sup>, 2018, discussed the proposed amendments at a properly noticed open public meeting; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s) to its Unified Development Code; and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 13, Chapter 2, Section 20, Amended.** Orting Municipal Code Title 13, Chapter 2, Section 20, is hereby amended to read as follows:

**SIGN:** A structure or graphic display designed to inform or attract the attention of persons not on the premises on which the sign is located.

**SINGLE ROOM OCCUPANCY SLEEPING UNIT:** A housing type consisting of single sleeping units, with shared cooking facilities and with shared bathroom facilities. See also OMC 10-2-1(F).

**SITE PLAN:** A scale drawing which shows the areas and locations of all buildings, streets, roads, improvements, easements, utilities, open spaces and other principal development features for a specific parcel of property.

**SITE PLAN, BINDING:** A site plan reviewed and approved pursuant to title 13 of this code, containing the inscriptions or attachments setting forth the limitations and conditions of use for a specific parcel of property and meeting the requirements of the Pierce County auditor for recording.

**STREET:** A public or private right of way or easement which provides vehicle access to more than three (3) lots or potential lots.

**STRUCTURE:** A combination of materials constructed and erected permanently in or on the ground or attached to something having a permanent location on the ground, not including utility poles and related ground or pad mounted equipment, residential fences less than six feet (6') high, retaining walls, rockeries and other similar improvements of a minor character less than three feet (3') high.

**SUBDIVISION:** A division of land into five (5) or more lots, tracts or other divisions. Subdivision includes resubdivisions of previously subdivided land.

SUBDIVISION CODE: Title 12 of this code.

SUBDIVISION, SHORT: A division of land into four (4) or fewer lots or tracts.

**Section 2. OMC Title 13, Chapter 3, Section 3, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 3, subpart I, is hereby amended to read as follows:

I. PF Public Facilities Zone:

1. Purpose And Intent: The intent of the public facilities zone is to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to provide for schools, water and wastewater facilities, city buildings, city parking lots, and other city owned uses. This zone shall only apply to lands owned by governmental agencies.

**Section 3. OMC Title 13, Chapter 3, Section 3, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 3, Table 1, is hereby amended to read is attached hereto as Exhibit A.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**FIRST READING ON APRIL 11<sup>TH</sup>, 2018.**

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE \_\_\_\_\_<sup>H</sup> DAY OF \_\_\_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:



# EHXIBIT A

## Ordinance No. 2018-1024, Amending Title 13 Pertaining to Veteran's Village

### Exhibit A

#### Proposed Amendments to OMC 13-3-3(B),

#### Table I – CITY OF ORTING LAND USE

RC: Residential-conservation zone	RMF: Residential-multi-family zone	LM: Light manufacturing zone
RS: Residential-suburban zone	MUTC: Mixed use-town center zone	OS: Open space and recreation zone
RU: Residential-urban zone	MUTCN: Mixed use-town center north zone	PF: Public facilities zone

	Zones										
	RC	RS <sup>1</sup>	RU	RM F	MUT C	MUTCN <sup>2</sup>			LM	OS	PF
						Sect or 1	Sect or 2	Sect or 3			
Residential uses <sup>1</sup> :											
Cottage	P	P	P	P							
Cottage development			P <sup>3,4</sup>	P <sup>3,4</sup>							
Duplex			P <sup>10</sup>	P	P						
Group residences:			C	C <sup>3</sup>	C <sup>3</sup>			C			C <sup>22</sup>
Adult family homes	P	P	P	P	P						
Attached ground related residences							P <sup>5</sup>	P <sup>5</sup>			
<u>Single room occupancy sleeping units</u>											<u>C<sup>3</sup></u>
Other <sup>6</sup>			C	P	C						
Manufactured home park	C	C	C	C							

## EXHIBIT A

Mobile/manufactured home	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>							
Multiple-family				P	P <sup>3</sup>	P <sup>8</sup>	P <sup>9</sup>	P <sup>9</sup>			
Single-family detached	P	P	P	P							
Temporary lodging:											
Bed and breakfast	C	C	C	C	P <sup>3</sup>						
Hotel/motel					P <sup>3</sup>	P	P	P			
Rooming house				C	C <sup>3</sup>						
Townhouse			P <sup>10</sup>	P	P <sup>3</sup>						
Commercial uses:											
Adult businesses					C <sup>3</sup>	C	C	C			
Arcades					P <sup>3</sup>						
Clubs and lodges				C <sup>3</sup>	P <sup>3</sup>		P	P			
Communication facilities								C			
Communication services					P <sup>3</sup>						
Daycare facilities:											
Centers - commercial		C	C	C			P	P			
Provider home facility	P	P	P	P	P						
Eating and drinking places				C <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>			C <sup>3</sup>	
Health services				P <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>				
Home occupations <sup>12</sup>	C <sup>13</sup>	C	C	C	C <sup>3</sup>						
Liquor stores					P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>				



# EXHIBIT A

	Self-service storage									P		
	Wholesale trade									P		
Cultural and recreational uses:												
Cultural:												
	Art galleries					P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>	P			
	Churches	C <sup>3</sup>	C <sup>3</sup>	C <sup>3</sup>	C <sup>3</sup>	P <sup>3</sup>		C	C			
	Community centers					P <sup>3</sup>						
	Community facilities							P	P			
	Libraries					P <sup>3</sup>		P	P			
	Museums					P <sup>3</sup>		P	P			
	Outdoor theaters					P <sup>3</sup>						
Recreation:												
	Athletic fields	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>						P	P
	Campgrounds	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>						P	P
	Golf facilities	C <sup>20</sup>	P <sup>3,2</sup> <sub>0</sub>	C <sup>20</sup>	C <sup>20</sup>						P	P
	Parks	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>				C <sup>20</sup>	P	P
	Parks, plazas, courts						P	P	P			
	RV parks	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>						P	P
	Resorts (including lodging)				C	C		P	P			

## EHXIBIT A

Shooting ranges	C									C	C	C
Spas and health clubs						P <sup>11</sup>	P	P				
Stables/riding clubs	C <sup>20</sup>										C	P
Trails	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>	C <sup>20</sup>					C <sup>20</sup>	P	P
Public uses:												
Animal shelters											P	P
Colleges and universities				C	C		P	P		C		P
Correctional facilities										C		C
Emergency services			C	C	C					P		P
Government offices				P	P	P <sup>15</sup>	P	P		P		P
Hazardous materials										C		C
Hospitals	C <sup>3</sup>		C <sup>3</sup>	C <sup>3</sup>	C					C		P
Justice facilities												P
K - 12 schools	C	C	C	C	P							P
Landfills			C							C		C
Public safety facilities			C	C	C					P		P
School support facilities										P		P
Shared off street parking					C	P	P	P				
Solid waste facilities										C		P
Transit facilities	C	C	C	C	C					C	C	P

## EXHIBIT A

Utility facilities	C	C	C	C	C					P	C	P
Vocational schools				C	C					C		P
Wastewater treatment												P
Water supply facilities	C	C	C	C	C					C	C	P
Resource uses:												
Agricultural:												
Agricultural research, testing and training	C									P		C
Growing crops	P											
Livestock and small animals	P <sup>21</sup>											
Fish and wildlife management:												
Aquaculture	C										C	C
Wildlife shelters	C										C	C
Forestry:												
Growing trees	P											
Mills										P		
Research and testing	C									P		C
Mineral:												
Batch plants										P		
Extraction and processing	C	C	C	C						P		C

# EHXIBIT A

## Notes:

1. Residential planned unit developments (PUD) may allow increases in underlying density.
2. All development subject to architectural design review per section [13-6-7](#) of this title and site specific design guidelines.
3. Subject to architectural design review.
4. As a binding site plan.
5. Not located along retail street frontages.
6. Housing more than 12 unrelated individuals.
7. On a legal lot with permanent foundation.
8. On upper floors above ground floor commercial only.
9. On upper floors above ground floor commercial, or in freestanding residential buildings.
10. Duplexes and townhouses are not allowed on flag lots in the RU zone.
11. In planned retail centers when building area is less than 10,000 square feet.
12. See section [13-5-4](#) of this title.
13. On site sales of agricultural products allowed.
14. Food stores only.
15. On upper floors above ground floor retail.
16. Including outdoor display or sales yards.
17. Not including overnight kennels or treatment facilities.
18. Machine shops, incinerators, wrecking yards, and feedlots may be permitted subject to appropriate mitigation of impacts on surrounding nonindustrial areas. Significant adverse noise, air quality, or other impacts caused by manufacturing processes shall be contained within buildings.
19. When entirely located in a building, not producing adverse noise or air quality impacts, and not located along retail street frontage. Ground floor area limited to 10,000 square feet maximum.
20. Private facilities.
21. Subject to all other city regulations regarding livestock.
22. Redevelopment of the Orting Soldiers' Home subject to site plan and architectural design review approval.



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Titles 12 and 13 of the OMC, via Ordinances Nos. 2018-1025, 2018-1026, 2018-1027, and 2018-1028</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>		4.18.18	
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	4.6.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>	<b>Hearing is noticed for the meeting of April 25<sup>th</sup>.</b>			
<b>Submitted By:</b>	<b>City Attorney</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Ord. No. 2018-1025 – Amending Title 12, Chapter 6, Section 3, Subdivision Regulations; Ord. No. 2018-1026 – Amending Title 13, Chapter 3, Zone Classifications; Ord. No. 2018-1027 – Amending Title 13, Chapter 5, Development Standards; Ord. No. 2018-1028 – Amending Title 13, Chapter 6, Section 4, Planned Unit Developments				
<b>SUMMARY STATEMENT:</b> These Ordinances are intended to amend the Municipal Code to:				
<ul style="list-style-type: none"> <li>• Remove all references to the “Suburban Residential Zone” eliminated in the 2015 Comprehensive Plan update, plus minor text changes;</li> <li>• Amend the development regulations to conform with state statute changes regarding timing and extensions for final plat approvals; and</li> <li>• Amend the subdivision regulations to conform to state statute changes regarding timing and extensions for final plat/planned unit development approvals.</li> </ul>				
<p>The Orting Planning Commission held public hearings on these amendments on April 2, 2018, voting to recommend that the City Council approve all. The vote on these proposed amendments was unanimous in favor of recommending adoption by the City Council (chair not voting).</p>				
<b>RECOMMENDED ACTION: Move Forward to the April 25<sup>th</sup> Council Meeting.</b>				





Date: April 2, 2018

Planning Commission Public Hearing

Development Code Amendment

Testimony Record

8:02pm – 8:03pm

*Testimony given by:*

**NO TESTIMONY OFFERED**

*Testimony Summary:*

- Support
- Conditional Support
- Against

*Comments:*

**CITY OF ORTING**  
**WASHINGTON**  
**ORDINANCE NO. 2018-1025**

---

**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO SUBDIVISION  
REGULATIONS, AMENDING ORTING MUNICIPAL CODE  
TITLE 12, CHAPTER 6, SECTION 3; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its subdivision regulations to ensure compliance with state statute changes; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”); and a SEPA threshold determination of non-significance was issued on [REDACTED]; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 12, Chapter 6, Section 3, Amended.** Orting Municipal Code Title 12, Chapter 6, Section 3, is hereby amended to read as follows:

12-6-3: TIME FRAME FOR SUBMISSION OF FINAL PLAT:

A final plat meeting all requirements of ~~Revised Code Of Washington 58.17~~ and this ~~chapter~~ code shall be submitted to the city for approval within ~~seven (7)~~ five (5) years of the date of preliminary plat approval if the date of preliminary plat approval is on or before December 31, 2014, and within five (5) years of the date of preliminary plat approval if the date of this preliminary plat approval is on or after January 1, 2015. A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within ten (10) years of the date of preliminary plat approval if the project is not subject to requirements adopted under chapter 90.58 RCW and the date of preliminary plat approval is on or before December 31, 2007. Portions of the preliminary plat may be submitted for final approval after the expiration of said ~~seven (7)~~ five (5) year period provided that the original preliminary plat was proposed as a phased development with specific divisions identified and, after administrative review, it has been found that significant progress has taken place on the plat and that the requirements of section 12-6-9 of this chapter have been met.

Nothing contained in this section shall act to prevent the city from adopting by ordinance procedures which would allow extensions of time that may or may not contain additional or altered conditions and requirements.” When deemed reasonable and appropriate, the city administrator may grant an extension of one (1) year for such submittal. If at the date of expiration of the time period provided herein, a final development plan has not been filed for approval, the preliminary Planned Unit Development approval shall expire and the applicant shall be required to resubmit an application for preliminary approval to reinstate the project.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE \_\_\_ DAY OF \_\_\_\_\_, 2018.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

---

Jane Montgomery, City Clerk

Approved as to form:

---

Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1026**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO ZONE  
CLASSIFICATIONS, AMENDING ORTING MUNICIPAL  
CODE TITLE 13, CHAPTER 3, REMOVING RESIDENTIAL  
SUBURBAN ZONE; PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its zoning code to ensure consistency with the 2015 Comprehensive Plan amendments; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on [REDACTED]; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 13, Chapter 3, Section 2, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, is hereby amended to read as follows:

13-3-2: ZONE CLASSIFICATIONS:

Zone classifications are grouped into three (3) ~~four (4)~~ residential classifications; two (2) mixed use commercial ~~commercial~~ classifications; one industrial classification; and two (2) public classifications as follows:

A. RC Residential-Conservation Zone:

1. Purpose And Intent: The residential-conservation zone is intended to provide for low density single-family residential uses along the Puyallup and Carbon Rivers where critical areas such as frequently flooded areas, wetlands, and fish and wildlife habitat preclude urban scale development.

~~B. RS Residential-Suburban Zone:~~

~~1. Purpose And Intent: The residential-suburban zone is intended to provide for moderate single-family residential densities with the potential for increased densities when permitted as planned-unit developments.~~

BC. RU Residential-Urban Zone:

1. Purpose And Intent: The residential-urban zone is intended to provide for high density urban single-family, townhouse, cottage, and duplex residential uses which benefit from the full array of services and amenities available in the town core.

CD. RMF Residential-Multi-Family Zone:

1. Purpose And Intent: The intent of the multi-family residential zone is to provide for the highest residential density, including cottage housing, professional office uses and government service uses in the town core.

DE. MUTC Mixed Use-Town Center Zone:

1. Purpose And Intent: The intent of the MUTC zone is to provide an attractive mix of commercial retail, office, residential and service development in the town core. Pedestrian amenities, public transportation, and architectural design review will be considerations in development approvals for projects in this zone.

EF. MUTCN Mixed Use-Town Center North Zone:

1. Purpose And Intent: The intent of the MUTCN zone is to take advantage, if desirable opportunities are presented to the city, of the large lots and land area between Orting High School and Rocky Road for the development of new economic opportunities including retail, office, and light manufacturing uses that support a sustainable community by providing jobs and increasing the tax base. Pedestrian

amenities, public transportation, and architectural design review will be considerations throughout master planning and development approvals for projects in this zone.

\*\*\*

FG. LM Light Manufacturing Zone:

1. Purpose And Intent: The intent of the light manufacturing zone is to provide for development of low impact manufacturing and warehousing employment centers that can be concentrated where traffic congestion, visual and other impacts on the surrounding areas can be minimized. Light manufacturing includes, but is not limited to: canning or bottling of food or beverages using an assembly line; production, assembly, finishing, or packaging of articles from parts made at another location; and production of finished household and office goods from materials that are already refined or from raw materials that do not need refining.

GH. OS Open Space And Recreation Zone:

1. Purpose And Intent: The intent of the open space and recreation zone is to provide for parks, trails, open spaces, and recreational areas for the use of the public.

HI. PF Public Facilities Zone:

1. Purpose And Intent: The intent of the public facilities zone is to provide for schools, water and wastewater facilities, city buildings, city parking lots, and other city owned uses.

**Section 2. OMC Title 13, Chapter 3, Section 3, TABLE 1 OF CITY OF ORTING LAND USE, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, at TABLE 1 of the CITY OF ORTING LAND USE is hereby amended to read as is depicted at Exhibit A hereto, which is incorporated herein by reference.

**Section 3. OMC Title 13, Chapter 3, Section 4, Subpart A, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, at Subpart A is hereby amended to read as follows:

13-3-4: ZONING MAP:

A. Map Established: The official zoning map used as the basis for this zoning regulation is the same as the adopted Comprehensive Plan Future Land Use Map shall be maintained by the city. Each property in the city is classified under this title and is subject to the requirements of this title. Zoning classifications on the official zoning map shall use the symbols shown in this chapter.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law

or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE \_\_ DAY OF \_\_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:



**EXHIBIT A**

**TABLE 1 OF CITY OF ORTING LAND USE**

RC: Residential-conservation zone	RMF: Residential-multi-family zone	LM: Light manufacturing zone
RS: Residential-suburban zone	MUTC: Mixed use-town center zone	OS: Open space and recreation zone
RU: Residential-urban zone	MUTCN: Mixed use-town center north zone	PF: Public facilities zone

	Zones										
	R C	RS 4	R U	RM F	MUTC	MUTCN <sup>2</sup>			L M	O S	PF
						Sec tor 1	Sec tor 2	Sec tor 3			
Residential uses <sup>1</sup> :		-									
Cottage	P	P	P	P							
Cottage development		-	P <sup>3,4</sup>	P <sup>3,4</sup>							
Duplex		-	P <sup>1,0</sup>	P	P						
Group residences:		-	C	C <sup>3</sup>	C <sup>3</sup>			C			C <sup>2</sup> <sub>2</sub>
Adult family homes	P	P	P	P	P						
Attached ground related residences		-					P <sup>5</sup>	P <sup>5</sup>			
Other <sup>6</sup>		-	C	P	C						
Manufactured home park	C	C	C	C							
Mobile/manufactured home	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>	P <sup>7</sup>							
Multiple-family		-		P	P <sup>3</sup>	P <sup>8</sup>	P <sup>9</sup>	P <sup>9</sup>			

Single-family detached	P	P	P	P							
Temporary lodging:		-									
Bed and breakfast	C	C	C	C	P <sup>3</sup>						
Hotel/motel		-			P <sup>3</sup>	P	P	P			
Rooming house		-		C	C <sup>3</sup>						
Townhouse		-	P <sub>0</sub> <sup>1</sup>	P	P <sup>3</sup>						
Commercial uses:		-									
Adult businesses		-			C <sup>3</sup>	C	C	C			
Arcades		-			P <sup>3</sup>						
Clubs and lodges		-		C <sup>3</sup>	P <sup>3</sup>		P	P			
Communication facilities		-						C			
Communication services		-			P <sup>3</sup>						
Daycare facilities:		-									
Centers - commercial		C	C	C	C		P	P			
Provider home facility	P	P	P	P	C <sup>3</sup> P-[CA1][RW2] [RW3][CA4]						
Eating and drinking places		-		C <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>			C <sup>3</sup>	
Health services		-		P <sup>3</sup>	P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>				
Home occupations <sup>12</sup>	C <sub>3</sub> <sup>1</sup>	C	C	C	C <sup>3</sup>						
Liquor stores		-			P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>				
Offices		-		C <sup>3</sup>	P <sup>3</sup>	P <sup>15</sup>	P	P	C <sup>3</sup>		



	Outdoor storage		-									C		
	Self-service storage		-									P		
	Wholesale trade		-									P		
Cultural and recreational uses:			-											
Cultural:			-											
	Art galleries		-			P <sup>3</sup>	P <sup>11</sup>	P <sup>11</sup>	P					
	Churches	C <sup>3</sup>	C <sup>3</sup>	C <sup>3</sup>	C <sup>3</sup>	P <sup>3</sup>		C	C					
	Community centers		-			P <sup>3</sup>								
	Community facilities		-					P	P					
	Libraries		-			P <sup>3</sup>		P	P					
	Museums		-			P <sup>3</sup>		P	P					
	Outdoor theaters		-			P <sup>3</sup>								
Recreation:			-											
	Athletic fields	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> <sub>-</sub>	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>								P	P
	Campgrounds	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> <sub>-</sub>	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>								P	P
	Golf facilities	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> <sub>-</sub>	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>								P	P
	Parks	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> <sub>-</sub>	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>	C <sup>20</sup>					C <sup>2</sup> <sub>0</sub>	P	P	P
	Parks, plazas, courts		-					P	P	P				
	RV parks	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup> <sub>-</sub>	C <sup>2</sup> <sub>0</sub>	C <sup>20</sup>								P/C	P/C

	Resorts (including lodging)		-		C	C		P	P			
	Shooting ranges	C	-							C	C	C
	Spas and health clubs		-				P <sup>11</sup>	P	P			
	Stables/riding clubs	C <sub>0</sub> <sup>2</sup>	-								C	P
	Trails	C <sub>0</sub> <sup>2</sup>	E <sub>-</sub> <sup>20</sup>	C <sub>0</sub> <sup>2</sup>	C <sup>20</sup>	C <sup>20</sup>				C <sub>0</sub> <sup>2</sup>	P	P
Public uses:			-									
	Animal shelters		-							P		P
	Colleges and universities		-		C	C		P	P	C		P
	Correctional facilities		-							C		C
	Emergency services		-	C	C	C				P		P
	Government offices		-		P	P	P <sup>15</sup>	P	P	P		P
	Hazardous materials		-							C		C
	Hospitals	C <sup>3</sup>	-	C <sup>3</sup>	C <sup>3</sup>	C				C		P
	Justice facilities		-									P
	K - 12 schools	C	G	C	C	P						P
	Landfills		-	C						C		C
	Public safety facilities		-	C	C	C				P		P
	School support facilities		-							P		P
	Shared off street parking		-			C	P	P	P			



Extraction and processing	C	C	C	C						P		C
---------------------------	---	---	---	---	--	--	--	--	--	---	--	---

Notes:

1. Residential planned unit developments (PUD) may allow increases in underlying density.
2. All development subject to architectural design review per section [13-6-7](#) of this title and site specific design guidelines.
3. Subject to architectural design review.
4. As a binding site plan.
5. Not located along retail street frontages.
6. Housing more than 12 unrelated individuals.
7. On a legal lot with permanent foundation.
8. On upper floors above ground floor commercial only.
9. On upper floors above ground floor commercial, or in freestanding residential buildings.
10. Duplexes and townhouses are not allowed on flag lots in the RU zone.
11. In planned retail centers when building area is less than 10,000 square feet.
12. See section [13-5-4](#) of this title.
13. On site sales of agricultural products allowed.
14. Food stores only.
15. On upper floors above ground floor retail.
16. Including outdoor display or sales yards.
17. Not including overnight kennels or treatment facilities.
18. Machine shops, incinerators, wrecking yards, and feedlots may be permitted subject to appropriate mitigation of impacts on surrounding nonindustrial areas. Significant adverse noise, air quality, or other impacts caused by manufacturing processes shall be contained within buildings.
19. When entirely located in a building, not producing adverse noise or air quality impacts, and not located along retail street frontage. Ground floor area limited to 10,000 square feet maximum.
20. Private facilities.
21. Subject to all other city regulations regarding livestock.
22. Redevelopment of the Orting Soldiers' Home subject to site plan and architectural design review approval.

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1027**

---

**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO DEVELOPMENT  
STANDARDS, AMENDING ORTING MUNICIPAL CODE  
TITLE 13, CHAPTER 5, REMOVING RESIDENTIAL  
SUBURBAN ZONE; PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City conducted a review of Title 13 OMC to ensure compliance with the 2015 Comprehensive Plan amendments; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act ("SEPA"), and a SEPA threshold determination of non-significance was issued on [REDACTED]; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission's recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:



**Section 1. OMC Title 13, Chapter 5, Section 1, TABLE 1 DEVELOPMENT STANDARDS, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 1, at TABLE 1 DEVELOPMENT STANDARDS is hereby amended to read as is depicted at Exhibit A hereto, which is incorporated herein by reference.

**Section 2. OMC Title 13, Chapter 5, Section 1, Subpart E, Subsection 4, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 1, Subpart E, Subsection 4 is hereby amended to read as follows:

E. General Development Standards:

\*\*\*

4. Pipestem (Flag) Lots: Pipestem (flag) lots in all residential zones are discouraged. In the RC, RS, and RMF zones, pipestem (flag) lots may be approved subject to the criteria provided in subsection 12-8-1A of this code, general approval requirements. Development on pipestem (flag) lots in the RU zone shall be subject to the design standards provided in subsection F of this section. The planning commission shall conduct a site plan review of the proposal as a type 3a permitting action to determine if the proposal complies with the standards in subsection F of this section.

\*\*\*

**Section 3. OMC Title 13, Chapter 5, Section 3, Subpart I, TABLE, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 3, Subpart I, TABLE [of Parking Spaces Required For Particular Uses] is hereby amended to read as is depicted at Exhibit B hereto, which is incorporated herein by reference.

**Section 4. OMC Title 13, Chapter 5, Section 4, Amended.** Orting Municipal Code Title 13, Chapter 3, Section 2, is hereby amended to read as follows:

13-5-4: HOME OCCUPATIONS:

A. Purpose: The purpose of this section is to provide standards which allow a resident of a single-family dwelling to operate a limited activity from their principal residence or permitted accessory structure while achieving the goals of retaining residential character, maintaining property values and preserving environmental quality.

B. Applicability: Home occupations are only permitted as conditional uses in conjunction with a detached single-family dwelling in the RC, RS, RU, and RMF zones.

C. Exemptions:

1. Home based daycare provisions are stated in section 13-5-5 of this chapter.

2. Temporary lodging facilities (lodging house), including bed and breakfast inns and boarding/rooming homes, are exempt from the regulations of this section.

3. Collective gardens conforming to the requirements of chapter 8 of this title are a permitted home occupation in the RC, RS, RU, and RMF zones.

\*\*\*

**Section 5. OMC Title 13, Chapter 5, Section 5, Subpart C, Amended.** Orting Municipal Code Title 13, Chapter 5, Section 5, Subpart C, is hereby amended to read as follows:

13-5-5: DAYCARE FACILITIES:

C. Daycare Centers: Daycare centers are facilities which operate in places other than a residence with no limited number of clients. There are two (2) types of daycare centers: adult daycare center and child daycare center.

1. Criteria For Daycare Centers:

a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.

b. Loading: There shall be an off street area for loading and unloading children or adults (clearly marked). Adequate vehicle turnaround shall be provided on site for parking and loading so as to preclude the necessity of backing out onto the street.

c. Signs: One sign will be permitted at a size to be determined by the zone classification where the facility is located as provided in Section 7 of this Title.

**Section 6. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 7. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 8. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE \_\_\_ DAY OF \_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:

Exhibit A  
 OMC 13-5-1  
 TABLE 1 - DEVELOPMENT STANDARDS

Zones	Minimum Lot Requirements			Minimum Setbacks			Maximum Height <sup>s1</sup>	Maximum Coverage	Maximum Density
	Width	Depth	Area	Front	Rear	Side			
RC			2 acres	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	20 percent	1 DU/2A
RS	70 feet	100 feet <sup>3</sup>	10,890 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	35 percent	5 DU/A
RU			7,260 square feet	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	30 percent	6 DU/A
RMF	40 feet	100 feet	5,450 square feet <sup>4</sup> 7,000 square feet <sup>5</sup> 4,000 plus 2,000 square feet <sup>6</sup> None (nonresidential) <sup>7</sup>	25 feet <sup>2</sup>	25 feet	8 feet	35 feet	40 percent	8 DU/A
MUTC	None	None	None	None	None	None	45 feet <sup>14</sup>	100 percent	None
MUTC N	None	None	None <sup>9</sup>	None <sup>10</sup>	None <sup>10</sup>	None <sup>10</sup>	35 feet <sup>11</sup> 50 feet <sup>12</sup>	100 percent <sup>13</sup>	n/a
LM	None	None	None	None	None	None	35 feet	100 percent	n/a
OS	None	None	None	None	None	None	25 feet	None	n/a
PF	None	None	None	8	8	8	8	None	n/a

Notes:

1. Heights specified are for principal structures; maximum height for accessory structures in all zones is 20 feet.
2. Minimum setback for the nonfront yard of a corner lot is 20 feet.
3. Except as modified in this chapter.
4. Minimum lot area for single-family detached dwellings.
5. Minimum lot area for duplexes and townhouses.
6. Minimum lot area for multi-family dwellings: 4,000 square feet for the first unit and 2,000 for each additional unit.
7. No minimum lot area for nonresidential uses.
8. Minimum setbacks and building heights consistent with the most intensive adjacent zone.
9. Minimum area for master plans is 5 acres.
10. Setbacks to be determined during site plan review.
11. In sectors 1 and 3.
12. In sector 2.
13. Minimum open space requirement is 1,000 square feet for every 10,000 square feet of building area.
14. Or 3 stories subject to architectural design review. Height limit applies to those portions of the MUTC zone shown in figure A of this section:

Exhibit B  
 OMC 13-5-3(l) - Parking Spaces Required for Particular Uses  
 Table

	Use	Parking Spaces Required
1.	All dwellings (RC, RS, RU, RMF, MUTC)	2 off street spaces per unit
2.	Daycare centers; home based	1 for each employee, plus 1 additional, not including required residential spaces
	Nonresidential	1 for each employee, plus 1 for every 10 children or adults
3.	Banks, savings and loan associations, business or professional offices	1 for each 400 square feet of gross floor area
4.	Bowling alleys	4 for each alley
5.	Churches	1 for each 5 seats in the principal place of assembly for worship, including balconies and choir loft
6.	Dance halls, skating rinks, youth cabarets	1 for each 25 square feet of skating or dancing area, plus 1 per 40 square feet of all other building area
7.	Establishments for the sale and consumption on the premises of food and beverages, including fraternal and social clubs <sup>1</sup>	1 for each 200 square feet of gross floor area
8.	Fraternity, sorority or group student house	1 for each 3 sleeping rooms or 1 for each 6 beds, whichever is greater
9.	Hospitals	2 for each bed
10.	Large group home, institution	1 for each 2 beds
11.	Libraries and museums	1 for each 250 square feet of floor area open to the public
12.	Lodging and rooming house	1 for each sleeping room
13.	Manufacturing uses, research and testing laboratories, creameries, bottling establishments, bakeries, canneries, printing and engraving shops	1 for each employee on a maximum shift
14.	Medical or dental clinics	5 for each physician or dentist
15.	Motels, hotels	1 for each unit

16.	Motor vehicle or machinery sales, wholesale stores, furniture stores	1 for each 400 square feet of gross floor area
17.	Retail stores	1 for each 300 square feet
18.	Schools; high schools	1 for each 8 students, plus 1 for each faculty member (exclusive of loading and unloading area)
	Elementary and junior high	1 for each faculty member
19.	Stadiums, auditoriums, community clubs, community centers, and other places of assembly	1 for each 4 seats
20.	Theaters	1 for each 3 seats
21.	Warehouses and storage buildings	1 for each 2,000 square feet of gross floor area, except that office space shall provide parking as required for offices

**Note:**

1. Stationary vendor units used to provide food vending services are exempt from off street parking requirements; provided that, the principal use meets the established parking requirements for such principal use.

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1028**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO DEVELOPMENT  
STANDARDS, AMENDING ORTING MUNICIPAL CODE  
TITLE 13, CHAPTER 6, SECTION 4, PLANNED UNIT  
DEVELOPMENTS AND FINAL DEVELOPMENT PLAN;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING  
AN EFFECTIVE DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the City reviewed its development standards to ensure compliance with recent statute changes; and

**WHEREAS**, an environmental review of the proposed non-project action has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA threshold determination of non-significance was issued on [REDACTED]; and

**WHEREAS**, the City of Orting Planning Commission has considered the proposed amendments at a properly noticed public meeting and held a properly noticed public hearing on April 2, 2018, so as to receive public testimony; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission voted to recommend approval of the proposed amendment; and

**WHEREAS**, on April 18, 2018, and April 25, 2018, the City Council discussed the proposed amendments at properly noticed open public meetings; and

**WHEREAS**, pursuant to RCW 36.70A.106, the City provided the Washington State Department of Commerce with a 60-day notice of its intent to adopt the amendment(s); and

**WHEREAS**, the City Council has considered the entire public record, public comments, written and oral, and the Planning Commission’s recommendation; and

**WHEREAS**, the City Council has considered this Ordinance, together with all public comment, and has determined that the proposed amendments are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:



**Section 1. OMC Title 13, Chapter 6, Section 4, Subpart L, Amended.** Orting Municipal Code Title 13, Chapter 6, Section 4, Subpart L, is hereby amended to read as follows:

L. Final Development Plan; Time Limitation: A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within seven (7) years of the date of preliminary plat approval if the date of preliminary plat approval is on or before December 31, 2014, and within five (5) years of the date of preliminary plat approval if the date of preliminary plat approval is on or after January 1, 2015. A final development plan meeting all requirements of this chapter shall be submitted to the city for approval within ten (10) years of the date of preliminary plat approval if the project is not subject to requirements adopted under chapter 90.58 RCW and the date of preliminary plat approval is on or before December 31, 2007. Nothing contained in this section shall act to prevent the city from adopting by ordinance procedures which would allow extensions of time that may or may not contain additional or altered conditions and requirements. Within five (5) years from the date of approval of a preliminary development plan by the city, the applicant shall submit a final development plan for the PUD or a stage thereof for approval. When deemed reasonable and appropriate, the administrator may grant an extension of one year for such submittal. If at the date of expiration of the time period provided herein, a final development plan has not been filed for approval, the preliminary PUD approval shall expire and the applicant shall be required to resubmit an application for preliminary approval to reinstate the project.

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE \_\_  
DAY OF \_\_\_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk

Approved as to form:

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Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:

TABLE 1  
DEVELOPMENT STANDARDS

Zones	Minimum Lot Requirements			Minimum Setbacks			Maximum Height <sup>s1</sup>	Maximum Coverage	Maximum Density
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MUTC	None	None	None	None	None	None	45 feet <sup>14</sup>	100 percent	None
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Notes:

1. Heights specified are for principal structures; maximum height for accessory structures in all zones is 20 feet.
2. Minimum setback for the nonfront yard of a corner lot is 20 feet.
3. Except as modified in this chapter.
4. Minimum lot area for single-family detached dwellings.
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6. Minimum lot area for multi-family dwellings: 4,000 square feet for the first unit and 2,000 for each additional unit.
7. No minimum lot area for nonresidential uses.
8. Minimum setbacks and building heights consistent with the most intensive adjacent zone.
9. Minimum area for master plans is 5 acres.
10. Setbacks to be determined during site plan review.
11. In sectors 1 and 3.
12. In sector 2.
13. Minimum open space requirement is 1,000 square feet for every 10,000 square feet of building area.
14. Or 3 stories subject to architectural design review. Height limit applies to those portions of the MUTC zone shown in figure A of this section:

	<b>Use</b>	<b>Parking Spaces Required</b>
1.	All dwellings (RC, RS, RU, RMF, MUTC)	2 off street spaces per unit
2.	Daycare centers; home based	1 for each employee, plus 1 additional, not including required residential spaces
	<b>Nonresidential</b>	1 for each employee, plus 1 for every 10 children or adults
3.	Banks, savings and loan associations, business or professional offices	1 for each 400 square feet of gross floor area
4.	Bowling alleys	4 for each alley
5.	Churches	1 for each 5 seats in the principal place of assembly for worship, including balconies and choir loft
6.	Dance halls, skating rinks, youth cabarets	1 for each 25 square feet of skating or dancing area, plus 1 per 40 square feet of all other building area
7.	Establishments for the sale and consumption on the premises of food and beverages, including fraternal and social clubs <sup>1</sup>	1 for each 200 square feet of gross floor area
8.	Fraternity, sorority or group student house	1 for each 3 sleeping rooms or 1 for each 6 beds, whichever is greater
9.	Hospitals	2 for each bed
10.	Large group home, institution	1 for each 2 beds
11.	Libraries and museums	1 for each 250 square feet of floor area open to the public
12.	Lodging and rooming house	1 for each sleeping room
13.	Manufacturing uses, research and testing laboratories, creameries, bottling establishments, bakeries, canneries, printing and engraving shops	1 for each employee on a maximum shift
14.	Medical or dental clinics	5 for each physician or dentist
15.	Motels, hotels	1 for each unit
16.	Motor vehicle or machinery sales, wholesale stores, furniture stores	1 for each 400 square feet of gross floor area
17.	Retail stores	1 for each 300 square feet

18.	Schools; high schools	1 for each 8 students, plus 1 for each faculty member (exclusive of loading and unloading area)
	Elementary and junior high	1 for each faculty member
19.	Stadiums, auditoriums, community clubs, community centers, and other places of assembly	1 for each 4 seats
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21.	Warehouses and storage buildings	1 for each 2,000 square feet of gross floor area, except that office space shall provide parking as required for offices

**Note:**

1. Stationary vendor units used to provide food vending services are exempt from off street parking requirements; provided that, the principal use meets the established parking requirements for such principal use.



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject:</b> V150 Search and Rescue Vehicle		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	4.4.18	4.18.18	
	<b>Department: Police</b>			
	<b>Date Submitted:</b>	April 4, 2018		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	Chris Gard & Public Safety Committee			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Recommendation from Chris Gard				
<b>SUMMARY STATEMENT:</b> Chief Gard made a recommendation at the Public Safety Committee meeting in April that the V150 be returned based primarily on the following factors: Costs, Logistics, Training Expenditures, Liability, and Upkeep. The Public Safety Committee concurs with the Recommendation.				
<b>RECOMMENDED ACTION:</b> Advance to Council Meeting on April 25 <sup>th</sup> , 2018.				

**Reason why I am recommending that the VISO be returned:**

Costs:

Aging and weathered parts

Will cost us \$400-\$500 to replace two batteries that have already died

Replaced weather stripping to help seal a leak that covered the interior floor

Purchased a de-humidifier to absorb the drainage on the floor of the VISO

Crates of brand new parts that have been left exposed to elements when the parts should have been stored inside- condition of the parts now is unknown, but Drake did ask City Crew to have the crates moved indoors

Future maintenance costs remain unknown

Logistics:

Current location of the VISO is not ideal- should be stored up on the hill if used primarily for search and rescue operations- I checked with Zane about Station 43, but there is no room

Officers realistically will not have time to drive back to the station, grab the key, start the VISO, and then drive out of the lot in time to make the mission effective

Costs too much valuable time when announcements and evacuation orders and overall management remain the priority

If left at the current location or anywhere else in the valley, there is a potential that the VISO could be washed downstream in the event of a flood

Should be stored indoors or under cover

Accessibility- staffing to make it work

Other:

Training expenditures

Liability

Policy

Detracting from other important work (police and council)

Markings on a vehicle that does not belong to us

Responsible for overall upkeep on a vehicle that does not belong to us

Takes too much space in our PD parking lot

WSSH is not a good location due to easy public access- vandalism, etc.





**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Water Operator in Training Job Description and Pay Range Approval</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	04/04/2018	04/18/2018	
	<b>Department:</b>	Public Works/HR		
	<b>Date Submitted:</b>	03/23/2018		
<b>Cost of Item:</b>	N/A			
<b>Amount Budgeted:</b>	N/A			
<b>Unexpended Balance:</b>	N/A			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Mark Barfield/Scott Larson			
<b>Fiscal Note: Pay would be less than an entry level Water Operator</b>				
<b>Attachments: Water Operator in Training – Job Description</b>				
<b>SUMMARY STATEMENT:</b>				
<p>The City has struggled over the past few months to fill open Water and Wastewater positions with qualified candidates. Due to our need to fill open positions, we are recommending creating a new classification in our Water and Wastewater job classification called Water Operator in Training. The successful applicant would be required to get a Department of Health Water Distribution Manager I – In Training license within 90 days and start to show mastery of in the requirements of a Water Operator I within twelve months. The major intent of this position is to give our Maintenance Workers a means of advancement into a Water Operator position.</p> <p>Pay range for this position would be row 15 on our wage matrix (the same pay range as Maintenance Worker II's are paid at) which would be \$21.05 to \$25.89 per hour.</p>				
<b>RECOMMENDED ACTION: Advance To The Council Meeting Of April 25, 2018.</b>				

# CITY OF ORTING

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## JOB DESCRIPTION

Job Title: Water Operator in Training

Department: Public Works

Reports To: Public Works Supervisor

Effective Date: 4/26/18

Hourly Wage: \$21.05 - \$25.89 per hour

Closing Date: 5/30/18

### **SUMMARY DESCRIPTION**

The Water Operator in Training is a full-time non-exempt, non-Civil Service position. Under supervision, the Water Operator in Training performs semi-skilled labor in the maintenance, operation, and repair of the City's water distribution system; reads residential and commercial water meters and provides customer service; and maintains all vehicles and equipment used.

### **DISTINGUISHING CHARACTERISTICS**

This is the training level class in the Water Operator series. This class is distinguished from the Water Operator I by the performance of the most routine tasks and duties assigned to positions within the series including learning maintenance and operations duties. Since this is an entry level class, employees may have only limited or no directly related work experience. Under this class series, employees in the Water Operator in Training classification may progress to the I level once they have mastered the full range of duties performed by a Water Operator and have obtained their Department of Health Water Distribution Manager I certification.

### **REPRESENTATIVE DUTIES**

Duties may include, but are not limited to, the following:

1. Learn to maintain water distribution system main and service lines, valves, fire hydrants, reservoirs and related equipment; learn to locate and repair service line leaks.
2. Participate in the overhaul and maintenance of hydraulically controlled pressure valves and controls.
3. Participate in the installation of distribution system lines; cut and prepare piping and fittings; thread and link pipe; replace gate valves and couplings; install and replace water services; install water meters.
4. Learn to read water meters with computerized hand held machine.
5. Assist with field testing of customer meters for accuracy.

6. Respond to customer water service and billing complaints; check high and low pressure; check for meter leaks; perform service turn-ons and turn-offs; notify customers of water interruptions and of the type of work to be performed.
7. Participate in the maintenance of water reservoirs and related equipment.
8. Become familiar and proficient in the operation of a variety of heavy construction and maintenance equipment including but not limited to dump truck, backhoe, Street sweeper, vactor/jetter trailer, and other related equipment as deemed necessary.
9. Participate in cutting and breaking asphalt and concrete surfaces; construct forms, pour and finish concrete; repair and participate in the pavement of roadways, sidewalks, manholes and related structures; perform concrete repairs, patch work, brick, block walls, and associated masonry work.
10. Maintain shop inventory; assists in stocking supplies, materials and equipment; maintain shop equipment and supplies in a clean and orderly manner.
11. Perform related duties as required.
12. Perform duties unrelated to the water system as required.

### **QUALIFICATIONS**

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties:

#### **Knowledge of:**

Uses and purposes of general construction tools and equipment.  
Safe work practices.

#### **Ability to:**

- Perform routine tasks in a variety of water distribution maintenance activities.
- Perform heavy manual labor.
- Learn to meter read using a hand held data recording computer.
- Learn conditions and situations that indicate meter failure.
- Learn water rates and billing rules.
- Learn to use and operate a variety of heavy construction and maintenance equipment.
- Work safely in confined spaces with hazardous materials.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

### **Education and Experience Guidelines**

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Education/Training:**

A high school or equivalent diploma and the ability to read write and comprehend at a level necessary for successful job performance.

**Experience:**

Some experience maintaining and repairing water distribution systems and equipment is desirable.

**License or Certificate:**

Possession of a valid Washington State driver's license.

Obtain a Washington State Department of Health Water Distribution Manager I – In Training certification within one (1) month.

Obtain a Washington State Department of Health Water Distribution Manager I certification within twelve (12) months.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

**Environment:** Construction site environment; travel from site to site; work with and in water and around heavy construction equipment; work under ground and in confined spaces; work at heights on scaffolding and ladders; work on slippery and uneven surfaces; work around traffic; exposure to noise, dust, heat and inclement weather conditions.

**Physical:** Sufficient physical ability to lift up to 50 pounds; bending, stooping, kneeling, and crawling; walking and standing for prolonged periods of time; operating motorized equipment and vehicles.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate equipment.

**Hearing:** Hear in the normal audio range with or without correction.

**REASONABLE ACCOMMODATIONS**

Reasonable accommodations may be made in accordance with the Americans with Disabilities Act and the Fair Employment and Housing Act.

*This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change. This job description is not designed to cover or*

*contain a comprehensive listing of all activities, duties, or responsibilities that are required of the employee.*

*The City of Orting provides equal employment opportunities to all employees and applicants for employment without regard to race, color, creed, religion, sex, sexual orientation, marital status, national origin, age, gender, disability, genetics, or status as a protected veteran.*



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: US Bank donation of property located at 907 Orting Kapowsin Hwy. East.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>	N/A		
	<b>For Agenda of:</b>	N/A	4/18/18	
	<b>Department:</b>	Administration		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>	<u>\$ Unknown</u>			
<b>Amount Budgeted:</b>	<u>\$0</u>			
<b>Unexpended Balance:</b>	<u>\$ 0</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	City Administrator, Mark Bethune			
<b>Fiscal Note:</b>				
<b>Attachments:</b>				
<b>SUMMARY STATEMENT:</b>				
<p>US Bank owns the property located at 907 Orting Kapowsin Highway East. This is the property that has two houses on it at and sits at the west end of the Calistoga Bridge. US Bank has floated the idea of donating the houses and property to the City. Both homes are being cleaned of meth-amphetamine contamination and both homes will require a tear down. The city currently has assessed fines to the property owner of \$300,000 + for illegal filling of a wetland. If the City accepts the donated property then the City would be expected to remediate the wetland issue. This would probably be a very expensive project. Because of flooding, the property would best be used for park space. The city already has about 40 acres of park space that it does not have the financial ability to develop.</p>				
<b>RECOMMENDED ACTION:</b> City Administration is recommending against accepting the donation.				



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Adoption of City Fee Schedule, By Resolution No. 2018-04</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	CGA- 4/5/18	4.18.18	
	<b>Department:</b>	Finance/Administration		
	<b>Date Submitted:</b>	3/29/18		
<b>Cost of Item:</b>	N/A			
<b>Amount Budgeted:</b>	N/A			
<b>Unexpended Balance:</b>	N/A			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> N/A				
<b>Attachments:</b> 2018 Fee Schedule				
<b>SUMMARY STATEMENT:</b> The city has developed fee schedules in the past, but not to the extent of including all of the fees that the city charges. The goal of a fee schedule is to provide the council with an updated Fee Schedule for approval every year; with the ability to approve one Resolution for the fees, instead separate resolutions for individual fees. This is a common practice among most municipalities. The Fee Schedule would be posted on the city website for customer's access.				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				

**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2018-04**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ADOPTING FEE SCHEDULE FOR 2018;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is authorized under RCW 35A.11.020, 35A.63.100(2) and RCW 19.27.040 to require licenses for the conduct of business, permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

**WHEREAS**, the Orting Municipal Code (OMC), at various places, establishes the bases for the assessment and/or collection of such license, permit fees and service charges; and

**WHEREAS**, the City Council finds that the fee schedule attached hereto as Exhibit A sets forth fees and charges that are reasonable and necessary for the year 2018; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Adoption of Fee Schedule.** The City of Orting hereby adopts the “2018 Fee Schedule” as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City.

**Section 2. Severability.** If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

**Section 3. Corrections Authorized.** The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

**Section 4. Effective Date.** The fee schedule adopted by this resolution shall be effective upon its passage. An act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE \_\_\_\_\_ DAY OF APRIL, 2018.**

CITY OF ORTING



\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

<b>BUSINESS LICENSE</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS #</b>	<b>Cite</b>
<b>Annual</b>			
1 - 2 Employees	\$40	001.321.99.00.00	Ord 729
3 - 5 Employees	\$55	001.321.99.00.00	Ord 729
6 & Over Employees	\$75	001.321.99.00.00	Ord 729
<b>Other</b>			
Change of Location	\$25	001.321.99.00.00	
Itinerant food vendor - 1 year	\$250	001.321.99.00.00	
One Day License	\$25	001.321.99.00.01	Ord 729

<b>CEMETERY</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS #</b>	<b>Cite</b>
<b>Lots</b>			
Full Sized Resident	\$1,440	104.343.60.01.00	Res 2015-14
Full Sized Non-Resident	\$1,580	104.343.60.01.00	Res 2015-14
Cremaains Resident	\$525	104.343.60.01.00	Res 2015-14
Cremaains Non-Resident	\$575	104.343.60.01.00	Res 2015-14
Child Sized Lot	\$254	104.343.60.01.00	Res 2015-14
<b>Columbaria</b>			
Resident	\$500	104.343.60.09.00	Res 2015-14
Non-Resident	\$500	104.343.60.09.00	Res 2015-14
<b>Concrete Liners</b>			
Adult Grave Liner	\$500 (plus sales tax)	104.343.60.02.00	Res 2015-14
Child Grave Liner	\$400 (plus sales tax)	104.343.60.02.00	Res 2015-14
Cremaains Grave Liner	\$200 (plus sales tax)	104.343.60.02.00	Res 2015-14
<b>Opening &amp; Closing Costs</b>			
Adult Liner	\$700	104.343.60.03.00	Res 2015-14
Adult Vault	\$850	104.343.60.03.00	Res 2015-14
Cremaains	\$400	104.343.60.03.00	Res 2015-14
Child Liner	\$232	104.343.60.03.00	Res 2015-14
Child Vault	\$232	104.343.60.03.00	Res 2015-14
<b>Disinterment</b>			
Adult	\$3,500	104.343.60.03.00	Res 2015-14
Child	\$1,232	104.343.60.03.00	Res 2015-14
<b>Marker Setting Fees</b>			
Flat Marker	\$300	104.343.60.05.00	Res 2015-14
Resetting Fee	\$185	104.343.60.05.00	Res 2015-14
<b>Other Charges</b>			
Set Up Fee	\$75	104.343.60.08.00	Res 2015-14
Saturday Service	\$500	104.343.60.04.00	Res 2015-14
Vase Setting	\$84	104.343.60.06.00	Res 2015-14
Weekday Overtime	\$125/hr	104.343.60.01.00	Res 2015-14

<b>GFC's &amp; IMPACT FEES</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS #</b>	<b>Cite</b>
<b>Water</b>			
General Facility Charges - Inside/ Outside City Limits	\$4,037.98 per ERU*	401.343.40.04.00	Ord 907
1% Water Facility Enhancement Surcharge	\$40.38 per ERU*	401.343.40.05.00	Ord 907
<b>Sewer</b>			
General Facility Charges - Inside/ Outside City Limits	\$8680.76 per ERU*	408.343.50.04.00	Ord 907
1% Wastewater Facility Enhancement Surcharge	\$86.81 per ERU*	408.343.50.05.00	Ord 907
<b>Storm</b>			
General Facility Charges - Inside City Limits Only	\$968.14 per ERU*	410.343.10.01.00	Ord 907
1% Stormwater Surcharge	\$9.68 per ERU*	410.343.10.02.01	Ord 907
<b>Parks</b>			
Park Impact Fee	\$830	105.345.85.00.00	Res 2003-11
<b>Transportation</b>			
Transportation Impact Fee	\$2,149	320.345.85.00.00	Ord 844
<b>School Impact Fees</b> Set by Orting School District			

\*ERU - Equivalent Residential Unit, One single family home

LAND USE			
Category	Fees	BARS #	Cite
<b>Architectural Design Review</b>			
Exterior Paint	\$50	001.345.83.03.00	Res #2008-24
Exterior Lighting	\$50	001.345.83.03.00	Res #2008-24
Exterior Remodel W/I Business Zone	\$250	001.345.83.03.00	Res #2008-24
Exterior Signage	\$50	001.345.83.03.00	Res #2008-24
New Construction W/I Business Zone	\$250	001.345.83.03.00	Res #2008-24
<b>Building and Construction</b> Per International Building Code (IBC)			
Building Permits & Fees	Per IBC	001.322.10.01.00	Res #2008-24
Fireworks Permits & Fees	Per IBC	001.322.10.06.00	Res #2008-24
Energy Permits & Fees	Per IBC	001.345.83.02.00	Res #2008-24
Mechanical Permits & Fees	Per IBC	001.322.10.04.00	Res #2008-24
Plumbing Permits & Fees	Per IBC	001.322.10.02.00	Res #2008-24
Backflow/Irrigation Installation	Per IBC		
Manufactured Home Placement Fee	Per IBC	001.322.10.02.00	Res #2008-24
Demolition Permit	Per IBC	001.322.10.01.00	Res #2008-24
Fence Permit (Residential)	\$10	001.322.10.03.00	Res #2008-24
Fence Permit (Commercial)	\$25	001.322.10.03.0	
Clearing (1 or more acres)	\$250	001.322.10.01.00	Res #2008-24
Permit Not obtained Prior to Work	Double Permit IBC Fee		
<b>Grading/Fill Permit</b>			
100-5,000 Cu yds	\$250	001.343.19.01.00	Res #2008-24
5,000-10,000 Cu yds	\$500	001.343.19.01.00	Res #2008-24
11,000-100,000 Cu yds	\$1,000	001.343.19.01.00	Res #2008-24
101,000- 500,000 Cu yds	\$2,000	001.343.19.01.00	Res #2008-24
501,000 + Cu yds	\$5,000	001.343.19.01.00	Res #2008-24
<b>Building Fees</b>			
<b>Boundary Line Adjustment</b>	\$500		
<b>Conditional Use Permit</b>	\$500	001.322.90.07.00	Res #2008-24
<b>Rezone Application</b>	\$500		
<b>Special Use Permit</b>	\$400	001.322.90.08.00	Res #2008-24
<b>Variances</b>			
Land Use Variance	\$500	001.322.90.02.00	Res #2008-24
Shoreline Variance	\$500	001.322.90.02.00	Res #2008-24
Zoning Variance	\$500	001.322.90.02.00	Res #2008-24
Sign Variance	\$100	001.322.90.06.00	Res #2008-24
Type 3 Hearing Examiner Appeal	\$100		OMC15-10-4
<b>Shoreline</b> Subject to size of the project			
Shoreline Development Permit	\$100 + all planner review costs	001.345.83.08.00	Res #2008-24

LAND USE			
Category	Fees	BARS #	Cite
<b>SEPA Review</b>			
Environmental Checklist (SEPA Review)	\$100 + engineer and planner costs	001.345.83.04.00	Res #2008-24
Critical Use	\$100 + engineer and planner costs	001.345.83.04.00	Res #2008-24
Transportation Impact Analysis	\$100 + engineer and planner costs	001.345.83.07.00	Res #2008-24

<b>Subdivision - Plat, PUD, Subdivison</b>			
Short Plat	\$450 + \$50 per new lot + Engineer/Planner/Surveyor costs	001.322.90.03.00	Res #2008-24
Cottage Housing	\$450 + \$50 per new lot + Engineer/Planner/Surveyor costs	001.322.90.03.00	Res #2008-24
Short Plat	DEA \$500 Deposit + Engineer/Planner review costs	001.322.90.03.00	Res #2008-24
Pre-Plat	\$750 + \$50 per lot	001.322.90.10.00	Res #2008-24
Preliminary Binding Site Plan	\$750 + \$50 per lot	001.322.90.10.00	Res #2008-24
Lot Line Revision(Boundary Line Adjust	\$250 + Surveyor/Engineer/Planner costs	001.322.90.04.00	Res #2008-24
Preliminary Plat	\$750 + \$50 per lot	001.322.90.05.01	Res #2008-24
Final Plat Fee/PUD/Subdivision	\$500	001.322.90.05.01	Before final plat
Developer Utility Extension Agreement (DEA)	\$50 per lot + 1.95 (\$1.75 Eng + \$.15 Legal) x length of utilities in ft.	001.345.83.07.00	Res #2008-24
Developer Utility Extension Agreement (DEA)	Minimum \$3,225 (\$3000 Eng + \$225 Legal) Deposit	001.345.83.07.00	
Subdivision Vacations	Minimum \$3225 (\$3000 Eng + \$225 Legal) Deposit	001.345.83.07.00	
Minor Plat Alteration/Amendment	\$500 + Engineer/Planner/Surveyor costs	001.345.83.07.00	Res #2008-24
Major Plat Alteration/Amendment	\$1000 + Engineer/Planner/Surveyor costs	001.345.83.07.00	Res #2008-24

LAND USE			
Category	Fees	BARS #	Cite
<b>Inspections</b>			
Plan Review - Dwelling	\$500	001.345.83.00.00	
Expedited Plan Review - Dwelling	\$650	001.345.83.01.00	
Plan Review - Garage/Outbuildings	\$100	001.345.83.00.00	
Expedited Plan Review - Garage/Outbuildings	\$250	001.345.83.01.00	
Engineering Plan Review & Inspection	Cost	001.345.83.05.00	
Building Inspect/re-inspect	\$75	001.345.83.06.00	
Backflow Inspection	\$25	401.342.40.00.00	
<b>Other Charges</b>			
Utility Extension Agreement for engineering review*	\$3225 minimum (Before Const.)	001.345.83.07.00	
Deposit to pay for city engineering review of utility plans	\$3225 minimum	001.345.83.07.00	
Street Opening (Excavation)	\$50 + 5% Project Cost	001.322.40.01.00	Res #2008-24
Environmental Impact Statement	\$100 + Eng/Planner Cost	001.345.83.00.00	Res #2008-24

MISCELLANEOUS			
Category	Fees	BARS#	Cite
<b>Public Records Request/Duplication (8.5 x 11 &amp; 8.5 x 17)</b>			
Single Sided	\$.15/ page	001.341.62.00.05	
Double Sided	\$.30/ page	001.341.62.00.05	
Document Scan - Single sided	\$.10/page		
Document Scan - Double sided	\$0.20/page		
Deposit	10% of estimated cost		
IT Expertise Required (quoted)	cost		
Mailing Container & Postage	cost		
Verbatim Transcript (vendor service)	cost		
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte		
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	cost		
Certified Copy	\$1/document		
Sizes beyond 8.5 x 17	cost		
<b>Card Usage Fees (\$300 max sale)</b>			
Debit Card	\$1	001.341.43.00.00	Res 2010-13
Credit Card	\$2	001.341.43.00.00	Res 2010-13
<b>Passport fee</b>			
Passport Processing	\$35	001.322.10.07.00	Res 2010-7
<b>Golf Carts (Electric)</b>			
Golf Carts - Annual Fee	\$15	001.322.90.11.00	Ord 903
<b>Rejected Payments</b>			
Utilities	\$40	401.369.90.04.00	Res 2005-03
Parks & Rec	\$40	001.347.90.00.00	Res 2005-03
Municipal Court	\$40		
<b>Parking Fee</b>			
Seasonal Parking (fisherman parking Sep-Nov)	\$10	001.369.90.05.00	Res 2011-3
<b>Gravel (2 yard max)</b>			
Gravel	\$15/yard	001.344.20.01.00	
<b>Other Charges</b>			
Lien Fees	Filing fee cost		
Telephone Utility Tax	6% of Gross Sales	001.316.47.00.00	
Franchise Fee	Per Contract	Per Contract	
Peg Fees	Per Contract	Per Contract	
Gambling Tax - Nonprofit	10% of net	Per Type	
Gambling Tax - For Profit	4% of gross	Per Type	
Stop Payment Fee	\$32		



<b>MISCELLANEOUS</b>			
<b>Category</b>	<b>Fees</b>	<b>BARS#</b>	<b>Cite</b>
<b>Staff Hourly Rates</b>			
City Administrator	\$80	Varies	
City Treasurer	\$70	Varies	
City Clerk	\$70	Varies	
Finance Staff	\$50	Varies	
Public Works Director	\$70	Varies	
Public Works Maintenance Staff	\$40	Varies	
Public Works Utility Staff	\$50	Varies	
Police Chief	\$80	Varies	
Police Clerk	\$40	Varies	
Police Officer	\$70	Varies	
Court Administrator	\$70	Varies	
Court Staff	\$50	Varies	
Building Official	\$70	Varies	
Building Staff	\$50	Varies	

PARKS & FACILITY RENTALS			
Category	Fees	BARS #	Cite
<b>Gazebo and/or Barbeque Pit Rental</b>			
Resident	\$30	105.362.40.01.00	Res 2016-17
Non- Resident	\$60	105.362.40.01.00	Res 2016-17
Non-Profit	\$20	105.362.40.01.00	
<b>MPC Facility - Rental</b>			
Resident: M-F	\$150	001.362.40.00.00	Res 2016-17
Resident: Weekend	\$200	001.362.40.00.00	Res 2016-17
Resident: Weekend 1/2 day (max 4 hrs)	\$100	001.362.40.00.00	Res 2016-17
Non-Resident: M-F	\$200	001.362.40.00.00	Res 2016-17
Non-Resident: Weekend	\$250	001.362.40.00.00	Res 2016-17
Non- Resident: Weekend 1/2 day (max 4 hrs)	\$125	001.362.40.00.00	Res 2016-17
Non-Profit: M-F	\$20	001.362.40.00.00	Res 2016-17
Non-Profit: Weekend	\$100	001.362.40.00.00	Res 2016-17
Non-Profit: Weekend 1/2 day (max 4hrs)	\$50	001.362.40.00.00	Res 2016-17
<b>Orting Station - Rental</b>			
Residents	\$100	105.362.40.02.00	Res 2016-17
Non-Residents	\$200	105.362.40.02.00	Res 2016-17
Non-Profit	\$20	105.362.40.02.00	Res 2016-17
<b>Deposits</b>			
Gazebo, BBQ, Orting Station	\$50	105.362.40.02.00	Res 2016-17
MPC w/ Alcohol Served: Banquet Permit Req	\$300	105.362.40.02.00	Res 2016-17
MPC Resident	\$150	001.386.00.03.00	Res 2016-17
MPC Non-Resident	\$150	001.386.00.03.00	Res 2016-17
MPC Non-Profit	\$150	001.386.00.03.00	Res 2016-17
<b>Gratzer Park - Hourly Rental</b> <b>2 hour minimum charge for all rentals</b>			
Youth Resident	\$20	105.362.40.03.00	Res 2016-17
Youth Non-Resident	\$24	105.362.40.03.00	Res 2016-17
Youth Non-Profit	\$10	105.362.40.03.00	Res 2016-17
Adult Resident	\$28	105.362.40.03.00	Res 2016-17
Adult Non-Resident	\$34	105.362.40.03.00	Res 2016-17
Adult Non-Profit	\$14	105.362.40.03.00	Res 2016-17
<b>Gratzer Park - Tourament Rates</b>			
2-Day Resident	\$600	105.362.40.03.00	Res 2016-17
2-Day Non-Resident	\$720	105.362.40.03.00	Res 2016-17
2-Day Non-Profit	\$300	105.362.40.03.00	Res 2016-17
2-Day Holiday Resident	\$725	105.362.40.03.00	Res 2016-17
2-Day Holiday Non-Resident	\$875	105.362.40.03.00	Res 2016-17
2-Day Holiday Non-Profit	\$375	105.362.40.03.00	Res 2016-17
1-Day Resident	\$300	105.362.40.03.00	Res 2016-17
1-Day Non-Resident	\$375	105.362.40.03.00	Res 2016-17
1-Day Non-Profit	\$200	105.362.40.03.00	Res 2016-17
1-Day Resident	\$500	105.362.40.03.00	Res 2016-17
1-Day Non-Resident	\$585	105.362.40.03.00	Res 2016-17
1-Day Non-Profit	\$250	105.362.40.03.00	Res 2016-17

**PARKS & FACILITY RENTALS**

<b>Category</b>	<b>Fees</b>	<b>BARS #</b>	<b>Cite</b>
<b>Gratzer Park - Additional Items</b>			
Game Prep: Dragging, Lining & Bases	\$25/Prep	105.362.40.03.00	Res 2016-17
Portable Mounds	\$25/Day	105.362.40.03.00	Res 2016-17
<b>Special Events</b>			
Special Event Permit	\$200	001.362.40.04.00	Res 2016-17
Vendor Blanket Permit	\$100	001.362.40.04.00	Res 2016-17
Vendor 1-Day Event Permit	\$25	001.321.99.01.00	Res 2016-17
City Service: 1 Public Works Emp	\$50/hour	001.362.40.04.00	Res 2016-17
City Service: 1 Police Officer	\$75/hour	001.362.40.04.00	Res 2016-17
City Service: 1 Dumpster	\$20	001.362.40.04.00	Res 2016-17
City Service: 2 Porta Potties	\$150	001.362.40.04.00	Res 2016-17
City Service: Elec/Spider Boxes	\$50	001.362.40.04.00	Res 2016-17
City Service: Barricades/Cones/Signs	\$50	001.362.40.04.00	Res 2016-17
City Service: Street Sweep	\$95/hour	001.362.40.04.00	Res 2016-17
City Service: Portable Trailer Sign	\$50/per trailer, per day	001.362.40.04.00	Res 2016-17
City Service: Banner at Leber	\$35	001.362.40.04.00	Res 2016-17
City Service: Banner at Key Bank Sign	\$35	001.362.40.04.00	Res 2016-17

UTILITIES & STREETS			
Category	Fees	BARS #	Cite
<b>Water Disconnect/Meter Removal</b>			
Residential - Inside City Limits	\$100	401.369.90.03.00	Ord 904
Commercial - Inside City Limits	\$200	401.369.90.03.00	Ord 904
Residential - Outside City Limits	\$200	401.369.90.03.00	Ord 904
Commercial - Outside City Limits	\$300	401.369.90.03.00	Ord 904
<b>Sewer Connect Fee</b>			
Residential - Inside City Limits	\$100	408.369.90.00.00	Ord 904
Commercial - Inside City Limits	\$200	408.369.90.00.00	Ord 904
Residential - Outside City Limits	\$200	408.369.90.00.00	Ord 904
Commercial - Outside City Limits	\$300	408.369.90.00.00	Ord 904
<b>Sewer Disconnect Fee</b>			
Residential - Inside City Limits	\$100	408.369.90.00.00	Ord 904
Commercial - Inside City Limits	\$200	408.369.90.00.00	Ord 904
Residential - Outside City Limits	\$200	408.369.90.00.00	Ord 904
Commercial - Outside City Limits	\$300	408.369.90.00.00	Ord 904
<b>Bulk Water Use (Hydrant Permit)</b>			
Application Fee	\$100	401.369.90.01.00	Res 1994-03
Hydrant Damage Deposit	\$1,500	401.368.10.00.00.	Res 1994-03
Fee for Opening Hydrant w/o permit	\$200 + cost of water		
<b>Water Hookup Fees</b>			
Inside City Limits	\$475	401.343.40.02.00	Res 2004-06
Outside City Limits	\$515	401.343.40.02.00	Res 2004-06
<b>Wastewater Hookup Fees</b>			
Inside City Limits	\$460	408.343.50.02.00	Res 2004-06
Outside City Limits	\$506	408.343.50.02.00	Res 2004-06
<b>Water Rates - Monthly</b>			
In City Base Rate: Meter Size 0.75 - Res/Comm	\$23.00	401.343.40.01.00	
In City Base Rate: Meter Size 1.0-1.5 - Res/Comm	\$37.55	401.343.40.01.00	
In City Base Rate: Meter Size 2.0-4.0 - Res/Comm	\$53.33	401.343.40.01.00	
In City Base Rate: Senior/Disable Rate - Res.	\$17.25	401.343.40.01.00	
Consumption: Commercial	\$3.47 per 100cf	401.343.40.01.00	
Residential Consumption: 100-600 cf	\$2.50 per 100cf	401.343.40.01.00	
Residential Consumption: 601-1700 cf	\$3.35 per 100cf	401.343.40.01.00	
Residential Consumption: 1701 + cf	\$5.04 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 0-600 cf	\$1.87 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 601-1700 cf	\$2.51 per 100cf	401.343.40.01.00	
Qualified Low Inc. Consumption: 1701+ cf	\$3.78 per 100cf	401.343.40.01.00	
Out of City Base Rate & Consumption	10% above in city	401.343.40.01.00	

UTILITIES & STREETS			
Category	Fees	BARS #	Cite
<b>Sewer Rates - Monthly</b>			
Residential	\$47.18	408.343.50.01.00	
Residential - Snowbird	\$34.31	408.343.50.01.00	
Residential - Qualified Low Income	\$35.38	408.343.50.01.00	
High Cedars - Residential	\$59.91	408.343.50.01.00	
Commercial - Domestic <sup>1</sup> Churches, Lodges, Businesss, Library, Commercial Residence, Daycare, Schools	Water Base Rate + Water Consumption @ \$4.86 per 100cf	408.343.50.01.00	
Commercial - Domestic <sup>2</sup> Restaurant, Grocery with Deli, Other Food Related Businesses	Water Base Rate + Water Consumption @ \$8.61 per 100cf	408.343.50.01.00	
<b>Stormwater Rate - Monthly</b>			
Residential - Per Connection	\$23.21	410.343.10.00.00	
Commercial - Per Connection	\$23.21	410.343.10.00.00	
<b>Deposit &amp; Penalties</b>			
Customer Utility Deposit	\$150	634.386.00.04.00	Res 2004-13
Late Fee	\$10	401.343.40.03.00	
Shut Off	\$50	401.359.90.00.00	
<b>Misc. Fees</b>			
Meter Padlock Removal (cut lock)	\$35		
Side Sewer 2nd Reinspection	\$75		
Final Sewer 2nd Reinspection	\$75		
Water Meter Drop 2nd Reinspection	\$75		
After Hours Emergency Water Shut Off	\$80		
Property Inspection (water on/off) - Beyond 1st request for same property in 12-month period	\$25		
<b>Streets</b>			
Street Opening Permit	\$50 + 5% project cost	001.322.40.01.00	



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Orting Municipal Code Title 1- Relating to Council Meetings.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	4.4.18	4.18.18	
	<b>Department:</b>	City Clerk		
	<b>Date Submitted:</b>	4.4.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	City Clerk & CGA Committee			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Ordinance No. 2018-1029				
<b>SUMMARY STATEMENT:</b>				
<p>The current provisions of the Orting Municipal Code (OMC) include reference to the City Council’s meeting schedule, but do not include Study Sessions. The City Council, based on the recommendation from Matrix decided that they wanted to implement the practice of one study session a month. They did this because they wanted to modify how legislation was reviewed and analyzed prior to the full City Council’s consideration for legislative action.</p> <p>In order to accommodate a change of the format to include study sessions, it is appropriate that sections of the OMC pertaining to City Council Meetings be amended to accommodate study sessions. The proposed Ordinance adds a study session to the code.</p> <p>This was reviewed by the Community and Government Affairs Committee on April 4, 2018, and they recommended that the Code amendments be adopted.</p>				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2018-1029**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO CITY COUNCIL  
MEETINGS, AMENDING ORTING MUNICIPAL CODE  
TITLE 1, CHAPTER 6, SECTION 1; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE**

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**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, the current provisions of the Orting Municipal Code (OMC) include reference to the City Council's meeting schedule; and

**WHEREAS**, the City Council considered and would like to modify how legislation is reviewed and analyzed prior to the full City Council's consideration for legislative action; and

**WHEREAS**, the City Council believes it would be advantageous for the City Council to utilize study sessions where Councilmembers will be able to participate in the consideration of different City related items, rather than having some matters reviewed by some Council Committees in advance of consideration by the full City Council; and

**WHEREAS**, in order to accommodate a change of the format to include study sessions, it is appropriate that sections of the OMC pertaining to City Council Meetings be amended to accommodate study sessions;

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. OMC Title 1, Chapter 6, Section 1, Amended.** Orting Municipal Code Title 1, Chapter 6, Section 1, is hereby amended to read as follows:

1-6-1: COUNCIL MEETINGS:

- A. Regular City Council Meetings. The city council shall ~~meet~~ hold regular meetings at the Orting Multi-Purpose Center, or such other place as may be determined by the council, on the second and last Wednesdays of each month at seven o'clock (7:00) P.M., unless otherwise noticed, provided, however, that when the day fixed for any regular meeting of the council falls upon a day designated by law as a legal or national holiday, such meetings shall be held at the same hour on the next succeeding day not a holiday.

B. Council Study Sessions. The city council shall hold, as regular meetings, study sessions at the Orting Multi-Purpose Center on the third Wednesday of each month, at six o'clock (6:00) P.M., unless otherwise noticed, provided, however, that when the day fixed for any regular meeting of the council falls upon a day designated by law as a legal or national holiday, such meetings shall be held at the same hour on the next succeeding day not a holiday.

C. Special Meetings. Special meetings of the city council shall be conducted in accordance with Chapter 42.30 RCW, the Open Public Meetings Act..

**Section 2. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 3. Codification of Amendments.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
\_\_ DAY OF \_\_\_\_, 2018.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:





**City Of Orting  
Council Agenda Summary Sheet**

Subject: City Council Rules – Amending 2.1- Types of Meetings.		Committee	Study Session	Council
	Agenda Item #:			
	For Agenda of:	4.4.18	4.18.18	
	Department:	City Clerk		
	Date Submitted:	4.4.18		
Cost of Item:	\$			
Amount Budgeted:	\$			
Unexpended Balance:	\$			
Bars #:				
Timeline:	Concurrent with Ordinance No 2018-1029			
Submitted By:	City Clerk & CGA Committee			
Fiscal Note:				
Attachments:	Rule 2 - Council Rules of Procedure			
<b>SUMMARY STATEMENT:</b>				
<p>Current Council Rules of Procedure only address Regular Council Meetings. The proposed amendment adds a Regular Study Session under 2.11. The City Council, based on the recommendation from Matrix, decided that they wanted to implement the practice of one study session a month. They did this because they wanted to modify how legislation was reviewed and analyzed prior to the full City Council’s consideration for legislative action.</p> <p>In order to accommodate a change of the format to include study sessions, it is appropriate that this section of Council Rules be amended to reflect a regular study session meeting of the City Council.</p> <p>This was reviewed by the Community and Government Affairs Committee on April 4, 2018, and they recommended that the amendments be made to Council Rules.</p>				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				

**1.7 Rule of Order:** Except as otherwise provided herein, *Robert's Rules of Order* shall be the guideline procedures for the proceedings of the Council.

**1.8 Councilmember Seating:** A Councilmember's seat at the dais will be determined as follows or as mutually agreed upon by Council:

(A) The Mayor shall sit in the center seat, and the Deputy Mayor shall sit to the Mayor's right

## 2. Types of Meetings

**2.1 Regular Council Meetings:** The Council shall meet on the second, and last Wednesday of each month at 7:00 pm, at the ~~Public Safety Building (401 Washington Ave SE)~~ Orting Multi-Purpose Center, or at another location the City Council may deem appropriate and noticed. The Council may reschedule regular meetings to a different date or time by a motion and majority vote of the Council. All meetings shall be open to the public.

2.1.1 Regular Study Sessions: The Council shall hold, as regular meetings, study sessions at the Orting Multi-Purpose Center on the third Wednesday of each month, at six o'clock (6:00) P.M., unless otherwise noticed. Study sessions may be used by the city council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of city issues or city council business.

**2.2 Special Meetings, ~~Study Session~~ and Workshops:** Special meetings may be called by the Mayor or any three members of the Council in conformance with Chapter 35A.12 RCW. The City Clerk shall prepare a notice of the special meeting stating the time, place and business to be transacted. The City Clerk shall notify each member of the Council, as required by law, of the special meeting. The City Clerk shall give at least 24 hours' notice of the special meeting and post that notice to the City's website, to the News Tribune, and to the information box at City Hall and at the location of the City Council meeting. No subjects other than those specified in the notice shall be considered during the meeting. The Council may not make final disposition on any matter not mentioned in the notice. All special meetings shall be open to the public. The Council may meet informally in study sessions and workshops (open to the public), at the call of the Mayor or of any three of more members of the Council. Discussions and conclusions shall be informal and do not constitute official actions of the Council.

**2.3 Emergency Meetings:** An emergency meeting is a Special Council meeting called without 24-hour notice. An emergency meeting deals with injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of a 24-hour notice is impractical and would likely increase such injury or damage. Emergency meetings may be called by the City Administrator or the Mayor or two Councilmembers. The minutes will indicate the reason for the emergency.



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Amending Council Rule – Chapter 7, Video Recording of Public Meetings.</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	4.4.18- CGA	4.18.18	
	<b>Department:</b>	Council		
	<b>Date Submitted:</b>	4.4.18		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	CGA Committee			
<b>Fiscal Note:</b>				
<b>Attachments:</b>	Proposed Language			
<b>SUMMARY STATEMENT:</b>				
<p>Based on complaints from citizens, City Councilmembers asked City Attorney, Charlotte Archer to draft language that could be added to Council Rules regarding the placement of filming equipment during City Council and Committee meetings.</p> <p>Citizens expressed concern regarding the placement of filming equipment, which they felt at times was intimidating as it was too close to their physical space. The attached language was reviewed by the Community and Government Affairs Committee and comes with their recommendation for passage and inclusion in to Council Rules of Procedure.</p>				
<b>RECOMMENDED ACTION: Advance To Consent Agenda For The Council Meeting Of April 25, 2018.</b>				

**7. Duties and Privileges of the Media and Citizens**

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**7.7 Video Recording of Public Meetings**

All public meetings of the City of Orting, including but not limited to regular and special meetings of the City Council, committee meetings and commission and board meetings may be recorded by members of the public, including members of the media. The City reserves its right to place restrictions on the location of all recording equipment, so as to ensure the recording equipment does not pose a safety hazard, and that the recording does not hinder the public's attendance or disrupt the decorum of the meeting. Failure to comply with the City's request to move recording equipment may result in expulsion from the meeting.

In order to preserve the decorum of the regular and special meetings of the City Council, all recording equipment shall be placed south of the kitchen door at the Multipurpose Center, in a location that does not pose a safety hazard or otherwise interfere with the public's access to attend and view the meeting.

At Committee meetings located at the Public Safety Building, all recording equipment shall be placed at the end of the first row on the west side of the meeting space in a location that does not pose a safety hazard or otherwise interfere with the public's access to attend and view the meeting, and shall be placed at the northwest corner of the room at the Multipurpose Center Conference Room.



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Van Pool Program of Pierce Transit</b>		<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	<b>Agenda Item #:</b>			
	<b>For Agenda of:</b>	4.5.18- PW	4.18.18	
	<b>Department:</b>	Administration		
	<b>Date Submitted:</b>	4.12.18		

**Cost of Item:** \$ 0

**Amount Budgeted:** \$ 0

**Unexpended Balance:** \$ 0

**Bars #:**

**Timeline: 2018**

**Submitted By:** Mark Bethune

**Fiscal Note:**

**Attachments:** Brochure for Van Pool program

**SUMMARY STATEMENT:**

The City Administrator has been working with Pierce Transit to see what services might be available for commuters, though the City is no longer in the taxing district. Van Pool is a program available now. For \$150 a month a group of up to 5 citizens (\$30/month each) can manage a van. The City would need to provide as secure overnight space. Pierce County covers the cost of maintenance and gasoline. The Van can only be used for commuting to either Sumner or Puyallup train stations. Pierce Transit will provide much of the marketing of the program.

**RECOMMENDED ACTION: Advance To The Council Meeting Of 4/25/18.**



## WELCOME SMART COMMUTER

Whether your goal is to save money on your commute, spend less time driving, help the environment, or all of these, you've come to the right place!

A vanpool is a group of 5 to 15 people sharing the ride in a 7-, 12-, or 15-passenger van. Our vanpools serve groups traveling to and from work, whose trip origin or destination is within Pierce County. Benefits of vanpooling include:

- Low monthly fare that covers fuel, maintenance and insurance
- Save money and reduce wear and tear on your personal vehicle
- Less stress commuting to and from work
- Use of HOV lanes reduces travel time
- Emergency Ride Home option
- Bike racks available, at no additional cost
- Reduces pollution and traffic congestion

To learn about our current vanpool incentives, check out our [Vanpool Rewards](#) page!

The convenience and ease of sharing the ride makes vanpooling a great alternative to driving along.

Join an existing [vanpool](#) or form a new [vanpool](#) today!

### **TESTIMONIALS:**

*"I'm loving the vanpool. Everyone is so nice. The drivers are great, timely and safe. I'm glad to be in the vanpool, especially during the rainy dark seasons."* Cynthia

*"My vanpool coordinator is very informative, helpful and sweet person. I am impressed that the vehicles are taken care of regularly so I never worry about mechanical problems. I am very satisfied overall with all aspects of my vanpooling experience and always look to recommend this mode of transportation to others."*