

## **Councilmembers**

### **Position No.**

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



## **Orting City Council**

Regular Business Meeting Agenda  
Orting Multi-Purpose Center  
202 Washington Ave. S,  
Orting, WA  
February 28<sup>th</sup>, 2018  
7 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL. REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

**2. PUBLIC COMMENTS:** *Persons wishing to address the City Council regarding items that are not on the agenda are encouraged to do so at this time. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*

### **3. CONSENT AGENDA**

- Regular Meeting Minutes of February 14<sup>th</sup>, 2018
- Special Meeting Minutes of February 15<sup>th</sup>, 2018
- Payroll and Claims Warrants

**Motion:** *Move to approve Consent Agenda as prepared.*

### **4. COMMITTEE AND COUNCIL STANDING REPORTS**

- Miscellaneous Activity Reports.

### **5. OLD BUSINESS**

#### **A. Discussion- Veterans Village.**

- *Mark Bethune/ Charlotte Archer*

### **6. NEW BUSINESS**

#### **A. Council Committee Items-Road Map To Study Session.**

- *Deputy Mayor Harman*

### **7. EXECUTIVE SESSION**

### **8. ADJOURNMENT**

**Motion:** *Move to Adjourn.*

#### ***Upcoming Meeting:***

**Next Regular Meeting: March 14<sup>th</sup>, 2018, 7:00pm, (MPC)**

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## Orting City Council Regular Business Meeting Summary

Orting Multi-Purpose Center  
202 Washington Ave. S, Orting, WA  
February 14<sup>th</sup>, 2018  
7 p.m.

### Mayor Joshua Penner, Chair

#### 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm in the Multipurpose Center. Councilmember McDonald led the Pledge of Allegiance.

**Councilmembers Present:** Deputy Mayor Dave Harman, Councilmembers Tod Gunther, Michelle Gehring, John Kelly, Scott Drennen, Greg Hogan and Nicola McDonald.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

#### REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

None.

#### 2. PUBLIC COMMENTS

##### **Chris Hopfauf**

Mr. Hopfauf spoke about the Council not confirming the Mayor's appointment of him to the Planning Commission. He felt it was discriminatory.

##### **Doug Bishop**

Mr. Bishop spoke about the Compton murder case which is unsolved to date. He stated the public had been promised that they would be given updates and have not received one in the past year. He would like to see an update.

#### 3. CONSENT AGENDA

- Minutes of January 31, 2018
- Payroll and Claims Warrants

*Councilmember Drennen made a motion to approve Consent Agenda as prepared. Second by Councilmember Hogan. Motion passed (7-0)*

#### 4. COMMITTEE AND COUNCIL STANDING REPORTS

##### **Community & Government Affairs**

Councilmember McDonald briefed on the meeting on February 2<sup>nd</sup>. They discussed the following:

- Committee guidelines
- Appointment of Deputy Mayor- evaluating the process
- How Parks Board will operate in the future including the involvement of youth.

##### **Public Works**

Councilmember Drennen briefed on the following:

- Recap of 2017
- Goal setting for Committee;

- Transition of Orting Emergency Evacuation Bridge to Public Works
- Goals for Kansas Street;
- South West Connection- purchase of easements
- Orville Road Project- adjustment of water flow;
- Solids handling project;

### **Public Safety**

Councilmember Hogan briefed on the meeting topics:

- Review of Police expenses for 2017;
- Search and Rescue Policy;
- Recreational Vehicle Policy;
- Narcan training;
- Emergency preparedness will be added to meeting next month.

### **Miscellaneous Activity Reports.**

Barbara Ford came to speak as a representative for the Daffodil Float. She thanked the City for their grant support for the parade and float. She briefed on progress being made and welcomed any volunteers.

## **5. COMMISSION REPORTS**

### **Planning Commission**

Commissioner Karen Wilson briefed on the last meeting topics:

- Acceptance of Greg Hogan's resignation;
- Better Properties- sign approval;
- Shell- sign approval;
- Approval of sign code to move forward to Commerce;
- Planning Commissioner rules;
- Veterans Village project.

## **6. OLD BUSINESS**

### **A. Discussion- Puget Sound Veterans Hope Center.**

Administrator Bethune briefed. The City Attorney and the City Planner are working together to come up with a recommendation which will go to the Community and Government Affairs Committee and then work its way to Council.

### **B. AB18-11-Code of Conduct- Resolution No. 2018-02**

Councilmember McDonald briefed. The Community and Government Affairs Committee (CGA) worked with Councilmember Gunther and the end result is the proposed code for elected and appointed officials. This is the second time before Council of the whole, the first time was on December 13<sup>th</sup>.

*Councilmember Gunther made a motion to Adopt Resolution No. 2018-02, A Resolution of the City of Orting, Washington, Adopting the City's Code of Conduct for Elected and Appointed Officials. Second by Councilmember McDonald. Motion passed (7-0).*

### **C. AB18-12- Orting Civic Center/Police Station and City Hall-Schematic Design**

Administrator Bethune briefed. The development of plans to build a new police station/council/court/city hall facilities is now in its second step which is referred to as "schematic design". This stage will develop and formalize floor plans, exterior elevations and expected materials. The architect will also be able to give a better estimate of expected cost to build the facilities. The cost of this phase is \$99,834.

*Councilmember Drennen made a motion to approve the Scope and Budget for Schematic Design as presented by Helix Architects for the amount of \$99,834. Second by Councilmember Gehring. Motion passed (7-0).*

**7. NEW BUSINESS**

**A. AB18-13-Contract for Legal Services.**

Treasurer Larson briefed on this agenda item. In 2017 the City spent \$123,392 for 788 hours of service with Kenyon Disend, PLLC, which equated to \$156.65 per hour. The City has negotiated a new contract with Kenyon Disend, which shifts the model and provides for 800 regular attorney hours at a flat hourly rate of \$140 for 2018. After the first 800 hours are used, attorney hours will be billed at the regular hourly rate as stated in exhibit A of the contract. This contract will result in a savings to the City in comparison to 2017.

*Councilmember Gehring made a motion authorizing The Mayor to Enter into a Contract for Legal Services with Kenyon Disend as Presented. Second by Deputy Mayor Harman. Motion passed (7-0).*

**B. AB18-14- Parks Advisory Board- Ordinance No. 2018-1021**

Councilmember McDonald briefed. The CGA Committee in conjunction with the City Attorney recently audited the existing Parks Advisory Board, and recommends modifications to OMC Title 2, Ch. 5 and the codified rules and procedures for the Board. The goals of the recommended modifications are to remove the two Councilmembers from the Board, and establish a citizen-led Advisory Board that will self-govern and establish its own procedures for meetings and decision-making, and report its findings to the CGA Committee who will in turn report to the full City Council for action. This ordinance would repeal and replace existing OMC Title 2, Ch. 5, regarding the Parks Advisory Board. The CGA Committee recommends the passage of the proposed ordinance. The Parks Board is also in favor of the ordinance. They plan to ask for a student representative to participate in meetings this year and will explore the possibility of a student becoming a member of the board after they evaluate participation and interest.

*Councilmember McDonald made a motion to adopt Ordinance No. 2018-1021, An Ordinance of the City of Orting, Washington Repealing and Replacing Orting Municipal Code Title 2, Chapter 5, establishing a Citizens Parks Advisory Board; Providing for the Membership and Appointment Thereof; Establishing The Terms, Powers And Duties Of The Orting Parks Advisory Board. Second by Councilmember Gunther. Motion passed (7-0)*

**8. EXECUTIVE SESSION**

Not needed.

**9. ADJOURNMENT**

*Councilmember McDonald made a motion to Adjourn. Second by Councilmember Kelly. Motion passed (7-0)*

Mayor Penner adjourned the meeting at 7:40pm.

**ATTEST:**

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**Jane Montgomery, City Clerk, CMC**

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**Joshua Penner, Mayor**

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**Orting City Council**  
Special Meeting Summary  
Orting Multi-Purpose Center  
202 Washington Ave. S, Orting, WA  
February 15<sup>th</sup>, 2018  
6 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER**

Mayor Penner called the meeting to order at 6:07pm in the Multipurpose Center.

Deputy Mayor Harman led the Pledge of Allegiance.

**Councilmembers Present:** Deputy Mayor Dave Harman, Councilmembers, Tod Gunther, Michelle Gehring, John Kelly, Scott Drennen, and Nicola McDonald.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

### **2. WORKSHOP**

#### **Discussion – Council Goals**

Mayor Penner briefed the Council on his work with City staff in regard to goals. He also briefed on the new Committee structures. He pointed out that Council was provided a document which listed the times for the committees and the appointed chairs. Each Committee may be addressing facilities that relate to their Committee. Council discussed having guidelines to follow to ensure communication between the Chairs and staff. The pros and cons of creating a set of rules for all Committees to follow was discussed.

The Mayor then explained the exercise that "all staff" participated in on January 12<sup>th</sup>. The deliverable from that meeting was a document which cataloged by priority the strengths, weaknesses, opportunities and threats that the City has from Staff perspective. The Mayor provided a recap to Council in a document he provided titled SWOT. The Mayor briefed that following that exercise he had asked all Managers to provide him with Goals from their individual perspectives. After an analysis of SWOT and Staff goals the Mayor provided Council a document titled "Staff proposed goals for Council consideration". Council agreed to go over each of the proposed Goals by Committee. Council debated the need for a Mission statement. The Council currently has a Vision and Values statement. Council then went over each of the staff proposed Goals by Committee. They were:

#### **Public Works**

- Design or Purchase New City Website;
- Implement Scheduling, Work Assignment, Asset Management Program for Public Works;
- Update and Compile Utility Billing Policies & Put Together Rate Setting Policy Document;
- Evaluate City IT Services & Long-Term Technology Plan.

## **Community & Government Affairs**

- Develop Communication Plan for Staff, Council & citizens;
- Establish an economic development plan.

## **Public Safety**

- Ensure City wide hazard preparedness;
- Participate in an EOC "Table Top" for earthquake/lahar;
- Provide enhanced training to all police officers to enrich career growth;
- Enhance our community partnership by providing communication through accurate & timely information via our City website/Facebook/twitter and other means to boost transparency & confidence in our department;
- Continue to upgrade/replace older equipment for better efficiency of staff time.

Council defined the following as additional goals:

**Transportation issue/schools-** Goal-Improve traffic flow morning and evening past the school. (PW)

**Build Phase I Footbridge over SR 162** – Goal- shovel ready 90% design so it can be funded. (PW)

**Kansas Street upgrade-** Goal- Scope and budget 30% design by end of the year. (PW)

**SW Connector-** Goal- Purchase easements (Wang property) in 2018. (PW)

**WWTP solids** – Goal- (30% design) (PW)

**Public Works Facility-** Goal- (built in 2018)

**City Hall/Public Safety building-** Goal (shovel ready in 2018)

**AWC Municipal Excellence Award-** Goal- (apply for community engagement policy)

## **3. ADJOURNMENT**

*Councilmember McDonald Made A Motion To Adjourn. Deputy Mayor Harman Second. Motion passed (7-0).*

Mayor Penner adjourned the meeting at 9:10pm.

**ATTEST:**

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**Jane Montgomery, City Clerk, CMC**

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**Joshua Penner, Mayor**

CITY OF ORTING  
VOUCHER/WARRANT REGISTER  
FOR FEBRUARY 28, 2018 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #45758 THRU #45801  
IN THE AMOUNT OF \$ 323,976.41

EFT 9351.06

VOIDED  
45756-45757

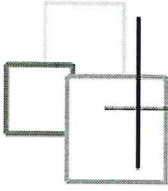
PAYROLL WARRANTS # 23179 THRU #23189  
IN THE AMOUNT OF \$ 133,470.38

ARE APPROVED FOR PAYMENT ON FEBRUARY 28, 2018

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

CITY CLERK \_\_\_\_\_



# Fund Transaction Summary

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Transaction Type: Invoice  
Fiscal: 2018 - February 2018 - 2nd Council

Fund Number	Description	Amount
001	Current Expense	\$42,630.16
101	City Streets	\$18,915.10
104	Cemetery	\$943.78
105	Parks Department	\$3,342.42
320	Transportation Impact	\$3,310.00
401	Water	\$41,631.03
408	Wastewater	\$187,974.21
410	Stormwater	\$16,446.41
412	Utility Land Acquisition	\$8,783.30
	<b>Count: 9</b>	<b>\$323,976.41</b>

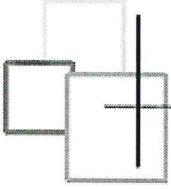


# Register

Fiscal: 2018  
 Deposit Period: 2018 - February 2018  
 Check Period: 2018 - February 2018 - 2nd Council

Number	Name	Print Date	Clearing Date	Amount
<b>Key Bank</b>	<b>2000073</b>			
<b>Check</b>				
45756	Department of Retirement Systems	2/28/2018		Void
45757	Oring Chamber of Commerce	2/28/2018		Void
45758	Department of Retirement Systems	2/15/2018		\$458.68
45759	Oring Chamber of Commerce	2/15/2018		\$1,000.00
45760	Alpine Products Inc.	2/28/2018		\$520.77
45761	American Process Group INC	2/28/2018		\$151,318.01
45762	Automatic Wilbert Vault	2/28/2018		\$838.11
45763	Bhc Consultants	2/28/2018		\$2,698.28
45764	Big J'S Outdoor Store	2/28/2018		\$137.70
45765	Business Solutions Center	2/28/2018		\$75.40
45766	Canonica, Steven	2/28/2018		\$319.28
45767	Comcast	2/28/2018		\$20.63
45768	Core & Main	2/28/2018		\$779.95
45769	Crystal & Sierra Springs	2/28/2018		\$34.48
45770	Department of Enterprise Services-Financial Office	2/28/2018		\$400.00
45771	Drivers License Guide CO	2/28/2018		\$29.95
45772	Grainger	2/28/2018		\$304.91
45773	Gsr Polygraph Services	2/28/2018		\$175.00
45774	H D Fowler Company	2/28/2018		\$946.37
45775	Hach Company	2/28/2018		\$278.08
45776	Helix Design Group	2/28/2018		\$807.97
45777	Huffman, ED	2/28/2018		\$278.77
45778	Jennings Equipment Inc	2/28/2018		\$364.20
45779	Kenyon Disend PLLC	2/28/2018		\$13,289.05
45780	Law Offices of Matthew J Rusnak	2/28/2018		\$1,833.33
45781	Miles Sand & Gravel	2/28/2018		\$1,102.18
45782	Mitel Leasing	2/28/2018		\$411.27
45783	North Central Laboratorie	2/28/2018		\$102.85
45784	Office Depot	2/28/2018		\$222.02
45785	Office of State Auditor	2/28/2018		\$8,229.16
45786	Oring Valley Farmers Market	2/28/2018		\$3,000.00
45787	P.c. Budget & Finance	2/28/2018		\$500.12
45788	Parametrix	2/28/2018		\$70,483.53
45789	Popular Networks, Llc	2/28/2018		\$4,755.65
45790	Puget Sound Energy	2/28/2018		\$24,851.01

Number	Name	Print Date	Clearing Date	Amount
45791	Pumpteck Inc	2/28/2018		\$7,821.67
45792	SCORE	2/28/2018		\$525.00
45793	Sumner Lawn'n Saw	2/28/2018		\$82.43
45794	T M G Services Inc	2/28/2018		\$1,087.54
45795	Tacoma Rubber Stamp	2/28/2018		\$181.43
45796	Terex Utilities Inc	2/28/2018		\$3,675.73
45797	Vermeer Northwest	2/28/2018		\$797.98
45798	Vision Forms LLC	2/28/2018		\$1,769.27
45799	Wa. State Dept. of Ecolog	2/28/2018		\$5,464.75
45800	Wex Bank	2/28/2018		\$2,181.88
45801	Zumar Industries Inc	2/28/2018		\$470.96
EFT - Feb 2018	MasterCard	2/12/2018	2/13/2018	\$9,351.06
		<b>Total</b>	<b>Check</b>	<b>\$323,976.41</b>
		<b>Total</b>	<b>2000073</b>	<b>\$323,976.41</b>
		<b>Grand Total</b>		<b>\$323,976.41</b>



# Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Alpine Products Inc.	45760	TM-173714	101-542-64-49-01	Paint for Calistoga & Kansas Intersection	\$288.67
		TM-173715	101-542-64-49-01	Paint for Train & Eldredge Intersection	\$143.00
		TM-173847	101-542-30-31-02	Yellow Hard Hat	\$29.70
			401-534-10-31-04	Yellow Hard Hat	\$29.70
			408-535-10-31-05	Yellow Hard Hat	\$29.70
				<b>Total</b>	<b>\$520.77</b>
American Process Group INC	45761	Pay Request #3 WWTP Solids Lagoon Dredging	408-594-35-63-03	Pay Request #3 WWTP Solids Lagoon Dredging	\$151,318.01
				<b>Total</b>	<b>\$151,318.01</b>
Automatic Wilbert Vault	45762	52892	104-536-20-34-00	Liners & Liner Bottoms	\$838.11
				<b>Total</b>	<b>\$838.11</b>
Bhc Consultants	45763	0009577	001-558-60-41-02	Planning Consultants	\$2,698.28
				<b>Total</b>	<b>\$2,698.28</b>
Big J'S Outdoor Store	45764	FEB2018-400	401-534-10-31-05	Safety Clothing-Harter	\$34.42
			401-534-10-31-05	Safety Clothing-Harter	\$34.43
			408-535-10-31-05	Safety Clothing-Harter	\$34.42
			408-535-10-31-05	Safety Clothing-Harter	\$34.43
			<b>Total</b>	<b>\$137.70</b>	
Business Solutions Center	45765	352- FEB2018	401-534-10-31-00	3 Part Meter Forms	\$37.16
			401-534-10-31-00	Business Cards-Ewing	\$38.24
			<b>Total</b>	<b>\$75.40</b>	
Canonica, Steven	45766	2106	401-534-10-31-04	Boot Reimbursement-Canonica	\$159.64
			408-535-10-31-05	Boot Reimbursement-Canonica	\$159.64
			<b>Total</b>	<b>\$319.28</b>	
Comcast	45767	5839-Feb2018	001-514-23-42-00	City Hall Cable	\$6.88
			401-534-10-42-01	City Hall Cable	\$6.87

Vendor	Number	Invoice	Account Number	Notes	Amount
Comcast	45767	5839-Feb2018	408-535-10-42-01	City Hall Cable	\$6.88
				<b>Total</b>	<b>\$20.63</b>
Core & Main	45768	I275505	401-534-50-48-02	Parts for Water Stock	\$48.90
		I381748	401-534-50-48-04	2" DCVA	\$360.69
		I451429	401-534-50-48-04	Adapter for 2" DCVA	\$164.87
		I451453	401-534-50-48-02	Parts for Water Stock	\$205.49
				<b>Total</b>	<b>\$779.95</b>
Crystal & Sierra Springs	45769	16789927 020318	001-514-23-31-02	Water for City Hall	\$34.48
				<b>Total</b>	<b>\$34.48</b>
Department of Enterprise Services-Financial Office	45770	16143642	001-521-50-49-01	Administrative Fee	\$400.00
				<b>Total</b>	<b>\$400.00</b>
Department of Retirement Systems	45758	FEB2018-300	001-521-20-20-05	Non-LEOFF Employer Compensation-Dec 2017	\$230.58
		FEB2018-301	001-521-20-20-05	Non-LEOFF Employer Compensation-Jan 2018	\$228.10
				<b>Total</b>	<b>\$458.68</b>
Drivers License Guide CO	45771	733039	001-514-23-31-02	ID Checking Guide for Passports	\$29.95
				<b>Total</b>	<b>\$29.95</b>
Grainger	45772	9691527163	408-535-50-35-00	Displacement Connector	\$34.66
		9692176325	408-535-50-48-02	Sleeve Coupling Insert	\$270.25
				<b>Total</b>	<b>\$304.91</b>
Gsr Polygraph Services	45773	18-006	001-521-20-41-00	Polygraph Exam-Defit	\$175.00
				<b>Total</b>	<b>\$175.00</b>
H D Fowler Company	45774	I4744937	401-534-50-48-02	Master Meter Fire Hydrant Water Meter	\$946.37
				<b>Total</b>	<b>\$946.37</b>
Hach Company	45775	10820093	408-535-10-31-00	Supplies	\$278.08
				<b>Total</b>	<b>\$278.08</b>
Helix Design Group	45776	0000004	001-518-20-40-02	Facilities Planning Expense	\$201.99

Vendor	Number	Invoice	Account Number	Notes	Amount	
Helix Design Group	45776	0000004	001-521-50-46-07	Facilities Planning Expense	\$403.99	
			401-534-10-40-01	Facilities Planning Expense	\$80.80	
			408-535-10-40-01	Facilities Planning Expense	\$80.79	
			410-531-31-40-01	Facilities Planning Expense	\$40.40	
			<b>Total</b>		<b>\$807.97</b>	
Huffman, ED	45777	2105	401-534-80-43-00	Milage for ERWOW Conference-Huffman & Ewing	\$139.38	
			408-535-80-43-00	Milage for ERWOW Conference-Huffman & Ewing	\$139.39	
			<b>Total</b>		<b>\$278.77</b>	
Jennings Equipment Inc	45778	81903	105-576-80-48-01	Muffler for Mower	\$54.63	
			410-531-38-48-01	Muffler for Mower	\$309.57	
			<b>Total</b>		<b>\$364.20</b>	
Kenyon Disend PLLC	45779	186631-186632-186633-186634-186635	001-515-30-41-01	Retainer	\$2,500.00	
			001-515-30-41-02	City Attorney Services-Public Records Request	\$3,567.40	
			001-515-30-41-02	City Attorney Services	\$5,700.07	
			001-521-20-41-02	City Attorney Services-Civil Service	\$202.88	
			401-534-10-41-01	City Attorney Services-Water	\$642.45	
			408-535-10-41-04	City Attorney Services-Wastewater	\$507.19	
			410-531-39-41-04	City Attorney Services-Storm	\$169.06	
			<b>Total</b>		<b>\$13,289.05</b>	
Keybank-MasterCard	EFT- Feb 2018EFT-MasterCard 1668 MasterCard		001-514-23-31-02	1099 MISC Forms	\$21.60	
			001-514-23-31-02	Dell Toner	\$51.63	
			001-514-23-31-02	Vacuum for City Hall	\$109.89	
			401-534-10-31-00	1099 MISC Forms	\$21.60	
			401-534-10-31-00	Dell Toner	\$51.62	
			408-535-10-31-00	1099 MISC Forms	\$21.61	
			408-535-10-31-00	Dell Toner	\$51.63	
			410-531-38-31-00	Dell Toner	\$51.63	
			EFT-MasterCard 5423	001-524-20-31-00	Office Supplies-Toner	\$366.08
			001-575-50-48-00	Rat Bait & Bait Stations	\$72.50	
			101-542-30-48-02	Sleeves for Street Signs	\$48.62	
			401-534-10-31-00	Vinegar for Wells	\$37.12	
401-534-10-31-00	Bookcase & P-Touch Labels	\$56.22				

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank- MasterCard	EFT- Feb 2018	EFT-MasterCard 5423 MasterCard	401-534-10-31-00	Binding Covers & Binding Spines & Office Supplies	\$297.63
			401-534-50-48-03	Supplies for Fence Post	\$82.50
			401-534-50-48-03	Galvanized Fence Post	\$122.00
			401-534-90-49-00	Hotel Booking Fee for 2018 Annual WOW	\$4.00
			401-534-90-49-00	Confereence-Huffman & Ewing Lets Talk Safety 2018	\$26.16
			401-534-90-49-00	Correct Equipment Seminar-Ewing & Rundle	\$50.00
			401-534-90-49-00	Flagger Training for Barfield & Jones	\$56.66
			401-534-90-49-00	2018 Annual WOW Confereence- Canonica & Harter	\$250.00
			401-534-90-49-00	2018 Annual WOW Confereence- Huffman & Ewing	\$275.00
			408-535-10-31-00	Bookcase & P-Touch Labels	\$56.22
			408-535-90-49-00	Hotel Booking Fee for 2018 Annual WOW	\$3.99
			408-535-90-49-00	Confereence-Huffman & Ewing Lets Talk Safety 2018	\$26.16
			408-535-90-49-00	Correct Equipment Seminar-Ewing & Rundle	\$50.00
			408-535-90-49-00	Flagger Training for Barfield & Jones	\$56.67
			408-535-90-49-00	Process Control & Instrumentation Huffman	\$162.50
			408-535-90-49-00	Process Control & Instrumentation Huffman	\$162.50
			408-535-90-49-00	Cross Connection Control & WWTP Class-Harter	\$180.00
			408-535-90-49-00	2018 Annual WOW Confereence- Canonica & Harter	\$250.00
			408-535-90-49-00	2018 Annual WOW Confereence- Huffman & Ewing	\$275.00
			410-531-31-20-06	Lets Talk Safety 2018	\$26.18
			410-531-31-20-06	Flagger Training for Barfield & Jones	\$56.67
			410-531-38-31-00	Parts for SumPump	\$107.03
		EFT-MasterCard-1823	001-514-23-31-02	File Folders	\$25.92
			001-514-23-31-02	File Folders-Hole Punch	\$62.92
			001-521-50-48-02	Repairs for 08 Dodge Charger-4469	\$2,891.51

Vendor	Number	Invoice	Account Number	Notes	Amount	
Keybank-MasterCard	EFT- Feb 2018 MasterCard	EFT-MasterCard-1823	401-534-90-49-00	Washington Operator	\$125.00	
			408-535-90-49-00	Workshop-Rundle Washington Operator	\$125.00	
	EFT-MasterCard-4997	001-524-20-41-05	Workshop-Rundle Building Officials Short Course	\$385.00		
	EFT-MasterCard-6144	001-514-21-48-01	Scotchgard	\$10.91		
		001-514-21-48-01	Black Rug Runner	\$120.07		
		001-571-20-31-01	Parks & Rec Storage	\$175.00		
		001-571-20-31-27	Brushes for Art Class	\$17.50		
		001-571-20-31-27	Paint for Art Class	\$20.38		
		001-571-20-31-27	Gallon Pump for Art Class	\$21.79		
		001-571-20-31-27	Paint for Art Class	\$21.83		
		001-571-20-31-27	Gallon Pump for Art Class	\$43.58		
		001-571-20-31-27	Foam Paint	\$50.78		
		001-571-20-31-27	Brushes for Art Class	\$196.66		
		001-571-20-31-27	Tabletop Easels for Art Class	\$212.82		
		001-571-20-31-27	Paint for Art Class	\$386.34		
		001-571-20-31-27	Supplies for Art Class	\$139.75		
		105-576-80-48-00	Park Bathroom Faucet	\$31.69		
	EFT-MasterCard-7277	001-521-50-48-04	Lithium Battery	\$31.69		
		001-521-50-48-04	Windshield Washer Reservoir for Dodge Charger	\$34.96		
		001-521-50-48-04	Lithium Battery	\$40.00		
		001-521-50-49-01	NASRO Membership-Hattaway	\$142.86		
	EFT-MasterCard-7599	001-521-20-31-03	Coffee Maker	\$325.00		
		001-521-40-49-00	WSNIA Summit-Cassatt	\$10.98		
	EFT-MasterCard-7765	001-511-60-31-01	Drop Box Monthly Charge	\$70.22		
		001-513-10-31-00	Walnut Gavel	\$92.28		
		001-513-10-31-00	Office Supplies			
				<b>Total</b>	<b>\$9,351.06</b>	
	Law Offices of Matthew J Rusnak	45780	157-Feb2018	001-512-50-49-01	Court Appointed Attorney-Feb 2018	\$1,833.33
					<b>Total</b>	<b>\$1,833.33</b>
	Miles Sand & Gravel	45781	1609841	101-594-42-63-03	Sidewalk for Eldredge Ave & Train ST SW	\$1,102.18
					<b>Total</b>	<b>\$1,102.18</b>
	Mitel Leasing	45782	1455000	001-594-12-41-02	PSB Phone Lease	\$23.17
				001-594-21-41-03	PSB Phone Lease	\$104.28
			001-594-22-41-01	PSB Phone Lease	\$104.29	
		1455001	001-594-14-41-03	City Hall Phone Lease	\$44.88	

Vendor	Number	Invoice	Account Number	Notes	Amount
Mitel Leasing	45782	1455001	001-594-24-41-02	City Hall Phone Lease	\$8.98
			001-594-76-41-02	City Hall Phone Lease	\$8.98
			101-594-42-41-02	City Hall Phone Lease	\$8.98
			401-594-34-42-03	City Hall Phone Lease	\$50.27
			408-594-35-64-55	City Hall Phone Lease	\$48.47
			410-594-31-41-42	City Hall Phone Lease	\$8.97
			<b>Total</b>		<b>\$411.27</b>
North Central Laboratorie	45783	401931	408-535-10-31-00	Lab Supplies	\$102.85
			<b>Total</b>		<b>\$102.85</b>
Office Depot	45784	103472895001 996315466001	001-521-20-31-03	Office Supplies	\$93.69
			001-512-50-31-00	Printer Toner	\$128.33
			<b>Total</b>		<b>\$222.02</b>
Office of State Auditor	45785	L123860	001-512-50-41-03	2014-2015-2016 Accountability Audit	\$299.72
			001-514-23-41-14	2014-2015-2016 Accountability Audit	\$824.23
			001-521-20-50-01	2014-2015-2016 Accountability Audit	\$899.16
			001-524-20-50-01	2014-2015-2016 Accountability Audit	\$524.51
			001-575-21-50-01	2014-2015-2016 Accountability Audit	\$449.58
			101-542-30-41-02	2014-2015-2016 Accountability Audit	\$824.22
			105-576-90-40-00	2014-2015-2016 Accountability Audit	\$449.57
			401-534-10-41-02	2014-2015-2016 Accountability Audit	\$1,198.88
			408-535-10-41-02	2014-2015-2016 Accountability Audit	\$1,423.66
			410-531-10-41-01	2014-2015-2016 Accountability Audit	\$599.44
		L124141	001-512-50-41-03	2014-2015-2016 Accountability Audit	\$29.45
			001-514-23-41-14	2014-2015-2016 Accountability Audit	\$80.98
			001-521-20-50-01	2014-2015-2016 Accountability Audit	\$88.34
			001-524-20-50-01	2014-2015-2016 Accountability Audit	\$51.53
			001-575-21-50-01	2014-2015-2016 Accountability Audit	\$44.17
			101-542-30-41-02	2014-2015-2016 Accountability Audit	\$80.98
			105-576-90-40-00	2014-2015-2016 Accountability Audit	\$44.17
			401-534-10-41-02	2014-2015-2016 Accountability Audit	\$117.79
			408-535-10-41-02	2014-2015-2016 Accountability Audit	\$139.88
			410-531-10-41-01	2014-2015-2016 Accountability Audit	\$58.90
<b>Total</b>		<b>\$8,229.16</b>			



Vendor	Number	Invoice	Account Number	Notes	Amount
Orting Chamber of Commerce	45759	FEB2018-302	001-571-20-31-09	Orting Daffodil Float Yearly Grant	\$1,000.00
				<b>Total</b>	<b>\$1,000.00</b>
Orting Valley Farmers Market	45786	2018-01	001-571-20-31-35	2018 Grant-Farmers Market	\$3,000.00
				<b>Total</b>	<b>\$3,000.00</b>
P.c. Budget & Finance	45787	CI-245485 C-104188	001-566-00-51-00	4th QRT Alcohol Program Tax	\$500.12
				<b>Total</b>	<b>\$500.12</b>
Parametrix	45788	01-80080	001-558-60-41-01	General Consulting	\$706.25
			001-558-60-41-01	General Consulting	\$1,190.00
			101-542-30-41-01	General Consulting- Streets	\$85.00
			101-542-30-41-13	Transortation Plan Update PH 2- Project Mang	\$170.00
			101-542-30-41-13	Transortation Plan Update PH 2-Traffic Model Update	\$2,610.00
			101-542-30-41-13	Transortation Plan Update PH 2-Transportation Plan Update	\$2,945.00
			320-542-30-41-05	TWLTL CM-Project Mang	\$330.00
			320-542-30-41-05	TWLTL CM-Field Observation	\$540.00
			320-542-30-41-05	TWLTL CM-Office Support	\$2,440.00
			401-534-10-41-01	General Consulting-Water	\$26.25
			401-534-10-41-19	General Consulting-telemetry O&M	\$1,020.00
			401-534-10-41-39	178th Ave E	\$606.25
			401-594-34-63-49	Waterline Survey Orvill Rd	\$1,410.00
			401-594-34-63-49	Construction Services-Office Support	\$1,455.00
			401-594-34-63-49	Orvill Rd Construction Services-Project Support	\$3,864.03
			401-594-34-63-49	Orvill Rd Construction Services-Survey	\$20,674.95
			408-535-10-41-01	Orvill Rd Construction Services-Field Observation	\$621.25
			408-535-10-41-21	General Consulting-Sewer	\$1,400.00
			408-594-35-41-14	General Consulting-telemetry O&M	\$120.00
			408-594-35-41-16	Eldredge Ave NW-SS Rehab	\$660.00
				Rainier Meadows-Project Mang	

Vendor	Number	Invoice	Account Number	Notes	Amount			
Parametrix	45788	01-80080	408-594-35-41-16	Rainier Meadowas-Lift Station Rehab	\$6,421.25			
			408-594-35-63-03	WWTP Biosolids Removal Construction Service- Office Support	\$420.00			
			410-531-39-41-01	General Consulting-Storm	\$1,131.25			
			410-594-31-41-30	VG Outfall Replacement-Project Mang	\$30.00			
			410-594-31-41-30	VG Outfall Replacement-Preliminary Design	\$9,862.50			
			410-594-31-41-37	Levee FEMA O&M Manual-LAMP Support	\$340.00			
			410-594-31-63-40	Kansas St Outfall-Project Mang	\$170.00			
			412-594-38-41-02	Public Works Shop	\$8,783.30			
			01-80148	001-524-20-41-02	Majestic View Estates-Construction Services	\$451.25		
			<b>Total</b>				<b>\$70,483.53</b>	
			Popular Networks, Lic	45789	21106	001-512-50-41-01	Computer Maintenance	\$16.55
						001-513-23-41-01	Computer Maintenance	\$82.77
						001-514-23-41-04	Computer Maintenance	\$215.20
001-524-20-41-01	Computer Maintenance	\$165.54						
001-525-60-41-03	Disaster Recovery Backup-Server	\$906.10						
001-575-50-41-03	Computer Maintenance	\$148.98						
101-542-30-41-04	Computer Maintenance	\$82.77						
104-536-20-41-01	Computer Maintenance	\$33.10						
401-534-10-41-05	Computer Maintenance	\$347.62						
408-535-10-41-05	Computer Maintenance	\$347.62						
410-531-38-41-04	Computer Maintenance	\$215.20						
21114	001-521-50-41-01	Computer Maintenance-PD				\$1,679.94		
001-525-60-41-03	Disaster Recovery Backup-Server	\$514.26						
<b>Total</b>						<b>\$4,755.65</b>		
Puget Sound Energy	45790	200001247663-Feb2018				408-535-50-47-07	VC Lift Station	\$216.59
		200001247812-Feb2018	101-542-63-47-03	SR162 Signal	\$27.87			
		200001248034-Feb2018	401-534-50-47-07	Harman Springs	\$113.60			
		200001248372-Feb2018	401-534-50-47-08	Well 3	\$541.83			
		200001248490-Feb2018	105-576-80-47-01	North Park	\$10.74			
		200001248539-Feb2018	001-525-50-47-01	Lahar Siren	\$10.74			

Vendor	Number	Invoice	Account Number	Notes	Amount	
Puget Sound Energy	45790	200001532189-Feb2018	105-576-80-47-02	Main Park-Bell Tower	\$433.98	
			105-576-80-47-03	Main Park-Bell Tower	\$185.99	
		200002708986-Feb2018	408-535-50-47-05	VG Lift Station	\$312.50	
		200003766280-Feb2018	001-514-21-32-01	\$29.98		
			001-514-21-47-01	\$208.62		
			001-524-20-32-05	\$69.54		
			401-534-50-47-01	\$208.61		
			401-534-50-47-09	\$29.98		
			408-535-50-47-01	\$208.62		
			408-535-50-47-08	\$29.98		
			200005438367-Feb2018	401-534-50-47-05	Wingate Pump Station	\$727.32
				401-534-50-47-04	Well 2	\$64.42
			200010396543-Feb2018	105-576-80-47-01	North Park	\$160.80
		200010396733-Feb2018	401-534-50-47-01	Well 4	\$2,655.08	
		200010629349-Feb2018	101-542-63-47-01	City Shop	\$28.90	
			104-536-50-47-02	City Shop	\$23.12	
			401-534-50-47-01	City Shop	\$34.67	
			408-535-50-47-01	City Shop	\$28.89	
			200013874264-Feb2018	408-535-50-47-04	WWTP	\$8,724.55
		200014994137-Feb2018	410-531-38-47-00	VG Lift Station	\$252.38	
		200015669910-Feb2018	401-534-50-47-02	Wingate Chlorinator	\$272.74	
		200019613294-Feb2018	104-536-50-47-02	Cemetery Shop	\$49.45	
		200021421298-Feb2018	408-535-50-47-06	Rainier Meadows	\$42.83	
		200022934653-Feb2018	001-575-50-47-01	MPC	\$780.42	
		200024404523-Feb2018	408-535-50-47-02	Lift Station	\$138.47	
		220011476581-Feb2018	408-535-50-47-03	High Cedars Lift Station	\$122.35	
				Street Lights	\$117.68	
		220015220399-Feb2018	101-542-63-47-03	Street Lights 102	\$68.02	
		220015548930-Feb2018	101-542-63-47-03	Bridge St S		
		300000002406-Feb2018	101-542-63-47-03	Street Lights	\$5,142.08	
		400001921594-Feb2018	101-594-42-63-06	New Light Pole-Eldredge & Calistoga	\$2,777.67	
					<b>Total</b>	<b>\$24,851.01</b>
		Pumptech Inc	45791	0126145-IN	408-535-50-48-04	Repair Impeller-Cutter Bar-Upper Cutters Seal & O Rings
<b>Total</b>	<b>\$7,821.67</b>					
SCORE	45792	2992	001-523-60-41-00	Jail Fees-Jan 2018	\$525.00	
				<b>Total</b>	<b>\$525.00</b>	
Sumner Lawn'n Saw	45793	2552	410-531-38-48-01	Engine Oil for Weedeaters	\$82.43	
				<b>Total</b>	<b>\$82.43</b>	
T M G Services Inc	45794	0030255	401-534-50-48-02	Rebuilt Kit for Analyzer Well 3 & 4	\$1,087.54	
				<b>Total</b>	<b>\$1,087.54</b>	

Vendor	Number	Invoice	Account Number	Notes	Amount
Tacoma Rubber Stamp	45795	I-610655-1	001-513-10-31-00	Nametag with Magnet-Council & Mayor	\$181.43
				<b>Total</b>	<b>\$181.43</b>
Terex Utilities Inc	45796	90875168	101-542-30-48-04	Repair of the Bucket Truck-FA1029	\$1,837.87
			105-576-80-48-01	Repair of the Bucket Truck-FA1029	\$1,837.86
				<b>Total</b>	<b>\$3,675.73</b>
Vermeer Northwest	45797	S52394	408-535-50-48-04	Jetting Hose for Water Tanker FA-1078	\$299.52
		W06993	101-542-30-48-04	Annual Maint-Vac Trailer FA1078	\$24.93
			105-576-80-48-01	Annual Maint-Vac Trailer FA1078	\$24.93
			401-534-50-48-04	Annual Maint-Vac Trailer FA1078	\$149.53
			408-535-50-48-04	Annual Maint-Vac Trailer FA1078	\$174.46
			410-531-38-48-01	Annual Maint-Vac Trailer FA1078	\$124.61
				<b>Total</b>	<b>\$797.98</b>
Vision Forms LLC	45798	4657	401-534-10-31-00	Utility Bill Processing & Mailing	\$176.33
			401-534-10-42-00	Utility Bill Processing & Mailing	\$413.42
			408-535-10-31-00	Utility Bill Processing & Mailing	\$176.33
			408-535-10-42-00	Utility Bill Processing & Mailing	\$413.43
			410-531-38-31-00	Utility Bill Processing & Mailing	\$176.34
			410-531-38-42-00	Utility Bill Processing & Mailing	\$413.42
				<b>Total</b>	<b>\$1,769.27</b>
Wa. State Dept. of Ecolog	45799	2018-WA0020303-2	408-535-50-51-00	2018 Water Quality Program	\$3,244.32
		2018-WAR045016-2	410-531-30-51-00	Municipal Stormwater Phase 2 Fees	\$2,220.43
				<b>Total</b>	<b>\$5,464.75</b>
Wex Bank	45800	53217620	001-521-20-32-00	Fuel-PD	\$2,181.88
				<b>Total</b>	<b>\$2,181.88</b>
Zumar Industries Inc	45801	1796	101-542-30-48-02	Supplies for Street Signs	\$196.84

Vendor	Number	Invoice	Account Number	Notes	Amount
Zumar Industries Inc	45801	1798	101-542-30-48-02	Supplies for Street Signs	\$274.12
				<b>Total</b>	<b>\$470.96</b>
				<b>Grand Total</b>	<b>\$323,976.41</b>