

ORIGINAL

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



Orting City Council
Special Meeting Summary
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
February 15th, 2018
6 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER

Mayor Penner called the meeting to order at 6:07pm in the Multipurpose Center.

Deputy Mayor Harman led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers, Tod Gunther, Michelle Gehring, John Kelly, Scott Drennen, and Nicola McDonald.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

2. WORKSHOP

Discussion – Council Goals

Mayor Penner briefed the Council on his work with City staff in regard to goals. He also briefed on the new Committee structures. He pointed out that Council was provided a document which listed the times for the committees and the appointed chairs. Each Committee may be addressing facilities that relate to their Committee. Council discussed having guidelines to follow to ensure communication between the Chairs and staff. The pros and cons of creating a set of rules for all Committees to follow was discussed.

The Mayor then explained the exercise that “all staff” participated in on January 12th. The deliverable from that meeting was a document which cataloged by priority the strengths, weaknesses, opportunities and threats that the City has from Staff perspective. The Mayor provided a recap to Council in a document he provided titled SWOT. The Mayor briefed that following that exercise he had asked all Managers to provide him with Goals from their individual perspectives. After an analysis of SWOT and Staff goals the Mayor provided Council a document titled “Staff proposed goals for Council consideration”. Council agreed to go over each of the proposed Goals by Committee. Council debated the need for a Mission statement. The Council currently has a Vision and Values statement. Council then went over each of the staff proposed Goals by Committee. They were:

Public Works

- Design or Purchase New City Website;
- Implement Scheduling, Work Assignment, Asset Management Program for Public Works;
- Update and Compile Utility Billing Policies & Put Together Rate Setting Policy Document;
- Evaluate City IT Services & Long-Term Technology Plan.

Community & Government Affairs

- Develop Communication Plan for Staff, Council & citizens;
- Establish an economic development plan.

Public Safety

- Ensure City wide hazard preparedness;
- Participate in an EOC "Table Top" for earthquake/lahar;
- Provide enhanced training to all police officers to enrich career growth;
- Enhance our community partnership by providing communication through accurate & timely information via our City website/Facebook/twitter and other means to boost transparency & confidence in our department;
- Continue to upgrade/replace older equipment for better efficiency of staff time.

Council defined the following as additional goals:

Transportation issue/schools- Goal-Improve traffic flow morning and evening past the school. (PW)

Build Phase I Footbridge over SR 162 – Goal- shovel ready 90% design so it can be funded. (PW)

Kansas Street upgrade- Goal- Scope and budget 30% design by end of the year. (PW)

SW Connector- Goal- Purchase easements (Wang property) in 2018. (PW)

WWTP solids – Goal- (30% design) (PW)

Public Works Facility- Goal- (built in 2018)

City Hall/Public Safety building- Goal (shovel ready in 2018)

AWC Municipal Excellence Award- Goal- (apply for community engagement policy)

3. ADJOURNMENT

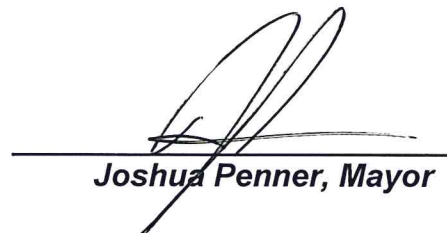
Councilmember McDonald Made A Motion To Adjourn. Deputy Mayor Harman Second. Motion passed (7-0).

Mayor Penner adjourned the meeting at 9:10pm.

ATTEST:



Jane Montgomery, City Clerk, CMC



Joshua Penner, Mayor