

ORIGINAL



COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen

ORTING CITY COUNCIL

Regular Business Meeting Minutes
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
January 10th, 2018
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm in the Multipurpose Center.

Councilmember Gehring led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Dave Harman, Councilmembers, Tod Gunther, Michelle Gehring, John Kelly, Scott Drennen, and Nicola McDonald.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney.

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

None.

2. INTRODUCTION OF NEW EMPLOYEE- BRITTAN JONES

Dean Kaelin, Public Works Director, briefed the City Council on new hire to the Public Works Department, Brittan Jones. Councilmembers were provided Mr. Jones's resume. Mr. Jones expressed appreciation for the opportunity to for the City.

3. PUBLIC COMMENTS

Chris Hopfauf

Mr. Hopfauf talked about city employees and thanked Dean Kaelin for his service to the City. Mr. Kaelin is retiring at the end of the week.

Doug Bishop

Mr. Bishop announced that tomorrow the 11th of January at 8:30am, the Orting Emergency Evacuation Bridge Committee (OEEBC) will be meeting with JT Wilcox. They continue to pursue funding for the bridge project.

Greg Slaughter

Mr. Slaughter, representative of the Haven informed the City Council that Pierce County had given the Haven grant funds, and he thanked the City for awarding them a grant for 2018.

4. AB18-01- Interviews for Councilmember Position #6

- *Deputy Mayor Harman*

1. Interviews

Candidates drew a card for the order to be interviewed. Deputy Mayor Harman briefed on the process and the candidates were interviewed in the following order:

1. Chris Hopfauf, 2. Erica Bartholomew, 3. Doug Bishop, 4. Greg Hogan, 5. Jeff Craig.

2. Executive Session- Mayor Penner announced that there would be an Executive Session To Evaluate The Qualifications of a Candidate For Appointment To Elective Office As Authorized By RCW 42.30.110(H)., It will be for 15 minutes and action is anticipated after returning to open session.

Mayor Penner recessed the meeting for a brief break prior to the Executive Session at 8:11pm. Mayor Penner reconvened the meeting at 8:16pm and recessed to Executive for 15 minutes. 8:31pm extended for 5 minutes. 8:36pm extended for 5 minutes

3. Reconvene the Council Meeting.

Mayor Penner reconvened the meeting at 8:41pm. Deputy Mayor Harman thanked the 5 candidates for participating in the interview process for Council Position #6. Council asked for a brief break. Mayor Penner recessed the meeting at 8:46pm. Mayor Penner called the meeting back to order at 8:58pm.

4. Appointment of Councilmember.

Mayor Penner stated he would entertain any motions.

Councilmember Gehring made a motion To Appoint Greg Hogan to Council Position #6. Councilmember McDonald second. A roll call vote was taken with the following results:

*CM Gunther- No, CM Kelly- Yes, CM Gehring- Yes, DM Harman- Yes, CM McDonald- Yes
CM Drennen- No. Motion carried (4-2)*

Greg Hogan then took his seat at the dais for the remainder of the meeting.

5. CONSENT AGENDA

- Minutes of December 13th, 2017
- Payroll and Claims Warrants

Councilmember Gehring Moved to approve Consent Agenda as prepared. Second by Councilmember Kelly. Motion passed (7-0).

6. COMMITTEE AND COUNCIL STANDING REPORTS

Finance

Councilmember Gehring reported on the meeting of January 8th, and briefed on the Revenue and Expense Report. Treasurer Larson reported on the fund balances.

Community & Government Affairs

Councilmember Drennen briefed on the meeting of January 5th. The Purchasing Policy and Council rule changes are on the agenda by recommendation of the Committee and the Code of Conduct is still under review.

Public Works

Deputy Mayor Harman reported on the January 3rd Committee meeting. They discussed the following:

- Comcast Franchise Agreement- coming to a future meeting;
- Administrator Bethune briefed on Sale of tax parcel on 177th ;
- Orville Road project completed;
- A letter from Ecology on solids dewatering snow event;
- Preparing a letter to Village Green outfall;
- High Cedars;
- PW shop – now in the Request for Proposal process.

Orting Emergency Evacuation Bridge Committee

Councilmember Drennen reported that JC Hungerford attended a meeting last Friday where they discussed the SR 162 study which was completed in June. The bridge is listed as a mitigating factor for congestion on SR162 through the valley. A summary of the meeting is in the works.

Miscellaneous Activity Reports.

None

7. COMMISSION REPORTS

Planning Commission

Commissioner Karen Wilson reported on the following:

- Signage for the Shell Station;
- ADR sign code;
- Pierce County rules;
- ADR code.

8. OLD BUSINESS

A. AB18-02- Comprehensive Plan Update- Second Reading and Approval of Ordinance No. 2017-1019, An Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning; Adopting Amendments To The Comprehensive Plan; Providing For Severability; And Establishing An Effective Date.

Administrator Bethune briefed that the City is a Growth Management Act City which enables the City to apply for grants. The plan goes out 20 years and is updated yearly. This past year the Planning Commission held public hearings. They updated the Non-motorized transportation plan, mapping, and population data. This is the second reading of the Ordinance. The plan has to be updated yearly.

Councilmember Drennen made a motion To adopt Ordinance No. 2017-1019, An Ordinance Of The City Of Orting, Washington, Relating To Land Use And Zoning; Adopting Amendments To The Comprehensive Plan. Second by Councilmember Gehring. Motion passed (7-0)

B. AB18-03- Adoption of Resolution No. 2018-01, A Resolution Of The City Of Orting, Washington, Relating To Utility Rates; Adopting Adjustments To Water, Sewer And Storm Water Utility Rates 2018 Utility Rates.

Treasurer Larson briefed. Council passed rates in November of 2017, but the model had an error in it This Resolution corrects that error. No one was billed at the incorrect rate.

Councilmember Kelly made a motion To Adopt Resolution No. 2017-12, Amending Resolution No. 2018-01, correcting a Calculation Error on Exhibit a Thereto for the Water, Sewer and Storm Water Utility Rates. Second by McDonald. Motion passed (7-0).

9. NEW BUSINESS

A. AB18-04- Rate Increase for D.M. Disposal Waste Removal Services

Mark Bethune briefed Pierce County has increased their fees to D.M. Disposal Company; thus D.M. Disposal is passing that increase on to the customers of Orting. The Dump fee increase is from \$153.48 per ton to \$157.38 per ton. Pursuant to Section 8.2.1 of the contract it provides for an annual Consumer Price Index (CPI) adjustment equal to 80% of the change - Eighty percent of the CPI change for this period is 2.38%. D.M. Disposal Company must notify the city 60 days before the increase which is effective March 1, 2018. D.M. Disposal Company must notify their customers 45 days before the increase, D.M. Disposal is in compliance with the City, but

must notify their *customers by January 15, 2018* for an increase that would go into effect March 1, 2018.

Councilmember McDonald recused herself from the vote.

Councilmember Gehring made a motion to approve D.M. Disposal Company proposed rate increase effective March 1, 2018. Second by Deputy Mayor Harman. Motion passed (6-0).

B. AB18-05- Purchasing Policy

Treasurer Larson reported that the current purchasing policy is contained within the Council rules and is limited in scope and authority. A new standalone purchasing policy was desired in order to have a larger scope and more detail to effectively manage the day to day purchases that the City makes. The new purchasing policy pertains to the purchase of budgeted versus non budgeted items, along with policy surrounding general purchases, public works, waivers, exemptions, credit card limits, and emergency purchases. If approved the Council rules will be amended in Section 4.5 removing that portion which will be covered in the more detailed policy. Councilmember Drennen stated that the policy provides additional structure it will change if state law changes and it pulls all the regulations together.

Councilmember McDonald made a motion to adopt the Purchasing Policy as presented. Second by CM Gehring. Motion passed (7-0).

C. AB18-06- Amend Council Rules

Councilmember Drennen briefed that the current purchasing guidelines are in the Council rules in section 4.5, and these guidelines are limited in scope and authority. The new standalone purchasing policy will take the place of section 4.5 in the form of a policy which has a larger scope and more detail. Recommended by the Community and Government Affairs Committee.

Councilmember McDonald made a motion to approve the amendment of Council Rules by removing Section 4.5. Deputy Mayor Harman second. Motion passed (7-0).

D. AB18-07-Proposed Meeting/Committee Structure

Councilmember Drennen briefed on the proposed Meeting/Committee structure. This was identified by Matrix as a way to improve efficiency. The proposal is to reduce Council Committees from 7 to 3 and add a study session. The flow of information would go from Committee, to study session, to meeting. If passed Committee assignments will be on the next agenda.

Councilmember McDonald made a motion to approve the Meeting/Committee alignment as presented. Councilmember Gehring second. Motion passed (7-0).

10. EXECUTIVE SESSION

None needed.

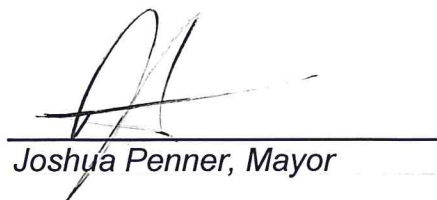
11. ADJOURNMENT

Councilmember McDonald made a motion to Adjourn. Deputy Mayor Harman second. Motion passed (7-0).

Mayor Penner adjourned the meeting at 9:22pm.

ATTEST:


Jane Montgomery, City Clerk, CMC


Joshua Penner, Mayor