

Councilmembers

Position No.

- 1. Tod Gunther
- 2. John Kelly
- 3. Michelle Gehring
- 4. Joachim Pestinger
- 5. Nicola McDonald
- 6. Greg Hogan
- 7. Scott Drennen



Orting City Council

Regular Meeting Agenda

Orting Multi-Purpose Center
 202 Washington Ave. S, Orting, WA
 November 13th, 2019. 7pm.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

2. PUBLIC COMMENTS- *Persons wishing to address the City Council regarding items that are not on the agenda are encouraged to do so at this time. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*

3. PUBLIC HEARING

A. AB19-72- Adopting the 2020 Budget- Ordinance No. 2019-1052, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2020; Adopting the City of Orting 2020 Budget; Adopting The Job Classification And Pay Range For Employees.

✚ **Scott Larson**

Open the Hearing and Announce the Title, Read the Rules. Briefing by Staff, Public Comments Taken, Council Comments or Questions, Close Hearing.

Any Requests For Consent Agenda Items To Be Pulled For Discussion?

4. CONSENT AGENDA

- A.** Study Session Minutes of October 16th, 2019.
- B.** Special Meeting Minutes of October 19th, 2019.
- C.** Payroll and Claims Warrants

Motion: *Move to approve Consent Agenda as prepared. OR*

Motion: *To approve Consent Agenda with the exception of agenda item(s) #_____.*

Consent Agenda Items Pulled For Discussion.

5. OLD BUSINESS

A. AB19-64-Selection of Deputy Mayor for 2020.

✚ **Deputy Mayor Hogan**

Motion: *To Appoint _____ As Deputy Mayor for the Year 2020, Effective January 1, 2020.*

B. AB19-65- Cemetery Land Surplus

✚ **CM McDonald/CM Gehring**

Motion: *To Authorize The Mayor To Put The Cemetery Property Up For Sale With The Selling Cost To Be No Greater Than \$4,999.99.*

6. EXECUTIVE SESSION

7. ADJOURNMENT **-Motion:** *Move to Adjourn.*



**City Of Orting
Council Agenda Summary Sheet**

| | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------|----------------------|-----------------------------|
| Subject: - Hearing-Ordinance No. 2019-1052, An Ordinance Of The City Of Orting, Washington Relating To The Annual Budget For Fiscal Year 2020; Adopting The City Of Orting 2020 Budget; Adopting The Job Classification And Pay Range For Employees | Recommending Committee: | AB#- 19-72 | Study Session | Regular Meeting |
| | N/A | | 10.16.19 10.19.19 | 10.30.19 11.13.19 |
| | Department: Finance | | | |
| | Date Submitted: October 9, 2020 | | | |
| Cost of Item: | | <u>TBD</u> | | |
| Amount Budgeted: | | <u>NA</u> | | |
| Unexpended Balance: | | <u>N/A</u> | | |
| Bars #: | | TBD | | |
| Timeline: | | Complete in 2019 | | |
| Submitted By: | | Scott Larson | | |
| Fiscal Note: N/A | | | | |
| Attachments: 2020 Draft Budget | | | | |
| SUMMARY STATEMENT: This item will consist of a hearing, a briefing by staff and general discussion on the 2020 Draft Budget. *See Memo for additional information | | | | |
| RECOMMENDED ACTION: Move to the next meeting for final hearing and adoption. | | | | |
| FUTURE MOTION: To Adopt Ordinance No. 2019-1052, An Ordinance Of The City Of Orting, Washington Relating To The Annual Budget For Fiscal Year 2020; Adopting The City Of Orting 2020 Budget; Adopting The Job Classification And Pay Range For Employees; Establishing An Effective Date; And, Providing For Severability | | | | |



Memo

To: City Council

From: Scott Larson, City Treasurer

cc: Mayor Penner; Mr. Bethune, City Administrator

Date: October 28, 2019

Re: 2020 Draft Budget

Updates

- 1) Requests have been ranked based on priority. See Appendix C for more information.
- 2) Knuckle Boom: I reviewed the use of the existing bucket truck with the Public Works Director and the Public Works Supervisor. Year to date the bucket truck has been used 40 times by city staff including but not limited to changing out banners and flags in the downtown area, moving hanging baskets, trimming trees in parks, gutter cleaning, building maintenance, pressure washing decanters, cleaning reservoirs, tree risk assessments and changing lightbulbs and utility facility maintenance. Further anticipated use of the bucket truck for 2019 includes putting up holiday decorations, installing the Christmas tree in the bell tower and tree trimming.

Some of the work can be scheduled to coincide with a periodic rental, but tasks like hanging banners during the spring and summer would require the repeated renting of a lift every few weeks to be able to hang banners for city events. According to the Star Rentals website, a 40 foot lift costs \$300 per day and their delivery and pickup fee is \$200. If we were to consolidate work to two days per quarter the annual cost of a rental would be \$3,200. Without taking inflation into account, over the 15 year expected minimum life of this piece of equipment, the City can expect to spend approximately \$48,000 in rental fees.

The cost of the knuckle boom is approximately \$42,000, and due to the emergent nature and frequency of the work that is completed by this piece of equipment, staff continue to believe that it is best to replace the existing bucket truck. The only current need the existing bucket truck does not meet is when staff has to replace lightbulbs in the MPC. The knuckle boom will match or exceed the versatility of the existing bucket truck.

- 3) Chipper: The public works director is recommending that this request be pushed to a future year to get a better understanding of our use of the chipper and evaluate a hauling option. The new asset management program will allow us to better track use of this asset.
- 4) Commercial Mower: Staff will continue to monitor the existing mower and its use during 2020.
- 5) Water fund pressure valve: After reviewing this request further with the City Engineer we are striking this request from the budget. The City Engineer would like to complete the upgrade of the pumps in Well 1 and evaluate the system further to determine if this valve is still needed.
- 6) Engineer costs have been updated throughout the budget to reflect our continued use of a consultant. Management will continue to evaluate our ability to bring an engineer onto the staff.
- 7) Wages and benefits estimated in the budget are reflective of the finalized AFSCME CBA.

Ongoing

- 1) The Mayor has committed 1% of general fund revenue or \$35,000 to community grants. There were \$59,500 of grant requests from community grants for 2020. The Mayor would like the council to determine what level the City should fund these organizations at. This was discussed at the budget retreat but not settled. CGA recommended the following allocations:

| <u>Organization</u> | <u>Amount</u> |
|---------------------|-----------------|
| Chamber of Commerce | \$1,500 |
| Farmers Market | \$3,000 |
| Food Bank | \$3,000 |
| Opportunity Center | \$7,500 |
| Senior Center | \$15,000 |
| Recovery Café | <u>\$10,000</u> |
| Total | \$40,000 |

- 2) The parks fund, after considering regular operating expenses and minimum fund balances has about \$25,000 left over to spend. Options include Calistoga Park Phase II, requests from the parks board including picnic tables and requests from the public works department for equipment that the Parks Fund will use including a knuckle boom and chipper. Alternatively, if council were to choose, they could choose to eliminate the Gratezer Field construction that the city has received a \$200,000 grant from the state to complete. A list of the menu of options follows:

| <u>Item</u> | <u>Cost</u> |
|----------------------------|-----------------|
| Picnic Tables/Benches | \$5,000 |
| Knuckle Boom | \$12,600 |
| City Shop Outfitting | \$3,750 |
| Calistoga Tall Tower Slide | \$93,500 |
| Calistoga Zip Line | <u>\$25,000</u> |
| Total | \$139,850 |

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2019-1052**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON RELATING TO THE ANNUAL BUDGET
FOR FISCAL YEAR 2020; ADOPTING THE CITY OF
ORTING 2020 BUDGET; ADOPTING THE JOB
CLASSIFICATION AND PAY RANGE FOR EMPLOYEES;
ESTABLISHING AN EFFECTIVE DATE; AND,
PROVIDING FOR SEVERABILITY**

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2020; and

WHEREAS, a notice was published that the council of said City would meet on the 13th day of November 2019, and the 27th day of November 2019 at the hour of 7:00 pm and 7:00 pm., respectively, in the council chambers in the Orting Multi-Purpose Center of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2020 Budget. The budget for the City of Orting, Washington, for the fiscal year 2018 covering the period from January 1, 2020 through December 31, 2020, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2020 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2020 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve: \$ _____

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2020 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2020 as set forth in Exhibit A.

SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2020 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE _____ DAY OF _____, 2019.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No. 2019-1052
Date of Publication:
Effective Date:

City of Orting 2020 Budget

| Exhibit A | | Beginning Balance | Revenue | Expense | Ending Balance |
|----------------------------------|-----|------------------------------|-------------------|-------------------|---------------------------|
| General Fund | 001 | 1,200,000 | 3,665,321 | 3,661,904 | 1,203,417 |
| City Streets | 101 | 296,000 | 686,200 | 781,163 | 201,037 |
| Cemetery | 104 | - | 40,900 | 40,900 | - |
| Parks Department | 105 | 559,000 | 444,850 | 919,582 | 84,268 |
| Tourism Fund | 107 | 7,000 | 70 | 5,720 | 1,350 |
| TBD | 108 | 270,000 | 141,000 | 241,200 | 169,800 |
| Police Department Drug | 120 | 3,900 | - | 3,830 | 70 |
| LOCAL Vehicle Purchase 2016 | 202 | - | 101,046 | 101,046 | - |
| LOCAL Backhoe Purchase 2017 | 203 | - | 23,996 | 23,996 | - |
| Emergency Evacuation Bridge Fund | 303 | - | 500,000 | 500,000 | - |
| City Hall Construction | 304 | 4,500,000 | 588,000 | 5,088,000 | - |
| Transportation Impact | 320 | 620,000 | 45,000 | 450,000 | 215,000 |
| Water | 401 | 1,118,000 | 1,822,400 | 1,999,033 | 941,367 |
| Wastewater | 408 | 7,059,000 | 2,276,800 | 3,868,265 | 5,467,535 |
| Stormwater | 410 | 2,129,000 | 1,184,943 | 2,694,498 | 619,444 |
| Utility Land Acquisition | 412 | - | - | - | - |
| Customer Deposits | 634 | - | - | - | - |
| Cemetery Perpetual Fund | 701 | 516,000 | 7,000 | - | 523,000 |
| Skinner Estate Fund | 704 | 478,000 | 4,500 | 2,000 | 480,500 |
| Total | | 18,755,900 | 11,532,025 | 20,381,137 | 9,906,789 |

2020 Job Classifications and Pay Ranges

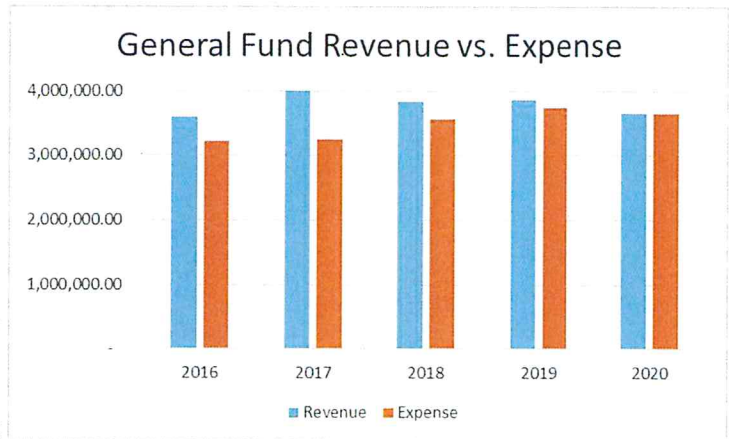
| <u>Position</u> | <u>Range</u> | <u>Approved FTE</u> | | <u>Salary (Low & High)</u> | |
|--------------------------------------------------------|--------------|---------------------|-------------------|--------------------------------|-------------|
| | | <u>Positions</u> | <u>Department</u> | <u>Low</u> | <u>High</u> |
| Unrepresented Employees | | | | | |
| City Administrator | 45 | 1 | GG | 112,230.53 | 138,029.39 |
| Building Official | 26 | 1 | GG | 64,003.50 | 78,716.23 |
| City Treasurer | 36 | 1 | GG | 86,015.35 | 105,788.04 |
| City Clerk | 29 | 1 | GG | 69,938.35 | 86,015.35 |
| Parks & Rec Director | 19 | 1 | GG | 52,040.70 | 64,003.50 |
| Assistant Clerk | 4 | 1 | GG | 33,402.95 | 41,081.41 |
| Court Administrator | 27 | 1 | Court | 65,923.61 | 81,077.72 |
| Police Chief | 42 | 1 | Police | 102,706.83 | 126,316.45 |
| Reserve Officer (Hourly Rate) | | 2 | Police | 12.00 | 12.00 |
| Public Works Director | 40 | 1 | PW | 96,811.04 | 119,065.37 |
| City Engineer | 36 | 1 | PW | 81,452.80 | 105,788.04 |
| Landscape Maintenance -Supported Employment | | 0.5 | PW | 15,600.00 | 15,600.00 |
| Police Wages (Per CBA) | | | | | |
| Officer | P24 | 7 | Police | 67,794.69 | 78,592.62 |
| Detective | P26 | 1 | Police | 74,067.97 | 80,936.07 |
| Lieutenant | P28 | 2 | Police | 80,925.31 | 88,450.72 |
| Public Works and Administrative Staff (Per CBA) | | | | | |
| Sr. Accountant | 20 | 1 | GG | 58,620.64 | 65,978.05 |
| Accountant I | 15 | 2 | GG | 50,566.68 | 56,913.25 |
| HR Clerk | 17 | 1 | GG | 53,646.19 | 60,379.26 |
| Building Inspector/Permits | 20 | 0 | GG | 58,620.64 | 65,978.05 |
| Building Permits Tech | 15 | 0 | GG | 50,566.68 | 56,913.25 |
| Court Clerk | 15 | 1 | GG | 50,566.68 | 56,913.25 |
| Admin Asst. PW | 20 | 1 | PW | 58,620.64 | 65,978.05 |
| PW Supervisor | 26 | 1 | PW | 69,996.11 | 78,781.24 |
| Wastewater Plant Supervisor | 26 | 1 | PW | 69,996.11 | 78,781.24 |
| Water Plant Supervisor | 24 | 1 | PW | 65,978.05 | 74,258.88 |
| Wastewater OIT | 14 | 2 | PW | 49,093.87 | 55,255.58 |
| Wastewater I | 16 | | PW | 52,083.68 | 58,620.64 |
| Wastewater II | 19 | | PW | 56,913.25 | 64,056.36 |
| Wastewater III | 22 | 2 | PW | 62,190.64 | 69,996.11 |
| Water OIT | 14 | | PW | 49,093.87 | 55,255.58 |
| Water I | 16 | | PW | 52,083.68 | 58,620.64 |
| Water II | 19 | 4 | PW | 56,913.25 | 64,056.36 |
| Water III | 21 | | PW | 60,379.26 | 67,957.39 |
| Maintenance Worker I | 13 | 4 | PW | 47,663.95 | 53,646.19 |
| Maintenance Worker II | 15 | | PW | 50,566.68 | 56,913.25 |
| Stormwater Worker I | 14 | 1 | PW | 49,093.87 | 55,255.58 |
| Stormwater Worker II | 18 | | PW | 55,255.58 | 62,190.64 |
| Code Enforcement | 22 | 1 | GG | 62,190.64 | 69,996.11 |
| Police Records Clerk I | 13 | 1 | GG | 47,663.95 | 53,646.19 |



2020 Budget at a Glance

General Fund Highlights:

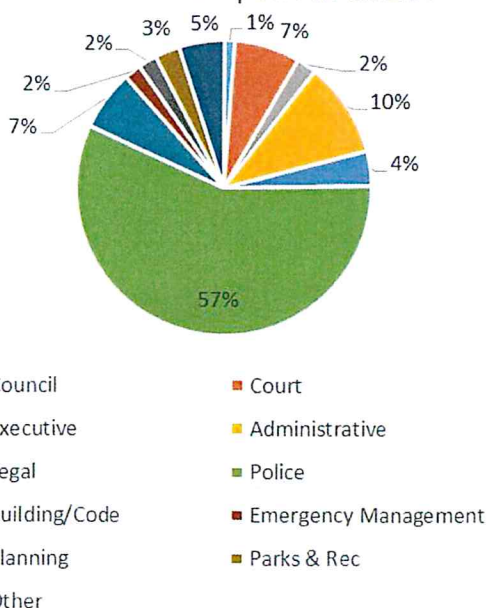
- Estimated Revenue of \$3.665 million
- Estimated Expenses of \$3.661 million
- Looking at ways to fund government with increasing demands for services and diminishing revenue streams
- Investments to make emergency management more robust and effective
- Purchase of an additional Police Vehicle and Code Enforcement Vehicle
- Continuing to invest in new City Hall facility that is being paid for with cash (no debt)



Non-General Fund Highlights:

- Investing in the design of the Southwest Connector which will improve traffic flow through town
- Seeking funding partners for the Evacuation bridge over Highway 162
- Investing \$600 thousand in a soccer field at Gratzer Park which is partially paid for by a grant from the State
- Reviewing ways to continue investing in street maintenance with the expected loss of \$140 thousand per year in TBD funds
- Continue design work on upgrades to sewer facility including Class A solids handling which will provide additional flexibility and reduce risk for the City as it looks for ways to dispose of solids
- Fund design and construction of a stormwater conveyance upgrade to Kansas Street along with necessary outfall improvements
- Continue to search for ways to make the Cemetery operations more sustainable

How Will General Fund Dollars Be Spent In 2020?



COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Joachim Pestinger
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



DEPUTY MAYOR GREG HOGAN CHAIR

ORTING CITY COUNCIL

Study Session Minutes

Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
October 16th, 2019, 6pm

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Pestinger led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Michelle Gehring, Joachim Pestinger, Nicola McDonald, and Scott Drennen.

Councilmember Kelly arrived at 6:02pm.

Staff Present: Mark Bethune, City Administrator, Lindsay Breske, Intern, Scott Larson, Treasurer, Greg Reed Public Works Director.

2. COMMITTEE REPORTS

Public Works

Councilmember Drennen briefed on the following items discussed at the last Public Works Committee Meeting:

- Sidewalk Replacements;
- 162 Bridge for Kids is at 90% for the design phase;
- Southwest Connector;
- Utility Rates.

Public Safety

Councilmember Pestinger briefed on the following items discussed at the last Public Safety Committee Meeting:

- Hiring update on entry level police candidates;
- Groundbreaking ceremony at the New City Hall property;
- The possibility of sharing a full-time employee with the City of Puyallup for Emergency Management services.

Community and Government Affairs

Councilmember Gehring briefed on the following items discussed at the last Community and Government Affairs Committee meeting:

- Budget;
- Grants;
- Term limits, for Councilmembers and Mayor- Nothing yet to bring to Council, will be discussed again at the next committee meeting and will bring something back to the next study session.

Councilmember Gunther inquired about an ADA policy and ADA swings. He was referred to the Parks Board.

3. STAFF REPORTS

Kaaren Woods, Court Administrator

Administrator Woods informed Council that the State Auditor is on location and the audit is going very well.

Greg Reed, Public Works Director

Director Reed briefed on the following Public Works related issues:

- Winter preparation of ponds and outfalls;
- Mowing detail is now being done in house;
- Arborist is doing Assessments of trees on City property
- Storm assessments;
- Sidewalks.

The Mayor discussed the removal of the recycle bins at North City Park. Proper signage will be displayed to notify the public of the removal of the bins. Bins will be removed by the end of November.

Scott Larson, City Treasurer

Treasurer Larson briefed on the following items:

- The State Audit should be done by next week;
- Kim Agfalvi started employment with the City on October 16th. She took over for Jennifer who was the Cashier. Jennifer took over Jane Hegelian's position;
- The budget

Mark Bethune, City Administrator

Administrator Bethune briefed on the following items:

- Demolition of the new City Hall property could happen as soon as Monday;
- The Groundbreaking ceremony for the New City Hall will be on November 8th at 3:30pm;
- He advertised a RFP for Liability Insurance for the City.

Administrator Bethune asked for direction on whether or not he should try to recruit an employee for the position of City Planner, or hire a consultant. . The Council asked that he try and hire someone fulltime, but if there isn't enough interest, go out for RFQ. Administrator Bethune asked Council to be sure the 2020 Budget reflected their decision.

Mayor Penner

Mayor Penner briefed on the following:

- His attendance at the all staff luncheon. Jane Helgelien received a retirement gift and recognition for her service.
- Kim Agfalvi started her employment with the City today as the cashier;
- The Jones Levy resolution that Council signed, was delivered to Pierce County Council and they passed the \$0.10 cent maintenance tax (6-1). This will ensure \$15 Million dollars in funding for the Levy. The timeline for the levy project is 2024.
- TBD funding may be impacted if 976, the \$30 car tab proposal gets passed.
- Senate bill 1406 was passed that year and a portion of the State Sales tax may be kept within the City, and be used for certain housing related issues.

4. AGENDA ITEMS

A. AB19-67 – Ordinance No. 2019-1051, an Ordinance of the City Of Orting, Washington, Relating To Land Use and Zoning; Amending Orting Municipal Code Title 13 Pertaining To the Mixed Use Town Center North Zone.

Administrator Bethune briefed on proposed amendments to the City's zoning code, OMC Title 13. The changes were based on Council direction from the last meeting. Discussion followed and some additional changes were proposed. .

Action: Move to the next meeting on October 30, 2019.

B. AB19-59- City Server Replacement.

Treasurer Larson briefed that the City acquired its current server over six years ago and it is now at the end of its life. The new server will meet the city's needs when we are co-located with police and court in the New City Hall. This server will reduce costs in the long run as we will be able to eliminate the current Public Safety Building server. The cost of the server will be charged to the following funds: General Fund 61%, Water Fund 13%, Sewer Fund 13% and Stormwater Fund 13%. The Community and Government Affairs Committee reviewed this agenda item at their meeting on October 10th and recommended moving it forward.

Action: Move to Consent Agenda of the October 30, 2019 meeting.

C. AB19-68- City Hall Overhead Cost Allocation Policy- Resolution No. 2019-28.

Treasurer Larson briefed that during his discussions with the State Auditor, the City was advised to formally document ownership of the New City Hall Facility to include what portion of the facility is owned by the General Fund and what portion is owned by Enterprise Funds. The proposed policy also outlines how operating expenses will be shared amongst the funds and how funds will get repaid if one of them were to abandon the building. The ownership percentage of the New City Hall is: 68% General Fund and 32% enterprise funds. There is no change in funds, just a policy for auditing purposes.

Action: Move to the Consent Agenda of the October 30, 2019 meeting.

D. AB19-70-Fiber Optic Network-Request For Proposals.

Administrator Bethune briefed that The City went out for RFP for firms that perform fiber optic network infrastructure installation services on August 14th, 2019. The City would like the vendor to install a single fiber optic cable and connection terminating in the building equipment closet in the New City Hall building. The Community and Government Affairs Committee reviewed the responses at their October 10th meeting and agreed with Staff's recommendation to approve Century Link as the vendor to perform the required services.

Action: Move forward to the consent agenda of the October 30th, 2019 meeting.

E. AB19-71 Recreational Vehicles, -Ordinance.

Councilmember Kelly briefed on the proposed Ordinance which addresses the use and occupation of Recreational Vehicles. Discussion followed. Some of the concerns Councilmembers had related to time period allowed, permitting, health & safety, and enforcement.

Action: Back to Public Safety Committee to revise.

F. AB19-72-Budget Discussion.

Treasurer Larson briefed on the 2020 draft budget. Discussion followed. The 2020 Draft Budget will be discussed at length at the October 19, 2019 Council Budget Workshop.

G. AB19-73-2020 Property Taxes- Resolution No. 2019-27.

Treasurer Larson briefed on the proposed resolution that will raise the property tax cap by \$46,911.11 to \$1,335,880.61. This is an increase of 3% over the prior years' levy which was \$1,291,337.79. Mayor Penner pointed out that the City receives a percentage based on valuation, and that the City is not actually increasing taxes.

Action: Move to the Agenda of the October 30, 2019 meeting for hearing and a vote.

H. AB19-74-Utility Rates.

Treasurer Larson briefed that the Public Works Committee reviewed the memorandum from Baker Tilly the consultant that was hired to conduct a utility rate study. Treasurer Larson asked the City

Council if they would like their sewer rates structured, and if they were interested in a tiered structure, based on 2019 needs or if they want to stay with the current fixed rate structure. He asked the Council for direction, so that Baker Tilly can move forward. Discussion followed. Treasurer Larson also briefed that the recommendation from the consultant and the Public Works Committee is to eliminate the snowbird rates. Discussion followed.

Mayor Penner stated that when they do move forward with this he would like to hold a town hall meeting at Majestic view estates to go over the proposed structures. Council asked that Baker Tilly provide them with multiple options.

Action: Baker Tilly will bring multiple structure options back to Council.

I. DM Disposal- AD HOC Committee.

Deputy Mayor Hogan briefed that the committee met with DM Disposal. The Committee asked why DM did not bring up the change in recycle rates in March when rates were being reviewed. The committee was told that they were not allowed to do that per the contract. The committee provided the Council table 1 and table 2 which reflected overall costs for 2019. The biggest issue is that there is a lot of waste in the recycling bins, and there is no market for recycled items. A brief discussion followed. Council gave Mayor Penner permission to meet with DM Disposal to discuss possible outcomes.

Action: Mayor Penner will meet with DM Disposal to try to negotiate an agreement.

5. ADJOURNMENT

Deputy Mayor Hogan adjourned the meeting at 8:16pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Joachim Pestinger
5. Nicola McDonald
6. Greg Hogan, Deputy Mayor
7. Scott Drennen



Orting City Council

Special Meeting Minutes
Budget Workshop
October 19th, 2019, 9:00am
Orting Public Works Shop
900 Rocky Road, Orting, WA

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, AND ROLL CALL.

Mayor Penner called the meeting to order at 9:00am.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Michelle Gehring, Joachim Pestinger, Nicola McDonald, and Scott Drennen.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

2. BUDGET WORKSHOP

A. Discussion – 2020 Preliminary Budget.

Treasurer Larson provided Council and staff the preliminary draft budget. The Mayor presented his letter to the Council and a balanced budget. The briefing began by reviewing new requests for funding for 2020. The requests were as follows:

Assistant to the City Clerk- Increase from 20 hours to full time, Digitizing Records, Hazard Mitigation Equipment and supplies, Hazard Planning Services, City Wide WI Fi, Automated Phone Tree software, Tablets for Councilmembers Evacuation Drill, ADA Level 3 Spinner, Picnic Tables and Benches, Calistoga Park Phase II, Playground Mats and EWF chips for groundcover, Hanging Baskets, PD accreditation, Police Patrol Mountain Bicycles and equipment, City owned duty handguns and holsters, 1 year contract with Leads on line, Less than lethal equipment, Rifles and Suppressors, Police Vehicles, Asphalt Roller, Tow behind chipper, Outfitting of PW Maintenance Facility, Knuckle Boom, Commercial Mower, Pipe crawler Camera, Solar Powered Message Board, Puyallup River & Rainier Meadows Lift Station upgrades, I & I Projects, Solids Handling Design, Calistoga Storm water Conveyance and Kansas Outfall, Catch Basin Cleaning, SW Connector Row, 188th & 197th Crossing, Central Metering Technology, Pressure Valve, SCADA Upgrade, Well 1 Reservoir Cleaning and Liner Install, Well 1 Variable Drive Motors and Filter Sand Replacement, Well 3 Chlorine System Relocation.

Treasurer Larson briefed on Appendix E: 2020 Revenue Detail line by line, and solicited feedback from Council. Discussion followed.

Treasurer Larson briefed on Appendix F: 2020 Expenses line by line, and solicited feedback from Council. Discussion followed.

Council, Staff and the Mayor then discussed some general items, some ideas expressed were:

- Priorities-the primary purpose of government is; public safety and health, and essential functions of the City;
- The Mayor stated that his philosophy is to have processes that work, and for them to work together to create a functionally balanced budget;
- Park priorities were discussed and the \$25,000 left over to spend. A list of options were presented;

- The idea of thinking outside the box was brought up and the desire to fund equipment at Calistoga Park. It was noted that if Council wanted to fund all the Calistoga Park equipment that they would need to take something else out of the current budget as an exchange.

Councilmembers talked about their occasional frustration with items that have been budgeted for yet are not accomplished from year to year. Staff commented that the budget is a policy document that the Council adopts, and that staff works on every year as they can. There is allot more policy than staff has time to accomplish. Discussion followed in regard to Gratzer ballfields.

One opinion expressed by staff was that it is wise to not spend too much money on flashy items, but to continue to be cautious and spend wisely. Council agreed that the City has made major improvements in last ten years. The consensus was to stay on budget, maintain core services, and to focus on the New City Hall project this year.

The topic shifted to grant requests. The Mayor proposed that 1% of the expected revenue or \$35,000 be dedicated to community grants. CGA Committee recommended \$40,000. Requests came in for \$59,500. Discussion followed.

Council will discuss the budget again on the 30th of October.

3. ADJOURN

Councilmember McDonald made a motion to Adjourn. Second by Councilmember Pestinger. Motion passed (7-0).

Mayor Penner adjourned the meeting at 2:40pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

VOUCHER/WARRANT REGISTER
FOR NOVEMBER 13, 2019 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #47907 THRU #47970
IN THE AMOUNT OF \$ 547,852.27
EFT \$ 10,525.01

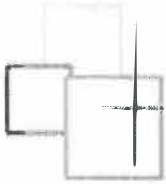
PAYROLL WARRANTS # 23584 THRU #23590 = \$ 9725.47
EFT \$ 202,692.21
IN THE AMOUNT OF \$ 212,417.68
Carry Over \$ 11,378.01

ARE APPROVED FOR PAYMENT ON NOVEMBER 13, 2019

COUNCILPERSON _____

COUNCILPERSON _____

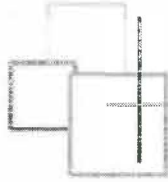
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2019 - NOVEMBER 2019 - 1st Council

| Fund Number | Description | Amount |
|-------------|--------------------------|---------------------|
| 001 | Current Expense | \$56,635.15 |
| 101 | City Streets | \$1,250.73 |
| 104 | Cemetery | \$66.92 |
| 105 | Parks Department | \$2,635.18 |
| 304 | City Hall Construction | \$441,903.62 |
| 320 | Transportation Impact | \$5,000.00 |
| 401 | Water | \$13,711.50 |
| 408 | Wastewater | \$14,602.17 |
| 410 | Stormwater | \$6,894.81 |
| 412 | Utility Land Acquisition | \$5,152.19 |
| | Count: 10 | \$547,852.27 |



Register

Fiscal: 2019
 Deposit Period: 2019 - NOVEMBER 2019
 Check Period: 2019 - NOVEMBER 2019 - 1st Council!

| Number | Name | Print Date | Clearing Date | Amount |
|--------------------------------|----------------------------------|--------------|-------------------|--------------------|
| Key Bank | 0032707010 | | | |
| Check | | | | |
| <u>EFT OCT 2019 MasterCard</u> | Keybank-MasterCard | 11/6/2019 | | \$10,525.01 |
| | | Total | Check | \$10,525.01 |
| | | Total | 0032707010 | \$10,525.01 |
| Key Bank | 2000073 | | | |
| Check | | | | |
| <u>47907</u> | Popular Networks, Llc | 11/1/2019 | | \$33,738.46 |
| <u>47908</u> | Tacoma Pierce County Health Dept | 11/5/2019 | | \$1,390.00 |
| <u>47909</u> | Actual Assistant | 11/13/2019 | | \$300.00 |
| <u>47910</u> | Advanced Analytical Solutions | 11/13/2019 | | \$408.00 |
| <u>47911</u> | AHBL, INC | 11/13/2019 | | \$5,725.00 |
| <u>47912</u> | American Water Works Association | 11/13/2019 | | \$355.00 |
| <u>47913</u> | Aqua-Aerobic Systems, Inc | 11/13/2019 | | \$128.33 |
| <u>47914</u> | Arrow Lumber | 11/13/2019 | | \$699.97 |
| <u>47915</u> | Automatic Door Solutions LLC | 11/13/2019 | | \$541.04 |
| <u>47916</u> | BlueTarp Credit Services | 11/13/2019 | | \$487.88 |
| <u>47917</u> | Brisco Inc. | 11/13/2019 | | \$536.58 |
| <u>47918</u> | Brouillette, Ken | 11/13/2019 | | \$90.00 |
| <u>47919</u> | Business Solutions Center | 11/13/2019 | | \$118.03 |
| <u>47920</u> | Cascade Floral Products INC | 11/13/2019 | | \$670.09 |
| <u>47921</u> | Centurylink | 11/13/2019 | | \$2,598.65 |
| <u>47922</u> | CenturyLink/Qwest | 11/13/2019 | | \$274.99 |
| <u>47923</u> | City of Lakewood | 11/13/2019 | | \$508.42 |
| <u>47924</u> | Comcast | 11/13/2019 | | \$482.48 |
| <u>47925</u> | Core & Main | 11/13/2019 | | \$52.75 |
| <u>47926</u> | Cummins Northwest | 11/13/2019 | | \$7,948.07 |
| <u>47927</u> | Dept of Transportation | 11/13/2019 | | \$5,000.00 |
| <u>47928</u> | Fastenal Company | 11/13/2019 | | \$101.86 |
| <u>47929</u> | Ford Motor Credit Company LLC | 11/13/2019 | | \$2,981.03 |
| <u>47930</u> | Gabreluk, Devon | 11/13/2019 | | \$81.37 |
| <u>47931</u> | Hach Company | 11/13/2019 | | \$661.60 |
| <u>47932</u> | Harrington's Janitorial | 11/13/2019 | | \$301.66 |
| <u>47933</u> | Hot Off The Press | 11/13/2019 | | \$408.25 |
| <u>47934</u> | Konica Minolta Business-Usa Inc | 11/13/2019 | | \$297.77 |
| <u>47935</u> | Korum Automotive Group | 11/13/2019 | | \$1,015.47 |
| <u>47936</u> | Law Offices of Matthew J Rusnak | 11/13/2019 | | \$1,833.33 |
| <u>47937</u> | Lewis, Jennifer | 11/13/2019 | | \$672.00 |

| Number | Name | Print Date | Clearing Date | Amount |
|--------|--------------------------------------------------------------------|--------------------|----------------|---------------------|
| 47938 | Lincoln, Tim | 11/13/2019 | | \$126.37 |
| 47939 | Logan Enterprises INC | 11/13/2019 | | \$395.00 |
| 47940 | Master Millwork | 11/13/2019 | | \$3,237.47 |
| 47941 | Murphy-Brown, Mary | 11/13/2019 | | \$600.00 |
| 47942 | Office Depot | 11/13/2019 | | \$9.80 |
| 47943 | Office of Minority & Woman's Business Enterprises-Financial Office | 11/13/2019 | | \$100.00 |
| 47944 | Opportunity Center Of Orting | 11/13/2019 | | \$833.34 |
| 47945 | Orca Pacific, Inc | 11/13/2019 | | \$650.51 |
| 47946 | O'Reilly Auto Parts | 11/13/2019 | | \$208.86 |
| 47947 | Orting Valley Fire & Rescue | 11/13/2019 | | \$2,979.17 |
| 47948 | Orting Valley Senior Cent | 11/13/2019 | | \$1,083.33 |
| 47949 | P.c. Budget & Finance | 11/13/2019 | | \$2,584.50 |
| 47950 | Pease Construction INC | 11/13/2019 | | \$440,513.62 |
| 47951 | POP Gymnastics Collective LLC | 11/13/2019 | | \$420.00 |
| 47952 | Popular Networks, Llc | 11/13/2019 | | \$4,813.02 |
| 47953 | Puget Sound Energy | 11/13/2019 | | \$265.70 |
| 47954 | Reed, Greg | 11/13/2019 | | \$190.24 |
| 47955 | Schwab, Erica | 11/13/2019 | | \$300.00 |
| 47956 | Scientific Supply & Equip | 11/13/2019 | | \$648.11 |
| 47957 | Scott, James | 11/13/2019 | | \$176.32 |
| 47958 | Shope Enterprises, Inc | 11/13/2019 | | \$446.19 |
| 47959 | Spectral Laboratories | 11/13/2019 | | \$168.00 |
| 47960 | Sumner Lawn'n Saw | 11/13/2019 | | \$251.30 |
| 47961 | Surplus Ammo & Arms LLC | 11/13/2019 | | \$647.93 |
| 47962 | Tacoma News INC | 11/13/2019 | | \$560.55 |
| 47963 | The Walls Law Firm | 11/13/2019 | | \$1,875.00 |
| 47964 | US Bank Equipment Finance | 11/13/2019 | | \$327.83 |
| 47965 | Valin Corporation | 11/13/2019 | | \$358.83 |
| 47966 | Washington Rock Quarries, | 11/13/2019 | | \$416.05 |
| 47967 | Washington State Criminal Justice Training Comm | 11/13/2019 | | \$200.00 |
| 47968 | Washington Tractor | 11/13/2019 | | \$676.23 |
| 47969 | Water Management Lab Inc. | 11/13/2019 | | \$763.00 |
| 47970 | Wells Fargo Financial Leasing | 11/13/2019 | | \$92.91 |
| | | Total | Check | \$537,327.26 |
| | | Total | 2000073 | \$537,327.26 |
| | | Grand Total | | \$547,852.27 |



Custom Council Report

| Vendor | Municipal | Invoice# | Account Number | Items | Amount |
|----------------------------------|-----------|-------------------|------------------|----------------------------------------------|------------|
| Actual Assisiant | 47909 | 727-Nov 2019 | 001-514-23-41-12 | Website Maintenance/Hosting Nov 2019 | \$132.00 |
| | | | 105-576-80-41-05 | Website Maintenance/Hosting Nov 2019 | \$9.00 |
| | | | 401-534-10-41-34 | Website Maintenance/Hosting Nov 2019 | \$45.00 |
| | | | 408-535-10-41-36 | Website Maintenance/Hosting Nov 2019 | \$78.00 |
| | | | 410-531-38-41-05 | Website Maintenance/Hosting Nov 2019 | \$36.00 |
| | | | Total | | |
| Advanced Analytical Solutions | 47910 | 25603 | 408-535-10-31-01 | Lab Supplies | \$408.00 |
| | | | Total | | |
| AHBL, INC | 47911 | 115797-2190800.30 | 001-558-60-41-02 | Planning Consultant | \$5,725.00 |
| | | | Total | | |
| American Water Works Association | 47912 | 0001942312 | 401-534-50-49-02 | AWWA Membership | \$355.00 |
| | | | Total | | |
| Aqua-Aerobic Systems, Inc | 47913 | 1021896 | 408-535-50-48-04 | Clamp Diffuser-Clamp Hose | \$128.33 |
| | | | Total | | |
| Arrow Lumber | 47914 | 600186-OCT2019 | 001-524-20-31-00 | Felt Marker | \$7.19 |
| | | | 001-524-20-35-00 | Paint-Saw-Level-Screwdriver | \$84.81 |
| | | | 001-571-20-31-32 | Volleyball Net-Spring Snap-Hillman Fasteners | \$35.44 |
| | | | 001-575-50-31-01 | Keys For MPC | \$22.80 |
| | | | 001-575-50-48-00 | Hillman Fasteners-MPC | \$5.31 |
| | | | 001-575-50-48-00 | Hillman Fasteners-MPC | \$9.51 |
| | | | 101-542-30-48-02 | Gorilla Tape-No Parking Sign | \$13.11 |
| | | | 101-542-30-48-02 | Cap Slip-Hose Clamp | \$13.92 |
| | | | 101-542-30-48-02 | Hose Clamp-Cap Slip-Nut Setter | \$21.56 |
| | | | 105-576-80-31-00 | Safety Glasses | \$6.00 |
| | | | 105-576-80-48-00 | Duct Tape | \$10.25 |
| | | | 105-576-80-48-00 | Grp Nozzle-Fountain | \$10.37 |

| Vendor | Number | Invoice | Account Number | Notes | Amount | | |
|---------------------------|--------|----------------|------------------------------|-------------------------------------------------|-----------------|------------------|---------------------------------------------------------|
| Arrow Lumber | 47914 | 600186-OCT2019 | 105-576-80-48-00 | Paint-Soccer | \$15.94 | | |
| | | | 105-576-80-48-00 | Moss B Ware-Main Park | \$17.48 | | |
| | | | 105-576-80-48-00 | Paint-Whitehawk Park | \$95.62 | | |
| | | | 105-576-80-48-03 | LED SW Bulbs | \$8.19 | | |
| | | | 105-576-80-48-03 | North Park-Hillman Fasteners | \$8.91 | | |
| | | | 401-534-10-31-02 | Gloves | \$32.94 | | |
| | | | 401-534-50-48-02 | Pipe Insulation | \$1.74 | | |
| | | | 401-534-50-48-02 | Cedar Fencing-Hillman Fasteners-Well3 | \$17.27 | | |
| | | | 401-534-50-48-04 | Hose Clamp-Well 4 | \$6.50 | | |
| | | | 401-534-50-48-04 | Ratchet Strap-Lubricant Spray | \$61.72 | | |
| | | | 408-535-10-31-00 | WWTP-Battery | \$4.13 | | |
| | | | 408-535-10-31-00 | Tie Wire Coil-Bait Station | \$7.86 | | |
| | | | 408-535-10-31-03 | Safety Items | \$48.92 | | |
| | | | 408-535-50-48-04 | Spray Paint | \$22.59 | | |
| | | | 410-531-38-35-00 | Hammer-Saw-Level FA1064 | \$83.36 | | |
| | | | 410-531-38-48-00 | Primer-Cement-Glue | \$24.56 | | |
| | | | 412-594-38-62-01 | New Shop-Hillman Fasteners | \$1.97 | | |
| | | | | | Total | | \$699.97 |
| | | | Automatic Door Solutions LLC | 47915 | 1909 | 001-521-50-48-03 | Repair of Holding Room Hinge & Lock-Damaged by Arrestee |
| | | | | Total | \$541.04 | | |
| BlueTarp Credit Services | 47916 | 48523-5 | 401-534-50-35-00 | FA1051-Tool Box-Shovel-Rake-Plier | \$487.88 | | |
| | | | | Total | \$487.88 | | |
| Brisco Inc. | 47917 | NOV2019-205 | 001-524-20-32-01 | Fuel Buiding | \$49.00 | | |
| | | | 001-524-20-32-01 | Fuel Buiding | \$52.00 | | |
| | | | 401-534-80-32-01 | Fuel Water | \$300.00 | | |
| | | | 410-531-38-32-02 | Fuel Storm | \$67.52 | | |
| | | | 410-531-38-32-02 | Fuel Storm | \$68.06 | | |
| | | | | Total | \$536.58 | | |
| Brouillette, Ken | 47918 | 2019-15 | 001-524-20-49-00 | Fire Alarm-Indigo 2045 Whitesell St NE B113 | \$90.00 | | |
| | | | | | Total | \$90.00 | |
| Business Solutions Center | 47919 | 107477 | 001-558-60-31-00 | Updated Business Cards-Emily Adams | \$38.24 | | |
| | | 107517 | 001-512-50-31-00 | Court Forms-Speedy Trail & Infraction Judgement | \$79.79 | | |
| | | | | Total | \$118.03 | | |

| Vendor | Number | Invoice | Account Number | Notes | Amount |
|-----------------------------|--------|-------------------|------------------|------------------------------------------------|-------------------|
| Cascade Floral Products INC | 47920 | XMAS-12591 | 105-576-80-31-04 | Cedar Garland for Main Street | \$670.09 |
| | | | | Total | \$670.09 |
| Centurylink | 47921 | 300549640-Nov2019 | 408-535-10-42-01 | Sewer Phones | \$43.32 |
| | | 300549818-Nov2019 | 001-514-23-42-00 | | \$536.78 |
| | | | 001-524-20-42-00 | | \$27.73 |
| | | | 101-542-63-47-03 | | \$61.77 |
| | | | 401-534-10-42-01 | | \$406.01 |
| | | | 408-535-10-42-01 | | \$404.08 |
| | | | 410-531-38-42-01 | | \$114.09 |
| | | 300549906-Nov2019 | 401-534-10-42-00 | Harman Springs | \$59.80 |
| | | 300550216-Nov2019 | 408-535-10-42-01 | Sewer Phones | \$357.59 |
| | | 300550553-Nov2019 | 001-521-50-42-00 | PD Phones | \$415.49 |
| | | 300550592-Nov2019 | 001-512-50-42-00 | Court Phones | \$101.10 |
| | | 409178327-Nov2019 | 001-521-50-42-00 | PD Repeater | \$70.89 |
| | | | | Total | \$2,598.65 |
| CenturyLink/Qwest | 47922 | 464B-Nov2019 | 001-521-20-45-02 | Cell Connection | \$116.86 |
| | | 465B-Nov2019 | 001-521-20-45-02 | Cell Connection | \$81.86 |
| | | 492B-Nov2019 | 001-521-20-45-02 | Cell Connection | \$76.27 |
| | | | | Total | \$274.99 |
| City of Lakewood | 47923 | PD-01253 | 001-521-40-49-00 | EVOC Training Track-Burson-Deffit & Turner | \$235.80 |
| | | PD-01259 | 001-521-40-49-00 | EVOC Training Pit-Burson & Luis | \$272.62 |
| | | | | Total | \$508.42 |
| Comcast | 47924 | 0221105-Nov2019 | 001-514-23-42-00 | City Hall Internet | \$60.31 |
| | | | 001-524-20-31-00 | City Hall Internet | \$60.31 |
| | | | 401-534-10-42-01 | City Hall Internet | \$60.31 |
| | | | 408-535-10-42-01 | City Hall Internet | \$60.31 |
| | | 0221113-Nov2019 | 001-512-50-42-00 | PSB Internet | \$24.12 |
| | | | 001-521-50-42-00 | PSB Internet | \$217.12 |
| | | | | Total | \$482.48 |
| Core & Main | 47925 | L384334 | 401-534-50-48-02 | 2 MIP Hose Nipple | \$52.75 |
| | | | | Total | \$52.75 |
| Cummins Northwest | 47926 | 01-50547 | 408-535-50-48-07 | Generator Repair-Carbon River | \$694.07 |
| | | 01-51800 | 408-535-50-48-07 | Full Service-City Hall-FA1047 | \$405.74 |
| | | 01-51804 | 408-535-50-48-07 | Full Service-Village Green-Pump Station-FA1044 | \$486.75 |
| | | 01-51808 | 401-534-50-48-04 | Full Service-Well 3-FA1009 | \$470.33 |
| | | 01-51809 | 401-534-50-48-04 | Full Service-Well 4-FA1048 | \$943.17 |
| | | 01-51810 | 401-534-50-48-04 | Full Service-Wingate Pump Station-FA1007 | \$459.53 |

| Vendor | Number | Invoice | Account Number | Notes | Amount | |
|----------------------------------|----------------------------|---------------------------------------------------------------------|------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------|
| Cummins Northwest | 47926 | 01-51812 | 408-535-50-48-07 | Full Service- WWTP-FA1045 | \$1,410.63 | |
| | | 01-51820 | 408-535-50-48-07 | Full Service- Puyallup River- FA1008 | \$443.06 | |
| | | 01-51821 | 408-535-50-48-07 | Full Service-Carbon River-FA1007 | \$443.06 | |
| | | 01-51873 | 401-534-50-48-04 | Well 4 Generator Maintenance | \$1,601.44 | |
| | | 01-53774 | 401-534-50-48-04 | Full Service-Well 1 Pump Station- FA1042 | \$590.29 | |
| | | | | Total | \$7,948.07 | |
| Dept of Transportation | 47927 | RE-313-ATB91014071 | 320-595-30-63-04 | Improvements for TWLTL-Washington Ave | \$5,000.00 | |
| | | | | | Total | \$5,000.00 |
| Fastenal Company | 47928 | WASum56773 | 401-534-50-48-02 | Stock Items | \$101.86 | |
| | | | | | Total | \$101.36 |
| Ford Motor Credit Company LLC | 47929 | 1703097 Lease Payment #13 - 3-2018 Ford Interceptor-I 8487901 | 001-591-21-70-03 | Lease Payment #13 - 3-2018 Ford Interceptor-I 8487901 1703097 | \$2,374.56 | |
| | | | | 001-592-21-80-02 | Lease Payment #13 - 3-2018 Ford Interceptor-I 8487901 1703097 | \$606.47 |
| | | | | | | Total |
| Gabreluk, Devon | 47930 | 10/29/19 | 001-521-40-49-00 | Reimbursement for Meals-Gabreluk & Turner-FEMA ICS Training | \$81.37 | |
| | | | | | Total | \$81.37 |
| Hach Company | 47931 | 11675101 | 408-535-10-31-04 | Supplies | \$527.54 | |
| | | 11678293 | 408-535-10-31-04 | Supplies | \$84.93 | |
| | | 11687620 | 408-535-10-31-04 | Mixed Parameter | \$49.13 | |
| | | | | Total | \$561.60 | |
| Harrington's Janitorial | 47932 | NOV2019-202 | 401-534-10-31-00 | Janitorial-City Shop-Rocky RD | \$113.12 | |
| | | | 408-535-10-31-00 | Janitorial-City Shop-Rocky RD | \$75.41 | |
| | | | 410-531-38-31-00 | Janitorial-City Shop-Rocky RD | \$113.13 | |
| | | | | Total | \$301.66 | |
| Hot Off The Press | 47933 | 10435 | 001-571-20-31-23 | Shirts for Tots Soccer | \$398.95 | |
| | | 10462 | 001-571-20-31-32 | Shirts for Volleyball | \$9.30 | |
| | | | | Total | \$408.25 | |
| Keybank- MasterCard | EFT OCT 2019 MasterCard | 1181-Lincoln OCT2019 | 001-524-20-31-00 | WebCAM | \$39.11 | |
| | | | 001-524-20-31-00 | Printer Toner | \$189.08 | |
| | | | 001-524-20-31-00 | ICC Membership | \$250.00 | |

| Vendor | Number | Detailed | Account Number | Notes | Amount |
|------------|--------------|---------------------------|------------------|---------------------|----------|
| Keybank- | EFT OCT 2019 | 181-Lincoln OCT2019 | 001-524-20-41-05 | Plan Review | \$37.74 |
| MasterCard | MasterCard | | | Training | |
| | | 1513-Kainoa-OCT2019 | 001-512-50-31-00 | Office Supplies | \$234.84 |
| | | 1668-Finance OCT2019 | 001-513-10-49-00 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | | 001-514-40-41-19 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | | 001-525-60-30-01 | Mailing of | \$10.55 |
| | | | | Communication | |
| | | | | Crisis Booklets | |
| | | | 001-575-50-49-02 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | | 401-534-90-49-00 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | | 408-535-90-49-00 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | | 410-531-31-40-06 | Hotel for AWC | \$22.24 |
| | | | | Conference | |
| | | 1823-Larson-OCT2018 | 001-594-18-60-01 | Battery Backup For | \$867.88 |
| | | | | City Server | |
| | | | 101-594-42-60-02 | Battery Backup For | \$28.93 |
| | | | | City Server | |
| | | | 105-594-76-60-02 | Battery Backup For | \$28.92 |
| | | | | City Server | |
| | | | 401-594-34-60-02 | Battery Backup For | \$173.58 |
| | | | | City Server | |
| | | | 408-594-35-60-02 | Battery Backup For | \$173.57 |
| | | | | City Server | |
| | | | 410-594-31-60-02 | | \$173.58 |
| | | 2933-Penner OCT2019 | 410-531-38-31-00 | Parking for County | \$9.00 |
| | | | | Council Meeting | |
| | | 4050-Police OCT2019 | 001-521-20-31-01 | Rifle Pouch for | \$17.48 |
| | | | | Turner | |
| | | | 001-521-20-31-01 | Pistol Mag Pouch- | \$35.84 |
| | | | | Turner | |
| | | | 001-521-20-31-01 | Gloves-Disposable | \$53.85 |
| | | | 001-521-20-31-01 | Oterbox Cell Cases | \$87.42 |
| | | | 001-521-20-31-01 | | \$138.99 |
| | | | 001-521-20-31-01 | UCH Battle Belt- | \$150.39 |
| | | | | Gabreluk | |
| | | | 001-521-20-31-01 | Tactical Boots- | \$234.93 |
| | | | | Boone | |
| | | | 001-521-20-31-03 | Copier Paper- | \$74.70 |
| | | | | Parking | |
| | | | | Enforcement Gel | |
| | | | | Pens | |
| | | | 001-521-20-31-03 | Batteries | \$76.68 |
| | | | 001-521-30-49-00 | Helium Tanks for | \$207.16 |
| | | | | Pumpkin Fest | |
| | | | | Ballons | |
| | | | 001-521-50-48-02 | Car Wash-Taylor | \$12.00 |
| | | | 001-521-50-48-04 | FAA Required | \$10.00 |
| | | | | Material | |
| | | 5423-Public Works-OCT2019 | 001-514-23-31-02 | Items for QRT Staff | \$41.43 |
| | | | | Meeting | |
| | | | 105-576-80-48-00 | Foam Down- | \$82.40 |
| | | | | Cleaning Tables | |
| | | | 401-534-10-31-00 | Office Supplies | \$17.19 |
| | | | 401-534-10-31-00 | Items for QRT Staff | \$41.43 |
| | | | | Meeting | |
| | | | 401-534-10-31-00 | Table & Chairs-Dry | \$83.65 |
| | | | | Erase Boards | |
| | | | 401-534-10-31-04 | Boots for Barfield | \$150.00 |
| | | | 401-534-50-47-12 | 2 Tone Chain Hoist | \$40.11 |
| | | | 401-534-50-48-02 | Bark | \$83.71 |

| Vendor | Account Number | Invoice Number | Account Number | Notes | Amount | | | |
|------------------------|------------------|----------------------------|------------------------------------|-------------------------------------------------------------------------------|-----------------------------------|--------------------|-----------------|-----------------|
| Keybank- MasterCard | EFT OCT 2019 | 5423-Public Works-OCT2019 | 408-535-10-31-00 | Office Supplies | \$17.19 | | | |
| | | | 408-535-10-31-00 | Items for QRT Staff Meeting | \$41.44 | | | |
| | | | 408-535-10-31-00 | Table & Chairs-Dry Erase Boards | \$83.65 | | | |
| | | | 408-535-10-31-05 | Boots for Barfield | \$150.00 | | | |
| | | | 408-535-50-35-01 | 2 Tone Chain Hoist | \$40.11 | | | |
| | | | 408-535-50-48-04 | Tubing Sampler Pump | \$65.49 | | | |
| | | | 408-594-35-63-33 | SEPA-Checklist Review Puyallup River Lift Station Upgrade Shoreline Exemption | \$2,100.00 | | | |
| | | | 410-531-38-31-00 | Office Supplies | \$27.00 | | | |
| | | | 410-531-38-31-00 | Items for QRT Staff Meeting | \$41.43 | | | |
| | | | 410-531-38-31-00 | Table & Chairs-Dry Erase Boards | \$127.34 | | | |
| | | | 410-531-38-48-00 | Bushing Blade Adpt-Segmented Blade-Ductile Blade | \$267.96 | | | |
| | | | 412-594-38-62-01 | New Public Works Sign | \$1,912.75 | | | |
| | | | 5725-Bethune OCT2019 | 001-525-50-30-01 | Candy for Pumkin Fest City Booth | \$23.99 | | |
| | | | 6182-Meek OCT2019 | 001-513-10-31-02 | Items for Jane Retirement Basket | \$6.58 | | |
| | | | | 001-513-10-31-02 | Items for Jane Retirement Basket | \$36.97 | | |
| | | | | 001-514-23-31-02 | File Organizer | \$20.80 | | |
| | | | | 001-571-20-31-01 | Planner | \$7.64 | | |
| | | | | 001-571-20-31-15 | Credit on Tumbling Mats | (\$103.83) | | |
| | | | | 001-571-20-31-15 | Floor Mats for Tumbling | \$536.66 | | |
| | | | | 001-575-50-48-02 | Ford Escape-Logo | \$81.98 | | |
| | | | | 105-576-80-31-01 | File Organizer | \$21.77 | | |
| | | | | 105-576-80-48-01 | Swing Seats | \$432.00 | | |
| | | | | 105-576-80-49-03 | Membership-WRPA | \$125.00 | | |
| | | | 7599-Police OCT2019 | 001-521-20-31-03 | Amazon Prime | \$14.20 | | |
| | | | 7765-Montgomery-OCT2019 | 001-511-60-31-01 | Items for Council Meeting | \$27.27 | | |
| | | | | 001-511-60-41-01 | Items for Council Budget Workshop | \$60.47 | | |
| | | | | 001-514-40-49-02 | Drop Box | \$13.18 | | |
| | | | 8794-Woods-OCT2019 | 001-512-50-31-00 | Adobe Reader | \$16.38 | | |
| | | | | 001-512-50-31-00 | Desk Supplies-Toner-Paper | \$340.01 | | |
| | | | | | Total | \$10,525.01 | | |
| | | | Konica Minolta Business-Usa Inc | 47934 | 262215987 | 001-521-10-40-06 | Copier Lease PD | \$297.77 |
| | | | | | | | Total | \$297.77 |
| | | | Korum Automotive Group | 47935 | 6689686 | 401-534-50-48-06 | | \$233.56 |
| 408-535-50-48-08 | | \$233.57 | | | | | | |
| 410-531-38-48-01 | | \$233.56 | | | | | | |
| 6690003 | 401-534-50-48-06 | Brakes on 2013 F150 FA1064 | | | | \$86.44 | | |
| | | | | | | | | |

| Vendor | Number | Invoice | Account Number | Notes | Amount |
|--------------------------------|--------------|-----------------|------------------|-----------------------------------------|-------------------|
| Korum Automotive Group | 47935 | 6690003 | 408-535-50-48-08 | Brakes on 2013 F150 FA1064 | \$86.43 |
| | | | 410-531-38-48-01 | Brakes on 2013 F150 FA1064 | \$86.44 |
| | | 6690068 | 001-521-50-48-02 | Oil Change 2018 Ford Interceptor-4448 | \$55.47 |
| | | | | Total | \$1,015.47 |
| Law Offices of Mathew J Rusnak | 47936 | 257-OCT 2019 | 001-512-50-49-01 | Court Appointed Attorney-Oct 2019 | \$1,833.33 |
| | | | | | Total |
| Lewis, Jennifer | 47937 | NOV2019-200 | 001-571-20-31-34 | Dog Training Classes-Oct 2019 | \$672.00 |
| | | | | | Total |
| Lincoln, Tim | 47938 | 2668 | 001-524-20-31-00 | Office Chair-Building Dept | \$126.37 |
| | | | | | Total |
| Logan Enterprises INC | 47939 | 17269 | 001-514-21-41-01 | Monthly Janitorial-Nov 2019 | \$98.75 |
| | | | 001-524-20-49-02 | Monthly Janitorial-Nov 2019 | \$19.75 |
| | | | 001-575-50-41-01 | Monthly Janitorial-Nov 2019 | \$79.00 |
| | | | 401-534-10-31-00 | Monthly Janitorial-Nov 2019 | \$79.00 |
| | | | 408-535-10-31-00 | Monthly Janitorial-Nov 2019 | \$79.00 |
| | | | 410-531-38-31-00 | Monthly Janitorial-Nov 2019 | \$39.50 |
| | | | | Total | \$395.00 |
| Master Millwork | 47940 | 25046 | 412-594-38-62-01 | Plam Casework NEW Public Works Building | \$3,237.47 |
| | | | | | Total |
| Murphy-Brown, Mary | 47941 | NOV2019-201 | 001-571-20-31-21 | Dance Class-October 2019 | \$600.00 |
| | | | | | Total |
| O'Reilly Auto Parts | 47946 | 1265583-OCT2019 | 001-521-50-48-02 | Battery-07 Tahoe | \$123.97 |
| | | | 001-521-50-48-04 | Hose for Washing Cars & Supplies | \$42.05 |
| | | | 401-534-50-48-04 | Brake Light FA2055 | \$6.37 |
| | | | 410-531-38-48-01 | Moly Grease - FA1158 | \$7.09 |
| | | | 410-531-38-48-01 | Grease Fitting FA1158 | \$7.54 |
| | | | 410-531-38-48-01 | Rust Prevent | \$21.84 |
| | Total | \$208.86 | | | |
| Office Depot | 47942 | 386283245001 | 001-524-20-31-00 | Pencils | \$7.41 |
| | | 386284965001 | 001-524-20-31-00 | Pencil Lead | \$2.39 |
| | | | | Total | \$9.30 |

| Vendor | Number | Invoice | Account Number | Notes | Amount |
|--------------------------------------------------------------------|--------|-----------------------------------------|------------------|-----------------------------------------------|---------------------|
| Office of Minority & Woman's Business Enterprises-Financial Office | 47943 | 30313569 | 001-514-40-49-02 | Political Subdivision Fee | \$100.00 |
| | | | | Total | \$100.00 |
| Opportunity Center Of Orting | 47944 | 3041 | 001-571-20-31-14 | Orting Opportunity Center Grant-November 2019 | \$833.34 |
| | | | | Total | \$833.34 |
| Orca Pacific, Inc | 47945 | 40839 | 401-534-10-31-01 | Sodium Hypochlorite | \$650.51 |
| | | | | Total | \$650.51 |
| Orting Valley Fire & Rescue | 47947 | Payment #11 Lease for PSB | 001-512-50-41-04 | Payment #11 Lease for PSB-Court | \$297.92 |
| | | | 001-521-50-41-07 | Payment #11 Lease for PSB-Police | \$2,681.25 |
| | | | | Total | \$2,979.17 |
| Orting Valley Senior Cent | 47948 | 1011-Nov2019 | 001-571-20-31-06 | Monthly Support-November 2019 | \$1,083.33 |
| | | | | Total | \$1,083.33 |
| P.c. Budget & Finance | 47949 | CI-275400 C-104188 | 001-538-40-47-00 | 3rd QRT Peg Fees | \$1,292.25 |
| | | | 001-589-30-03-00 | 3rd QRT Peg Fees | \$1,292.25 |
| | | | | Total | \$2,584.50 |
| Pease Construction INC | 47950 | Pay Request #2 New City Hall Facilities | 304-594-18-60-01 | Pay Request #2 New City Hall Facilities | \$264,308.17 |
| | | | 304-594-31-60-01 | Pay Request #2 New City Hall Facilities | \$39,646.23 |
| | | | 304-594-34-60-01 | Pay Request #2 New City Hall Facilities | \$39,646.23 |
| | | | 304-594-35-60-01 | Pay Request #2 New City Hall Facilities | \$79,292.45 |
| | | | 304-594-44-60-01 | Pay Request #2 New City Hall Facilities | \$8,810.27 |
| | | | 304-594-76-60-01 | Pay Request #2 New City Hall Facilities | \$8,810.27 |
| | | | | Total | \$440,513.52 |
| POP Gymnastics Collective LLC | 47951 | Nov2019-204 | 001-571-20-31-15 | Tumbling-Oct 2019 | \$420.00 |
| | | | | Total | \$420.00 |
| Popular Networks, Llc | 47952 | 21798 | 001-512-50-41-01 | Computer Maintenance | \$16.55 |
| | | | 001-513-23-41-01 | Computer Maintenance | \$82.77 |

| Vendor | Number | Invoice | Account Number | Notes | Amount | | |
|---------------------------|-----------------|----------------------|------------------|---------------------------------------------------------------|---------------------------------|------------------|-----------------|
| Popular Networks, Llc | 47952 | 21798 | 001-514-23-41-04 | Computer Maintenance | \$215.20 | | |
| | | | 001-524-20-41-01 | Computer Maintenance | \$165.54 | | |
| | | | 001-525-60-41-03 | Disaster Recovery Backup-Server | \$990.25 | | |
| | | | 001-575-50-41-03 | Computer Maintenance | \$148.98 | | |
| | | | 101-542-30-41-04 | Computer Maintenance | \$82.77 | | |
| | | | 104-536-20-41-01 | Computer Maintenance | \$33.11 | | |
| | | | 401-534-10-41-05 | Computer Maintenance | \$347.62 | | |
| | | | 408-535-10-41-05 | Computer Maintenance | \$347.61 | | |
| | | | 410-531-38-41-04 | Computer Maintenance | \$215.20 | | |
| | | | 21805 | 001-521-50-41-01 | Computer Maintenance-PD | \$1,561.90 | |
| | | | | 001-525-60-41-03 | Disaster Recovery Backup-Server | \$605.52 | |
| | | | | 47907 | 21898-Server | 001-594-18-60-01 | New City Server |
| | | | 101-594-42-60-02 | | | New City Server | \$674.77 |
| | | | 105-594-76-60-02 | | | New City Server | \$674.76 |
| | | | 401-594-34-60-02 | | | New City Server | \$4,048.62 |
| 408-594-35-60-02 | New City Server | \$4,048.61 | | | | | |
| 410-594-31-60-02 | New City Server | \$4,048.62 | | | | | |
| | | | Total | \$38,551.48 | | | |
| Puget Sound Energy | 47953 | 200001248372-NOV2019 | 401-534-50-47-08 | Well 3 | \$217.40 | | |
| | | 200019646914-NOV2019 | 101-542-63-47-03 | Street Lights | \$48.30 | | |
| | | | | Total | \$265.70 | | |
| Reed, Greg | 47954 | NOV2019-203 | 401-534-90-49-00 | IACC Conference Mileage Reimbursement | \$95.12 | | |
| | | | 408-535-90-49-00 | IACC Conference Mileage Reimbursement | \$95.12 | | |
| | | | | Total | \$190.24 | | |
| Schwab, Erica | 47955 | 1011 | 001-521-10-10-04 | Civil Service-Consultant-November 2019 | \$300.00 | | |
| | | | | Total | \$300.00 | | |
| Scientific Supply & Equip | 47956 | 31440600 | 408-535-10-31-00 | Lab Supplies | \$195.32 | | |
| | | 31441503 | 408-535-10-31-00 | Lab Supplies | \$452.79 | | |
| | | | | Total | \$648.11 | | |
| Scott, James | 47957 | 10-1-19 | 001-521-40-49-00 | Mileage Reimbursement-Code Enforcement Conference Leavenworth | \$176.32 | | |
| | | | | Total | \$176.32 | | |

| Vendor | Invoice Number | Invoice Date | Account Number | Notes | Amount | | |
|----------------------------------|----------------|-----------------|------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------|------------------|
| Shope Enterprises, Inc | 47958 | 9996517 | 410-531-38-48-00 | 12"X8' C-78 Calss V RCP Air Test- Gasket Lube | \$446.19 | | |
| | | | | Total | \$446.19 | | |
| Speciral Laboratories | 47959 | 143734 | 408-535-10-41-03 | Lab Testing | \$168.00 | | |
| | | | | Total | \$168.00 | | |
| Sumner Lawn'n Saw | 47960 | 38540 | 410-531-38-48-01 | Engine Oil | \$82.15 | | |
| | | | | 39009 | 105-576-80-35-00 | Hand Lopper-Hand Pruner-FA1051 | \$134.05 |
| | | | | | | 39224 | 101-542-30-48-02 |
| | | | | Total | \$251.30 | | |
| Surplus Ammo & Arms LLC | 47961 | 19-0302 | 001-521-40-31-01 | 12 Gauge Impact Munitions-Non Lethel Bean Bag | \$647.93 | | |
| | | | | Total | \$647.93 | | |
| Tacoma News INC | 47962 | 257635-OCT2019 | 001-511-60-49-03 | Hearing for Wireless ORD | \$90.47 | | |
| | | | | 001-511-60-49-03 | Amending Budget Heariing | \$111.91 | |
| | | | | 001-511-60-49-03 | Pubilc Hearing | \$154.79 | |
| | | | | 001-511-60-49-03 | Hearing for Wireless ORD | \$203.38 | |
| | | | | Total | \$560.55 | | |
| Tacoma Pierce County Health Dept | 47908 | 102 Bridge St S | 304-594-18-60-01 | Site Cleanup- Underground Storage Tank Application-102 Bridge St S | \$834.00 | | |
| | | | | 304-594-31-60-01 | Site Cleanup- Underground Storage Tank Applicaion-102 Bridge St S | \$125.10 | |
| | | | | 304-594-34-60-01 | Site Cleanup- Underground Storage Tank Application-102 Bridge St S | \$125.10 | |
| | | | | 304-594-35-60-01 | Site Cleanup- Underground Storage Tank Application-102 Bridge St S | \$250.20 | |
| | | | | 304-594-44-60-01 | Site Cleanup- Underground Storage Tank Application-102 Bridge St S | \$27.80 | |
| | | | | | | | |

| Vendor | Invoice Number | Invoice Date | Account Number | Notes | Amount |
|-------------------------------------------------|----------------|-----------------|------------------|--------------------------------------------------------------------|-------------------|
| Tacoma Pierce County Health Dept | 47908 | 102 Bridge St S | 304-594-76-60-01 | Site Cleanup-Underground Storage Tank Application-102 Bridge St S | \$27.80 |
| | | | | Total | \$1,390.30 |
| The Walls Law Firm | 47963 | 13-Oct 2019 | 001-515-41-41-03 | Prosecuting Attorney-October 2019 | \$1,875.00 |
| | | | | Total | \$1,375.30 |
| US Bank Equipment Finance | 47964 | 398684555 | 001-594-14-41-04 | City Hall Copier Lease | \$327.83 |
| | | | | Total | \$327.83 |
| Valin Corporation | 47965 | 3408968 | 401-534-50-48-04 | Direct Acting General Purpose Solenoid Valve 3-Way-Wingate Springs | \$358.83 |
| | | | | Total | \$358.33 |
| Washington Rock Quarries, | 47966 | 105950 | 410-531-38-48-00 | Gravel | \$416.05 |
| | | | | Total | \$416.35 |
| Washington State Criminal Justice Training Comm | 47967 | 201133299 | 001-521-40-49-00 | Hostage Negotiations Training-Defit & Turner | \$200.00 |
| | | | | Total | \$200.30 |
| Washington Tractor | 47968 | 1966504 | 101-542-30-35-00 | Chain Saw-MS201 TCM | \$251.80 |
| | | | 104-536-50-35-00 | Chain Saw-MS201 TCM | \$31.48 |
| | | | 105-576-80-35-00 | Chain Saw-MS201 TCM | \$251.81 |
| | | | 410-531-38-35-00 | Chain Saw-MS201 TCM | \$94.43 |
| | | 1966541 | 101-542-30-35-00 | Chain-Saw Blade | \$18.70 |
| | | | 104-536-50-35-00 | Chain-Saw Blade | \$2.33 |
| | | | 105-576-80-35-00 | Chain-Saw Blade | \$18.68 |
| | | | 410-531-38-35-00 | Chain-Saw Blade | \$7.00 |
| | | | | Total | \$576.23 |
| Water Management Lab Inc. | 47969 | 179912 | 401-534-10-41-03 | Lab Testing | \$439.00 |
| | | 180079 | 401-534-10-41-03 | Lab Testing | \$134.00 |
| | | 180372 | 401-534-10-41-03 | Lab Testing | \$190.00 |
| | | | | Total | \$763.30 |
| Wells Fargo Financial Leasing | 47970 | 5007791614 | 105-576-80-31-00 | Public Works Copier | \$13.94 |
| | | | 401-534-10-31-00 | Public Works Copier | \$46.46 |

| Vendor | Number | Invoice | Account Number | Notes | Amount |
|-------------------|--------|------------|------------------|------------------------|---------------------|
| Wells Fargo | 47970 | 5007791614 | 408-535-10-31-00 | Public Works Copier | \$18.58 |
| Financial Leasing | | | 410-531-38-31-00 | Public Works Copier | \$13.93 |
| | | | | Total | \$92.31 |
| | | | | Grand Total | \$547,852.27 |



City Of Orting Council Agenda Summary Sheet

| | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|--|
| Subject: Selection of Deputy Mayor, 2020 | | Committee | Study Session | Council | |
| | Agenda Item #: | | AB19-64 | AB19-64 | |
| | For Agenda of: | | 9.18.19 | 10.30.19 11.13.19 | |
| | Department: | | | | |
| | | | Council | | |
| | Date Submitted: | | 9.10.19 | | |
| Cost of Item: | | \$ | | | |
| Amount Budgeted: | | \$ | | | |
| Unexpended Balance: | | \$ | | | |
| Bars #: | | | | | |
| Timeline: | | Per Council Rule 8.5 process starts in September and Concludes in October. | | | |
| Submitted By: | | City Clerk | | | |
| Fiscal Note: | | | | | |
| Attachments: Council Rule 8.5 and 3.9.B | | | | | |
| SUMMARY STATEMENT: | | | | | |
| <i>Per the City Council Rules of Procedure:</i> | | | | | |
| Chapter 8 section 5 - <u>Selecting Deputy Mayor:</u> <i>The Deputy Mayor will be selected by a majority of the Councilmembers annually beginning in September and concluding in October. Outgoing Deputy Mayor will solicit two other councilmembers to nominate a candidate for his/her replacement for a full Council vote. (see 3.9B)</i> | | | | | |
| Chapter 3 section 9 (B) - <u>Deputy Mayor--Duties:</u> <i>Annually, in September, the outgoing Deputy Mayor, with the help of two councilmembers, will solicit and recommend a candidate for Deputy Mayor with confirmation from the entire council for his/her replacement in January.</i> | | | | | |
| <p>The Nominating Committee met on October 18th, 2019. This year the Council allowed 3 councilmembers to be on the committee. The meeting was posted and published as a quorum of the Council would be present.</p> <p>There was a tie vote at the October 30th, 2019 meeting. The Mayor opted not to break the tie. This was moved to the next Council meeting.</p> | | | | | |
| RECOMMENDED ACTION: MOTION: To appoint _____ as Deputy Mayor for the year 2020 effective January 1, 2020. | | | | | |



**City Of Orting
Council Agenda Summary Sheet**

| | Agenda Bill # | Recommending Committee | Study Session Dates | Regular Meeting Dates |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|----------------------------|------------------------------|
| Subject: Cemetery Land Surplus | AB19-65 | CGA | | |
| | | 9.5.19 10.10.19 11.07.19 | 9.18.19 | 11.13.19 |
| | Department: Admin. | | | |
| | Date Submitted: 9. 5.19 | | | |
| | Cost of Item: | | <u>\$</u> | |
| Amount Budgeted: | | <u>\$</u> | | |
| Unexpended Balance: | | <u>\$</u> | | |
| Bars #: | | | | |
| Timeline: | | ASAP | | |
| Submitted By: | | Mark Bethune | | |
| Fiscal Note: | | | | |
| Attachments: | | | | |
| <p>SUMMARY STATEMENT: Staff with support of Council expressed an interest in the surplus of the 9.5 acres of land adjacent to the city cemetery, in part, to fund capital improvements to the cemetery and reduce labor costs. Cemetery revenue has dropped precipitously in recent years as cultural standards have changed. It is important to have a significant buffer between the two properties to preserve the look of the cemetery.</p> <p>This was first reviewed by CGA at their September 5th, 2019 meeting. Council was briefed at their study session on September 18th, by the CGA Committee and Administrator Bethune. The City advertised a Request for Qualifications for this service, and there were two respondents. One was rendered non-responsive. Council by consensus, agreed to move forward to negotiate a price with Skillings Connolly, Inc, the only bidder.</p> <p>After Skillings Connolly, Inc. submitted their cost for the service at \$12,986, the option of logging the property was researched and was not feasible. CGA Committee discussed this again at their meeting on November 7th, 2019 and concluded along with staff that the best option would be to sell the property.</p> | | | | |
| <p>MOTION: To authorize the Mayor to put the Cemetery property up for sale with the selling cost to be no greater than \$4,999.99.</p> | | | | |



**City Of Orting
Council Agenda Summary Sheet**

| | Agenda Bill # | Recommending Committee | Study Session Dates | Regular Meeting Dates |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------|---------------------|-----------------------|
| Subject: Hearing-Ordinance No. 2019-1054, An Ordinance Of The City Of Orting, Washington, Relating To Qualifications For Elected Officials; Adopting New OMC 1-6-4 And 1-6-5, Establishing Term Limits For City Council Members And Mayor | AB19-80 | CGA | | 11.13.19 |
| | | 11.07.19 | 11.20.19 | 11.27.19 |
| | Department: Administration | | | |
| | Date Submitted: 11.6.19 | | | |
| Cost of Item: | _ \$ | | | |
| Amount Budgeted: | _ \$ | | | |
| Unexpended Balance: | _ \$ | | | |
| Bars #: | | | | |
| Timeline: | | | | |
| Submitted By: | CGA Committee | | | |
| Fiscal Note: | | | | |
| Attachments: Ordinance No. 2019-1054 | | | | |
| <p>SUMMARY STATEMENT: The CGA Committee recommends enacting term limits for both City Councilmembers and the Mayor. There are pros and cons to setting limits. The cons of no limits can lead to Councilmembers who continue year after year and tend to focus on particular agenda items, and are not necessarily open to new ideas or processes. Another con is that those who might be interested in running for elected office as a Councilmember or Mayor tend to feel that once a person has held multiple terms, that they, the average citizen does not have a chance to unseat that member, and this may discourage some well qualified citizens from running.</p> <p>The City Council is empowered to enact additional qualifications for candidates to hold elective office in the City where those qualifications do not contravene state statute and the state Constitution. The CGA committee feels that the adoption of term limits for City Council members and the Mayor is warranted, will not adversely affect the public health, safety, or general welfare, and would be in the best interest of the citizens of the City.</p> | | | | |
| RECOMMENDED ACTION: | | | | |
| _____. | | | | |
| FUTURE MOTION: To Adopt Ordinance No. 2019-1053, An Ordinance Of The City Of Orting, Washington, Relating To Qualifications For Elected Officials; Adopting New OMC 1-6-4 And 1-6-5, Establishing Term Limits For City Council Members And Mayor | | | | |

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2019-1054**

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, RELATING TO QUALIFICATIONS FOR ELECTED OFFICIALS; ADOPTING NEW OMC 1-6-4 AND 1-6-5, ESTABLISHING TERM LIMITS FOR CITY COUNCIL MEMBERS AND MAYOR; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City Council of the City of Orting is empowered to enact additional qualifications for candidates to hold elective office in the City where those qualifications do not contravene state statute and the state Constitution; and

WHEREAS, the City Council held a duly noticed public hearing on _____ to take public comment on the City Council's proposal to enact term limits for City Council members and the Mayor; and

WHEREAS, City Council has determined that the adoption of term limits for City Council members and the Mayor are warranted, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. New OMC Title 1, Chapter 6, Section 4, Adopted. Orting Municipal Code Title 1, Chapter 6, Section 4, is hereby adopted to read as follows:

1-6-4 Term Limit for Councilmembers

No person shall be allowed to serve on the city council for more than two four-year terms; provided, that:

A. Any person appointed to fill a vacant council position pursuant to Ch. 42.12 RCW may serve on the city council for an additional two four-year terms, not to exceed a total of ten (10) years of service on the city council; and

B. This prohibition shall not disqualify any person now serving on the city council from completing the term of office that he or she has been elected to serve as of the effective date of the ordinance codified herein.

Section 1. New OMC Title 1, Chapter 6, Section 5, Adopted. Orting Municipal Code Title 1, Chapter 6, Section 5, is hereby adopted to read as follows:

1-6-5 Term Limit for Mayor

No person shall be allowed to serve as Mayor for more than two four-year terms; provided that:

A. Any person appointed to fill a vacant Mayor position pursuant to Ch. 42.12 RCW may serve as Mayor for an additional two four-year terms, not to exceed a total of ten (10) years of service as Mayor; and

B. This prohibition shall not disqualify any person now serving as Mayor from completing the term of office that he or she has been elected to serve as of the effective date of the ordinance codified herein.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE __ DAY OF _____, 2019.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATE

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee Best, PS

Filed with the City Clerk:

Passed by the City Council:

Date of Publication:

Effective Date: