

## COUNCILMEMBERS

### Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Joachim Pestinger
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



**DEPUTY MAYOR GREG HOGAN  
CHAIR**

## ORTING CITY COUNCIL

### Study Session Minutes

Orting Multi-Purpose Center  
202 Washington Ave. S, Orting, WA  
October 16<sup>th</sup>, 2019, 6pm

**ORIGINAL**

## 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Pestinger led the pledge of allegiance.

**Councilmembers Present:** Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Michelle Gehring, Joachim Pestinger, Nicola McDonald, and Scott Drennen.  
Councilmember Kelly arrived at 6:02pm.

**Staff Present:** Mark Bethune, City Administrator, Lindsay Breske, Intern, Scott Larson, Treasurer, Greg Reed Public Works Director.

## 2. COMMITTEE REPORTS

### Public Works

Councilmember Drennen briefed on the following items discussed at the last Public Works Committee Meeting:

- Sidewalk Replacements;
- 162 Bridge for Kids is at 90% for the design phase;
- Southwest Connector;
- Utility Rates.

### Public Safety

Councilmember Pestinger briefed on the following items discussed at the last Public Safety Committee Meeting:

- Hiring update on entry level police candidates;
- Groundbreaking ceremony at the New City Hall property;
- The possibility of sharing a full-time employee with the City of Puyallup for Emergency Management services.

### Community and Government Affairs

Councilmember Gehring briefed on the following items discussed at the last Community and Government Affairs Committee meeting:

- Budget;
- Grants;
- Term limits, for Councilmembers and Mayor- Nothing yet to bring to Council, will be discussed again at the next committee meeting and will bring something back to the next study session.

Councilmember Gunther inquired about an ADA policy and ADA swings. He was referred to the Parks Board.

## 3. STAFF REPORTS

### Kaaren Woods, Court Administrator

Administrator Woods informed Council that the State Auditor is on location and the audit is going very well.

### **Greg Reed, Public Works Director**

Director Reed briefed on the following Public Works related issues:

- Winter preparation of ponds and outfalls;
- Mowing detail is now being done in house;
- Arborist is doing Assessments of trees on City property
- Storm assessments;
- Sidewalks.

The Mayor discussed the removal of the recycle bins at North City Park. Proper signage will be displayed to notify the public of the removal of the bins. Bins will be removed by the end of November.

### **Scott Larson, City Treasurer**

Treasurer Larson briefed on the following items:

- The State Audit should be done by next week;
- Kim Agfalvi started employment with the City on October 16<sup>th</sup>. She took over for Jennifer who was the Cashier. Jennifer took over Jane Hegelian's position;
- The budget

### **Mark Bethune, City Administrator**

Administrator Bethune briefed on the following items:

- Demolition of the new City Hall property could happen as soon as Monday;
- The Groundbreaking ceremony for the New City Hall will be on November 8<sup>th</sup> at 3:30pm;
- He advertised a RFP for Liability Insurance for the City.

Administrator Bethune asked for direction on whether or not he should try to recruit an employee for the position of City Planner, or hire a consultant. . The Council asked that he try and hire someone fulltime, but if there isn't enough interest, go out for RFQ. Administrator Bethune asked Council to be sure the 2020 Budget reflected their decision.

### **Mayor Penner**

Mayor Penner briefed on the following:

- His attendance at the all staff luncheon. Jane Helgelien received a retirement gift and recognition for her service.
- Kim Agfalvi started her employment with the City today as the cashier;
- The Jones Levy resolution that Council signed, was delivered to Pierce County Council and they passed the \$0.10 cent maintenance tax (6-1). This will ensure \$15 Million dollars in funding for the Levy. The timeline for the levy project is 2024.
- TBD funding may be impacted if 976, the \$30 car tab proposal gets passed.
- Senate bill 1406 was passed that year and a portion of the State Sales tax may be kept within the City, and be used for certain housing related issues.

## **4. AGENDA ITEMS**

### **A. AB19-67 – Ordinance No. 2019-1051, an Ordinance of the City Of Orting, Washington, Relating To Land Use and Zoning; Amending Orting Municipal Code Title 13 Pertaining To the Mixed Use Town Center North Zone.**

Administrator Bethune briefed on proposed amendments to the City's zoning code, OMC Title 13. The changes were based on Council direction from the last meeting. Discussion followed and some additional changes were proposed. .

**Action:** Move to the next meeting on October 30, 2019.



**B. AB19-59- City Server Replacement.**

Treasurer Larson briefed that the City acquired its current server over six years ago and it is now at the end of its life. The new server will meet the city's needs when we are co-located with police and court in the New City Hall. This server will reduce costs in the long run as we will be able to eliminate the current Public Safety Building server. The cost of the server will be charged to the following funds: General Fund 61%, Water Fund 13%, Sewer Fund 13% and Stormwater Fund 13%. The Community and Government Affairs Committee reviewed this agenda item at their meeting on October 10<sup>th</sup> and recommended moving it forward.

**Action:** Move to Consent Agenda of the October 30, 2019 meeting.

**C. AB19-68- City Hall Overhead Cost Allocation Policy- Resolution No. 2019-28.**

Treasurer Larson briefed that during his discussions with the State Auditor, the City was advised to formally document ownership of the New City Hall Facility to include what portion of the facility is owned by the General Fund and what portion is owned by Enterprise Funds. The proposed policy also outlines how operating expenses will be shared amongst the funds and how funds will get repaid if one of them were to abandon the building. The ownership percentage of the New City Hall is: 68% General Fund and 32% enterprise funds. There is no change in funds, just a policy for auditing purposes.

**Action:** Move to the Consent Agenda of the October 30, 2019 meeting.

**D. AB19-70-Fiber Optic Network-Request For Proposals.**

Administrator Bethune briefed that The City went out for RFP for firms that perform fiber optic network infrastructure installation services on August 14<sup>th</sup>, 2019. The City would like the vendor to install a single fiber optic cable and connection terminating in the building equipment closet in the New City Hall building. The Community and Government Affairs Committee reviewed the responses at their October 10<sup>th</sup> meeting and agreed with Staff's recommendation to approve Century Link as the vendor to perform the required services.

**Action:** Move forward to the consent agenda of the October 30<sup>th</sup>, 2019 meeting.

**E. AB19-71 Recreational Vehicles, -Ordinance.**

Councilmember Kelly briefed on the proposed Ordinance which addresses the use and occupation of Recreational Vehicles. Discussion followed. Some of the concerns Councilmembers had related to time period allowed, permitting, health & safety, and enforcement.

**Action:** Back to Public Safety Committee to revise.

**F. AB19-72-Budget Discussion.**

Treasurer Larson briefed on the 2020 draft budget. Discussion followed. The 2020 Draft Budget will be discussed at length at the October 19, 2019 Council Budget Workshop.

**G. AB19-73-2020 Property Taxes- Resolution No. 2019-27.**

Treasurer Larson briefed on the proposed resolution that will raise the property tax cap by \$46,911.11 to \$1,335,880.61. This is an increase of 3% over the prior years' levy which was \$1,291,337.79. Mayor Penner pointed out that the City receives a percentage based on valuation, and that the City is not actually increasing taxes.

**Action:** Move to the Agenda of the October 30, 2019 meeting for hearing and a vote.

**H. AB19-74-Utility Rates.**

Treasurer Larson briefed that the Public Works Committee reviewed the memorandum from Baker Tilly the consultant that was hired to conduct a utility rate study. Treasurer Larson asked the City

Council if they would like their sewer rates structured, and if they were interested in a tiered structure, based on 2019 needs or if they want to stay with the current fixed rate structure. He asked the Council for direction, so that Baker Tilly can move forward. Discussion followed. Treasurer Larson also briefed that the recommendation from the consultant and the Public Works Committee is to eliminate the snowbird rates. Discussion followed.

Mayor Penner stated that when they do move forward with this he would like to hold a town hall meeting at Majestic view estates to go over the proposed structures. Council asked that Baker Tilly provide them with multiple options.

**Action:** Baker Tilly will bring multiple structure options back to Council.

**I. DM Disposal- AD HOC Committee.**

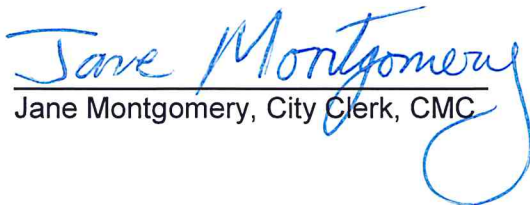
Deputy Mayor Hogan briefed that the committee met with DM Disposal. The Committee asked why DM did not bring up the change in recycle rates in March when rates were being reviewed. The committee was told that they were not allowed to do that per the contract. The committee provided the Council table 1 and table 2 which reflected overall costs for 2019. The biggest issue is that there is a lot of waste in the recycling bins, and there is no market for recycled items. A brief discussion followed. Council gave Mayor Penner permission to meet with DM Disposal to discuss possible outcomes.

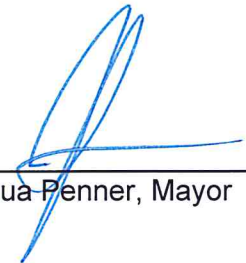
**Action:** Mayor Penner will meet with DM Disposal to try to negotiate an agreement.

**5. ADJOURNMENT**

Deputy Mayor Hogan adjourned the meeting at 8:16pm.

ATTEST:

  
Jane Montgomery, City Clerk, CMC

  
Joshua Penner, Mayor