

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Joachim Pestinger
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Study Session Meeting Agenda
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
March 20th, 2019
6PM.

CHAIR, DEPUTY MAYOR GREG HOGAN

1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.

2. COMMITTEE REPORTS

Public Works

✚ *CM Drennen & CM Gunther*

Public Safety

✚ *CM Kelly & CM Pestinger*

Community and Government Affairs

✚ *CM McDonald & CM Gehring*

3. STAFF REPORTS

4. AGENDA ITEMS

A. Discussion- Parks Advisory Board City Park Priority List.

- *CM McDonald/ CM Gehring*

B. Discussion-Chip Seal of City Owned Alleys.

CM Drennen/ CM Gunther/ Greg Reed

C. AB19-20-Ordinance No. 2019-1043, Amending Orting Municipal Code 13-5-3 Loading Area and Off-Site Parking Requirements.

- *Mark Bethune*

D. AB19-21-Orting Valley Farmers Market Sponsorship Application- Resolution No. 2019-06, Declaring A Public Purpose And Authorizing City Sponsorship Of The Orting Valley Farmer's Market.

- *CM McDonald/ CM Gehring*

E. AB19-22-Orting Chamber Of Commerce- Family in the Park-Daffodil Festival Day Sponsorship Application- Resolution No. 2019-07, Declaring A Public Purpose And Authorizing City Sponsorship Of Daffodil Festival Day.

- *CM McDonald/ CM Gehring*

5. ADJOURNMENT

Motion: To Adjourn.

Upcoming Meeting: Next Regular Meeting: March 27th, 2019, 7pm, (MPC)

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

Parks Advisory Board City Parks Priority List Plan

March 6, 2019

<u>Priority</u>	<u>Name of Park</u>	<u>1 Yr Plan</u>	<u>3 Yr Plan</u>	<u>5 Yr Plan</u>	<u>Maintenance Issues/Basic</u>
1	Gratzer Park	Soccer Field Plans			Grade Parking Lot
2	Calistoga Park	Phase 1 Plan	Phase 2 Plan		Mole Holes
3	North Park	Fountain Upgrade			Take our trees and replace with color
4	Main Park (BBQ/Gazebo Sides)	Add border around play area sections/Horseshoe Pits Out/Replace with picnic tables, paint or resurface basket ball court	Add Pickleball Court	Upgrade to a paved parking lot	Add EWF Chips, Grade Parking Lot,
5	3 Corner Park	Move Bench from bush to better place and make it 2 sided			Trim Bushes
6	Rainier Meadows Park	Add Picnic Tables/Benches, Add new basketball hoop and paint lines, Put up bollards at park entrances to block vehicles but removed by City, Upgrade and fix pathway around the park		Add Swings	
7	Memorial Park	Add color flowers/plants, add tall scenery backdrop			Basic Maintenance
8	Charter Park	Add Benches for parents	Expand Skatepark, Regrade bike track/expand (redo or redesign)	Add Lighting and future place for exercise equipment	Maybe move the recycle bins from skate park parking lot to another area
9	Triangle Park		Add Benches		Upgrade Benches
10	Whitehawk Park	Add border around play equipment, Raise home plate at baseball field		Potential alternate location for Pickleball Court	

Parks Advisory Board City Parks Priority List Plan
March 6, 2019

11	Willaims Park				Take out big grass bushes
12	Trail				Repaint Lines and add mising stop signs
13	Village Green Wetlands				Basic Maintenance
14	Carbon River Wetlands				Basic Maintenance



**City of Orting
Council Agenda Summary Sheet**

Subject: Ordinance No. 2019-1043, An Ordinance Amending The City's Parking Code.		Committee	Study Session	Council
	Agenda Item #:		AB19-20	AB19-20
	For Agenda of:		03.20.19	03/27/2019
	Department:	Planning/Administration		
Date Submitted:	02/28/2019			
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	N/A			
Submitted By:	Emily Terrell			
Fiscal Note:				
Attachments: Ordinance No. 2019-1043, Exhibit A				
SUMMARY STATEMENT:				
<p>The Planning Commission held a hearing on the attached proposed ordinance at their March 4th, 2019 meeting. They recommend that the Council approve the proposed amendments to the City's parking codes to allow for more flexibility in meeting parking demands through off-site and shared use parking agreements.</p> <p>Staff recommends a public hearing at the Council meeting of March 27th, followed by adoption of the proposed ordinance.</p>				
RECOMMENDED ACTION: Move forward to the Meeting of March 27th, 2019.				
FUTURE MOTION: To Adopt Ordinance No. 2019-1043, Amending Orting Municipal Code 13-5-3 Loading Area And Off-Site Parking Requirements; Providing For Severability; And Establishing An Effective Date.				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2019-1043**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, AMENDING ORTING MUNICIPAL CODE
13-5-3 LOADING AREA AND OFF-SITE PARKING
REQUIREMENTS; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City Council previously adopted regulations pertaining to the regulation of required parking, codified at Chapter 13-5 of the Orting Municipal Code (OMC); and

WHEREAS, the City Council desires to update and amend Ch. 13-5 OMC in order to establish parking areas for uses that were not previously established; and

WHEREAS, the City Council further desires to update OMC Ch. 13-5 to allow for more flexible parking requirements through the provision of shared parking or off-site parking; and

WHEREAS, the City Council seeks to require adequate parking without requiring more parking than is necessary; and

WHEREAS, the Planning Commission held a duly noticed public hearing at their regularly scheduled meeting on March 4, 2019 and voted to recommend adoption of Exhibit A to the City Council; and

WHEREAS, the SEPA Responsible Official issued a non-project Determination of Non-Significant impact on February 28, 2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. OMC Title 13, Chapter 5, Section3, Amended. Orting Municipal Code 13-5-3 is amended as provided in Exhibit A of this Ordinance.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance and its Attachment, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Codification of Ordinance and Attachments. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the Ordinance and its Attachments, and publish the modified code.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force on May 3, 2019.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF MARCH, 2019.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk

Approved as to form:

Alexandra Kenyon
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk: 2.28.19
Passed by the City Council: 3.27.19
Date of Publication: 3.29.19
Effective Date: 5.3.19

EXHIBIT A- ORDINANCE NO 2019-1043

OMC 13-5-3: LOADING AREA AND OFF-STREET PARKING REQUIREMENTS:

- A. Purpose: The purpose of this section is to regulate parking and loading in order to lessen traffic congestion and contribute to public safety by providing sufficient on-site and off-site areas for the maneuvering and parking of motor vehicles.
- B. Required Automobile Parking Spaces: Off-street parking spaces shall be provided as an accessory use in accordance with the requirements of this section at the time any building or structure is erected, enlarged, or expanded.
- C. Size and Access: Each off-street parking space shall have an area of not less than one hundred sixty (160) square feet, exclusive of access drives or aisles and a width of not less than eight feet (8'). There shall be adequate provision for ingress and egress from each parking space.
- D. Location: Off street parking facilities shall be located as hereinafter specified; where a distance is specified, such distance shall be the walking distance measured from the nearest point of the parking facilities to the nearest point of the building that such facility is required to serve. Parking is required to be on the subject parcel unless the City approves a proposal utilizing the Off-site Parking provisions of OMC 13-5-3-L and/or the Shared Parking provisions of OMC 13-5-3-M.
1. For a single-family dwelling or multi-family dwelling, the parking facilities shall be located on the same lot or building site as the building they are required to serve.
 2. For churches, hospitals, large group homes, institutions, rooming and lodging houses, nursing and convalescent homes, community clubs, and clubrooms, parking facilities shall be located not farther than one hundred fifty feet (150') from the facility.
 3. For uses other than those specified, including governmental facilities, parking facilities shall be located not farther than three hundred feet (300') from the facility.
 4. ADA accessible parking shall be located on the shortest possible route to the entrance of the building or facility.
- E. Unit Of Measurement: In stadiums, sports arenas, churches, government buildings containing public assembly space and other places of assembly in which patrons or spectators occupy benches, pews, or other similar seating facilities, each eighteen inches (18") of width or eighty (80) square feet of open area of such seating facilities should be counted as one seat for the purpose of determining requirements of off-street parking facilities under this title.

EXHIBIT A- ORDINANCE NO 2019-1043

- F. Expansions or Enlargements: Where any structure is enlarged or expanded, off-street parking spaces shall be provided for said expansion or enlargement in accordance with the requirements of subsection I of this section. Nothing in this title shall be construed to require off street parking spaces for the portion of said building or structure existing at the effective date of this title. A change in use in an existing structure shall require additional off-street parking spaces as set forth in subsection I of this section.
- G. Mixed Occupancies: In the case of two (2) or more uses in the same building, including governmental office space and public assembly space, the total requirements for off-street parking facilities shall be the sum of the requirements for the several uses computed separately. Off-street parking facilities for one use shall not be considered as providing required parking facilities for any other use, except as hereafter specified in subsection I of this section for joint use.
- H. Uses Not Specified: In the case of a use not specifically mentioned in subsection I of this section, the requirements for off street parking facilities shall be determined by the Administrator. Such determination shall be based upon the requirements for the most comparable use specified in subsection I of this section. (Ord. 792, 7-29-2004)
- I. Parking Spaces Required for Particular Uses: The minimum number of off-street parking spaces required for nonresidential uses shall be as set forth in the following: (Ord. 943, 5-14-2014)

Use		Parking Spaces Required
1.	All dwellings (RC, RU, RMF, MUTC)	2 off street spaces per unit
2.	Daycare centers; home based	1 for each employee, plus 1 additional, not including required residential spaces
	Nonresidential	1 for each employee, plus 1 for every 10 children or adults
3.	Banks, savings and loan associations, business or professional offices	1 for each 400 square feet of gross floor area
4.	Bowling alleys	4 for each alley
5.	Churches	1 for each 5 seats in the principal place of assembly for worship, including balconies and choir loft

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6.	Dance halls, skating rinks, youth cabarets	1 for each 25 square feet of skating or dancing area, plus 1 per 40 square feet of all other building area
7.	Establishments for the sale and consumption on the premises of food and beverages, including fraternal and social clubs ¹	1 for each 200 square feet of gross floor area
8.	Fraternity, sorority or group student house	1 for each 3 sleeping rooms or 1 for each 6 beds, whichever is greater
<u>9.</u>	<u>Government Facilities</u>	<u>The maximum of the following:</u> <u>1 for each 400 square feet of gross floor area or</u> <u>1 for each 4 seats in each public assembly space pursuant to OMC 13-3-5-E above.</u>
9. <u>10.</u>	Hospitals	2 for each bed
10. <u>11.</u>	Large group home, institution	1 for each 2 beds
11. <u>12.</u>	Libraries and museums	1 for each 250 square feet of floor area open to the public
12. <u>13.</u>	Lodging and rooming house	1 for each sleeping room
13. <u>14.</u>	Manufacturing uses, research and testing laboratories, creameries, bottling establishments, bakeries, canneries, printing and engraving shops	1 for each employee on a maximum shift
14. <u>15.</u>	Medical or dental clinics	5 for each physician or dentist
15. <u>16.</u>	Motels, hotels	1 for each unit
16. <u>17.</u>	Motor vehicle or machinery sales, wholesale stores, furniture stores	1 for each 400 square feet of gross floor area
17. <u>18.</u>	Retail stores	1 for each 300 square feet

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18. <u>19.</u>	Schools; high schools	1 for each 8 students, plus 1 for each faculty member (exclusive of loading and unloading area)
<u>20.</u>	Elementary and junior high	1 for each faculty member
19. <u>21.</u>	Stadiums, auditoriums, community clubs, community centers, and other places of assembly	1 for each 4 seats
20. <u>22.</u>	Theaters	1 for each 3 seats
21. <u>23.</u>	Warehouses and storage buildings	1 for each 2,000 square feet of gross floor area, except that office space shall provide parking as required for offices

Note:

1. Stationary vendor units used to provide food vending services are exempt from off-street parking requirements; provided that, the principal use meets the established parking requirements for such principal use.

(Ord. 2018-1027, 4-25-2018)

J. Required Loading Areas:

1. In any commercial and manufacturing zones, and for any institutional use in whatever zone it may be located, every building or portion of building hereafter erected or structurally altered to provide additional floor space shall be provided with a minimum of one off-street or off alley loading space for each ten thousand (10,000) square feet of usable floor space within the building, which usable floor space is intended to be used for or is used for merchandising, manufacturing, warehousing, or processing purposes. If the building contains less than ten thousand (10,000) square feet of usable floor space, the requirement for an off street or off alley loading space may be waived by the building inspector.
2. If the building contains more than twenty-four thousand (24,000) square feet of floor space so used, then there shall be one additional loading space provided for each additional twenty-four thousand (24,000) square feet of floor space.
3. Each loading space shall measure not less than thirty feet by twelve feet (30' x 12') and shall have an unobstructed height of fourteen feet (14'), and shall be made

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permanently available for such purpose, and shall be surfaced, improved, and maintained. Such facilities shall be so located that trucks using the same shall not encroach upon or interfere with areas reserved for off street parking nor project into any public right-of-way and shall be adjacent to the building to be served thereby. If the site upon which such loading space or spaces is to be located abuts upon an alley, such loading space or spaces shall be off alley. If the loading space is incorporated within a building then, as to location, the requirements of this section shall not apply.

4. Any floor area provided by additions to or structural alterations to a building shall be provided with loading space or spaces as set forth herein whether or not loading spaces have been provided for the original floor space. (Ord. 792, 7-29-2004)
- K. Commercial Vehicles, Recreational Vehicles, and Boats: The following special requirements and performance standards shall apply to private properties located in the Residential-Urban, Residential-Multi-Family, and Residential-Conservation Zones, except as otherwise authorized by the City through a conditional use permit: (Ord. 889, 9-8-2010; amd. Ord. 2018-1026, 4-25-2018)
1. Outdoor Storage of Vehicles: The outdoor storage of commercial vehicles, recreational vehicles, boats, and vehicle accessories is permitted in the residential zones, provided the following standards are met. For purposes of this section, "storage" means the keeping of such vehicles and accessories on any portion of any parcel of property for a period of seventy-two (72) continuous hours or longer.
 - a. Recreational Vehicles and Boats: Where a rear yard is reasonably accessible or a side yard is of sufficient size to accommodate the recreational vehicle, said recreational vehicle shall not be stored in the front yard of a lot. In no instance shall a recreational vehicle or boat be stored such that any portion of the vehicle encroaches upon a site distance area that would create a traffic hazard; nor shall a recreational vehicle or boat be stored on or overhang a public right-of-way. If located within a required front or street side yard, the storage area for a recreational vehicle boat shall be improved with a durable and dustless surface and screened from views from adjacent properties.
 - b. Inoperable Vehicles and Motor Vehicle Accessories: No more than two (2) inoperable vehicles may be stored on a lot. The outdoor storage of inoperable vehicles, or parts thereof, and vehicle accessories such as camper shells and equipment trailers shall be screened from neighboring properties and public rights-of-way and prohibited from required front and street side yards. (Ord. 889, 9-8-2010)

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- c. Storage Of Commercial Use Vehicles: No vehicle having more than two (2) axles or exceeding eighty four inches (84") in width, and intended for commercial use including, but not limited to, truck tractors, truck trailers or other large trucks shall be stored on property in an RU, RMF, or RC Zone unless such vehicle is stored within a building or is otherwise screened so as not to be visible from another property or from any public right-of-way. (Ord. 889, 9-8-2010; amd. Ord. 2018-1026, 4-25-2018)

L. Off-Site Parking:

1. When Permitted:

- a. If sufficient parking is not available on the premises of the use, a private parking area may be provided off-site, except for single and two (2) family dwellings in the RU and RC zones.
- b. Guest parking associated with single family and attached dwellings in the RM zone is also permitted to be provided off site provided it meets the following criteria:
 - i. Parking is located on the neighborhood streets or in a parking court accessed by a public roadway, but not located more than one hundred sixty feet (160') from the home it is intended to serve.
 - ii. Parking is not located in a limited residential access lane right-of-way, except for perpendicular parking associated with private driveways or alleyways.
 - iii. Parking may be accommodated in a tandem driveway space, provided it is not accessed by a private alleyway.

2. Agreement Required: A parking agreement ensuring that off-site parking is available for the duration of the use shall be approved by the City Administrator, following review by the City Attorney.

3. Additional Information Required: The following shall be reviewed as part of the permit process:

EXHIBIT A- ORDINANCE NO 2019-1043

- a. A letter of justification addressing the need for off-site parking and compatibility with the surrounding neighborhood.
 - b. A site plan showing all dimensions of parking spaces, aisles, landscaping areas, abutting street improvements, curb cuts, and on-site and abutting uses and buildings.
4. Fees: No charge for use of such parking area shall be made in any residential zone or open space and recreation zone except on a weekly or monthly basis.
5. Maximum Distance to Off-Site Parking Area:
- a. Within the MUTC Zone: No distance requirements apply when both the use and off-site parking are located within the MUTC Zone. However, OMC 13-5-3-D-4 applies.
 - b. Maximum distances to off-site parking do not apply if there is a shuttle in place between the off-site parking and the sponsoring use.
 - c. All Other Zones: All provisions of OMC 13-5-3-D apply.
6. Transportation Management Plan Exception: The City Administrator may modify the maximum distance requirements or allow up to 20% of the required parking to be provided on-street if a Transportation Management Plan or other acceptable transportation system will adequately provide for the parking needs of the use and the conditions below are met.
- a. Decision Criteria: Whenever there are practical difficulties involved in carrying out the provisions of this Title, the Department Administrator may grant modifications for individual cases provided he/she shall first find that a specific reason makes the strict letter of this Code impractical, that the intent and purpose of the governing land use designation of the Comprehensive Plan is met and that the modification is in conformity with the intent and purpose of this Code, and that such modification:
 - i. Substantially implements the policy direction of the policies and objectives of the Comprehensive Plan Land Use Element and the Architectural Design Guidelines and the proposed modification is the minimum adjustment necessary to implement these policies and objectives;

EXHIBIT A- ORDINANCE NO 2019-1043

- ii. Will meet the objectives and safety, function, appearance, environmental protection and maintainability intended by the Code requirements, based upon sound engineering judgment;
- iii. Will not be injurious to other property(ies) in the vicinity;
- iv. Conforms to the intent and purpose of the Code;
- v. Can be shown to be justified and required for the use and situation intended; and
- vi. Will not create adverse impacts to other property(ies) in the vicinity.

M. Joint Use Parking Facilities:

1. When Permitted: Joint use of parking facilities may be authorized for those uses that have dissimilar peak-hour demands or when it can be demonstrated that the parking facilities to be shared are underutilized.
2. Agreement Required: A parking agreement ensuring that joint use parking is available for the duration of the uses shall be approved by the Community and Economic Development Administrator, following review by the City Attorney. Notice of termination of the agreement shall be provided to the Administrator and additional parking must be provided if the agreement is terminated, consistent with subsection I of this Section.
3. Maximum Distance to Joint Use Parking:
 - a. Within the MUTC, MUTCN and Public Facilities Zones: No distance requirements apply when both the use and joint use parking are located within the MUTC, MUTCN or Public Facilities zones. However, OMC 13-5-3-D-4 applies.
 - b. iii. All Other Zones: All provisions of OMC 13-5-3-D apply.
4. Special Provisions for Subdivision of Shopping Center: Parking areas in shopping centers may operate as common parking for all uses. If a shopping center is subdivided, easements and/or restrictive covenants must grant use and provide for maintenance of common parking and access areas.



**City Of Orting
Council Agenda Summary Sheet**

Subject: Farmers Market Sponsorship-		Committee	Study Session	Council
By Resolution No 2019-06, Declaring A Public Purpose And Authorizing City Sponsorship Of The Orting Valley Farmer's Market	Agenda Item #:	N/A	AB19-21	AB19-21
	For Agenda of:	N/A	03.20.19	03.27.19
	Department:	Administration		
	Date Submitted:	3.6.19		
Cost of Item:	\$			
Amount Budgeted:	\$			
Unexpended Balance:	\$			
Bars #:				
Timeline:				
Submitted By:	CGA Committee			
Fiscal Note:				
Attachments: Application AND Resolution				
<p>SUMMARY STATEMENT: The City received an application for sponsorship from the Orting Valley Farmer's Market. The Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> 1. Allow all citizens to reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating a City's history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City. <p>CGA reviewed the application on March 7th, 2019, and recommend approval.</p>				
<p>RECOMMENDED ACTION: Move to the Consent agenda for the March 27th Council Meeting.</p>				
<p>FUTURE MOTION: On Consent Agenda: To Approve Resolution No. 2019-06, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing City Sponsorship Of The Orting Valley Farmer's Market.</p>				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2019-06

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE ORTING
VALLEY FARMER'S MARKET.**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the "Policy") to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Valley Farmer's Market; and

WHEREAS, the City Council's Community & Government Affairs Committee reviewed the application on March 6th, 2019, and recommended approval of the application; and

WHEREAS, The City Council reviewed the application at a study session on March 20th, 2019, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Valley Farmer's Market has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City's sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Valley Famer's Market's application meets the requirements of the City's Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Valley Farmer's Market is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's sponsorship of the Orting Valley Farmer's Market, pursuant to the City's Policy, at the Tier # 1 level. This authorization extends to each event identified on the Orting Valley Farmer's Market's application for sponsorship, including the Farmer's Markets to be held every Friday between June 7th, 2019, and September 27th, 2019. The Mayor is authorized to enter into a contract with the Orting Valley Farmer's market to memorialize the City's sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 27th, DAY OF MARCH, 2019.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Alexandra Kenyon
Kenyon Disend, PLLC
Acting City Attorney



CGH: Moving to Study Sessions

PO Box 489 * Orting, WA 98360
360.893.2219 Ext. 120
Website: www.cityoforting.org
Email: recreation@cityoforting.org

APPLICATION FOR SPECIAL EVENT PERMIT
AND CITY SPONSORSHIP FOR SPECIAL EVENT

SECTION I: INSTRUCTIONS TO APPLICANT: A Special Event Permit issued by the City of Orting is required for any Special Event that occurs within the City of Orting, and meets the following definition of "Special Event":

A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, or sidewalks, and/or which requires extraordinary levels of City services. This includes, but not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs, bike-a-thon, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical or musical entertainments and motion picture filming.

Special Event Permit: To qualify for a Special Event Permit, the Applicant shall submit the following to the City sixty (60) days prior to the event: (1) a completed Special Event Permit Application; (2) a Certificate of Insurance, naming the City of Orting as an additional insured for this event in the amount of \$1,000,000.00; and (3) a map that shows the area in which the event will take place and affected areas of the City.

Permit Application Rates: For Rates see Resolution 2011-12

Special Event City Sponsorship: All Special Events require a Permit; some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy (Policy). To qualify for City Sponsorship the event must abide by all requirements of the Policy, including: (1) hosted by a Non-Profit Organization registered with the Washington Secretary of State; (2) be open to all Orting residents; and (3) serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's History.

SECTION II: SPECIAL EVENT PERMIT APPLICATION [TO BE COMPLETED BY APPLICANT]

NAME OF EVENT: ORTING VALLEY FARMERS MARKET
SPONSORING ORGANIZATION (Non-Profit): ORTING VALLEY FARMERS MARKET, A 501(C)3 ORG.
NAME AND TITLE OF PERSON APPLYING ON BEHALF OF SPONSORING ORGANIZATION: DOUG GRAVES
APPLICANT'S ADDRESS: 19511 112th Ave E.
CITY/STATE/ZIP: GRAHAM / WASHINGTON / 98338
PHONE: 253-509-3609, 360-872-6836
EMAIL ADDRESS: OVFM CONTACT @ GMAIL. COM

TYPE OF EVENT (CIRCLE ALL THAT APPLY):

- Festival, Parade, Run/Race, Walk Procession/Organized Rally, March, Block Party, Demonstration, Other (Please Describe)

DATE OF EVENT: JUNE 7, 2019 THROUGH SEPTEMBER 27, 2019

TIME OF EVENT: Set Up NOON Start of Event 3:00 PM End of Event 7:00 PM End Time 8:00 PM

CONTACT PERSON FOR EVENT (day of): DOUG GRAVES - MARKET MANAGER

PHONE OF CONTACT PERSON: 253-509-3609

Certificate of Insurance showing the City of Orting as an Additional Insured (please attach).

- Name of Insurance Company: CAMPRELL RISK MANAGEMENT
- Policy Number: CPO2629706

A City Map that shows the area in which the event will take place (please attach). Please show on the map the streets that will be closed, the location of barricades/signs, where you will be using electricity, where police services or any other staffing by the City of Orting will be necessary, where garbage receptacles will be placed, where restroom facilities are provided, and indicate other streets that may be affected by event as well as the flow of traffic will be routed.

What arrangements have been made to provide for additional garbage service and where is the plan for placement (Show on Map)?

What arrangements have been made to provide adequate restroom facilities and where (Show on Map)?

Will there be any open flame, cooking facilities, or gas cylinders (Show on Map)?

Will there be any vendors? (Circle one) YES / NO If YES, vendors are required to purchase a City of Orting Business License prior to the event (City Code 4-1-1).

Will City services be requested?

◇ Barricades: How Many/Where (Show on Map) YES / NO

◇ Signage: What Signs/Where (Show on Map) YES / NO

◇ Police Officers: YES NO How Many/For what service/What Hours (must arrange with the police department)

◇ City Crew: YES NO How Many/For what service/What Hours (must arrange with the utility department)

◇ Street Sweeper: YES NO Date of Request

◇ Electricity: YES / NO Basic Electrical Outlets/Spider Boxes (Show on Map)

REQUESTING POWER EXT CORDS/PIGTAILS & 2 SPIDER BOXES - SAME AS IN 2018

◇ Other: REQUESTING ONE PORTA-POTTY TO BE PLACED AT END OF PARKING LOT - SAME AS IN 2018

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? NO

What methods do you propose for notifying adjacent homeowners/businesses?

Additional Comments that the City of Orting needs to know about your event?

SECTION III: ADDITIONAL INFORMATION FOR CITY SPONSORSHIP

Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "tier." The City offers two "tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Tier #1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo or BBQ Area or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements.
North Park- For Event more than 1 day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit.

Tier #1~Sponsorship May Include:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- City to display banner over Washington Avenue at no fee.

Tier #2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit.

Tier #2~Sponsorship May Include:

- City Logo on Event
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- Spider Box Usage
- 1 Maintenance Staff 8 hours

- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones but not stay for event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to display banner over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

SECTION IV: SIGNATURE OF APPLICANT FOR SPECIAL EVENT PERMIT

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization identified in Section II of this Application, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property.

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: *Doug Graves* Date: 3 / 6 / 19
 PRINTED NAME: DOUG GRAVES - MARKET MANAGER
 TITLE/ROLE IN SPONSORING ORGANIZATION: _____

You can either mail or bring in the application and fee to:

<u>Mail to:</u>	Or	<u>Stop by:</u>
City of Orting		City Hall
Attention: Event Permit		110 Train St SE
PO Box 489		Orting, WA 98360
Orting, WA 98360		

If you have questions regarding the application please call (360) 893-2219 ext. 120
 A receipt by the City is NOT approval of the event

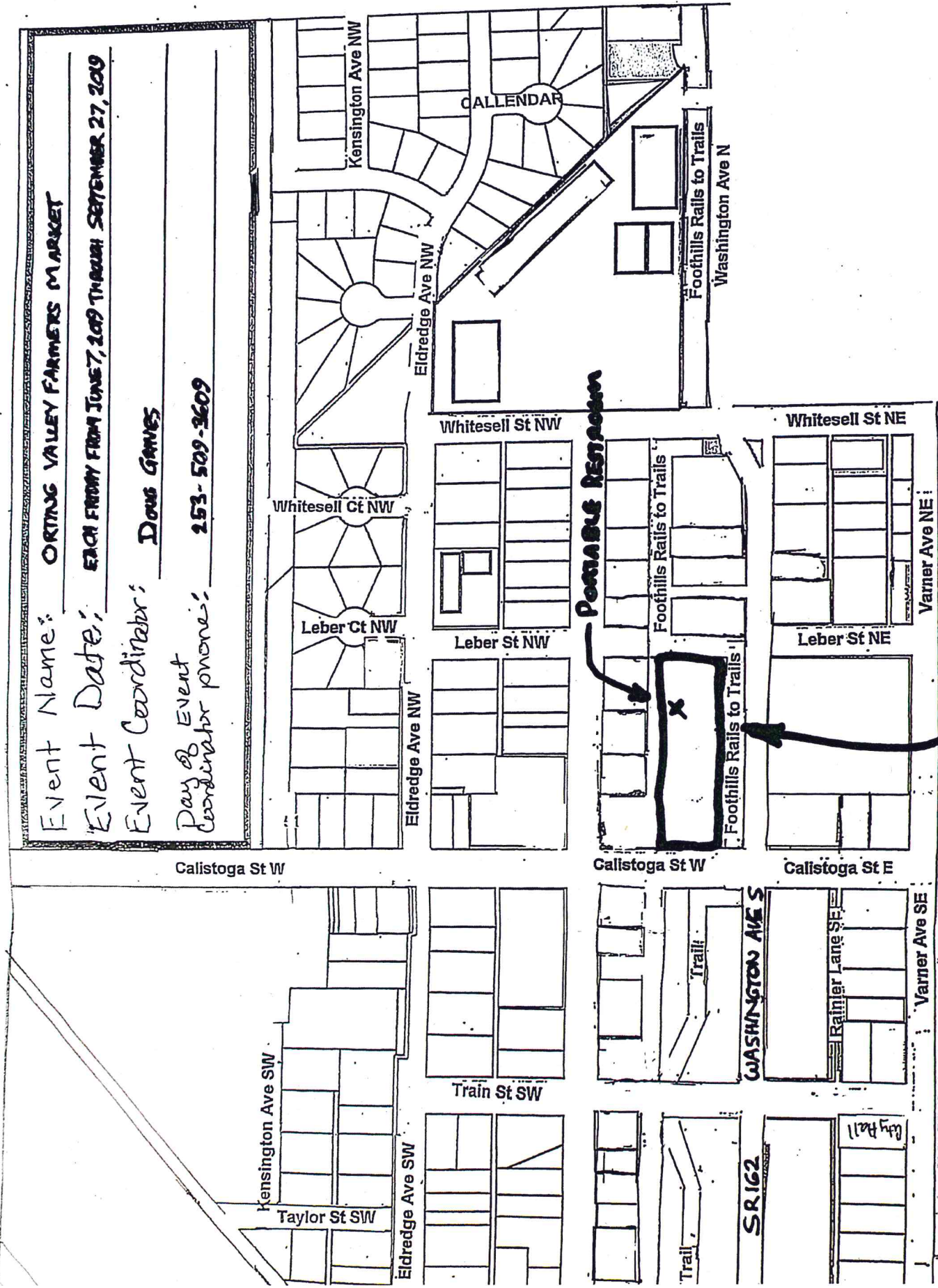
For Office Use Only			
Detailed Map Enclosed:	<u>YES</u> / NO	Tier #1	Tier #2 _____
Sponsorship Requested:	<u>YES</u> / NO	<u>X</u>	Receipt # _____
Fee Paid \$ _____	Check / Cash / Debit / Credit		

Event Name: ORTING VALLEY FARMERS MARKET

Event Date: EACH FRIDAY FROM JUNE 7, 2009 THROUGH SEPTEMBER 27, 2009

Event Coordinator: Doug GAMES

Day of Event
Coordinator phone: 253-509-3609



PORTABLE RESTROOM

ORTING VALLEY FARMERS MARKET



**City Of Orting
Council Agenda Summary Sheet**

Subject: Daffodil Festival Day Sponsorship- By Resolution No 2019- 07, Declaring A Public Purpose And Authorizing City Sponsorship.		Committee	Study Session	Council
	Agenda Item #:	N/A	AB19-22	AB19-22
	For Agenda of:	N/A	3.20.19	03.27.19
	Department:	Administration		
	Date Submitted:	3.6.19		
Cost of Item:	_ \$			
Amount Budgeted:	_ \$			
Unexpended Balance:	_ \$			
Bars #:				
Timeline:				
Submitted By:	CGA Committee			
Fiscal Note:				
Attachments: Application AND Resolution				
<p>SUMMARY STATEMENT: The City received an application for sponsorship from the Chamber of Commerce for Daffodil Festival Day. The Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> 1. Allow all citizens to reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City. <p>CGA reviewed the application on March 7th, 2019, and recommend approval.</p>				
<p>RECOMMENDED ACTION: Move to the Consent agenda for the March 27th Council Meeting.</p> <p>FUTURE MOTION: On Consent Agenda: To Approve Resolution No. 2019-07, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing City Sponsorship Of Daffodil Festival Day.</p>				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2019-07

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF ORTING
DAFFODIL FESTIVAL DAY.**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Chamber of Commerce; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on March 7th, 2019, and recommended approval of the application; and

WHEREAS, The City Council reviewed the application at a study session on March 20th, 2019, and recommended approval of the application; and

WHEREAS, the City Council finds that Orting Daffodil Festival Day has been an institution of public service since 1934, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the value of family participation in healthy activities that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Chamber of Commerce-Daffodil Festival Days application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Daffodil Festival Day is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's sponsorship of Orting Daffodil Festival Day, pursuant to the City's Policy, at the Tier # 2 level. This authorization extends to each event identified on the Orting Chamber of Commerce-Orting Daffodil Festival Days application for sponsorship. The Mayor is authorized to enter into a contract with the Orting Chamber of Commerce-Daffodil Festival Day to memorialize the City's sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th, DAY OF MARCH, 2019.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Alexandra Kenyon
Kenyon Disend, PLLC
Acting City Attorney

CGA: moving to study session



PO Box 489 * Orting, WA 98360
360.893.2219 Ext. 120
Website: www.cityoforting.org
Email: recreation@cityoforting.org

SPECIAL EVENT PERMIT APPLICATION

A Special Event Permit Application must be submitted sixty (0) days prior to the intended date, as well as a Certificate of Insurance with naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00 and a map that shows the area in which the event will take place and affected areas. Applicants are encouraged to submit their requests at least thirty (30) days in advance for events that may require more significant city services in order to ensure the best coordination with City personnel, such as events that involve blocking roads or traffic revisions or events which may block emergency access to areas.

Definition: A Special event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, or sidewalks, and/or which requires extraordinary levels of City services. This includes, but not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs, bike-a-thon, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical or musical entertainments and motion picture filming.

Permit Application: An application for a Special Event Permit will be made in writing, on forms provided by the City of Orting. Completed application, map, proof of insurance with naming the City of Orting as an additional insurer and payment will be submitted to the City of Orting at least 60 days prior to event.

Permit Sponsorship Request: To request for a Sponsorship from the City of Orting the event be one where all citizens can reasonably participate; serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating a City's History and; May provide, through increased customers, additional revenues for Orting businesses and subsequently improve tax revenues for the City. You must meet the baseline criteria of being a non-profit that is actively registered with the Secretary of State; submit a brief letter defining the purpose of the event, must fill out the Special Event Application and Map and must also carry their own liability insurance that compiles with the terms of Section IV of the City Special Event Sponsorship Policy. You will be required to have a representative attend a CGA meeting in order to answer any questions.

Permit Application Rates: For Rates see Resolution 2011-12

NAME OF EVENT: Family in the Park - Daffodil Festival Day
SPONSORING AGENT (Non-Profit): Orting Chamber of Commerce
NAME OF APPLICANT: Steve Rodrigues -
ADDRESS: 19220 S.R. 162 East
CITY/STATE/ZIP: Orting WA 98360
PHONE: (360) 893-1304
EMAIL ADDRESS: Steve.Rodrigues@baxtermfg.com
TYPE OF EVENT:

- Festival
- Parade
- Run/Race
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) _____

DATE OF EVENT: April 6, 2019
TIME OF EVENT: Set Up ~~10:00 am~~ 8:30 am Start of Event 10:00 AM End of Event 7 pm End Time 8:30 pm
CONTACT PERSON FOR EVENT (day of): Steve Rodrigues
PHONE OF CONTACT PERSON: 253-312-6144

Certificate of Insurance showing the City of Orting as an additional Insurer (please attach).

- Name of Insurance Company: MetLife
- Policy Number: PAS002246389

What arrangements have been made to provide for additional garbage service and where is the plan for placement (Show on Map)?

N/A

What arrangements have been made to provide adequate restroom facilities and where (Show on Map)?

N/A

Will there be any open flame, cooking facilities, or gas cylinders (Show on Map)?

Yes. Train St. S.W. Marked in yellow

Will there be any vendors? (Circle one) YES/NO If YES, vendors are required to purchase a City of Orting Business License prior to the event (City Code 4-1-1).

Will City services be requested?

◇ Barricades: How Many/Where (Show on Map)
N/A Block off Train St

◇ Signage: What Signs/Where (Show on Map)
N/A None

◇ Police Officers: How Many/For what service/What Hours (must arrange with the police department)
N/A None

◇ City Crew: How Many/For what service/What Hours (must arrange with the utility department)
N/A Help w/ garbage + portapotties

◇ Street Sweeper: Date of Request

◇ Electricity: Basic Electrical Outlets/Spider Boxes (Show on Map) Yes (2 bxs)

◇ Other:

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? No

What methods do you propose for notifying adjacent homeowners/businesses?

N/A

Additional Comments that the City of Orting needs to know about your event?

There will be vendor booths throughout
the park and on Train St. S.E. between S. Washington Ave
and Vanscoyoc Ave. S.W.

What Sponsorship May Include for Sponsored Events With the City of Orting:

The City offers two “tiers” of sponsorship, with differing levels of support offered by the City depending upon the City’s determination of the value added by the event to the community.

Tier #1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo or BBQ Area or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy).

North Park- For Event more than 1 day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Organization must also purchase a City Business License Blanket Permit.

Tier #1~Sponsorship May Include:

- City Logo on Event
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- City to display banner over Washington Avenue at no fee.

Tier #2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Must purchase a City Business License Blanket Permit.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Must purchase a City Business License Blanket Permit.

Tier #2~Sponsorship May Include:

- City Logo on Event
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- Spider Box Usage
- 1 Maintenance Staff 8 hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones but not stay for event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to display banner over Washington Avenue at no fee

*A City Map that shows the area in which the event will take place is included in the packet. Show on the map the streets that will be closed, the location of barricades/signs, where you will be using electricity, where police services or any other staffing by the City of Orting will be necessary, where garbage receptacles will be placed, where restroom facilities are provided, and indicate other streets that may be affected by event as well as the flow of traffic will be routed.

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Event Application include the Covered Facilities owned by the City of Orting. Initials: SR

Signature: *Steve Pedrigues*

Date: 02/28/19

You can either mail or bring in the application and fee to:

Mail to:
 City of Orting
 Attention: Event Permit
 PO Box 489
 Orting, WA 98360

Or

Stop by:
 City Hall
 110 Train St SE
 Orting, WA 98360

If you have questions regarding the application please call (360) 893-2219 ext. 120

****A receipt by the City Clerk is NOT approval of the event****

For Office Use Only		
Detailed Map Enclosed: <u>YES</u> / NO	Tier #1 _____	Tier #2 <u>X</u> <i>Block Train St at Bell Tower</i>
Sponsorship Requested: <u>YES</u> / NO	Fee Paid \$ _____	Receipt # _____
Check / Cash / Debit / Credit		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER METLIFE AUTO & HOME INSURANCE AGENCY, IN PO BOX 2248 GRAND RAPIDS MI 49501	CONTACT NAME: CUSTOMER SERVICE CENTER PHONE (A/C, No, Ext): (888) 972-7378 E-MAIL ADDRESS: BUSINESS.CUSTOMERSERVICE@FARMERSINSURANCE.COM	FAX (A/C, No): (800) 455-9611
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: FOREMOST SIGNATURE INSURANCE COM	NAIC# 41513
INSURED ORTING CHAMBER OF COMMERCE PO BOX 1418 ORTING WA 98360	(360) 893-7513 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: Cert ID 169348

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	PAS002246389	03/16/2018	03/16/2019	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 2,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS COMP/OP AGG	\$ 4,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> AUTOS ONLY HIRED <input checked="" type="checkbox"/> AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED <input checked="" type="checkbox"/> AUTOS ONLY	Y	N	PAS002246389	03/16/2018	03/16/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
								\$
								\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 CHAMBERS OF COMMERCE - OFFICE ONLY / CERTIFICATE HOLDER IS DESIGNATED AS AN ADDITIONAL INSURED FOR GENERAL LIABILITY PER FORM CG2010 IN THE PERFORMANCE OF THE NAMED INSUREDS ONGOING OPERATIONS. SUBJECT TO THE POLICY TERMS AND CONDITIONS.

CERTIFICATE HOLDER**CANCELLATION**

THE CITY OF ORTING PO BOX 489 ORTING WA 98360-0489	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Stephanie Achanza</i>
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