

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Michelle Gehring
4. Joachim Pestinger
5. Nicola McDonald
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Agenda
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
February 13th, 2019
7 p.m.

MAYOR JOSHUA PENNER, CHAIR

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Requests For Modifications To The Agenda.

- 2. PUBLIC COMMENTS-** *Persons wishing to address the City Council regarding items that are not on the agenda are encouraged to do so at this time. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*

3. PRESENTATION

A. USGS- Mt. Rainier Update.

- *Carolyn Driedger*

Requests For Consent Items To Be Pulled For Discussion.

4. CONSENT AGENDA

- Minutes of January 30, 2019
- Payroll and Claims Warrants

Motion: *To approve Consent Agenda as prepared*

OR

Motion: *To approve Consent Agenda with the exception of agenda item(s) #_____.*

Consent Agenda Items Pulled For Discussion.

5. COMMISSION REPORTS

- Planning Commission

6. NEW BUSINESS

A. City Hall Level 1 Traffic Impact Analysis- Scope and Budget.

- *Mark Bethune*

Motion: *To Approve The Scope And Budget From Parametrix For A Level 1 Traffic Impact Analysis For The New City Hall/Police/Court Facility In The Amount Of \$6,680.00.*

7. EXECUTIVE SESSION

8. ADJOURNMENT

Motion: *Move to Adjourn.*

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Mayor Joshua Penner, Chair

Orting City Council

Regular Business Meeting Minutes
Orting Multi-Purpose Center
202 Washington Ave. S,
Orting, WA
January 30, 2019
7 p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Gehring led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Scott Drennen, Nicola McDonald, Joe Pestinger, and Michelle Gehring.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Alexandra Kenyon, Acting City Attorney.

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

Councilmember Drennen Made A Motion To Add A Public Comment Time To Agenda Item 5A- Grant Recipients, Prior To Council Discussion For 3 Minutes. Second By Councilmember Kelly. Motion Passed (7-0).

2. PRESENTATION

A. Hazard Mitigation Plan Update- Pierce County Emergency Management Administrator Bethune introduced Debbie Bailey from Pierce County Emergency Management who briefed the Council on the need to have an updated Hazard Mitigation Plan.

3. PUBLIC COMMENTS:

Susan Rigley, Pierce County Library representative; briefed the Council on January – February events at the Library.

Request For Any Consent Agenda Items To Be Pulled For Discussion?

No requests were made.

4. CONSENT AGENDA

A. Regular Meeting Minutes of January 9th, 2019.

B. Study Session Minutes of January 16th, 2019.

C. Payroll and Claims Warrants.

D. AB19-04- To approve an amendment to the previously approved scope and budget for the Puyallup River Lift Station Upgrade, for an additional amount of \$22,800.

E. AB19-09- To Approve the Inter-Local Agreement with the Orting School District for School Resource Officer as presented in Exhibit A, scope and budget

F. AB19-10- Police Vehicles- To Adopt Resolution No. 2019-03, Declaring Surplus Property as presented in Exhibit A, and Authorizing Its Disposal.

Councilmember Kelly Made A Motion To Approve Consent Agenda As Prepared Second By Councilmember Pestinger. Motion Passed (7-0).

5. NEW BUSINESS

A. AB19-06- Modifications to Grant Policy.

Councilmember Gehring briefed on the proposed modifications to the grant policy. The Committee is recommending that Grant recipients of \$5,000 or more be required to provide the City compiled statements. Treasurer Larson briefed on what compiled statements are and that they provide a third

party review. They would also add to transparency and accountability. The cost is approximately \$2,500. The following grant recipients were present and briefed the Council on how this would impact them.

- Richard Slaughter, The Haven;- Not in Favor- Undue burden
- Dennis Paschke, Recovery Café-Not in Favor- Undue burden
- Jennifer Lloyd, Smize Foundation-Not in Favor- Undue burden

Council discussion followed. Council by consensus moved this back to the CGA Committee to discuss the possibility of other solutions that may work to achieve the same goal; yet not be a financial burden.

B. AB19-11– Inter-local Agreement with the City of Auburn for Special Counsel Services with the City of Auburn, by Adopting Resolution No. 2019-04

Scott Larson briefed, that the City is in mediation with the Police Guild over the open Collective Bargaining Agreement. Charlotte Archer and Kendra Comeau had been assisting him but are no longer under contract with the City because they left Kenyon Disend, PLLC. The Treasurer reached out to Ms. Comeau who now serves as a Deputy City Attorney for Auburn, to see if she would be able to help the City through the mediation process. The City of Auburn has agreed to allow Ms. Comeau to act as Special Counsel for the City through the mediation process. Treasurer Larson is seeking Council approval of the ILA.

Deputy Mayor Hogan Made A Motion To Adopt Resolution No 2019-04, Authorizing The Mayor To Enter Into An Inter-Local Agreement With The City Of Auburn For Special Counsel Services As Presented. Second By Councilmember Kelly. Motion Passed (7-0)

Mayor Penner recessed for a 3 minute break at 7:47pm.

6. EXECUTIVE SESSION

Mayor Penner recessed to Executive session at 7:50pm, per RCW 42.30.110 (i) (2), they were expected to be out for 10 minutes, and action is anticipated after.

7:50pm recessed for 10 minutes.

8:00pm- Executive session over.

Mayor Penner called the meeting back to order at 8:00pm

7. ADJOURNMENT

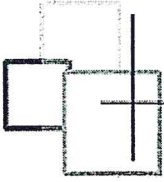
Deputy Mayor Hogan made a motion to Adjourn. Second by Councilmember McDonald. Motion passed (7-0).

Mayor Penner adjourned the meeting at 8:02pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2019 - FEBRUARY 2019 - 1st Council

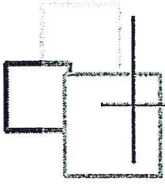
Fund Number	Description	Amount
001	Current Expense	\$44,616.29
101	City Streets	\$261.75
105	Parks Department	\$360.51
303	Emergency Evacuation Bridge Fund	\$102.75
401	Water	\$6,622.89
408	Wastewater	\$1,962.88
410	Stormwater	\$794.44
412	Utility Land Acquisition	\$6,066.56
	Count: 8	\$60,788.07

Register

Fiscal: 2019
 Deposit Period: 2019 - FEBRUARY 2019
 Check Period: 2019 - FEBRUARY 2019 - 1st Council

Key Bank	Check	Amount
	2000073	
	Arrow Lumber	\$316.40
	Bhc Consultants	\$1,284.41
	Big J'S Outdoor Store	\$385.77
	Brisco Inc.	\$180.20
	BSN Sports INC	\$346.57
	Business Solutions Center	\$403.48
	CenturyLink/Qwest	\$274.99
	Core & Main	\$5,328.43
	Cross Connection Spec.	\$25.00
	Crystal & Sierra Springs	\$90.19
	Curry & Williams, P.l.l.c	\$1,958.34
	Defort, Aramis	\$152.52
	Department of Health	\$3,587.40
	Dept of Transportation	\$603.94
	Drain-Pro INC	\$97.82
	Ford Motor Credit Company LLC	\$2,981.03
	H D Fowler Company	\$610.35
	Kim D.B Tofstad CI/CT SC:L	\$130.00
	Korum Automotive Group	\$146.54
	Law Offices of Matthew J Rusnak	\$1,833.33
	Lewis, Jennifer	\$784.00
	Logan Enterprises INC	\$395.00
	Murphy-Brown, Mary	\$250.00
	Opportunity Center Of Orting	\$833.34
	Orca Pacific, Inc	\$1,442.26
	O'Reilly Auto Parts	\$112.45
	Orting Valley Fire & Rescue	\$2,979.17
	Orting Valley Senior Cent	\$1,083.33
	P.c. Police Chief's Assoc	\$50.00
	PCS Mobile	\$14,198.09
	Puget Sound Energy	\$129.14
	Schwab-Ellisort Co, Inc	\$140.02
	Scientific Supply & Equip	\$71.97
	Sound Municipal Consultants-Emily Terrell	\$12,661.50
	Spectral Laboratories	\$252.00
	Sumner Lawn'n Saw	\$25.98

Number	Name	Pay Date	Clearing Date	Amount
46976	The Walls Law Firm	2/13/2019		\$1,875.00
46977	UniFirst Corporation	2/13/2019		\$507.08
46978	United Laboratories	2/13/2019		\$663.76
46979	US Bank Equipment Finance	2/13/2019		\$353.63
46980	Utilities Underground Location Center	2/13/2019		\$141.68
46981	Washington Rock Quarries,	2/13/2019		\$495.99
46982	Water Management Lab Inc.	2/13/2019		\$218.00
46983	Wells Fargo Financial Leasing	2/13/2019		\$92.91
46984	Whitworth Pest Solutions, INC	2/13/2019		\$295.06
			Total	\$60,788.07
			Total	\$60,788.07
			Grand Total	\$60,788.07
			Total	\$60,788.07
			Total	\$60,788.07
			Check	\$60,788.07
			2000073	\$60,788.07
			Grand Total	\$60,788.07



Custom Council Report

Vendor	Invoice #	Invoice Date	Invoice Number	Notes	Amount
Arrow Lumber	46940	600186-Feb2019	001-514-23-31-02	Sign at City Hall	\$4.37
			001-524-20-31-00	Red Markers	\$13.95
			001-575-50-48-00	MPC Generator Fuses	\$7.63
			001-575-50-48-00	Bulds for MPC	\$32.77
			101-542-30-31-00	Cable Ties-Banners	\$2.07
			101-542-30-31-00	Cable Ties-Banners	\$6.55
			303-595-90-40-01	Supplies to place for Bridge for Kids Sign	\$5.78
			303-595-90-40-01	Supplies to place for Bridge for Kids Sign	\$96.97
			401-534-50-48-02	Meter Parts-432 Bowling NE	\$7.61
			408-535-60-48-04	Mop Head-Park Restrooms	\$10.92
			412-594-38-62-01	Misc Water Parts for New Public Works Shop	\$14.79
			412-594-38-62-01	Misc Water Parts for New Public Works Shop	\$46.91
			412-594-38-62-01	Misc Water Parts for New Public Works Shop	\$66.08
				Total	\$316.40
			Bhc Consultants	46941	0010594
	Total	\$1,284.41			
Big J'S Outdoor Store	46942	FEB2019-200	001-521-20-31-01	Ammunition	\$21.85
			410-531-38-31-00	Raingear Overall-Nale	\$68.85
			410-531-38-31-00	Raingear Bibs-Nale	\$88.52
			410-531-38-31-00	Raingear Jacket-Nale	\$88.52
			410-531-38-31-00	Rubber Boots-Nale	\$118.03
	Total	\$385.77			
Brisco Inc.	46943	FEB2019-203	001-524-20-32-01	Fuel Building	\$44.00
			410-531-38-32-02	Fuel Storm	\$66.20
			410-531-38-32-02	Fuel Storm	\$70.00
	Total	\$180.20			
BSN Sports INC	46944	904356191	105-576-80-48-00	Basketball Net-Baseball Bases	\$346.57
				Total	\$346.57
Business Solutions Center	46945	105995	001-514-23-31-02	Window Envelopes	\$100.87

Vendor	Account	Invoice	Invoice Date	Description	Amount
Business Solutions Center	46945	105995	401-534-10-31-00	Window Envelopes	\$100.87
			408-535-10-31-00	Window Envelopes	\$100.87
			410-531-38-31-00	Window Envelopes	\$100.87
			Total	\$403.48	
CenturyLink/Qwest	46946	464B-FEB2019	001-521-20-45-02	Cell Connection	\$116.86
			001-521-20-45-02	Cell Connection	\$81.86
			001-521-20-45-02	Cell Connection	\$76.27
			Total	\$274.99	
Core & Main	46947	K047862	412-594-38-62-01	Hydrant for New Public Works Shop	\$4,478.61
			K060371	Meter for New Public Works Shop	\$849.82
			Total	\$5,328.43	
Cross Connection Spec.	46948	30563	401-534-60-48-00	Backflow Inspection	\$25.00
			Total	\$25.00	
Crystal & Sierra Springs	46949	5225720 020219	401-534-10-31-00	Water for Public Works	\$26.13
			408-535-10-31-00	Water for Public Works	\$64.06
			Total	\$90.19	
Curry & Williams, P.l.l.c	46950	Court Judge-Jan 2019	001-512-50-10-02	Court Judge-Jan 2019	\$1,958.34
			Total	\$1,958.34	
Defort, Aramis	46951	Court Interpreter-1/15/2019	001-512-50-49-05	Court Interpreter-1/15/2019-8Z0923245-8Z0923246-8Z0144913	\$152.52
			Total	\$152.52	
Department of Health	46952	64500 3-004299	401-534-90-49-16	DOH Water System Permit	\$3,587.40
			Total	\$3,587.40	
Dept of Transportation	46953	RE-313-ATB90114102	401-594-34-63-30	State Route 162 Water Line Crossing-Amend 2	\$603.94
			Total	\$603.94	
Drain-Pro INC	46954	52302	408-535-60-48-04	Honey Bucket Service-Main Park	\$97.82
			Total	\$97.82	
Ford Motor Credit Company LLC	46955	1621865 - Lease Payment # 4-2018 Ford Interceptor-P 8487901	001-591-21-70-03	1621865 - Lease Payment # 4-2018 Ford Interceptor-P 8487901	\$2,275.41

Vendor	Account #	Invoice #	Invoice Date	Description	Amount
Ford Motor Credit Company LLC	46955	1621865 - Lease Payment # 4-2018 Ford Interceptor-P 8487901	001-592-21-80-02	1621865 - Lease Payment # 4-2018 Ford Interceptor-P 8487901	\$705.62
				Total	\$2,981.03
H D Fowler Company	46956	I5062768	412-594-38-62-01	Water Parts for New Public Works shop	\$610.35
				Total	\$610.35
Kim D.B Tofstad CI/CT SC:L	46957	1981	001-512-50-49-05	Sign Language Interpreter for Court 1-15-19	\$130.00
				Total	\$130.00
Korum Automotive Group	46958	6667870-6669151	001-521-50-48-02	Oil Change -17 Interceptor 17744	\$55.47
			001-521-50-48-02	Oil Change-Wiper Blades -17 Interceptor 17743	\$91.07
				Total	\$146.54
Law Offices of Matthew J Rusnak	46959	209-Jan 2019	001-512-50-49-01	Court Appointed Attorney-Jan 2019	\$1,833.33
				Total	\$1,833.33
Lewis, Jennifer	46960	FEB2019-202	001-571-20-31-34	Dog Training Classes-Jan 2019	\$784.00
				Total	\$784.00
Logan Enterprises INC	46961	17061	001-514-21-41-01	Monthly Janitorial-Feb 2019	\$98.75
			001-524-20-49-02	Monthly Janitorial-Feb 2019	\$19.75
			001-575-50-41-01	Monthly Janitorial-Feb 2019	\$79.00
			401-534-10-31-00	Monthly Janitorial-Feb 2019	\$79.00
			408-535-10-31-00	Monthly Janitorial-Feb 2019	\$79.00
			410-531-38-31-00	Monthly Janitorial-Feb 2019	\$39.50
				Total	\$395.00
Murphy-Brown, Mary	46962	FEB2019-201	001-571-20-31-21	Dance Class-Jan 2019	\$250.00
				Total	\$250.00
O'Reilly Auto Parts	46965	1265583-FEB2019	001-521-50-48-03	Wiper Blades-06 Explorer	\$59.54
			001-575-50-48-00	Hi Power Belt-MPC	\$9.53
			401-534-50-48-04	Power Plug-Fa1005	\$19.08
			401-534-50-48-04	Fuel Filter-Oil Filter-FA 1005 Well 3 Generator	\$24.30
				Total	\$112.45

Vendor	Invoice	Account Number	Total
Opportunity Center Of Orting	46963 3032	001-571-20-31-14	Orting Opportunity Center Grant-Feb 2019 Total \$833.34
Orca Pacific, Inc	46964 37366 37419	401-534-10-31-01 401-534-10-31-01	Sodium Hypochlorite \$453.75 Sodium Hypochlorite \$988.51 Total \$1,442.26
Orting Valley Fire & Rescue	46966 Payment #2 Lease for PSB	001-512-50-41-04 001-521-50-41-07	Payment #2 Lease for PSB-Court \$297.92 Payment #2 Lease for PSB-Police \$2,681.25 Total \$2,979.17
Orting Valley Senior Cent	46967 1002-FEB 2019	001-571-20-31-06	Monthly Support-Feb 2019 \$1,083.33 Total \$1,083.33
P.c. Police Chief's Assoc	46968 2019 Annual Dues-Gard	001-521-50-49-02	2019 Annual Dues-Gard \$50.00 Total \$50.00
PCS Mobile	46969 40646 56270	001-594-21-64-46 001-594-21-64-46	Purchase of Computers for Police Cars \$13,519.33 Hardware for Police Cars Computers \$678.76 Total \$14,198.09
Puget Sound Energy	46970 200019646914-Feb2019 220018120844-Feb2019	101-542-63-47-03 101-542-90-40-04	Street Lights \$49.32 703 Kansas St SW \$79.82 Total \$129.14
Schwab-Ellison Co, Inc	46971 82200381218	410-531-38-48-00	Tube & Stem for FA1017 \$140.02 Total \$140.02
Scientific Supply & Equip	46972 31437530	408-535-10-31-04	Electrode Storage Solution \$71.97 Total \$71.97
Sound Municipal Consultants-Emily Terrell	46973 2019-007	001-558-60-41-02	Planning Consultant-Jan 2019 \$12,661.50 Total \$12,661.50
Spectral Laboratories	46974 136706	408-535-10-41-03	Lab Testing \$252.00 Total \$252.00
Sumner Lawn'n Saw	46975 22128	408-535-50-48-04	Parts for Generator-FA033 \$23.61

Vendor	Invoice #	Invoice Date	Account Number	Notes	Amount
Sumner Lawn'n Saw	46975	22217	408-535-50-48-04	Gasket for Pressure Washer FA1061	\$2.37
				Total	\$25.98
The Walls Law Firm	46976	47-Jan 2019	001-515-30-41-03	Prosecuting Attorney-Jan 2019	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	46977	3301483106	408-535-10-31-03	Supplies-Clothing Protective Services	\$124.29
		3301485202	408-535-10-31-03	Supplies-Clothing Protective Services	\$124.29
		3301487311	408-535-10-31-03	Supplies-Clothing Protective Services	\$129.25
		3301489424	408-535-10-31-03	Supplies-Clothing Protective Services	\$129.25
				Total	\$507.08
United Laboratories	46978	INV245228	408-535-60-48-04	RTU Cleaner-Wipes	\$663.76
				Total	\$663.76
US Bank Equipment Finance	46979	376787933	001-594-14-41-04	City Hall Copier Lease	\$353.63
				Total	\$353.63
Utilities Underground Location Center	46980	9010206	401-534-60-41-00	Locates-Jan 2019	\$70.84
			408-535-60-41-00	Locates-Jan 2019	\$70.84
				Total	\$141.68
Washington Rock Quarries,	46981	95815	101-542-30-48-02	Crushed Rock	\$123.99
			401-534-50-48-02	Crushed Rock	\$372.00
				Total	\$495.99
Water Management Lab Inc.	46982	AO150R	401-534-10-41-03	Lab Testing	\$218.00
				Total	\$218.00
Wells Fargo Financial Leasing	46983	5005828790	105-576-80-31-00	Public Works Copier	\$13.94
			401-534-10-31-00	Public Works Copier	\$46.46
			408-535-10-31-00	Public Works Copier	\$18.58
			410-531-38-31-00	Public Works Copier	\$13.93
				Total	\$92.91
Whitworth Pest Solutions, INC	46984	392938	001-575-50-48-00	Pest Control	\$185.76
		409977	001-514-21-48-01	Pest Control	\$109.30
				Total	\$295.06
				Grand Total	\$60,788.07



**City Of Orting
Council Agenda Summary Sheet**

Subject: City Hall Level 1 Traffic Impact Analysis – Scope and Budget		Committee	Study Session	Council
	Agenda Item #:	AB19-12	N/A	AB19-12
	For Agenda of:	PW 2.6.19		02/13/19
	Department:	Public Works		
	Date Submitted:	02/07/19		
Cost of Item:	<u>\$ 6,680.00</u>			
Amount Budgeted:	<u>\$ 0</u>			
Unexpended Balance:	<u>\$ 0</u>			
Bars #:				
Timeline:				
Submitted By:	JC Hungerford, PE			
Fiscal Note:				
Attachments:	Scope and Budget for professional services			
<p>SUMMARY STATEMENT: This project will provide a Level 1 Traffic Impact Analysis to evaluate the potential impacts of the new City Hall in the City of Orting. The analysis and documentation will follow the study report format described in the City’s “Draft Traffic Impact Analysis Guidelines and will include one report.</p>				
<p>RECOMMENDED ACTION: MOTION: To Approve The Scope And Budget From Parametrix For A Level 1 Traffic Impact Analysis For The New City Hall/Police/Court Facility In The Amount Of \$6,680.00.</p>				



OBJECTIVE

Parametrix will prepare a Level 1 traffic impact analysis (TIA) for the City of Orting. The TIA will evaluate potential impacts of a new City Hall in the City of Orting.

APPROACH

The analysis and documentation will follow the Level 1 TIA study report format described in City's "Draft Traffic Impact Analysis Guidelines" dated May 27, 2005, and will include:

- Documentation of proposed development, including proposed zoning, land use and intensity, and phasing and timing of the proposed project.
- Documentation of existing conditions, including limits of traffic study, existing zoning and land use, and site accessibility including roadway system, transit and non-motorized facilities.
- Estimates of trip generation and distribution. Trip generation estimates will be based on ITE's Trip Generation Manual 10th edition. Trip distribution will be based on existing travel patterns in the area, either documented through existing traffic counts or assumed and agreed upon with the City.
- Evaluation and discussions with the City of determine if warrants for a Level II TIA are met.
- Prepare one (1) draft Level 1 report for City review.
- Respond to one (1) round of comments on report.
- Prepare one (1) final Level 1 TIA report.

ASSUMPTIONS

- Scope/fee/schedule are for a Level 1 TIA.
- City will provide square footage and site plan of proposed new City Hall, documenting site access.
- Trip distribution estimates will include up the three (3) intersections.
- City of Orting will provide existing traffic counts in the study area, if available. No additional traffic counts will be collected as part of the study.
- If discussions with the City and/or Level 1 analysis shows any of the warrants for a Level II TIA are met, the scope/fee/schedule will need to be updated to reflect additional analysis.
- No in-person meetings with the City will be necessary.

DELIVERABLES

- Draft Level 1 TIA report for City review.
- Print-Ready Final Level 1 TIA report.

