

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Agenda
Virtual, Orting, WA
December 9th, 2020
7 p.m.

Mayor Joshua Penner, Chair




1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

**The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting on a computer or mobile phone: <https://bluejeans.com/375069217?src=calendarLink>-
Phone Dial-in +1.408.419.1715- or +1.408.915.6290
Meeting ID: 787 988 964**

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

- 2. PUBLIC COMMENTS-** *Public Comments may be sent to the City Clerk at: jmontgomery@cityoforting.org by 3pm on December 9th, 2020, and will be read in to the record at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.*

3. EMPLOYEE RECOGNITION

-  Police Department-Geoff Boone
-  Administration- Alison Williams
-  Public Works- Pete Ewing

Requests for Consent Agenda Items to Be Pulled For Discussion?


4. CONSENT AGENDA

- A.** Special Meeting Minutes of November 12th, 2020.
- B.** Study Session Minutes of. November 18th, 2020.
- C.** Payroll and Claims Warrants.

Motion: Move to approve Consent Agenda as prepared. OR

Motion: To approve Consent Agenda with the exception of agenda item(s) _____.

5. NEW BUSINESS

- A. AB20-100-Authorizing the Designation of Signatories.**
 **Scott Larson**

Motion: To Adopt Resolution No. 2020-43, a Resolution of the City Of Orting, Washington, Authorizing the Designation of Signatories Pursuant To OMC 1-7-3(C).

- B. AB20-101-Mayoral Compensation-** Ordinance 2020-1070, an Ordinance of the City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing an Annual Salary.

✚ **CM Kelly/ Mayor Penner**

Motion: To Adopt Ordinance 2020-1070, An Ordinance Of The City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing An Annual Salary.

- C. AB20-69- Grants-** Resolution Numbers 2020-22-Orting Food Bank, 2020-25- Orting Chamber of Commerce, 2020-26 -Farmers Market, 2020-27- Opportunity Center, 2020-28-Recovery Café, and 2020-29- Senior Center

✚ **Scott Larson**

Motion: To Adopt Resolution Numbers 2020-22-Orting Food Bank, 2020-25- Orting Chamber of Commerce, 2020-26 -Farmers Market, 2020-27- Opportunity Center, 2020-28-Recovery Café, and 2020-29- Senior Center, as presented for a combined total of \$40,000.

- D. AB20-102- 2020 Budget Amendment-** Ordinance No. 2020-1071, An Ordinance Of The City Of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting The City Of Orting 2019 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers;

✚ **Scott Larson**

Motion: To Adopt Ordinance No. 2020-1071, An Ordinance Of The City Of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting The City Of Orting 2019 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers.

- E. 2021 Budget Discussion**

✚ **Mayor Penner**

- F. Meeting Cancellations 2020.**

✚ **Mayor Penner**

Motion: To cancel the December 16th, 2020 Study Session, and the December 30th, 2020 regular Council Meeting.

6. EXECUTIVE SESSION

7. ADJOURNMENT

Motion: Move to Adjourn

EMPLOYEE RECOGNITION



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE CHIEF OF POLICE OF THE CITY OF ORTING WISH TO RECOGNIZE

GEOFF BOONE

The Following Statements Were made by the Chief:

Officer Geoff Boone continually extends his efforts above and beyond what is typically expected from a police officer. Geoff is productive on patrol by initiating impactful criminal-related arrests and taking contraband off our streets.

Geoff also displays a tremendous amount of care and compassion for those who are less fortunate. One example of this occurred recently when Geoff befriended an elderly woman who is living alone. When Geoff discovered that this lady needed food and other forms of assistance around her home, he collected donated food items, drove them to her house, and then stocked her refrigerator and freezer. Geoff also took time to fix her sink. Since that time, neighbors in this lady's community have rallied to offer her their daily support. Geoff also connected her with Adult Protective Services, who are now providing her ongoing assistance.

During this Holiday season, the struggles that some people are enduring are compassionately offset by officers like Geoff, who make this time of year much more enjoyable for those who need it.

Thank You Geoff for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

HONORED AT THE CITY COUNCIL MEETING ON DECEMBER 9TH, 2020.

Joshua Penner, Mayor

Chris Gard, Chief of Police



CERTIFICATE OF APPRECIATION

THE MAYOR AND THE CITY ADMINISTRATOR OF THE CITY OF ORTING WISH TO RECOGNIZE

ALISON WILLIAMS

The Following Statements Were made by the City Administrator:

Alison started with the City in early September as our Records Organizer, and she has been amazing! She has the tedious job of bringing us up to the 21st Century by scanning thousands of paper files into our system and digitally storing them. She has just completed approximately 3,000 of the Building Department's address files. She has researched, recommended, set up, and scanned our large documents such as our Commercial building plans.

Alison has told us many times that she likes her job, and it is fun, and it shows by what she has accomplished since she has been here. It is a job with little interaction with others, with many hours of reviewing and organizing paper, and standing at the scanner! She thinks its fun!??

Since Alison began on the initial scope of work, we have come to realize that the task is much larger and more detailed than we originally thought. We are fortunate that Alison has proven that she has the organization skills and adaptability that are necessary to accomplish this often underappreciated body of work.

Alison...you are doing a fantastic job and I wanted you to know how we all respect and appreciate the work you are doing for our City.

Thank You Alison for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

HONORED AT THE CITY COUNCIL MEETING ON DECEMBER 9TH, 2020.

Joshua Penner, Mayor

Scott Larson, City Administrator



CERTIFICATE OF APPRECIATION

**THE MAYOR AND THE PUBLIC WORKS DIRECTOR OF THE CITY OF ORTING WISH TO RECOGNIZE
*PETE EWING***

The Following Statements Were made by the Public Works Director:

It's my pleasure to recognize Pete Ewing; Pete is one of our senior employees who started working for the City in November of 2001, and recently hit his 19th anniversary. Pete is easy going, easy to talk too, and due to his outstanding customer service skills; is often sent out on customer service related requests.

Over the years Pete has worked his way up to become our water system manager. He has a lot of responsibilities; taking water samples, checking fire flows and fixing items in need of repair or replacement. Pete takes pride in running our water system and works hard to stay on top of the paperwork requirements. Pete knows our water system very well and is good at solving any problems that arise at our water sites. He is the one that makes sure we meet all of the Department of Ecology and Department of Health requirements for our water system. Pete handles a majority of the utility locate requests, inspects side sewers, and anything else that comes up. Pete also has experience in the sanitary sewer industry, and it has benefited the City to have such a multi-talented employee.

I'd also like to mention how much I depend on Pete; He always answers his phone whether on vacation or in the middle of the night. He is the first to arrive at work each morning and rarely misses a day of work. I'd also like to thank Pete for his willingness to jump in and help out others. There have been many times when staff has had to work late and Pete always checks to see if they need help. Pete takes pride in providing clean drinking water for our City and I'm grateful to have him working for our community.

Thank You Pete for Your Dedication to Making Orting a Great Place to Live, Work, Play, & Do Business!

HONORED AT THE CITY COUNCIL MEETING ON DECEMBER 9TH, 2020.

Joshua Penner, Mayor

Greg Reed, Public Works Director

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
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4. John Williams
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6. Greg Hogan
7. Scott Drennen



Mayor Joshua Penner, Chair

Orting City Council
Special Meeting Minutes
Virtual, Orting, WA
November 12th, 2020. 7pm

1. CALL SPECIAL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the special meeting to order at 7:03pm, and Councilmember Bradshaw led the pledge of allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Tony Belot, Scott Drennen and Gregg Bradshaw.

Staff Present: Mark Bethune, City Administrator Emeritus, Jane Montgomery, City Clerk, Scott Larson, City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police, Emily Adams, City Planner.

Mayor Penner read the disclosure regarding OPMA rules and the Governors proclamation.

The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting was however, available for the public on a computer or mobile phone.

2. AB 20-86-Appointment of Finance Director.

Mayor Penner and Administrator Larson briefed on the Interview process that the City went through to recruit a new Finance Director. Administrator Larson, and staff did the initial interviews with the four most qualified candidates and narrowed it down to the top two candidates. The Mayor, Councilmember Williams and the City Administrator, interviewed the top two candidates. The Mayor stated that both candidates were well qualified for the position. After evaluating the candidates the Mayor is seeking Council confirmation of Gretchen Russo to the position of Finance Director. Ms. Russo introduced herself and briefed on her credentials. The Council was provided an opportunity to ask Ms. Russo any questions that they had.

Deputy Mayor Hogan made a Motion to confirm the Mayor's Appointment of Gretchen Russo to the Position of Finance Director. Second by Councilmember Belot. Motion passed (7-0)

3. AB20-87-Appointment of Parks Advisory Board Members.

Mayor Penner introduced two proposed appointments for the Parks Board, Matthew Evans, and Bradley Petrovich. Each candidate was provided the opportunity to introduce themselves to the Council. In the case of Mr. Petrovich, he disclosed that he did not live within the City limits of Orting. The Parks Board does allow more than one member who lives outside the City limits. They already have one member who lives outside the City. Mayor Penner removed his request to confirm Mr. Petrovich based on the new information regarding his residential status.

Deputy Mayor Hogan made a motion to confirm the Mayors appointment of Matthew Evans to the Parks Advisory Board. Second by Councilmember Kelly. Motion passed (7-0)

4. PUBLIC COMMENTS

No comments were received.

5. PRESENTATION

A. Puget Sound Energy (PSE)

Mayor Penner and City staff had reached out to PSE to discuss the recent increases in power outages in the City. He introduced Kierra Phifer who is the local government Affairs Advisor for PSE. Ms. Phifer gave a power point presentation on Storm Preparedness. Following the presentation she answered questions regarding the recent uptick in outages in Orting, and possible solutions moving forward. Ms. Phifer will share the City's concerns and suggestions with PSE and will return to Council with an update at a later date.

6. PUBLIC HEARING

The following information was made available to the public prior to the hearings: ***All members of the public may provide testimony during the virtual public hearings via the call in number and meeting ID listed on the agenda, or they may submit written comments prior to public hearing # A. Adopting the 2021 Budget no later than 3:00 pm. on November 12th, 2020; to Jane Montgomery, City Clerk, at jmontgomery@cityoforting.org.***

Comments for public hearing # B. Park Plan Policy may be submitted to Emily Adams, no later than 1:00pm on November 12th, 2020, at eadams@cityoforting.org.

A. AB20-88- Adopting the 2021 Budget- Ordinance No. 2020-1066, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2021; Adopting the City of Orting 2021 Budget; Adopting The Job Classification And Pay Range For Employees.

Mayor Penner opened the budget Hearing at 8:03pm, announced the title, and read the rules for the hearing. Scott Larson briefed on the draft budget that had been provided to the City Council.

Public Comments

No Comments were submitted.

Council Comments and Questions followed. Mayor Penner closed the hearing at 8:25pm.

B. AB20-79- Park Plan Policy- Resolution No. 2020-34, A Resolution Of The City Of Orting, Washington, Amending the City Of Orting Parks, Trails and Open Space Plan to Add A New Policy.

Mayor Penner opened the hearing at 8:26pm and announced the Title.

Emily Adams briefed on the proposed Resolution which amends the City of Orting Parks, Trails, and Open Space Plan to add a new policy to the capital facilities section. The proposed language is as follows:

Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.

The comprehensive plan would need to be amended during the 2021 cycle to add this policy and remain consistent with the parks plan.

Public Comments

No public comments were submitted.

Council Comments and questions followed. Mayor Penner closed the hearing at 8:32pm.

Councilmember Gunther made a motion to Adopt Resolution No. 2020-34, A Resolution of the City of Orting, Washington, Adding a New Policy to the Parks, Trails, and Open Space Plan. Second by Councilmember Belot. Motion passed (6-1) The Nay vote was made by Councilmember Bradshaw.

7. CONSENT AGENDA

- A.** Regular Meeting Minutes of October 14th, 2020
- B.** Study Session Minutes of October 21st, 2020
- C.** Payroll and Claims Warrants

Councilmember Kelly made a motion to approve Consent Agenda as prepared. Second by Councilmember Kelly. Motion passed (7-0)

8. OLD BUSINESS

No old business.

9. NEW BUSINESS

No new business

10. EXECUTIVE SESSION

No executive session.

11. ADJOURNMENT

Deputy Mayor Hogan made a motion to Adjourn. Second by Councilmember Belot. Motion passed (7-0)

Mayor Penner recessed the meeting at 8:36pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

COUNCIL MEMBERS

Position No.

1. Tod Gunther
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ORTING CITY COUNCIL

Study Session Meeting Minutes

Virtual. Orting, WA

November 18TH, 2020, 6PM

DEPUTY MAYOR GREG HOGAN, CHAIR

1. CALL MEETING TO ORDER-PLEDGE & ROLL CALL

Deputy Mayor Hogan called the meeting to order at 6:00pm, and Councilmember Drennen led the pledge of allegiance. Roll call was taken.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers, John Kelly, John Williams, Scott Drennen, Tony Belot, and Gregg Bradshaw. Councilmember Gunther arrived at 6:38pm. **Elected Officials:** Mayor Joshua Penner

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

Deputy Mayor Hogan read the following

The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public by a computer link or by phone.

2. COMMITTEE REPORTS

Public Works

Councilmember Drennen briefed that the Committee reviewed ongoing projects.

Public Safety

Councilmember Belot stated that surplus of firearms was discussed and is on the agenda.

Community and Government Affairs

Councilmember Williams stated that the Committee discussed:

- City Basketball Court
- The Deputy Mayor Selection Process
- Adding a Council Comment time
- Equity resolution
- Fireworks code amendment
- City Priorities

3. STAFF REPORTS

Engineering

JC Hungerford provided updates on projects and upcoming bids that will be posted.

- Well one VFD checks – Bids to go out in December
- Valve Compressor for Well three- bids to go out

Planning,

Emily Adams briefed on the following:

- Belfair Estates preliminary review
- HB1923 Housing Code Amendments
- RV Park at Carbon River
- Abundant Life Church Development agreement

Public Works

Greg Reed briefed that PW is working on the following:

- Bidding components on well 4
- Rebuilt valves
- Worked on meters
- fixed two service leaks
- Park Inspections
- Flagpole in
- Sweeper component on broom failed
- Clean up on fountain
- Garland came in
- Removed fallen tree
- filled pot holes
- Belfair coming to a close
- Prepping for ADA spinner- 1st week of December
- Lights will be going up soon
- Dangerous trees will be removed by Lincoln

City Clerk

Clerk Montgomery asked Councilmembers to send her any pictures they may have of the City to use on the new City website.

Police

Chief Gard briefed on the following:

- Entry level recruits
- New hire status on candidates
- Reserve Officer started his training
- Shop with a cop cancelled due to COVID
- Brainstorming ways to keep Christmas Giving tree
- Arrested suspect- Heroin and Methamphetamine seized
- Recovered stolen car and trailer
- Charitable act by Officer Boone to assist an elderly woman with food and home repairs
- Citizen Candace Jewett assisted with a distraught juvenile

City Administrator.

Scott Larson briefed that the City is closed again in response to the Governors directive. All services are still available by phone or virtually. He would like to bring some ideas to Council regarding setting meeting dates for 2021 and a separate meeting to do strategic planning and goal setting. This will likely be presented at the first meeting in December. There is an additional request for Cares funds that will be on the agenda of the 24th of November.

Mayor Penner

Mayor Penner briefed on the following:

- Ongoing discussions with Puget Sound Energy related to power outages.
- Meeting with Verizon regarding cell service
- Representative Wilcox and Barkis will be speaking to Council on the 24th of November for a Q & A session
- His stance on Policing Thanksgiving family gatherings.

- Pre-filming of Christmas tree lighting ceremony due to COVID

4. AGENDA ITEMS

A. AB20-89- Meadows Final Plat.

Emily Adams briefed on the proposed Resolution to approve final plat for Meadows at Orting South. City Council approved the Preliminary Plat in May 2019. The Planning Commission has reviewed the final plat documents, the staff report, and held a public hearing and recommends that the Council approve the final plat. **Action:** Move forward to the 24th of November for Closed Record Hearing and vote.

B. AB20-90-Comprehensive Plan Amendment Requests, Ordinance No 2020-1067, an Ordinance of the City Of Orting, Washington, Relating To Land Use and Zoning; Adopting Amendments to the Comprehensive Plan.

Emily Adams briefed on the four proposed amendments that City Council decided should be carried forward. The Planning Commission held a public hearing on the amendments and is recommending Council approval. **Action:** Move forward to the 24th of November for Hearing and vote.

C. AB20-88- Ordinance No. 2020-1066, An Ordinance Of The City Of Orting, Washington Relating To The Annual Budget For Fiscal Year 2021; Adopting The City Of Orting 2021 Budget; Adopting The Job Classification And Pay Range For Employees .

Administrator Larson presented the updated budget based on the request from Council to remove the flatbed trailer for 2021. The trailer will be addressed in the 2022 budget cycle after the City replaces the current dump truck with one that is able to handle the weight of the trailer. Administrator Larson stated the budget is on track to be passed on the 24th, so he stated that now is the time to ask for any further requests or changes. No additional requests were made. **Action:** Move forward to the 24th of November, 2020 for a hearing and a vote.

D. AB20-83-2021 Property Taxes- Resolution No. 2020-37- A Resolution of the City Of Orting, Washington, Requesting the Highest Lawful Levy.

Administrator Larson briefed on the proposed Resolution. He gave a PowerPoint presentation on Property Tax Basics, City Property taxes, and Levy Calculation. This resolution would raise our property tax cap by 1% over 2020 which would be a dollar value increase of \$13,309.86. The 2020 levy was \$1,330,986 and the expected 2021 levy is \$1,344,296. The estimated impact to households based on the "average" home valuation in Orting of \$324,182 would be approximately \$1 per month. Council discussion followed. **Action:** Bring back two options for council consideration for the meeting on November 24th.

E. AB20-91 – Mayoral Salary Ordinance No 2020-1069. An Ordinance of the City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3.

Mayor Penner made a summary statement on the request for Council to address & update Mayoral compensation. He stated that the correct term should be compensation not salary. The Mayor performs the following:

- Acts as the CEO of City operations, supervises an executive staff consisting of the City Administrator, City Clerk, Finance Director, Police Chief, and Public Works Director, and Liaises with the City Court.
- Represents the City at the Pierce County Regional Council & the Puget Sound Regional Council.

- Develops a staff vision, and prepares with staff for meetings.
- Mayor Participates in HR processes from hiring to termination.
- Participates in AWC boards and commissions.
- Advocates for the City to our legislature.
- Builds relationships with peer communities.
- Delivers a draft budget to the council.
- Acts as the Public Information Officer for the City.
- Provides Emergency Management leadership.
- Directs staff in carrying out the vision of the council.

The Mayor said that no one that he is aware of has suggested that the Mayor's compensation should be zero, and that \$30,000 reflects fair compensation based on the amount of effort he believes is reflective of the duties expected of this office, and within the practical allowance of our budget. The Council has not reviewed the Mayoral compensation since 2003. The current compensation which is artificially low; limits candidates to people who are either retired or does not reflect the financial position of most people in the City. Council comments followed. **Action:** Move forward to the next meeting on November 24th.

F. AB20-92- Resolution No 2020-40, Authorizing the Mayor or Designee to Execute an Interagency Agreement for Emergency Management Services.

Chief Gard briefed on the proposed ILA for Emergency Management Services. The municipalities of Puyallup, Bonney Lake, Buckley, Carbonado, Orting, South Prairie, Sumner, and Wilkerson, will be part of the ILA. The City of Puyallup's emergency management personnel will develop and update the Comprehensive Emergency Management Plans, and coordinate operational planning and trainings. Under the agreement, the City would pay an allocated amount for the personnel costs to Puyallup for the assigned emergency management personnel and related services. This is already included in the current draft budget. The annual cost assigned to Orting (based on population) is \$10,129, per year. **Action:** Move forward to the consent agenda for the meeting on November 24th.

G. AB20-94- Surplus of Firearms- Resolution No 2020-40, A Resolution Of The City Of Orting, Washington, Declaring Attached List Of Firearms Surplus To The Needs Of The Police Department And Authorizing The City Administrator To Dispose Of It In A Commercially Reasonable Manner.

Chief Gard briefed that the Police Department acquired firearms, either through seizure, forfeiture or court order. All firearms included in this request have been cleared for disposal. The Chief is proposing that the City sell the firearms to a licensed dealer. Per City policy the Orting Police Department will contact three (3) licensed dealers, and proceed with the highest bidder. **Action:** Move forward to the consent agenda for the November 24th meeting.

H. AB20-96- Discussion – Dedication Plaque.

Administrator Larson briefed that the original plaque was flawed, but has been resolved with the Vendor. The Plaque which will be installed outside the front doors of City hall; will be delivered in a couple of weeks with the corrections made. Council was shown the mockup of the plaque. No further action is required.

I. AB20-98- Village Green Outfall Final Design and Permitting.

JC Hungerford briefed on this project. The City was awarded grant funding by the State of Washington through the Hazard Mitigation Grant Program (HMGP), Project DR-4188. Grant funding

is for Phase II of the project, which includes final design, permitting and construction. Council was provided the scope and budget for professional services by Parametrix for final design and permitting in the amount Of \$76,164.88. **Action:** Move forward to the consent agenda for the November 24th meeting.

J. AB20-75- Deputy Mayor – Process for Selection & Council Comment Time.

Councilmember Gunther briefed on the proposed new process for the selection of the Deputy Mayor. The Council suspended their rules for the Deputy Mayor Process in October for 2 months to give more time to consider the proposals. The process to appoint and the time when they appoint were discussed. The consensus was to move it out of the time frame when elections take place. The changes to this process will impact the time when Council committees are selected. The general feeling was that Council wanted to be in their new committee assignments by March. The possibility of a two year term was also discussed.

Councilmember Williams championed the idea of adding a council comment time to the end of each regular meeting agenda under section 4, Order of Business. Council discussion followed. The pros and cons were debated. Mayor Penner sited 11.a, and stated he would not want open ended questions to be asked. **Action:** Move both items forward to the meeting on the 24th.

K. AB20-97- City Basketball Court.

Councilmember Gunther briefed on the proposal from the CGA Committee to paint the City basketball court with a new design that increases both community and young adult pride: He stated that it would take about 4,700sqft of paint for a conventional 94x50 court. The total project could be between \$5,000 and \$6,000, but would require more research by the Parks Board. He would like to see this paid for by a grant, or a community fund raising event. An art contest might also generate ideas. **Action:** Forward to Parks Board for action in spring of 2021.

L. AB20-93- City of Orting/AWC Legislative Priorities.

Councilmember Gunther stated that CGA Committee recommended approval of the proposed City priorities. Administrator Larson then went over each of the six proposed priorities for the City. The City Council typically approves Council legislative priorities each year before the legislative session begins in January. The Current Legislative priorities were drawn up by the City Administrator. AWC's legislative priorities were also reviewed as a part of the process. **Action:** Move to the consent agenda for the November 24th meeting.

M. AB20-85-Fireworks Code Amendment- Ordinance, No. 2020-1068 an Ordinance of the City Of Orting, Washington, Pertaining To the Discharge of Fireworks; Amending Orting Municipal Code 5-7-1 to Limit Discharge Hours.

Councilmember Williams briefed on his proposal to change the allowable hours to discharge fireworks in the City. He would like to see stronger enforcement of City Code. The Pros and Cons of this issue were debated. **Action:** move forward to the agenda of November 24th.

N. AB20-95- Council Committee Selection for the Year 2021.

Mayor Penner briefed on the current rules related to Council Committee selection. This rule is impacted by potential modifications to the Deputy Mayor Selection process. Council discussion followed related to timing of Committee selections. The Committee selection will come after the Deputy Mayor is selected, which is yet to be determined. **Action:** Move forward to the November 24th meeting.

5. EXECUTIVE SESSION- No Session.

6. ADJOURNMENT

Deputy Mayor Hogan adjourned the meeting at 9:15pm

ATTEST:

Jane Montgomery, City Clerk, CMC

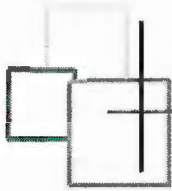
Joshua Penner, Mayor



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - December 2020 - 1st Council

Fund Number	Description	Amount
001	Current Expense	\$83,864.38
101	City Streets	\$35,232.56
104	Cemetery	\$19.00
105	Parks Department	\$454.45
202	LOCAL Vehicle Purchase 2016	\$2,446.50
203	LOCAL Backhoe Purchase 2017	\$586.10
304	City Hall Construction	\$10,188.25
401	Water	\$7,254.58
408	Wastewater	\$15,348.61
410	Stormwater	\$1,887.98
412	Utility Land Acquisition	\$27.81
	Count: 11	\$157,310.22



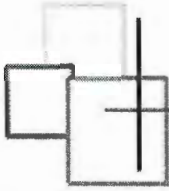
Register

Fiscal: 2020
Deposit Period: 2020 - December 2020
Check Period: 2020 - December 2020 - 1st Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
Check				
<u>49299</u>	Marnik Tree Farm	11/23/2020		\$250.00
<u>49300</u>	U.S BANK ST Paul -CM 9705	11/23/2020		\$3,032.60
<u>49301</u>	AHBL, INC	11/30/2020		Void
<u>49302</u>	Barfield, Mark	11/30/2020		Void
<u>49303</u>	Brisco Inc.	11/30/2020		Void
<u>49304</u>	Business Solutions Center	11/30/2020		Void
<u>49305</u>	Comcast	11/30/2020		Void
<u>49306</u>	Cornerstone Electric, Inc	11/30/2020		Void
<u>49307</u>	Curry & Williams, P.I.I.c	11/30/2020		Void
<u>49308</u>	Department of Ecology-Wastewater Operator Certification	11/30/2020		Void
<u>49309</u>	Granicus INC	11/30/2020		Void
<u>49310</u>	Helix Design Group	11/30/2020		Void
<u>49311</u>	Laser Shot Inc	11/30/2020		Void
<u>49312</u>	Olympic Moving & Storage	11/30/2020		Void
<u>49313</u>	PRO-VAC	11/30/2020		Void
<u>49314</u>	Puget Sound Energy	11/30/2020		Void
<u>49315</u>	Sarco Supply	11/30/2020		Void
<u>49316</u>	Tacoma Pierce County Health Dept	11/30/2020		Void
<u>49317</u>	UniFirst Corporation	11/30/2020		Void
<u>49318</u>	Verizon Wireless	11/30/2020		Void
<u>49319</u>	Water Management Lab Inc.	11/30/2020		Void
<u>49320</u>	Wex Bank	11/30/2020		Void
<u>49321</u>	AHBL, INC	11/30/2020		\$19,889.35
<u>49322</u>	Barfield, Mark	11/30/2020		\$42.00
<u>49323</u>	Brisco Inc.	11/30/2020		\$351.96
<u>49324</u>	Business Solutions Center	11/30/2020		\$371.62
<u>49325</u>	Comcast	11/30/2020		\$90.44
<u>49326</u>	Cornerstone Electric, Inc	11/30/2020		\$6,231.31
<u>49327</u>	Curry & Williams, P.I.I.c	11/30/2020		\$2,063.47
<u>49328</u>	Department of Ecology-Wastewater Operator Certification	11/30/2020		\$588.00
<u>49329</u>	Granicus INC	11/30/2020		\$1,500.00
<u>49330</u>	Helix Design Group	11/30/2020		\$4,483.60
<u>49331</u>	Laser Shot Inc	11/30/2020		\$4,368.00
<u>49332</u>	Olympic Moving & Storage	11/30/2020		\$11,771.72

Number	Name	Print Date	Closing Date	Amount
49333	PRO-VAC	11/30/2020		\$1,937.34
49334	Puget Sound Energy	11/30/2020		\$11,248.77
49335	Sarco Supply	11/30/2020		\$34.86
49336	Tacoma Pierce County Health Dept	11/30/2020		\$1,440.00
49337	UniFirst Corporation	11/30/2020		\$273.26
49338	Verizon Wireless	11/30/2020		\$2,291.89
49339	Water Management Lab Inc.	11/30/2020		\$464.00
49340	Wex Bank	11/30/2020		\$761.06
49341	Society of ST. Vincent de Paul	12/3/2020		\$4,664.29
49342	Agfalvi, Kim	12/9/2020		\$54.81
49343	Arrow Lumber	12/9/2020		\$902.47
49344	Barfield, Mark	12/9/2020		\$70.64
49345	Belot, Anthony	12/9/2020		\$2.64
49346	Bethune, Mark	12/9/2020		\$95.95
49347	Bingham, Freda	12/9/2020		\$64.60
49348	Bingham, Matthew	12/9/2020		\$51.04
49349	BlueTarp Credit Services	12/9/2020		\$88.18
49350	Boone, Geoff	12/9/2020		\$91.11
49351	Bradshaw, Gregg	12/9/2020		\$2.64
49352	Breske, Lindsay	12/9/2020		\$10.50
49353	Brouillette, Ken	12/9/2020		\$225.00
49354	Canonica, Steven	12/9/2020		\$52.50
49355	Cassatt, Mike	12/9/2020		\$102.90
49356	Centurylink	12/9/2020		\$442.57
49357	CenturyLink/Qwest	12/9/2020		\$76.27
49358	Corona, Jennifer	12/9/2020		\$52.04
49359	Culligan Seattle WA	12/9/2020		\$30.22
49360	Day Wireless Sytems	12/9/2020		\$7,321.50
49361	Deffit, Luis	12/9/2020		\$93.39
49362	Dooley Enterprises INC	12/9/2020		\$1,239.64
49363	Drennen, Scott	12/9/2020		\$3.08
49364	Dunn, Kyle	12/9/2020		\$41.86
49365	Elder, Jacob	12/9/2020		\$42.85
49366	Ewing, Pete	12/9/2020		\$76.38
49367	Gabreluk, Devon	12/9/2020		\$112.16
49368	Gard, Chris	12/9/2020		\$105.07
49369	GC Systems INC	12/9/2020		\$138.47
49370	Gunther, Tod	12/9/2020		\$3.08
49371	Hattaway, Jamey	12/9/2020		\$96.13
49372	Hinds, Laura	12/9/2020		\$63.80
49373	Hogan, Greg	12/9/2020		\$3.08
49374	Huffman, ED	12/9/2020		\$63.40
49375	Inslee, Best, Doezie & Ryder, P.S	12/9/2020		\$7,572.38
49376	Jones, Brittan	12/9/2020		\$62.38
49377	Kainoa, Kim	12/9/2020		\$58.79
49378	Kelly, John	12/9/2020		\$3.08

Number	Name	Print Date	Clearing Date	Amount
49379	Larson, Scott	12/9/2020		\$91.84
49380	Lexipol Lic	12/9/2020		\$5,982.00
49381	Lincoln, Tim	12/9/2020		\$69.26
49382	Lolohea, Issac	12/9/2020		\$50.46
49383	Mogensen, Cody	12/9/2020		\$1.72
49384	Montgomery, Jane	12/9/2020		\$71.25
49385	Nale, Justin	12/9/2020		\$46.41
49386	O'Harra Buttz, Margaret	12/9/2020		\$53.55
49387	Opportunity Center Of Orting	12/9/2020		\$625.00
49388	Orca Pacific, Inc	12/9/2020		\$1,869.04
49389	Orting Valley Senior Cent	12/9/2020		\$1,250.00
49390	P.c. Budget & Finance	12/9/2020		\$2,663.40
49391	Parametrix	12/9/2020		\$34,408.73
49392	Penner, Joshua	12/9/2020		\$10.27
49393	Powers-Hubbard, Conner	12/9/2020		\$39.44
49394	Recovery Cafe	12/9/2020		\$833.33
49395	Reed, Greg	12/9/2020		\$96.05
49396	Rose, Ashleigh	12/9/2020		\$107.90
49397	Rundle, Denis	12/9/2020		\$77.22
49398	Sarco Supply	12/9/2020		\$102.74
49399	Schwab, Erica	12/9/2020		\$300.00
49400	Scott, James	12/9/2020		\$73.87
49401	Spears, Brett	12/9/2020		\$54.16
49402	Sterling Codifers	12/9/2020		\$603.00
49403	Tacoma News INC	12/9/2020		\$2,572.68
49404	Taylor, Phil	12/9/2020		\$83.83
49405	The Walls Law Firm	12/9/2020		\$1,875.00
49406	Turner, Ed	12/9/2020		\$114.02
49407	Vision Municipal Solutions LLC	12/9/2020		\$5,465.00
49408	Wetzel, Kristin	12/9/2020		\$49.83
49409	Williams, John	12/9/2020		\$3.08
		Total	Check	\$157,310.22
		Total	2000073	\$157,310.22
		Grand Total		\$157,310.22



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Agfalvi, Kim	49342	Paid Family Medical Leave-Overpayment-Agfalvi	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Agfalvi	\$54.81
				Total	\$54.81
AHBL, INC	49321	121508 2190800.62	001-558-60-41-02	Planning Consultant-Meadows 4 Final Plat	\$225.00
		121708 2190800.30	001-558-60-41-02	Planning Consultant-On Call PLanning	\$5,087.50
		121709 2190800.31	001-558-60-41-02	Planning Consultant-Hopkins Shot	\$172.50
		121710 2190800.32	001-558-60-41-02	Planning Consultant-Business Licenses	\$86.25
		121711 2190800.33	001-558-60-41-02	Planning Consultant-PRE-Application Meetings-Land Use	\$570.00
		121713 2190800.34	001-558-60-41-02	Planning Consultant-Carbon River RV Park	\$708.75
		121714 2190880.37	001-558-60-41-02	Planning Consultant-Orting Comp Plan	\$2,296.25
		121715 2190800.60	001-558-60-41-02	Planning Consultant-HB12923 Grant	\$10,290.00
		121716 2190800.63	001-558-60-41-02	Planning Consultant-Gillis Short Plat	\$453.10
				Total	\$19,889.35
Arrow Lumber	49343	600186-DEC2020	001-521-50-48-06	Blake Plate-PSB Phone Box	\$0.54
			001-521-50-48-06	Hillman Fasteners-PSB Gate	\$2.82
			001-521-50-48-06	Hillman Fasteners-PSB Gate	\$19.15
			104-536-50-48-00	Heat Lamp-Cemetery	\$4.58
			105-576-80-31-00	Zip Ties-Banners	\$8.41
			105-576-80-31-04	Zip Ties-Christmas Lights	\$10.15
			105-576-80-31-04	Zip Ties-Christmas Lights	\$52.30
			105-576-80-31-04	Plug Body-Zip Ties Christmas Lights	\$53.69
			105-576-80-48-00	Coupling Reducer-Adapter-Fountain	\$4.90

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	49343	600186-DEC2020	304-594-18-60-01	Brill Bits-Paint-Bolts New City Hall	\$25.23
			304-594-18-60-01		\$155.12
			304-594-31-60-01	Brill Bits-Paint-Bolts New City Hall	\$3.78
			304-594-31-60-01		\$23.27
			304-594-34-60-01	Brill Bits-Paint-Bolts New City Hall	\$3.78
			304-594-34-60-01		\$23.26
			304-594-35-60-01	Brill Bits-Paint-Bolts New City Hall	\$7.57
			304-594-35-60-01		\$46.54
			304-594-44-60-01	Brill Bits-Paint-Bolts New City Hall	\$0.84
			304-594-44-60-01		\$5.17
			304-594-76-60-01	Brill Bits-Paint-Bolts New City Hall	\$0.85
			304-594-76-60-01		\$5.17
			401-534-50-35-00	Offset Screwdriver Set FA1028	\$13.08
			401-534-50-35-00	Shovels-FA1072	\$27.30
			401-534-50-48-04	Sealant-Wrench- Brass Nipple- Bronze Elbow- Harman	\$49.57
			401-534-50-48-04	Teflon Tape-Brass Nipple-Brass Elbow-Harman Springs	\$52.74
			408-535-50-48-02	Hose Valve- Repair Kit	\$20.20
			408-535-50-48-02	Bulb Case	\$126.24
			408-535-50-48-04	Hose with Shut Off- PVC-Gloves	\$37.60
			408-535-60-48-04	White Paint-Park Restroom	\$10.69
			408-535-60-48-04	Park Restroom- Toilet Bolt Set-Wax Ring-Pliers-Rags	\$45.75
			410-531-38-31-00	Gloves	\$22.92
			410-531-38-35-00	File Handle- Chainsaw File	\$11.45
			412-594-38-62-01	Keys-Public Works	\$9.24
			412-594-38-62-01	Threaded Ball-Air Compressor	\$18.57
				Total	\$902.47
Barfield, Mark	49322	7546-Barfield	401-534-90-49-00	Waterworks Renewal Payment- 7546	\$42.00
	49344	Paid Family Medical Leave- Overpayment-Barfield	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Barfield	\$70.64
				Total	\$112.64
Belot, Anthony	49345	Paid Family Medical Leave- Overpayment-Belot	001-389-90-00-01	Paid Family Medical Leave- Overpayment-Belot	\$2.64
				Total	\$2.64

Vendor	Number	Invoice	Account Number	Notes	Amount
Bethune, Mark	49346	Paid Family Medical Leave-Overpayment-Bethune	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Bethune Total	\$95.95 \$95.95
Bingham, Freda	49347	Paid Family Medical Leave-Overpayment-Bingham, F	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Bingham, F Total	\$64.60 \$64.60
Bingham, Matthew	49348	Paid Family Medical Leave-Overpayment-Bingham, M	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Bingham, M Total	\$51.04 \$51.04
BlueTarp Credit Services	49349	J47600/3	408-535-50-48-03	Orbit Sander & Disc Total	\$88.18 \$88.18
Boone, Geoff	49350	Paid Family Medical Leave-Overpayment-Boone	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Boone Total	\$91.11 \$91.11
Bradshaw, Gregg	49351	Paid Family Medical Leave-Overpayment-Bradshaw	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Bradshaw Total	\$2.64 \$2.64
Breske, Lindsay	49352	Paid Family Medical Leave-Overpayment-Breske	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Breske Total	\$10.50 \$10.50
Brisco Inc.	49323	Nov-2020	401-534-80-32-01 401-534-80-32-01 410-531-38-32-01	Fuel Sewer Fuel Storm Fuel Water Total	\$104.51 \$239.00 \$8.45 \$351.96
Brouillette, Ken	49353	2020-06	001-524-20-49-00 001-524-20-49-01		\$90.00 \$135.00 Total \$225.00
Business Solutions Center	49324	109045 109084	001-514-23-31-02 401-534-10-31-00 408-535-10-41-14 410-531-38-31-00 101-542-30-31-00	Envelopes Envelopes Envelopes Envelopes NCR Correction Notices	\$62.85 \$62.84 \$62.85 \$62.85 \$30.06

Vendor	Number	Invoice	Account Number	Notes	Amount	
Business Solutions Center	49324	109084	401-534-10-31-00	NCR Correction Notices	\$30.06	
			408-535-10-31-00	NCR Correction Notices	\$30.05	
			410-531-38-31-00	NCR Correction Notices	\$30.06	
			Total		\$371.62	
Canonica, Steven	49354	Paid Family Medical Leave-Overpayment-Canonica	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Canonica	\$52.50	
				Total	\$52.50	
Cassatt, Mike	49355	Paid Family Medical Leave-Overpayment-Cassatt	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Cassatt	\$102.90	
				Total	\$102.90	
Centurylink	49356	300549640-DEC2020 300549906-DEC2020 300550216-DEC2020 300550553-DEC2020	408-535-10-42-01	Sewer Phones	\$43.60	
			401-534-10-42-01	Harman Springs	\$61.35	
			408-535-10-42-00	Sewer Phones	\$186.03	
			001-521-50-42-00	PD Phones	\$151.59	
			Total		\$442.57	
CenturyLink/Qwest	49357	492B-DEC2020	001-521-20-45-02	Cell Connection	\$76.27	
				Total	\$76.27	
Comcast	49325	0221113-PSB	001-512-50-42-00	PSB Internet	\$9.04	
			001-521-50-42-00	PSB Internet	\$81.40	
			Total		\$90.44	
Cornerstone Electric, Inc	49326	DEC2020-251	304-594-18-60-01	Police-Add Receptacle for Monitors & TV	\$1,681.64	
			304-594-31-60-01	Police-Add Receptacle for Monitors & TV	\$252.25	
			304-594-34-60-01	Police-Add Receptacle for Monitors & TV	\$252.24	
			304-594-35-60-01	Police-Add Receptacle for Monitors & TV	\$504.49	
			304-594-44-60-01	Police-Add Receptacle for Monitors & TV	\$56.05	
			304-594-76-60-01	Police-Add Receptacle for Monitors & TV	\$56.06	
			DEC2020-252	304-594-18-60-01		\$1,560.80
				304-594-31-60-01		\$234.12
		304-594-34-60-01			\$234.12	
		304-594-35-60-01			\$468.24	
				304-594-44-60-01	\$52.03	
				304-594-76-60-01	\$52.03	

Vendor	Number	Invoice	Account Number	Notes	Amount
Cornerstone Electric, Inc	49326	DEC2020-253	408-535-50-48-02	Replace Fixtures- Check UV Capacitor & Replace Total	\$827.24 \$6,231.31
Corona, Jennifer	49358	Paid Family Medical Leave- Overpayment-Corona	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Corona Total	\$52.04 \$52.04
Culligan Seattle WA	49359	268348	001-521-20-31-03	PD Water Total	\$30.22 \$30.22
Curry & Williams, P.I.I.c	49327	DEC2020-250	001-512-50-10-02	Court Judge-NOV 2020 Total	\$2,063.47 \$2,063.47
Day Wireless Sytems	49360	INV655985	001-521-50-48-01	Relocation of Antennas to New City Hall Total	\$7,321.50 \$7,321.50
Deffit, Luis	49361	Paid Family Medical Leave- Overpayment-Deffit	001-389-90-00-01	Paid Family Medical Leave- Overpayment-Deffit Total	\$93.39 \$93.39
Department of Ecology- Wastewater Operator Certification	49328	6118-2021-Canonica	408-535-50-49-15	Wastewater Certification Renewal-Cononica 6118	\$98.00
		6644-2021-Rundle	408-535-50-49-15	Wastewater Certification Renewal-Rundle 6644	\$98.00
		7068-2021-Ewing	408-535-50-49-15	Wastewater Certification Renewal-Ewing 7068	\$98.00
		7415-2021-Huffman	408-535-50-49-15	Wastewater Certification Renewal-Huffman 7415	\$98.00
		8798-2021-Barfield	408-535-50-49-15	Wastewater Certification Renewal-Barfield 8798	\$98.00
		9145-2021-Dunn	408-535-50-49-15	Wastewater Certification Renewal-Dunn 9145 Total	\$98.00 \$588.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Dooley Enterprises INC	49362	58987	001-521-20-31-06	Ammunition	\$1,239.64
				Total	\$1,239.64
Drennen, Scott	49363	Paid Family Medical Leave- Overpayment-Drennen	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Drennen	\$3.08
				Total	\$3.08
Dunn, Kyle	49364	Paid Family Medical Leave- Overpayment-Dunn	001-389-90-00-01	Paid Family Medical Leave- Overpayment-Dunn	\$41.86
				Total	\$41.86
Elder, Jacob	49365	Paid Family Medical Leave- Overpayment-Elder	001-389-90-00-01	Paid Family Medical Leave- Overpayment-Elder	\$42.85
				Total	\$42.85
Ewing, Pete	49366	Paid Family Medical Leave- Overpayment-Ewing	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Ewing	\$76.38
				Total	\$76.38
Gabreluk, Devon	49367	Paid Family Medical Leave- Overpayment-Gabreluk	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Gabreluk	\$112.16
				Total	\$112.16
Gard, Chris	49368	Paid Family Medical Leave- Overpayment-Gard	001-389-90-00-01	Paid Family Medical Leave- Overpayment-Gard	\$105.07
				Total	\$105.07
GC Systems INC	49369	40037	401-534-50-48-02	Disc Retainer Stainless Steel	\$138.47
				Total	\$138.47
Granicus INC	49329	130847	001-514-23-41-12	Website Design & Implementation	\$825.00
			105-576-80-41-05	Website Design & Implementation	\$75.00
			401-534-10-41-34	Website Design & Implementation	\$210.00
			408-535-10-41-36	Website Design & Implementation	\$195.00
			410-531-38-41-05	Website Design & Implementation	\$195.00
				Total	\$1,500.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Gunther, Tod	49370	Paid Family Medical Leave-Overpayment-Gunther	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Gunther	\$3.08
				Total	\$3.08
Hattaway, Jamey	49371	Paid Family Medical Leave-Overpayment-Hattaway	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Hattaway	\$96.13
				Total	\$96.13
Helix Design Group	49330	A18-021.01	304-594-18-60-01	New City Hall Facilities 60	\$17.46
			304-594-31-60-01	new City Hall Facilities 9	\$2.62
			304-594-34-60-01	New City Hall Facilities 9	\$2.62
			304-594-35-60-01	New City Hall Facilities 18	\$5.24
			304-594-44-60-01	New City Hall Facilities 2	\$0.58
			304-594-76-60-01	New City Hall Facilities 2	\$0.58
		A18-021.11	304-594-18-60-01	New City Hall Facilities	\$2,672.70
			304-594-31-60-01	New City Hall Facilities	\$400.91
			304-594-34-60-01	New City Hall Facilities	\$400.90
			304-594-35-60-01	New City Hall Facilities	\$801.81
			304-594-44-60-01	New City Hall Facilities	\$89.09
			304-594-76-60-01	New City Hall Facilities	\$89.09
				Total	\$4,483.60
Hinds, Laura	49372	Paid Family Medical Leave-Overpayment-Hinds	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Hinds	\$63.80
				Total	\$63.80
Hogan, Greg	49373	Paid Family Medical Leave-Overpayment-Hogan	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Hogan	\$3.08
				Total	\$3.08
Huffman, ED	49374	Paid Family Medical Leave-Overpayment-Huffman	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Huffman	\$63.40
				Total	\$63.40
Inslee, Best, Doezie & Ryder, P.S	49375	366566-001	001-515-41-41-01	City Attorney-Retainer	\$2,225.00
			001-515-41-41-02	City Attorney-Public Records Request	\$376.11

Vendor	Number	Invoice	Account Number	Notes	Amount
Inslee, Best, Doezie & Ryder, P.S	49375	366566-001	001-515-41-41-02	City Attorney-Services	\$2,263.26
			001-515-41-41-04	City Attorney-Cheonic Nuisance	\$100.30
			001-515-41-41-05	City Attorney-HR	\$2,005.93
			001-515-41-41-06	City Attorney-Code Enforcement	\$125.37
			001-515-41-41-07	City Attorney-Development	\$351.04
			101-542-30-41-05	City Attorney-Streets	\$100.30
			410-531-39-41-04	City Attorney-Stormwater	\$25.07
			Total	\$7,572.38	
Jones, Brittan	49376	Paid Family Medical Leave-Overpayment-Jones	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Jones	\$62.38
				Total	\$62.38
Kainoa, Kim	49377	Paid Family Medical Leave-Overpayment-Kainoa	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Kainoa	\$58.79
				Total	\$58.79
Kelly, John	49378	Paid Family Medical Leave-Overpayment-Kelly	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Kelly	\$3.08
				Total	\$3.08
Larson, Scott	49379	Paid Family Medical Leave-Overpayment-Larson	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Larson	\$91.84
				Total	\$91.84
Laser Shot Inc	49331	0030263	001-521-40-49-00	Laser Shot Simulator Training	\$4,368.00
				Total	\$4,368.00
Lexipol Llc	49380	INV8672	001-521-20-34-00	Policy Manual-Training Bulletins	\$5,982.00
				Total	\$5,982.00
Lincoln, Tim	49381	Paid Family Medical Leave-Overpayment-Lincoln	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Lincoln	\$69.26
				Total	\$69.26
Lolohea, Issac	49382	Paid Family Medical Leave-Overpayment-Lolohea	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Lolohea	\$50.46
				Total	\$50.46
Marnik Tree Farm	49299	DEC2020-100	105-576-80-31-04	Tree for Bell Tower	\$250.00
				Total	\$250.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Mogensen, Cody	49383	Paid Family Medical Leave-Overpayment-Mogensen	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Mogensen Total	\$1.72 \$1.72
Montgomery, Jane	49384	Paid Family Medical Leave-Overpayment-Montgomery	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Montgomery Total	\$71.25 \$71.25
Nale, Justin	49385	Paid Family Medical Leave-Overpayment-Nale	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Nale Total	\$46.41 \$46.41
O'Harra Buttz, Margaret	49386	Paid Family Medical Leave-Overpayment-Buttz	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Buttz Total	\$53.55 \$53.55
Olympic Moving & Storage	49332	116102	001-511-60-31-01 001-514-23-31-02 001-521-20-31-03 001-524-20-31-00 001-575-50-31-01 101-542-30-31-00 401-534-10-31-00 408-535-10-41-14 410-531-38-31-00	Moving of City Hall & PW Moving of City Hall & PW Moving of City Hall & PW Moving of City Hall & PW Moving of City Hall & PW Moving of City Hall & PW Moving of City Hall & PW Total	\$1,765.75 \$1,765.76 \$1,765.75 \$1,765.76 \$235.43 \$235.44 \$1,059.46 \$2,118.91 \$1,059.46 \$11,771.72
Opportunity Center Of Orting	49387	3511-DEC2020	001-571-20-31-14	Orting Opportunity Center Grant-DEC 2020 Total	\$625.00 \$625.00
Orca Pacific, Inc	49388	44198 44231	401-534-10-31-01 401-534-10-31-01	Sodium Hypochlorite Sodium Hypochlorite Total	\$934.52 \$934.52 \$1,869.04
Orting Valley Senior Cent	49389	211-DEC2020	001-571-20-31-06	Monthly Support-DEC 2020 Total	\$1,250.00 \$1,250.00
P.c. Budget & Finance	49390	CI-295103 C-104188	001-566-00-40-00	Liquor Profit 3RD QRT	\$631.25

Vendor	Number	Invoice	Account Number	Notes	Amount
P.c. Budget & Finance	49390	CI-295213 C-104188	001-554-30-40-00	Animal Control-OCT 2020	\$2,032.15
				Total	\$2,663.40
Parametrix	49391	20048	101-595-10-64-34	Whitehawk BLVD Extension-Preliminary Design	\$86.99
			101-595-10-64-34	Whitehawk BLVD Extension-Fixed Fee	\$100.80
			101-595-10-64-34	Whitehawk BLVD Extension-Project Management/QA & QC	\$852.20
			101-595-10-64-34	Whitehawk BLVD Extension-Contract Land Services (Right of Way)	\$2,227.78
			101-595-10-64-34	Whitehawk BLVD Extension-Traffic Design Sub (PH Consulting)	\$3,170.20
		22638	101-595-10-64-34	Whitehawk BLVD Extension-Enviro Doc & Permit-Wetland Delineation	\$545.60
			101-595-10-64-34	Whitehawk BLVD Extension-Geotechnical Sub	\$1,500.95
			101-595-10-64-34	Whitehawk BLVD Extension-Contract Land Services (Right of Way)	\$1,567.57
			101-595-10-64-34	Whitehawk BLVD Extension-Project Management/QA & QC	\$1,772.07
			101-595-10-64-34	Whitehawk BLVD Extension-Fixed Fee	\$1,797.33
			101-595-10-64-34	Whitehawk BLVD Extension-Traffic Design Sub (PH Consulting)	\$6,358.55
			101-595-10-64-34	Whitehawk BLVD Extension-Enviro Doc & Permit-Critical Area Report	\$6,503.68
			101-595-10-64-34	Whitehawk BLVD Extension-Enviro Doc & Permit-NEPA Documentation	\$7,925.01
				Total	\$34,408.73
Penner, Joshua	49392	Paid Family Medical Leave-Overpayment-Penner	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Penner	\$10.27
				Total	\$10.27

Vendor	Number	Invoice	Account Number	Notes	Amount
Powers-Hubbard, Conner	49393	Paid Family Medical Leave-Overpayment-Powers-Hubbard	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Powers-Hubbard	\$39.44
				Total	\$39.44
PRO-VAC	49333	89036	401-534-50-48-02	Water Reapir @ Kansas ST	\$1,937.34
				Total	\$1,937.34
Puget Sound Energy	49334	200003766280-NOV2020	001-514-21-32-01	City Hall - City Shop	\$30.91
			001-514-21-47-01	City Hall - City Shop	\$94.97
			001-524-20-32-05	City Hall - City Shop	\$31.66
			401-534-50-47-01	City Hall - City Shop	\$94.97
			401-534-50-47-09	City Hall - City Shop	\$30.92
			408-535-50-47-01	City Hall - City Shop	\$94.96
			408-535-50-47-08	City Hall - City Shop	\$30.92
		200009717931-NOV2020	401-534-50-47-04	Well 2	\$64.38
		200010629349-NOV2020	101-542-63-47-01	City Shop	\$18.03
			104-536-50-47-01	City Shop	\$14.42
			401-534-50-47-01	City Shop	\$18.03
			408-535-50-47-01	City Shop	\$21.64
		200013874264-NOV2020	408-535-50-47-04	WWTP	\$9,236.69
		220022116432-NOV2020	001-512-50-47-01	New City Hall	\$58.65
			001-514-21-47-01	New City Hall	\$293.25
			001-521-50-47-00	New City Hall	\$586.51
			001-524-20-32-05	New City Hall	\$43.99
			401-534-50-47-01	New City Hall	\$161.29
			408-535-50-47-01	New City Hall	\$161.29
			408-535-50-47-01	New City Hall	\$161.29
				Total	\$11,248.77
Recovery Cafe	49394	012	001-571-20-31-39	Grant Recovery Cafe	\$833.33
				Total	\$833.33
Reed, Greg	49395	Paid Family Medical Leave-Overpayment-Reed	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Reed	\$96.05
				Total	\$96.05
Rose, Ashleigh	49396	Milegae NOV 16-30 2020	001-521-40-49-00	Milegae NOV 16-30 2020	\$46.58
		Paid Family Medical Leave-Overpayment-Rose	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Rose	\$61.32
				Total	\$107.90
Rundle, Denis	49397	Paid Family Medical Leave-Overpayment-Rundle	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Rundle	\$77.22
				Total	\$77.22
Sarco Supply	49335	1133091	001-512-50-31-00	Bathroom Supplies	\$8.72

Vendor	Number	Invoice	Account Number	Notes	Amount	
Sarco Supply	49335	1133091	401-534-10-31-00	Bathroom Supplies	\$8.71	
			408-535-10-31-00	Bathroom Supplies	\$8.71	
			410-531-38-31-00	Bathroom Supplies	\$8.72	
	49398	1133103	001-512-50-31-00	Court-Bathroom & Cleaning Supplies	\$41.09	
			001-513-10-31-00	Court-Bathroom & Cleaning Supplies	\$20.55	
			001-521-20-31-03	Court-Bathroom & Cleaning Supplies	\$41.10	
			Total	\$137.60		
Schwab, Erica	49399	10-	001-521-10-10-04	Civil Service-Consultant-NOV 2020	\$300.00	
Total	\$300.00					
Scott, James	49400	Paid Family Medical Leave-Overpayment-Scott	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Scott	\$73.87	
Total	\$73.87					
Society of ST. Vincent de Paul	49341	2020 Cares Grant-Society of ST Vincent de Paul-3-Resolution 2020-32	001-518-63-00-01	2020 Cares Grant-Society of ST Vincent de Paul-Resolution 2020-32	\$4,664.29	
Total	\$4,664.29					
Spears, Brett	49401	Paid Family Medical Leave-Overpayment-Spears	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Spears	\$54.16	
Total	\$54.16					
Sterling Codifers	49402	3583	001-514-23-41-10	Supplement S-2 - ORDS 2020 1062-1065	\$603.00	
Total	\$603.00					
Tacoma News INC	49403	257635-DEC2020-254	001-511-60-49-03	ORD 2020-1067 Land Use Publication	\$121.35	
			001-511-60-49-03	ORD 2020-1066 Budget Publication	\$133.97	
			001-511-60-49-03	Comp Plan Hearing	\$193.95	
			001-511-60-49-03	City Council Publication	\$204.67	
			001-511-60-49-03	Budget Hearing Publication	\$251.85	
			001-558-60-31-03	Meadows Hearing @ Council Publicaton	\$199.31	
			001-558-60-31-03	Public Hearing-Palning	\$236.83	
			257635-DEC2020-255	001-511-60-41-01	Budget Notice Publications	\$76.03
			001-511-60-49-03	Council Public Hearing	\$209.69	
			001-558-60-31-00	RFP-Property Mangament	\$95.83	
001-558-60-31-03	RFP-Property Mangament	\$95.83				

Vendor	Number	Invoice	Account Number	Notes	Amount
Tacoma News INC	49403	257635-DEC2020-255	001-558-60-31-03	Meadows Public Hearing	\$215.39
			001-558-60-31-03	Meadows Notice of Applicatoin	\$226.11
			001-558-60-31-03	Cardon River-Publications	\$311.87
				Total	\$2,572.68
Tacoma Pierce County Health Dept	49336	UST Removal Application-102 Bridge ST S-0519326010	101-542-30-48-05	UST Removal Application-102 Bridge ST S-0519326010	\$440.00
			401-534-50-48-05	UST Removal Application-102 Bridge ST S-0519326010	\$500.00
			408-535-50-48-06	UST Removal Application-102 Bridge ST S-0519326010	\$500.00
				Total	\$1,440.00
Taylor, Phil	49404	Paid Family Medical Leave-Overpayment-Taylor	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Taylor	\$83.83
				Total	\$83.83
The Walls Law Firm	49405	75	001-515-41-41-03	Prosecuting Attorney-November 2020	\$1,875.00
				Total	\$1,875.00
Turner, Ed	49406	Paid Family Medical Leave-Overpayment-Turner	001-389-90-00-01	Paid Family Medical Leave-Overpayment-Turner	\$114.02
				Total	\$114.02
U.S BANK ST Paul -CM 9705	49300	1680130	202-592-21-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$714.38
			202-592-24-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$13.72
			202-592-31-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$234.09
			202-592-34-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$441.70
			202-592-35-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$458.79
			202-592-36-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$121.60
			202-592-76-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$279.24
			202-592-95-80-01	ORTO594-3-1 Vehicle Purchase-Interest	\$182.98

Vendor	Number	Invoice	Account Number	Notes	Amount
U.S BANK ST Paul -CM 9705	49300	1680141	203-592-31-80-01	ORTO594-4-1 Backhoe Purchase- Interest	\$87.92
			203-592-34-80-01	ORTO594-4-1 Backhoe Purchase- Interest	\$146.53
			203-592-34-80-01	ORTO594-4-1 Backhoe Purchase- Interest	\$175.83
			203-592-76-80-01	ORTO594-4-1 Backhoe Purchase- Interest	\$87.91
			203-592-95-80-01	ORTO594-4-1 Backhoe Purchase- Interest	\$87.91
			Total		\$3,032.60
UniFirst Corporation	49337	330 1691766	408-535-10-31-03	Uniform Item- Protective Services	\$273.26
				Total	\$273.26
Verizon Wireless	49338	9867106840	001-512-50-42-00	Cell Phones	\$41.66
			001-514-23-42-00	Cell Phones	\$234.01
			001-524-20-42-00	Cell Phones	\$41.93
			401-534-10-42-01	Cell Phones	\$459.51
			408-535-10-42-01	Cell Phones	\$459.51
		9867106841	001-512-50-42-00	Cell Phones-Court	\$44.44
			001-521-20-45-01	Cell Phones-PD	\$529.54
			001-521-20-45-02	Cell Connection Data-PD	\$441.28
			401-534-10-42-01	Cell Phones	\$20.01
			408-535-10-42-01	Cell Phones	\$20.00
Total		\$2,291.89			
Vision Municipal Solutions LLC	49407	09-8199	001-594-24-64-05	Building Department Software- Installment 4	\$5,465.00
				Total	\$5,465.00
Water Management Lab Inc.	49339	189883	410-531-38-48-04	Lab Testing	\$464.00
				Total	\$464.00
Wetzel, Kristin	49408	Paid Family Medical Leave- Overpayment-Wetzel	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Wetzel	\$49.83
Total				Total	\$49.83
Wex Bank	49340	68616219	001-521-20-32-00	Fuel-PD	\$761.06
				Total	\$761.06
Williams, John	49409	Paid Family Medical Leave- Overpayment-Williams	001-389-90-00-01	Paid Family Medical Leave- Overpayment- Williams	\$3.08
				Total	\$3.08
Grand Total					\$157,310.22



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Resolution No. 2020-43, A Resolution Of The City Of Orting, Washington, Authorizing The Designation Of Signatories Pursuant To OMC 1-7-3(C).	AB20-100			12.9.20
	Department:	Finance		
	Date Submitted:	November 30, 2020		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	ASAP			
Submitted By:	Scott Larson			
Fiscal Note: N/A				
Attachments: Resolution, Exhibit A				
SUMMARY STATEMENT: Due to the departure of our City Administrator and the hiring of a new Finance Director the Council needs to approve new signatories on the City’s banking and investing accounts. This resolution would allow these services to be updated with the correct staff.				
RECOMMENDED ACTION: Motion: To Adopt Resolution No. 2020-43, A Resolution Of The City Of Orting, Washington, Authorizing The Designation Of Signatories Pursuant To OMC 1-7-3(C).				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-43**

**A RESOLUTION OF THE CITY OF ORTING, WASHINGTON,
AUTHORIZING THE DESIGNATION OF SIGNATORIES
PURSUANT TO OMC 1-7-3(C).**

WHEREAS, pursuant to RCW 35A.40.020 payment of claims or obligations of the city shall be by check;

WHEREAS, the City Council has authorized the Finance Director to “[s]ign all checks and warrants of the city or, in case of his/her absence or inability to act, by his/her representative designated by him/her in writing[,] provided that, the mayor may require that all such checks and warrants be countersigned;” and

WHEREAS, the City has received a request from its financial institutions to memorialize this designation in a Resolution, adopted by the City Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are incorporated herein by this reference.

Section 2. Authorization. Exhibit A identifies the authorized designees of the Finance Director, pursuant to OMC 1-7-3(C), for the express purposes identified herein.

Section 3. Repealer. Upon the adoption of this Resolution, all preceding designations made pursuant to OMC 1-7-3(C) are hereby rescinded.

Section 4. Corrections. The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s errors, references, numbering, section/subsection numbers and any references thereto.

Section 5. Effective date. This Resolution shall become effective immediately upon adoption and signature as provided by law.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 9TH DAY OF DECEMBER, 2020.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Exhibit A
Authorized Account Signers (by account)

Key Bank Checking (General)

<u>Name</u>	<u>Title</u>
Scott Larson	City Administrator
Joshua Penner	Mayor
Gretchen Russo	Finance Director
Freda Bingham	Senior Accountant

Key Bank ZBA (Warrant)

<u>Name</u>	<u>Title</u>
Scott Larson	City Administrator
Joshua Penner	Mayor
Gretchen Russo	Finance Director
Freda Bingham	Senior Accountant

Key Bank Municipal Court

<u>Name</u>	<u>Title</u>
Gretchen Russo	Finance Director
John Curry	Judge
Kim Kainoa	Court Clerk

US Bank Trust Account (Investments)

<u>Name</u>	<u>Title</u>
Scott Larson	City Administrator
Joshua Penner	Mayor
Gretchen Russo	Finance Director
Freda Bingham	Senior Accountant

State Treasurer Local Government Investment Pool (Investments)

<u>Name</u>	<u>Title</u>
Scott Larson	City Administrator
Joshua Penner	Mayor
Gretchen Russo	Finance Director
Freda Bingham	Senior Accountant



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Ordinance 2020-1070, Relating to Mayoral Compensation	AB20-101	Mayor's Office	11.18.20	11.24.20 12.09.20
	Department:	Executive		
	Date Submitted:	11/11/2020		
Cost of Item:		<u>\$20,000</u>		
Amount Budgeted:		<u>\$30,000</u>		
Unexpended Balance:		<u>N/A</u>		
Bars #:		001-513-10-10-01		
Timeline:		N/A		
Submitted By:		Mayor Penner		
Fiscal Note: This amount is included in the 2021 Budget				
Attachments: Ordinance 2020-1070				
<p>SUMMARY STATEMENT: "The Mayor is requesting that council address & update the Mayoral compensation. The Mayor performs the following duties:</p> <ul style="list-style-type: none"> • Acts as the CEO of City operations; • Supervises an executive staff consisting of the City Administrator, Clerk, Finance Director, Police Chief, and Public Works Director and Liaises with the City Court; • Represents the City at the Pierce County Regional Council & the Puget Sound Regional Council; • Develops a staff vision; • Prepares with staff for meetings; • Participates in HR processes from hiring to termination; • Participates in AWC boards and commissions; • Advocates for the City to our legislature; • Builds relationships with peer communities; • Delivers a draft budget to the Council; • Acts as the Public Information Officer for the City; • Provides Emergency Management leadership; • Directs staff in carrying out the vision of the Council. <p>Mayoral salaries vary substantially across the State for cities of Orting's size from \$0 per year to over \$100,000 per year. This proposal would increase the Mayor's Salary to \$20,000 in 2021 and \$30,000 in 2022.</p>				
<p>RECOMMENDED ACTION: MOTION: To Adopt Ordinance 2020-1070, An Ordinance Of The City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing An Annual Salary.</p>				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1070**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO MAYORAL SALARY;
AMENDING ORTING MUNICIPAL CODE SECTION 1-6-3;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING
AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, pursuant to RCW 35A.12.070, the City Council has the authority define the salary for the office of Mayor; and

WHEREAS, since 2003 the City Council has set the Mayor's salary at \$1,000 per month, codified at Orting Municipal Code Section 1-6-3; and

WHEREAS, upon review of the rate set more than fifteen years ago, the City Council wishes to increase the Mayor's salary commiserate with the current scope of work for the position;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. OMC Section 1-6-3, Amended. Orting Municipal Code Section 1-6-3 is hereby amended as follows:

1-6-3: SALARIES:

A. Mayor: Commencing January 1, 2021~~03~~, the mayor of the city of Orting shall receive a monthly salary of one ~~thousand eight hundred thirty-three~~ dollars ~~and thirty-three cents~~ (~~\$1,833.33~~ ~~1,000.00~~) per month. Commencing January 1, 2022, the mayor of the City of Orting shall receive a monthly salary of two thousand five hundred dollars (\$2,500.00) per month during his or her term of office. Should the mayor be unable to attend to his or her duties for a continuous thirty (30) day period, then the monthly salary shall be suspended until such time as the mayor again resumes his or her duties.

Section 2. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
9TH DAY OF DECEMBER, 2020.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.

Filed with the City Clerk: 12.4.20
Ordinance No 2020-1070
Passed by the City Council: 12.09.20
Date of Publication: 12.11.20
Effective Date: 12.16.20



**City Of Orting
Council Agenda Summary Sheet**

Subject: 2021 Grant Requests	Agenda Item#	Committee	Study Session	Council
	AB20-69	CGA		
	For Agenda of:	9.1.20	9.16.20	12.09.20
	Department:	Administration		
	Date Submitted:	9.1.20		
Cost of Item:		<u>\$40,000 (Proposed by CGA)</u>		
Amount Budgeted:		<u>\$</u>		
Unexpended Balance:		<u>\$</u>		
Bars #:		001.571.20.31.09		
Timeline:				
Submitted By:		CGA		
Fiscal Note:				
Attachments: Resolution No's. 2020-22-25, 26, 27, 28, AND 29				
SUMMARY STATEMENT:				
<p>The City received applications for grants from the Orting Chamber of Commerce, Orting Farmers Market, Orting food bank, Opportunity Center, (DBA the Haven), Orting Senior Center, and the Orting Valley Recovery Café. All have either non-profit corporation or 501C3 status.</p> <p>City Policy requires that the City Council review and approve all applications for a grants, and determine whether an applicant qualifies for a grant (after review and approval of the application by the Community & Government Affairs Committee). The enclosed proposed Resolutions reflect findings by the CGA Committee that the applicants qualify for grants, and authorizes the issuance of a grants, pursuant to a contract entered into between the Mayor and each of the applicants. CGA Recommended the following grant amounts per applicant:</p> <p>Food Bank- \$3,000 Farmers Market \$3,000 Recovery Café- \$10,000 Opportunity Center-\$9,000 Senior Center- \$10,000 Commerce- \$5,000</p> <p>Total of Grant funding is \$40,000.</p>				
RECOMMENDED ACTION: MOTION: To Adopt Resolution No's 2020-22-Orting Food Bank, 2020-25-Orting Chamber of Commerce, 2020-26-Farmers Market, 2020-27-Opportunity Center, 2020-28-Recovery Café, and 2020-29- Senior Center as presented, for a combined total of \$40,000.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-22

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO ORTING
FOOD BANK.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Orting Food Bank, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1st, 2020 and recommended approval of the application and the City Council approved the application at their meeting on December 9th,2020; and

WHEREAS, the City Council finds that the Orting Food Bank operates the Orting Food Bank in Orting, which provides food, necessities and funds to help out low-income members of the Orting Community at their hardest time of need; and

WHEREAS, the applicant has represented that this grant shall be used by the applicant as follows: (1) \$1,500.00 to provide assistance with paying utility bills to restore water service with the City of Orting and; (2) \$1,500.00 will be used for day to day operations of the Food Bank, and a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity serves the valid municipal purposes of promoting community participation and the health, safety and welfare of the community’s most vulnerable citizens and their families; and

WHEREAS, the City Council finds that the Orting Food Bank’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Food Bank serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Orting Food Bank, pursuant to the City's Policy, in the amount of \$3,000. The Mayor is authorized to enter into a contract with the Orting Food Bank to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

EIN 20-8562623

UBI #: 602-701-449

Name of Organization: Orting Food Bank

Contact Person's Name and Title: Stephanie Lathrop, President

Mailing Address: PO Box 1877, Orting WA, 98360-1877

Phone: 360-561-0062 Email Address: stephanie.lathrop@msn.com

Amount Requested: \$ 3000.00 360-893-0095
ortingfoodbank@yahoo.com

How the grant will be used (This information can be provided in a letter, attached to this application):

Please see attached letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached letter.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

None

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

1. Previous year's annual financial statement
2. Current year's budget
3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.

The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Stephanie Lathrop 8/17/20

Signature of Authorized Representative of Applicant

Date

Please return completed form and any additional information to: City of Orting - Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-25

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO THE
ORTING CHAMBER OF COMMERCE.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Orting Chamber of Commerce, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1st, 2020, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Chamber of Commerce sponsors the Orting Community Float which is a volunteer community group that puts together an Orting Daffodil Float for the Daffodil Festival every year; and

WHEREAS, the applicant has represented that this grant shall be used by the applicant to help purchase a cover for the float and for storage expenses, a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity serves the valid municipal purposes of promoting community participation and providing an opportunity for strengthening the City’s sense of community; and

WHEREAS, the City Council finds that the Orting Chamber of Commerce’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Chamber of Commerce serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Orting Chamber of Commerce, pursuant to the City's Policy, in the amount of \$ 5,000. The Mayor is authorized to enter into a contract with the Orting Chamber of Commerce to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Chamber of Commerce UBI #: 20-8140176

Contact Person's Name and Title: Dr. Troy Munson-President OCOC & Steve Rodrigues-Treasurer OCOC

Mailing Address: PO Box 1418 * Orting, WA 98360

Phone: 253.988.8769/253.312.6144 Email Address: chiroman@dr.com/steve.rodrigues@baxtermfg.com

Amount Requested: \$ 15,000

How the grant will be used (This information can be provided in a letter, attached to this application):

The Orting Chamber of Commerce acquired a new float in 2019. In the Daffodil parade, we won the main "Grand Sweepstakes" award and in the Seafair parade we won the Boeing-Innovation and Technology Award. With the help of the City Grant we will be able to build/decorate the float and represent Orting in the Daffodil Parade for 2021.

Who does the grant serve (This information can be provided in a letter, attached to this application):

This grant will serve the Orting Community as it travels in the parades representing Orting. We like to include the Orting High School students and Orting community members to be involved to help build it and ride the float.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

We are asking for a space to store the float in a covered area if the city has one available. The grant will help secure a cover to protect the float and storage shed for all the purchased materials. If a storage area is supplied, then \$10,000 of this grant would not be necessary.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

1. Previous year's annual financial statement
2. Current year's budget
3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.

The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Steve Rodrigues
Signature of Authorized Representative of Applicant

8/21/2020
Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.

2019 Daffodil financial report	
Beginning Balance	\$ 2,504.89
Fundraiser	\$ 3,110.87
Donations	\$ 1,566.40
Decorations	\$(3,980.79)
DOL	\$ (205.50)
Daffodils	\$(1,800.00)
Insurance	\$ (210.00)
Maintenance	\$ (985.87)
BALANCE	\$ -

2020 budget		
Income	Expenses	
	\$ 42.92	Fuel
	\$ 105.50	DOL
	\$ 65.00	Insurance
	\$ -	Flowers (\$2,100)
	\$ 1,135.70	Supplies
\$ 2,990.00		Fundraiser
\$2,990.00	\$1,349.12	TOTALS

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-26

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO ORTING
VALLEY FARMERS MARKET.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Orting Valley Famers Market, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1ST, 2020, and recommended approval of the application, and the City Council approved the application at their Council meeting on December 9th, 2020; and

WHEREAS, the City Council finds that the Orting Valley Farmers Market operates the Orting Famers Market in Orting, which provide an annual, every Friday Event for farmers and crafters to be able to share their goods, produce and wares with the Orting Community and visiting tourists; and

WHEREAS, the applicant has represented that this grant shall be used by the applicant for the running of these events, and a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity promotes community participation and the health, safety and welfare of the community’s citizens and their families, and serves the valid municipal purposes of attracting business to the community, promoting volunteerism, and community participation; and

WHEREAS, the City Council finds that the Orting Valley Famers Market’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Valley Famers Market serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Orting Valley Famers Market, pursuant to the City's Policy, in the amount of \$3,000. The Mayor is authorized to enter into a contract with the Orting Valley Famers Market to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: ORTING VALLEY FARMERS MARKET UBI #: 603 436 579

Contact Person's Name and Title: Doug Graves

Mailing Address: 19511 112th Ave E Graham WA 98338

Phone: 253-509-3609 Email Address: ovfmcontact@gmail.com

Amount Requested: \$ \$4500.00

How the grant will be used (This information can be provided in a letter, attached to this application):

Funds will be used for operational and program expenses in 2021 to include supplies, activity expenses, program costs and marketing. Additional information is included in the cover letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

All members of the Orting Community will be served including children, low income households, local Farms and Farmers, and Small Businesses in and around Orting.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

The Orting Station and North Park.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

1. Previous year's annual financial statement
2. Current year's budget
3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.

The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Doug Graves

8, 26, 2020

Signature of Authorized Representative of Applicant

Date

Please return completed form and any additional information to: City of Orting -- Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-27**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO
OPPORTUNITY CENTER OF ORTING.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from Opportunity Center of Orting, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1st, 2020, and recommended approval of the application, and the City Council approved the application at their meeting on December 9th, 2020; and

WHEREAS, the City Council finds that the Opportunity Center of Orting operates the Haven Teen Center in Orting, whose mission is “To empower Orting’s to become independent, successful, contributing members of the community,” and who offers teens in the community a variety of activities and events, free classes and volunteer opportunities; and

WHEREAS, applicant has represented that this grant shall be used by the applicant for the salary of a program director , general operating expenses and supplies at the Haven Teen Center, and a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity promotes community participation and the health, safety and welfare of the community’s teens and their families, and serves the valid municipal purposes of providing an opportunity to strengthen the City’s commitment to teens and their families, and the applicant seeks to engage the entire community by promoting volunteerism, charity, and community participation; and

WHEREAS, the City Council finds that the Opportunity Center of Orting’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization

serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Opportunity Center of Orting's Haven Teen Center serves the valid municipal purposes described herein, and a program director is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Opportunity Center of Orting, pursuant to the City's Policy, in the amount of \$ 9,000. The Mayor is authorized to enter into a contract with the Opportunity Center of Orting to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.

Grant Application-2021

City of Orting Office of the City Clerk
PO Box 489, Orting, WA 98360 Phone: (360) 893-2219
ext.133 - Fax: (360) 893-2219



www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter, Exec. Dir.

Mailing Address: PO Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: Orting Haven@gmail.com

Amount Requested: \$ 10,000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

See attached

Who does the grant serve (This information can be provided in a letter, attached to this application): The youth of Orting

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising): None

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

- 1. Previous year's annual financial statement
- 2. Current year's budget
- 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
- 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.

The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter 8/21/2020

Signature of Authorized Representative of Applicant

Date

Please return completed form and any additional information to: City of Orting - Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



8/21/2020

How the grant will be used.

The Grant for 2021 will be used for general operating expenses such as the program director wage and supplies. Physical supplies would include such things as first aid kits, sports equipment, karate supplies, video games, tabletop games, art & paint supplies, garden supplies, kitchen & cooking supplies, event day programming supplies and cleaning/bathroom supplies. We also provide high speed internet to the youth for online learning, music/video streaming, and online gaming. We often have repair expenses as well because the teens can be rough on the walls, bathrooms, floors and sports equipment in general. Due to the increase in community support for food, snacks and drinks we had to upgrade our garbage bin size as well. Extra water consumption is also needed to produce the fruit and vegetables in the garden. Everything in the garden is important because we use the fresh produce to cook with the teens (when we're allowed to) and it also supplies the food bank and senior center as well. Primarily though we need to keep our only paid staff person paid. The job of the program director is vital for the Haven's success. This year our facility rental revenue has been non-existent due to COVID19 we aren't allowed to rent the building. This is normally 27% of all our revenue and has always been a solid source much like fundraising, which has also been extremely hard to do in 2020.

Who does the grant serve?

This grant would directly serve the youth of our beloved small town.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-28**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO ORTING
VALLEY RECOVERY CAFE.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Recovery Café, Orting Valley, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1st, 2020, recommended approval of the application, and the City Council approved the application at their Council meeting on December 9th, 2020; and

WHEREAS, the City Council finds that the Orting Valley, Recovery Café opened its doors on November 17th, 2018, to operate a Recovery Café in Orting, which provides a safe caring environment where folks who truly want to break the lifestyle of addiction can find the support the Orting Valley Community needs; and

WHEREAS, the applicant has represented that this grant shall be used by the applicant to fund recovery based peer services, and a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity serves the valid municipal purposes of promoting community participation and the health, safety and welfare of the community’s citizens and their families; and

WHEREAS, the City Council finds that the Orting Valley Recovery Café’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Valley Recovery Café serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Tacoma Recovery Café, pursuant to the City's Policy, in the amount of \$10,000. The Mayor is authorized to enter into a contract with the Tacoma Recovery Café to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Recovery Café Orting Valley UBI #: 60

Contact Person's Name and Title: Rena Thompson

Mailing Address: PO Box 1867, Orting, WA 98360

Phone: 360-208-8018 Email Address: rena@recoverycafeorting.org

Amount Requested: \$ 15,000

How the grant will be used (This information can be provided in a letter, attached to this application):

Recovery Café Orting Valley will use the funding from this grant to provide recovery-based peer services to individuals in the Orting community. We strive to create a healing community for the individuals impacted by life challenges, such as homelessness, substance use, addiction, and mental health concerns. We offer Recovery Coaching, a peer-based form of support, action planning, and referral service; Recovery Circles, a small group of individual that comes together to offer support and understanding as each share their challenges and celebrations each week (the heart of all Recovery Cafes); Referrals for other services and providers that can help meet the needs of food, clothing, shelter, medical care, and more; and a place of welcoming acceptance for all seeking support and referrals.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Recovery Café Orting Valley serves all individuals who are seeking support or referrals for support. Our focus is with persons 18 and older who have been impacted by substance use, mental health concerns, homelessness, or other trials that life may bring. We are here to support the individual seeking recovery, the family member or friend seeking resources or support for themselves or their loved one who is in active addiction or other struggle in life.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

We do not anticipate needing to use any City facilities at this time.

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

1. Previous year's annual financial statement
2. Current year's budget
3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs

Committee Meeting to discuss the contents of the application.
The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

<u><i>Rena Thompson</i></u>	<u>08 /20 /2020</u>
Signature of Authorized Representative of Applicant	Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2019-29**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO ORTING
SENIOR CENTER ORGANIZATION.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Orting Senior Center Organization, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on September 1st, 2020, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Senior Center Organization operates the Orting Senior Center in Orting, which offers events, activities, luncheons, and other services for the Orting Senior Citizens in the Orting Community; and

WHEREAS, applicant has represented that this grant shall be used by the applicant to pay for the lease of a Pierce County Van, and a contract between the City and the applicant shall be executed to that effect prior to the applicant’s receipt of the grant funding described herein; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity promotes community participation and the health, safety and welfare of the community’s senior citizens and their families, and serves the valid municipal purposes of providing an opportunity to strengthen the City’s commitment to seniors and their families, and the applicant seeks to engage the entire community by promoting volunteerism, charity, and community participation; and

WHEREAS, the City Council finds that the Orting Senior Center Organization’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Senior Center Organization and its Orting Senior Center serve the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's grant funding Orting Senior Center Organization, pursuant to the City's Policy, in the amount of \$10,000. The Mayor is authorized to enter into a contract with the Orting Senior Center Organization to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 9th DAY OF DECEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Senior Center Organization UBI #: 601178872

Contact Person's Name and Title: Staci Guirsch - Director

Mailing Address: P.O. Box 104 Orting, Washington 98338

Phone: (360) 893-5827 Email Address: seniorcenter@orting.wednet.edu

Amount Requested: \$ 10,000.00

How the grant will be used (This information can be provided in a letter, attached to this application):

If received, the funds awarded will be used to pay for the lease of our Pierce Transit van that allows us to deliver hot cooked meals to the seniors of Orting who can no longer drive. The lease fee covers gas, maintenance and insurance. Delivery just began and our 3 certified drivers deliver approximately 40 meals weekly. With the increase in meal demands rising we anticipate the delivery count to increase as the seniors of Orting become more aware of this service. Delivery keeps those seniors who are most vulnerable at home avoiding the risk of contracting Covid. We are in the process of planning shopping trips for those seniors who cannot drive to get needed groceries and prescriptions filled.

Who does the grant serve (This information can be provided in a letter, attached to this application):

This grant will serve any senior or disabled individual in need within the Orting Community.

What city facilities will you be requesting for usage with this grant (May not use facilities for fundraising):

None at this time

All groups seeking grants from the City of Orting must:

1. Submit one (1) original and one (1) electronic copy of this application, along with the following attachments to the City by no later than August 21st, at 3:00pm, (for grants to be issued in the following year). Grants will be approved and distributed at the City's discretion.

- 1. Previous year's annual financial statement
- 2. Current year's budget
- 3. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
- 4. Copy of Liability Insurance with rider for the City (rider may be provided after approval).

2. A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application. The attachments that shall be included with the application include:

3. If selected, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Staci Guirsch

8/25/2020

Signature of Authorized Representative of Applicant

Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, PO Box 489, Orting, WA 98360 For more information, please call (360)893-2219.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Ordinance No. 2020-1071, An Ordinance Of The City Of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting The City Of Orting 2020 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers.	AB20-102	N/A	N/A	12.9.20
	Department:	Finance		
	Date Submitted:	December 4, 2020		
Cost of Item:	<u>\$1,342,235.47</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	Various			
Timeline:	ASAP			
Submitted By:	Scott Larson			
Fiscal Note: See Exhibit B				
Attachments: Ordinance 2020-1071, Exhibit A & B				
SUMMARY STATEMENT:				
<p><u>General Fund:</u> During 2020 the General fund received an additional approximately \$1.2 million related to insurance recoveries, a grant from the state for the new city hall, cares funds and a grant for planning. In addition to the afore mentioned revenue and related expenses, the General Fund supports the cemetery when expenses exceed revenue. The city also experienced an unexpected year related to employees retiring, and unexpected leave that had to be covered with overtime.</p> <p><u>Streets Fund:</u> The Streets fund will need to transfer up to \$50,000 to the HWY 162 Bridge Project Fund to cover expenses that exceed revenue in the current period. These funds will be paid back with grant funds when received from the state in early 2021.</p> <p><u>Cemetery:</u> During 2020 cemetery operating and maintenance expenses exceeded our original budgeted expectation due to the hiring of a contractor to manage grounds maintenance. Some of these expenses were offset by additional revenue, but the balance will be covered by a transfer from the General Fund.</p> <p><u>City Hall Construction:</u> The City Hall Construction Fund earned interest during 2020 and the interest was expended as part of the construction and relocation process.</p>				
RECOMMENDED ACTION: MOTION: To Adopt Ordinance No. 2020-1071, An Ordinance Of The City Of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting The City Of Orting 2019 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers; Providing For Severability; And Establishing An Effective Date.				

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1071

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, AMENDING ORDINANCE NO. 2019-1052, ADOPTING THE CITY OF ORTING 2020 BUDGET PROVIDING FOR APPROPRIATION AND EXPENDITURE OF FUNDS RECEIVED IN EXCESS OF ESTIMATED REVENUES; ADOPTING VARIOUS TRANSFERS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Washington State law, Chapter 35A.33 RCW provides for the annual adoption of the City's budget and provides procedures for filing of the proposed budget, deliberations, public hearings, final fixing, and any subsequent adjustments to the budget; and

WHEREAS, the City Council adopted the 2020 budget pursuant to Ordinance No. 2019-1052; and

WHEREAS, the expenditures as classified and itemized in the adopted budget as amended constitute the City's appropriations for the ensuing fiscal year provided that the budget Ordinance may be amended by ordinance to provide for appropriation and expenditure of funds received in excess of the estimated revenues during the calendar year; and

WHEREAS, the City has received funds that are in excess of the estimated revenues for the 2020 budget year and desires to amend the 2020 budget to provide for the appropriation and expenditure of said funds; and

WHEREAS, this amendment to the 2020 budget could not have been reasonably foreseen during budget development; and

WHEREAS, the Council finds that the amendments authorized by this Ordinance are consistent with applicable laws and financial policies, and further the public's health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amending 2019 Budget. The 2020 Adopted Budget for the City of Orting for the period January 1, 2020 through December 31, 2020, is hereby amended as shown in Exhibit A and described in Exhibit B.

Section 2. Corrections. The City Clerk is authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 9th DAY OF DECEMBER, 2020.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 12.4.20
Passed by the City Council: 12.09.20
Ordinance No.: 2020-1071
Date of Publication: 12.11.20
Effective Date: 12.16.20

Exhibit A

The following tables illustrate the estimated revenue and expenditure totals for the listed funds. There are no changes to unlisted funds.

Fund Name	Beginning Balance	Revenues	Transfers In	Total Resources
001, General	932,658.57	4,796,000.00	-	5,728,658.57
101, Streets	114,620.08	686,200.00	171,884.00	972,704.08
104, Cemetery	-	30,000.00	41,000.00	71,000.00
304, New City Hall	4,300,540.25	15,135.47	788,000.00	5,103,675.72
303, 162 Bridge	-	425,039.03	50,000.00	475,039.03
Total	5,347,818.90	5,952,374.50	1,050,884.00	12,351,077.40

Fund Name	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
001, General	4,117,090.00	829,000.00	782,568.57	5,728,658.57
101, Streets	781,257.00	50,000.00	141,447.08	972,704.08
104, Cemetery	68,000.00	-	3,000.00	71,000.00
304, New City Hall	5,103,675.72	-	-	5,103,675.72
303, 162 Bridge	370,000.00	171,884.00	(66,844.97)	475,039.03
Total	10,440,022.72	1,050,884.00	860,170.68	12,351,077.40

Exhibit B: Explanation of Amendments to 2020 Budget

<u>General Fund</u>	<u>Additional Requests:</u>
Original Transfers and Expenses:	\$3,669,990
The City incurred a loss during the construction of the New City Hall. The insurance recovery was recognized as an expense in the general fund and transferred to the City Hall Construction Fund.	\$200,000
The City received a grant from the State for the construction of the new City Hall. These funds were received in the general fund and transferred to the City Hall Construction Fund.	\$588,000
The City received a grant from the Federal Government related to our response to COVID-19. This amount represents the additional expenses incurred from the programs and expenses related to this grant.	\$377,100
The City had higher planning expenses than expected due to multiple development projects along with additional work related to a zoning grant that was received from the state.	\$50,000
The cemetery incurred additional maintenance expenses, these expenses are covered by a transfer from the General Fund.	\$15,000
The City incurred additional wage expenses due to unexpected leave and retirements.	\$20,000
General Fund Total:	\$4,949,090
<u>Streets Fund</u>	
Original Transfers and Expenses:	\$781,257
Transfer to 162 Bridge Fund – This amount represents a working capital transfer for the fund to pay expenses through the end of the year before the grants for the bridge are billed.	\$50,000
Streets Fund Total:	\$831,257
<u>Cemetery Fund</u>	
Original Transfers and Expenses:	\$40,900
Additional Operating Funds – The City has been spending additional effort on maintenance of the cemetery including hiring a landscape contractor to help with maintenance.	\$27,000
Cemetery Fund Total:	\$68,000
<u>City Hall Construction Fund</u>	
Original Transfers and Expenses:	\$5,088,000
This amount represents interest earned by the fund during 2020 and was expended as part of the construction and relocation process.	\$15,135.47
City Hall Construction Fund Total	\$5,103,675.72
<u>162 Bridge Fund</u>	
Original Transfers and Expenses:	\$500,000
This fund was created to account for all revenues and expenses of the pedestrian bridge over HWY 162. The fund is shown as part of the budget amendment because it is receiving a transfer from the streets fund to cover expenses due to the timing expenses and revenue. There is no change to the expense budget of this fund.	