

## **COUNCILMEMBERS**

### **Position No.**

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



## **ORTING CITY COUNCIL**

### **Study Session Meeting Agenda**

Virtual. Orting, WA  
November 18<sup>TH</sup>, 2020, 6PM

**DEPUTY MAYOR GREG HOGAN, CHAIR**

### **1. CALL MEETING TO ORDER-PLEDGE & ROLL CALL**

**The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting use the following information: To join the meeting on a computer or mobile phone: use this link:**

<https://bluejeans.com/985673184?src=calendarLink-> Phone Dial-in- +1.408.419.1715 or +1.408.915.6290 - Meeting ID: 985 673 184


### **2. COMMITTEE REPORTS**

**Public Works- CM Drennen & CM Bradshaw**

**Public Safety- CM Kelly & CM Belot**

**Community and Government Affairs- CM Gunther & CM Williams**

### **3. STAFF REPORTS-**

 Engineering, Planning, Public Works, City Clerk, Court, Police, City Administrator (Emeritus), City Administrator.

### **4. AGENDA ITEMS**

**A. AB20-89-** Meadows Final Plat.

 **Emily Adams**

**B. AB 20-90-**Comprehensive Plan Amendment Requests, Ordinance No 2020-1067, an Ordinance of the City Of Orting, Washington, Relating To Land Use and Zoning; Adopting Amendments to the Comprehensive Plan.

 **Emily Adams**

**C. AB20-88-** Ordinance No. 2020-1066, An Ordinance Of The City Of Orting, Washington Relating To The Annual Budget For Fiscal Year 2021; Adopting The City Of Orting 2021 Budget; Adopting The Job Classification And Pay Range For Employees .

 **Scott Larson**

**D. AB20-83-**2021 Property Taxes- Resolution No. 2020-37- A Resolution of the City Of Orting, Washington, Requesting the Highest Lawful Levy.

 **Scott Larson**

**E. AB20-91 –** Mayoral Salary Ordinance No 2020-1069. An Ordinance of the City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3.

 **Scott Larson**

**F. AB20-92-** Resolution No 2020-40, Authorizing the Mayor or Designee to Execute an Interagency Agreement for Emergency Management Services.

 **CM Kelly/CM Belot/ Chief Gard**

**Upcoming Meeting: Special Meeting: November 24<sup>th</sup>, 2020, 7pm, (Virtual)**

- G. AB20-94-** Surplus of Firearms- Resolution No 2020-40, A Resolution Of The City Of Orting, Washington, Declaring Attached List Of Firearms Surplus To The Needs Of The Police Department And Authorizing The City Administrator To Dispose Of It In A Commercially Reasonable Manner.  
✚ **CM Kelly/CM Belot/ Chief Gard**
- H. AB20-96-** Discussion – Dedication Plaque.  
✚ **Mark Bethune**
- I. AB20-98-** Village Green Outfall Final Design and Permitting.  
✚ **CM Drennen/CM Bradshaw/ JC Hungerford**
- J. AB20-75- Deputy Mayor – Process for Selection & Council Comment Time.**  
✚ **CM Gunther/ CM Williams**
- K. AB20-97-** City Basketball Court.  
✚ **CM Gunther/ CM Williams**
- L. AB20-93-** City of Orting/AWC Legislative Priorities.  
✚ **CM Gunther & CM Williams/ Scott Larson**
- M. AB20-85-**Fireworks Code Amendment- Ordinance, No. 2020-1068 an Ordinance of the City Of Orting, Washington, Pertaining To the Discharge of Fireworks; Amending Orting Municipal Code 5-7-1 to Limit Discharge Hours.  
✚ **CM Gunther/CM Williams**
- N. AB20-95-** Council Committee selection for the year 2021.  
✚ **Mayor Penner/DM Hogan**

**5. EXECUTIVE SESSION**

**6. ADJOURNMENT- Motion: To Adjourn.**



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Special Meeting Dates</b>
<b>Subject:</b> Closed record hearing – Copper Ridge LLC/ Meadows at Orting South Final Plat	<b>AB20-89</b>			
			<b>11.18.20</b>	<b>11.24.20</b>
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	<b>11.10.20</b>		
<b>Cost of Item:</b>	<u>\$NA</u>			
<b>Amount Budgeted:</b>	<u>\$NA</u>			
<b>Unexpended Balance:</b>	<u>\$NA</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Emily Adams (Planner)</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Staff report, Final Plat. Resolution No 2020-39				
<b>SUMMARY STATEMENT:</b>				
Copper Ridge LLC has requested final plat approval to subdivide parcel 0519323054 into 20 single-family residential lots, a new public road (Cope St SW), three access tracts (Tracts A, B and C), a storm tract (Tract D) and a wetland/buffer Tract (Tract E). City Council approved the Preliminary Plat in May 2019.				
The Planning Commission has reviewed the final plat documents, the staff report, and held a public hearing and recommends to the Council approval of the final plat.				
<b>RECOMMENDED ACTION:</b> Move forward to the Special Meeting of November 24 <sup>th</sup> , 2020, for closed record hearing and action.				
<b>FUTURE MOTION:</b> <i>To Adopt Resolution No 2020-39, A Resolution of the City of Orting, WA, approving the Final Plat for Meadows at Orting South. .</i>				

**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2020-39**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, APPROVING THE FINAL PLAT FOR THE  
PLAT OF MEADOWS AT ORTING SOUTH.**

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**WHEREAS**, the Orting City Council approved the preliminary plat and variance application for Meadows 4 (now referred to as Meadows at Orting South) with conditions on May 29, 2019; and

**WHEREAS**, on June 18, 2020 property owner Copper Ridge LLC submitted an application to the City for final plat on a 10.02-acre lot located at 403 Beckett Lane SW in the City of Orting, County of Pierce, State of Washington; and

**WHEREAS** the application was circulated among City staff for review and a Notice of Application was issued on October 19, 2020; and

**WHEREAS**, the application for final plat has been reviewed pursuant to the criteria for final plat review in Orting Municipal Code (OMC) Title 12, Chapter 6, Section 5 and staff have found the criteria and conditions of preliminary plat approval have been satisfied; and

**WHEREAS**, in accordance with OMC 15-4-1 the Orting Planning Commission held an open record public hearing on November 9, 2020 and recommended approval of the final plat by a 5-0 vote; and

**WHEREAS**, Orting City Council held a closed record hearing at its special meeting on November 24, 2020 and reviewed the final plat application;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON AS FOLLOWS:**

**Section 1. Findings.** The City Council hereby finds that the plat of Meadows at Orting South (aka Meadows 4) meets the criteria for approval of a final plat application pursuant to the criteria in OMC 12-6-5 and preliminary plat conditions.

**Section 2. Authorization.** The final plat for Meadows at Orting South is approved and the Mayor, City Engineer, City Treasurer, Planning Commission Chair, and City Clerk are hereby authorized to sign the final plat mylar for recording.



**Section 3. Corrections.** The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/ subsection numbers and any references thereto.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon adoption and signature as provided by law.

**RESOLVED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 24th DAY OF NOVEMBER, 2020.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney



## Staff Report and Recommendation

**Project Name:** Meadows at Orting South Final Plat

**Applicant/Agent:** Copper Ridge LLC/  
Mr. Craig Deaver  
Principal CES NW Inc

**Project Address:** 403 Beckett Lane SW  
Orting, WA 98360

**Site Legal Description:** 0519323054

**Preliminary Plat  
Submittal:** June 13, 2018

**Preliminary Plat Public  
Hearing:** April 11, 2019

**Preliminary Plat Approval by City  
Council:** May 29, 2019

**Date of Final Plat Application:** June 18, 2020

**Date of Notice of Application:** October 19, 2020

**Date of Staff Report:** October 24, 2020 updated November 10, 2020

**Date of Planning Commission  
Public Hearing:** November 9, 2020

**Date of City Council Closed  
Hearing:** November 24, 2020

**City Staff Contacts:** Emily Adams, AICP      JC Hungerford, PE  
City Planner                              City Engineer

**Requested Approvals:** Final Plat Approval

**Staff Recommendation:** **Approval**

**Public Comment Period:** The public comment period prior to the public hearing ended on November 9, 2020 at 1 pm.



**SEPA Determination:**

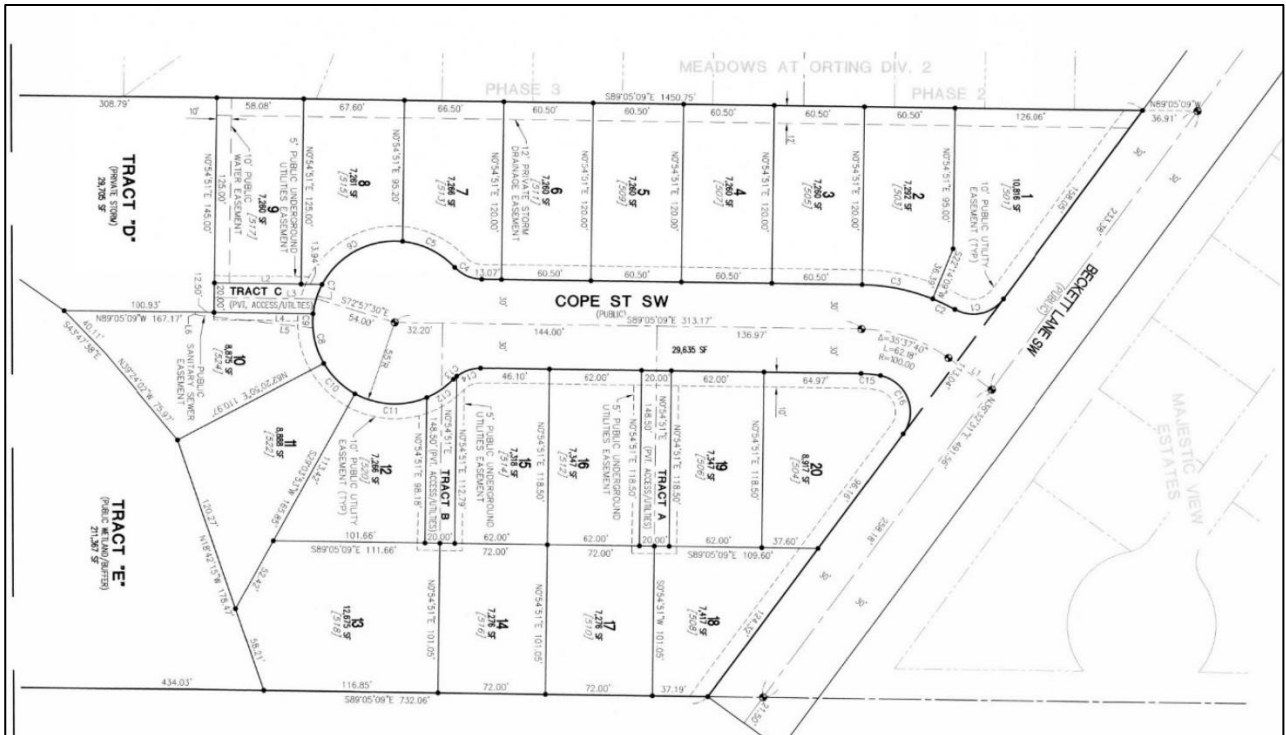
The SEPA Responsible Official issued a Determination of Nonsignificance– Mitigated on January 25, 2019 for the Preliminary Plat. No appeal was filed.

**Public Notice:**

Notice of the Final Plat Application and Notice of the Hearing were mailed to property owners within 500 feet of the property, posted on site and at City Hall, and published in the newspaper of record for a minimum of 10 days each.

**Exhibits:**

1. Staff Report;
2. Submittal Transmittal;
3. Final Subdivision Checklist;
4. Application Cover Sheet;
5. Application Consent Form;
6. Final Plat;
7. Title Report;
8. Draft Third Amendment for Declaration of CC&Rs;
9. Mailing Labels and Radius Map;
10. Complete Construction Letter;
11. As-builts;
12. Legibility form;
13. Destroyed real property form;
14. Pierce County Final Plat Approval Emails;
15. Wetland Buffer and Sign Exhibit;
16. SEPA Mitigated Determination of Nonsignificance;
17. Hearing Examiner Report to Council (April 30, 2019);
18. Public Comment Received for Planning Commission Public Hearing from Roy Edmondson III; and
19. Public Comment Received for Planning Commission Public Hearing from Lisa Colville
20. Planning Commission Testimony Record
21. Adopting Resolution



**Project Description:**

The applicant requests final plat approval of the above referenced parcel into 20 single-family residential lots, a new public road (Cope St SW), three access tracts (Tracts A, B and C), a storm tract (Tract D) and a wetland/buffer Tract (Tract E).

The subject property is 10.02 acres. The project is located partially within the Residential – Urban (RU) zoning district and partially within the Residential Conservation (RC) zoning district. The zoning districts match the Comprehensive Plan Land Use Designations. The existing single-family residence and all associated structures will be removed. The proposed lots will be served by a new road (Cope St SW) which will access Beckett Lane SW. Lots 13-14, and 17-18 will be accessed by two access tracts (Tracts A and B), respectively. The stormwater pond and Lot 9 will be accessed via Tract C. No development is proposed for the portion of the subject property zoned RC.

The western portion of the site is adjacent to the Puyallup River and its associated wetlands. Significant portions of the site lie within areas of Special Flood Hazard. On September 25, 2018 FEMA issued a determination on the applicant’s requested Letter of Map Amendment which removed the proposed development portions of the parcels from the mapped floodplain.

The project site is surrounded by single-family residential subdivisions. To the west is the Puyallup River. To the south is a large lot single-family residence. The property to the north of the subject is zoned RU. The

property to the west, south and northwest is zoned RC. The property to the east is zoned Residential – Urban.

### **Permit History**

The City received a preliminary plat and variance request on June 13, 2018 with a notice of complete application issued July 10, 2018. A public hearing was held on April 11, 2019. On April 30, 2019 the Hearing Examiner adopted to recommendations of City Staff including the three conditions of approval (Ex. 14). City Council approved this recommendation made by the Hearing Examiner to approve the preliminary plat and variance on May 29, 2019.

The City issued a Mitigated Determination of Non-Significance on January 4, 2019. The City reissued a revised Mitigated Determination of Non-Significance on January 25, 2019 with nine mitigation measures.

## **Findings of Fact and Conclusions of Law**

### **1. Authority**

Pursuant to OMC 15-4-1, Tables 15-4-1 and 15-4-2, Final Plats are Type IV land use decisions determined by the City Council after an open record hearing. The Planning Commission holds an open record hearing on a final plat and makes a recommendation to the City Council.

### **2. Review Criteria**

OMC 12-6-5 governs the review criteria for approval of final plats. The review criteria are quoted below in italic and applied through the corresponding conclusions of law.

#### **A. Final Plat Approval Criteria**

##### ***OMC 12-6-5: Criteria for Approval:***

- A. Meets Plat Approval Requirements: Meets all general requirements for plat approval as set forth in chapter 8 of this title;

##### **OMC 12-8-1: General Requirements for Approval of Subdivision:**

In addition to the criteria for approval applicable to an individual application, all subdivisions must meet the following general requirements in order to be approved:

- A. Land Use Controls: No subdivision may be approved unless written findings of fact are made that the proposed subdivision or short subdivision is in conformity with any applicable zoning ordinance, comprehensive plan or other existing land use controls.

*Staff response: As described the preliminary plat Hearing Examiner recommendation (Ex. 14), and as mitigated and as conditioned, the proposed subdivision is in conformity with all applicable zoning requirements, the Orting Comprehensive Plan and other existing land use controls.*

- B. Dedications; Generally:

1. An offer of dedication may include a waiver of right of direct access to any street from any property, and if the dedication is accepted, any such waiver is effective. The city may require such waiver as a condition of approval.
2. Roads not dedicated to the public must be clearly marked "private" on the face of the plat.
3. Any dedication, donation or grant as shown on the face of the plat shall be considered to all intents and purposes, as a quitclaim deed to the said donee(s) or grantee(s) for his/her/their use for the purpose intended by the donor(s) or grantor(s).
4. If the plat or short plat is subject to a dedication, the certificate or a separate written instrument shall contain the dedication of all streets and other areas to the public, and individual(s), religious society(ies) or to any corporation, public or private, as shown on the plat or short plat, and a waiver of all claims for damages against any governmental authority which may be occasioned to the adjacent land by the established construction, drainage and maintenance of said road. Said certificate or instrument of dedication shall be signed and acknowledged before a notary public by all parties having any ownership interest in the lands subdivided and recorded as part of the final plat.
5. Every plat and short plat containing a dedication filed for record must be accompanied by a title report confirming that the title of the lands as described and shown on said plat is in the name of the owners signing the certificate or instrument of dedication.
6. Dedication of land to any public body, provision of public improvements to serve the subdivision, and/or impact fees imposed under Revised Code of Washington 82.02.050 through 82.02.090 shall be required as a condition of subdivision approval. No dedication, provision of public improvements or impact fees imposed under Revised Code of Washington 82.02.050 through 82.02.090 shall be allowed that constitutes an unconstitutional taking of private property.

*Staff response: The roadway will be dedicated to the City. Access to Lots 13-14, and 17-18 will be accessed by two private access tracts (Tracts A and B), respectively. The stormwater pond will be private and accessed via Tract C along with Lot 9. All lots and Tracts will be directly accessible from the new private road. A recommended condition of approval will require the applicant to record a certificate or a separate written instrument containing the dedication of all streets and other areas to the public, and a waiver of all claims for damages against any governmental authority which may be occasioned to the adjacent land by the established construction, drainage and maintenance of said road. This condition of approval shall be met prior to final plat approval.*

*The applicant provided a title report demonstrating ownership of the property. The plat will contain the signatures of all those with ownership interest in the property.*

*The applicant will pay impact fees for streets in accordance with the City's adopted transportation improvement program, the City's Comprehensive Plan, and OMC Title 15 Chapter 6.*

- C. Dedication of Public Park: The planning commission shall recommend naming of streets and parks within proposed subdivisions. If preliminary plats include dedication of land for public parks with areas greater than required for subdivision approval and the proponents request commemorative names, the planning commission shall consider such requests. The city council shall adopt the names as part of final plat approval.

*Staff response: As noted in the preliminary plat findings (Ex. 14), the applicant will pay park impact fees pursuant to OMC Title 15-6-7(B) at the time of building permit. The proposal does not include a public or private park dedication.*

- D. Release from Damages: The city shall not as a condition to the approval of any subdivision require a release from damages to be procured from other property owners.

*Staff response: No release from damages from other property owners was required or will be required as a condition of approval.*

- E. Flood, Inundation or Swamp Conditions: A proposed subdivision may be disapproved because of flood, inundation, or swamp conditions. Construction of protective improvements may be required as a condition of approval, and such improvements shall be noted on the final plat. No plat shall be approved covering any land situated in a floodway as provided in Revised Code of Washington chapter 86.16 without the prior written approval of the state department of ecology.

*Staff response: As noted in the preliminary plat findings (Ex. 14), portions of the project site are located within the floodplain. However, the developed portion of the site is outside of the floodplain and not subject to Title 14 OMC Flood Control.*

- F. Bonds: In lieu of the completion of the actual construction of any required improvements prior to the approval of a short or final plat, the planning commission or city council may accept a bond, approved as to form by the city attorney, in an amount and with surety and conditions satisfactory to it, or other secure method, providing for and securing to the city the actual construction and installation of such improvements within a period specified by the city and expressed in the bonds. In addition, the city may require the posting of a bond securing to the city the successful operation of improvements for up to two (2) years after final approval. All bonded improvements shall be designed and certified by or under the supervision of a registered civil engineer prior to the acceptance of such improvements.

*Staff response: SEPA Mitigation Measures (Ex. 13) required the applicant to post bonds for maintenance of the perimeter landscaping and the wetland delineation fence. All construction has been completed and inspected, maintenance bonds have been received by City staff to ensure the successful operation of improvements for two years after final plat approval.*

- B. Conforms to Preliminary Plat Approval: Conforms to all terms of the preliminary plat approval; and
1. The project shall conform to SEPA Mitigating Conditions as listed in the January 4, 2019 SEPA MDNS.  
The reissued SEPA DNS mitigation measures include:
    - 1) The project shall conform to the erosion and sediment control standards, construction access and silt fencing requirements of City of Orting Development Standards, Drawings No. X-1 through X-3.
    - 2) The applicant shall post a landscape maintenance bond pursuant to OMC 13-5-2(H) and (I) for all perimeter landscaping, landscaping around the proposed storm pond and for all street trees.

- 3) The applicant shall create a homeowners association with the responsibility of ensuring the long term survival and upkeep of all perimeter landscaping and street trees as planted and to replace any dying or dead plant material in kind, the upkeep of all subdivision signage, and the upkeep of the wetland perimeter fencing and signage.
- 4) The Stormwater Pond shall be fenced with a six-foot-tall chain link fence.
- 5) The applicant is prohibited from developing more than 30% impervious surfaces based on the gross area of the full plat. A note on the face of the plat shall prohibit any lot from developing more than 30% impervious surface on any given lot.
- 6) The applicant shall install permanent signs along the boundary of the wetland buffer pursuant to SMP 5.07.A.03.M and N.
- 7) The applicant shall install permanent split rail fencing along the edge of the wetland buffer adjacent to the proposed development (SMP 5.07.A.03.O).
- 8) The applicant shall post a performance bond to assure that the wetland buffer fence is maintained (SMP 5.07.A.03.P).
- 9) The 8-inch watermain shall be looped with the existing system, likely extending to Grinnell Ave SW. Final design shall be approved by the City Engineer prior to issuance of civil permits.
- 10) The applicant shall redesign the proposed cul-de-sac to shall meet City of Orting Standard Details T-8A, T-8B, and T-8C.

*Staff Response: The applicant has performed the SEPA mitigation measures. The CC&Rs cover the SEPA conditions for the plat including the split-rail fence and signing around the wetland buffer (Ex. 15 details sign and fence placement). The CC&Rs also address maintenance of landscaping, street trees, drainage and signage. The stormwater fence has been installed according to the condition. Mitigation measures 1, 9 and 10 have been constructed and accepted by the City Engineer in the certificate of completion letter (Ex. 9).*

2. The applicant shall record a certificate or a separate written instrument containing the dedication of all streets and other areas to the public, and a waiver of all claims for damages against any governmental authority which may be occasioned to the adjacent land by the established construction, drainage and maintenance of said road. This condition of approval shall be met prior to final plat approval.

*Staff Response: The applicant has inscribed a waiver of all claims for damages which will be recorded with the dedication of the streets to the public with the recording of the final plat (Ex. 6, page 1).*

3. The applicant shall provide a six-foot, solid wood fence between the perimeter landscaping and the building envelope for Lot 18. The perimeter landscaping shall be open to the Beckett Lane SW right of way.

*Staff response: A six-foot fence meeting these requirements will be installed and is noted on the face of the plat as a requirement under "Planning Department" to ensure long term maintenance of the fence.*



- C. Meets Other Applicable Requirements: Meets the requirements of Revised Code of Washington chapter 58.17, other applicable State laws, this title, title 9, chapter 4 of this Code, and any other applicable City ordinances which were in effect at the time of preliminary plat approval.

*Staff Response: As noted in the preliminary plat findings (Ex. 14), appropriate provisions have been made the public health, safety and general welfare, for open spaces, drainageways, streets or roads, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds, and shall consider all relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who walk to and from school. Further the preliminary plat findings demonstrate compliance with all applicable City ordinances in effect at the time of preliminary plat approval including the Shoreline Master Program.*

- D. Approval and Inscription: The City Council shall make written findings of fact relating to its decision on the final plat, and if approved, shall suitably inscribe and execute its written approval on the face of the plat.

## **Public Hearing**

A public hearing was held by the Planning Commission on November 9, 2020. One written comment was received prior to the hearing and read into the record (Exhibit 18). One member of the public spoke at the meeting and sent a written comment for the public record following the meeting (Exhibit 19). Comments included concerns about trees, additional sprinkler systems, road repairs, fencing, runoff, and grade level. All comments were addressed by the appropriate staff member.

## **Staff Recommendation**

Based on the Findings of Fact and Conclusions of Law stated above, the Staff recommends the City Council **approve** the proposed final plat.

## **Planning Commission Recommendation**

Following review of the staff report, associated materials and the public hearing the Planning Commission unanimously recommends the City Council **approve** the final plat as proposed.

## **Reconsideration**

Any party with standing may seek reconsideration of a final decision by filing a written request for reconsideration with the City Administrator within five (5) days of the announcement of the final decision.

## **Appeal**

Appeals from the final decision of the city council, board of appeals, or other city board or body involving this title or titles 12 and 13 of this code and for which all other appeals specifically authorized have been timely exhausted, shall be made to Pierce County superior court within twenty one (21) days of the date the decision or action became final. Notice of the appeal and any other pleadings required to be filed with the court shall be served on the city clerk, administrator, and city attorney within the applicable time period (OMC 15-10-6).

# MEADOWS AT ORTING SOUTH

## A PORTION OF THE NORTHEAST QUARTER AND NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, CITY OF ORTING, PIERCE COUNTY, WASHINGTON

### DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE HEREIN DESCRIBED PROPERTY, DEDICATE THESE LOTS TO THE PURCHASERS THEREOF. WE DEDICATE THE ROADS AND EASEMENTS HEREIN TO THE USE OF THE PUBLIC FOREVER AND HEREBY GRANT TO THE PUBLIC THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS OCCASIONED BY THE ORIGINAL GRADING BY THE CITY ORTING AND NECESSARY TO ACCOMPLISH AND MAINTAIN SUCH ORIGINAL GRADE OF SAID STREETS, ALLEYS, AND PUBLIC PLACES. SAID OWNERS, FOR THEMSELVES AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, WAIVE ALL CLAIMS FOR DAMAGES TO THE PROPERTY INCLUDED IN THIS PLAT BY REASON OF ANY CUTS AND FILLS MADE IN STREETS, ALLEYS, AND PUBLIC PLACES, AND FURTHER CERTIFY AND SWEAR THAT SAID LAND IS FREE FROM ALL TAXES AND ASSESSMENTS WHICH HAVE HERETOFORE BEEN LEVIED AND BECOME CHARGEABLE AGAINST SAID PROPERTY, AND FURTHER CERTIFY AND SWEAR THAT THERE ARE NO ENCUMBRANCES EXISTING UPON ANY OF THE LAND UPON WHICH STREETS, ALLEYS, AND PUBLIC PLACES HAVE BEEN DONATED AND DEDICATED TO THE PUBLIC. THIS MAP AND ANY PORTION THEREOF IS RESTRICTED BY LAW AND THIRD AMENDMENT AND SUPPLEMENTAL DECLARATION OF COVENANTS FOR MEADOWS AT ORTING HOMEOWNERS ASSOCIATION, RECORDED UNDER PIERCE COUNTY RECORDING NO. \_\_\_\_\_

WE DEDICATE TO THE CITY OF ORTING, A PERPETUAL EASEMENT WITH A RIGHT OF ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF WATER MAINS AND OTHER APPURTENANCES OVER, UNDER AND ACROSS TRACTS A, B, C AND LOT 9 SHOWN ON THIS PLAT

WE DEDICATE TO THE CITY OF ORTING, A PERPETUAL EASEMENT WITH A RIGHT OF ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF SANITARY SEWER FACILITIES AND OTHER APPURTENANCES OVER, UNDER AND ACROSS TRACTS A, B, C AND D SHOWN ON THIS PLAT

WE DEDICATE TO THE CITY OF ORTING, A PERPETUAL EASEMENT WITH A RIGHT OF ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF SANITARY SEWER FACILITIES AND OTHER APPURTENANCES OVER, UNDER AND ACROSS TRACTS A, B, C, D AND LOT 10 SHOWN ON THIS PLAT

TRACT D IS A PRIVATE STORM DRAINAGE AND POND TRACT. ALL LOTS IN THE PLAT OF MEADOWS AT ORTING SOUTH SHALL HAVE AN EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN TRACT D. THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE ASSOCIATED WITH TRACT.

THE 12' PRIVATE STORM DRAINAGE EASEMENT ACROSS LOTS 1-9 IS DEDICATED TO THE HOMEOWNERS ASSOCIATION UPON RECORDING OF THIS PLAT. ALL LOTS IN THE PLAT OF MEADOWS AT ORTING SOUTH SHALL HAVE AN EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN SAID EASEMENT. THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE ASSOCIATED WITH SAID EASEMENT.

WE DEDICATE TO THE CITY OF ORTING OR ITS SUCCESSOR AGENCY TRACT E WETLAND BUFFER TRACT UPON THE RECORDING OF THIS PLAT. THE CITY OF ORTING OR ITS SUCCESSOR AGENCY SHALL BE RESPONSIBLE FOR THE MAINTENANCE ASSOCIATED WITH SAID TRACT.

EVAN MANN, MANAGER  
COPPER RIDGE, LLC  
A WASHINGTON LIMITED LIABILITY COMPANY

### ACKNOWLEDGEMENT

STATE OF WASHINGTON )  
COUNTY OF PIERCE, )ss

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020, BEFORE ME PERSONALLY APPEARED EVAN MANN, TO ME KNOWN TO BE THE AUTHORIZED MEMBER OF COPPER RIDGE, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE IS AUTHORIZED TO EXECUTE SAID INSTRUMENT.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAT THE DAY AND YEAR FIRST WRITTEN ABOVE.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT: \_\_\_\_\_

MY APPOINTMENT EXPIRES: \_\_\_\_\_

### LEGAL DESCRIPTION

PARCEL A AND B ARE TPN 0519323054  
(PER FIRST AMERICAN TITLE INSURANCE COMPANY GUARANTEE NO. 3002549 DATED SEPTEMBER 28, 2020)

PARCEL A  
THAT PORTION OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST OF THE WILLAMETTE MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SAID SUBDIVISION AND THE WESTERLY MARGIN OF BECKETT ROAD;  
THENCE NORTH 35°30'00" EAST ALONG SAID MARGIN 300.56 FEET;  
THENCE SOUTH 89°57'37" WEST, 300.00 FEET;  
THENCE NORTH 35°30'00" EAST, 131.00 FEET;  
THENCE NORTH 89°57'37" EAST, 300.00 FEET;  
THENCE NORTH 35°30'00" EAST, 60.00 FEET;  
THENCE SOUTH 89°57'37" WEST, 1450.75 FEET TO THE EASTERLY BANK OF THE PUYALLUP RIVER;  
THENCE SOUTH 47°18'24" EAST ALONG SAID RIVER BANK, 589.46 FEET TO THE SOUTH LINE OF SAID NORTH HALF;  
THENCE NORTH 89°57'37" EAST ALONG SAID SOUTH LINE, 732.06 FEET TO THE POINT OF BEGINNING.

PARCEL B

THAT PORTION OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST OF THE WILLAMETTE MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE SOUTH LINE OF SAID SUBDIVISION AND THE WESTERLY MARGIN OF BECKETT ROAD;  
THENCE NORTH 35°30'00" EAST ALONG SAID MARGIN, 300.56 FEET TO THE TRUE POINT OF BEGINNING;  
THENCE SOUTH 89°57'37" WEST, 300.00 FEET;  
THENCE NORTH 35°30'00" EAST, 131.00 FEET;  
THENCE NORTH 89°57'37" EAST, 300.00 FEET;  
THENCE SOUTH 35°30'00" WEST, 131.00 FEET TO THE POINT OF BEGINNING.

SITUATE IN THE CITY OF ORTING, COUNTY OF PIERCE, STATE OF WASHINGTON.

### ASSESSOR/TREASURER

I HEREBY CERTIFY THAT ALL STATE AND COUNTY TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREIN, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID AND DISCHARGED.

ASSESSOR/TREASURER, PIERCE COUNTY

DATE

### CITY ENGINEER

I HAVE EXAMINED AND APPROVED THE REQUIRED ENGINEERING ASPECTS OF THIS PLAT ON BEHALF OF THE CITY OF ORTING.

CITY ENGINEER

DATE

### CITY CLERK/TREASURER

I HEREBY CERTIFY THAT ALL OF ORTING TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREIN, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE HAVE BEEN FULLY PAID AND DISCHARGED.

CITY CLERK/TREASURER

DATE

### PLANNING COMMISSION

EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 FOR THE CITY OF ORTING

CHAIRPERSON OF PLANNING COMMISSION

DATE

### CITY COUNCIL

EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 FOR THE CITY OF ORTING

CITY MAYOR

DATE

### CITY CLERK

EXAMINED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 FOR THE CITY OF ORTING

CITY CLERK

DATE

### PROTECTIVE COVENANTS

SEE DECLARATION OF COVENANTS AS FILED UNDER RECORDING NUMBER 201308200433 ON THE 20TH DAY OF AUGUST, 2013, AT 11 MINUTES PAST 2:00 PM., RECORDS OF THE PIERCE COUNTY AUDITOR.

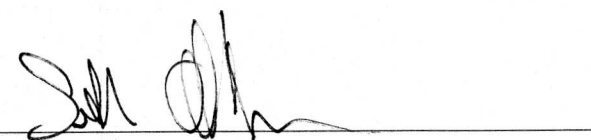
SEE FIRST AMENDMENT & SUPPLEMENTAL DECLARATION OF COVENANTS AS FILED UNDER RECORDING NUMBER 201504160509 ON THIS 16TH DAY OF APRIL, 2015, AT 31 MINUTES PAST 2:00 PM, RECORDS OF THE PIERCE COUNTY AUDITOR.

SEE SECOND AMENDMENT & SUPPLEMENTAL DECLARATION OF COVENANTS AS FILED UNDER RECORDING NUMBER 201701130841 ON THIS 13TH DAY OF JANUARY 2017, AT 50 MINUTES PAST 3:00 PM, RECORDS OF THE PIERCE COUNTY AUDITOR.

SEE THIRD AMENDMENT & SUPPLEMENTAL DECLARATION OF COVENANTS AS FILED UNDER RECORDING NUMBER \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020, AT \_\_\_\_\_ MINUTES PAST \_\_\_\_\_ RECORDS OF THE PIERCE COUNTY AUDITOR.

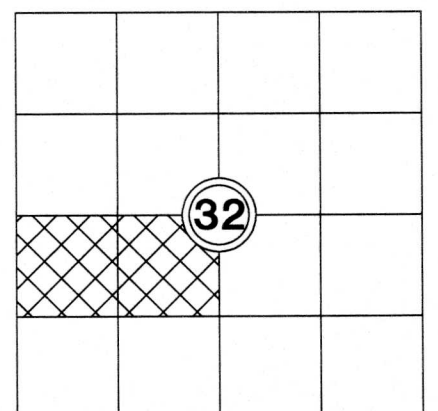
### SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT OF MEADOWS AT ORTING SOUTH IS BASED ON AN ACTUAL SURVEY DONE BY ME OR UNDER MY DIRECT SUPERVISION; THAT THE BEARINGS AND DISTANCES ARE SHOWN CORRECTLY; THAT THE PERIMETER MONUMENTS HAVE BEEN SET AND THAT ALL OTHER MONUMENTS AND LOT CORNERS HAVE BEEN SET OR BONDED WITH THE COUNTY AND WILL BE SET PRIOR TO THE RELEASE OF THE BOND; THAT I HAVE COMPLIED WITH ALL STATE AND COUNTY REGULATIONS GOVERNING PLATTING AND THAT IT CONFORMS TO THE APPROVED PRELIMINARY PLAT AND THE CONDITIONS OF APPROVAL THEREOF.

  
SETH D. O'HARE, PLS  
CERT. NO. 38985

### PARCEL NUMBER

PARCEL NO. 0519323054  
ADDRESS: 403 BECKETT LN. SW.  
ORTING, WA. 98360



INDEX: NE 1/4 & NW 1/4 OF THE SW 1/4, SEC. 32, T19N, R5E., W.M.

### AUDITOR

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020, AT \_\_\_\_\_ MINUTES PAST \_\_\_\_\_ RECORDS OF PIERCE COUNTY AUDITOR, TACOMA, WASHINGTON.

RECORDING NUMBER \_\_\_\_\_

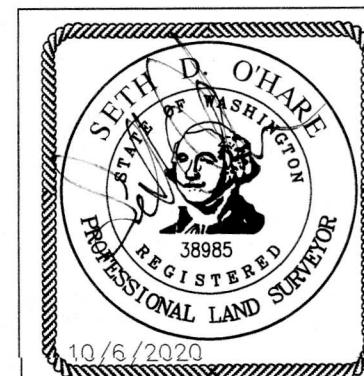
PIERCE COUNTY AUDITOR

FEE

BY \_\_\_\_\_

### INDEX OF SHEETS

- SHEET 1 SIGNATURES, APPROVALS, ACKNOWLEDGEMENT, LEGAL DESCRIPTION, PROTECTIVE COVENANTS
- SHEET 2 SECTION BREAKDOWN, SURVEY NOTES, VICINITY MAP, TITLE EXCEPTIONS
- SHEET 3 MAP, DEVELOPMENT ENGINEERING NOTES, TABLES
- SHEET 4 MAP, ADDRESS TABLE, PLANNING NOTES



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ceservices@cesnwinc.com



# MEADOWS AT ORTING SOUTH

SHEET 2 OF 4

A PORTION OF THE NORTHEAST QUARTER AND NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, CITY OF ORTING, PIERCE COUNTY, WASHINGTON

## TRACT NOTES

TRACTS A, B AND C ARE DESIGNATED ACCESS AND UTILITIES TRACTS ALL LOTS IN THE PLAT OF MEADOWS AT ORTING SOUTH HAVE AN EQUAL AND UNDIVIDED INTEREST IN SAID TRACTS THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE ASSOCIATED WITH SAID TRACTS.

TRACT D IS A PRIVATE STORM DRAINAGE AND POND TRACT ALL LOTS IN THE PLAT OF MEADOWS AT ORTING SOUTH HAVE AN EQUAL AND UNDIVIDED INTEREST IN SAID TRACT THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE ASSOCIATED WITH SAID TRACT.

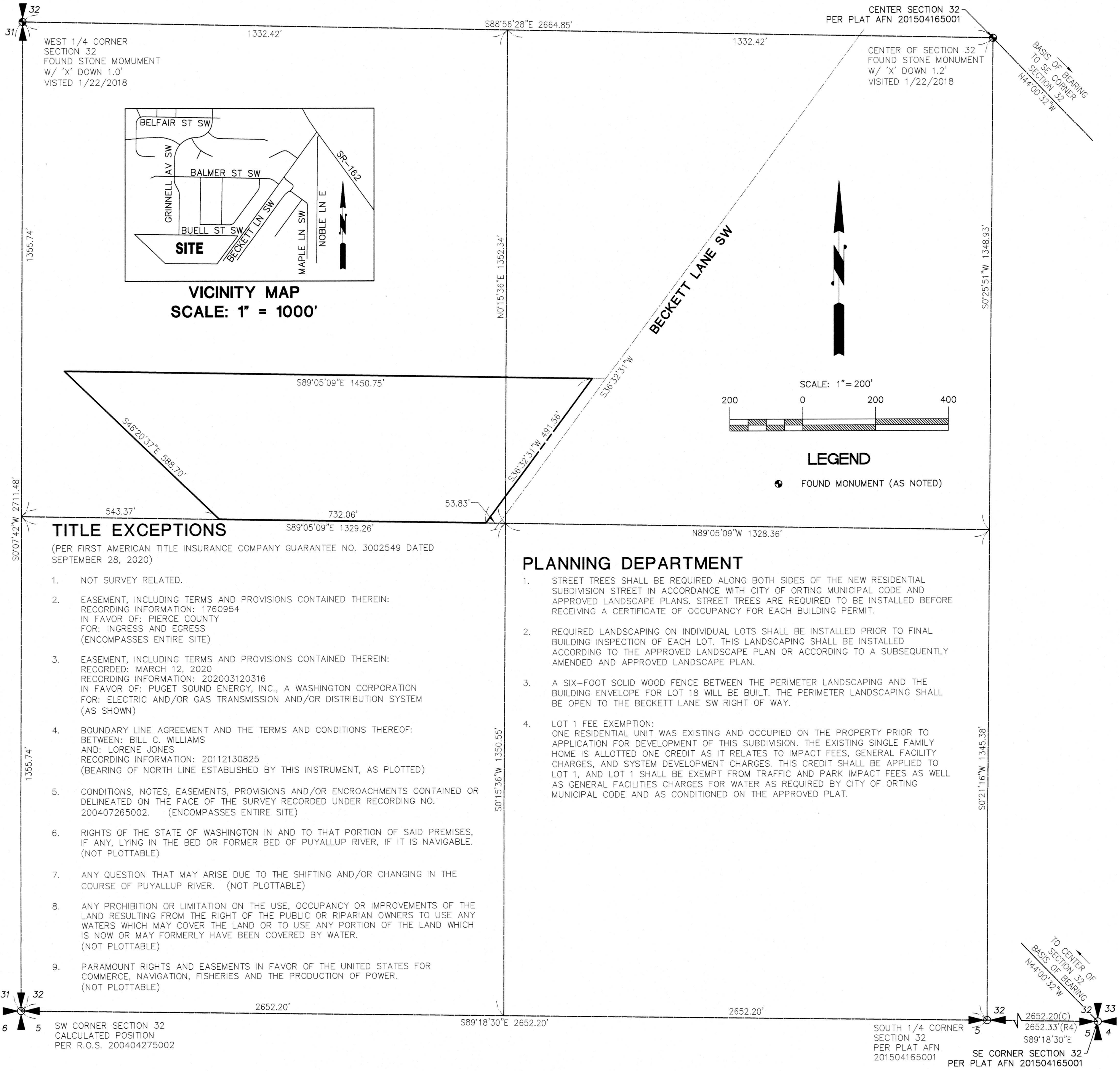
TRACT E IS A PUBLIC WETLAND AND BUFFER TRACT AND IS DEDICATED TO THE CITY OF ORTING OR ITS SUCCESSOR AGENCY FOR PUBLIC DRAINAGE PURPOSES UPON THE RECORDING OF THIS PLAT. THE CITY OF ORTING SHALL BE RESPONSIBLE FOR THE PUBLIC STORM DRAINAGE FACILITIES WITHIN SAID TRACT.

## EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND CONVEYED TO THE CITY OF ORTING, PUGET SOUND ENERGY, ANY TELEPHONE COMPANY, ANY CABLE COMPANY, ANY WATER COMPANY, THE U.S. POSTAL SERVICE AND THEIR RESPECTIVE SUCCESSORS AN ASSIGNS, UNDER AND UPON THE EXTERIOR TEN (10) FEET, PARALLEL WITH AND ADJOINING THE PUBLIC STREET FRONTAGE OF ALL LOTS AND TRACTS, IN WHICH TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE, MAINTAIN, REPAIR, REPLACE, AND ENLARGE UNDERGROUND PIPES, CONDUITS, CABLES, WIRES, WATER METERS, FIRE HYDRANTS, SANITARY SEWER STRUCTURES, AND PUBLIC AND PRIVATE STORM DRAINAGE STRUCTURES ALONG WITH ALL NECESSARY OR CONVENIENT UNDERGROUND OR GROUND-MOUNTED APPURTENANCES THERETO, FOR THE PURPOSE OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC, TELEPHONE, GAS, CABLE TV SERVICE, SANITARY SEWER, WATER, AND OTHER UTILITY SERVICE AND BOTH PUBLIC AND PRIVATE STORM DRAINAGE, TOGETHER WITH THE RIGHT TO ENTER UPON THE LOTS, TRACTS, AND SPACES AT ALL TIMES FOR THE PURPOSE HEREIN STATED.

THESE EASEMENTS ENTERED UPON FOR THESE PURPOSES SHALL BE RESTORED AS NEAR AS POSSIBLE TO THEIR ORIGINAL CONDITION BY THE UTILITY. NO LINES OR WIRES FOR TRANSMISSION OF ELECTRIC CURRENT OR FOR TELEPHONE OR CABLE TELEVISION SHALL BE PLACED OR PERMITTED UPON ANY LOT OR TRACT UNLESS THE SAME SHALL BE UNDERGROUND OR IN A CONDUIT ATTACHED TO A BUILDING.

THE 12 FOOT DRAINAGE/MAINTENANCE EASEMENT FOR PERMANENT SWALE ALONG THE REAR 12 FEET OF LOTS 1 THROUGH 9 SHALL REMAIN OPEN AND FREE OF ANY YARD WASTE, DEBRIS, OR STRUCTURES. MAINTENANCE AND UPKEEP OF THE EASEMENT AREA IS TO BE THE RESPONSIBILITY OF THE MEADOWS AT ORTING HOMEOWNERS ASSOCIATION.



## BASIS OF BEARING

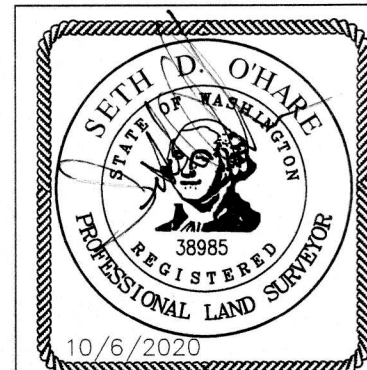
NORTH 44°00'32" WEST FROM THE SOUTHEAST CORNER TO THE CENTER OF SECTION, SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST, W.M. PER PLAT RECORDED UNDER PIERCE COUNTY AUDITORS NUMBER 201504165001.

## REFERENCES

- MEADOWS AT ORTING DIVISION 2 PHASE 3 PER AFN 201701135001
- MEADOWS AT ORTING DIVISION 2 PHASE 2 PER AFN 201504165001
- MEADOWS AT ORTING DIVISION 2 PHASE 1 PER AFN 201306275004
- MEADOWS AT ORTING PHASE 1 PER AFN 200702165028
- RECORD OF SURVEY PER AFN 200404275002
- DEED PER AFN 201301280881

## SURVEY NOTES

- THIS SURVEY COMPLIES WITH ALL STANDARDS AND GUIDELINES OF THE "SURVEY RECORDING ACT", CHAPTER 58.09 RCW AND 332-130 WAC.
- EQUIPMENT USED: FOCUS 30 TOTAL STATION; TRIMBLE RB (GPS)
- METHOD AND DATE OF MONUMENT LOCATION: GPS AND OPTICAL TRAVERSE ON JANUARY 22, 2018.



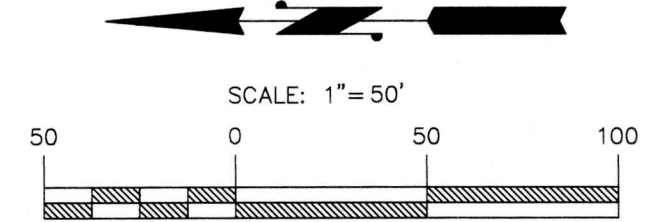
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# MEADOWS AT ORTING SOUTH

A PORTION OF THE NORTHEAST QUARTER AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, OF SECTION 32, TOWNSHIP 19 NORTH, RANGE 5 EAST, WILLAMETTE MERIDIAN, CITY OF ORTING, PIERCE COUNTY, WASHINGTON



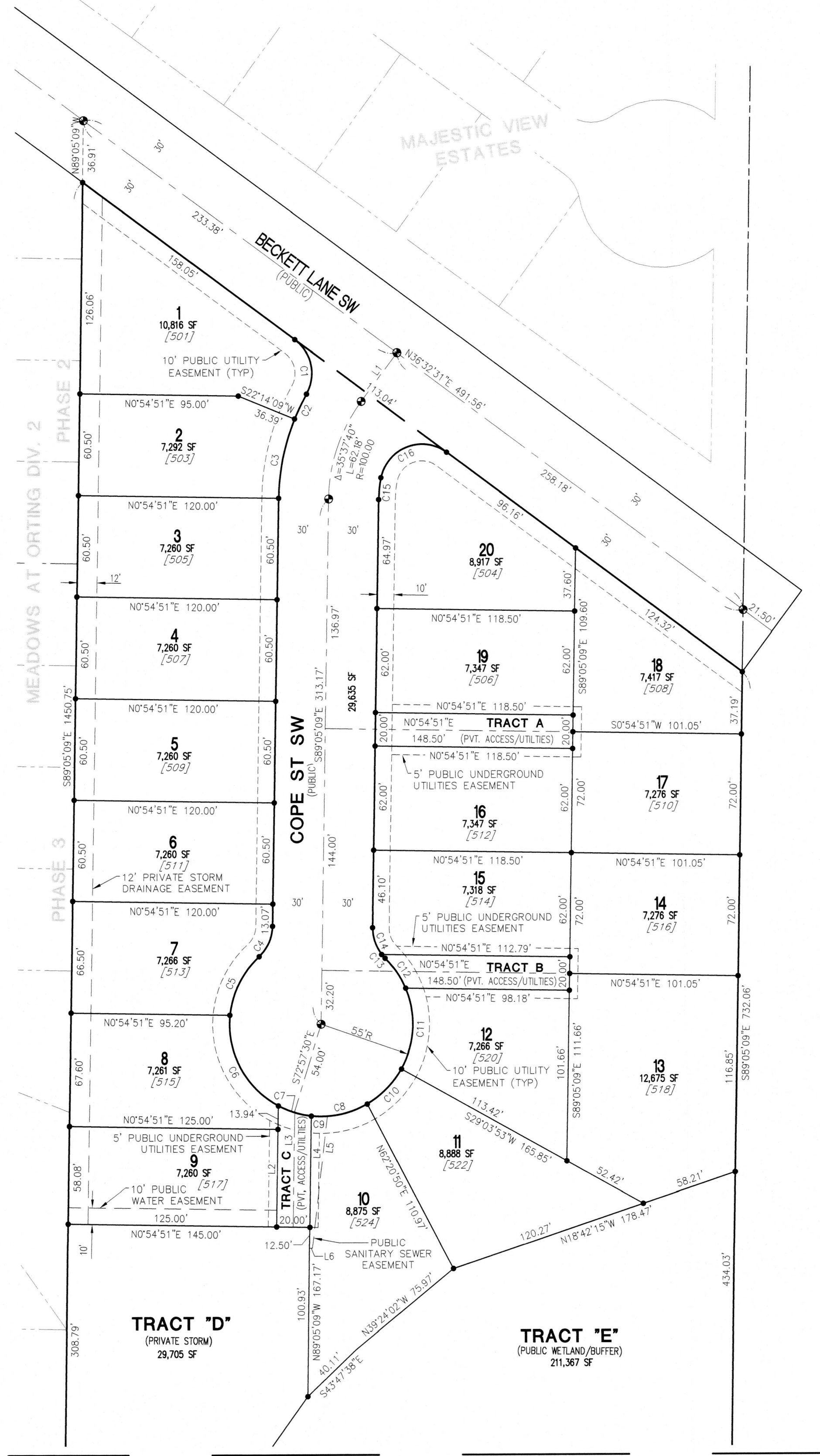
- LEGEND**
- SET PIERCE COUNTY STANDARD MONUMENT "LS 38985"
  - SET REBAR AND CAP "LS 38985"
  - SF SQUARE FOOTAGE OF LOT
  - [501] ADDRESS PROVIDED BY CITY OF ORTING SEE ADDRESS TABLE, SHEET 4 OF 4

Line Table		
Line #	Length	Direction
L1	36.01	S53°27'29"E
L2	58.08	N89°05'09"W
L3	69.14	S89°05'09"E
L4	66.24	S89°05'09"E
L5	79.08	S83°29'06"E
L6	1.80	N0°54'51"E

Curve Table			
Curve #	Length	Radius	Delta
C1	36.20	25.00	82°57'42"
C2	16.49	130.00	7°16'03"
C3	48.38	130.00	21°19'19"
C4	20.32	25.00	46°34'03"
C5	40.03	55.00	41°41'58"
C6	65.11	55.00	67°49'57"
C7	20.95	55.00	21°49'11"
C8	34.82	55.00	36°16'28"
C9	9.53	55.00	9°55'41"
C10	29.56	55.00	30°47'27"
C11	49.87	55.00	51°57'06"
C12	21.85	55.00	22°46'00"
C13	3.09	25.00	7°04'35"
C14	17.23	25.00	39°29'28"
C15	13.03	70.00	10°39'47"
C16	50.16	25.00	114°57'53"

TRACT AREA TABLE	
TRACT	SQUARE FOOTAGE
A	2,370 SF.
B	2,090 SF.
C	1,369 SF

RADIAL BEARING TABLE	
LOT #	BEARING
7/8	N5°46'56"E
8/TRACT C	N62°03'01"W
TRACT C/10	N83°52'12"W
10/11	S59°51'20"W
11/12	S29°03'53"W
12/TRACT B	S22°53'12"E



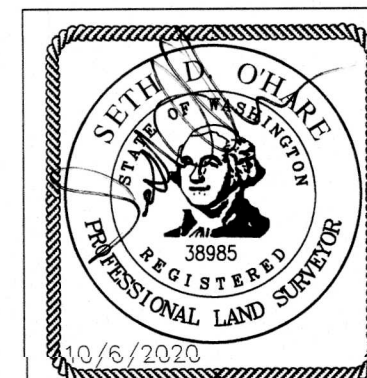
MATCH LINE SEE SHEET 4

**DEVELOPMENT ENGINEERING**

1. NO DIRECT VEHICULAR ACCESS SHALL BE ALLOWED TO BECKETT LANE SOUTHWEST FROM LOTS 1, 18 AND 20.
2. ALL LOTS MUST ACCESS OFF INTERNAL PLAT ROADS.

**BUILDING SETBACKS**

- FRONT 25'
- REAR 25'
- SIDE 8'
- SIDE STREET 10'
- CORNER LOT 20'

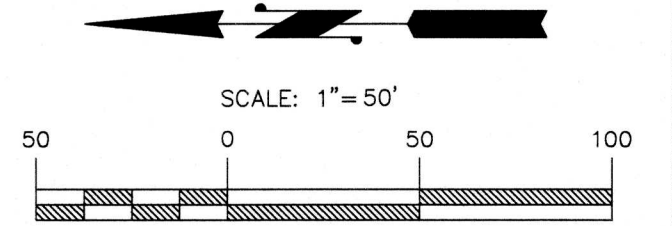


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# MEADOWS AT ORTING SOUTH

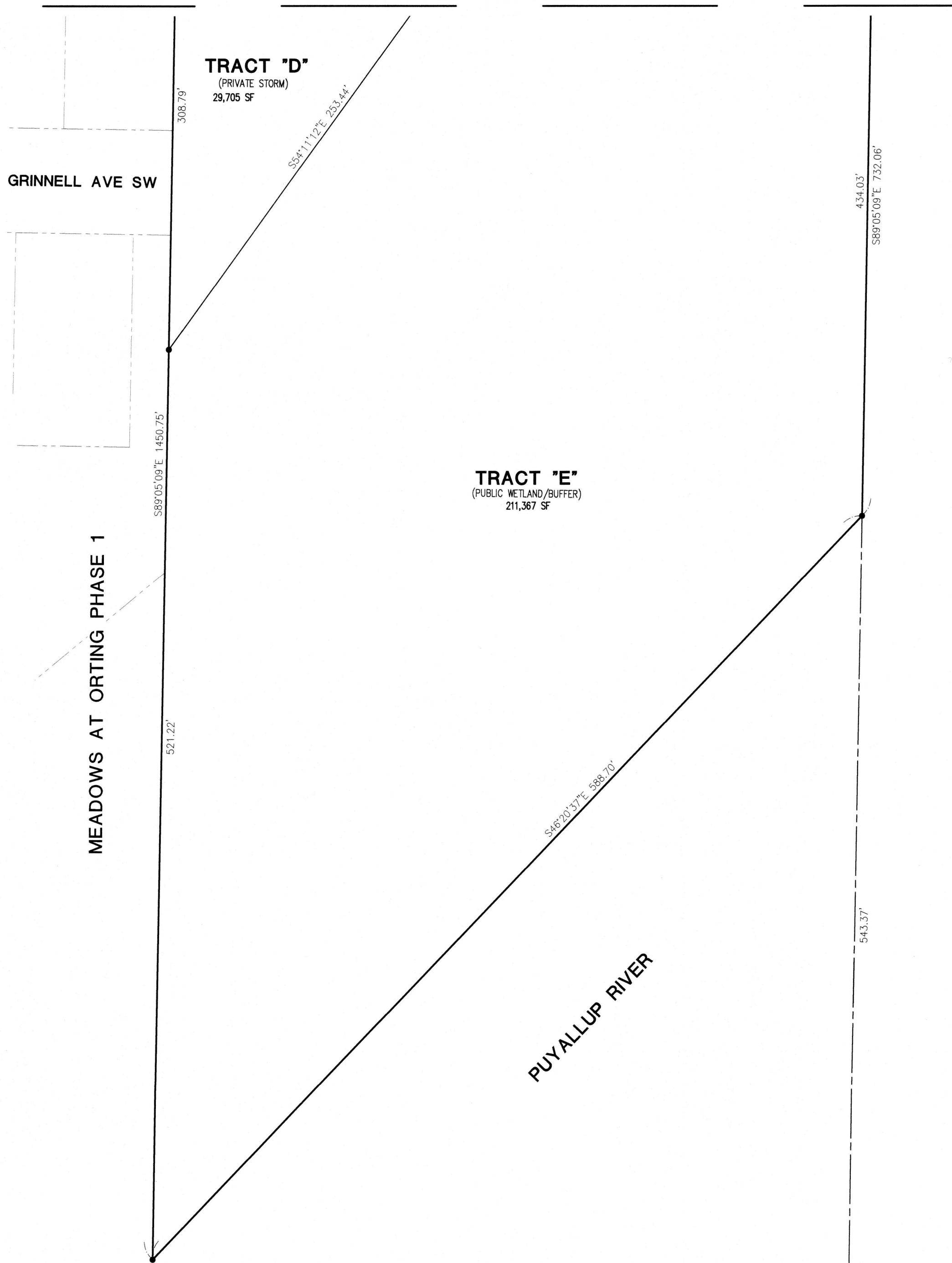
A PORTION OF THE NORTHEAST QUARTER AND THE NORTHWEST QUARTER  
OF THE SOUTHWEST QUARTER, OF SECTION 32, TOWNSHIP 19 NORTH,  
RANGE 5 EAST, WILLAMETTE MERIDIAN, CITY OF ORTING, PIERCE COUNTY,  
WASHINGTON



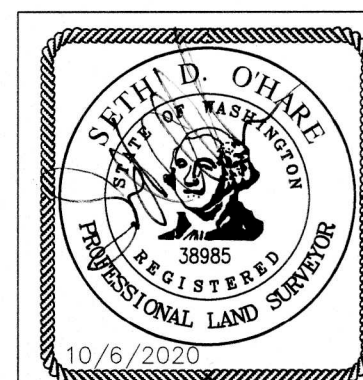
**LEGEND**

- SET REBAR AND CAP "LS 38985"

MATCH LINE SEE SHEET 3



LOT ADDRESSES	
LOT #	ADDRESS
1	501 COPE STREET SW
2	503 COPE STREET SW
3	505 COPE STREET SW
4	507 COPE STREET SW
5	509 COPE STREET SW
6	511 COPE STREET SW
7	513 COPE STREET SW
8	515 COPE STREET SW
9	517 COPE STREET SW
10	524 COPE STREET SW
11	522 COPE STREET SW
12	520 COPE STREET SW
13	518 COPE STREET SW
14	516 COPE STREET SW
15	514 COPE STREET SW
16	512 COPE STREET SW
17	510 COPE STREET SW
18	508 COPE STREET SW
19	506 COPE STREET SW
20	504 COPE STREET SW



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JOB# 17171



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Special Meeting Dates</b>
<b>Subject: Public Hearing - Comprehensive Plan Amendments</b>	<b>AB20-90</b>			
		<b>N/A</b>	<b>11.18.20</b>	<b>11.24.20</b>
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	<b>11.10.2020</b>		
<b>Cost of Item:</b>	<u>\$NA</u>			
<b>Amount Budgeted:</b>	<u>\$NA</u>			
<b>Unexpended Balance:</b>	<u>\$NA</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Emily Adams (Planner)</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Staff Report, Maps, Ordinance				
<p><b>SUMMARY STATEMENT:</b> The four proposed amendments that City Council decided should be carried forward have undergone analysis prepared by City staff and a public hearing before the Planning Commission. The commission recommends approval as proposed. Amendments include:</p> <ol style="list-style-type: none"> <li>1. A staff-initiated request for a Comprehensive Plan Amendment and Rezone of the City Hall site, located at 102 Bridge Street South, from Mixed Use Town Center (MUTC) to Public Facilities (PF).</li> <li>2. A citizen-initiated request for a Comprehensive Plan Amendment and Rezone for the property at 210 Calistoga Street West from Residential Urban (RU) to Mixed Use Town Center (MUTC).</li> <li>3. A staff-initiated request for a Comprehensive Plan Amendment and Rezone of Wellhead Site #3 located at 101 Williams Blvd NW from Residential Urban (RU) to Public Facilities (PF).</li> <li>4. Text Amendment – A staff-initiated request for Comprehensive Plan Text Amendments which would modify the docketing process for the review of future Comprehensive Plan Amendment requests to be consistent with the Orting Municipal Code and other general housekeeping items to ensure consistency between City plans and code.</li> </ol>				
<b>RECOMMENDED ACTION: Move forward to agenda for public hearing and action on 11/24/2020.</b>				
<b>FUTURE MOTION:</b> To adopt Ordinance No. 2020-1067 relating to land use and zoning; adopting amendments to the comprehensive plan; providing for severability; and establishing an effective date				

# CITY OF ORTING WASHINGTON

ORDINANCE NO. 2020-1067

---

## **AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, RELATING TO LAND USE AND ZONING; ADOPTING AMENDMENTS TO THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

---

**WHEREAS**, as required by the Growth Management Act (Chapter 36.70A RCW), the City adopted a comprehensive plan for the community on November 29, 2004, (the “Comprehensive Plan”), which is updated frequently; and

**WHEREAS**, in accordance with RCW 36.70A.130, an adopted Comprehensive Plan shall be subject to continuing evaluation and review, and amendments to the Comprehensive Plan shall be considered no more frequently than once every year; and

**WHEREAS**, in January 2020, the City initiated a review of the Comprehensive Plan to address plan elements that require updating, and requested amendment proposals from citizens; and

**WHEREAS**, The timeframe for accepting applications for the 2020 Amendment Cycle was January 1, 2020 to February 28, 2020; and

**WHEREAS**, staff reviewed each proposed amendment and conducted preliminary analysis pursuant to adopted procedures; and

**WHEREAS**, the City Council examined the applications, criteria, and analysis provided by staff and adopted Resolution 2020-11 directing the Administrator to proceed with review of the four selected amendments during the current cycle; and

**WHEREAS**, the City has undertaken a public involvement process and provided for early and continuous public participation opportunities including a City Council study session on June 16, 2020, a public hearing to select the amendments to move forward before the City Council on July 8, 2020, a public hearing on the selected amendments on October 5, 2020 before the Planning Commission and a public hearing before the City Council on November 24, 2020; and

**WHEREAS**, in accordance with WAC 365-196-630, a notice of intent to adopt the proposed Comprehensive Plan amendments was sent to the State of Washington Department of Commerce and to other state agencies with acknowledgement by the Department on September 25, 2020, for a 60-day review and comment period; and



**WHEREAS**, an environmental review of the proposed Comprehensive Plan amendments has been conducted in accordance with the requirements of the State Environmental Policy Act (“SEPA”), and a SEPA determination of non-significance was issued on August 26, 2020; and

**WHEREAS**, on October 5, 2020 the Planning Commission, after considering the public comments received and other information presented at the aforementioned public hearings and public meetings, voted to recommend the adoption of the proposed amendments to the Comprehensive Plan summarized in Exhibit A to this Ordinance to the City Council; and

**WHEREAS**, on November 24, 2020, the City Council held a second public hearing to take public testimony regarding the proposed amendments to the Comprehensive Plan; and

**WHEREAS**, having considered, among other things, the public testimony, the minutes of the Planning Commission meetings, the preliminary and final staff reports, and the Planning Commission recommendations, the City Council finds that the proposed amendments to the Comprehensive Plan are consistent with and would serve to further implement the planning goals of the adopted Comprehensive Plan and the Growth Management Act, bear a substantial relation to the public health, safety or welfare, and promote the best long term interests of the Orting community;

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**Section 1. Incorporation of Recitals.** The above stated recitals are incorporated as though fully set forth herein.

**Section 2. Adoption of Amendments to Comprehensive Plan.** The City Council adopts the proposed 2020 text amendments to the Comprehensive Plan, “Exhibit D”, which is incorporated by reference herein.

**Section 3. Adoption of a Corrected Land Use Map, Figure LU-1 2019.** The City Council adopts the amended zoning and land use map, Figure LU-1, “Exhibit E”, which is incorporated by reference herein.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Effective Date.** This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.



**ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer, City Attorney

Filed with the City Clerk: 11.10.20

Passed by the City Council:

Ordinance No. 2020-1067

Date of Publication:

Effective Date:



## City Council Staff Report

<b>Project Name:</b>	Comprehensive Plan Amendments and Rezones
<b>Date of Staff Report:</b>	November 10, 2020
<b>Staff Recommendation:</b>	Approval of all amendments
<b>City Staff Contact:</b>	Emily Adams, AICP City Planner
<b>Public Comment Period:</b>	August 26 – September 9 following SEPA DNS issuance, September 24 – October 5 following notice of the Planning Commission public hearing and November 13 – November 24 following notice of the City Council public hearing.
<b>Public Notice:</b>	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

### Exhibits:

- A. Staff Report
- B. Site Specific Amendments Location and Current Zoning Maps
- C. Adopting Ordinance
- D. Comprehensive plan text amendments
- E. Amended Zoning Map
- F. SEPA environmental checklist
- G. SEPA determination of nonsignificance
- H. Published notice of SEPA DNS issuance
- I. Published notice of Planning Commission public hearing
- J. Posted notice of Planning Commission public hearing
- K. Comment from Jerry Cowan for Planning Commission Public Hearing

### I. Background Information

The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend (but is not required to) its Comprehensive Plan no more than once per year. Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan.

The timeframe for accepting applications for the 2020 Amendment Cycle was January 1 through February 28, 2020 and six applications were received. Following application closure, staff reviewed each amendment request according to the six criteria established in December 2019, when the Comprehensive Plan Amendment Procedures were adopted. Upon deliberation, City Council decided four of the six proposed amendments merited additional review by City staff and the Planning Commission. Resolution 2020-11 directed the Administrator to proceed with review of the selected amendments during the current cycle.

Each proposed amendment subsequently underwent analysis by City staff, as outlined in this Staff Report, and a public hearing before the Planning Commission followed by a recommendation to Council. The City Council will now review the record and hold a hearing to consider the amendments. Following the hearing the City Council the City Council will take action on the proposed amendments.

## II. Comprehensive Plan Amendment Requests:

### 1. *Site Specific Request #1 – 102 Bridge Street (New City Hall)*

**Applicant/Owner:** City of Orting

**Project Address:** 102 Bridge Street South

**Parcel Number:** 0519326010

**A. Findings of Fact:** This 0.5-acre site is the location of the new City Hall currently under construction. Staff has requested this site be rezoned to Public Facilities (PF) to align with the land use of the site. The site is currently zoned Mixed Use Town Center (MUTC) which is intended for a mix of commercial retail, office and residential, whereas the PF zone is intended for City owned uses.

#### *i. Previous Analysis:*

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.

**The same issue and site was not studied during the last amendment process.**

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).

**The proposed amendment is consistent with existing state and local laws. The rezone would be contiguous with the PF zoning of the adjacent parcel to the southwest which is the site of the Public Safety Building.**

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

**N/A – this is not a text amendment.**

*If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:*

4. Whether the proposed amendment can be incorporated into planned or active projects.

**There are no planned or active projects for this to be incorporated into.**

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.

**This request will not require large-scale studies.**

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.

**This is one of six requests, a manageable amount for staff this year. [Only four of the six requests moved forward in the process.]**

**ii. *Consistency with Development Code***

This amendment and rezone are consistent with the following, applicable development code:

OMC 13-3-2.H: The purpose of the PF zone “to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to schools, water and wastewater facilities, City buildings, City parking lots, and other City owned uses. This zone shall only apply to lands owned by governmental agencies.”

OMC 13-3-3, Table 1 City of Orting Land Use: The use on site, “government offices” is a permitted use in the PF zone

OMC 13-5-1, Table 1 Development Standards: The structure on site is consistent with the development standards including minimum lot requirements, minimum setbacks, maximum height, maximum coverage, and maximum density of the PF zone. For the PF zone minimum setbacks and maximum building height must be consistent with the most intensive adjacent zone. For this property that would be the MUTC zone, the zone under which City Hall was planned, developed, and approved.

The comprehensive plan amendment and rezone would not create a nonconforming structure or use and is consistent with the use on site and the City of Orting's practice of zoning City owned land used operated for city facilities as PF.

**iii. Consistency with Comprehensive Plan**

The proposed amendments are consistent with the comprehensive plan by ensuring public service centers remain downtown and accessible via car, bike or to pedestrians. The reclassification to PF aids in implementing the Downtown Orting Vision Plan (Figure LU-3) which identifies a Gateway at the corner where the new City Hall will be located. The reclassification to PF ensures city-owned property, in this case the City Hall building, will be located at that corner to serve as a Gateway into the City, which is done through the design of the building, including the clock tower on the corner. Specific goals/ policies include:

- Goal LU 2      Preserve the small town rural service center character of Orting.
  
- Pol. LU 12.1    The Public Facility district is for areas devoted to public facilities such as schools, water and wastewater facilities, city buildings, state and federal properties, city-owned parking lots and to acknowledge and reserve sites that have been planned for public purposes.
  
- Pol. ED 4.3     Promote the infill and redevelopment of the downtown to enhance the sense of community, encourage pedestrian/bicycle mobility, and reduce the number and length of motorized shopping trips by working with property and business owners to market Orting, and provide parking solutions.

**2. Site Specific Request #2 – 210 Calistoga Street West**

**Applicant/Owner:** Gerald Cowan

**Project Address:** 210 Calistoga Street West

**Parcel Number:** 3670000261

**A. Findings of Fact:** This is a citizen-initiated request by the parcel owner, for a rezone from the current Residential Urban (RU) zoning to Mixed-Use Town Center (MUTC). The citizen has submitted the required materials and fee.

**i. Previous Analysis:**

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.

**The same issue and site were not studied during the last amendment process.**

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).

**The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast and mirrors the zoning across Calistoga Street.**

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

**N/A – this is not a text amendment.**

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.

**There are no planned or active projects for this to be incorporated into.**

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.

**This request will not require large-scale studies.**

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.

**This is one of six requests, a manageable amount for staff this year.  
[Only four of the six requests moved forward in the process.]**

**ii. Consistency with Development Code**

This amendment and rezone are consistent with the following, applicable development code:

OMC 13-3-2.D: The purpose of the MUTC zone “is to provide an attractive mix of commercial retail, office, residential and service development in the Town core. Pedestrian amenities, public transportation, and architectural design review will be considerations in development approvals for projects in this zone.”

OMC 13-3-3, Table 1 City of Orting Land Use: The current use on site is a single-family detached home. This use is not permitted in the MUTC zone. The proposed use, multi-family (duplexes) is permitted on site.

OMC 13-5-1, Table 1 Development Standards: The MUTC zone does not have any minimum lot requirements, minimum setbacks, or maximum density. The maximum height is 45’ or 3 stories subject to architectural design review and the maximum coverage is 100%. The structure on site is consistent with these development standards.

The comprehensive plan amendment and rezone would create a nonconforming use, as is expected with some zoning changes. The existing structure itself would be conforming.

**iii. Consistency with Comprehensive Plan**

The proposed comprehensive amendment and rezone is consistent with the comprehensive plan by allowing for higher residential housing within the delineated downtown core (Figure LU-3). This ensures it’s in a location that increases human activity within Orting’s downtown core, is served by public facilities, has minimal effect on the City’s single-family neighborhoods, and aids in providing a variety of housing types for the City. This would not be possible under the current RU zoning which would only allow for a single, detached housing unit on site.

Pol. LU 1.1 Encourage higher residential density and more intensive commercial development and human activity within Orting's downtown core to create a vibrant city center, reduce reliance on the automobile, and to provide opportunities for affordable housing.

- Goal LU 3 Encourage urban growth in areas that can be served by adequate public facilities and services and protect natural resources and environmentally sensitive lands, within the urban growth area.
- Goal LU 4 Provide a variety of housing choices for new residents.
- Pol. LU 4.1 Promote residential areas that offer a variety of housing densities, types, sizes, costs, and locations to meet future demand.
- Goal LU 5 Residential development shall be of high-quality design and shall be consistent with the character of Orting.
- Pol. H 1.1 Provide for a variety of housing types and densities in appropriate areas.
- Pol. H 2.2 Encourage creative design and development of denser, urban housing in and near the downtown.

**3. Site Specific Request #3 – 101 Williams Blvd NE, Wellhead Site #3**

**Applicant/ Owner:** City of Orting  
**Project Address:** 101 Williams Blvd NE  
**Parcel Number:** 7001770850

**A. Findings of Fact:** This property is used as a well site for the City. Staff has requested this site be rezoned to Public Facilities (PF) to align with the land use of the site. The site is currently zoned Residential-Urban (RU), which is intended for residential uses, whereas the PF zone is intended for City-owned uses.

**i. Previous Analysis:**

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.  
**The same issue and site were not studied during the last amendment process.**
2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).  
**The proposed amendment meets existing state and local laws.**



3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

**N/A – this is not a text amendment.**

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.

**There are no planned or active projects for this to be incorporated into.**

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.

**This request will not require large-scale studies.**

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.

**This is one of six requests, a manageable amount for staff this year. [Only four of the six requests moved forward in the process.]**

**ii. *Consistency with Development Code***

This amendment and rezone are consistent with the following, applicable development code:

OMC 13-3-2.H: The purpose of the PF zone “to be applied to major parcels of land serving the cultural, educational, recreational and public service needs of the community, such as, but not limited to schools, water and wastewater facilities, City buildings, City parking lots, and other City owned uses. This zone shall only apply to lands owned by governmental agencies.”

OMC 13-3-3, Table 1 City of Orting Land Use: The use on site, “utility facilities” / “water supply facilities” is a permitted use in the PF zone

OMC 13-5-1, Table 1 Development Standards: The use on site is consistent with the development standards including minimum lot requirements, minimum setbacks, maximum height, maximum coverage, and maximum density of the PF zone. For the PF zone minimum setbacks and maximum building height must be consistent with the most intensive adjacent zone. For this property that would be the RU zone, the zone under which the onsite structures were planned, developed, and approved.

The comprehensive plan amendment and rezone would not create a nonconforming structure or use.

**iii. Consistency with Comprehensive Plan**

The proposed amendments are consistent with the comprehensive plan by ensuring utility services have minimal visual impact on the surrounding properties. By reclassifying the site to PF from RU it ensures the site, which is heavily screened and already used for public facilities, remains a public facilities site in the future which could aid in potential facility siting should the well ever be decommissioned.

Goal LU 2 Preserve the small town rural service center character of Orting.

Pol. LU 12.1 The Public Facility district is for areas devoted to public facilities such as schools, water and wastewater facilities, city buildings, state and federal properties, city-owned parking lots and to acknowledge and reserve sites that have been planned for public purposes.

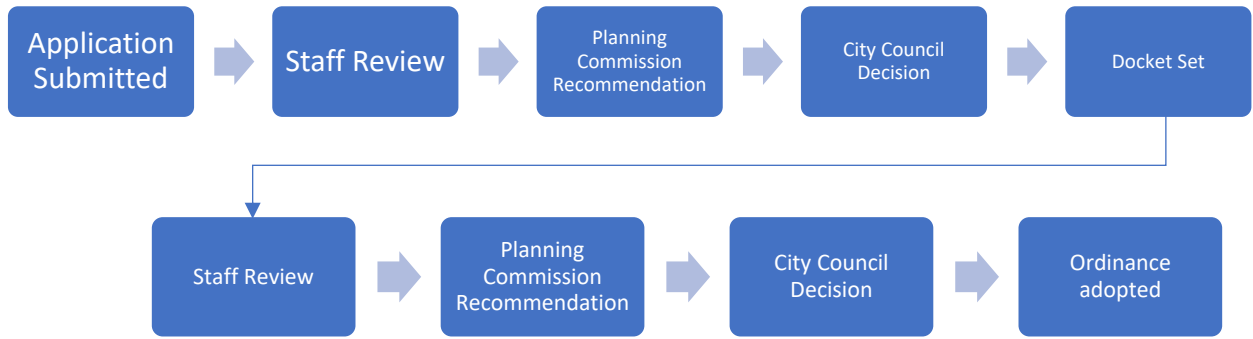
Pol. SM 19.5 Utility facilities and rights-of-way should be designed to preserve the natural landscape and to minimize conflicts with present and planned land uses.

Goal U 2 Seek to minimize impacts associated with the siting, development, and operation of utility services and facilities on adjacent properties and the natural environment.

**4. Comprehensive Plan Text Amendments**

**Applicant:** City of Orting  
**Project Address:** City-wide  
**Parcel Number:** N/A

**A. Findings of Fact:** The proposed text amendments are generally considered housekeeping items. They are formatting, reference, or text amendments proposed to ensure the comprehensive plan is consistent with more recently adopted plans, such as the 2040 Transportation Plan and the 2019 Shoreline Master Plan (SMP), and code amendments. This prevents potential confusion for residents, applicants, and staff and removes conflicts within the City’s regulating documents. The text amendments also update the docketing process. The previous process is as follows:



It is proposed to be amended to remove the Planning Commission recommendation step prior to the City Council decision to set the docket to be consistent with the Orting Municipal Code. The Planning Commission is still vested with the role of making a recommendation on the disposition of the Comprehensive Plan amendments prior to decision by the City Council.

**Proposed Amendments:**

Location	Current text	Amended Text	Reasoning
I- 9	The Element seeks to maintain level of service (LOS) C/D	The Element seeks to maintain level of service (LOS) D	Updating text for consistency with 2040 Transportation Plan.
I- 9	A minor update of the SMP was adopted in 2013.	A minor update of the SMP was adopted in 2013, and again in 2019.	Reflect most recent update to SMP.
I- 14	Planning Commission reviews the docket and forwards its recommendations to the City Council for consideration. City Council decides which proposed amendments should be considered and establishes a plan amendment schedule.	Staff performs an initial review of all timely submitted proposed amendments and prepares a report for submission to City Council. City Council decides which proposed amendments should be considered and establishes a plan amendment schedule.	Updating to eliminate conflict with Ordinance No. 2019-1055 which amended OMC 15-12-5 setting procedure for comprehensive plan amendment.
SM-1	As defined in this Shoreline Master Program, the Orting shorelands extend two hundred (200) feet from the ordinary high water mark (OHWM) and floodways associated with the Carbon and Puyallup Rivers, and include any wetlands associated with these two rivers.	As defined in this Shoreline Master Program, the Orting shorelands extend two hundred (200) feet from the ordinary high water mark (OHWM) and floodways associated with the Carbon and Puyallup Rivers, and include any wetlands associated with these two rivers, and lands necessary for buffers for critical areas.	Updating to reflect definition in the 2019 Shoreline Management Plan, page 4.

Location	Current text	Amended Text	Reasoning
SM-2	<p>Pol. SM 1 The City shall designate as Urban Conservancy those shoreline areas meeting one or more of the following criteria:</p> <p>Pol. SM 2 They are suitable for water-related or water-enjoyment uses;</p> <p>Pol. SM 3 They are open space, floodplain or other sensitive areas that should not be more intensively developed; They have potential for ecological restoration; They retain important ecological functions, even though partially developed; or</p> <p>Pol. SM 4 They have the potential for development that is compatible with ecological restoration.</p>	<p>Pol. SM 1 The City shall designate as Urban Conservancy those shoreline areas meeting one or more of the following criteria:</p> <ol style="list-style-type: none"> <li>1. They are suitable for water-related or water-enjoyment uses;</li> <li>2. They are open space, floodplain or other sensitive areas that should not be more intensively developed; They have potential for ecological restoration; They retain important ecological functions, even though partially developed; or</li> <li>3. They have the potential for development that is compatible with ecological restoration.</li> </ol>	<p>Consolidating four separate policies into one to fix formatting and creating consistency with the 2019 SMP.</p>
SM-6	Habitat Restoration & Enhancement	Vegetative Conservation	Consistency with 2019 SMP
SM-7	<p>Pol. SM 10.4 The design and usage of native vegetation for prevention and control of shoreline erosion should be encouraged where:</p> <ol style="list-style-type: none"> <li>a. The length and configuration of the shoreline will accommodate the proposed design;</li> <li>b. Such protection is a reasonable solution to the needs of the specific site; and</li> <li>c. Shoreline restoration will accomplish the following objectives:</li> <li>d. Recreate natural shoreline conditions and habitat;</li> <li>e. Reverse otherwise erosional conditions; and</li> </ol>	<p>Pol. SM 10.4 The design and usage of native vegetation for prevention and control of shoreline erosion should be encouraged where:</p> <ol style="list-style-type: none"> <li>a. The length and configuration of the shoreline will accommodate the proposed design;</li> <li>b. Such protection is a reasonable solution to the needs of the specific site; and</li> <li>c. Shoreline restoration will accomplish the following objectives: <ol style="list-style-type: none"> <li>i. Recreate natural shoreline conditions and habitat;</li> <li>ii. Reverse otherwise erosional conditions; and</li> <li>iii. Enhance access to the shore, especially to public shores.</li> </ol> </li> </ol>	<p>Formatting fix to create consistency with the 2019 SMP.</p>

Location	Current text	Amended Text	Reasoning
	f. Enhance access to the shore, especially to public shores.		
SM-7	Wildlife Habitat	Salmon and Steelhead Habitats	Consistency with 2019 SMP
SM-8	Floodplain Management	Flood Hazard Management	Consistency with 2019 SMP
SM-9	Pol. SM 14.1 Public access to the Orting shorelines does not include the right to enter upon or cross private property, except for dedicated public easements. Public access provisions should be incorporated into all private and public developments, except for individual single family residences.	Pol. SM 14.1 Public access to the Orting shorelines does not include the right to enter upon or cross private property, except for dedicated public easements.  Pol. SM 14.2 Public access provisions should be incorporated into all private and public developments, except for individual single family residences.	Consistency with 2019 SMP
SM-12	Shoreline Protective Structures	Shoreline Stabilization	Consistency with 2019 SMP
SM-13	Transportation and Circulation	Transportation Facilities	Consistency with 2019 SMP
CF-4	The transportation system shall function at a service level of at least C/D.	The transportation system shall function at a service level of at least D.	Updating text for consistency with 2040 Transportation Plan.
LU. App-1	Last year, the City issued 100 single family residential building permits. So far as of the end of June, another 69 have been issued.	In 2016, the City issued 100 single family residential building permits. At the end of June 2017, another 69 had been issued.	Accurately reflect the date associated with building permit data.

The amendments in the context of the Comprehensive Plan Chapter and Section in which they are located is shown in Exhibit D.

***i. Previous Analysis:***

1. Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.

**These issues were not studied during the last cycle and are a result of updates to plans adopted during the last cycle.**

2. Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).

**The proposed text amendments meet existing state and local laws and increase internal consistency in the Comprehensive Plan and external consistency with other City adopted plans and regulations.**

3. In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.

**The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.**

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. Whether the proposed amendment can be incorporated into planned or active projects.

**There are no planned or active projects for this to be incorporated into.**

5. Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.

**This request will not require large-scale studies.**

6. Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.

**This is one of six requests, a manageable amount for staff this year. [Only four of the six requests moved forward in the process.]**

***ii. Consistency with Development Code***

These amendments provide consistency between adopted City plans. The plans inform development regulations. The amendments will eliminate conflict and prevent confusion for staff and the public. Specifically updating the docketing process in the Comprehensive Plan will create conformance with the Orting Municipal Code.

***iii. Consistency with Comprehensive Plan***

The proposed amendments ensure that goals and policies from updated plans, such as the Orting Transportation Plan and Shoreline Management Program are accurately reflected within the Orting Comprehensive Plan. These amendments will create consistency between the adopted plans and

ensure the Comprehensive Plan is up to date with proper references and procedures.

**Comments Received**

No comments were received from outside agencies. The Public Works Department expressed support for the city-initiated rezones to aid in being able to properly use the sites as public facilities without necessitating a land use process when the facilities need to be updated or changed.

**SEPA Determination**

After review of the environmental checklist a SEPA Determination of Nonsignificance was issued August 26, 2020 with a 14-day comment period ending on 5:00 pm September 9, 2020. The notice of determination was posted on applicable sites and published in the Tacoma News Tribune. No comments were received.

**Staff Recommendation**

Staff recommends approval of the Comprehensive Plan amendments and rezones.

**Planning Commission Recommendation**

Following a public hearing before the planning commission on October 5, 2020 the planning commission recommended approval of all comprehensive plan amendments a proposed.

**Reconsideration**

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

**Appeal**

Appeals from the final decision of the city council, board of appeals, or other city board or body for which all other appeals specifically authorized have been timely exhausted, shall be made to Pierce County superior court within twenty one (21) days of the date the decision or action became final per OMC 15-10-6.



CITY OF ORTING

110 TRAIN ST SE, PO BOX 489, ORTING WA 98360

Phone: (360) 893-2219 FAX: (360) 893-6809

www.cityoforting.org

## Staff Report Exhibit B: Site Specific Requests Location and Current Zoning Maps

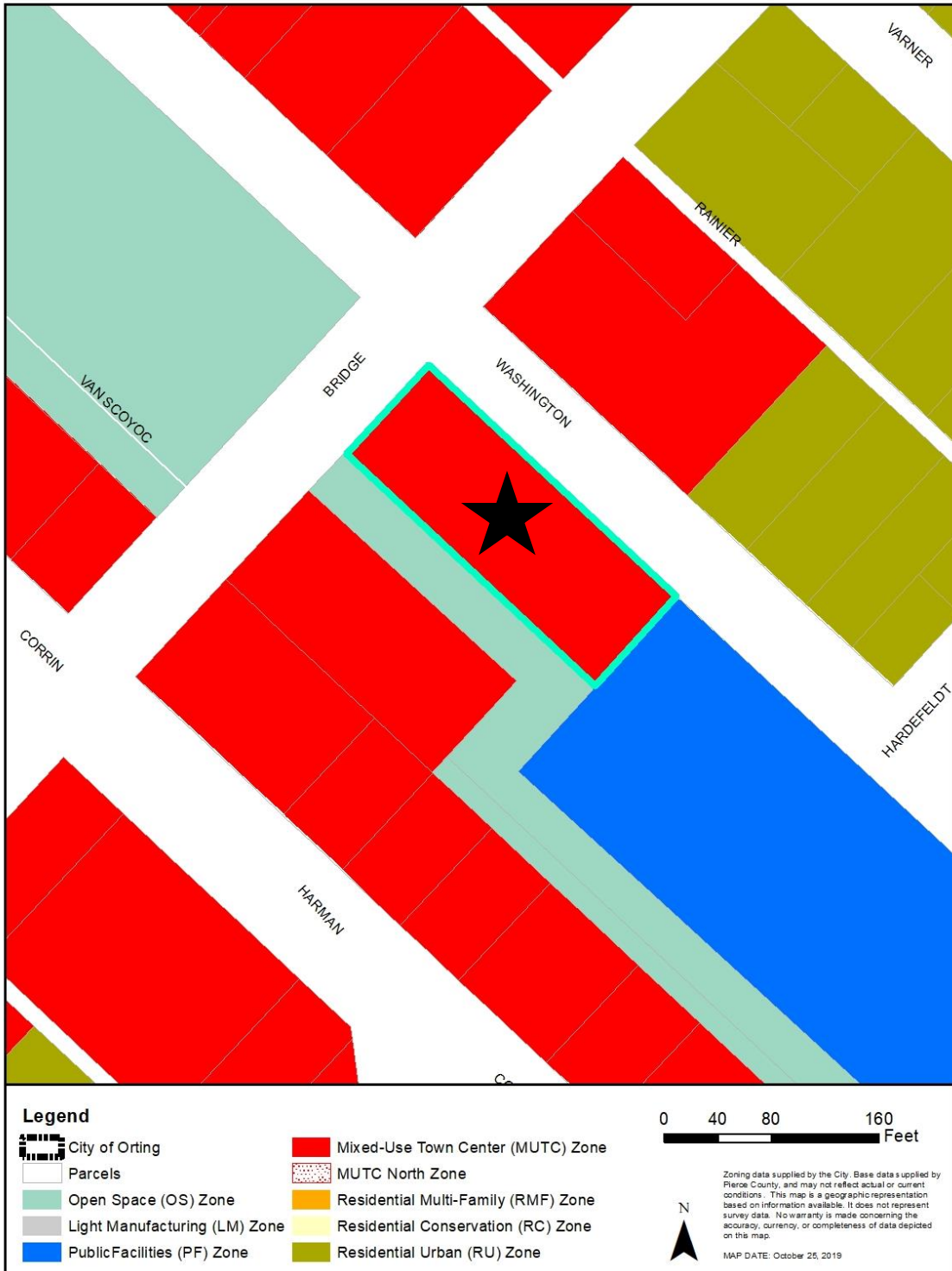
Site Specific Request #1 – 102 Bridge Street, New City Hall

Figure 1.1: Request #1 Location





Figure 1.2: Request #1 Current Zoning

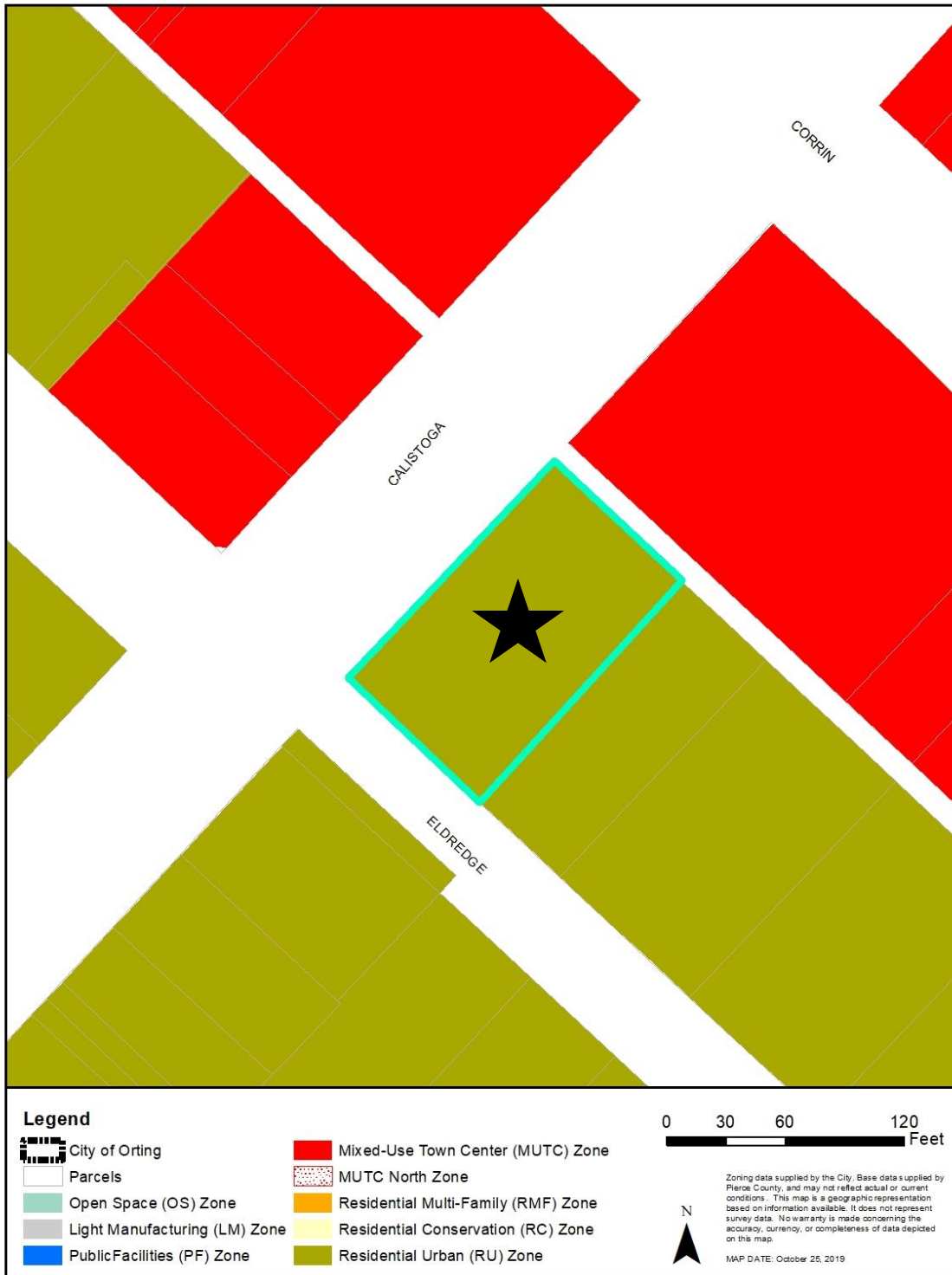


Site Specific Request #2 – 210 Calistoga St West

Figure 2.1: Request #2 Location



Figure 2.2: Request #2 Current Zoning





Site Specific Request #3 – 101 Williams Blvd NE, Wellhead Site #3

Figure 3.1: Request #3 Location



Figure 3.2: Request #3 Current Zoning





**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Meeting Dates</b>
<b>Subject: 2021 Budget Ordinance</b>	<b>AB20-88</b>		<b>11.18.20</b>	<b>11.12.20 11.24.20</b>
	<b>Department:</b>	Finance		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>	<u>\$25,273,777</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	Various			
<b>Timeline:</b>	By December 31, 2020			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> See attached Budget				
<b>Attachments:</b> Ordinance No. 2020-1066; 2021 Budget				
<b>SUMMARY STATEMENT:</b>				
<p>The 2021 Expense budget is estimated to be \$25.3 million, this includes a general fund budget of \$3.7 million.</p>				
<b>RECOMMENDED ACTION:</b> Move forward to the November 24 <sup>th</sup> , Special Meeting.				
<b>FUTURE MOTION:</b> To Adopt Ordinance No. 2020-1066, The City Of Orting 2021 Budget.				

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2020-1066**

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**AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2021; ADOPTING THE CITY OF ORTING 2021 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; ESTABLISHING AN EFFECTIVE DATE; AND, PROVIDING FOR SEVERABILITY**

---

**WHEREAS**, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

**WHEREAS**, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2021; and

**WHEREAS**, a notice was published that the council of said City would meet on the 12th day of November 2020, and the 24<sup>th</sup> day of November 2020 at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

**WHEREAS**, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

**WHEREAS**, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

**SECTION 1. Adoption of 2021 Budget.** The budget for the City of Orting, Washington, for



the fiscal year 2021 covering the period from January 1, 2021 through December 31, 2021, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2021 Budget", three copies of which are on file in the Office of the City Clerk.

**SECTION 2. Fund Reserves.** The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2021 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve: \$313,000

**SECTION 3. Summary of Revenues and Appropriations.** Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2021 as set forth in Exhibit A.

**SECTION 4. Job Classifications and Pay Ranges.** The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2021 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

**SECTION 4. Transmittal by City Clerk.** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

**SECTION 5. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**SECTION 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A \_\_\_\_\_ MEETING  
THEREOF ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:



---

Jane Montgomery, City Clerk, CMC

Approved as to form:

---

Charlotte A. Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk: 11.5.20  
Passed by the City Council:  
Ordinance No. 2020-1066  
Date of Publication:  
Effective Date:

2021 Budget, Exhibit A  
Summary of Expenses

<u>Fund</u>	<u>2021 Budget</u>
General Fund	\$3,713,090.75
City Streets	\$777,380.26
Cemetery	\$52,965.40
Parks Department	\$922,909.15
Tourism Fund	\$5,720.00
TBD	\$1,200.00
Police Department Drug	\$3,300.00
LOCAL Vehicle Purchase 2016	\$100,423.11
LOCAL Backhoe Purchase 2017	\$24,058.10
Emergency Evacuation Bridge	\$260,000.00
Transportation Impact	\$250,000.00
Water	\$2,073,329.06
Wastewater	\$14,150,702.40
Stormwater	\$2,871,699.28
Utility Land Acquisition	\$65,000.00
Cemetery Perpetual Fund	\$0.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$25,273,777.49

Exhibit B

## 2021 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>					
City Administrator	45	1	GG	124,702.43	140,353.68
Finance Director	36	1	GG	95,574.03	107,569.41
City Planner	34	1	GG	90,087.69	101,394.48
City Clerk	29	1	GG	77,710.43	87,463.77
Building Official	26	1	GG	71,116.05	80,041.74
Administrative Assistant	18	1	GG	56,139.67	63,185.69
Events & Activities Coordinator	12	0.5	GG	23,508.04	26,458.51
Intern (Clerk's Office)	1	0.5	GG	16,982.71	19,114.19
Term Limited Records Organizer	8	1	GG	41,773.19	47,016.09
Court Administrator	27	1	Court	73,249.53	82,442.99
Police Chief	42	1	Police	114,120.39	128,443.50
City Engineer	45	1	PW	124,702.43	140,353.68
Public Works Director	40	1	PW	107,569.41	121,070.32
Term Limited Landscape Maintenance	1	0.5	PW	16,982.71	19,114.19
Supported Employment		0.2	PW	6,240.00	6,240.00
<b>Police Wages (Per CBA)</b>					
Officer	P24	7	Police	70,491.20	81,723.20
Detective	P26	1	Police	77,022.40	84,177.60
Lieutenant	P28	2	Police	84,177.60	91,977.60
<b>Public Works and Administrative Staff (Per CBA)</b>					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	2	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		4	PW	47,663.95
Maintenance Worker II	15	PW		50,566.68	56,913.25
Stormwater Worker I	14	1		PW	49,093.87
Stormwater Worker II	18		PW	55,255.58	62,190.64
Code Enforcement	22	1	GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Meeting Dates</b>
<b>Subject:</b> 2021 Property Taxes-Resolution No. 2020-37 – A Resolution of the City of Orting, Requesting the Highest Lawful Levy	<b>AB20-83</b>	<b>N/A</b>	10.21.20 <b>11.18.20</b>	10.28.20
	<b>Department:</b>	Finance		
	<b>Date Submitted:</b>	October 15, 2020		
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	<u>N/A</u>			
<b>Timeline:</b>	No later than November 30, 2020			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> See Summary Statement				
<b>Attachments:</b> Property Tax Resolution No. 2020-37, Other Documents from County				
<b>SUMMARY STATEMENT:</b>				
<p>This resolution will raise our property tax cap by 1% over 2020 which would be a dollar value increase of \$13,309.86. The 2020 levy was \$1,330,986 and the expected 2021 levy is \$1,344,296.</p> <ul style="list-style-type: none"> <li>The estimated impact to households based on the “average” home valuation in Orting of \$324,182 will be approximately \$1 per month.</li> </ul>				
<b>RECOMMENDED ACTION:</b> Move forward for approval.				
<b>FUTURE MOTION:</b> <i>To Approve Resolution No. 2020-37, A Resolution Of The City Of Orting, Washington, Requesting The Highest Lawful Levy.</i>				

**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2020-37**

---

**A RESOLUTION OF THE CITY OF ORTING, WASHINGTON,  
REQUESTING THE HIGHEST LAWFUL LEVY**

**WHEREAS**, the City Council of the City of Orting, Washington (hereinafter, the “District”) has met and considered its budget for the calendar year 2021; and

**WHEREAS**, the District’s actual levy amount from the previous year was \$1,335,803.36; and

**WHEREAS**, the population of this District is less than 10,000; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Declaration of Highest Lawful Levy.** Be it resolved by the governing body of the taxing District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2021 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$8492.79 which is a percentage increase of 0.635782 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

**Section 2. Effective Date.** This Resolution shall be effective immediately upon passage, and shall be implemented for the 2021 tax year, as stated above.

**ADOPTED BY THE CITY COUNCIL AT A \_\_\_\_\_ MEETING  
THEREOF ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte Archer, City Attorney  
Inslee Best, PLLC



2401 South 35<sup>th</sup> Street, Room 142  
Tacoma, Washington 98409-7498  
(253) 798-6111 • FAX (253) 798-3142  
ATLAS (253) 798-3333  
www.piercecountywa.org/atr

**Mike Lonergan**  
Assessor-Treasurer

**MEMORANDUM**

**DATE:** September 22, 2020  
**TO:** Pierce County Taxing Districts  
**FROM:** Mike Lonergan, Assessor-Treasurer  
**RE:** **Preliminary Certification of Assessed Values/Levy Limit Factor**

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. *The amount of the prior year's additional revenue from increase in state assessed property listed on the preliminary values memo may be added to the levy limit calculation for estimating budget purposes and preparing Levy Certifications.*

**Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30<sup>th</sup>:**

Pierce County Council  
Attention: Clerk, Rm. 1046  
County City Building  
930 Tacoma Ave. S  
Tacoma, WA 98402

**And a copy to:**  
Pierce County Assessor-Treasurer  
Attention: Levy Dept.  
2401 S. 35<sup>th</sup> St. Rm. 142  
Tacoma, WA 98409

**email: [kim.fleshman@piercecountywa.gov](mailto:kim.fleshman@piercecountywa.gov)**

**DUE TO THE GOVERNOR'S STAY HOME STAY HEALTHY ORDER PLEASE EMAIL 2<sup>ND</sup> COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM FLESHMAN**

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

**Preliminary Values Are Subject to Change.**

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.



**Pierce County**

**Mike Lonergan, Assessor-Treasurer**

2401 South 35th Street  
Tacoma, WA 98409-7498  
(253) 798-6111 FAX (253) 798-3142  
ATLAS (253) 798-3333  
www.piercecountywa.org/atr

September 22, 2020

OFFICIAL NOTIFICATION TO: ORTING

RE: 2020 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	960,612,225
Highest lawful regular levy amount since 1985	1,330,986.29
Last year's actual levy amount (including refunds)	1,335,803.36
Additional revenue from current year's NC&I	3,189.34
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	429.56

*No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.*

**Prior Year's Additional revenue from increase in state-assessed property 0.00**

FOR EXCESS LEVY

Taxable Value	943,877,472
Timber Assessed Value	-
Total Taxable Excess Value	943,877,472

2020 New Construction and Improvement Value 2,073,300

*If you need assistance or have any questions regarding this information, please contact Kim Fleshman 253.798.7114 kim.fleshman@piercecountywa.gov*





**Pierce County**

**Mike Lonergan, Assessor-Treasurer**

2401 South 35th Street  
Tacoma, WA 98409-7498  
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**PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2020 FOR 2021**

**ORTING  
< 10,000**

**REGULAR TAX LEVY LIMIT:**

	<b>2019</b>
A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,330,986.29
	1.01
	1,344,296.15
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	2,073,300
	1.538293780583
	3,189.34
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	8,766,970
	8,766,970
	0.00
	1.538293780583
	0.00
<b>D. REGULAR PROPERTY TAX LIMIT (A + B + C)</b>	<b>1,347,485.50</b>

**ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:**

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	1,347,485.50
	960,612,225
	1.402736156101
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	1.402736156101
	0.00
<b>G. NEW LEVY LIMIT FOR ANNEXATION (D + F)</b>	<b>1,347,485.50</b>

**LEVY FOR REFUNDS:**

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	1,347,485.50
	429.56
	1,347,915.06
<b>I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)</b>	<b>1,347,915.06</b>
J. Amount of levy under statutory rate limitation.	960,612,225
	1.628495338917
	1,564,352.53
<b>K. LESSER OF I OR J</b>	<b>1,347,915.06</b>



EXAMPLE OF ORDINANCE/RESOLUTION  
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. \_\_\_\_\_  
RCW 84.55.120

WHEREAS, the \_\_\_\_\_ of \_\_\_\_\_ ORTING \_\_\_\_\_ has met and considered  
(Governing body of the taxing district) (Name of the taxing district)  
its budget for the calendar year 2021; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,335,803.36 and,  
(Previous Year's Levy Amount)

WHEREAS, the population of this district is  more than or  less than 10,000; and now, therefore,  
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy  
is hereby authorized for the levy to be collected in the 2021 tax year.  
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 8,492.79  
which is a percentage increase of 0.635782% from the previous year. This increase is exclusive of  
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,  
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



# Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, \_\_\_\_\_,  
(Name)

\_\_\_\_\_, for \_\_\_\_\_, do hereby certify to  
(Title) (District Name)

the \_\_\_\_\_ County legislative authority that the \_\_\_\_\_  
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in \_\_\_\_\_ as provided in the district's  
(Year of Collection)

budget, which was adopted following a public hearing held on \_\_\_\_\_:  
(Date of Public Hearing)

Regular Levy: \_\_\_\_\_  
(State the total dollar amount to be levied)

Excess Levy: \_\_\_\_\_  
(State the total dollar amount to be levied)

Refund Levy: \_\_\_\_\_  
(State the total dollar amount to be levied)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: Ordinance 2020-1069, Relating to Mayoral Salary</b>	<b>AB20-91</b>	<b>Mayor's Office</b>	<b>11.18.20</b>	
	<b>Department:</b>	Executive		
	<b>Date Submitted:</b>	11/11/2020		
<b>Cost of Item:</b>		<u>\$30,000</u>		
<b>Amount Budgeted:</b>		<u>\$30,000</u>		
<b>Unexpended Balance:</b>		<u>N/A</u>		
<b>Bars #:</b>		001-513-10-10-01		
<b>Timeline:</b>		N/A		
<b>Submitted By:</b>		Mayor Penner		
<b>Fiscal Note:</b> This amount is included in the 2021 Budget				
<b>Attachments:</b> Ordinance 2020-1069				
<p><b>SUMMARY STATEMENT:</b> "The Mayor is requesting that council address &amp; update the Mayoral compensation. The Mayor performs the following duties:</p> <ul style="list-style-type: none"> <li>• Acts as the CEO of City operations;</li> <li>• Supervises an executive staff consisting of the City Administrator, Clerk, Finance Director, Police Chief, and Public Works Director and Liaises with the City Court;</li> <li>• Represents the City at the Pierce County Regional Council &amp; the Puget Sound Regional Council;</li> <li>• Develops a staff vision;</li> <li>• Prepares with staff for meetings;</li> <li>• Participates in HR processes from hiring to termination;</li> <li>• Participates in AWC boards and commissions;</li> <li>• Advocates for the City to our legislature;</li> <li>• Builds relationships with peer communities;</li> <li>• Delivers a draft budget to the Council;</li> <li>• Acts as the Public Information Officer for the City;</li> <li>• Provides Emergency Management leadership;</li> <li>• Directs staff in carrying out the vision of the Council.</li> </ul> <p>Mayoral salaries vary substantially across the State for cities of Orting's size from \$0 per year to over \$100,000 per year. The Mayor believes that \$30,000 reflects fair compensation based on the amount of effort he believes is reflective of the duties expected of this office and within the practical allowance of our budget. The council has not reviewed the Mayoral compensation since 2003.</p>				
<p><b>RECOMMENDED ACTION:</b> Move this item to the consent agenda for the Council meeting of November 24, 2020.</p> <p><b>FUTURE MOTION:</b> Motion to approve Ordinance 2020-1069, Relating to the Mayor's Salary and authorizing an annual salary of \$30,000.</p>				

**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2020-1069**

---

**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO MAYORAL SALARY;  
AMENDING ORTING MUNICIPAL CODE SECTION 1-6-3;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING  
AN EFFECTIVE DATE**

---

**WHEREAS**, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, pursuant to RCW 35A.12.070, the City Council has the authority define the salary for the office of Mayor; and

**WHEREAS**, since 2003 the City Council has set the Mayor's salary at \$1,000 per month, codified at Orting Municipal Code Section 1-6-3; and

**WHEREAS**, upon review of the rate set more than fifteen years ago, the City Council wishes to increase the Mayor's salary commiserate with the current scope of work for the position;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. OMC Section 1-6-3, Amended.** Orting Municipal Code Section 1-6-3 is hereby amended as follows:

1-6-3: SALARIES:

A. Mayor: Commencing January 1, 2021~~03~~, the mayor of the city of Orting shall receive a monthly salary of ~~two one thousand and five hundred~~ two one thousand and five hundred dollars (~~\$2,500-1,000.00~~) per month during his or her term of office. Should the mayor be unable to attend to his or her duties for a continuous thirty (30) day period, then the monthly salary shall be suspended until such time as the mayor again resumes his or her duties.

\*\*\*

**Section 2. Codification.** The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

**Section 3. Effective Date.** This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A \_\_\_\_\_ MEETING  
THEREOF ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer, City Attorney  
Inslee, Best, Doezie & Ryder, P.S.

Filed with the City Clerk: 11.10.20  
Ordinance No 2020-1069  
Passed by the City Council:  
Date of Publication:  
Effective Date:



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject: Resolution No 2020-40, Authorizing the Mayor or Designee to Execute an Interagency Agreement for Emergency Management Services</b>	<b>Agenda Item #</b>	<b>Committee</b>	<b>Study Session</b>	<b>Council</b>
	AB20-92	Public Safety	11.18.20	11.24.20
	<b>Department:</b> Police Chief / City Administrator			
	<b>Date Submitted:</b> 11/11/20			
<b>Cost of Item:</b>		\$10,129 (per year)		
<b>Amount Budgeted:</b>		\$15,000		
<b>Unexpended Balance:</b>				
<b>Bars #:</b>		N/A		
<b>Timeline:</b>				
<b>Submitted By:</b>		Police Chief / City Administrator		
<b>Fiscal Note:</b>				
<b>Attachments:</b> Resolution No. 2020-40, draft Interlocal Agreement, Salary / Benefit Distribution				
<b>SUMMARY STATEMENT:</b> The municipalities of Puyallup, Bonney Lake, Buckley, Carbonado, Orting, South Prairie, Sumner, and Wilkeson, desire to cooperate and coordinate emergency management functions and activities to efficiently and effectively serve the residents of each municipality. The parties have negotiated an Interagency Agreement for this endeavor, by which the City of Puyallup’s emergency management personnel shall develop and update the parties Comprehensive Emergency Management Plans, and coordinate operational planning and trainings for the parties. Under the agreement, the City would pay an allocated amount for the personnel costs to Puyallup for the assigned emergency management personnel and related services. The annual cost assigned to Orting (based on population) is \$10,129, per year.				
<b>RECOMMENDED ACTION: Move to the consent agenda on 11.24.20</b>				
<b>FUTURE MOTION: To Adopt Resolution No. 2020-40, authorizing the Mayor to execute an Interlocal Agreement for Emergency Management Services.</b>				

**INTERLOCAL AGREEMENT BETWEEN THE CITIES OF BONNEY LAKE, BUCKLEY,  
ORTING, SUMNER, AND PUYALLUP AND THE TOWNS OF CARBONADO, SOUTH  
PRAIRIE AND WILKESON.**

**THIS AGREEMENT** is made and entered into by and between the City of Bonney Lake, City of Buckley, Town of Carbonado, City of Orting, Town of South Prairie, City of Sumner, Town of Wilkeson and the City of Puyallup. Each of the entities are municipal corporations, and authorized by the Interlocal Cooperation Act of Chapter 39.34 of the Revised Code of Washington to enter into such agreement.

**WHEREAS**, the enumerated cities and towns have power, authority and responsibility to provide emergency management services within their respective boundaries; and

**WHEREAS**, the City of Puyallup has a fully functional Emergency Management program and trained personnel capable of conducting a full range of emergency management functions; and

**WHEREAS**, the enumerated cities and towns wish to cooperate and coordinate activities that will avoid unnecessary duplication of efforts and expenditures for emergency management services.

**NOW, THEREFORE**, in consideration of the terms and provisions herein, IT IS AGREED by and between enumerated cities and towns as follows:

1. Emergency Management Personnel.
  - a. The City of Puyallup shall hire or dedicate a qualified full-time employee who will collaborate with the other parties to the agreement (hereinafter "Parties"), pursuant to a schedule that is mutually agreeable between the parties, to provide the emergency management services outlined in this agreement.
  - b. The City of Puyallup may hire or provide additional staff to assist in providing the identified emergency management services, if unanimously agreed to by all Parties.
2. The City of Puyallup shall provide, within the capacity of the employees identified to provide the services, emergency management services to the Parties as follows:
  - a. Update and present to the State EMD the City of Puyallup's and the Parties Comprehensive Emergency Management Plan (CEMP) as a coordinated document combining ESFs where applicable to all of the Parties, and augmenting ESFs for individual cities based on specific identified hazards.
  - b. Coordinate and assist the Parties with the operational planning for emergency operations centers (EOC), evacuation, mass care and sheltering and such other operational plans as agreed to by a majority of the Joint Board (See 4 below).
  - c. Coordinate and arrange for joint emergency management training for the Parties including but not limited to EOC operations with section specific training such as planning, operations, logistics and finance, as well as, mass care and sheltering, evacuation management and operations; the combined and such other emergency management functions and operations as agreed to by a majority of the joint Board (See 4 below).

- i. The training shall include, at a minimum, a one-half to one full day table top/functional exercise for each jurisdiction and a one full day full scale exercise annually which location shall be rotated annually between the Cities based on individual city capacity to host the desired training. The annual full scale training topic and location shall be a decision of joint Board.
    - ii. Emergency Operations Center operational plans training and ICS section specific training shall also be offered from time-to-time by the City of Puyallup and made available to the Parties for participation.
  - d. Research, recommend and apply for emergency management grant opportunities on behalf of the Parties to facilitate the purposes of this agreement. The Parties request and agree to allow Puyallup to apply for EMPG grant funding on their behalf to be put toward the salary(s) of positions provided for in the Interlocal Agreement.
  - e. Represent the Parties in meetings with State, County and other emergency management-related organizations to facilitate the purposes of this Agreement.
  - f. Perform other emergency management duties as mutually and unanimously agreed by all the Parties.
3. Indemnity. The Parties shall indemnify each other as follows:
- a. The Parties shall protect, defend, indemnify and hold each other harmless, including their officers, employees and agents from any and all costs, claims, judgments or awards of damages arising out of or in any way resulting from the negligent acts or omissions of their officers, employees or agents relating to or in the performance of this agreement.
  - b. It is further specifically and expressly understood that the indemnification provided herein constitutes each party’s waiver of the immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.
4. No separate legal entity. Pursuant to RCW 39.34.030, this agreement does not establish any separate legal entity to conduct the join or cooperative undertaking. However, this agreement does establish a Joint Board responsible for administering the provisions of the agreement and their application. The Joint Board shall consist of the chief executive/administrative officer or designee for each of the cities and towns. The Joint Board shall meet at least twice per year in June and November. The Joint Board may also conduct business electronically outside of the biannual meetings as needed. Each city or town signatory to the agreement shall have one vote on the Joint Board. In the event of a tie vote on an item before the Joint Board, each individual vote will be weighted based on the population referenced in 8b.
5. Duration and Termination. This agreement shall renew annually. Individual parties may withdraw from the agreement with sixty (60) calendar days written notice prior to the last day of December. Notice to be provided to each of the Joint Board



- representatives of the other parties. Upon withdrawal of any party except the City of Puyallup, the other parties may elect to continue this Agreement without the withdrawing party. Withdrawal by the City of Puyallup shall terminate this Agreement.
6. Cooperation. The participating cities and towns shall cooperate to implement and carry out the terms and provisions of this agreement.
  7. No discrimination. Each of the cities and towns, for itself, its heirs, personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree that it will comply with pertinent statutes, executive orders and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or presence of any sensory, mental or physical handicap be discriminated against or receive discriminatory treatment by reason thereof.
  8. Payment. Presuming the employee(s) hired or assigned to fulfill the purposes of this agreement are regular employee(s) of the City of Puyallup, the following provisions for payment of the participating cities and towns shall apply:
    - a. The cost associated with the management of the employee(s) and the oversight of this Interlocal Agreement, plus all necessary office space and provision of equipment, vehicles, insurance, etc. necessary to support employee performance of the provisions of the agreement shall be paid by the City of Puyallup.
    - b. The cost of employee(s) salary and regular benefits as provided to employees of the City of Puyallup, shall be paid by the Parties proportionately on the basis of population as determined by the April 2020 estimate of population by the WA State Office of Financial Management (OFM), and as adjusted by OFM annually hereafter.
    - c. If the City of Puyallup chooses to contract for the provision of services in fulfillment of the purposes of this agreement, and as approved in advance by the Joint Board, the Parties shall pay the full cost of the contract on the same shared basis as provided above in paragraph 8b. The City of Puyallup shall provide contract management and handle consultant payments to the contractor.
    - d. The Parties agree to reimburse the City of Puyallup for unanticipated and reasonable expenses not identified above that the Joint Board agrees are necessary to execute the provisions of the agreement. Reimbursement shall be on a monthly basis upon receipt of invoice and payable to the City of Puyallup. The Parties shall share the cost on the same basis as provided above in paragraph 8b.
    - e. Should any Party withdraw from this Agreement, the percentage reimbursement shares of the other Parties shall be adjusted on the basis of 8b. above so long as the Interlocal Agreement is in effect.

9. Miscellaneous Terms.

- a. This Agreement shall be deemed to be made and construed in accordance with the laws of the State of Washington; jurisdiction and venue for any action arising out of this Agreement shall be in Pierce County, Washington.
- b. No separate legal entity is created hereby, as each of the parties is contracting in its capacity as a municipal corporation of the State of Washington. The identity of the parties hereto are as set forth hereinabove.
- c. The performances of the parties provided hereby shall be done in accordance with standard operating procedures and customary practices of the parties.
- d. For purposes of the Public Records Act, the public records generated with this agreement shall be the responsibility of the individual cities and towns generating them. No entity has a responsibility to maintain records on behalf of another participating city or town as the result of being a signatory to this Interlocal Agreement.
- e. Unless otherwise specifically provided herein, personal property and any real property to be held in connection herewith, if applicable, shall be held as the separate property of the party or parties in whose name(s) the property is/was acquired.
- f. No provision of this Agreement shall relieve any party of its public agency obligations and/or responsibilities imposed by law.
- g. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be held to be invalid or unenforceable by a final decision of any court having jurisdiction on the matter, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby and shall continue in full force and effect, unless such court determines that such invalidity or unenforceability materially interferes with or defeats the purposes hereof, at which time any party shall have the right to terminate the Agreement.
- h. This Agreement constitutes the entire agreement between the parties. There are no terms, obligations, covenant or conditions other than those contained herein. No modifications or amendments of this Agreement shall be valid or effective unless evidenced by an agreement in writing signed by both parties.

**IN WITNESS THEREOF**, the parties acting in their official capacities have hereby executed this Agreement by affixing thereto the signatures of the proper officers on the date indicated.

For: City of Puyallup

For: City of Bonney Lake

Attest:

Attest:

For: City of Buckley

For: Carbonado

Attest:

Attest:

For: City of Orting

For: Town of South Prairie

Attest:

Attest:

For: City of Sumner

For: Town of Wilkeson

Attest:

Attest:

**2021 Interlocal Agreement Funded Position**

<b>City/Town</b>	<b>OFM Pop. Estimates for</b>		<b>HR Cost New Emp.</b>	<b>Share of HR Cost New Emp.</b>	<b>Share of \$25K EMPG Grant</b>	<b>Annual Cost of ILA Position</b>
	<b>2020 Population</b>	<b>% of Total Pop. w/o Puyallup</b>				
Bonney Lake	21,390	45.37%	\$80,300	\$36,433	\$11,343	\$25,090
Buckley	5,080	10.78%	\$80,300	\$8,653	\$2,694	\$5,959
Carbonado	685	1.45%	\$80,300	\$1,167	\$363	\$803
Orting	8,635	18.32%	\$80,300	\$14,708	\$4,579	\$10,129
Puyallup	42,700					
South Prairie	500	1.06%	\$80,300	\$852	\$265	\$586
Sumner	10,360	21.97%	\$80,300	\$17,646	\$5,494	\$12,152
Wilkeson	495	1.05%	\$80,300	\$843	\$262	\$581
<b>Total</b>	<b>89,845</b>					
<b>Total w/o Puyallup</b>	<b>47,145</b>	100.00%		\$80,300	\$25,000	\$55,300



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Meeting Dates</b>
<b>Subject: Resolution No. 2020-40, Surplus of Firearms</b>	<b>AB20-94</b>	<b>Public Safety</b>	<b>11.18.20</b>	
	<b>Department:</b>	Police		
	<b>Date Submitted:</b>	<b>November 12, 2020</b>		
<b>Cost of Item:</b>	<u>\$</u>			
<b>Amount Budgeted:</b>	<u>\$</u>			
<b>Unexpended Balance:</b>	<u>\$</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Chief Chris Gard</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Resolution No. 2020--40				
<b>SUMMARY STATEMENT:</b>				
<p>In the performance of our official duties, the Orting Police Department acquired firearms, either through seizure, forfeiture or court order. All firearms included in this request have been cleared for disposal through our policy-driven process. By advice of our evidence consultant, and supported by RCW, the Orting Police Department would like to sell the firearms to a licensed dealer, either for payment or store credit for future purchases. Per City policy the Orting Police Department will contact three (3) licensed dealers, and proceed with the highest bidder.</p>				
<p><b>RECOMMENDED ACTION:</b> Move forward to the consent agenda for the November 24<sup>th</sup>, 2020 Meeting.</p>				
<p><b>FUTURE MOTION:</b> To Approve Resolution No. 2020-40, A Resolution Of The City Of Orting, Washington, Declaring Attached List Of Firearms Surplus To The Needs Of The Police Department And Authorizing The City Administrator To Dispose Of It In A Commercially Reasonable Manner.</p>				

**CITY OF ORTING  
WASHINGTON**

**RESOLUTION NO. 2020-40**

**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, DECLARING ATTACHED LIST OF  
FIREARMS SURPLUS TO THE NEEDS OF THE  
POLICE DEPARTMENT AND AUTHORIZING THE  
CITY ADMINISTRATOR TO DISPOSE OF IT IN A  
COMMERCIALY REASONABLE MANNER**

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**WHEREAS**, the City of Orting, owns used firearms as further described on **Exhibit A** and **Exhibit B** attached hereto (the "Property"); and

**WHEREAS**, the City is authorized under RCW 9.41.098 and RCW 35A.11.010 to dispose of surplus firearms for the common benefit; and

**WHEREAS**, City staff have advised and recommended to the City Council that the City does not and will not need the Property for City purposes in the immediate or foreseeable future, the Property is surplus to the needs of the City and Police Department, and that it is in the public interest to dispose of the Property in accordance with RCW 9.41.098 and RCW 35A.11.010;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The recitals set forth above are incorporated herein in full by this reference.

**Section 2. Surplus Property Declaration.** The Property as described on **Exhibit A** and **Exhibit B** attached hereto and incorporated herein by this reference is not and will not be needed for City purposes and is declared surplus.

**Section 3. Authorization to Dispose of Surplus Property.** The City Administrator is authorized and directed to remove the Property from the City's list of fixed assets, and to dispose of such Property in a manner compliant with RCW 9.41.098 and RCW 35A.11.010.

**Section 4. Effective Date.** This resolution shall be effective upon passage.

**PASSED BY THE CITY COUNCIL AT A \_\_\_\_\_ MEETING  
THEREOF ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk

Approved as to form:

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Charlotte A. Archer  
Inslee Best  
City Attorney

Exhibit A

RIFLES FOR DISPOSAL

CASE N/R	NR	S/N	MAKE	CAL	MODEL
04-1017		UNK	WIN	.22	270
04-0322		UNK	SAVAGE	16G	SINGLE SHOT
05-2195		23324734	RUGER	.22	10-22
07-230		UNK	REM	.22	28-May
10-970		UNK	JC HIGGINS	12G	20
04-1490		4243265	WIN	30-30	94
04-1560		604782B	WIN	.22	64
17-0636		015X10701	CROSMAN	.22PEL	CSNP25X
1906901415		249492	WIN	12G	1912
14-524		UNK	HAWTHORNE	.22	CENTURY
04-1560		C30222	REM	.32	UNK
06-1780		T00785M	REM	12G	870
18-31201758		L616435	MOSS	12G	500
16-658		RS47195M	REM	12G	870
17-746		RS87673F	REM	12G	870
05-675		19379455	GLENFIELD	.22	60
04-1007		A188389	BAY STATE	16G	UNK
13-489		FH197686	DPM5	.223	AR-15
16-707		UNK	SAVAGE	.22	SPORTER
16-707		P821374	SAVAGE	20G	94
19-17201166		16G03282	LITTLE BADGER	.22	UNK
13-0313		P340648	SEARS-ROEBUCK	12G	200
14-099		78548790	RUGER	7MM	M77
17-356		10278426	RUGER	.44MAG	UNK
14-099		3167028	MARLIN	.22	60

1831201758

L616435

MOSSBERG

500 A

12 GAUGE



Exhibit B  
Handguns in for disposal

CASE N/R	NR	S/N	MAKE	CAL	MODEL
93-663	1	N/A	PTS	.22	7866
93-1154	1	429272	JENNINGS	.22	J22
95-1526	1	LJ37955	TAURUS	.22	REVOLVER
96-21	A2	N/A	SAFARI	.45	UNK
97-138	1	1112862	REM	.22	580
99-369	1	4121595	PHOENIX ARMS	.22	HP22
99-1293	1	H9387	N/A	.38	REVOLVER
99-1293	4	N/A	N/A	.38	REVOLVER
00-823	1	AKM723US	UNK	.45	21
00-677	1	1872960	INTER ARMS	.380	STAR
01-501	1	CCV3521	N/A	.357	REVOLVER
01-1337	1	ZH6195	UNK	.38	UNK
01-1533	1	AA146324	ROSSI	.38	REVOLVER
03-1823	1	H45311	AMT	.22	AUTOMAG II
04-349	1	214504	H.S.	.22	REVOLVER
04-1187	1	D1383	H/R ARMS	.22	922
04-1272	1	103282	BAUER	.25	AUTO
05-1602	1	KH479162	TAURUS	.357	REVOLVER
06-1051	1	2125649	INTER ARMS	9MM	STAR
06-1238	1	AT3550	UNK	9MM	AT3550
06-1254	1	140902	ROSSI	.38	REVOLVER
06-2084	1	VG24879	TAURUS	.38	REVOLVER
06-2581	3	178	UNK	.44	REVOLVER
07-51	5	36244	IMPERIAL	.22	IMP
07-51	4	138758	S&W	.38	REVOLVER
07-445	1	889938	RAVEN ARMS	.25	MP25
07-1016	1	16058420	RUGER	.357	REVOLVER
07-1016	2	J70415	COLT	.357	MK III
08-906	1	US704378	SPRINGFLD	.45	XP
09-937	1	21792664	S&W	.44	REVOLVER
12-133	1	W15532	H/R ARMS	.22	SPORTSMAN
13-242	1	R00226	AMT	.380	BACKUP II
13-752	1	J041167	BIAKAL	9MM	MP5388
15-206	1	AD10162	SIG	.45	P229
17-218	1	TCZ5106	UNK	9MM	6906
1814001572	JS-1	2085776	RUGER	UNK	UNK
UNK	1	N/A	DERRINGER	UNK	BLK POWDER
13-489	1	FH197686	DPMS	UNK	UPPER RECEIVER
10-0062	1	AA289980	ROSSI	UNK	REVOLVER
09-297	1	HVH30	KALTEC	.380	UNK
14-118	1	168325	CHARTER ARMS	.38	UNK

100134	1	VCC7346	S&W	9MM	6904
1818600979	1	2W5NW53835	BROWNING ARMS	UNK	UNK
18-51	1	XD183795	SPRINGFLD	9MM	UNK
08-1041	1	118-018069	H&K	9MM	P2000
11-0611	1	F52328	PIETRO BERETTA	.380	UNK
11-231	1	ZR969US	GLOCK	9MM	17
13-0053	1	599855	BRYCO	.380	UNK
11-0079	1	PD394377	TAURUS	.357	UNK
15-00354	1	255849	JENNINGS	.22	.22LR
11-236	1	PBD7438	S&W	.4	40E
1916701464	1	27B385220	Sig Sauer	.38	P238
170676	1	47c013490	Sig Sauer	9mm	P226
16-996	1	MZP920	GLOCK	40 cal	
16-996	1	BP596885	Taurus	.44	revolver
09-1199	1	GMY146	GLOCK	40 cal	23
2023001014	1	1174001	Star	9mm	SA
2023001014	1	11907	Rigarmi/Brescia	22 LR	
2023001014	1	1360383	Raven Arms	.25	MP-25
2023001014	1	603630	Raven Arms	.25	MP-25



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: Dedication Plaque- City Hall</b>	<b>AB20-96</b>	<b>N/A</b>	<b>11.18.20</b>	
	<b>Department:</b>	Administration		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>		<u>\$Unknown at this time</u>		
<b>Amount Budgeted:</b>		<u>\$</u>		
<b>Unexpended Balance:</b>		<u>\$</u>		
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>		Mark Bethune		
<b>Fiscal Note:</b>				
<b>Attachments:</b> Picture of potential solution				
<b>SUMMARY STATEMENT:</b>				
<p>The City Administrator erred in accepting the memorial plaque for the new City hall that did not include a statement dedicating the new building to the citizens of Orting. Attached is the potential solution of adding a small plaque above the current plaque. We do not have a price as of this writing. Valley Sign has accepted some of the responsibility for this error and will reduce expected costs.</p>				
<b>RECOMMENDED ACTION:</b> _____.				
<b>FUTURE MOTION:</b> _____				

*This building is dedicated to the past, present,  
and future citizens of Orting.*

6”

# ORTING CITY HALL

## SEPTEMBER 2020

**Mayors:** Joshua Penner; Joachim Pestinger

**Council members:** Scott Drennen; Tod Gunther; John Williams; John Kelly;

Greg Hogan; Gregg Bradshaw; Tony Belot; Barbara Ford;

Michelle Gehring; Nicola McDonald; Dave Harman

**City Administrator:** Mark Bethune

**Finance Director:** Scott Larson

**City Clerk:** Jane Montgomery

**Public Works Director:** Greg Reed



**City Of Orting  
Council Agenda Bill Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Meeting Dates</b>
<b>Subject: Village Green Outfall Final Design and Permitting</b>	<b>AB20-98</b>			
		11/4/20	11/18/20	11.24.20
	<b>Department:</b> Public Works			
	<b>Date Submitted:</b> 11.12.20			
<b>Cost of Item:</b>		<u>\$ 76,164.88</u>		
<b>Amount Budgeted:</b>		<u>\$50,000</u>		
<b>Unexpended Balance:</b>		<u>\$ -26,164.88</u>		
<b>Bars #:</b>		<b>410-594-31-41-30</b>		
<b>Timeline:</b>				
<b>Submitted By:</b>		<b>JC Hungerford, PE</b>		
<b>Fiscal Note: This is funded by a \$215,000 FEMA Grant for Phase II (Final Design, Permitting and Construction). To date, \$0 has been allocated to this project, from the Phase II grant.</b>				
<b>Attachments:</b> Scope and Budget from Parametrix for professional services				
<p><b>SUMMARY STATEMENT:</b></p> <p>The City of Orting (City) owns an existing outfall through the Puyallup River levee along the right bank. The existing outfall is no longer able to drain when flows in the Puyallup River are at approximately 9,500 cfs. Replacement of the outfall is needed to prevent on-going mobilization of temporary pumping equipment or construction of a permanent stormwater pump station. The City has been awarded grant funding by the State of Washington through the Hazard Mitigation Grant Program (HMGP), Project DR-4188. Grant funding is for Phase II of the project, which includes final design, permitting and construction.</p>				
<p><b>RECOMMENDED ACTION: Move forward to the consent agenda for the November 24th, 2020 Meeting.</b></p> <p><b>MOTION To Approve The Attached Scope And Budget For Professional Services As Described In The Attached Puyallup River Outfall Scope Of Work For Final Design And Permitting In The Amount Of \$76,164.88.</b></p>				

## SCOPE OF WORK

### City of Orting Village Green Outfall Final Design and Permitting HMGP 4188-2-R

The City of Orting (City) owns an existing outfall through the Puyallup River levee along the right bank. The existing outfall is no longer able to drain when flows in the Puyallup River are at approximately 9,500 cubic feet per second (cfs). Replacement of the outfall is needed to prevent on-going mobilization of temporary pumping equipment or construction of a permanent stormwater pump station. The City has been awarded grant funding by the Federal Emergency Management Agency (FEMA) through the State of Washington through the Hazard Mitigation Grant Program (HMGP), Project DR-418-2-R for two phases (Project). Grant funding for Phase 1 was for preliminary engineering and federal environmental permitting. Phase 1 has been completed.

Grant funding for Phase II is for final design and final permitting and preparation of bid-ready plans and specifications. The grant funding notification and final design and permitting requirements are included in the FEMA notification letter dated September 29, 2020 (FEMA Notification Letter). This scope of work is for design services associated with Phase II of the grant based on the FEMA Notification Letter. The design will be based on two 42-inch-diameter outfall pipes with backflow prevention devices, two inlet structures, and two manholes installed in the existing levee to house the backflow prevention devices.

Surveying was completed during the Phase 1 design. However, some additional field survey may be needed. Additional field survey will be completed upon an approved scope amendment.

Hazardous material testing, if needed, will be completed upon an approved scope amendment.

Bidding and construction services will be provided under a separate scope of work.

### TASK 1 – PROJECT MANAGEMENT

#### Approach

Prepare a Project Management Plan (PMP) for use by the Project team in accordance with Parametrix standards.

Prepare monthly progress reports to accompany monthly invoices to provide Project updates to the City and to identify issues needing resolution.

Perform internal quality control/quality assurance (QC/QA) of the following deliverables:

- Draft and Final Site Assessment Technical Memorandum.
- Draft and Final Potential Climate Change Assessment Technical Memorandum.
- Draft and Final Critical Areas Report with Conceptual Planting Plan.
- Draft and Final Planting Plan (to be included as a sheet with final design).

SCOPE OF WORK (continued)

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- Draft and Final SEPA checklist for City approval.
- Draft and Final Hydraulic Project Approval (HPA) Permit Application.
- Draft and Final Shoreline Substantial Development Permits for City and Pierce County (County).
- Approximate 60% completion level submittal, including plans, special provisions outline, and opinion of probable construction cost.
- Approximate 90% completion level submittal, including plans, specifications, opinion of probable construction cost, and Preliminary Draft Post-Construction Stormwater Management (PCSM) Plan.
- Final submittal, including plans, specifications, opinion of probable construction cost, and Final Draft PCSM) Plan.
- Up to 12 Project meetings with the City.
- Up to 12 internal Parametrix team coordination meetings.
- Prepare up to four quarterly progress reports on a form provided by the Washington State Emergency Management Division for the Hazard Mitigation Assistance Program.

Project milestones are summarized as follows. Dates are subject to change based on timeliness of information requested from sources outside of Parametrix:

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• Notice to proceed:	December 1, 2020
• Prepare PMP:	December 15, 2020
• Submit Final SEPA checklist to City (or County):	January 15, 2021
• Draft Site Assessment Technical Memorandum:	February 1, 2021
• City review:	February 1 – 15, 2021
• SEPA determination issued by City (or County):	March 15, 2021
• Submit HPA to Washington Department of Fish and Wildlife (WDFW)	March 16, 2021
• Final Site Assessment Technical Memorandum:	March 15, 2021
• Submit Shorelines Permit Applications to City and County:	January 15, 2021
• Draft Potential Climate Change Assessment Technical Memorandum:	February 1, 2021
• City review:	February 1 – 15, 2021
• Final Potential Climate Change Assessment Technical Memorandum:	March 15, 2021
• WDFW HPA approval:	April 5, 2021
• City and County Shoreline Permits approvals:	May 15, 2021
• U.S. Army Corps of Engineers (Corps) and Washington State Department of Ecology (Ecology) Issuance of Nationwide Permit (NWP) (Application already submitted)	September 1, 2021
• Approximate 60% completion level submittal:	July 1, 2021
• City review:	July 1 – 15, 2021
• Approximate 90% completion level submittal:	September 15, 2021
• City review:	September 15 – 30, 2021
• Final submittal:	November 1, 2021

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## Assumptions

Services will begin December 1, 2020, and be completed on November 11, 2021; the completion date for the HMGP Project with the 1-year extension.

Quality control documents will be retained by Parametrix.

Meetings will be via Microsoft Teams, Zoom, GoToMeeting, WebEx, or other internet based on-line meeting tool.

## Deliverables

- Monthly progress reports with monthly invoice.

## TASK 3 – SITE ASSESSMENT

### Approach

Parametrix will conduct an environmental site assessment for the Project and/or Project corridor. The purpose of the environmental site assessment is to evaluate the Project area for the presence or likely presence of hazardous materials or other contamination that may be impacted by Project activities. The site assessment will take the form of a Hazardous Materials Corridor Study (HMCS) and will be conducted to generally follow ASTM guidelines for a Phase I Environmental Site Assessment (ESA) (i.e., ASTM 1527-13). Tasks to be completed include:

- A search and review of readily available federal and state environmental databases will be conducted to identify sites that could potentially impact the Project and/or be impacted by Project activities. The minimum search radius recommended by ASTM 1527-13 for Phase I ESAs will be utilized.
- A review of supplemental files from Ecology will be conducted for sites identified near the Project and considered to be high risk for impacting Project construction. As appropriate, Parametrix will use Ecology file information to delineate contaminated areas within or near the Project area and identify if that information is sufficient to develop construction plans and specifications without additional sampling.
- Parametrix will conduct historical research to identify past uses of the Project area and adjacent properties, using at least two of the following resources:
  - Sanborn Fire Insurance Maps.
  - Aerial Photographs.
  - Reverse City Directories.
  - Historic property ownership/occupancy records or building permits.
- A site reconnaissance will be conducted to identify potential sources of contamination that could impact construction and/or result in impacting or acquiring contaminated property. In addition, Parametrix will conduct interviews with knowledgeable personnel to assess the past and current uses of the Project area and potential environmental concerns. Interviews may be with site owners, operators, occupants, or governmental agencies as deemed necessary and available.

## Assumptions

For budget estimating purposes, it is assumed that there will be no soil or water sampling or testing. However, the need for sampling will be determined after data is obtained and reviewed.



## Deliverables

- Draft Site Assessment Technical Memorandum.
- Final Site Assessment Technical Memorandum.

## TASK 4 – FINAL DESIGN

### Approach

Prepare a technical memorandum summarizing potential functional changes to the outfall associated with potential climate change. Potential functional impacts will review changes in floodplain elevation, changes in sea level, and changes in precipitation. Although the inlet structure for the outfall has been designed based on maintaining a specific water elevation in the wetland and is constrained by the elevation of Golf Course Road, precipitation changes may impact flow rates from areas tributary to the wetland, which could increase the flow rate through the pipe and/or the headwater elevation. The following will be reviewed for potential climate change. The review will be summarized in a Potential Climate Change Assessment Technical Memorandum.

- Puyallup River floodplain elevation: Puyallup River Basin Flood Risk Management General Investigation; United States Army Corps of Engineers and Pierce County; March 2016.
- Sea level change:
  - <https://coast.noaa.gov/floodexposure/#-10575352,4439107,5z>
- Precipitation trend changes as a metric for potential change in outfall flow rate will be based on the following websites:
  - <https://www.ncdc.noaa.gov/temp-and-precip/us-trends/prcp/win>
  - <https://www.climate.gov/maps-data/datasets>

Prepare final calculations for outfall pipes. The calculations will be included in the Climate Change Assessment Technical Memorandum.

Identify the anticipated maximum water surface elevation and flow rate that could be encountered during the in-water work window of July 15 – August 31. The highest monthly mean flow rate for July or August for U.S. Geological Survey (USGS) Gage 12093500 for the Puyallup River near Orting will be input into the HEC-RAS model for plan “\*.p30” identified during the Phase 1 design. The water surface elevation at the Project site, near River Station (RS) 19.676, will be interpolated based on the elevations at RS 16.659 and RS 19.930 for the identified flow rate.

Prepare temporary erosion/sediment control (TESC) plans and details. There will be up to one TESC plan sheet and up to one TESC detail sheet. TESC best management practices (BMPs) will be based on the permitting requirements identified in the FEMA Notification Letter.

Prepare site restoration plans and details. There will be up to one site restoration plan sheet and up to one site restoration detail sheet.

Prepare bid-ready plans and specifications for the final design in accordance with the HMGP Phase II authorization letter dated September 29, 2020.

The special provisions will require that the contractor identify temporary staging, storage, and stockpile areas and include in the contractor-prepared Stormwater Pollution Prevention Plan (SWPPP). If the Project area and temporary staging, storage and stockpile areas are 1 acre or greater, then the contractor will be required to obtain coverage under the Construction General Stormwater Permit.

Submit plans and opinion of probable construction cost to the City for review at following approximate completion levels: 60%, 90%, and Final.

Submit an outline for the special provisions at the approximate 60% completion level.

Submit a full set of specifications at the approximate 90% submittal and at the final submittal.

Submit the Preliminary Draft PCSM Plan at the approximate 90% completion level and the Final Draft PCSM Plan at the final submittal.

### Assumptions

The PCSM Plan will be finalized under a separate scope of work in the future after construction is completed.

Future pumping of stormwater from the wetland, if required based on changes in precipitation, will be addressed in the future. Portable pumping equipment would likely be used if required for future pumping.

The Project will disturb less than 1 acre. Coverage under the Construction Stormwater General Permit is not required. A TESC Plan Narrative or SWPPP will not be required.

TESC BMPs will be required for on-land work above and landward of the Ordinary High Water (OHWM) and for work below the OHWM.

The plan set will include up to nine sheets, including:

- Cover.
- Abbreviations, symbols, and legend.
- Survey.
- Combined plan and profile.
- Outfall details.
- TESC plan.
- TESC detail.
- Site restoration plan.
- Site restoration detail.

### Deliverables

The approximate 60% completion level submittal will include a PDF of half-size plans (11-inch by 17-inch), the special provisions outline in Microsoft Word, and a PDF of the opinion of probable construction cost.

The approximate 90% completion level submittal will include a PDF of the half-size plans, the specifications in Microsoft Word, a PDF of the opinion of probable construction cost and the preliminary draft PCSM Plan in Microsoft Word.

The final submittal will include:

- One PDF, one original full-size plot and one original half-size plot of signed and sealed final plans.
- One PDF and one original signed and sealed set of final specifications.
- One PDF of the final opinion of probable construction cost.
- Final draft PCSM Plan in Microsoft Word.
- Draft Potential Climate Change Assessment Technical Memorandum.
- Final Potential Climate Change Assessment Technical Memorandum.

## TASK 5 – PERMITTING

### Approach

Complete remaining permitting tasks with the Corps and Ecology for a NWP for work below the OHWM of the Puyallup River, an HPA from WDFW, critical areas approval from the City and County, shoreline permits from the City and County and SEPA approval from the City or County.

### Task 5.1 – Corps and Ecology Permitting for Nationwide Permit (NWP)

A Joint Aquatic Resource Permit Application (JARPA) was submitted on April 21, 2020. The JARPA included a Biological Assessment (BA) for threatened and endangered species (TES) regulated by US Fish and Wildlife Service (USFWS); consultation for TES regulated by National Marine Fisheries Service (NMFS) is being handled by the Corps via a programmatic consultation. Parametrix will continue coordination with the Corps and Ecology to obtain a NWP for impacts below the OHWM of the Puyallup River.

### Assumptions

This scope assumes up to 8 hours of phone/web meetings with up to two Parametrix staff.

It is anticipated that a Nationwide Permit 7 (for outfall structures) will be used by the Corps for impacts below the OHWM. This will likely require an Individual 401 Water Quality Certification to be issued by Ecology.

Coordination with the Corps and Ecology will require review of design plans and may require potential design changes and implementation of various in-water work BMPs.

### Deliverables

- Revised JARPA and associated documents as required by Corps and Ecology.

### Task 5.2 – Hydraulic Project Approval (HPA)

Parametrix will complete an HPA application to provide to WDFW via its APPS web application service.

### Assumptions

- One 2-hour site visit with a WDFW Habitat Biologist for up to two Parametrix staff (one engineer and one biologist).
- WDFW will not require any mitigation for in-water work.
- The HPA application cannot be submitted until a SEPA determination for the Project is received.

### Deliverables

- WDFW HPA Permit Application.

### Task 5.3 – Critical Areas Report Approval

Parametrix has created a draft joint Critical Areas Report (CAR) including a conceptual planting restoration plan which will be submitted to the City and to the County for review and approval.

### Assumptions

Neither the City nor the County will require compensatory mitigation for impacts to wetlands or the Puyallup River. Impacts are limited to wetland and stream buffers.

### Deliverables

- Finalized joint CAR for City and County including planting restoration plan.

### Task 5.4 – Pierce County Shoreline Permit

Parametrix will submit a shoreline application to the County for Project activities within the County's shoreline jurisdiction along the Puyallup River.

### Assumptions

Based upon review of Pierce County code, the Project would qualify as a Shoreline Substantial Development Permit (SSDP).

No mitigation would be required as part of the permit; planting restoration should suffice to cover no net loss of ecological function within the shoreline.

No public hearing would be required as part of the SSDP process.

The permit will require a pre-application meeting with Pierce County Planning and Land Services (PALS).

### Deliverables

Complete SSDP application which includes:

- JARPA (Task 5.1).
- SEPA decisions (Task 5.6).
- Critical areas report/mitigation plan (Task 5.3).

- Site plan.
- Decision criteria memorandum.

### Task 5.5 - City of Orting Shoreline Permit

Parametrix will submit a shoreline application to the City for Project activities within the City's shoreline jurisdiction along the Puyallup River.

#### Assumptions

Based upon review of City code, the Project would qualify as a SSDP. It is possible that the Project could qualify as an exemption under City shoreline code. This will be discussed with the City's planning consultant upon Notice to Proceed.

No mitigation would be required as part of the permit; wetland buffer restoration should suffice to cover no net loss of ecological function within the shoreline.

No public hearing would be required as part of the SSDP process.

The permit may require a pre-application meeting with the City's planning consultant.

#### Deliverables

Complete SSDP application which includes:

- JARPA (Task 5.1).
- SEPA decision (Task 5.6).
- Critical areas report/mitigation plan (Task 5.3).
- Site plan.
- Decision criteria memorandum.

### Task 5.6 – SEPA Checklist

Parametrix will complete and submit a SEPA checklist for City review. Please note that because a majority of the Project occurs in Pierce County, the City and the County may decide to grant SEPA lead agency status to the County.

#### Assumptions

The City will be the SEPA lead agency.

The City will issue a Determination of Non-Significance (DNS) or Mitigated DNS.

#### Deliverables

- Draft and Final SEPA checklist.

Client: City of Orting  
 Project: Village Green Outfall Final Design and Permitting  
 Project No: 216-1711-020 (5004)

Kathleen M. Taylor	Darren Sandeno	Rick A. Wadsworth	Michael L. Hall	Jeffrey L. Coop	April D. Whittaker	John L. Wright	Amanda B. Lucas	Michael S. Phelps	John C. Hungerford	Chad L. Tinsley	Adam W. Merrill	Lenaya M. Grabowski
Designer IV	Sr Planner	Sr Engineer	Sr Scientist/Biologist	Sr Engineer	Sr Project Control Specialist	Sr Engineer	Publications Supervisor	EP&C Division Manager	Water Solutions Div Migr	Sr GIS Analyst	Scientist/Biologist IV	Engineer I
\$145.00	\$175.00	\$155.00	\$160.00	\$170.00	\$120.00	\$170.00	\$115.00	\$180.00	\$170.00	\$128.12	\$135.00	\$100.00

Rates:

Task	SubTask	Description	Labor Dollars													
5004		<b>VG Outfall Replacement</b>	<b>\$76,164.88</b>	<b>106</b>	<b>40</b>	<b>12</b>	<b>66</b>	<b>38</b>	<b>10</b>	<b>18</b>	<b>18</b>	<b>32</b>	<b>13</b>	<b>24</b>	<b>108</b>	<b>76</b>
	01	Project Management	\$7,900.00	4		0	4	6	16	2	2	13				4
	03	Site Assessment	\$2,320.00			12				4						
	04	Final Design	\$22,620.00	56			30	4	2	12						72
	05	Permitting	\$43,324.88	14	40		66	4			30		24	108		

<b>Labor Totals:</b>	\$76,164.88	106	40	12	66	38	10	18	18	32	13	24	108	76
<b>Totals:</b>	<b>\$76,164.88</b>	<b>\$15,370.00</b>	<b>\$7,000.00</b>	<b>\$1,860.00</b>	<b>\$10,560.00</b>	<b>\$6,460.00</b>	<b>\$1,200.00</b>	<b>\$3,060.00</b>	<b>\$2,070.00</b>	<b>\$5,760.00</b>	<b>\$2,210.00</b>	<b>\$3,074.88</b>	<b>\$14,580.00</b>	<b>\$7,600.00</b>

**Project Total**

**\$76,164.88**



**City Of Orting  
Council Agenda Summary Sheet**

<b>Subject:</b> Selection of Deputy Mayor And adding Council Comment time.	<b>Agenda Item#</b>	<b>Committee</b>	<b>Study Session</b>	<b>Meeting</b>
	<b>AB20-75</b>	CGA		
		9.1.20 10.08.20 11.10.20	9.16.20 10.21.20 <b>11.18.20</b>	9.30.20
	<b>Department:</b>	Council/ CGA		
	<b>Date Submitted:</b>	<b>9.1.20</b>		
<b>Cost of Item:</b>	<u>\$</u>			
<b>Amount Budgeted:</b>	<u>\$</u>			
<b>Unexpended Balance:</b>	<u>\$</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	CGA Committee			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Proposed Rule changes to DM Process and Council Comments,				
<p><b>SUMMARY STATEMENT:</b> The CGA Committee met on September 1<sup>st</sup>, 2020, and on October 8<sup>th</sup>, 2020, and November 10<sup>th</sup>, 2020, and they discussed a proposal to change the process for the appointment of the Deputy Mayor. They also talked about adding a Council comment time at the end of the regular meeting agendas. They presented proposed changes at study sessions on September 16<sup>th</sup>, and on October 21<sup>st</sup>, 2020.</p> <p>The Council suspended their rules for the Deputy Mayor Process for 2 months to give more time to consider the proposals, and sent this back to the CGA Committee in November.</p> <p>The proposed changes to the Deputy Mayor process are attached. The Committee is also asking to add a Council Comment time at the end of each regular meeting agenda.</p>				
<b>RECOMMENDED ACTION:</b> Move to the _____, 2020.				
<b>FUTURE MOTION: 1. To approve the proposed changes to the process to appoint the Deputy Mayor.</b>				
<b>MOTION 2: To approve adding a Council comment time to the end of each Regular Council meeting agenda.</b>				

# DM Selection

Election of Deputy Mayor. By the last meeting of February, the Council shall elect a Deputy Mayor (DM) for a term of one year. The election process shall be as follows:

1. The Deputy Mayor shall serve as the Chair for the nomination process for the position of DM, unless they are a nominee in the process, at which time it will be turned over to the Mayor as Chair. The Chair will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary.
2. No one Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Second nominations will then be accepted.
3. Nominations may be made by another Councilmember, or by self.
4. Nominations may include brief supporting comments by the Councilmember.
5. A Councilor may withdraw their nomination from consideration.
6. Nominations do not require a second.
7. After nominations have been closed (see #2 above for second nominations), each nominee will have an opportunity to speak, either at their seat or at the podium. If the nominee chooses to speak, it may not be for longer than three minutes, with a fifteen second wrap-up period. Then voting for DM will precede:
  - a. Voting will be according to alphabetic order, A-Z of nominations made. Any second vote will be by reverse order, Z-A; continuing to reverse as necessary for subsequent votes. This is done to be as fair as possible to all nominees.
  - b. If there is only one nominee for the position, the Chair will open the floor for a motion and appointment.
  - c. If there are two nominees, the following scenario will be followed:

Scenario #1: 2 Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates
2. Nominee A receives 3 votes
3. Nominee B receives 4 votes



4. Deputy Mayor is chosen (Nominee/Candidate B) by majority consensus, no further motion of appointment necessary.

d. If there are three or more nominees, the following scenarios will be followed:

Scenario #1: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Council-members on their preferred candidates
2. Nominee A gets 3 votes
3. Nominee B gets 2 votes
4. Nominee C gets 2 votes
5. Nominee A is chosen as Candidate A. Chair sets a second ballot for Nominees B & C to determine second candidate.
6. Clerk does a roll call for Councilmembers on their preferred candidate
7. Nominee B gets 3 votes
8. Nominee C gets 4 votes
9. Nominee C is chosen as Candidate B.
10. Clerk does a roll call for Councilmembers on the two finals candidates
11. Candidate A gets 2 votes
12. Candidate B gets 5 votes
13. Deputy Mayor is chosen (Candidate B) by majority consensus, no further motion of appointment necessary.

Scenario #2: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates
2. Nominee A gets 3 votes
3. Nominee B gets 3 votes
4. Nominee C gets 1 vote
5. Chair need not set a second ballot as there is a top-two
6. Clerk does a roll call for Councilmembers on their preferred candidate from A & B
7. Candidate A gets 5 votes
8. Candidate B gets 2 votes
9. Deputy Mayor is chosen (Candidate A) by majority consensus, no further motion of appointment necessary.

Scenario #3: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates
2. Nominee A gets 4 votes
3. Nominee B gets 2 votes
4. Nominee C gets 1 vote
5. Deputy Mayor is chosen (Nominee/Candidate A) by majority consensus, no further motion of appointment necessary.

8. The goals of this procedure are, above all: public transparency, consensus, respect, and fairness.

#### 4. Order of Business and Agenda

##### 4.1 Order of Business

11 . Council Comments. At the end of each Council meeting, every Councilmember will be allowed up to 3 minutes to be used at their discretion for the following:

a. Comments, reports, or questions on the activities, meetings, or issues arising from their service as a designated City representative. Councilmembers should exercise discretion in raising complex or detailed issues which are more appropriate for presentation at Committees or Study Sessions.



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: City Basketball Court</b>	<b>AB20-97</b>	<b>CGA</b>	<b>11.18.20</b>	
	<b>Department:</b>	Police		
	<b>Date Submitted:</b>	<b>11.11.20</b>		
<b>Cost of Item:</b>	_ \$			
<b>Amount Budgeted:</b>	_ \$			
<b>Unexpended Balance:</b>	_ \$			
<b>Bars #:</b>				
<b>Timeline:</b>	<b>Spring 2021</b>			
<b>Submitted By:</b>	<b>CGA Committee</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Picture				
<b>SUMMARY STATEMENT:</b>				
<p>The CGA Committee would like to make a proposal to paint our town basketball court with a new design that increases both community and young adult pride:</p> <ol style="list-style-type: none"> <li>1. Watch this video: <a href="https://www.youtube.com/watch?v=4e1u-ejYM9s">https://www.youtube.com/watch?v=4e1u-ejYM9s</a></li> <li>2. See this info page: <a href="https://projectbackboard.org/work">https://projectbackboard.org/work</a></li> </ol> <p>The idea is to refresh our town basketball court with a cool, colorful design. After researching it looks like it would take about 4,700sqft of paint for a conventional 94x50 court. The total project could be between \$5,000 and \$6,000, but would require more estimation by the Parks Board. Could be paid for by a grant possibly, or a community fund raising event. An art contest could also generate ideas. Great way for the community to give back. This is proposed for the spring of 2021.</p>				
<b>RECOMMENDED ACTION:</b> _____.				
<b>FUTURE MOTION:</b> _____				





**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Special Meeting Date</b>
<b>Subject: City of Orting/AWC Legislative Priorities for 2021</b>	<b>AB20-93</b>	<b>CGA</b>		
		11.10.20	11.18.20	<b>11.24.20</b>
	<b>Department:</b>	Administration		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>	<u>  </u> \$			
<b>Amount Budgeted:</b>	<u>  </u> \$			
<b>Unexpended Balance:</b>	<u>  </u> \$			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Scott Larson</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b>	Recommended Legislative priorities			
<b>SUMMARY STATEMENT:</b>				
<p>The City Council typically approves Council legislative priorities each year before the legislative session begins in January. The Current Legislative priorities were drawn up by the City Administrator and presented to the Community and Government Affairs Committee. AWC’s legislative priorities were taken into consideration.</p>				
<b>RECOMMENDED ACTION: <u>MOTION</u>: <i>To adopt the Orting City Council Legislative Priorities for 2021 as prepared.</i></b>				

## **City of Orting Legislative Priorities January 1, 2021**

1. **Transportation priorities:** As the population expands further into East and South Pierce County transportation funding for this region should be a top legislative priority as it will allow increased economic and tourist activity. Specifically, the City supports Hwy 410/Hwy 162 interchange and corridor improvements that reduce the time it takes citizens to commute to work.
2. **Planning and development for disaster preparedness.** Orting as well as all of Western Washington is at risk for hazards including volcanic eruption, lahar flows, and earthquakes. The Orting Pedestrian Evacuation Bridge system, infrastructure protection, improved evacuation plans, and resiliency to disasters require state and federal financial support. Analysis indicates that during school time, some children will not make a walk to high ground in sufficient time to escape a volcanic lahar from Mt. Rainier. City infrastructure is also vulnerable earthquakes especially subduction zone earthquake.
3. **Economic Development:** Lobby State Legislators to support economic development tools to encourage job creation and economic growth in East Pierce County and specifically Orting. Washington's cities outside of King County need additional economic development tools that assist in maintaining, expanding, and modernizing local infrastructure to help spur local private sector investment. Additionally, the Legislature should support placing an additional commercial airport in Pierce County near I-5.

### **Broader AWC Supported items that benefit the City of Orting**

4. **Public Records requests:** Establish new statewide policies and procedures for Public Records Requests that set common sense limits on requests and penalties and provides remuneration to the City. If a request has a commercial purpose, whether private or non-profit, the requestor should be required to pay the city's costs for producing the records.
5. **CJTC:** Provide additional resources to allow new hires to quickly matriculate into a Basic Law Enforcement Academy class.
6. **Public Safety Funding:** Many small cities and regional fire districts struggle to hire qualified law enforcement and firefighter candidates due to high wages in the Seattle/Tacoma/Bellevue area. The state should support equalization funding for smaller cities to be able to hire and retain qualified candidates. The cost of body cams and other Public Safety accountability tools also disproportionately impact small cities. Equalization funding should also support our ability to implement many of the tools that citizens are starting to demand as part of their public safety programs.



## **Adopt a comprehensive set of transportation policies that provide robust new resources and local options**

Cities are responsible for a significant share of the statewide transportation system and fund most of that responsibility out of local tax dollars. Cities struggle to meet the \$1 billion gap in transportation maintenance and preservation costs. To meet these ever-expanding needs, the state must maintain existing and create new transportation-specific revenue options for cities. The state must also develop a statewide transportation package that includes increased resources for city transportation needs.



## **Fully fund the Public Works Trust Fund (P WTF)**

The Public Works Trust Fund is a crucial funding partner in our efforts to provide the necessary infrastructure for our communities. We seek full funding for the program and ask the state to protect the current stream of loan repayments and uphold the 2% state share of REET dedicated to the account. Additionally, we look to strengthen the program by ending the ongoing revenue diversions as soon as possible.



## **Create a tax increment financing (TIF) option for cities**

Washington's cities need economic development tools that help maintain, expand, and modernize local infrastructure to spur local private sector investment. By investing in TIF, the Legislature can partner with cities to advance our shared goals of building a robust and diverse economy for communities around the state. For maximum impact, cities need access to both property-tax and sales-tax based TIF programs.



## **Preserve city fiscal health with secure funding sources**

Cities need revenue authority and flexibility to keep up with community growth and increasing service needs. State investment in shared revenue distributions is instrumental to support essential city programs and services. Responsive revenue options allow local elected officials to make the best community-based decisions about how to keep up with growth and the increasing costs of providing basic services like public safety and transportation. Arbitrary restrictions on local revenue decisions unnecessarily hurt residents by limiting critical local services.



## **Support statewide medication assisted treatment (MAT) services in city and regional jails by providing local flexibility**

Cities are experiencing the consequences of an overwhelmed state behavioral health system. While the state has made investments to address some of the challenges, more help is needed. Local jails have increasingly been called to action to address opioid use disorder and provide treatment. However, the costs are overwhelming city criminal justice budgets across the state. City jails need additional state support to access MAT services to save lives and reduce recidivism.



## **Advance a watershed-based strategic plan to address local fish-blocking culverts along with state culverts**

Cities need the state to adopt a broader vision to create a comprehensive response that funds local barrier corrections and provides actual habitat access for fish. Cities recognize that the state is facing a \$4 billion price tag to fix fish-blocking culverts that the U.S. Supreme Court has found to impinge on tribal treaty rights to fish harvests. Cities also own 1,300 barriers in the same streams, and similarly have no identified revenues to pay for needed corrections. A statewide approach is the only way to achieve meaningful salmon and orca recovery.



## **Continue to pursue new resources and policies to increase affordable housing both at the state and local level**

Our communities continue to face a housing crisis and need state support to incentivize housing options. The Legislature can help by proactively supporting cities' voluntary adoption of more effective ADU ordinances and providing additional councilmanic tax authority for housing. Cities need enhanced tools to attract and preserve multifamily development, like changing the multifamily tax exemption program to open it to smaller cities, extending the tax exemption for continued affordability guarantees, and expanding the ability to preserve existing affordable housing.

## Contact:

**Candice Bock**

Government Relations Director  
candiceb@awcnet.org • 360.753.4137





**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: Fireworks Code Amendment</b>	<b>AB20-85</b>	<b>CGA 10.8.20 11.10.20</b>	<b>10.21.20 11.18.20</b>	<b>10.28.20</b>
	<b>Department:</b> CGA Committee			
	<b>Date Submitted:</b> 10.15.20			
	<b>Cost of Item:</b> <u>\$</u>			
<b>Amount Budgeted:</b> <u>\$</u>				
<b>Unexpended Balance:</b> <u>\$</u>				
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b> CGA				
<b>Fiscal Note:</b>				
<b>Attachments:</b> Ordinance No 2020-1068				
<p><b>SUMMARY STATEMENT:</b></p> <p>Fireworks have been a topic of discussion off and on for years. The City of Orting submitted an advisory vote on the ballot in 2019 for a fireworks ban, and citizens expressed their desire to keep fireworks. The City Council’s current position is to follow the advisory vote. There are still citizens who do not agree with that decision and feel that fireworks pose a danger to property and cause stress to livestock and pets. Currently citizens are at times, in violation of the hours of discharge for fireworks and begin their activities days in advance of the 4<sup>th</sup>.</p> <p>On October 8<sup>th</sup>, 2020 and CGA Committee met and discussed fireworks. The proposed Ordinance does not seek an all-out ban which is what had been discussed originally, but that the hours of discharge be modified. CGA Committee proposed those changes at the October 21<sup>st</sup> study session. The proposal is to change the hours of legal fireworks to be discharged to 10:00am on July 4<sup>th</sup> to 11:59pm on July 4<sup>th</sup> <b>only</b>.</p> <p>Along with that change they would like to see the City strongly enforce the proposed hours of allowable discharge. This was sent back to CGA for another review for their meeting on November 10<sup>th</sup>, 2020. The proposed ordinance is recommended by the CGA Committee.</p>				
<b>RECOMMENDED ACTION: Move Forward for a vote</b>				
<b>FUTURE MOTION:</b> To Adopt Ordinance No 2020-1068 An Ordinance Of The City Of Orting, Washington, Pertaining To The Discharge Of Fireworks; Amending Orting Municipal Code 5-7-1 To Limit Discharge Hours.				



CITY OF ORTING  
WASHINGTON

ORDINANCE NO. 2020-1068

AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, PERTAINING TO THE DISCHARGE OF  
FIREWORKS; AMENDING ORTING MUNICIPAL CODE 5-  
7-1 TO LIMIT DISCHARGE HOURS; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE

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WHEREAS, the City of Orting at Orting Municipal Code 5-7-1 adopts by reference Revised Code of Washington Chapter 70.77, pertaining to the regulation of consumer fireworks; and

WHEREAS, the City currently sets the allowable times for the discharge of fireworks in a manner that is more restrictive than the allowable periods under RCW 70.77.395; and

WHEREAS, pursuant to OMC 5-7-1, fireworks may currently be discharged within the city limits only from one minute after twelve o'clock (12:01) A.M. to eleven fifty nine o'clock (11:59) P.M. on July 4 of each year, and from six o'clock (6:00) P.M. on December 31 to one o'clock (1:00) A.M. on January 1 of the subsequent year; and

WHEREAS, public displays of fireworks are subject to different regulations than other fireworks, including strict inspection and permitting regulations set forth in Chapter 70.77 RCW; and

WHEREAS, the City Council recognizes that fireworks are a traditional way of celebrating national independence on the Fourth of July, but the City Council also recognizes risks and consequences of the discharge of fireworks including adverse impacts to public health, safety and welfare; and

WHEREAS, pursuant to RCW 70.77.250(4), cities may enact ordinances that are more restrictive than state law, provided the effective date of such an ordinance is no sooner than one year from the date of adoption;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING AS FOLLOWS:

**Section 1. OMC 5-7-1, Amended.** OMC 5-7-1 is hereby amended to read as follows:

Revised Code Of Washington 70.77 is adopted in its entirety, including any subsequent amendments thereto. Notwithstanding the above, fireworks may be discharged within the city limits only from ~~ten one minute after twelve~~ o'clock (~~10:00~~12:01) A.M. to eleven fifty nine o'clock

(11:59) P.M. on July 4 of each year, and from six o'clock (6:00) P.M. on December 31 to one o'clock (1:00) A.M. on January 1 of the subsequent year.

**Section 2. Severability.** If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase.

**Section 3. Corrections.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/subsection numbers and any references thereto.

**Section 4. Effective date.** This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force one (1) year from its adoption date.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE \_\_\_\_ DAY OF \_\_\_\_ 2020.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk: 11.10.20

Passed by the City Council:

Ordinance No. 2020-1068

Date of Publication:

Effective Date:



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Meeting Date</b>
<b>Subject:</b> Council Committee selection for the year 2021	<b>AB20-95</b>	<b>N/A</b>	<b>11.18.20</b>	
	<b>Department:</b>	Executive/Deputy Mayor		
	<b>Date Submitted:</b>			
<b>Cost of Item:</b>	<u>  </u> \$			
<b>Amount Budgeted:</b>	<u>  </u> \$			
<b>Unexpended Balance:</b>	<u>  </u> \$			
<b>Bars #:</b>				
<b>Timeline:</b>	<b>By the 1<sup>st</sup> Meeting in January</b>			
<b>Submitted By:</b>				
<b>Fiscal Note:</b> T				
<b>Attachments:</b> Current Council Assignments – Committee Scopes				
<p>SUMMARY STATEMENT:  Council Rule 3.9 (E) Deputy Mayor -- Duties:</p> <p><b>An appointment committee consisting of the Deputy Mayor, one Councilmember and the Mayor shall recommend assignments for the Council Committee Chair and Vice-Chair positions, in accordance with the following procedure:</b></p> <p>a) The appointment committee shall provide recommendations for Council Committee assignments to the full Council for its approval no later than the first regular meeting in January.</p> <p>b) Each Council member shall be assigned to at least one (1) Council Committee, with the exception of the Deputy Mayor who shall chair the study session.</p> <p>c) Chairperson selection shall be based on seniority, balance of experience, knowledge and interest prior to assignment.</p> <p>d) The appointment committee shall give weighted consideration for those working on long range project.</p>				
<p><b>RECOMMENDED ACTION:</b> Deputy Mayor Hogan And The Mayor Will Solicit One Councilmember To Assist In Bringing Recommendations For Committee Assignments Back To Council On _____, 2020</p>				
<p><b>FUTURE MOTION:</b> <i><b>Motion:</b> To approve the Committee assignments, CGA – CM _____, Chair, CM _____, Vice-Chair. PW- CM _____, Chair, and CM _____, Vice-Chair. PS- CM _____, Chair, and _____, Vice –Chair.</i></p>				

## 2021 Recommended Council Committee Assignments

Public Works: \_\_\_\_\_ Chair, & \_\_\_\_\_, Vice Chair- **First Wednesday of the month at 2:30 – (Virtual)**

**Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session**

**Attendance: 2-3 council, PW staff, admin.**

- Utilities, Technology, Streets/Transportation, Emergency Bridge.  
\* Facilities related to Public Works.

**Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.**

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Public Safety: \_\_\_\_\_, Chair & Vice Chair, \_\_\_\_\_) - **First \_\_\_\_\_ of each month at \_\_\_\_\_ (Virtual)**

**Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session**

**Attendance: 2-3 council, PS staff, admin**

- Public Safety, Emergency Preparedness.  
\*Facilities related to Public Safety

**Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.**

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Community and Governmental Affairs: Nicola McDonald, Chair, & Michelle Gehring, Vice- Chair- **First \_\_\_\_\_ of each month at \_\_\_\_\_ .**

**Goal: Ongoing issues, develop briefing for Council meeting #1 and details for Study Session**

**Attendance: 2-3 council, Parks staff, admin**

- Economic Development, Grants, Sponsorship, Lodging Tax, Cemetery, Parks Advisory Board.  
\*Facilities related to Administration.

**Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Council Study Sessions.**

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Study Session: Deputy Mayor \_\_\_\_\_, Chair, & Councilmember \_\_\_\_\_ Backup- **Third Wednesday of each month at 6:00pm- (Virtual)**

**Goal: Introduction & first pass at ordinances and resolutions. Deep dive into committee matters. Legal review and staff discussion.**

**Attendance: Full Council, as necessary (admin, legal, and others)**

- General, Finance, Leg Priorities, Government relations.

**Responsibility of Chairs- Identify/prepare/provide items to City Clerk for Regular Meeting/Consent Agenda.**

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Regular Council Meeting #1 & 2- **1<sup>st</sup> and last Wednesday of each month at 7:00pm .**

**Goal: Business of the council (appointments, public hearings, public input, presentations, proclamations, etc.), assignment of topics to committees. Passing/debating consent agenda from study session.**

# 2021 Council Standing Committees

## Scopes of Authorities

(Please note some descriptions are absent)

### 1. COMMUNITY AND GOVERNMENT AFFAIRS COMMITTEE:

The CGA Committee, considers matters related to **Council training, procedures and communication** and makes **recommendations designed to improve and expedite the business and procedure of Council, and its committees**, proposes to Council any **amendments to the rules** deemed necessary regarding the organization of the Council, **including parliamentary procedure**, it may consider **any matter of a general nature**.

The CGA also considers the following:

**A. Social issues**

**B. Economic development**

**C. Grants-** Reviews grant applications and makes recommendations to Council.

**D. Sponsorship-** Review's applications and makes recommendations to Council

**E. Parks-** In conjunction with City Staff, considers matters related to Parks, Parks Board and Orting Recreation programs.

**F. Cemetery** - In conjunction with City Staff, review the policies, procedures as well as financial health of the cemetery.

**G. Lodging** -Lodging tax is discussed on a quarterly basis with a community business owner.

**\* Facility Issues directly related to Administrative staff**

### 2. PUBLIC SAFETY COMMITTEE:

Public Safety Committee, in conjunction with City Staff, may consider issues related to the **public health, safety and welfare of the citizens** of Orting including but not limited to, **law enforcement, fire safety, court, animal control, and emergency services**.

The Public Safety Committee also considers issues relating to the following:

**A. Emergency Preparedness-** In conjunction with City Staff, considers matters related to Emergency Management, and will continuously analyze all risks which expose the city to potential disruption and oversee the development of emergency preparedness and response and evacuation plans.

**\*Facility Issues related to Public Safety**

### 3. **PUBLIC WORKS COMMITTEE:**

The Public Works Committee, in conjunction with City Staff, considers matters related to **water, sewer, solid waste, recycling, utility franchises, and storm water management**. The Committee **tracks capital projects** and **makes recommendations to the Council for capital improvements**. They also address matters relating to the following:

- A. **Transportation matters**
- B. **Capital improvement programs**
- C. **Transit**
- D. **Streets, street lighting**
- E. **Signalization**
- F. **Pedestrian safety.**
- G. **Annual chip seal program making recommendations to Council for street and sidewalk improvements.**
- H. **Technology**
- I. **Emergency Evacuation Bridge**

**\*Facility Issues Related to Public Works**

### 4. **STUDY SESSION**

**Finance** -Considers matters related to the financial issues of the City including the budget, general fiscal and financial health, rates and fees, and the state financial audit. The Treasurer compiles periodic budget and financial reports and shares them with the Council.

***Goal: Introduction & first pass at ordinances and resolutions. Deep dive into committee matters. Legal review and staff discussion. Attendance: Full Council, as necessary (admin, legal, and others)***