

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Mayor Joshua Penner, Chair

Orting City Council
Special Meeting Agenda
Virtual, Orting, WA
November 12th, 2020. 7pm

1. CALL SPECIAL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting use the following information: To join the meeting on a computer or mobile

phone: <https://bluejeans.com/220953189?src=calendarLink>

Phone Dial-in- +1.408.419.1715 - Meeting ID: 220 953 189

2. AB 20-86-Appointment of Finance Director.

✚ Mayor Penner

Motion: To Confirm the Mayor's Appointment of Gretchen Russo to the Position of Finance Director.

3. AB20-87-Appointment of Parks Advisory Board Members.

✚ Mayor Penner

Motion #1- To confirm the Mayors appointment of Matthew Evans to the Parks Advisory Board.

Motion#2- To Confirm the Mayor's Appointment of Bradley Petrovich to the Parks Advisory Board.

4. PUBLIC COMMENTS

Public Comments may be sent to the City Clerk at: jmontgomery@cityoforting.org by 3pm on November 12th, 2020, and will be read in to the record at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.

5. PRESENTATION

A. Puget Sound Energy

6. PUBLIC HEARING- All members of the public may provide testimony during the virtual public hearings via the call in number and meeting ID listed on the agenda, or they may submit written comments prior to public hearing # A. Adopting the 2021 Budget no later than 3:00 pm. on November 12th, 2020; to Jane Montgomery, City Clerk, at jmontgomery@cityoforting.org.

Comments for public hearing # B. Park Plan Policy may be submitted to Emily Adams, no later than 1:00pm on November 12th, 2020, at eadams@cityoforting.org

A. AB20-88- Adopting the 2021 Budget- Ordinance No. 2020-1066, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2021; Adopting the City of Orting 2021 Budget; Adopting The Job Classification And Pay Range For Employees.

✚ Scott Larson

Open the Hearing and Announce the Title, Read the Rules. Briefing by Staff, Public Comments Taken, Council Comments or Questions, Close Hearing.

B. AB20-79- Park Plan Policy- Resolution No. 2020-34, A Resolution Of The City Of Orting, Washington, Amending the City Of Orting Parks, Trails and Open Space Plan to Add A New Policy.

 **Emily Adams**

Open the Hearing/ Announce the Title/ Read the Rules. Briefing by Staff/ Public Comments Taken/ Council Comments or Questions/. Close Hearing. (Consider a Motion)

Motion: To Adopt Resolution No. 2020-34, A Resolution of the City of Orting, Washington, Adding a New Policy to the Parks, Trails, and Open Space Plan. .

Any Requests For Consent Agenda Items To Be Pulled For Discussion?

7. CONSENT AGENDA

- A.** Regular Meeting Minutes of October 14th, 2020
- B.** Study Session Minutes of October 21st, 2020
- C.** Payroll and Claims Warrants

Motion: Move to approve Consent Agenda as prepared. OR

Motion: To approve Consent Agenda with the exception of agenda item(s) # _____.

Consent Agenda Items Pulled For Discussion.

8. OLD BUSINESS

9. NEW BUSINESS

10. EXECUTIVE SESSION

11. ADJOURNMENT -Motion: Move to Adjourn.



**City Of Orting
Council Agenda Summary Sheet**

Subject: Appointment of Finance Director		Committee	Study Session	Council
	Agenda Item #: AB20-86	N/A		11.12.20
	Department:	Executive		
	Date Submitted:	11.5.20		
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	N/A			
Submitted By:	Mayor			
Fiscal Note: N/A				
Attachments: Cover Letter and Resume				
SUMMARY STATEMENT:				
<p>Councilmember Williams, staff and I interviewed four candidates for the Finance Director Position on October 23rd, 2020. Gretchen Russo distinguished herself as the most well rounded qualified person for the job.</p>				
RECOMMENDED ACTION: MOTION: To Confirm The Mayor's Appointment Of Gretchen Russo To The Position Of Finance Director.				

OCT 16 2020

RECEIVED

GRETCHEN RUSSO

Puyallup, WA 98375 • Cell:

Multifaceted, driven and highly motivated business professional seeks position combining solid skills and over 15 years of combined experience in the following areas:

- Office Management / Administration
- Grant Management
- Purchasing
- AP / AR
- Contract Review
- Equal Opportunity
- Auditing
- Investments
- Military Operations

Professional Portfolio

Dual expertise in business administration and accounting at the supervisory level.
 Skilled analyst, adept in generating complex reports, synthesizing, and presenting data to senior management.
 Proven ability to work autonomously while balancing multiple priorities in a rapidly changing environment. Quick study-passed CPA first time
 Technology-savvy, proficient in WESPaC, InTouch and Microsoft Word/Excel/Powerpoint
 Strong track record of implementing improvements which enhance work flow and meeting audit requirements.

Current Responsibilities

Purchasing Card Management: 150+ cards Grant Management- 50+ grants: federal, state and local Purchasing: CP, GF and Grant bids/quotes Print Management: Copiers & Printers Internal audits as directed Policy/Procedures: Purchasing, Small Works etc. Federal funds documentation	Investments AR: Manage issues between Destiny Library program and InTouch, uploads Daily: review receipting uploads, Monthly: Bank reconciliations Guidance/Problem Solving: Equipment, warranties, question Staff Supervision Contract Review: 100+ annually
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Work Experience

Financial Analyst/Purchasing Responsibilities listed above Medicaid Clerk/Receptionist Monthly tracking of 150 plus service logs for submission of reimbursement and the responsible for communication any Medicaid issues to over 40 providers (psychologists, speech, physical and occupational therapists). Assisted and passed federal audit of Medicaid. Head Start Teachers Aide Stay at Home Mom US Army Civil Servant Responsible for pay, retirement benefits, maintenance of personnel records, request for orders and other various administrative functions.	Sept 05 - Present Sept 00 - Aug 05 Nov 99- May 00 Nov 91- Nov 99 Jul 90 - Nov 91
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Military Experience

Retired Reserve, 20 years
 Deployed Feb 03-Feb 04 to Ft Bliss Texas, First Sergeant of a unit which prepared civilian and military personnel for deployment to Kuwait and Iraq.
 Held positions as 1st Sergeant, Battalion Liaison, Administrative NCO, Detachment Sergeant, recipient of two Meritorious Service Medals

Education

Bachelor of Arts - Accounting, GPA 3.78 Griffin College, Tacoma WA	CPA License #19348
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Gretchen Russo

[REDACTED]
Puyallup, WA 98375

October 14, 2020

City of Orting Hiring Committee:

Please consider my application for the Finance Director position.

As the Financial Analyst of Bethel School District, my current duties include purchasing, grant management, accounts receivable management, staff supervision, General Ledger balancing, investments, and special projects as assigned to include internal audits.

Originally hired in September 2005 to manage district purchasing, I have assumed additional duties and have implemented procedures that effectively protect Bethel's staff and funds. These changes include the implementation of processes such as additional internal controls, online payments, online facility rentals and district contract reviews and managing district revenues. I have worked extensively with federal, state and local grant expenditures and revenues and we have passed every state audit with no findings since 2005. I have also assisted in the development of board policies.

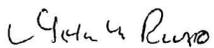
I believe that our school board is similar to your city council as both entities are responsible for the operations and therefore, it is imperative that we understand the intent of the governing board and communicate the status of financial status of the entity. At our district this is normally accomplished through board meetings and board reports. Communication is key to building relationships based upon these roles and to ensure healthy boundaries exist. I believe the Finance Department's role is to provide internal controls to protect funds and to communicate the status of these funds to so that that the City Council can make informed decisions about programs for Orting citizens. Daily operational decisions must be made in support of the Council's intent.

I have worked extensively with departments and their grant budgets. Budget development involves discussions which produce an understanding of the needs and the limitations of the program to include revenue. At Bethel we begin with estimating revenue based upon projections of students. Then we use the previous year's expenditures and calculate increases to salaries and benefits because our staff expenditures make up approximately 85% of the annual budget. The next step is to meet with the various departments to determine if there are additional needs for the upcoming school year. Funds are limited so requests for additional funds need to be fully supported. During the year, departments can also ask for additional funds and these additional requests are approved by a budget committee. At a district level, my budget role included verifying grant carryovers and communicating various needs based upon grant discussions with multiple departments. This year Bethel received approximately \$15 million dollars in federal funding which requires understanding the requirements of each grant agency.

My favorite part of my current position is working with staff at all levels, departments and sites. I have implemented various procedures that required clear communication with staff. I believe my communication skills have reduced staff frustration even during a time of change like COVID. Bethel School District is a large school district (26 schools and multiple departments) and without guidance and clear lines of communication, our Business Office would be unable to support their needs.

The Army taught me the value of teamwork. I believe that knowledge must be shared to create a strong team. I believe that my communication skills and teaming attitude have made a difference and I seek the opportunity to take on greater responsibility.

Thank you for considering my application.


Gretchen Russo





**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Appointment of Park Board Members	AB20-87			
				11.12.20
	Department:	Executive		
	Date Submitted:			
Cost of Item:	\$			
Amount Budgeted:	\$			
Unexpended Balance:	\$			
Bars #:				
Timeline:				
Submitted By:	Mayor Penner			
Fiscal Note:				
Attachments: Applications				
<p>SUMMARY STATEMENT: The Parks Advisory Board promotes citizen participation and provides the City Council with citizen guidance on community views regarding policies relating to parks, playgrounds or other recreational facilities within the City.</p> <p>The Parks Advisory Board assistx the Mayor and the City Council in reviewing policies relating to parks, playgrounds or other recreational facilities, and makes recommendations to the Mayor and Council on the following topics: recreation programs; facility use requests; facility use fees and procedures; park, playfield and facility design, budget and capital improvement program planning; concessions; contracts; inter-local and lease agreements, and other matters as requested by the City Council or Mayor.</p> <p>The board consistx of a minimum of five (5) citizens, one of whom may be a nonresident of the City, who shall be appointed by the Mayor and confirmed by the City Council.</p> <p>There are currently 2 vacancies on the Park Board.</p>				
<p>RECOMMENDED ACTION:</p> <p><i>Motion#1: To confirm the Mayors appointment of Matthew Evans to the Parks Advisory Board.</i></p> <p><i>Motion #2- To Confirm The Mayor’s Appointment Of Bradley Petrovich To The Parks Advisory Board.</i></p>				

Matthew Evans

301 Starling St Sw
Orting, WA 98360

6th November 2020

Dear City of Orting,

For a number of years now, I have been proud to call Orting my home. The community is like no other, and to be able to give back would sincerely be an amazing responsibility.

I have had family living in Orting since 2001 and I have had the pleasure of seeing Orting develop into the town that we all enjoy today.

I grew up playing in Orting's parks, and I know how important they are to the community. To be able to be on the parks board, would be an absolute honor, and I can promise my maximum commitment for as long as I may serve. Thank you for your consideration.

Sincerely,

Matthew Evans





Commission/Board Application

City of Orting - Office of the City Clerk
PO Box 489-102 Bridge St. S., Orting, WA 98360
Phone: (360) 893-2219 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name: Matthew Evans Date: 11/6/2020

Mailing Address: [Redacted] Orting, WA 98360

Phone: [Redacted] Alt. Phone: N/A

Best time to contact you: 8am-6pm Email Address: [Redacted]

How long at Residence: 5 years

Commission/Board desired: 1.) Parks Board
2.) _____

Reason you are interested in serving: To give back to the community that gave so much to me. To help make a positive change in the community.

Previous community activities: National Honor Society participant, Tri-M honor Society president, volunteer peer tutor, music tutor.

Applicable education, occupational, and specialized experience: Orting High School Graduate, PLU first year student, Helper Clerk at Safeway.

Commissions/Boards make recommendations regarding monetary expenditures and/or benefits to certain areas of the Community.

1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions: No

2.) When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: Absolutely, I want to make my beloved community a better place.

Are there any days or evenings you are unavailable to meet? : No

Matthew Evans
Signature of Applicant

11/6/2020
Date

Commission/Board Application

City of Orting - Office of the City Clerk
PO Box 489-102 Bridge St. S., Orting, WA 98360
Phone: (360) 893-2219 - Fax: (360) 893-6809
www.cityoforting.org



Name: Bradley Charles Petrovich
Date: 11/6/2020

Mailing Address: [REDACTED] Orting Wa 98360

Phone: [REDACTED] Alt. Phone: _____

Best time to contact you: anytime Email Address: [REDACTED]

How long at Residence: 2 years

Commission/Board desired: 1.) parks commission
2.) _____

Reason you are interested in serving: I love the city of Orting. I living out here by the river has transformed me and my son has grown up in the orting schools which have been a blessing to us and I feel like sitting on this commission would allow me the opportunity to do something for the community I have grown to love.

Previous community activities: Music and Art in Wright's Park 2001-2002. Guest art instructor at Grant School of the Arts. various benefit events over the decades.

Applicable education, occupational, and specialized experience: A.A.S. Tacoma Commiunity College. NIOSH 582 CERT U W private sector businesses to include Hell's Kitchen (nightclub Tacoma) The Furnace (Art Gallery) Mother Records (music store) Infect Records (record company) Event Coordinator MAIS Environmental (Asbestos Maintenance contract UW air monitor)

Commissions/Boards make recommendations regarding monetary expenditures and/or benefits to certain areas of the Community.

- 1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions: no
- 2.) When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: yes

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk, 102 Bridge Street South, PO Box 489, Orting, WA 98360
For more information, please call (360)893-2219

Are there any days or evenings you are unavailable to meet? : no

Signature of Applicant

11/6/2020

Date

**Please return completed form and any additional information to:
City of Orting – Attn: City Clerk, 102 Bridge Street South, PO Box 489, Orting, WA 98360
For more information, please call (360)893-2219**



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2021 Budget Ordinance	AB20-88			11.12.20
	Department:	Police		
	Date Submitted:			
Cost of Item:	<u>\$25,273,777</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	Various			
Timeline:	By December 31, 2020			
Submitted By:	Scott Larson			
Fiscal Note: See attached Budget				
Attachments: Ordinance No. 2020-1066; 2021 Budget				
SUMMARY STATEMENT:				
<p>The 2021 Expense budget is estimated to be \$25.3 million, this includes a general fund budget of \$3.7 million. The following changes were made to the Mayor’s Draft Budget following the Budget Retreat on October 24th:</p> <ul style="list-style-type: none"> - Increased the budgeted amount for the reader board sign as you come into Orting from the north to \$50,000 (originally shown as \$30,000) - Incorporated the discretionary fund request into the budget under the council section for \$21,000 - Added \$3,500 to the council’s section of the budget to purchase input devices and possibly some sort of cloud storage and document signing software - Added \$30,000 to the Calistoga Park Project in the Parks fund (originally shown as unfunded) - Updated wages and benefits with the most up to date information 				
RECOMMENDED ACTION: Hearing and Discussion. The 2021 Budget will also be on the Study Session Agenda for November 18 th .				
FUTURE MOTION: To Approve Ordinance No. 2020-1066, The City Of Orting 2021 Budget.				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1066**

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2021; ADOPTING THE CITY OF ORTING 2021 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; ESTABLISHING AN EFFECTIVE DATE; AND, PROVIDING FOR SEVERABILITY

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2021; and

WHEREAS, a notice was published that the council of said City would meet on the 12th day of November 2020, and the 24th day of November 2020 at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2021 Budget. The budget for the City of Orting, Washington, for

the fiscal year 2021 covering the period from January 1, 2021 through December 31, 2021, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2021 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2021 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve: \$313,000

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2021 as set forth in Exhibit A.

SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2021 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE _____ DAY OF _____, 2020.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 11.5.20
Passed by the City Council:
Ordinance No. 2020-1066
Date of Publication:
Effective Date:

2021 Budget, Exhibit A
Summary of Expenses

<u>Fund</u>	<u>2021 Budget</u>
General Fund	\$3,713,090.75
City Streets	\$777,380.26
Cemetery	\$52,965.40
Parks Department	\$922,909.15
Tourism Fund	\$5,720.00
TBD	\$1,200.00
Police Department Drug	\$3,300.00
LOCAL Vehicle Purchase 2016	\$100,423.11
LOCAL Backhoe Purchase 2017	\$24,058.10
Emergency Evacuation Bridge	\$260,000.00
Transportation Impact	\$250,000.00
Water	\$2,073,329.06
Wastewater	\$14,150,702.40
Stormwater	\$2,871,699.28
Utility Land Acquisition	\$65,000.00
Cemetery Perpetual Fund	\$0.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$25,273,777.49

Exhibit B

2021 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
Unrepresented Employees					
City Administrator	45	1	GG	124,702.43	140,353.68
Finance Director	36	1	GG	95,574.03	107,569.41
City Planner	34	1	GG	90,087.69	101,394.48
City Clerk	29	1	GG	77,710.43	87,463.77
Building Official	26	1	GG	71,116.05	80,041.74
Administrative Assistant	18	1	GG	56,139.67	63,185.69
Events & Activities Coordinator	12	0.5	GG	23,508.04	26,458.51
Intern (Clerk's Office)	1	0.5	GG	16,982.71	19,114.19
Term Limited Records Organizer	8	1	GG	41,773.19	47,016.09
Court Administrator	27	1	Court	73,249.53	82,442.99
Police Chief	42	1	Police	114,120.39	128,443.50
City Engineer	45	1	PW	124,702.43	140,353.68
Public Works Director	40	1	PW	107,569.41	121,070.32
Term Limited Landscape Maintenance	1	0.5	PW	16,982.71	19,114.19
Supported Employment		0.2	PW	6,240.00	6,240.00
Police Wages (Per CBA)					
Officer	P24	7	Police	70,491.20	81,723.20
Detective	P26	1	Police	77,022.40	84,177.60
Lieutenant	P28	2	Police	84,177.60	91,977.60
Public Works and Administrative Staff (Per CBA)					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	4	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		PW	47,663.95	53,646.19
Maintenance Worker II	15	1	PW	50,566.68	56,913.25
Stormwater Worker I	14		PW	49,093.87	55,255.58
Stormwater Worker II	18	1	PW	55,255.58	62,190.64
Code Enforcement	22		GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Park Plan Policy	AB20-79			
		CGA	10.21.20	11.12.20
	Department:	Planning		
	Date Submitted:	11.5.20		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>\$NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments:	Staff Report and Resolution			
<p>SUMMARY STATEMENT: Amend the City of Orting Parks, Trails, and Open Space Plan to add a new policy to the capital facilities section, Policy CF 6.5, that reads:</p> <p style="padding-left: 40px;">Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.</p> <p>The comprehensive plan would need to be amended during the 2021 cycle to add this policy and remain consistent with the parks plan.</p>				
<p>RECOMMENDED MOTION: <i>To Adopt Resolution No. 2020-34, A Resolution of the City of Orting, Washington, Adding a New Policy to the Parks, Trails, and Open Space Plan. .</i></p>				



City Council Staff Report

Project Name:	Parks, Trails, and Open Space Plan Policy Amendment
Date of Staff Report:	November 5, 2020
Date of City Council Meeting:	November 12, 2020
Staff Recommendation:	Approval of amendment as proposed
City Staff Contact:	Emily Adams, AICP City Planner
Public Comment Period:	November 2 – November 12 following notice of the City Council public hearing.
Public Notice:	Notice of a public hearing was published and posted 10 days prior to the public hearing per OMC 15-7-3.

Exhibits:

- A. Staff Report
- B. Adopting Resolution

I. Background Information

An amendment to the City of Orting Parks, Trails, and Open Space (PTOS) Plan is proposed to add a policy regarding prioritizing barrier free (aka ADA) investments for future improvements at parks within the City. This policy will help make sure that the City's parks are accessible to all members of the community. Implementation of this policy is an important factor in making sure the City is not potentially liable for lawsuits from the Department of Justice or others because of inaccessibility.

The policy would be added following City Council adoption of the attached resolution. This amendment would take place prior to the expiration of the City's existing 6-year parks plan, which will expire in June 2021. The WA State Recreation and Conservation Office (RCO) has been contacted and confirmed the plan can be amended as proposed prior to the next six-year update.

The policy was discussed at the September and November Parks Advisory Board meetings and no objections were received.

II. Proposed Parks Plan Policy:

The following policy would be added to the 2015 PTOS Plan, Chapter 1, in the Goals and Policies section under the Capital Facilities subsection (page 1.5). The policy would read:

Policy CF 6.5 - Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.

The comprehensive plan would be amended during the 2021 amendment cycle to add this policy and remain consistent with the adopted PTOS plan.

III. Comments Received

No comments were received from outside agencies.

IV. Staff Recommendation

Staff recommends approval of the Parks, Trail and Open Space Plan amendment as proposed.

V. Reconsideration

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

VI. Appeal

Appeals from the final decision of the city council, board of appeals, or other city board or body for which all other appeals specifically authorized have been timely exhausted, shall be made to Pierce County superior court within twenty one (21) days of the date the decision or action became final per OMC 15-10-6.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-34**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, AMENDING THE CITY OF ORTING
PARKS, TRAILS AND OPEN SPACE PLAN TO ADD A NEW
POLICY.**

WHEREAS, The City of Orting adopted the Parks, Trails and Open Space plan in 2003;
and

WHEREAS, The City has updated the Parks, Trails and Open Space every six years since
then to qualify for funding through the Washington State Recreation and Conservation Office
(RCO); and

WHEREAS, The City Council desires to amend the Parks, Trails and Open Space Plan to
add a single policy prioritizing barrier-free equipment; and

WHEREAS, Staff reviewed the amendment with RCO and confirmed that the plan can be
amended as such prior to the six-year update; and

WHEREAS, The amendment was presented to the Parks Advisory Board and no
objections were received; and

WHEREAS, the City Council held a public hearing regarding the amendment on
November 12, 2020; and

WHEREAS, the City Council has determined that the proposed amendment will not
adversely affect the public health, safety, or general welfare and are in the best interest of the
citizens of the City;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF ORTING, WASHINGTON AS FOLLOWS:**

Section 1. Recitals. The foregoing recitals are incorporated herein by this reference.

Section 2. PTOS, Chapter 1 Amended. Orting Parks, Trails, and Open Space Plan,
Chapter 1, Goals and Policies, Capital Facilities section is hereby amended as follows:

Policy 6.5 Future park plans or remodels should prioritize barrier-free equipment
additions, such as wheelchair swings, adaptive spinners, or the like —
where none currently exist.

Section 3. Authorizes. The Orting City Council authorizes staff to revise the Parks, Trails, and Open Space Plan.

Section 4. Corrections. The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/ subsection numbers and any references thereto.

Section 5. Effective Date. This Resolution shall become effective immediately upon adoption and signature as provided by law.

RESOLVED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 12th DAY OF NOVEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Minutes
Virtual Meeting, Orting, WA
October 14th, 2020
7:00p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm., and read the following announcements:

The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was however, made available to the public via computer or call in number.

Public Service Announcement

Pierce County Emergency Management skipped October's siren test and will resume Monday, November 2nd, 2020. They just completed a siren upgrade and want ample time to prepare residents for a change in what they will hear – chime and voice versus the "wail" sound. Be watching social media and other communication avenues for more information. If you want to hear the updated sounds, check out this page: <https://www.piercecountywa.gov/.../115310/Lahar-Warning-System>

Councilmember Kelly led the pledge of allegiance, and the City Clerk took a roll call.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Scott Drennen, Tony Belot, and Gregg Bradshaw.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

Councilmember Drennen asked to add in person meetings to the agenda.

Councilmember Drennen made a motion to add a discussion of in person meetings to the agenda. Second by Councilmember Bradshaw. Motion passed (7-0)

Will be added as agenda item # 5D.

PUBLIC COMMENTS

No Public Comments were made.

Requests for Consent Agenda Items to Be Pulled for Discussion

No Requests were made.

2. CONSENT AGENDA

- A. Study Session Meeting Minutes of September 16, 2020
- B. Payroll and Claims Warrants.

Councilmember Williams made a Motion: to approve Consent Agenda as prepared. Second by Councilmember Kelly. Motion passed (7-0)

3. OLD BUSINESS

A. AB20-76-Amendment to the Interagency Agreement with the Washington State Department of Commerce for CARES Funding.

Assistant City Administrator Larson briefed that this is an amendment to the agreement with the Department of Commerce. It increases the allocated amount to the City by \$125,700 in Coronavirus Relief funds and extends the deadline to November 30th, 2020. He will be bringing additional grant requests back to Council at the October 28th, 2020. Meeting.

Councilmember Kelly made a motion to approve Resolution No. 2020-33, authorizing the Mayor to execute an amendment to the Interagency Agreement with the Department of Commerce to receive additional CARES Act funding. Second by Deputy Mayor Hogan. Motion passed (7-0).

4. NEW BUSINESS

A. AB20-77-Appointment of City Administrator.

Mayor Penner briefed on the steps to follow to appoint the City Administrator:

(A) Prior to the meeting, the Council will be provided a copy of the Employment Application and/or resume (with personal information redacted) for review in the Council Packet. Staff may provide other pertinent information as appropriate. ***The Documents were provided to Council.***

(B) During the Confirmation agenda item of the Council meeting the:

a. Mayor or City Administrator will introduce the nominated applicant and briefly recap the process that resulted in the nominee being selected for the position.

Mayor Penner briefed on the interview appointment process. He introduced Scott Larson who he is bringing forward for confirmation to City Administrator.

b. The applicant will provide a brief background and description of their qualifications to the Council. ***Scott Larson briefed on his background and qualifications.***

c. Council will have a question and answer opportunity with the applicant and/or staff to last up to 30 minutes (time may be extended upon majority Council consent). ***A question and answer period followed.***

d. Public Testimony will be taken with each speaker given a maximum of three minutes to provide comments. All comments must be directed toward the Chair and limited to the confirmation discussion. Two-way discussions are discouraged.

The Mayor stated that if a Councilmember wants a citizen to speak he could call on them, but feels this process is more a process between the Council and the Mayor. ***No Public Comments were made.***

Councilmember Gunther asked to recess to Executive session to discuss the qualifications of the applicant.

City Attorney Arched briefed on the executive session which is in accordance with RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment. They will be out for five minutes and action is anticipated upon return to open session.

Recessed to Executive session at 7:54pm

7:59pm- Extended for 10 minutes

8:09pm- Extended for 5 minutes

8:14pm- Extended for 3 minutes

Mayor Penner called the meeting back to order at 8:17pm

Councilmember Kelly made a motion to confirm the Mayor's appointment of Scott Larson to the position of City Administrator. Second by Councilmember Drennen. Motion passed (7-0)

B. AB20-78- Cemetery Land Purchase and Sale Extension and Closure- Resolution No, 2020-34

Mark Bethune briefed on the sale of the Cemetery Sale. The sale is scheduled to close on Friday the 16th, 2020. This is an addendum to the original approved contract. The close had been delayed as they needed to investigate the possibility of a gravesite being on the property but that was discovered to be unfounded. The Council approved the sale in 2019 for \$100,000. This addendum addresses those outstanding issues.

Councilmember Kelly made a motion to execute an Addendum to the Purchase and Sale Agreement with Wolf River, LLC, For Tax Parcel No. 0418011003. Second by Councilmember Williams.

C. Discussion

Two Council meetings in November were discussed due to the dates they fall on. The November 11th Council meeting falls on Veterans Day and the November 25th Council meeting Date falls on the night before Thanksgiving.

Deputy Mayor Hogan made a motion to reschedule the November 11th meeting to November 12th, and the November 25th meeting to November 24th.

5. EXECUTIVE SESSION

Attorney Archer called for an Executive session per RCW 42.30.110(1)(i) subpart 2, to discuss with legal counsel litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency. They will recess for 20 minutes, Action is not anticipated after return to open session.

Mayor Penner recessed to Executive session at 8:37pm.

8:37pm-Recessed for 20 minutes.

8:57pm- Extended for 10 minutes.

9:07pm- Extended for 5 minutes

9:12pm – Executive session over and The Mayor called the meeting back to open session.

6. ADJOURNMENT

Councilmember Hogan made a motion to recess. Second by Councilmember Belot. Motion passed (7-0)

Mayor Penner recessed the meeting at 9:13pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Study Session Minutes

Virtual, Orting, WA
October 21th, 2020, 6pm

DEPUTY MAYOR GREG HOGAN, CHAIR

1. CALL MEETING TO ORDER PLEDGE AND ROLL CALL

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Bradshaw led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, Tony Belot, Scott Drennen, John Kelly, and Gregg Bradshaw. Councilmember Williams joined the meeting after the roll was taken.

Other Elected Officials Present: Mayor Joshua Penner.

Staff Present: Mark Bethune, City Administrator Emeritus, Jane Montgomery, City Clerk, Scott Larson, City Administrator/Acting Finance Director, JC Hungerford, Engineer, Greg Reed, Public Works Director, Chris Gard, Chief of Police, Emily Adams, Planner and Curtis Chambers, Acting City Attorney.

Deputy Mayor Hogan read the following statements:

The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was however, available for the public. By a computer or a call in number.

Public Service Announcement

Pierce County Emergency Management skipped October's siren test and will resume Monday, November 2nd, 2020. They just completed a siren upgrade and want ample time to prepare residents for a change in what they will hear – chime and voice versus the “wail” sound. Be watching social media and other communication avenues for more information. If you want to hear the updated sounds, check out this page: <https://www.piercecountywa.gov/.../115310/Lahar-Warning-System>

Changes to the Agenda

The Deputy Mayor added an Executive session.

Councilmember Gunther and Williams added “Equity Resolution” as Agenda Item 4.E.2.

2. DISCUSSION- In Person Council Meetings.

Curtis Chambers, Acting City Attorney recommended moving in to an executive session per RCW 42.30.110 (i.) (3) To discuss risk of implementing a proposed action. They will be out for 15 minutes, and they may take action after returning to open session.

6:05pm- Deputy Mayor Hogan recessed to Executive Session

6:20pm- Extended for 10 minutes

6:30pm- Extended for 5 minutes

6:36pm- Executive session concluded

Deputy Mayor Hogan called the Study Session back to order at 6:36pm.

Discussion followed regarding the statistics provided to Council and staff, briefed by Scott Larson:

VOD means Video on Demand – people who are watching Orting council meetings on the web, Via the PCTV Invintus link were reported to be as follows:

Oct. 14 – VOD 3, FB 117- Sept 30 – VOD 16- Sept 16 – VOD 39 (the FB stream info not set for these 2 meetings in Sept) - Aug 26 – VOD 35, FB 340- Aug 19 – VOD 10, FB 1,000- Aug 12 – VOD 3, FB 146.

YouTube stats from videos created with the city's PCTV production fund.

1,240 views – Orting students practice lahar drill <https://www.youtube.com/watch?v=nUv2hM55vvk>

2,417 views – Orting students practice most important walk of their lives (older version of above video) <https://www.youtube.com/watch?v=WnhyytOHe90>

1,915 views – Preview of new City Hall construction <https://www.youtube.com/watch?v=r1ZP1a4QwRs>

438 views – Orting Calistoga Levee <https://www.youtube.com/watch?v=loCUULIZvhc>

679 views – Orting gets new slogan <https://www.youtube.com/watch?v=yhkDv8fR3vk>

4,060 views – Orting lahar preparedness https://www.youtube.com/watch?v=ZI_bGupGLng

Councilmembers expressed their frustrations with not being to meet live. No action taken at this time.

3. COMMITTEE REPORTS

Public Works

Councilmember Drennen reported the following:

- Four Capitol Projects moving forward;
- Grant Application for DR162 Crossing- Recreational Grant- Did not score as well as had hoped;
- Flag Pole being installed at Public Works Facility;

Public Safety

Councilmember Belot reported on the following items discussed at the meeting:

- Evidence
- Firearms
- Hazard Mitigation
- Emergency Management
- Police Vehicle Update

Community and Government Affairs

Councilmember Williams briefed on the Electronic Reader Board, and Councilmember Gunther briefed on the Drone Park and the Code of Conduct.

4. STAFF REPORTS

Engineering

JC Hungerford reported the following:

- Speed limit on SR162 towards well 1;
- Single Family Residential reviews;

Planning

Emily Adams briefed;

- HB1923 Housing and subdivision code amendments – open house was on October 8th;
- Comp Plan amendments coming to next study session;
- Meadows Final Plat is under review;
- Temporary Home Occupation code under review;
- Noticing Code

Public Works

Greg Reed reported the following:

- Put up sign at Silo;
- Cleaned up after last storm- downed tree;
- Bacteria samples;
- Meter Reads;
- Water Leak at Kansas and Calistoga;
- Site survey November 6th DOE;
- Requested quotes to fix sweeper;

- Flag pole soon to be installed;
- Working with NW Playground to install spinner;
- Re-advertise for Knuckle Boon;
- Will be moving Police trailer;
- Grinding sidewalks
- Had a spill when truck blew a hose- resolved and contained;

City Clerk

Jane Montgomery, City Clerk reported on Records Management, Archiving, and Records Requests. Contacts with the public, accessibility.

Court

Scott Larson reported that he met with Judge Curry who reported that according to the Supreme Court they will remain closed until the end of the year. They also have an upcoming bench trial which they don't have often. Court has moved in and they are very appreciative of the new offices and Court Chamber. The Judge wanted to convey his thanks to the City Council for all their support to get the new facility built.

Police

Chris Gard reported the following:

- Finishing up move
- Evidence to be moved soon;
- Updating Policy manual with Lexipol;
- He signed agreement to begin pre-accreditation;
- Two new recruits Connor and Ashley doing well at the academy- graduating in December and January;
- Reserve Officer has been getting acclimated- getting equipment and will soon be training in the vehicle;
- Getting acclimated to the new office;
- Have their own records room;
- Have new Cars in.

City Administrator (Emeritus)

Mark Bethune reported that the New City Hall in functional and are working on a punch list. Working on cleanup of the old city hall. There are 4 bays of furniture to surplus and there will be a city wide garage sale where items will all be free to the public.

City Administrator/Acting Finance Director

Scott Larson reported on the following:

- Interviews for a Finance Director will take place on Friday the 28th;
- Budget Retreat scheduled for the 24th;
- The Budget Process;
- Auditor has started an audit of the City;
- Meadows to Final Plat;
- Belfair nearing final plat;
- Tahoma Meadows;
- Carbon River RV Park public hearing in December.

Scott Larson asked if a Councilmember would like to be on the interview team for Finance Director. Councilmember Williams volunteered to be on the panel.

Mayor

- Mayor Penner met with PSE regarding the unreliability of the service to the City. They will be presenting at the Council meeting on November 12th. They have some solutions that they will

be briefing on. There is a line between Orting and the Electron Dam and if it goes down it causes Orting to go down. Until the last couple of years power has been reliable;

- The Mayor stated that the City uses Verizon for City wide phones, and service has been unreliable. He has reached out to Verizon and will be meeting with them soon about the issues;
- The Council will have a brief from Rainier Communications (PCTV) who records our meetings. They will discuss a rate structure change and increase;
- The Mayor is on a Committee called South Sound Affordability Housing Partners Steering Committee, composed of the County Executive and Mayors who are discussing housing affordability in our City's. They will be presenting to the Council soon. An Interlocal Agreement may be coming soon;
- The Mayor has been meeting with our legislators regarding Transportation issues, Economic Development, quality of life, in the valley and COVID19 issues. They have heard our voices but the Legislatures have basically been locked out of their jobs;
- Working on a meeting with the Superintendent of Mt. Rainier Park. They are working on Orting becoming the gateway to Mt. Rainier, and also on an initiative to upgrade the Lahar sirens and early warning improvements;
- PCRC is coalescing around a short list of projects regarding transportation issues that will benefit the County. They are looking at passing a large transportation package. The Mayor is working hard on SR162 issues and hopes to see;
- First inaugural flag rising with staff to be followed by one for the community;
- The entrance to Orting sign now has a light on it;
- Children's Discovery Academy came by and wanted to meet with the Council. The Mayor read a letter they left which thanked the Council for approving COVID19 fund grants which will help them stabilize.

Greg Reed briefed on the water line break. It was caused by a Geo Technical Contractor who was working on the Whitehawk project. They used the locate system properly but the line was off by 2 feet. They accidentally punched a hole in the line. Public Works crews worked hard to repair the line, and then flush the line. There was water under a home and the crew took a blower out to dry the home, and a specialty company will be out to inspect the home. The City has been proactive due to concerns of mold issues. The cleanup was a real success. The public were calm and understanding and he was very pleased with the outcome. Scott Larson shared a picture of the line that was damaged.

5. AGENDA ITEMS

A. AB20-79- Park Plan Policy- Resolution No. 2020-34, A Resolution Of The City Of Orting, Washington, Amending The City Of Orting Parks, Trails And Open Space Plan To Add A New Policy.

Emily Adams reported that she has been working on amending the Parks, Trails, and Open Space Plan to add a new policy to the capital facilities section, Policy CF 6.5, it will read: Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist. Action: Move forward to November 12th for a hearing. The comprehensive plan would need to be amended during the 2021 cycle to add this policy and remain consistent with the parks plan.

B. AB20-80- Carbon River Setback Feasibility Study- Resolution No. 2020-35, A Resolution Of The City Of Orting, Washington, Establishing Project Alternatives For Consideration During The Carbon River Setback Feasibility Study Performed By Pierce County.

Councilmember Drennen briefed that after on August 19, 2020, Pierce County Surface Water Management presented their alternatives regarding their proposed alternatives for flooding on the Carbon River, the Public Works Committee wanted to present an alternative which would also reflect the comments made by Councilmembers. He stated this Resolution offers a unified voice in regard to the alignment. The proposed resolution, states that none of the alternatives presented were acceptable to the Council. The Proposed Resolution offers alternatives that would be backed by the Council and the City and its citizens. JC Hungerford briefed on the changes he made as represented by the

resolution. Council discussion followed. JC will add concrete dolos. **Action:** Move forward as a standalone item.

C. AB20-81-Kansas Street Design and Permitting- Scope & Budget.

JC Hungerford reported that Parametrix was awarded the contract for design and permitting of Kansas Street SW. This is funded by a PSRC Grant in the amount of \$470,250.00. Included in this grant is a requirement to include 14% participation by disadvantaged businesses. JC committed to an 8 month completion time. Council discussion followed. Scott Drennen asked to make sure soft scape is put in and strike the word “possibly”. **Action:** Move forward to the consent agenda at the next meeting.

D. AB20-83-2021 Property Taxes- Resolution No. 2020-37- A Resolution Of The City Of Orting, Washington, Requesting the Highest Lawful Levy.

Scott Larson briefed on the first look at 2021 property taxes. The City is restricted to a 1% increase. This resolution will raise our property tax cap by \$12,111.70 to \$1,347,915.06, which is an increase of a little less than 1% over the prior years’ levy which was \$1,335,880.61. The rate that would be paid by citizens would decrease to approximately \$1.40 per \$1,000 of assessed valuation. The rate in 2020 was \$1.53 per \$1,000 of assessed valuation. The next step is to have a hearing and it has to pass by the last meeting in November. **Action:** Move forward to the next meeting.

E. AB20-84-Fema Hazard Mitigation Plan- Resolution No 2020-36,A Resolution Of The City Of Orting, Washington, Adopting The Region 5 All Hazard Mitigation Plan – 2020-2025 Edition And The City Of Orting Addendum To The Region 5 Hazard Mitigation Plan.

Mark Bethune briefed that he presented this at the public Safety Meeting. The plan has to be updated about every 5 to 7 years, the process is led by Pierce County. The City has to have an updated plan in order to receive FEMA funding after a disaster. He went on to describe what they look at. The plan remains pretty much the same every year in that our hazards have not changed, our assets, ability to respond, services and facilities have changed very little. The item that changes the most are the mitigation measures we develop. Council discussion followed. FEMA will not fund anything having to do with the pedestrian bridge because it has to be a grant for a disaster after it occurs. It is difficult to receive grants but will need this in order to get backing for FEMA funding. **Action:** Move to the consent agenda for the next meeting.

E.2 Equity Resolution

Councilmember Gunther briefed that he attended an AWC conference and one of the sessions recommended that cities look at their internal policies and forms to ensure there is no unintended bias on the part of the City. The Mayor stated that the way he sees the Resolution is that it is a statement of policy that directs Council to evaluate this over a period of years, and that staff could assist by engaging the community, to provide an opportunity for possible suggestions or changes. Council discussion followed. **Action:** Back to Committee and then to study session.

F. AB20-75- Deputy Mayor Process/ Council Comment /Misc. Rule Cleanups.

Councilmember Gunther brought forward a proposal to change the process for the appointment of the Deputy Mayor, and to add a Council comment time at the end of the regular meeting agenda. Council reviewed the proposed process as well as the other changes recommended by the City Clerk based on current practice and housekeeping changes. Council Discussion followed. Councilmember Drennen proposed to move the timeline to appoint to June. The Council suspended the rules relating to the appointment of the Deputy Mayor for two months. **Action:** Back to Committee.

G. AB20-85-Fireworks Code Change.

Councilmember Williams briefed that they had initially looked at this and had various ideas but came down to one minor change to make the only time fireworks can be discharged would be from 10:00am on the Fourth to 11:59pm on the Fourth. It would reduce it to a 14 hour period. He would prefer to do more but understands that it is a heated issue. He proposed this as an acceptable compromise. Council discussion followed. Attorney will review and then bring back. **Action:** Back to Committee.

Deputy Mayor Hogan brought up the possibility of making virtual public comments available and how to accomplish that. Discussion followed with different possibilities followed. Town halls may be an option for individual Councilmembers. **Action:** Discuss with the Attorney

6. ADJOURNMENT

***Councilmember Drennen made a motion to adjourn. Second by Deputy Mayor Hogan.
Motion passed (7-0)***

Deputy Mayor Hogan adjourned the meeting at 9:33pm

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

VOUCHER/WARRANT REGISTER
FOR NOVEMBER 11, 2020 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

NOVEMBER 1st COUNCIL

CLAIMS WARRANTS #49184 THRU #49243
IN THE AMOUNT OF \$ 124,426.93

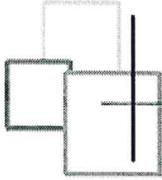
PAYROLL WARRANTS # 23711 THRU #23719 = \$ 42,508.47
EFT \$ 169,228.02
IN THE AMOUNT OF \$ 211,736.49
Carry Over \$ 3,446.67

ARE APPROVED FOR PAYMENT ON NOVEMBER 11, 2020

COUNCILPERSON _____

COUNCILPERSON _____

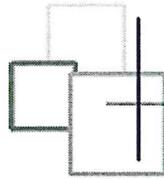
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - November 2020 - 1st Council

Fund Number	Description	Amount
001	Current Expense	\$71,598.41
101	City Streets	\$336.52
104	Cemetery	\$971.67
105	Parks Department	\$1,993.59
120	Police Department Drug	\$3,952.11
304	City Hall Construction	\$7,368.29
401	Water	\$17,418.38
408	Wastewater	\$11,549.76
410	Stormwater	\$3,791.12
412	Utility Land Acquisition	\$4,839.08
650	Evidence/Property Fiduciary Fund	\$608.00
	Count: 11	\$124,426.93

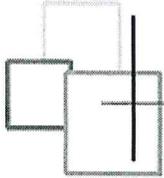


Register

Fiscal: 2020
Deposit Period: 2020 - November 2020
Check Period: 2020 - November 2020 - 1st Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
Check				
<u>49184</u>	Sambrano, Mark A	11/2/2020		\$608.00
<u>49185</u>	Opportunity Center Of Orting	11/3/2020		\$10,000.00
<u>49186</u>	Recovery Cafe	11/3/2020		\$20,000.00
<u>49187</u>	Society of ST. Vincent de Paul	11/3/2020		\$5,812.16
<u>49188</u>	Business Solutions Center	11/4/2020		\$15,000.00
<u>49189</u>	Society of ST. Vincent de Paul	11/4/2020		\$5,304.63
<u>49190</u>	Actual Assistant	11/11/2020		\$300.00
<u>49191</u>	Applied Concepts, Inc	11/11/2020		\$84.16
<u>49192</u>	Arrow Lumber	11/11/2020		\$1,329.47
<u>49193</u>	Associated Petroleum Products INC	11/11/2020		\$1,170.11
<u>49194</u>	Budget Blinds Of Bonney Lake	11/11/2020		\$4,235.37
<u>49195</u>	Centurylink	11/11/2020		\$1,315.84
<u>49196</u>	CenturyLink/Qwest	11/11/2020		\$274.99
<u>49197</u>	Cornerstone Electric, Inc	11/11/2020		\$1,025.24
<u>49198</u>	Cummins Northwest	11/11/2020		\$8,049.00
<u>49199</u>	Curry & Williams, P.I.I.c	11/11/2020		\$2,063.47
<u>49200</u>	Durnford Construction INC	11/11/2020		\$3,000.00
<u>49201</u>	Enumclaw, City of	11/11/2020		\$2,190.00
<u>49202</u>	Enviro-Clean Equipment, Inc.	11/11/2020		\$236.09
<u>49203</u>	Fastenal Company	11/11/2020		\$158.60
<u>49204</u>	Frost Landscape	11/11/2020		\$2,868.58
<u>49205</u>	Galls LLC	11/11/2020		\$689.58
<u>49206</u>	Greasweep LLC	11/11/2020		\$1,208.77
<u>49207</u>	H D Fowler Company	11/11/2020		\$1,812.67
<u>49208</u>	Harrington's Janitorial	11/11/2020		\$375.00
<u>49209</u>	Hurricane Butterfly Law Enforcement	11/11/2020		\$3,952.11
<u>49210</u>	Industrial Software Solutions-Wonderware LLC	11/11/2020		\$5,355.70
<u>49211</u>	Javelina Trading Company	11/11/2020		\$731.28
<u>49212</u>	KCDA Purchasing Cooperative	11/11/2020		\$318.95
<u>49213</u>	Korum Automotive Group	11/11/2020		\$140.40
<u>49214</u>	Logan Enterprises INC	11/11/2020		\$1,000.00
<u>49215</u>	Milo's Locksmith Company	11/11/2020		\$606.65
<u>49216</u>	Opportunity Center Of Orting	11/11/2020		\$625.00
<u>49217</u>	Orca Pacific, Inc	11/11/2020		\$1,445.36
<u>49218</u>	O'Reilly Auto Parts	11/11/2020		\$311.48

Number	Name	Print Date	Clearing Date	Amount
<u>49219</u>	Orting Valley Senior Cent	11/11/2020		\$1,250.00
<u>49220</u>	PAPE Machinery INC	11/11/2020		\$778.73
<u>49221</u>	Public Safety Testing	11/11/2020		\$138.00
<u>49222</u>	Puget Sound Energy	11/11/2020		\$4,184.19
<u>49223</u>	QED Lab INC	11/11/2020		\$2,480.00
<u>49224</u>	Recovery Cafe	11/11/2020		\$833.33
<u>49225</u>	Sarco Supply	11/11/2020		\$89.47
<u>49226</u>	Schwab, Erica	11/11/2020		\$300.00
<u>49227</u>	Schwab-Ellison Co, Inc	11/11/2020		\$52.74
<u>49228</u>	Scientific Supply & Equip	11/11/2020		\$573.63
<u>49229</u>	SHRED-IT, C/O Stericycle INC	11/11/2020		\$194.37
<u>49230</u>	Spectral Laboratories	11/11/2020		\$210.00
<u>49231</u>	Sumner Lawn'n Saw	11/11/2020		\$140.63
<u>49232</u>	Tacoma News INC	11/11/2020		\$758.08
<u>49233</u>	The Walls Law Firm	11/11/2020		\$1,875.00
<u>49234</u>	UniFirst Corporation	11/11/2020		\$450.56
<u>49235</u>	United Rentals, Inc	11/11/2020		\$214.06
<u>49236</u>	Utilities Underground Location Center	11/11/2020		\$101.37
<u>49237</u>	Valley Sign	11/11/2020		\$163.95
<u>49238</u>	Verizon Wireless	11/11/2020		\$2,291.32
<u>49239</u>	Vision Forms LLC	11/11/2020		\$2,266.02
<u>49240</u>	W.a.b.o	11/11/2020		\$95.00
<u>49241</u>	Wa. State Dept. of Ecolog	11/11/2020		\$600.00
<u>49242</u>	Washington Rock Quarries,	11/11/2020		\$441.82
<u>49243</u>	Water Management Lab Inc.	11/11/2020		\$346.00
		Total	Check	\$124,426.93
		Total	2000073	\$124,426.93
		Grand Total		\$124,426.93



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Actual Assistant	49190	778	001-514-23-41-12	Website	\$132.00
				Maintenance	
			105-576-80-41-05	Website	\$9.00
				Maintenance	
			401-534-10-41-34	Website	\$45.00
				Maintenance	
			408-535-10-41-36	Website	\$78.00
				Maintenance	
			410-531-38-41-05	Website	\$36.00
				Maintenance	
				Total	\$300.00
Applied Concepts, Inc	49191	374361	001-521-50-48-04	Stalker Radar Unit	\$84.16
				Batteries	
				Total	\$84.16
Arrow Lumber	49192	600186-NOV2020	001-513-10-31-00	Tools	\$10.36
			001-513-10-31-00	Utility Knife-Tape	\$18.44
				Mea	
			001-514-21-48-01	Return-Redi Mix-	(\$47.09)
				City Drop Box	
			001-514-21-48-01	Bronze Plate-Redi	\$89.29
				Mix-City Drop Box	
			001-514-21-48-01	Black Poly-New	\$197.37
				City Hall Landscape	
			001-514-23-31-02	Bolt Snap & Speed	\$37.09
				Square	
			001-521-50-48-03	Hillman Fasteners-	\$14.10
				PD Walls	
			001-521-50-48-03	Screwdriver-Chairs	\$17.48
			001-521-50-48-03	Hillman Fasteners-	\$67.45
				PD Walls	
			001-521-50-48-04	PD Trailer-Lock-	\$49.37
				Foam Tape	
			001-524-20-31-00	Hillman Fasteners	\$0.61
			104-536-20-31-00	Paint	\$7.09
			104-536-50-48-00	Paint	\$21.85
			401-534-10-31-00	Keys for IT-	\$1.85
			401-534-10-31-00	Poster Hangers	\$7.96
			401-534-10-31-00	Cleaning Supplies	\$18.66
				for Water Sites	
			401-534-10-31-00	Blocks-Map Room	\$24.49
			401-534-10-41-03	Handsaw-Coarse	\$75.37
	Handsaw				
401-534-50-35-00	Tape-Ruler FA-1051	\$27.85			
401-534-50-48-02	Valve-Wingate	\$21.85			
	Spring CL2				
408-535-10-31-00	Leaf/Lawn Bags	(\$16.38)			
	Refund				
408-535-10-31-00	Leaf/Lawn Bags	\$16.38			
408-535-10-31-00	Gloves	\$18.00			
408-535-10-31-00	Blocks-Map Room	\$24.50			
408-535-50-35-00	Broom	\$14.20			
408-535-50-48-02	Hillman Fasteners	\$1.08			

Vendor	Number	Invoice	Account Number	Notes	Amount		
Arrow Lumber	49192	600186-NOV2020	410-531-38-35-00	Bit Holder	\$6.54		
			412-594-38-62-01	Power Bit-Shop Sign	\$2.58		
			412-594-38-62-01	Lag Bolts-Caulking-Shop Sign	\$24.04		
			412-594-38-62-01	Public Works-Safety Window	\$577.09		
				Total	\$1,329.47		
Associated Petroleum Products INC	49193	0263211-IN	101-542-30-32-00	Fuel	\$99.19		
			401-534-80-32-00	Fuel	\$400.74		
			401-534-80-32-01	Fuel	\$75.71		
			408-535-80-32-00	Fuel	\$400.74		
			408-535-80-32-01	Fuel	\$16.84		
			410-531-38-32-01	Fuel	\$101.18		
			410-531-38-32-02	Fuel	\$75.71		
	Total	\$1,170.11					
Budget Blinds Of Bonney Lake	49194	4093	412-594-38-62-01	Blinds for Public Works Shop-Rocky Road	\$4,235.37		
				Total	\$4,235.37		
Business Solutions Center	49188	2020 Cares Grant-Business Solutions Center-Resolution 2020-32	001-518-63-00-01	2020 Cares Grant-Business Solutions Center-Resolution 2020-32	\$15,000.00		
				Total	\$15,000.00		
Centurylink	49195	300549818-NOV2020	001-514-23-42-00	City Phones	\$390.08		
			001-524-20-42-00	City Phones	\$27.15		
			101-542-63-47-03	City Phones	\$60.60		
			401-534-10-42-01	City Phones	\$312.93		
			408-535-10-42-01	City Phones	\$354.73		
			410-531-38-42-01	City Phones	\$70.00		
			300550553-NOV2020	001-521-50-42-00	PD Phones	\$100.35	
			Total	\$1,315.84			
		CenturyLink/Qwest	49196	464B-NOV2020	001-521-20-45-02	Cell Connection	\$116.86
					465B-NOV2020	001-521-20-45-02	Cell Connection
492B-NOV2020	001-521-20-45-02				Cell Connection	\$76.27	
	Total	\$274.99					
Cornerstone Electric, Inc	49197	NOC2020-202	001-575-50-48-00	Replace Lights MPC	\$516.99		
		NOV2020-201	001-521-50-48-04	Flex Whips For Cubicles-PD	\$508.25		
			Total	\$1,025.24			
Cummins Northwest	49198	01-90239	408-535-50-48-07	Replace TTSC 800 Controller @ WWTP	\$3,324.66		
		075823	304-594-18-60-01	New City Hall Generator Setup	\$2,834.60		
			304-594-31-60-01	New City Hall Generator Setup	\$425.19		

Vendor	Number	Invoice	Account Number	Notes	Amount
Cummins Northwest	49198	075823	304-594-34-60-01	New City Hall Generator Setup	\$425.20
			304-594-35-60-01	New City Hall Generator Setup	\$850.38
			304-594-44-60-01	New City Hall Generator Setup	\$94.49
			304-594-76-60-01	New City Hall Generator Setup	\$94.48
			Total	\$8,049.00	
Curry & Williams, P.I.I.c	49199	NOV2020-Court Judge Oct 2020	001-512-50-10-02	Court Judge Oct 2020	\$2,063.47
			Total	\$2,063.47	
Durnford Construction INC	49200	SR 162 E Water Line Replacement-Retainage	401-594-34-63-30	SR 162 E Water Line Replacement-Retainage	\$3,000.00
			Total	\$3,000.00	
Enumclaw, City of	49201	05975	001-523-60-41-00	Medical-Sept 2020	\$175.00
			001-523-60-41-00	Jail Fees-Sept 2020	\$2,015.00
			Total	\$2,190.00	
Enviro-Clean Equipment, Inc.	49202	20-52695R	410-531-38-48-01	Repair on Street Sweeper-FA1033	\$236.09
			Total	\$236.09	
Fastenal Company	49203	WASUM66081	401-534-50-48-02	Water Parts	\$44.04
		WASUM70025	401-534-50-48-02	Plunger-Epoxy-Mask	\$114.56
		Total	\$158.60		
Frost Landscape	49204	14508-Extra Mowing	104-536-50-41-02	Landscape Services-Extra Mowing	\$942.73
			105-576-80-48-08	Landscape Services-Extra Mowing	\$1,884.87
			410-531-38-48-08	Landscape Services-Extra Mowing	\$40.98
			Total	\$2,868.58	
Galls LLC	49205	016562800	001-521-20-31-01	Uniform Items-Gard	\$293.63
		016616936	001-521-20-31-01	Boots-Gard	\$395.95
		Total	\$689.58		
Greasweep LLC	49206	EDI2064	410-531-38-48-00	Oil Absorbent	\$1,208.77
			Total	\$1,208.77	
H D Fowler Company	49207	i5616243	401-534-50-48-02	12" Pipe Tj-Gasket-Coupling-Kansas ST Water Main Repair	\$1,520.04
		i5616476	401-534-50-48-02	5/8 Bolt & Nut	\$108.31
		i5616539	401-534-50-48-02	12" Yellow End Ring-Gasket	\$184.32
		Total	\$1,812.67		

Vendor	Number	Invoice	Account Number	Notes	Amount
Harrington's Janitorial	49208	3697	401-534-10-31-00	Janitorial-City Shop-Rocky	\$125.00
			408-535-10-31-00	Janitorial-City Shop-Rocky	\$125.00
			410-531-38-31-00	Janitorial-City Shop-Rocky	\$125.00
			Total		\$375.00
Hurricane Butterfly Law Enforcement	49209	20-0185	120-521-21-49-00	Hurricane Non- Lethal Launcher	\$3,952.11
			Total		\$3,952.11
Industrial Software Solutions- Wonderware LLC	49210	SIN006559	401-594-34-64-59	Renewal -WW HMI SCADA	\$2,677.85
			408-594-35-64-54	Renewal -WW HMI SCADA	\$2,677.85
			Total		\$5,355.70
Javelina Trading Company	49211	2010001	408-535-10-31-00	Gloves	\$731.28
			Total		\$731.28
KCDA Purchasing Cooperative	49212	300515782	408-535-10-31-00	Can Liners	\$318.95
			Total		\$318.95
Korum Automotive Group	49213	6716394	001-521-50-48-02	Oil Change Brake Check-18 Interceptor	\$70.20
		6717676	001-521-50-48-02	Oil Change Brack Check-17 Interceptor	\$70.20
		Total		\$140.40	
Logan Enterprises INC	49214	17501	001-514-21-41-01	Final Cleaning & Carpet Cleaning City Hall	\$250.00
			001-524-20-49-02	Final Cleaning & Carpet Cleaning City Hall	\$50.00
			401-534-10-31-00	Final Cleaning & Carpet Cleaning City Hall	\$300.00
			408-535-10-31-00	Final Cleaning & Carpet Cleaning City Hall	\$300.00
			410-531-38-31-00	Final Cleaning & Carpet Cleaning City Hall	\$100.00
			Total		\$1,000.00
Milo's Locksmith Company	49215	76614	401-534-10-31-00	Locks & Keys	\$606.65
			Total		\$606.65
O'Reilly Auto Parts	49218	1265583-NOV2020	001-513-10-31-00	Battery for Reader Board Lighting	\$93.05
			001-521-50-48-02	Vehicle Cleaning Supplies	\$19.65
			001-521-50-48-04	Key Battery	\$6.55

Vendor	Number	Invoice	Account Number	Notes	Amount
O'Reilly Auto Parts	49218	1265583-NOV2020	105-576-80-48-01	Battery-FA1046	\$55.54
			401-534-50-48-04	Belt-Compressor Well 4	\$20.55
			410-531-38-48-00	Vehicle Cleaning	\$60.61
			410-531-38-48-01	Supplies-Shop	
			410-531-38-48-01	Battery-FA1046	\$55.53
Total					\$311.48
Opportunity Center Of Orting	49185	2020 Cares Grant-Opportunity Center of Orting-Resolution 2020-32	001-518-63-00-01	2020 Cares Grant-Opportunity Center of Orting-Resolution 2020-32	\$10,000.00
	49216	3510	001-571-20-31-14	Orting Opportunity Center Grant-Nov 2020	\$625.00
Total					\$10,625.00
Orca Pacific, Inc	49217	43974	401-534-10-31-01	Sodium Hypochlorite	\$934.52
		44003	401-534-10-31-01	Sodium Hypochlorite	\$510.84
Total					\$1,445.36
Orting Valley Senior Cent	49219	210-NOV 2020	001-571-20-31-06	Monthly Support-Nov 2020	\$1,250.00
				Total	
PAPE Machinery INC	49220	2202838	410-531-38-48-00	Windshield Gator-FA1049	\$778.73
				Total	
Public Safety Testing	49221	2020-0642	001-521-20-31-05	3rd QTR Fees	\$138.00
				Total	
Puget Sound Energy	49222	200010396733-NOV2020	401-534-50-47-11	Well 4 Pump Station	\$2,772.23
		200021064239-NOV2020	401-534-50-47-03	Well 1	\$1,369.16
		200021119249-NOV2020	401-534-50-47-02	Chlorinator	\$42.80
Total					\$4,184.19
QED Lab INC	49223	4352.01	304-594-18-60-01	Barrier Testing-New City Hall	\$1,488.00
			304-594-31-60-01	Barrier Testing-New City Hall	\$223.20
			304-594-34-60-01	Barrier Testing-New City Hall	\$223.20
			304-594-35-60-01	Barrier Testing-New City Hall	\$446.40
			304-594-44-60-01	Barrier Testing-New City Hall	\$49.60
			304-594-76-60-01	Barrier Testing-New City Hall	\$49.60
			Total		
Recovery Cafe	49224	011	001-571-20-31-39	Grant Recovery Cafe-November 2020	\$833.33

Vendor	Number	Invoice	Account Number	Notes	Amount
Recovery Cafe	49186	2020 Cares Grant-Recovery Cafe Orting Valley-Resolution 2020-32	001-518-63-00-01	2020 Cares Grant- Recovery Cafe Orting Valley- Resolution 2020-32	\$20,000.00
				Total	\$20,833.33
Sambrano, Mark A	49184	NOV2020-100 Sambrano C- 1920701085	650-589-00-00-01	Return Of Property- Case 1920701085	\$608.00
				Total	\$608.00
Sarco Supply	49225	1132690	001-512-50-31-00	Council-Bathroom & Cleaning Supplies	\$35.79
			001-513-10-31-00	Council-Bathroom & Cleaning Supplies	\$17.89
			001-521-20-31-03	Council-Bathroom & Cleaning Supplies	\$35.79
				Total	\$89.47
Schwab, Erica	49226	Civil Service-Consultant-OCT 2020	001-521-10-10-04	Civil Service- Consultant-OCT 2020	\$300.00
				Total	\$300.00
Schwab-Ellison Co, Inc	49227	40300457839	401-534-50-47-12	Tire Repair	\$52.74
				Total	\$52.74
Scientific Supply & Equip	49228	31446826	408-535-10-31-00	Lab Supplies	\$573.63
				Total	\$573.63
SHRED-IT, C/O Stericycle INC	49229	8180674965	001-521-20-31-03	PD Shredding	\$102.30
		8180674994	001-514-23-31-02	City Hall Shreding	\$92.07
				Total	\$194.37
Society of ST. Vincent de Paul	49189	2020 Cares Grant-Society of ST Vincent de Paul- 2 Resolution 2020-32	001-518-63-00-01	2020 Cares Grant- Society of ST Vincent de Paul- Resolution 2020-32	\$5,304.63
	49187	2020 Cares Grant-Society of ST Vincent de Paul- Resolution 2020-32	001-518-63-00-01	2020 Cares Grant- Society of ST Vincent de Paul- Resolution 2020-32	\$5,812.16
				Total	\$11,116.79
Spectral Laboratories	49230	153378	408-535-10-41-03	Lab Testing	\$210.00
				Total	\$210.00
Sumner Lawn'n Saw	49231	61538	410-531-38-48-01	Auto Cut	\$140.63
				Total	\$140.63
Tacoma News INC	49232	257635-NOV2020	001-511-60-49-03	Publications-ORD 2020-1062	\$117.27
			001-524-60-31-00	RFQ	\$95.83

Vendor	Number	Invoice	Account Number	Notes	Amount
Tacoma News INC	49232	257635-NOV2020	001-558-60-31-03	Publications- Planning Meeting	\$215.39
			001-558-60-31-03	Publications-SEPA	\$329.59
				Total	\$758.08
The Walls Law Firm	49233	71-Prosecuting Attorney-OCT 2020	001-515-41-41-03	Prosecuting Attorney-OCT 2020	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	49234	330 1681326	408-535-10-31-03	Uniform Item- Protective Services	\$264.19
		330 1683415	408-535-10-31-03	Uniform Item- Protective Services	\$186.37
			Total	\$450.56	
United Rentals, Inc	49235	187100987-001	401-534-50-48-02	Carpet Blower- Kansas St Water Main Leak	\$214.06
				Total	\$214.06
Utilities Underground Location Center	49236	0100195	401-534-60-41-00	Locates - Oct 2020	\$50.69
			408-535-60-41-00	Locates - Oct 2020	\$50.68
				Total	\$101.37
Valley Sign	49237	2526	304-594-18-60-01	New City Hall Plaque	\$98.37
			304-594-31-60-01	New City Hall Plaque	\$14.76
			304-594-34-60-01	New City Hall Plaque	\$14.76
			304-594-35-60-01	New City Hall Plaque	\$29.51
			304-594-44-60-01	New City Hall Plaque	\$3.28
			304-594-76-60-01	New City Hall Plaque	\$3.27
				Total	\$163.95
Verizon Wireless	49238	9865003776-NOV2020	001-512-50-42-00	Cell Phones-Judge	\$41.66
			001-514-23-42-00	Cell Phones	\$233.95
			001-524-20-42-00	Cell Phones	\$41.93
			401-534-10-42-01	Cell Phones	\$459.54
			408-535-10-42-01	Cell Phones	\$459.54
		9865003777-NOV2020	001-512-50-42-00	Cell Phones-Court	\$44.44
			001-521-20-45-01	Cell Phones-PD	\$529.56
			001-521-20-45-02	Cell Connection Data-PD	\$440.69
			401-534-10-42-01	Cell Phones	\$20.00
			408-535-10-42-01	Cell Phones	\$20.01
	Total	\$2,291.32			
Vision Forms LLC	49239	6168	401-534-10-31-00	Utility Bill Processing & Mailing	\$217.75
			401-534-10-42-00	Utility Bill Processing & Mailing	\$437.52

Vendor	Number	Invoice	Account Number	Notes	Amount			
Vision Forms LLC	49239	6168	408-535-10-31-00	Utility Bill Processing & Mailing	\$217.75			
			408-535-10-42-00	Utility Bill Processing & Mailing	\$437.52			
			410-531-38-31-00	Utility Bill Processing & Mailing	\$217.75			
			410-531-38-42-00	Utility Bill Processing & Mailing	\$437.53			
			6200	401-534-10-31-00	Utility Bill Processing & Mailing	\$32.08		
				401-534-10-42-00	Utility Bill Processing & Mailing	\$67.99		
			408-535-10-31-00	Utility Bill Processing & Mailing	\$32.08			
			408-535-10-42-00	Utility Bill Processing & Mailing	\$67.98			
			410-531-38-31-00	Utility Bill Processing & Mailing	\$32.09			
			410-531-38-42-00	Utility Bill Processing & Mailing	\$67.98			
							Total	\$2,266.02
			W.a.b.o	49240	3650	001-524-20-49-05	Membership Renewal	\$95.00
Total	\$95.00							
Wa. State Dept. of Ecolog	49241	LAU-WA-W484-20	408-535-50-47-11	Laboratory Accreditation Fees	\$600.00			
				Total	\$600.00			
Washington Rock Quarries,	49242	118364	101-542-30-48-02	Crushed Rock	\$176.73			
			105-576-80-48-00	Crushed Rock	\$44.18			
			401-534-50-48-02	Crushed Rock	\$176.73			
			408-535-50-48-02	Crushed Rock	\$44.18			
			Total	\$441.82				
Water Management Lab Inc.	49243	188932	401-534-10-41-03	Lab Testing	\$161.00			
		189364	401-534-10-41-03	Lab Testing	\$161.00			
		189482	401-534-10-41-03	Lab Testing	\$24.00			
		Total	\$346.00					
				Grand Total	\$124,426.93			