

## Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



## Orting City Council

Regular Business Meeting Minutes  
Virtual Meeting, Orting, WA  
October 14th, 2020  
7:00p.m.

ORIGINAL

Mayor Joshua Penner, Chair

### 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm., and read the following announcements:

The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was however, made available to the public via computer or call in number.

#### **Public Service Announcement**

Pierce County Emergency Management skipped October's siren test and will resume Monday, November 2<sup>nd</sup>, 2020. They just completed a siren upgrade and want ample time to prepare residents for a change in what they will hear – chime and voice versus the "wail" sound. Be watching social media and other communication avenues for more information. If you want to hear the updated sounds, check out this page: <https://www.piercecountywa.gov/.../115310/Lahar-Warning-System>

Councilmember Kelly led the pledge of allegiance, and the City Clerk took a roll call.

**Councilmembers Present:** Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Scott Drennen, Tony Belot, and Gregg Bradshaw.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

### REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

Councilmember Drennen asked to add in person meetings to the agenda.

*Councilmember Drennen made a motion to add a discussion of in person meetings to the agenda. Second by Councilmember Bradshaw. Motion passed (7-0)*

Will be added as agenda item # 5D.

### PUBLIC COMMENTS

No Public Comments were made.

### Requests for Consent Agenda Items to Be Pulled for Discussion

No Requests were made.

### 2. CONSENT AGENDA

- A. Study Session Meeting Minutes of September 16, 2020
- B. Payroll and Claims Warrants.

*Councilmember Williams made a Motion: to approve Consent Agenda as prepared. Second by Councilmember Kelly. Motion passed (7-0)*

### 3. OLD BUSINESS

#### A. AB20-76-Amendment to the Interagency Agreement with the Washington State Department of Commerce for CARES Funding.

Assistant City Administrator Larson briefed that this is an amendment to the agreement with the Department of Commerce. It increases the allocated amount to the City by \$125,700 in Coronavirus Relief funds and extends the deadline to November 30<sup>th</sup>, 2020. He will be bringing additional grant requests back to Council at the October 28<sup>th</sup>, 2020. Meeting.

*Councilmember Kelly made a motion to approve Resolution No. 2020-33, authorizing the Mayor to execute an amendment to the Interagency Agreement with the Department of Commerce to receive additional CARES Act funding. Second by Deputy Mayor Hogan. Motion passed (7-0).*

### 4. NEW BUSINESS

#### A. AB20-77-Appointment of City Administrator.

Mayor Penner briefed on the steps to follow to appoint the City Administrator:

(A) Prior to the meeting, the Council will be provided a copy of the Employment Application and/or resume (with personal information redacted) for review in the Council Packet. Staff may provide other pertinent information as appropriate. ***The Documents were provided to Council.***

(B) During the Confirmation agenda item of the Council meeting the:

a. Mayor or City Administrator will introduce the nominated applicant and briefly recap the process that resulted in the nominee being selected for the position.

***Mayor Penner briefed on the interview appointment process. He introduced Scott Larson who he is bringing forward for confirmation to City Administrator.***

b. The applicant will provide a brief background and description of their qualifications to the Council. ***Scott Larson briefed on his background and qualifications.***

c. Council will have a question and answer opportunity with the applicant and/or staff to last up to 30 minutes (time may be extended upon majority Council consent). ***A question and answer period followed.***

d. Public Testimony will be taken with each speaker given a maximum of three minutes to provide comments. All comments must be directed toward the Chair and limited to the confirmation discussion. Two-way discussions are discouraged.

The Mayor stated that if a Councilmember wants a citizen to speak he could call on them, but feels this process is more a process between the Council and the Mayor. ***No Public Comments were made.***

Councilmember Gunther asked to recess to Executive session to discuss the qualifications of the applicant.

City Attorney Arched briefed on the executive session which is in accordance with RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment. They will be out for five minutes and action is anticipated upon return to open session.

Recessed to Executive session at 7:54pm

7:59pm- Extended for 10 minutes

8:09pm- Extended for 5 minutes

8:14pm- Extended for 3 minutes

Mayor Penner called the meeting back to order at 8:17pm

***Councilmember Kelly made a motion to confirm the Mayor's appointment of Scott Larson to the position of City Administrator. Second by Councilmember Drennen. Motion passed (7-0)***

**B. AB20-78- Cemetery Land Purchase and Sale Extension and Closure- Resolution No, 2020-34**

Mark Bethune briefed on the sale of the Cemetery Sale. The sale is scheduled to close on Friday the 16<sup>th</sup>, 2020. This is an addendum to the original approved contract. The close had been delayed as they needed to investigate the possibility of a gravesite being on the property but that was discovered to be unfounded. The Council approved the sale in 2019 for \$100,000. This addendum addresses those outstanding issues.

***Councilmember Kelly made a motion to execute an Addendum to the Purchase and Sale Agreement with Wolf River, LLC, For Tax Parcel No. 0418011003. Second by Councilmember Williams.***

**C. Discussion**

Two Council meetings in November were discussed due to the dates they fall on. The November 11<sup>th</sup> Council meeting falls on Veterans Day and the November 25<sup>th</sup> Council meeting Date falls on the night before Thanksgiving.

***Deputy Mayor Hogan made a motion to reschedule the November 11<sup>th</sup> meeting to November 12<sup>th</sup>, and the November 25<sup>th</sup> meeting to November 24<sup>th</sup>.***

**5. EXECUTIVE SESSION**

Attorney Archer called for an Executive session per RCW 42.30.110(1)(i) subpart 2, to discuss with legal counsel litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency. They will recess for 20 minutes, Action is not anticipated after return to open session.

Mayor Penner recessed to Executive session at 8:37pm.

8:37pm-Recessed for 20 minutes.

8:57pm- Extended for 10 minutes.

9:07pm- Extended for 5 minutes

9:12pm – Executive session over and The Mayor called the meeting back to open session.

**6. ADJOURNMENT**

***Councilmember Hogan made a motion to recess. Second by Councilmember Belot. Motion passed (7-0)***

Mayor Penner recessed the meeting at 9:13pm.

**ATTEST:**

  
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Jane Montgomery, City Clerk, CMC

  
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Joshua Penner, Mayor