PARKS COMMISSION MINUTES
September 2, 2015 - 6:30 pm Public Safety Building

Chairperson Steven Nielson called the meeting to order at 6:30p.m. Roll Call found Commissioners Dannat, Robson and Swanson present. Commissioner Robson motioned to excuse Chairperson Jones. Motion was seconded by Commissioner Dannat. Motion carried.

ATTENDANCE:

City Employees	Parks Commission Secretary Beckie Meek and Police Chief Bill Drake
Professional Representatives	Councilmember Tod Gunther
Visitors	Chris Hopfauf

AUDIENCE PARTICIPATION:

None

MINUTES:

August 5, 2015 Minutes	Motion was made by Commissioner Robson to approve the Minutes of August 5, 2015 as prepared. Motion was seconded by Co-Chairperson Swanson. Motion carried.

PRESENTATIONS:

None	None

NEW BUSINESS:

ADA Swing	Chris Hopfauf presented to the Parks Commission a packet of different swings and prices to replace/fix the ADA Swing that was at the Park. He stated there is a group of citizens are willing to purchase what is needed for the ADA Swing as the City has no funds to continue to keep repairing it. After some discussion Secretary Beckie Meek will get with Dean Kaelin to see if the swing can get a new harness and put back up. If it is able to be put back up then Beckie will get a hold of Chris for the pricing of the harness and any other things that may need to be purchased by the citizens. If it is not feasible to put back up it will come back to the Parks Commission for further discussion.
Piano in the Park	Secretary Beckie Meek reported that this item was brought back to the Parks Commissioner for discussion on where to place the donated piano by Cheryl Temple. It is used but would be a great thing for Orting to have at one of the parks for people to play. After some discussion it will be placed at the Orting Station. Chairperson Nielson moved to have wheels put on the piano so it will be easy to move and be placed at the Orting Station. Motion was seconded by Commissioner Dannat. Motion carried. Beckie will email past Mayor Cheryl Temple who is donating the piano to do this request and

have it delivered to the Orting Station hopefully by Red Hat Days Event October 3rd.

OLD BUSINESS:

Kiosk/Information Board	City Administrator Mark Bethune reported that Secretary Beckie Meek and he went out to look at the best place to put the kiosk/information board. The best place to where people go and can also drive up to and not have to walk too far is on the hill by the tree next to the Gazebo. After a short discussion Chairperson Nielson moved to recommend the Planning Commission and to City Council to allow the project to proceed as planned. Motion was seconded by Commissioner Dannat. Motion carried.
Parks Budget Report	Parks Commission Secretary Beckie Meek reported this report is the updated 2015 Parks Budget Report through August.

PARKS PROJECTS:

Memorial Park	Commissioner Jones was not in attendance so there was no report.
North Park Fountain	Commissioner Jones was not in attendance so there was no report.

CITY PROJECTS:

Lighting in the Main Park Parking Lots	Secretary Beckie Meek read the report from Publicworks Director Dean Kaelin: We plan to finish the concrete bases for the light poles next week. The poles and light fixtures will be installed shortly after and the electrician will connect the lights at that time. The lights should be operational within two weeks. The curbing and planter strip width will probably have to be adjusted to narrow it down from the original plan. We measured it out and found that, with cars parked the way it is set up now, there is not much room to get between the cars and proposed curb. We may have to delay the curb installation until we are given more direction on where it should be placed. We will put rocks around the poles to protect them until the decision is made and time allows to excavate the curb and planter strip. Irrigation for the planter strip is another item that needs to be discussed. The plants in the planter strip will need water and there was no money put into the light installation budget for irrigation. Installing the pipe for the irrigation should be completed when the dirt is replaced once the curbing is installed. Good news—Lights should be in within two weeks. Bad news—Curbing needs to be adjusted, Irrigation pipe should be budgeted for, Time for installing the curb may be hard to find do to other maintenance and projects we have scheduled. We may have to go to curbing contractor to see if their bid will be good if we waited until early 2016 to install.

Winter Decorations	Secretary Beckie Meek reported that the garlands have been ordered. She also stated that more lights will need to be ordered to replace some of the lights that are not working or are broken.

PARKS CONCEPTS:

Splash Park	Co-Chairperson Swanson is still waiting to hear back from Pt. Defiance Zoo about their splash park.
Historical Markers	Chairperson Nielson reported that the Technology and Land Use Council Committee is working on this. It is possibly going to be an Eagle Scout Project. Councilmember Gunther had left the meeting so he was not able to report on the progress.
Calistoga Park	Chairperson Nielson had nothing to report on the Calistoga Park

CITY COUNCIL:

Council Report	No Council Report.

SET AGENDA ITEMS:

September 2, 2015 Meeting

1. Parks Revenue/Expenditures
2. Parks Commission Projects
3. City Park Projects
4. Park Concepts

GOOD OF THE ORDER:
None

ADJOURN: Commissioner Robson moved to adjourn at 7:36 p.m. Co-Chairperson Swanson seconded the motion. Motioned carried.

ATTEST:

Secretary, Beckie Meek

Chairperson, Steven Nielson