

PARKS COMMISSION MINUTES
February 3, 2016 - 6:30pm Public Safety Building

Commissioner Mike Dannat called the meeting to order at 6:30p.m. Roll Call found Commissioners Dannat, Gehring, Jones and Linkem were present.

ATTENDANCE:

City Employees	City Administrator Mark Bethune and Parks Commission Secretary Beckie Meek
Professional Representatives	None
Visitors	None

AUDIENCE PARTICIPATION:

None	None
------	------

MINUTES:

November 4, 2015 Minutes	Motion was made by Commissioner Jones to approve the Minutes of November 4, 2015 as amended. Motion was seconded by Commissioner Gehring. Motion carried 4-0.
--------------------------	---

PRESENTATIONS:

None	None
------	------

NEW BUSINESS:

Welcome New Commissioners	Commissioner Dannat welcomed the new Commissioners Michelle Gehring and Jason Linkem to the Parks Commission team.
Elect Chairperson	Motion was made by Commissioner Jones to elect Commissioner Dannat to be the Parks Commission Chairperson. Motions was seconded by Commissioner Linkem. Motion Carried 4-0.
Elect Co-Chairperson	Motion was made by Commissioner Jones to elect Commissioner Linkem to be the Parks Commission Co-Chairperson. Motions was seconded by Commissioner Gehring. Motion Carried 4-0.
2016 Budget	Secretary Beckie Meek reported that this report is in the packets each month to show the expenses and the remaining balance of the parks projects.

- | | |
|--------------------|--|
| Park Plans | Secretary Beckie Meek stated that there was information in their packets to take a look at and would like to table this until the next meeting in March. |
| Recreation Program | Secretary Beckie Meek reported that she provided information in the packets of each of the programs and their costs and the registration fee. |

OLD BUSINESS:

None

PARKS PROJECTS:

- | | |
|---------------------|--|
| North Park Fountain | Secretary Beckie Meek reported that the pump has went out on the Fountain. The cost to replace the pump is \$600.00. After some discussion this will be paid out of the R&M Fund of Parks. Co-Chairperson Linkem will be taking this project on to move forward with information on the rocks in the fountain. |
| Hanging Baskets | Commissioner Jones reported that the flowers have been ordered with Orting Floral for this year. Commissioner Jones stated she would like to let some things off of her plates. Commissioner Gehring volunteered to work with Commissioner Jones on the hanging baskets project and take over this next year. |

CITY PROJECTS:

- | | |
|--|--|
| Lighting in the Main Park Parking Lots | City Administrator Mark Bethune reported that the curbing for the lights should be complete soon as there were some setbacks and needed to be fixed. He also stated that the plantings of the project will need to be discussed |
| Gratzer Park Wetland Mitigation | City Administrator Mark Bethune reported that there is still some Wetland Mitigation that needs to be done and is working on. He also stated if the Soccer/Football Field is built there will be even more mitigation to be done. |
| Soccer/Football Field at Gratzer Park | City Administrator also stated that the city has received a letter saying that they have received funds for the new field from the state and that the city is applying for the RCO Grant for other funds on this project for 2017. |
| Garbage Cans | Secretary Beckie Meek reported that there are 2 garbage cans in the budget to be purchased. She asked the Commissioners to think about where they would like them placed and we can discuss at a later date. |
| Winter Decorations | Secretary Beckie Meek reported that she has nothing to report on this agenda item until around September and has asked for this to be removed until it is later in the year. |

Gratzer Park Parking Secretary Beckie Meek reported there is need for more parking in the Gratzer Park and also the overflow of Whitehawk Park. She stated that the hill by the entrance of Gratzer Park will be taken out and replaced with a parking area.

Park Sound System Secretary Beckie Meek reported that she is working with Dan Bunker from dB Audio to get the sound system up prior to the Daffodil Parade April 9th, 2016 and all other events.

PARKS CONCEPTS:

Calistoga Park including Splash Park Secretary Beckie Meek reported that the Splash Park and Calistoga Park are on hold as the Parks Commission and the Parks Committee need to meeting to discuss the plans of Calistoga Park and find the direction of what sees fit for both groups.

CITY COUNCIL:

None

SET AGENDA ITEMS:

January 6, 2016 Meeting Agenda

1. Parks 2016 Revenue/Expenditures
2. Parks Commission Projects 2016
3. City Park Projects 2016
4. Park Concepts 2016

GOOD OF THE ORDER:

Council Rep Chairperson Dannat reported that there needs to be a representative to go the City Council Meeting to report to the City Council on what the Parks Commission is doing. Commissioner Gehring volunteered that she would go to the council meeting next Wednesday, February 10th at 7pm at the PSB.

ADJOURN:

Commissioner Jones moved to adjourn at 7:24pm. Co-Chairperson Linkem seconded the motion. Motioned carried 4-0.

ATTEST:

Secretary, Beckie Meek

Chairperson, Mike Dannat