

**Councilmembers**

Sam Colorossi, Deputy Mayor  
William Birkes  
Rickord Fritz  
Barbara Ford  
Josh Penner  
Scott Drennen  
Tod Gunther



**Orting City Council  
AGENDA**

*Audience members are welcome to speak on any topic on the agenda after Councilmembers have finished their discussion.*

August 27, 2014 – 7:00 pm, Orting Public Safety Building  
Mayor Joachim Pestinger

**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA**

**3. CONSENT AGENDA**

- A. \*Minutes of August 13, 2014
- B. \*Payroll and Claims Warrants

**Motion:** *Move to approve Consent Agenda as prepared.*

**4. COMMENTS FROM CITIZENS**

**5. PRESENTATIONS**

- A. Neel Parikh, Executive Director, Pierce County Library System – Mayor Pestinger
- B. Calistoga Setback Levee Update – Ken Wolfe, Building Official

**6. COMMITTEE AND STANDING REPORTS**

- A. Transportation – Councilmember Drennen/Gunther
- B. Land Use and Technology – Councilmember Penner/Fritz
- C. Miscellaneous activity reports, i.e. PSRC, Zoo Trek, special meetings, etc.

**7. OLD BUSINESS**

- A. \*Ordinance No. 953 • Park Regulations – Councilmember Birkes

**Motion:** *Move to approve Ordinance No. 953, an ordinance of the City of Orting, Washington, relating to park regulations; updating the provisions of the park regulations; amending penalties for violations of the park regulations; providing for severability; and establishing an effective date*

- B. \*Ordinance No. 961 • Appointment and Confirmation of Employees - Councilmember Fritz

**Motion:** *Move to approve Ordinance No. 961, an ordinance of the City of Orting, Washington, relating to appointment and confirmation of employees; amending Section 1-7-1 of the Orting Municipal Code; providing for confirmation of non-classified appointed officers and employees; providing for severability; and establishing an effective date*

**8. NEW BUSINESS**

- A. Confirmation of Kelly Cochran as Planning Commissioner – Mayor Pestinger  
**Motion:** *Move to approve Kelly Cochran as Planning Commissioner*
  
- B. \*Chip-Seal Streets List for 2014 – Councilmember Drennen
  
- C. \*Scope and Budget for Washington Avenue North Two-Way Left Turn Lane Improvements Final Design – Councilmember Drennen  
**Motion:** *Move to approve Scope and Budget for Washington Avenue North Two-Way Left Turn Lane Improvements Final Design by Parametrix*
  
- D. \*Reaffirmation of Resolution No. 2013-1 • Comprehensive City Wellness Program – Councilmember Birkes  
**Motion:** *Move to reaffirm Council support of the Comprehensive City Wellness Program*
  
- E. Reader Board Access – Councilmember Gunther

**9. ADJOURN**

**Motion:** *Move to Adjourn.*

Note: An \* indicates enclosures or attachments

Next Regular Meeting: September 10, 2014

# ORTING CITY COUNCIL MEETING MINUTES

August 13, 2014

Mayor Joachim Pestinger called the meeting to order with the flag salute at 7:00 pm in the Orting Public Safety Building. Roll call found in attendance Deputy Mayor Sam Colorossi, Councilmembers Scott Drennen, Josh Penner, William Birkes, Barbara Ford and Tod Gunther. Deputy Mayor Colorossi moved to excuse Councilmember Fritz. Second by Councilmember Penner. Motion carried.

## ATTENDANCE:

<b>City Employees</b>	Mark Bethune, City Administrator Gwen Robson, Executive Assistant	Bill Drake, Police Chief Ken Wolfe, Building Official
<b>Professional Representatives</b>	Kim Adams Pratt, Attorney – Kenyon Disend JC Hungerford, Engineer – Parametrix	
<b>Visitors (signed in)</b>	Howard Robson, Lael Hepworth, Jennifer Sargent, David Farris, Doug Bishop	

## REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA:

Mayor Pestinger recognized and thanked Jolene Hilt for her service as a member of the City Council, Parks Committee, Planning Commission and Civil Service Commission.

Mayor Pestinger recognized Lael Hepworth, Superintendent of the Washington Soldiers Home and thanked him for his service to the citizens of Orting and the residents of the Soldiers Home.

## CONSENT AGENDA:

Deputy Mayor Colorossi moved to approve the Consent Agenda as prepared. Second by Councilmember Birkes. Motion carried.

## COMMENTS FROM CITIZENS:

None

## PRESENTATIONS: (7:07)

Ken Wolfe, Building Official, provided an update on construction of the Calistoga Setback Levee.

## COMMISSION REPORTS: (7:13)

<b>Planning Commission</b>	Planning Commissioner Jennifer Sargent reported the Commission is reviewing: <ul style="list-style-type: none"><li>• ADR Signage Code</li><li>• Comprehensive Plan, Economic Development Element</li></ul>
<b>Parks/Civil Service Comm.</b>	Parks Commissioner Howie Robson reported the Commission is working on: <ul style="list-style-type: none"><li>• Priorities for Park Improvements, five year plan</li><li>• Calistoga Park Plans – need additional feedback from the Council</li></ul>

**COMMITTEE AND STANDING REPORTS:** (7:30)

<b>Community &amp; Government Affairs</b>	No report.
<b>Public Works</b>	No report.
<b>Finance &amp; Cemetery</b>	Deputy Mayor Colorossi provided an update on the budget to date.
<b>Public Safety</b>	<p>Councilmember Ford reported the committee is attempting to track trends in drug related cases. She met with the Chief of the Fire Department on 8/12/14 and Chief Gibson invited everyone to visit their new facebook page.</p> <p>City Administrator Bethune reported he has spoken with Safeway representatives regarding liquor theft prevention. They will be making an effort to prevent thefts and to send staff into the parking lot more often to discourage criminal behavior. Mr. Bethune will send a letter to Safeway expressing concerns of the Council and the attorney will look into whether or not the City can require Safeway to place hard liquor under lock and key.</p>
<b>Parks Department</b>	Deputy Mayor Colorossi thanked Planning Commission Chair Howie Robson for a great job ranking park needs.
<b>Transportation</b>	<p>Councilmember Drennen reported the committee is considering:</p> <ul style="list-style-type: none"><li>• A policy for street lighting.</li><li>• Still working on Van Scoyoc Ave. SW street lighting project.</li></ul>
<b>Miscellaneous</b>	<p>Councilmember Ford reported a Board of Directors has been formed for the Farmers Market. They are creating a mission statement and articles of incorporation, and will be applying as a 501(c)3.</p> <p>Councilmember Penner reported he attended a meeting of South Sound 911 Operations at Pierce County. Tours are available to interested parties.</p> <p>Mayor Pestinger reported that he and City Administrator Bethune and Chief Drake met with the administrator of the South Sound 911 program for a briefing on the program's status.</p>

**OLD BUSINESS:** (8:01)

<b>Adopt-A-Park Policies and Procedures</b>	Councilmember Birkes moved to approve Policies and Procedures for the Adopt-A-Park Program. Second by Councilmember Penner. Motion carried.
<b>Ordinance No. 953 • Park Regulations</b>	First Read of amended ordinance. Council determined to amend ordinance to allow for park usage until midnight. Return to Council on 8/27/14 with amendments.
<b>Ordinance No. 960 • Acceptance of Donations</b>	Deputy Mayor Colorossi moved to approve Ordinance No. 960, an ordinance of the City of Orting, Washington, relating to acceptance of property and money donated, devised, or bequeathed to the city; amending Chapter 1-5 of the Orting Municipal Code; providing for severability; and establishing an effective date. Second by Councilmember Birkes. Motion carried.

Ordinance No. 961 •  
Appointment and  
Confirmation of Employees

Deputy Mayor Colorossi moved to approve Ordinance No. 961. Second by Councilmember Drennen. After discussion by the Council, Deputy Mayor Colorossi withdrew the motion.

Councilmember Gunther moved to defer this item to a third reading. Second by Councilmember Birkes. Motion carried. Mayor Pestinger expressed his concerns on the issue.

**NEW BUSINESS:** (8:37)

Rainier Lane SE Utility  
Upgrade Construction  
Services

Councilmember Drennen moved to approve the adoption of Scope and Budget of work for construction services to be awarded to Parametrix Engineering in the amount of \$59,777.02. Second by Councilmember Penner. Motion carried.

Kansas Street Outfall  
Replacement

Councilmember Drennen requested this item be returned to Utilities Committee.

Generator Maintenance

Councilmember Drennen moved to approve low bidder (Pacific Power Generation) for generator maintenance in the amount of \$6,109.12. Second by Councilmember Penner. Motion carried.

**EXECUTIVE SESSION:**

Mayor Pestinger recessed the Council meeting to Executive Session per RCW 42.30.110(i) to discuss potential litigation until 9:11pm. He announced no action would be taken during or after Executive Session. Extended to 9:21pm.

Mayor Pestinger reconvened the Council meeting at 9:23pm.

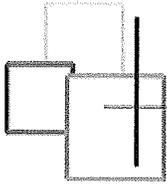
**ADJOURN:**

Councilmember Birkes moved to adjourn. Second by Councilmember Penner. Motion carried.

**ATTEST:**

\_\_\_\_\_  
City Administrator Mark Bethune

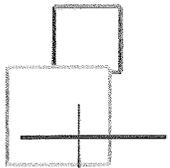
\_\_\_\_\_  
Mayor Joachim Pestinger



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2014 - August 2014 - 2nd Council  
System Types: Financials

Fund Number	Description	Amount
001	Current Expense	\$33,737.60
101	City Streets	\$29,220.94
104	Cemetery	\$589.56
105	Park Improvement	\$2,767.42
320	Transportation Impact	\$27.49
401	Water	\$14,984.21
408	Wastewater	\$17,112.27
410	Stormwater	\$157,054.17
	<b>Count: 8</b>	<b>\$255,493.66</b>



# Register

Fiscal: 2014  
 Deposit Period: 2014 - August 2014  
 Check Period: 2014 - August 2014 - 2nd Council  
 Bank Accounts: Key Bank - 2000073  
 Register Types: Warrant  
 Show Outstanding: All  
 System Types: Financials  
 Outstanding Date: 8/21/2014 4:04:55 PM  
 Show Details: Hide

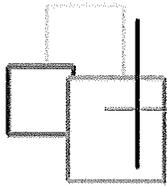
## 2000073

Key Bank	Check	Description	Date	Amount
		Keybank	8/27/2014	\$6,927.01
	41237	Wex Bank	8/27/2014	\$4,448.29
	41238	Aramark Uniform Services	8/27/2014	\$440.86
	41239	City of Orting	8/21/2014	
	41240	City of Orting	8/21/2014	
	41241	Bhc Consultants	8/27/2014	\$10,876.67
	41242	Brisco Inc.	8/27/2014	\$597.77
	41243	Coastwide Laboratories	8/27/2014	\$137.49
	41244	Comcast	8/27/2014	\$20.50
	41245	Dept of Transportation	8/27/2014	\$1,424.37
	41246	Javelina Trading Company	8/27/2014	\$112.75
	41247	Kaelin, Dean	8/27/2014	\$64.42
	41248	Kenyon Disend, Pllc	8/27/2014	\$5,764.53
	41249	Law Offices of Matthew J Rusnak	8/27/2014	\$1,100.00
	41250	Miles Resources	8/27/2014	\$2,010.42
	41251	NAPA Auto Parts of Sumner	8/27/2014	\$35.89
	41252	Northup Group	8/27/2014	\$340.00
	41253	Office Depot	8/27/2014	\$165.35
	41254	Parametrix	8/27/2014	\$191,647.49
	41255	Patty Villa	8/27/2014	\$669.63
	41256	Perrod (landfill)	8/27/2014	\$96.74
	41257	Pitney Bowes Purchase Power	8/27/2014	\$551.00
	41258	Puget Sound Energy	8/27/2014	\$21,350.72
	41259	Puget Sound Regional Coun	8/27/2014	\$1,760.00
	41260	Ricoh USA INC	8/27/2014	\$251.00
	41261	Scientific Supply & Equip	8/27/2014	\$120.99
	41262	Spectral Laboratories	8/27/2014	\$118.00
	41263	Tacoma Pierce County Health Dept	8/27/2014	\$870.00
	41264	The News Tribune	8/27/2014	\$202.95
	41265	Utilities Underground Location Center	8/27/2014	\$43.12
	41266			

41267 Vision Forms LLC  
 41268 Vision Municipal Solutions  
 41269 Washington Rock Quarries,  
 41270 Washington State Patrol  
 41271 Washington Tractor  
 41272 Zumar Industries Inc

8/27/2014	\$1,906.26
8/27/2014	\$412.94
8/27/2014	\$381.12
8/27/2014	\$49.50
8/27/2014	\$7.88
8/27/2014	\$588.00
<b>Total</b>	<b>\$255,493.66</b>
<b>Total</b>	<b>\$255,493.66</b>
<b>Grand Total</b>	<b>\$255,493.66</b>

Total Check  
 Total 2000073  
 Grand Total



# Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Aramark Uniform Services	41239	1987499028	408-535-10-31-03	Uniform Cleaning & Supplies	\$166.31
		1987510367	408-535-10-31-03	Uniform Cleaning & Supplies	\$68.16
		1987521647	408-535-10-31-03	Uniform Cleaning & Supplies	\$68.16
		1987533096	408-535-10-31-03	Uniform Cleaning & Supplies	\$70.07
		1987544536	408-535-10-31-03	Uniform Cleaning & Supplies	\$68.16
				<b>Total</b>	<b>\$440.86</b>
Bhc Consultants	41242	0006017	001-558-60-41-02	Planning Consultant	\$1,100.00
			001-558-60-41-02	Comp Plan Update	\$6,300.00
		0006018	001-524-20-41-02	VG 7 & 8	\$770.00
			001-558-60-41-02	Planning Consultant	\$359.92
			105-576-80-41-03	Gratzer Ball Field	\$2,346.75
				<b>Total</b>	<b>\$10,876.67</b>
Brisco Inc.	41243	AUG2014-400	001-513-10-43-00	Fuel	\$45.90
			001-513-10-43-00	Fuel	\$46.12
			001-524-20-32-01	Fuel	\$225.14
			105-576-80-32-00	Fuel	\$20.05
			401-534-80-32-00	Fuel	\$15.58
			401-534-80-32-00	Fuel	\$51.47
			408-535-80-32-00	Fuel	\$40.53
			410-531-38-32-02	Fuel	\$152.98
				<b>Total</b>	<b>\$597.77</b>
Coastwide Laboratories	41244	T2689802	001-575-50-31-01	Paper Supplies for MPC	\$137.49
				<b>Total</b>	<b>\$137.49</b>
Comcast	41245	5839-Aug2014	001-514-23-31-02	Cable for City Hall	\$6.83
			401-534-10-31-00	Cable for City Hall	\$6.83
			408-535-10-31-00	Cable for City Hall	\$6.84
				<b>Total</b>	<b>\$20.50</b>
Dept of Transportation	41246	RE-313-ATB40812170	101-595-30-41-02	Washington Ave Two-Way Left	\$1,424.37
				<b>Total</b>	<b>\$1,424.37</b>
Javelina Trading Company	41247	1407035	408-535-10-31-00	Gloves	\$112.75
				<b>Total</b>	<b>\$112.75</b>
Kaelin, Dean	41248	1387	401-534-10-31-00	Phone Supplies/Setup	\$32.21

Vendor	Number	Invoice	Account Number	Notes	Amount
Kaelin, Dean	41248	1387	408-535-10-31-00	Phone Supplies/Setup	\$32.21
				<b>Total</b>	<b>\$64.42</b>
Kenyon Disend, Pllc	41249	181979/181980	001-515-30-41-01	Retainer	\$3,500.00
			001-515-30-41-02	Attorney Fees	\$1,444.53
			401-534-10-41-04	Water Line Easement	\$506.00
			408-535-10-41-04	GFC	\$195.00
			410-531-39-41-04	GFC	\$119.00
				<b>Total</b>	<b>\$5,764.53</b>
Keybank	41237	4412-AUG2014	001-521-21-49-00	Supplies for Cleaning Cars	\$49.37
			001-521-30-31-04	Power PDF Advanced	\$337.20
			001-521-50-48-04	Cover for Harley Davidson Motorcycle	\$134.63
		4438-AUG2014	001-594-21-64-37	Printer	\$209.00
			001-511-60-31-01	Portable Lectern for Council	\$72.52
			001-513-10-31-00	Luch for Management Team Meeting	\$38.08
			001-513-10-31-00	Fisherman Parking Permits for 2014	\$296.00
			001-513-10-31-02	CMC Certification Fee for Robson	\$50.00
			001-513-10-49-00	Traing for Steve Vincenti-AWC	\$250.00
			001-514-23-31-02	Planner-Office Chair-Supplies	\$40.71
			001-576-80-31-00	Dog Waste Bags	\$142.47
			101-542-30-48-02	Dura Fill Hot Applied Crack Filler	\$1,050.24
			401-534-10-31-00	Office Supplies	\$4.72
			401-534-10-31-00	On the Phone Indicator	\$10.86
			401-534-10-31-00	Vinegar for Well 1 & Harman	\$28.74
			401-534-10-31-00	Office Supplies	\$38.06
			401-534-10-31-00	Planner-Office Chair-Supplies	\$40.71
			401-534-10-31-00	Phone Charges	\$48.93
			401-534-50-48-04	Ultrasonic Sensor for Harman Springs	\$957.27
			408-535-10-31-00	Office Supplies	\$4.73
			408-535-10-31-00	On the Phone Indicator	\$10.87
			408-535-10-31-00	Safety Goggles	\$37.19
			408-535-10-31-00	Office Supplies	\$38.06
			408-535-10-31-00	Planner-Office Chair-Supplies	\$40.71
			408-535-10-31-00	Power Supply- Network Backup 8 Outlets	\$191.58
			408-535-50-48-04	120V Contactor	\$76.58
			408-535-50-48-08	Tires for 01 Chev 1500	\$544.43

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank	41237	4438-AUG2014	410-531-38-31-00	On the Phone Indicator	\$10.86
			410-531-38-31-00	Planner-Office Chair-Supplies	\$40.71
	4461-AUG2014	001-521-40-49-00	Boone-Martineau Association of School Resorce Officier Training-Supplies 7/12/2014-7/19/2014	\$16.37	
			Boone-Martineau Association of School Resorce Officier Training-Baggage Fees 7/12/2014-7/19/2014	\$200.00	
			Boone-Martineau Association of School Resorce Officier Training-Car Rental 7/12/2014-7/19/2014	\$465.24	
			Boone-Martineau Association of School Resorce Officier Training-Hotel 7/12/2014-7/19/2014	\$719.46	
			Boone-Martineau Association of School Resorce Officier Training-Meals 7/12/2014-7/19/2014	\$730.71	
			<b>Total</b>	<b>\$6,927.01</b>	
Law Offices of Matthew J Rusnak	41250	24	001-512-50-49-01	Court Appointed Attorney	\$1,100.00
			<b>Total</b>	<b>\$1,100.00</b>	
Miles Resources	41251	239371	101-542-30-48-02	HMA Class 1/2" Modified	\$1,028.49
		239634	101-542-30-48-02	HMA Class 1/2" Modified	\$981.93
		<b>Total</b>	<b>\$2,010.42</b>		
NAPA Auto Parts of Sumner	41252	945675	105-576-80-48-02	Seat Cover	\$35.89
				<b>Total</b>	<b>\$35.89</b>
Northup Group	41253	3002	001-521-20-41-00	Pre-Employment Psych-Teclerariam	\$340.00
				<b>Total</b>	<b>\$340.00</b>
Office Depot	41254	723407614001	001-512-50-31-00	Printer Cartridges	\$165.35
				<b>Total</b>	<b>\$165.35</b>
Parametrix	41255	01-73916	001-558-60-41-01	General Consulting-Gen	\$918.83
			101-542-30-41-01	General Consulting-Streets	\$1,488.03

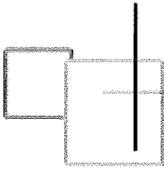
Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	41255	01-73916	401-534-10-41-01	General Consulting-Water	\$3,150.24
			408-535-10-41-01	General Consulting-Sewer	\$1,590.14
			410-531-39-41-01	General Consulting-Storm	\$921.43
		01-73917	401-534-10-41-29	Orville Rd Water Main Replacement Project-Water	\$0.15
			401-534-10-41-29	Orville Rd Water Main Replacement Easement-Water	\$718.88
			401-534-10-41-30	WUE Report-Orville RD Water Loss Analysis-Water	\$563.10
			401-534-10-41-30	WUE Report-Water Use Efficiency Report-Water	\$653.44
			401-594-34-41-01	Well 1 Control Improvements-Project Mgmt-Water	\$177.70
			401-594-34-41-01	Well 1 Control Improvements-Domestic Skid VFD-Water	\$2,355.56
			401-594-34-63-30	WSDOT Utility Fran Mit Plan-Project Mgmt-Water	\$34.57
			401-594-34-63-30	WSDOT Utility Fran Mit Plan-WSDOT UT Mit-Water	\$1,122.86
			408-594-35-41-01	Biosolids Removal-Specs & Site Plans-Sewer	\$118.29
			408-594-35-41-11	High Cedars FM & LS Rehab Project Management-Sewer	\$170.40
			408-594-35-41-11	High Cedars FM & LS Rehab Sewer FM Design-Sewer	\$974.68
			408-594-35-41-11	High Cedars FM & LS Rehab Lift Station Design-Sewer	\$1,166.31
			410-531-31-41-21	FEMA Hazard Mitigation Grant Application-Storm	\$146.06
			410-531-31-41-21	2011 Calistoga Setback Levee Grants-2013	\$1,655.16
		01-73918	001-524-20-41-02	Setback-Storm Majestic View Estates Phase 6-Project Review-Gen	\$0.15
			001-524-20-41-02	Village Green Div 7-Project Expenses-Gen	\$8.88
			001-524-20-41-02	Majestic View Div 2/Stowe-Design Review Services-Gen	\$25.39
			001-524-20-41-02	Village Green Div 7-Design Review-Gen	\$207.44

Vendor	Number	Invoice	Account Number	Notes	Amount	
Parametrix	41255	01-73918	001-524-20-41-02	Village Green Div 7- Construction	\$535.54	
			001-524-20-41-02	Services-Gen General	\$819.23	
			001-524-20-41-02	Development-Gen Majestic View	\$1,592.25	
			01-73919	101-595-30-41-02	Estates Phase 6- Design Review-Gen SR162 TWLT Project	\$118.27
				101-595-30-41-02	Management-Streets SR162 TWLT- Preliminary Eng- Streets	\$3,366.34
				101-595-30-41-02	SR162 TWLT- WSDOT Coordination-Streets	\$14,070.56
			01-73920	410-594-31-63-24	Construction Admin- Assistance- Landscape-Storm	\$1,222.00
				410-594-31-63-24	Construction Admin- Assistance- Expenses	\$1,727.87
				410-594-31-63-24	Storm Construction Admin- Assistance-Project	\$3,794.60
				410-594-31-63-24	Mgmt-Storm Construction Admin- Assistance- Geotech-Storm	\$14,601.95
				410-594-31-63-24	Construction Admin- Assistance- Construction Staking-Storm	\$23,648.61
				410-594-31-63-24	Construction Admin- Assistance- Construction Eng- Storm	\$29,659.04
				410-594-31-63-24	Construction Admin- Assistance- Construction Observation-Storm	\$78,323.54
					<b>Total</b>	<b>\$191,647.49</b>
	Patty Villa	41256	AUG2014-401	001-558-60-41-00	Farmers Market Expenses	\$669.63
<b>Total</b>					<b>\$669.63</b>	
Pcrd (landfill)	41257	18564	408-535-50-48-02	Dump Fees for Sigafos Cleanup	\$96.74	
				<b>Total</b>	<b>\$96.74</b>	
Pitney Bowes Purchase Power	41258	3685-Aug2014	001-512-50-31-01	Postage	\$117.60	
			001-513-10-31-01	Postage	\$7.60	
			001-514-23-31-01	Postage	\$216.26	
			001-521-20-31-07	Postage	\$17.60	
			001-524-20-31-02	Postage	\$6.24	
			001-524-20-31-02	Postage	\$21.35	
			001-575-50-31-02	Postage	\$5.66	
			104-536-20-31-01	Postage	\$0.96	
			401-534-10-42-00	Postage	\$34.85	

Vendor	Number	Invoice	Account Number	Notes	Amount			
Pitney Bowes Purchase Power	41258	3685-Aug2014	401-534-10-42-00	Postage	\$50.81			
			408-535-10-42-00	Postage	\$2.38			
			408-535-10-42-00	Postage	\$34.84			
			410-531-38-42-00	Postage	\$34.85			
			<b>Total</b>		<b>\$551.00</b>			
Puget Sound Energy41259			408-535-50-47-07	VC Lift Station	\$147.16			
			320-595-30-63-01	SR162 Signal	\$27.49			
			401-534-50-47-07	Harman Springs	\$28.08			
			105-576-80-47-01	North Park	\$10.99			
			401-534-50-47-08	Well 3	\$2,519.50			
			001-525-50-47-01	Lahar Siren	\$12.55			
			105-576-80-47-02	Main Park	\$147.05			
			105-576-80-47-03	Bell Tower	\$63.02			
			408-535-50-47-05	VG Lift Station	\$186.97			
			401-534-50-47-05	Construction Admin- Assistance-Project Mgmt-Storm	\$567.98			
			401-534-50-47-04	Well 2	\$59.71			
			001-521-50-47-00	PSB	\$623.76			
			001-522-50-47-00	PSB	\$623.76			
			105-576-80-47-01	North Park	\$89.78			
			101-542-63-47-01	City Shop	\$11.04			
			104-536-50-47-01	City Shop	\$8.83			
			401-534-50-47-01	City Shop	\$13.25			
			408-535-50-47-01	City Shop	\$11.04			
			408-535-50-47-04	WWTP	\$9,236.27			
			410-531-38-47-00	VG Storm Pond	\$49.11			
			401-534-50-47-06	Wingate Chlorinator	\$81.18			
			104-536-50-47-02	Cemetery Shop	\$579.77			
			408-535-50-47-03	Lift Station 2	\$94.89			
			408-535-50-47-06	Rainer Meadows	\$29.45			
			001-575-50-47-01	MPC/Library	\$655.42			
			408-535-50-47-02	Lift Station	\$79.38			
			001-514-21-32-01	City Hall-City Shop @ City Hall	\$18.05			
			001-514-21-47-01	City Hall-City Shop @ City Hall	\$100.97			
			001-524-20-32-05	City Hall-City Shop @ City Hall	\$33.66			
			401-534-50-47-01	City Hall-City Shop @ City Hall	\$100.97			
			401-534-50-47-09	City Hall-City Shop @ City Hall	\$18.05			
			408-535-50-47-01	City Hall-City Shop @ City Hall	\$100.97			
			408-535-50-47-08	City Hall-City Shop @ City Hall	\$18.06			
			300000002406-Aug2014	101-542-63-47-03	Street Lights	\$5,002.56		
					<b>Total</b>	<b>\$21,350.72</b>		
			Puget Sound Regional Coun	41260	2015053	001-511-20-49-01	Membership Dues	\$1,760.00
							July 2014-June2015	
							<b>Total</b>	<b>\$1,760.00</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Ricoh USA INC	41261	92971975	001-594-14-75-00	City Hall Copier Lease	\$251.00
				<b>Total</b>	<b>\$251.00</b>
Scientific Supply & Equip	41262	31407747	408-535-10-31-00	Lab Supplies	\$71.64
		31407782	408-535-10-31-00	Lab Supplies	\$49.35
				<b>Total</b>	<b>\$120.99</b>
Spectral Laboratories	41263	92059	408-535-10-41-03	Lab Testing	\$118.00
				<b>Total</b>	<b>\$118.00</b>
Tacoma Pierce County Health Dept	41264	IN0144975	001-576-80-48-05	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
			101-542-30-48-06	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
			401-534-50-49-17	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
			408-535-50-51-06	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
			410-531-38-48-04	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
			410-531-38-48-05	AR0058711-2014 Solid Waste Permit Renewal	\$145.00
				<b>Total</b>	<b>\$870.00</b>
The News Tribune	41265	257635-Aug2014	001-511-60-49-03	Publications	\$202.95
				<b>Total</b>	<b>\$202.95</b>
Utilities Underground Location Center	41266	4070179	408-535-60-41-00	Locates-July	\$43.12
				<b>Total</b>	<b>\$43.12</b>
Vision Forms LLC	41267	2510	401-534-10-31-00	Utility Bill Processing & Mailing	\$182.60
			401-534-10-42-00	Utility Bill Processing & Mailing	\$452.82
			408-535-10-31-00	Utility Bill Processing & Mailing	\$182.60
			408-535-10-42-00	Utility Bill Processing & Mailing	\$452.82
			410-531-38-31-00	Utility Bill Processing & Mailing	\$182.60
			410-531-38-42-00	Utility Bill Processing & Mailing	\$452.82
				<b>Total</b>	<b>\$1,906.26</b>
Vision Municipal Solutions	41268	09-3095	401-534-90-49-00	Travel Expense for Training on Vision Utility	\$10.52

Vendor	Number	Invoice	Account Number	Notes	Amount
Vision Municipal Solutions	41268	09-3095	408-535-90-49-00	Travel Expense for Training on Vision Utility	\$10.53
			410-531-38-31-00	Travel Expense for Training on Vision Utility	\$10.53
	09-3101	401-534-90-49-00	Travel Expense for Training on Vision Utility	\$10.45	
		408-535-90-49-00	Travel Expense for Training on Vision Utility	\$10.46	
		410-531-38-31-00	Travel Expense for Training on Vision Utility	\$10.45	
	09-3158	001-513-10-49-00	2014 Vision Annual Conference-Stephen Vincenti	\$350.00	
		<b>Total</b>	<b>\$412.94</b>		
Washington Rock Quarries,	41269	47049	401-534-50-48-04	Crushed Rock	\$190.56
			408-535-50-48-04	Crushed Rock	\$190.56
			<b>Total</b>	<b>\$381.12</b>	
Washington State Patrol	41270	115000714	001-521-21-31-01	Background Checks	\$49.50
			<b>Total</b>	<b>\$49.50</b>	
Washington Tractor	41271	529993	408-535-50-48-04	Wastewater Mower Parts	\$7.88
				<b>Total</b>	<b>\$7.88</b>
Wex Bank	41238	37870900	001-521-20-32-00	Fuel-PD	\$4,448.29
				<b>Total</b>	<b>\$4,448.29</b>
Zumar Industries Inc	41272	0171178	105-576-80-48-00	Sign for Fountain	\$53.89
		0171313	101-542-64-49-00	Steel Pipes for Signs	\$534.11
		<b>Total</b>	<b>\$588.00</b>		
				<b>Grand Total</b>	<b>\$255,493.66</b>



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2014 - August 2014 - 2nd Council  
System Types: Payroll

Fund	Description	Amount
001	Current Expense	\$60,055.90
101	City Streets	\$2,007.38
104	Cemetery	\$694.12
105	Park Improvement	\$3,799.48
401	Water	\$13,111.25
408	Wastewater	\$18,355.69
410	Stormwater	\$9,093.36
	<b>Count: 7</b>	<b>\$107,117.18</b>

# City Trip Hazards

(Councilman Gunther)

Complaints a year: 1 - 2

Miles of sidewalk in Orting: \_\_\_\_\_

Current trip hazards: \_\_\_\_\_

Company doing assessment: Precision Cutting

Date of assessment: Next two weeks

Cost of assessment: \_\_\_\_\_



Pic 2



Pic 1



Pic 3

CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 953

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AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO PARK REGULATIONS;  
UPDATING THE PROVISIONS OF THE PARK  
REGULATIONS; AMENDING PENALTIES FOR  
VIOLATIONS OF THE PARK REGULATIONS;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING  
AN EFFECTIVE DATE

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WHEREAS, the City Council has adopted park rules and regulations codified at OMC Ch. 8-6 that govern the use of public parks in the City; and

WHEREAS, the City has added a number of athletic fields to the City Park System that are owned, operating, managed and maintained by the City for use for organized athletic competitions and related activities, including softball and baseball; and

WHEREAS, the current park regulations include prohibitions upon playing games with the public parks of the City, including baseball and games of like character; and

WHEREAS, the City Council finds that more flexibility is needed within the park rules and regulations regarding the types of activities that are prohibited; and

WHEREAS, the City Council finds that the enforcement provisions should be updated and also made to conform with state law; and

WHEREAS, the City Council finds that it would be in the best interests of the public health, safety and welfare to amend the park regulations in the manner set forth herein;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1.

Section 2. Amending OMC 8-6-1 (Title; Conduct Regulated). Section 8-6-1 of the Orting Municipal Code is hereby amended (*amendments shown in legislative revisions marks*) to read as follows:

**8-6-1: TITLE; CONDUCT REGULATED:**

A. This Chapter shall constitute the Park Code of the City and may be cited as such.

B. This Chapter shall apply to all public parks in the City. Such public parks include the following public parks and improvements, and any land and/or facility declared to be a public park by resolution or ordinance of the City Council or by dedication of the same:

Class "A" Parks:

<b>CITY OF ORTING</b>	<b>ASSESSOR'S TAX PARCEL NUMBER</b>	<b>PARK ADDRESSES</b>
Three Corners Park	none	404 Harman Way S
Williams Park	7002130730	1116-A Ross Ave NW
Fisherman Parking	0519322123	423 Washington Ave SE
Charter Park	0519321017	425 Washington Ave SE
City Park ( including the BBQ and Gazebo)	0519293126	101 & 102 Train St SW
Memorial Park	0519293132	104 Whitesell St NW
Rainier Meadows Park	7000540610	511 Brown St SE (Located behind residential properties)
Triangle Park	none	312 River Ave SE
North Park/Orting Station	0519293133	101 Washington Ave NW

Class "B" Parks

<b>CITY OF ORTING</b>	<b>ASSESSOR'S TAX PARCEL NUMBER</b>	<b>PARK ADDRESSES</b>
Gratzer Ball Fields	0519304037	401 Whitehawk Blvd NW
Whitehawk Park	7000940480	409 Orting Ave NW
Calistoga Park	7000980080	802 Calistoga St W

C. Conduct in all public parks shall be subject to all the general police regulations of this Code and not exclusively to the provisions of this Chapter, and to the rules and regulations governing use of all city parks as established by the City Administrator.

D. The City Administrator, in consultation with the Parks Department Staff and Mayor, is hereby directed to establish and make available for public inspection, rules and regulations governing the use of and activities within all city parks. The purposes of such rules and regulations shall be to preserve and protect the City parks for the long-term use and enjoyment of the public. In the event of a conflict between the rules and regulations established by the City Administrator and this Code, the provisions of this code shall prevail to the extent of the conflict.

Section 2. Amending OMC 8-6-4(H)(Playing Games). Section 8-6-4(H) of the Orting Municipal Code is hereby amended (*amendments shown in legislative revisions marks*) to read as follows:

H. Prohibited Activities.

1. In a class "A" park, engage in any of the following sports, games, athletic competitions or activities, or any sports, games, athletic competitions or activities of like character:

- a. Golf;
- b. Baseball or softball;
- c. Cricket;
- d. LaCrosse;
- e. Polo;
- f. Archery;
- g. Hockey;
- h. Tennis;
- i. Football; or
- j. Soccer.

2. In a class "A" or "B" park,

- a. To hurl or propel or cause to be hurled or propelled any missile, spear, rocket, dart, rock or other similar object or projectile, except at places set apart for such purposes by the City; or
- b. Engage in any sport, game, athletic competition or activity prohibited pursuant to the rules and regulations established by the City Administrator pursuant to the provisions of OMC 8-6-1.

~~Playing Games: Practice or play golf, baseball, cricket, lacrosse, polo, archery, hockey, tennis or other games of like character or to hurl or propel any missile except at places set apart for such purposes by the city.~~

Section 3. Amending OMC 8-6-9 (Park Hours). Section 8-6-9 of the Orting Municipal Code is hereby amended (*amendments shown in legislative revisions marks*) to read as follows:

**8-6-9: PARK HOURS:**

Normal park hours are between the hours of five o'clock (5:00) A.M. and eleven o'clock (11:00) Twelve (12:00) AM midnight. Any person who shall knowingly enter or remain unlawfully in or upon the premises of any City park shall be guilty of criminal trespass in the second degree. It shall be unlawful for any person to enter or remain upon the premises of any city park ~~park property~~ except during normal park hours, or when authorized pursuant to a permit duly issued by the city, or while attending an event authorized pursuant to a permit duly issued by the city, or when acting in an official capacity as an employee or agent of the city.

Section 4. Amending OMC 8-6-11(Violation; Penalty). Section 8-6-11 of the Orting Municipal Code is hereby amended (*amendments shown in legislative revisions marks*) to read as follows:

**8-6-11: VIOLATION; PENALTY:**

A. Penalty Imposed: Any act or omission in violation of OMC 8-6-4(A)(Deface Property) or OMC 8-6-9 (Park Hours) shall constitute a misdemeanor. ~~Violation of or failure to comply with the provisions of this chapter shall subject the offender to a penalty as provided in section 1-4-1 of this code.~~

B. Prosecution Of Violator: Anyone concerned in the violation of this chapter, whether directly committing the act or omitting to do the thing constituting the offense or who aids or abets the same, whether present or absent, and anyone who directly or indirectly counsels, encourages, hires, commands, induces or otherwise procures another to commit such an offense, is and shall be a principal under the terms of this chapter and shall be proceeded against and prosecuted as such.

C. Penalties Enumerated; Civil Infractions: Violations of the following sections of this chapter are civil infractions and shall be subject to a fine as follows:

<del>8-6-4A</del> <u>8-6-3A 1-4, B1</u>	<del>Deface property</del> <u>Permit Required</u>	<del>\$ 75.00</del> <u>\$125.00</u>
<u>8-6-4B</u>	Littering	<del>150.00</del> <u>\$125.00</u>
<u>8-6-4E</u>	Fireworks in the park	<del>75.00</del> <u>\$125.00</u>
<u>8-6-4G</u>	Annoy others	<del>75.00</del>

		<u>\$125.00</u>
<u>8-6-4H</u>	<del>Unlawful games</del> <u>Rules And Regulations</u>	<del>75.00</del> <u>\$50.00</u>
<u>8-6-4I</u>	Alcoholic beverages	<del>75.00</del> <u>\$50.00</u>
<u>8-6-5B</u>	Camping prohibited	<del>75.00</del> <u>\$125.00</u>
<u>8-6-6A-D</u>	Motor vehicle/ <del>bicycle</del>	<del>75.00</del> <u>\$125.00</u>
<u>8-6-6E</u>	<u>Bicycles</u>	<u>\$50.00</u>
<u>8-6-7</u>	Animal in park (see section <u>6-3A-6</u> of this code)	
<u>8-6-8</u>	Unlawful park fires	<del>75.00</del> <u>\$125.00</u>
<del><u>8-6-9</u></del>	<del>Park hours violation</del>	<del>75.00</del>

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED** BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 13<sup>th</sup> DAY OF AUGUST, 2014.

CITY OF ORTING

\_\_\_\_\_  
Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

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Mark Bethune, City Clerk/Treasurer

Approved as to form:

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Chris D. Bacha  
Kenyon Disend,  
City Attorney

Passed by the City Council: 8/13/14  
Ordinance No. 953



**City of Orting**  
*City Council Staff Report*

**Date:** August 5, 2014

**Prepared By:** Mark Bethune

**Agenda Item:** Council Confirmation of Mayoral Appointments

<b>Issue Synopsis:</b>	RCW 35A allows for Council confirmation of Mayoral appointments
<b>Background:</b>	The City Council had a first read of Ordinance 961 7/30/14. Some Councilmembers recommended changes to the draft to reduce the confirmation to appointees and department heads. One Councilmember recommended no confirmations.
<b>Policy Options:</b>	Approve, amend, deny
<b>Analysis:</b>	<p>The current code lists “appointed” officers as a clerk, treasurer, police chief and a municipal judge; and may appoint a city attorney, city administrator, public works director, and such police and other subordinate officers”...</p> <p>Department heads would add to the list the court administrator, building official, and the parks and rec director.</p> <p>The Mayor proposes the confirmation list be reduced to the City Administrator and the Police Chief.</p>
<b>Fiscal Impact:</b>	<p>Fund(s): NA</p> <p>Expenditure Required: NA</p> <p>Amount Budgeted: NA</p> <p>Additional Appropriation Required: NA</p>
<b>Policy Questions:</b>	See above
<b>Staff Recommendation:</b>	Limit confirmations to the City Administrator and the Chief of Police.
<b>Committee Recommendation:</b>	None
<b>Attachments:</b>	Ordinance 961

CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 961

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AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO APPOINTMENT AND  
CONFIRMATION OF EMPLOYEES; AMENDING  
SECTION 1-7-1 OF THE ORTING MUNICIPAL CODE;  
PROVIDING FOR CONFIRMATION OF NON-  
CLASSIFIED APPOINTED OFFICERS AND EMPLOYEES;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING  
AN EFFECTIVE DATE

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WHEREAS, the City Council is authorized pursuant to RCW 35A.12.090 to provide for City Council confirmation of officers and employees of the City; and

WHEREAS, OMC 1-7-1 currently provides that the City Council does not have authority to confirm all such officers and employees; and

WHEREAS, the City Council finds that it would be in the best interest of the public health, safety and welfare to confirm all Mayoral appointments of non-classified officers and employees of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Amendment of OMC 1-7-1 (City Officers Enumerated). Section 1-7-1 of the Orting Municipal Code is hereby amended (*amendments shown in legislative revisions marks*) to read as follows:

1-7-1: CITY OFFICERS ENUMERATED:

The government of the City shall be vested in a Mayor and a council consisting of seven (7) members all elective with such powers as provided by law. The Mayor shall appoint a clerk, treasurer, police chief and a municipal judge; and may appoint a city attorney, city administrator, public works director, and such police and other subordinate officers as may be provided for by ordinance, with such powers as authorized by law. All of the above described appointive officers shall hold office at the pleasure of the Mayor and shall ~~not~~ be subject to confirmation by majority vote of the City Council, except that a municipal judge shall be appointed and confirmed as provided pursuant to OMC Chapter 1-10 and may be removed only upon conviction of misconduct or malfeasance in office, or because

of physical or mental disability rendering him incapable of performing the duties of his office.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.

CITY OF ORTING

\_\_\_\_\_  
Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Mark Bethune, City Administrator/Clerk

Approved as to form:

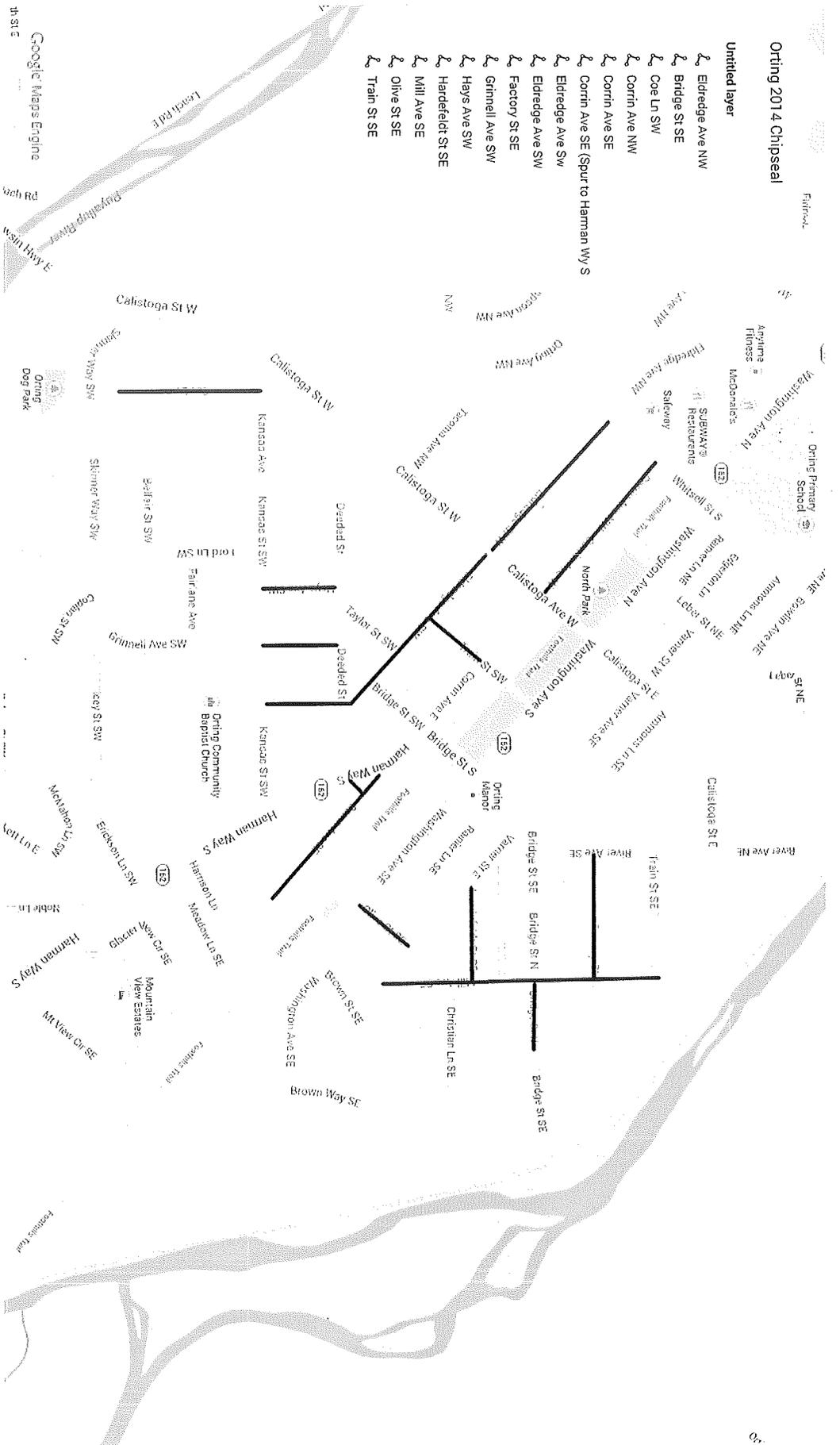
\_\_\_\_\_  
Chris D. Bacha  
Kenyon Disend, PLLC  
City Attorney

Passed by the City Council:  
Ordinance No. 961

Orting 2014 Chipseal

Untitled layer

- ↳ Eldredge Ave NW
- ↳ Bridge St SE
- ↳ Coe Ln SW
- ↳ Corrin Ave NW
- ↳ Corrin Ave SE
- ↳ Corrin Ave SE (Spur to Hamman Wy S)
- ↳ Eldredge Ave SW
- ↳ Eldredge Ave SW
- ↳ Factory St SE
- ↳ Grinnell Ave SW
- ↳ Hays Ave SW
- ↳ Hardefeldt St SE
- ↳ Mill Ave SE
- ↳ Olive St SE
- ↳ Train St SE





**City of Orting**  
*City Council Staff Report*

**Parametrix**

**Date:** August 27, 2014  
**Prepared By:** JC Hungerford, P.E., Parametrix  
**Agenda Item:** Washington Avenue North Two-Way Left Turn Lane Improvements - Final Design

<b>Issue Synopsis:</b>	Requesting budget approval for professional services as described in the Washington Avenue North Two-way Left Turn Lane Improvements Scope and Budget.
<b>Background:</b>	This project will construct a new two-way left turn lane from the entrance of the Safeway shopping center in Orting on Washington Avenue North (SR 162), extend it through the intersection of Whitesell Street, and terminate at the connection with the existing two-way left turn lane in front of the Orting Depot Shopping Center. This project would help alleviate backups on Washington Avenue North due to left-turn movements onto Whitesell Street and into and out of the shopping centers. Pedestrian improvements at Whitesell Street will be evaluated as required to improve pedestrian mobility and safety between Orting High School, shopping centers, and local neighborhoods and parks.
<b>Policy Options:</b>	Approve or disapprove attached scope and budget for professional services.
<b>Analysis:</b>	The City of Orting has received a grant from Pierce County's Regional Council (PCRC) for \$147,000, with a \$23,000 match to be provided by the City. The attached scope of work provides services for final design. The final design phase will include WSDOT Coordination, Environmental Approval, Final Design, and Right of Way acquisition. The funding for the additional design effort is available in the 320 Transportation Impact Fund, which has a balance of nearly \$500,000.
<b>Fiscal Impact:</b>	Funds: 101 City Streets (101-595-30-41-02), Transportation Impact (320-595-30-63-06) Expenditure Required: \$156,672.04 Project Expenditure to Date: \$64,778.63 Amount Budgeted (Grant) \$170,000 Additional Appropriation Required: \$51,450.67
<b>Policy Questions:</b>	None
<b>Committee Recommendation:</b>	Approve
<b>Staff Recommendation:</b>	Approve
<b>Attachments:</b>	Scope and Budget for Professional Services

## SCOPE OF WORK

### City of Orting

### Washington Avenue North Two-Way Left Turn Lane Improvements

This scope of work is anticipated to complete environmental, right-of-way acquisition and final design for a new two-way left turn lane from the entrance of the Safeway shopping center in Orting on Washington Avenue North (SR 162), through the intersection of Whitesell Street, and terminate at the connection with the existing two-way left turn lane in front of the Fox Hollow Coffee Shopping Center.

Previous work under this contract included a preliminary layout of improvements with cost estimate, a design report, and an initial consultation with WSDOT Olympic Region. This next phase of work will build upon this framework, including development of bid plans and specifications, environmental approvals, right-of-way acquisition, and bid assistance.

The project is federally funded through Pierce County's Regional Transportation Improvement Program (TIP), the Transportation Improvement Board (TIB), local funds, and possibly other grants not yet acquired. Because of federal funding which is administered through the Washington State Department of Transportation (WSDOT), the project is required to meet documentation requirements for federal funding, as described in the Local Agency Guidelines, latest edition. Washington Avenue North (SR 162) is also a state-owned highway; therefore, WSDOT Olympic Region will be involved in overall project development and approval.

### PHASE 7089 – SR 162 TWO-WAY LEFT TURN (TWLT)

#### Task 1 – Project Management (existing task)

##### Goals

Additional work under this task includes time to administer and coordinate the various project elements and will be ongoing throughout all remaining tasks of the project. Work includes the following:

- Coordination, correspondence, and review meetings with City of Orting (City) staff.
- Coordination with the Washington Department of Transportation (WSDOT) for contractual requirements on all federally-funded projects. This includes submission and coordination of the consultant agreement, local agency agreements, and all other WSDOT contact documentation related to the administration of federal funds. Project-specific requirements, such as a Plan for Approvals, design deviations, NEPA Environmental Classification Summary coordination, and assistance with right-of-way acquisition will be performed in separate appropriate tasks.
- In-house project administration, scheduling, and direction of project staff.
- Preparation of monthly progress letters, including earned value reports.

## SCOPE OF WORK (continued)

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### Deliverables

- Monthly invoices.
- Miscellaneous correspondence and letters.
- WSDOT-required contractual documents.

### Assumptions

The total environmental, right-of-way acquisition, final design, and bidding services will occur over 13 months (June 2014 – June 2015).

### Task 2 – Survey

This task will be closed, and all remaining funds will be transferred to other open tasks.

### Task 3 – Preliminary Engineering

This task will be closed, and all remaining funds will be transferred to other open tasks.

### Task 4 – WSDOT Coordination

### Goals

Because Washington Avenue (SR162) is a state highway, the Washington Department of Transportation (WSDOT) will be involved in the design process and must sign a Plan for Approval (PAF) for the Intersection modifications and channelization. Previous efforts under this task also identified evaluation documentation of two upgrades (Evaluate Upgrades) that shall be submitted with the PAF. These evaluations are summarized as follows:

- Curb Radii – The first justification will document a reduction of curb radii from 50 feet to 30 feet at some corners of the Washington Avenue/Whitesell Street intersection. This reduction will in turn reduce pedestrian crossing time at the intersection.
- Intersection Sight Distance – This justification will document a reduction in intersection sight distance to the stopping sight distance. This justification is required because of obstructions outside of the right-of-way. Up to two detailed collision reports will be obtained from the Washington State Patrol to support this justification.

### Deliverables

- First WSDOT Review – One full-size and three half-size PAFs on bond paper; the PAF checklist; two (2) each drafts of the Evaluate Upgrades; AutoTurn sketches for each turn movement; and other design documentation as required.
- Second WSDOT Review – Same materials as put forth in first WSDOT Review.
- WSDOT Approval – One full-size Mylar with stamps and signatures; two (2) final stamped/signed Evaluate Upgrades.

## SCOPE OF WORK (continued)

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### Assumptions

- Up to one meeting between WSDOT and Parametrix will be required to review the Plans for Approval. All comments will be addressed through the second review submittal.
- WSDOT will require up to six (6) weeks for review of all submittals.

### Task 5 – Environmental Approval

#### Goals

This task will provide federal funding project information to the environmental review agencies. Both NEPA and SEPA documentation are required. In order to achieve NEPA compliance, an Environmental Classification Summary (ECS) form will be completed and submitted to WSDOT for FHWA concurrence. A Documented Categorical Exclusion (DCE) is anticipated. Discipline reports/documentation to be included with the ECS will include:

- Section 4(f) evaluation with a *de minimis* impact determination, as a result of revisions to the Foothills Trail crossing of Whitesell Street. Qualification for *de minimis* documentation will require concurrence from the WSDOT Environmental Engineer. Upon concurrence, additional documentation must be obtained, including: (a) letters from the park/site manager supporting the project and stating that the project is beneficial in nature and will not adversely affect the property in question, and (b) minutes from a public meeting presentation (such as City Council) demonstrating the use of *de minimis* for the project has been discussed.
- A SEPA checklist will be filled out and submitted to the City for review. The City will serve as lead agency and perform any consultations, including publications, as required through the full SEPA process including issuing a determination. Since the impacts are expected to be minor, a Determination of Non-significance (DNS) or Mitigated Determination of Non-significance (MDNS) is expected.

#### Deliverables

- Environmental Classification Summary and Section 4(f) *de minimis* documentation.
- SEPA checklist.

### Assumptions

- This project will receive Documented Categorical Exclusion (DCE), and additional discipline reports such as programmatic evaluations for Section 4(f) properties or Section 106 Cultural Resources reports will not be required. Additional scoping and funding may be required if review agencies make a different determination or require additional documentation.
- Section 106 Cultural Resources/Historic Structures – This project meets Section 106 exemptions, per Appendix C of the Local Programs Environmental Classification Summary Guidebook (March 6, 2014). [Exemption A-17: Construction of turning lanes and pockets... sidewalks, and shoulder widening within the demonstrated vertical and horizontal limits of previous construction or disturbance]. Therefore, a Cultural Resources survey and/or report will not be required.
- Species information from the state agencies and federal web sites will be assessed for potential project impacts to any listed species as part of a biological assessment. Results of listed species review will

SCOPE OF WORK (continued)

- confirm a 'No Effects' determination. Information will be documented on the ECS checklist with additional justification made in the space provided. A 'No Effects Letter' will not be required.
- Parametrix will develop documents for signature by associated property owners (Orting School District and City of Orting).
- The City will act as lead agency for SEPA, and the SEPA threshold determination will be either a Determination of Non-Significance (DNS) or Mitigated Determination of Non-Significance (MDNS). This project will not result in a Determination of Significance (DS).

**Task 6 – Final Design**

**Goals**

The purpose of this task will be to develop final plans and specifications necessary for bidding and construction. All materials and installation procedures will be in conformance with the City of Orting Standards and the most current WSDOT Standards, except as modified to address specific project needs. All plans will be completed using AutoCAD 2013 and Civil 3D 2014. Plan format, layout, and presentation will follow the format of past projects completed by Parametrix for the City. The submittals provided are shown in Table 1 below:

**Table 1. Submittals**

Description	Sheets for Each Submittal			
	60-Pct	95-Pct	100-Pct	Bid Set
Cover Sheet, Vicinity Map, and Index	1	1	1	1
Legend, General Notes and Abbreviations		1	1	1
Survey Control and Right of Way		1	1	1
Demolition Plan (Plan/Plan)		1	1	1
Cross Sections and Roadway Details	1	1	1	1
Roadway Grading Plan (Plan/Profile)	3	3	3	3
Intersection Grading Plan (Plan)		1	1	1
Channelization/Signage Plan (Plan/Plan)		2	2	2
Water and Storm Plan and Profile (Plan/Profile)	3	3	3	3
Utility Details		1	1	1
Illumination/Electrical/Flashing Beacon (Plan/Details)	1	2	2	2
Landscaping Plans (Plan/Details)	1	1	1	1
<b>Total Estimated Sheet Count</b>	<b>10</b>	<b>18</b>	<b>18</b>	<b>18</b>
Opinion of Probable Cost	Yes	Yes	Yes	Yes
Specifications	No	Yes <sup>(1)</sup>	Yes <sup>(1)</sup>	Yes
<b>Deliverable Copies</b>				
City	2	2		2
Parametrix - File	1	1	1	2
Franchise Utilities	3			
WSDOT			1	2
Online Publication/Advertisement - pdf only				1

(1) No appendices included.

## SCOPE OF WORK (continued)

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The following is a summary of work concepts for major divisions of the plans (Cross Sections and Roadway Details through Streetscaping/Restoration):

- Cross Sections and Roadway Details – Based on geotechnical recommendations prepared by Terracon during earlier phases of the work, a corridor cross section, including sections for asphalt/concrete pavement repair, new pavement widening, and trail sections will be detailed.
- Roadway Grading – Sections of the existing roadway will be sawcut and widened to provide shoulder and turn-lane widening. Other roadway sections will be planed and repaved to enhance rideability. Where the existing roadway does not meet cross section or superelevation tolerances, or as required for surface drainage, the existing roadway may be reconstructed. Sidewalks and sidewalk ramps will be reconstructed as necessary to realign the Foothills Trail closer to the Washington Avenue/Whitesell Street intersection. A pedestrian refuge island will be constructed to minimize the total crossing width of SR 162/Washington Avenue. Other pedestrian features and driveways may be constructed to ensure full compliance with ADA accessibility requirements.
- Intersection Grading Plan – Where not otherwise communicated in the Roadway Grading plans, this sheet will further detail curb ramps, curb profiles, the pedestrian refuge island, trail, and other features disturbed outside of the curb line.
- Channelization/Signage Plan – Channelization and signage will be further developed, based on the approved Plan for Approval developed in Task 04, WSDOT Coordination. Plans shall meet the latest edition of the Manual for Uniform Traffic Control Devices.
- Storm and Water Plan and Profile – Flow control and water quality treatment are not a requirement of this project. However, the City has expressed interest in developing a rain garden or other similar landscape element to use as a City gateway feature at this intersection. Possible locations include an existing ditch southwesterly of Washington Avenue, abutting the Foothills Trail, and an existing grass area at the northeasterly corner of SR 162 and Whitesell Street. Plans will locate, size, and develop details for those areas accepting runoff, in accordance with the *Low Impact Development Technical Guidance Manual for Puget Sound* (December 2012).

Where runoff will not be directed to the rain garden, plans and profiles showing locations, materials, and dimension of conveyance pipe and structures will be developed. This system will discharge to a new 36-inch-diameter pipe within the intersection limits, which is intended to coordinate with future construction of the CIP 2 – Ammons Lane/Whitesell Street Improvements [see City of Orting *Stormwater Comprehensive Plan* (2010)].

The water line plan and profile will be coordinated and developed on the same sheets as the stormwater conveyance system. The precise limits of water line replacement is unknown at this time. However, it is anticipated that all existing water line within the intersection is asbestos concrete pipe or is undersized and must be replaced.

Sanitary sewer improvements are not included in this project. Manholes in location of grade changes will be shown for adjustment, if necessary.

- Utility Details – Non-standard utility details, not otherwise described in City of Orting or WSDOT Standard Details, will be developed.
- Illumination/Flashing Beacon – Using the illumination analysis prepared in Task 3 during earlier phases of work, illumination plans will be developed with pole and circuit layout, including appropriate details to

## SCOPE OF WORK (continued)

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ensure the luminaires match the style installed at the Calistoga Street intersection. This work assumes that all existing illumination on electrical poles within the project limits will be removed with relocation of the existing electrical poles.

A flashing beacon with pedestrian-actuated push button poles will be developed for crossing of SR 162/Washington Avenue. Push buttons will be provided for both crosswalks across SR 162. No beacon or other control device will be provided for pedestrian crossing of Whitesell Street.

- Landscaping – Except where developed as a rain garden or other gateway feature, planter strips or other restoration areas within the project limits will consist of sod or hydroseeded grass. Areas described as a rain garden in the Storm and Water Plan and Profile section will be shown using plant recommendations from the *Low Impact Development Technical Guidance Manual for Puget Sound*, and as approved by City of Orting. Irrigation plans will not be provided; it is assumed that City staff will be able to hand water any new landscaping until establishment.
- Franchise Utility Coordination – Private franchise utilities are located within the project limits. A notification letter will be provided to each utility (up to three letters are anticipated) at the conclusion of the 60-percent design. This letter will include preliminary plans for review and comment. Up to two site meetings with individual franchise utilities are anticipated. Parametrix anticipates general coordination of approximately 12 hours with each franchise utility through the course of final design.

### Deliverables

- See Table 1 above for submittal recipient and quantities. All plan sheets shall be half-size (11 by 17 inch) bond paper and scaled appropriately for legibility. Specifications shall be a bound document (8½ by 11 inch). No full-size or Mylar plan sets will be required.

### Assumptions

- Attendance at any public meetings prior to advertising will be performed under Task 10, Management Reserve Fund.
- No public outreach is anticipated with this project.

### Task 7 – Right-of-Way Acquisition

#### Goals

Acquisition of a portion of Pierce County Parcel #0519293121 (320 Washington Ave N) owned by the Orting School District is anticipated to build this project. Acquisition will require a fee title portion for purposes of roadway and pedestrian improvements, a permanent easement for ensuring intersection sight distance, and a temporary construction permit for construction of the adjoining sidewalks. The acquisition does not impact structures or other features on the property, and it is assumed that the just compensation to the property owner is below the Appraisal Waiver limit of \$25,000.

A permit for purposes of driveway reconstruction will also be required from Pierce County Parcel #7001940010 (221 Washington Ave N) and #7001940020 (205 – 211 Washington Ave N).

Universal Field Services (UFS), as a subconsultant to Parametrix, will perform all property acquisition services except as otherwise described in this section. See attached proposal for work by UFS.

## SCOPE OF WORK (continued)

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The following elements of work will be performed by Parametrix:

- Parametrix surveyors will prepare right-of-way plans in WSDOT format using field data, survey monuments, and title reports from Task 2. The plans will identify section subdivision control used to define the alignment and will show parcel lines, ownership, tax parcel number, recorded easements, proposed right-of-way limits, proposed easements, and area calculations (both take and remainder). Legal descriptions and exhibit maps will be prepared for use in property and permanent easement acquisitions. No legal descriptions or exhibit maps will be prepared for driveway permits. Survey crews will stake and mark proposed right-of-way limits for those parcels subject to property acquisition.
- Parametrix will provide general coordination between Universal Field Services and the City of Orting. Parametrix will also attend up to two site meetings with property owners.

### Deliverables

- Right-of-Way Plans in WSDOT format (11 x 17-inch format), in accordance with the LAG manual.
- Legal descriptions and exhibits for title fee and permanent easements.

### Assumptions

- Parametrix will prepare the legal descriptions and exhibit maps for use in conveyance documents prepared by Universal Field Services.
- The setting of property corners or the filing of a record of survey is not a part of this scope.
- City of Orting will have obtained approval of acquisition procedures by WSDOT Olympic Region Local Programs prior to beginning of right-of-way acquisition.
- Right-of-way acquisition shall be in accordance with Chapter 25 – Right of Way Procedures of the WSDOT Local Agency Guidelines (April 2014).
- Right-of-Way Plans shall encompass the entire roadway project limits, even if acquisition is not required for all adjoining parcels.

## Task 8 – Project Advertisement

### Goals

This task will cover services from WSDOT approval, to advertisement of the project, through bid opening. Services will include:

- Publishing a single pdf document of all contract documents and uploading the documents to QuestCDN and the on-line digital plan delivery system.
- Addressing bidder questions.
- Two contract addenda.
- Attending bid opening, assembling bid tab, and reviewing submittals to determine contractor responsiveness.

## SCOPE OF WORK (continued)

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- Preparing recommendation of award letter.
- Production of conformed drawings and specifications into a single, unbound set of final contract documents. Additional copying, binding, and distribution of the conformed set will be performed under Phase 2 – Construction Services, if so desired by the City.

### Deliverables

- Copies of Notice of Award and Notice to Proceed Letter.
- Three (3) copies of plans (11 by 17 inch) and specifications.
- One (1) copy of full-size plans.

### Assumptions

- Parametrix will forward an advertisement to the City of Orting. The City shall place two advertisements in the newspaper for legal notices, approximately one week apart.

## PHASE 2 – CONSTRUCTION SERVICES

This future phase, which is not included with this scope of work, will provide construction engineering, field observation, testing, and closeout of the construction contract.

Client: City of Orting  
 Project: City of Orting On-Call Services  
 Project No: 2161711003

Phase	Task	Description	Labor Dollars	Labor Hours	Multiplier	John C. Hungerford	Michael S. Phelps	Kathleen M. Taylor	Darren Sandeno	Nancy Donovan	David A. Ironmonger	John L. Wright	Jennifer L. Dvorak	Puyallup Publications (WP)	Marc E. Kendall	Owen S. Kikuta	Edgar C. Schott	April D. Whittaker	Steven N. Sharpe
						Engineer IV	Sr Planner	Designer IV	Sr Planner	Publications Supervisor	Sr Surveyor	Sr Engineer	Sr Engineer	Puyallup Publications (WP)	Engineer III	Sr Engineer	Sr Engineer	Project Controls Specialist	CADD Tech Lead
7089		SR162 TWLT	\$141,369.83	1,131	3.15	20	20	425	8	0	10	0	320	60	20	28	32	32	24
	01	Project Management	\$8,479.24	60	3.15	12							24	12				20	
	04	WSDOT Coordination	\$11,483.56	136	3.15			40					20		20	4			
	05	Environmental Approval	\$4,187.02	112	3.15		20						8	2					
	06	Final Design	\$104,255.11	717	3.15	6		371	8				236	40		24	32		
	07	R/W Acquisition	\$6,844.30	52	3.15						10		18						24
	08	Bidding/Ad Services	\$6,120.60	54	3.15	2		14					14	6				12	
			\$141,369.83			\$2,765.80	\$2,733.00	\$58,237.75	\$1,170.32	\$0.00	\$1,388.20	\$0.00	\$51,356.80	\$5,103.00	\$2,091.00	\$4,910.92	\$5,929.92	\$3,115.84	\$2,567.28

**DIRECT EXPENSES:**

Description	Amount	Qty
B & W 8.5 x 11	\$235.000	2350
B & W 11 x 17	\$102.000	510
Plotter Bond/Mylar	\$33.800	65
Mileage	\$112.000	200
Copies	\$20.000	200
<b>Expense Total:</b>	<b>\$502.800</b>	

**SUBCONSULTANT**

Description	Amount
Universal Field Services	\$14,799.41
<b>Subconsultant Total:</b>	<b>\$14,799.41</b>

**ESTIMATED EFFORT**                      **\$156,672.04**

# City of Orting

## Washington

### Resolution No. 2013-1

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A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ESTABLISHING AND SUPPORTING  
A COMPREHENSIVE CITY WELLNESS PROGRAM

WHEREAS, the City of Orting began its Wellness Program in 2012 to aid and encourage employees in maintaining good physical and mental health; and

WHEREAS, the Orting City Council acknowledges that it is an advantage to the workplace and its employees to have a Wellness Program; and

WHEREAS, the City Council further recognizes that improvements to employee health, achievable through active workplace health promotion programs and activities can result in better morale, reduced absenteeism, enhanced productivity and performance, as well as strategies to control health care expenditures.

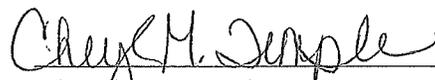
NOW THEREFORE, the City Council of the City of Orting, Washington hereby resolves as follows:

1. The Wellness Program is a benefit to the City and its employees; and
2. The Wellness Program is supported by the City Council; and
3. The Wellness Program is sustained indefinitely until cancelled by action of the City Council.

The Orting City Council hereby expresses its support of the City of Orting Wellness Program and encourages the programming of appropriate funds to sustain the program.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30<sup>TH</sup> DAY OF JANUARY, 2013.

CITY OF ORTING

  
Cheryl M. Temple, Mayor

ATTEST/AUTHENTICATED:

  
\_\_\_\_\_

Mark Bethune, City Clerk/Treasurer/  
City Administrator

Approved as to form:

  
\_\_\_\_\_

Chris Bacha,  
Kenyon Disend, PLLC  
City Attorney

Filed with the City Clerk:  
Passed by the City Council: 1/30/13  
Resolution No.: 2013-1