

Councilmembers

Position No.

1. Tod Gunther
2. Barbara Ford
3. William Birkes
4. Dave Harman
5. Sam Colorossi
6. Josh Penner, Deputy Mayor
7. Scott Drennen



ORTING CITY COUNCIL

Special Business Meeting Agenda

Orting Public Safety Building
401 Washington Ave. SE, Orting, WA

November 18, 2015
7 p.m.

Audience members are welcome to speak on any topic on the agenda after Councilmembers have finished their discussion.

Mayor Joachim Pestinger

7:00 P.M. - CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA

CONSENT AGENDA:

- Minutes of October 28, 2015
- Payroll and Claims Warrants
- Treasurer's Report

Motion: *Move to approve Consent Agenda as prepared.*

PUBLIC COMMENTS: *Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name and address. Please limit your comments to 3 minutes. Thank you for attending.*

COMMISSION REPORTS:

- Parks Commission
- Planning Commission

COMMITTEE AND COUNCIL STANDING REPORTS:

Council Standing Committees and other Reports

- Public Works – **CM Drennen/CM Birkes**
- Finance & Cemetery – **CM Colorossi/CM Harman**
- Public Safety – **DM Penner/CM Ford**
- Mayor Report – **Mayor Pestinger**
- Miscellaneous activity reports, i.e. PSRC, special meetings, etc.

PUBLIC HEARINGS:

- **AB15-10** – Proposed Ordinance Assuming Orting TBD • **CM Drennen**
Motion: *Motion to adopt Ordinance No. 2015-972, relating to Transportation; assuming the Orting Transportation Benefit District; repealing Chapter 2-7 of the Orting Municipal Code.*
- **AB15-11** – 2016 Proposed Budget • **CM Colorossi**
 - *Present Preliminary Budget*
- **AB15-12** – 2016 Revenue Sources • **City Treasurer Scott Larson**

- Present 2016 Revenue Sources PowerPoint Slides
- **AB15-13 – (First Read) – Proposed Resolution No. 2015-13, 2016 Property Tax Levy ● City Administrator Bethune**
 - First Reading of Resolution for the 2016 Property Tax Levy
- **AB15-14 – (First Read) - 2016 Utility Rate Changes – Proposed Ordinance No. 2015-973 ● CM Drennen and Parametrix Engineer Hungerford**
 - First Reading of Ordinance for recommended Rate Changes

OLD BUSINESS:

- Emergency Evacuation Bridge System ● **CM Drennen**

NEW BUSINESS:

- **AB15-15 - Deputy Mayor for 2016 ● DM Penner**
Deputy Mayor will solicit two Councilmembers to recommend a candidate for Deputy Mayor for the year 2016.
- **AB15-16 – AWC Legislative Goals for 2016 / Council Legislative Priorities 2016 ● CM Ford**
Motion: Motion to accept the Council Legislative Priorities for 2016 as prepared.
- **AB15-17 – Resolution No. 2015-14, fixing cemetery fees and charges; repealing Resolution No. 2011-4 ● CM Colorossi**
Motion: Motion to adopt Resolution No. 2015-14, fixing Cemetery fees and charges and repealing Resolution No. 2011-4.
- **AB15-18 – Wetland Mitigation Plan Revisions - Calistoga Setback Levee ● CM Drennen and Parametrix Engineer Hungerford**
Motion: Motion to approve the Scope of Work from Parametrix for preparation of scope and budget for Engineering Services, coordination, correspondence, review and scheduling of Phase 2001-Calistoga Setback Levee Wetland Mitigation Plan revisions.
- **AB15-19– Fleet Maintenance Services – Police & Public Works ● CM Drennen**
Motion: Motion to approve seeking “Request for Proposals” (RFPs) regarding Fleet Maintenance services for the Police and Public Works Departments.

ADJOURNMENT

Motion: Move to Adjourn.

Upcoming Meetings:

Next Regular Meeting: November 25, 2015 (PSB)



ORTING CITY COUNCIL MEETING MINUTES

Public Safety Building, 401 Washington Ave. SE

OCTOBER 28, 2015

Mayor Joachim Pestinger called the meeting to order with the flag salute at 7:00 pm in the Orting Public Safety Building. Roll call found in attendance Deputy Mayor Josh Penner, Councilmembers Sam Colorossi, Scott Drennen, William Birkes, Barbara Ford, Tod Gunther and Dave Harman.

ATTENDANCE:

City Employees

Mark Bethune, City Administrator
Rachel Pitzel, City Clerk

Scott Larson, City Treasurer
Bill Drake, Police Chief

Professional Representatives

Jay Long, Attorney – Kenyon Disend
JC Hungerford, Engineer – Parametrix

Visitors (signed in)

Susan Rigley

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA:

Councilmember Colorossi asked to add Finance and Cemetery Report under Committee and Standing Reports.

CONSENT AGENDA:

Councilmember Colorossi moved to approve the Consent Agenda as prepared. Second by Councilmember Ford. Motion carried (7-0).

COMMENTS FROM CITIZENS:

Susan Rigley, PC Library –updated Council on the events the library will have for the month of November. Thanked the City for fixing up the surroundings around the library.

COMMITTEE AND STANDING REPORTS: (7:06)

Transportation

Councilmember Ford reported discussions took place regarding the Transportation Benefit District (TBD) and the detailed budget report, along with the overlay project; she discussed the pedestrian walkway around town; long term plan for the overall system for scheduling repairs; Transportation Improvement Plan (TIP); VanScoyoc lighting project and the 2016 Transportation Master Plan. *(Committee report attached - please note, these are not the official minutes approved by the Committee)*

Technology & Land Use

Councilmember Gunther reported the police survey will be going out in the November utility billing; he noted the Committee is putting the ADR reader board on hold due to pricing; the QR code project for the Trail will offer people access to points of interests, stores, first aid, etc. and will be done by an Eagle Scout as soon as the Scout presents the project to his Troop, Councilmember Harman will bring it forward to Council for approval.

Deputy Mayor Penner discussed the markers that were “torched” down on the trail that are fading and this will be a good project.

Councilmember Colorossi presented Council with a draft cemetery fee resolution for Council to review.

OLD BUSINESS: (7:12)

Orting Emergency Evacuation Bridge System

Councilmember Drennen reported work being done with Parametrix regarding the location of the bridge; discussed grant funding and educational options for the citizens.

NEW BUSINESS: (7:15)

AB15-06 – Police Car Purchase

Deputy Mayor Penner reported the police department being down a vehicle; budgeted item to be purchased; discussed why they chose the vehicle SUV vs. sedan.

Councilmember Colorossi asked when delivery will take place and hoping it was before Period 13.

Chief stated it will be before the end of the year and should be before Period 13.

Councilmember Ford moved to approve the purchase of a 2016 Ford Police Inceptor Utility/SUV AWD vehicle for the amount of \$30,752.87 and approve the additional \$12,300 to fully equip the vehicle in 2016. Second by Councilmember Harman. Motion carried (7-0).

AB15-07 – Cover Letter re: PSB Lease

Councilmember Colorossi reported Attorney Joe Quinn is present tonight to give a brief overview. Attorney Quinn explained his role in the process of the lease proposal.

Councilmember Colorossi moved to approve the first renewal and amendment to lease agreement for the Public Safety Building between the City of Orting and Orting Valley Fire and Rescue. Second by Councilmember Drennen. Motion carried (7-0).

Deputy Mayor Penner read the cover letter.

Councilmember Colorossi moved to approve the Deputy Mayor to sign the cover letter. Second by Councilmember Ford. Motion carried (7-0).

AB15-08 – Resolution No. 2015-12 • Intent to assume the Transportation Benefit District and set a Public Hearing

CA Bethune deferred to Attorney Long- reported on the Resolution and how law has changed that the City can assume the Transportation Benefit District (TBD). He noted there is a process that needs to be followed, the first step is to announce the intent of assuming the TBD and set a public hearing, next step would be an ordinance to remove and replace the current code.

City Attorney Bethune stated when adopted, Council will be assuming the TBD beginning January 1, 2016.

Councilmember Drennen moved to adopt Resolution No. 2015-12, declaring the City’s intention to assume the Orting Transportation Benefit District and setting a public hearing for November 18, 2015. Second by Councilmember Ford. Motion carried (7-0).

AB15-09 – VanScoyoc Lighting Curb

Councilmember Drennen reported this project is entering its final stages and this will complete the project.

Councilmember Drennen moved to approve K-A General Construction as low bidder for the VanScoyoc Lighting curb project. Second by Councilmember Ford. Motion carried (7-0).

ADJOURN:

Councilmember Ford moved to adjourn. Second by Deputy Mayor Penner. Motion carried (7-0).

ATTEST:

Joachim Pestinger, Mayor

Rachel Pitzel, City Clerk



Transportation Committee
Report to the Orting City Council
October 28, 2015

Copy for the Minutes

Transportation Committee Meeting

Report to the Orting City Council

October 28, 2015

1. **TBD** These are the projects that are funded by your \$20 license-tab fees. A detailed budget report will be ready in January for the 2016 work plan.

2015 Chip seal/pavement overlay:

The 2015 work is complete, the restriping has been performed, and any loose gravel has been swept by work crews. Final numbers: 1.5 miles – 21,936 square yards of streets were covered this year. Of that, 1.2 miles or 18,417 square yards were chip sealed and 0.3 miles or 3,519 square yards were overlaid with asphalt. Maps showing which streets were done are attached. Final expenditures will be reported when all bills have been received.

We will roll out the 2016 plan in January, after we have had the opportunity to calculate projected costs

Pedestrian Walkways:

Our review of sidewalks in Orting has been on-going for the last few years. Those uneven places, often between plates, have been identified and measured city wide. The very short shifts measuring approximately ¼ inch have been ground. We are developing a long-term plan for improvement to our city's pedestrian walkway system which includes a schedule for repairing and, in some cases, replacing the areas in need.

2. **Transportation Improvement Board**

WA Avenue Two-way Left Turn Lane:

Ongoing.

Van Skoyok Lighting Project:

We will be moving a budget expenditure later in the meeting in order to complete the curbing around the new light poles, which are now installed and working. This 2015 improvement completes part of the comprehensive Orting City Park plan and is a direct response to concerns of citizens for increased safety and crime deterrence in that area of our city. The landscaping will be completed this spring.

3. *Transportation Master Planning*

The 2016 Transportation Master Plan will be the first comprehensive transportation plan for the City of Orting that includes pedestrian as well as vehicle roadways. As our population grows, the need for a complete pedestrian system becomes clear. Much of it is ADA-compliance driven: Developing a city-wide ADA plan is an unfunded mandate passed down to us by the federal government. For us to continue to receive federal grant money for roadways, we must develop a comprehensive plan to make our city accessible by all of our citizens. It also demonstrates cooperation with the Orting School District to provide safe pathways for our school children to get to and from school and/or bus stops. Wider sidewalks in key areas also improves our evacuation routes in the event of an emergency.

Copy of Orting TBD -Street Upgrades

2014 Chipsealed Streets - TBD

2015 Chipsealed Streets - TBD

-  Fairlane St SW
-  Ford Lane SW
-  Grinnell Ave SW
-  Leber St NW
-  Deede Lane SW
-  Belfair St SW
-  Skinner Way SW

Street Striping

2013 Chipsealed Streets - TBD

Calistoga St W-Overlay 2013

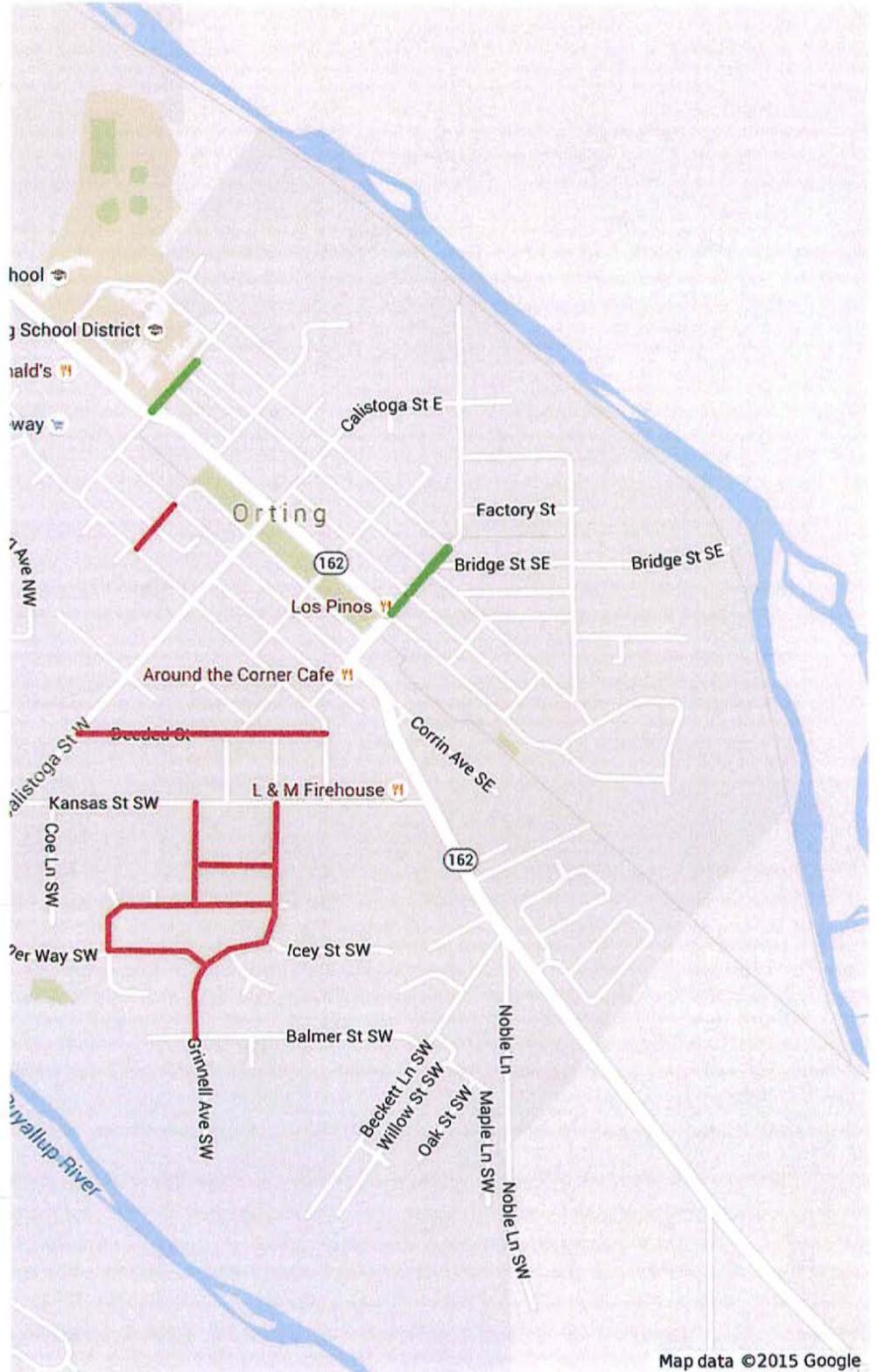
Directions from 603 Skinner Way Southwest, Orting, WA 98360, USA to 501-503 Skinner Way Southwest, Orting, WA 98360, USA

2015 Asphalt Overlay

-  Whitesell St NE
-  Bridge St SE
-  River St SE

Untitled layer

Asphalt & Chipseal Projects



Map data ©2015 Google

CITY OF ORTING
VOUCHER/WARRANT REGISTER
FOR NOVEMBER 18, 2015 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #42848 THRU #42910
IN THE AMOUNT OF \$ 136,479.37

PAYROLL WARRANTS #22275 THRU #22294
IN THE AMOUNT OF \$ 162,823.43

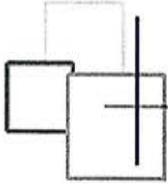
ARE APPROVED FOR PAYMENT ON NOVEMBER 18, 2015

FINANCE COMMITTEE CHAIR _____

COUNCILPERSON _____

COUNCILPERSON _____

CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2015 - November - 1st Council
System Types: Financials

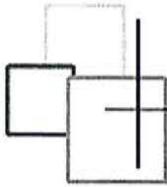
Fund Number	Description	Amount
001	Current Expense	\$60,461.01
101	City Streets	\$7,693.29
104	Cemetery	\$719.91
105	Parks Department	\$5,553.52
320	Transportation Impact	\$53.60
401	Water	\$17,137.94
408	Wastewater	\$9,018.68
410	Stormwater	\$35,841.42
	Count: 8	\$136,479.37

Register

Fiscal: 2015
 Deposit Period: 2015 - November
 Check Period: 2015 - November - 1st Council
 Bank Accounts: Key Bank - 2000073
 Register Types: Warrant
 Show Outstanding: All
 System Types: Financials
 Outstanding Date: 11/10/2015 12:12:32 PM
 Show Details: Hide

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
<u>42848</u>	Columbia Bank	11/4/2015		\$12,061.05
<u>42849</u>	Centurylink	11/4/2015		\$2,509.55
<u>42850</u>	Comcast	11/4/2015		\$477.98
<u>42851</u>	Crystal & Sierra Springs	11/4/2015		\$107.14
<u>42852</u>	Mountain Mist	11/4/2015		\$20.53
<u>42853</u>	Puget Sound Energy	11/4/2015		\$1,132.59
<u>42854</u>	Verizon Wireless	11/4/2015		\$2,340.72
<u>42855</u>	Arrow Lumber	11/11/2015		\$925.28
<u>42856</u>	Associated Petroleum Products INC	11/11/2015		\$1,714.28
<u>42857</u>	Bhc Consultants	11/11/2015		\$2,939.18
<u>42858</u>	Business Solutions Center	11/11/2015		\$38.07
<u>42859</u>	Capital One Commercial	11/11/2015		\$745.15
<u>42860</u>	Ceccanti Inc.	11/11/2015		\$14,785.70
<u>42861</u>	CenturyLink/Qwest	11/11/2015		\$198.03
<u>42862</u>	Cintas Corporation #461	11/11/2015		\$116.76
<u>42863</u>	City Of Fife	11/11/2015		\$5,913.00
<u>42864</u>	Columbia Bank	11/11/2015		\$679.49
<u>42865</u>	Comcast	11/11/2015		\$11.65
<u>42866</u>	Cornerstone Electric, Inc	11/11/2015		\$1,072.68
<u>42867</u>	Corwin Ford Tri-Cities	11/11/2015		\$25,646.98
<u>42868</u>	Curry & Williams, P.I.I.C	11/11/2015		\$2,050.00
<u>42869</u>	Dell Financial Services Payment Processing Services	11/11/2015		\$1,235.41
<u>42870</u>	Dept of Transportation	11/11/2015		\$596.99
<u>42871</u>	DM Disposal Co., Inc	11/11/2015		\$1,034.76
<u>42872</u>	Equipment Experts INC	11/11/2015		\$940.24
<u>42873</u>	H D Fowler Company	11/11/2015		\$587.68
<u>42874</u>	Honey Bucket-NW Cascade Inc	11/11/2015		\$317.50
<u>42875</u>	Jennings Equipment Inc	11/11/2015		\$318.31
<u>42876</u>	Keybank	11/11/2015		\$3,680.44

Number	Name	Print Date	Clearing Date	Amount
42877	Konica Minolta Business Solutions	11/11/2015		\$331.54
42878	Konica Minolta Business-Usa Inc	11/11/2015		\$1,779.99
42879	Lemay Mobile Shredding	11/11/2015		\$34.00
42880	Lewis, Jennifer	11/11/2015		\$560.00
42881	Lincoln, Tim	11/11/2015		\$1,620.00
42882	Lyons Woodworking-Travis Lyons	11/11/2015		\$329.23
42883	Mortimer, Thomas D, JR	11/11/2015		\$84.00
42884	Murphy-Brown, Mary	11/11/2015		\$690.00
42885	Office Depot	11/11/2015		\$244.60
42886	O'Reilly Auto Parts	11/11/2015		\$270.79
42887	Orting Auto Parts	11/11/2015		\$77.18
42888	Orting Valley Senior Cent	11/11/2015		\$1,083.33
42889	Pcrod (landfill)	11/11/2015		\$570.37
42890	Pipeline Video & Cleaning North	11/11/2015		\$1,837.84
42891	Puget Sound Energy	11/11/2015		\$5,495.65
42892	Quinn, Joseph F., PS	11/11/2015		\$1,728.00
42893	Scientific Supply & Equip	11/11/2015		\$131.24
42894	Smith, Jason	11/11/2015		\$240.00
42895	South Sound 911	11/11/2015		\$26,257.25
42896	Staples Advantage-Dept LA	11/11/2015		\$193.33
42897	the Greater Tacoma Community Foundation	11/11/2015		\$4,000.00
42898	The News Tribune	11/11/2015		\$76.90
42899	The Walls Law Firm	11/11/2015		\$1,800.00
42900	Thomson Reuters West Payment Ctr.	11/11/2015		\$310.09
42901	UniFirst Corporation	11/11/2015		\$261.95
42902	US Bank Equipment Finance	11/11/2015		\$352.34
42903	Utilities Underground Location Center	11/11/2015		\$27.72
42904	Valley Sign	11/11/2015		\$136.00
42905	Vortex Industries Inc	11/11/2015		\$639.74
42906	Washington Rock Quarries,	11/11/2015		\$381.90
42907	Washington StateOffice of Minority & Womens-Financial Office	11/11/2015		\$100.00
42908	Water Management Lab Inc.	11/11/2015		\$432.00
42909	Wild West International Lic	11/11/2015		\$164.03
42910	Zumar Industries Inc	11/11/2015		\$41.22
	Total		Check	\$136,479.37
	Total		2000073	\$136,479.37
	Grand Total			\$136,479.37



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	42855	600186-Nov 2015	001-514-21-48-01	Hillman Fasteners	\$8.44
			001-522-20-48-02	Duct Tape	\$10.86
			001-522-20-48-02	Frog Tape for Painting	\$19.56
			001-575-50-48-00	Teflon Tape-Twist	\$14.33
			001-575-50-48-00	Boot Scrubber- Hillman Fasteners	\$18.27
			001-575-50-48-00	Decor Twist	\$19.55
			101-542-30-35-00	Jigsaw Blades	\$20.88
			104-536-50-48-00	Supplies to Back Fill Grave	\$32.82
			105-576-80-31-00	Batteries	\$4.34
			105-576-80-35-00	Jigsaw Blades	\$20.88
			105-576-80-48-00	Hillman Fasteners	\$5.18
			105-576-80-48-00	Corn Whisk-Big Dump Truck	\$7.06
			105-576-80-48-00	Stripe for Whitehawk Park	\$29.11
			105-576-80-48-00	Stripe for Whitehawk Park	\$36.39
			105-576-80-48-02	Shovels	\$65.24
			105-576-80-48-02	Shovels-Paint	\$79.58
			105-594-76-63-10	Hillman Fasteners- Rainier Meadows-Big Toy	\$4.35
			105-594-76-63-10	Hillman Fasteners- Rainier Meadows-Big Toy	\$4.90
			105-594-76-63-10	Hillman Fasteners- Rainier Meadows-Big Toy	\$6.64
			105-594-76-63-10	Redimix-Rainier Meadows-Big Toy	\$6.72
			105-594-76-63-10	Craft Scissors- Rainier Meadows-Big Toy	\$10.33
			105-594-76-63-10	Caution Tape- Rainier Meadows-Big Toy	\$11.95
			105-594-76-63-10	Weed Barrier- Rainier Meadows-Big Toy	\$22.84
			105-594-76-63-10	Cement-Rainier Meadows-Big Toy	\$34.77
			105-594-76-63-10	Cement/Socket Adapter-Rainier Meadows-Big Toy	\$40.85
			105-594-76-63-10	Saw/ Bit Set-Rainier Meadows-Big Toy	\$42.41
			105-594-76-63-10	Hem Fir-Rainier Meadows-Big Toy	\$43.72
			105-594-76-63-10	Cement-Rainier Meadows-Big Toy	\$69.54
			105-594-76-63-10	Cement-Rainier Meadows-Big Toy	\$69.54

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	42855	600186-Nov 2015	401-534-50-48-02	Teflon Tape/Pipe Joint Sealant	\$4.54
			401-534-50-48-04	Hillman Fasteners	\$0.38
			408-535-50-35-00	Wood Bit	\$3.58
			408-535-50-48-03	Door Stop	\$13.03
			410-531-38-48-00	Mortar For PMP Program	\$5.97
			410-531-38-48-00	Cement	\$8.69
			410-531-38-48-00	Redimix-Catch Basin	\$10.09
			410-531-38-48-00	Cement-Bridge Street Overlay	\$34.77
			410-531-38-48-00	Cement-Bridge Street Overlay	\$34.77
			410-531-38-48-00	Redimix-Mortar Whitesell Overlay	\$48.41
Associated Petroleum Products INC	42856	0816158-IN	101-542-30-32-00	Fuel	\$71.74
			401-534-80-32-00	Fuel	\$645.72
			401-534-80-32-01	Fuel	\$125.70
			408-535-80-32-00	Fuel	\$645.75
			408-535-80-32-01	Fuel	\$125.70
			410-531-38-32-01	Fuel	\$71.73
			410-531-38-32-02	Fuel	\$27.94
				Total	\$1,714.28
Bhc Consultants	42857	0007200	001-558-60-41-02	Planning Consultant	\$2,939.18
				Total	\$2,939.18
Business Solutions Center	42858	67675	001-513-10-31-00	Business Card-Larson	\$38.07
				Total	\$38.07
Capital One Commercial	42859	7003-7311-0004-8356-Nov2015	001-521-20-31-03	Office Supplies	\$80.00
			001-521-20-31-06	Office Supplies	\$57.70
			001-521-50-48-03	Office Supplies	\$190.00
			001-521-20-31-03	Paper Towls/Trash Bags	\$40.57
		7003-7311-0004-8356-Oct2015	001-521-20-31-03	Office Supplies	\$127.21
			001-521-21-31-01	Disposable Gloves	\$91.83
			001-521-21-49-00	Water	\$84.75
			001-521-50-48-04	Batteries/Dog Bones	\$73.09
	Total	\$745.15			
Ceccanti Inc.	42860	Pay Request #13 Retainage Calistoga Setback Levee	410-594-31-63-15	Pay Request #13 Retainage Calistoga Setback Levee-7000752100	\$14,785.70
				Total	\$14,785.70
Centurylink	42849	300549640-Nov2015	408-535-10-42-01	Sewer Phones	\$45.50
			001-514-23-42-00	City Phones	\$693.51
		300549818-Nov2015	001-521-50-42-00	City Phones	\$120.06
			001-522-20-42-01	City Phones	\$262.77

Vendor	Number	Invoice	Account Number	Notes	Amount
Centurylink	42849	300549818-Nov2015	001-524-20-42-00	City Phones	\$27.65
			320-595-30-63-01	City Phones	\$53.60
			401-534-10-42-01	City Phones	\$170.76
			408-535-10-42-01	City Phones	\$370.99
		300549906-Nov2015	401-534-10-42-01	Harman Springs	\$49.71
			300550216-Nov2015	408-535-10-42-01	Sewer Phones
		300550553-Nov2015	001-521-50-42-00	PD Phones	\$378.32
		300550592-Nov2015	001-512-50-42-00	Court Phones	\$99.44
		409178327-Nov2015	001-521-50-42-01	PD Transmitter	\$69.98
CenturyLink/Qwest	42861	464b-Nov2015	001-521-20-45-02	Cell Connection	\$116.53
			465B-Nov2015	001-521-20-45-02	Cell Connection
Cintas Corporation #461	42862	4616582964	408-535-60-48-04	Bathroom Cleaning-Park	\$116.76
				Total	\$116.76
City Of Fife	42863	2015-09	001-523-60-41-00	Jail Fees 3rd QRT	\$5,913.00
				Total	\$5,913.00
Columbia Bank	42848	Pay Request #10 Retainage Calistoga Setback Levee-7000752100	410-594-31-63-15	Pay Request #10 Retainage Calistoga Setback Levee-7000752100	\$12,061.05
				42864	Pay Request #13 Retainage Calistoga Setback Levee-7000752100
					Total
Comcast	42850	8498350320221105-Nov2015	001-514-23-42-00	City Hall Internet	\$59.75
			001-524-20-31-00	City Hall Internet	\$59.75
			401-534-10-42-01	City Hall Internet	\$59.74
			408-535-10-42-01	City Hall Internet	\$59.75
	8498350320221113-Nov2015	001-521-50-42-00	PSB Internet	\$119.50	
		001-522-20-42-01	PSB Internet	\$119.49	
	42865	8498350320230874-Nov2015	001-514-23-42-00	City Hall Internet	\$11.65
					Total
Cornerstone Electric, Inc	42866	NOV2015-207	105-576-80-48-00	Replacement of the Fan Motor at the BBQ Pit	\$754.98
		NOV2015-208	105-576-80-48-00	Repair of Lights in Park-Replace 3 -PS MH Lamps	\$317.70
					Total
Corwin Ford Tri-Cities	42867	Invoice - 11/9/2015 1:44:22 PM	101-594-42-64-25	2016 F250 Public Works Truck-FA1067	\$1,282.34
			105-594-76-64-28	2016 F250 Public Works Truck-FA1067	\$2,564.70
			401-594-34-64-38	2016 F250 Public Works Truck-FA1067	\$12,823.49

Vendor	Number	Invoice	Account Number	Notes	Amount
Corwin Ford Tri-Cities	42867	Invoice - 11/9/2015 1:44:22 PM	408-594-35-64-35	2016 F250 Public Works Truck-FA1067	\$3,847.05
			410-594-31-64-37	2016 F250 Public Works Truck-FA1067	\$5,129.40
				Total	\$25,646.98
Crystal & Sierra Springs	42851	29189795225720-Nov2015	401-534-10-31-00	Water for Public Works	\$52.40
			408-535-10-31-00	Water for Public Works	\$54.74
				Total	\$107.14
Curry & Williams, P.I.I.c	42868	NOV2015-200	001-512-50-10-02	Court Judge-October 2015	\$1,800.00
		NOV2015-201	001-512-50-10-05	Pro-Tem Judge-10/6/2015	\$250.00
			Total	\$2,050.00	
Dell Financial Services Payment Processing Services	42869	78202102	001-594-12-75-03	PSB Server	\$25.00
			001-594-14-75-03	City Hall Server	\$50.00
			001-594-21-75-02	PSB Server	\$753.41
			001-594-24-75-05	City Hall Server	\$37.00
			001-594-76-75-06	City Hall Server	\$12.00
			101-594-42-75-41	City Hall Server	\$12.00
			105-594-76-75-04	City Hall Server	\$12.00
			401-594-34-75-02	City Hall Server	\$111.00
			408-594-35-64-44	City Hall Server	\$149.00
			410-594-31-74-02	City Hall Server	\$74.00
	Total	\$1,235.41			
Dept of Transportation	42870	RE-313-ATB51013121	101-595-30-41-02	Washington Ave Two-Way Left Turn Lane	\$596.99
				Total	\$596.99
DM Disposal Co., Inc	42871	6344059	408-535-60-47-00	WWTP-Garbage Service	\$1,034.76
				Total	\$1,034.76
Equipment Experts INC	42872	140000142	101-542-30-48-04	Repairs to Backhoe-F1034	\$141.02
			105-576-80-48-01	Repairs to Backhoe-F1034	\$141.03
			401-534-50-48-04	Repairs to Backhoe-F1034	\$282.10
			408-535-50-48-04	Repairs to Backhoe-F1034	\$235.06
			410-531-38-48-01	Repairs to Backhoe-F1034	\$141.03
	Total	\$940.24			
H D Fowler Company	42873	14076595	401-534-50-48-02	Thrust Washer for Hydrent	\$157.54
		14076596	408-535-50-48-02	WWTP- Replacement Screen	\$388.13

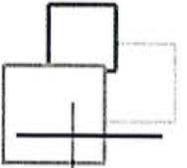
Vendor	Number	Invoice	Account Number	Notes	Amount
H D Fowler Company	42873	14076598	401-534-50-48-02	Lower Bonnet Stem O Ring-Hydrant	\$42.01
				Total	\$587.68
Honey Bucket-NW Cascade Inc	42874	2-1403568	408-535-60-48-04	Honey Bucket Services-Cemetery	\$50.00
		2-1410837	408-535-60-48-04	Honey Bucket Service-Whitehawk Park	\$80.00
		2-1417663	408-535-60-48-04	Honey Bucket Service-Whitehawk BLVD	\$187.50
				Total	\$317.50
Jennings Equipment Inc	42875	61880	104-536-50-48-01	Pulley for Cemetery Mower	\$318.31
				Total	\$318.31
Keybank	42876	4412-Nov2015	001-521-20-31-01	Uniform Items	\$28.90
			001-521-20-31-03	Sector Paper	\$132.34
			001-521-20-31-06	Patches for No Parking Signs	\$231.20
			001-521-30-49-00	Item for Preparedness Fair	\$13.13
		4438-Nov2015	001-511-60-41-01	Supplies for Budget Workshop	\$6.56
			001-511-60-41-01	Supplies for Budget Workshop	\$110.06
			001-513-10-31-00	Meals for Meeting	\$10.48
			001-513-10-31-00	Meals for Meeting	\$43.52
			001-513-10-31-00	Parking Passes	\$95.00
			001-513-10-49-00	Vision Training-Bethune	\$200.00
			001-514-23-31-02	Dell Printer Drum	\$40.79
			001-521-20-31-03	Dell Printer Drum	\$40.80
			001-524-20-41-05	Fuel-Training	\$28.61
			001-571-20-31-23	Metals for Soccer	\$163.19
			001-571-20-31-32	Metals for Vollerball	\$138.30
			105-576-80-31-01	Storage Bags-Big Toy	\$6.56
			105-576-80-48-00	Philadelphus Lewisii	\$38.84
			105-594-76-64-10	Tree Lighting	\$449.97
			401-534-10-31-00	I Tune Storage	\$5.00
			401-534-10-31-00	Vinegar Well 1	\$28.74
			401-534-10-31-00	Dell Printer Drum	\$40.80
			401-534-10-31-00	Copy Paper-Label Tape	\$42.14
			401-534-10-31-00	Office Supples-Toner	\$320.11
			401-534-90-49-00	Vision Training-Bethune	\$75.00
			408-535-10-31-00	I Tune Storage	\$4.99
			408-535-10-31-00	Dell Printer Drum	\$40.80
			408-535-10-31-00	Copy Paper-Label Tape	\$42.14
			408-535-10-31-00	Office Supples-Toner	\$320.11

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank	42876	4438-Nov2015	408-535-90-49-00	Vision Training-Bethune	\$100.00
			410-531-31-20-06	Vision Training-Bethune	\$26.04
		4461-Nov2015	001-524-20-41-05	Meals for Training-Wa State Permit	\$67.37
			001-524-20-41-05	Tech Conference Hotel for Training-Wa State Permit	\$198.30
			001-524-20-41-05	Tech Conference	
			001-558-60-41-00	Coffee for Town-Wilcox	\$16.32
			001-558-60-41-00	Food for Town-Wilcox	\$17.39
			001-571-20-31-23	Metals for Soccer	\$14.93
			101-542-30-35-00	Solar Jump Pack	\$31.45
			105-576-80-48-01	Swing for Big Toy-Main Park	\$165.18
			105-594-76-63-10	Sonotube for Big toy @ Rainer Meadows Park	\$125.34
			401-534-50-35-00	Allen Wrenches	\$16.40
			401-534-50-35-00	Solar Jump Pack	\$31.45
			408-535-10-31-00	Daily Journal	\$43.75
			408-535-10-31-00	Lab Cleaning Supplies	\$65.54
			408-535-50-35-00	Solar Jump Pack	\$31.45
			410-531-38-35-00	Solar Jump Pack	\$31.45
					Total
Konica Minolta Business Solutions	42877	40056669-Nov2015	001-594-21-75-00	PD Copier Lease	\$331.54
				Total	\$331.54
Konica Minolta Business-Usa Inc	42878	236166274	001-594-21-75-00	Copier Lease PD	\$1,779.99
				Total	\$1,779.99
Lemay Mobile Shredding	42879	4454357	001-521-20-31-06	PD Shredding	\$34.00
				Total	\$34.00
Lewis, Jennifer	42880	Nov2015-204	001-571-20-31-34	Dog Training Classes-Oct 2015	\$560.00
				Total	\$560.00
Lincoln, Tim	42881	1045	001-524-20-49-00	Contracted Building Inspector-Plan Review	\$960.00
			001-524-20-49-01	Contracted Building Inspector	\$660.00
				Total	\$1,620.00
Lyons Woodworking-Travis Lyons	42882	113203	104-536-50-48-00	Pruning of Trees in Cemetery	\$329.23
				Total	\$329.23

Vendor	Number	Invoice	Account Number	Notes	Amount
Mortimer, Thomas D, JR	42883	3207	410-531-39-41-04	DOE, EPA Overfile- Oct 2015-Legal Services	\$84.00
				Total	\$84.00
Mountain Mist	42852	039199-Nov2015	001-514-23-31-02	Water @ City Hall	\$20.53
				Total	\$20.53
Murphy-Brown, Mary	42884	NOV2015-203	001-571-20-31-21	Dance Class-Oct 2015	\$690.00
				Total	\$690.00
O'Reilly Auto Parts	42886	1265583-Nov2015	001-514-23-31-02	Battery for Reader Board	\$45.96
			001-521-50-48-02	Oil-Car Wash-S- Coolant	\$78.26
			105-576-80-48-02	Coolant-Dog Truck	\$4.35
			401-534-10-31-00	Battery for Reader Board	\$45.96
			401-534-50-48-06	Coolant-Dog Truck	\$4.34
			408-535-10-31-00	Battery for Reader Board	\$45.96
			410-531-38-31-00	Battery for Reader Board	\$45.96
				Total	\$270.79
Office Depot	42885	800760620001	001-512-50-31-00	Printer Toner	\$244.60
				Total	\$244.60
Orting Auto Parts	42887	1000-Nov2015	105-576-80-48-02	Drip Pan-BackHoe 1034	\$17.56
			105-576-80-48-02	Silicone/Protectant- 1027	\$42.88
			105-594-76-63-10	Hex Key Set	\$16.74
				Total	\$77.18
Orting Valley Senior Cent	42888	Nov2015-202	001-571-20-31-06	Monthly Support-Nov 2015	\$1,083.33
				Total	\$1,083.33
Pcrcd (landfill)	42889	5103	410-531-38-48-05	Waste Hauling- Street Sweeper	\$291.02
		21725	105-576-80-48-05	Waste Hauling- Rainier Meadows-Big Toy	\$279.35
				Total	\$570.37
Pipeline Video & Cleaning North	42890	292625	410-531-38-48-02	Pipeline Cleaning of Catch Basins	\$1,837.84
				Total	\$1,837.84
Puget Sound Energy	42891	200019646914-Nov2015	101-542-63-47-03	Street Lights	\$60.12
	42853	200021064239-Nov2015	401-534-50-47-03	Well 1	\$1,110.88
		200021119249-Nov2015	401-534-50-47-02	Chlorinator	\$21.71
	42891	220000846174-Nov2015	101-542-63-47-03	Street Lights	\$22.70

Vendor	Number	Invoice	Account Number	Notes	Amount
Puget Sound Energy	42891	300000002406-Nov2015	101-542-63-47-03	Street Lights	\$5,412.83
				Total	\$6,628.24
Quinn, Joseph F., PS	42892	1487	001-522-60-41-00	Legal Services	\$1,728.00
				Total	\$1,728.00
Scientific Supply & Equip	42893	31416496	408-535-10-31-00	Lab Supplies	\$131.24
				Total	\$131.24
Smith, Jason	42894	Nov2015-206	001-571-20-31-33	Karate Instruction- Oct 2015	\$240.00
				Total	\$240.00
South Sound 911	42895	1-1035	001-521-50-51-00	3rd QRT Police Dispatch	\$26,257.25
				Total	\$26,257.25
Staples Advantage- Dept LA	42896	3282701932	001-511-60-31-01	Office Supplies	\$30.16
			001-514-23-31-02	Office Supplies	\$44.50
			401-534-10-31-00	Office Supplies	\$30.17
			408-535-10-31-00	Office Supplies	\$30.16
			410-531-38-31-00	Office Supplies	\$30.17
		3282701937	001-514-23-31-02	Calculator	\$28.17
				Total	\$193.33
the Greater Tacoma Community Foundation	42897	Nov2015-100	001-558-60-41-02	Study to Determine Agriculture Infrastructure	\$4,000.00
				Total	\$4,000.00
The News Tribune	42898	257635-Nov2015	001-511-60-49-03	Publications	\$76.90
				Total	\$76.90
The Walls Law Firm	42899	573	001-515-30-41-03	Prosecuting Attorney-Oct 2015	\$1,800.00
				Total	\$1,800.00
Thomson Reuters West Payment Ctr.	42900	832720935	001-512-50-31-00	Washington Court Rules	\$310.09
				Total	\$310.09
UniFirst Corporation	42901	3301132795/3301134782/3301408-535-10-31-03 136801/3301138796		Protective Supplies- WWTP	\$261.95
				Total	\$261.95
US Bank Equipment Finance	42902	290986793	001-594-14-75-00	City Hall Copier Lease	\$352.34
				Total	\$352.34

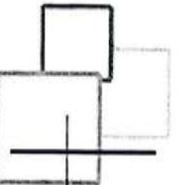
Vendor	Number	Invoice	Account Number	Notes	Amount
Utilities Underground Location Center	42903	5100177	401-534-60-41-00	Locates-Oct2015	\$27.72
				Total	\$27.72
Valley Sign	42904	17013	401-534-50-48-06	Logos for 2016 PW Truck	\$95.20
			408-535-50-48-08	Logos for 2016 PW Truck	\$40.80
				Total	\$136.00
Verizon Wireless	42854	9754006611	001-514-23-42-00	Cell Phones	\$353.39
			001-524-20-42-00	Cell Phones	\$58.37
			104-536-20-42-00	Cell Phones	\$39.55
			401-534-10-42-01	Cell Phones	\$285.23
			408-535-10-42-01	Cell Phones	\$285.23
		9754006612	001-512-50-42-00	Cell Phones-PD	\$58.37
			001-521-20-45-01	Cell Phones-PD	\$560.14
			001-521-50-42-00	Cell Phones-PD	\$700.44
				Total	\$2,340.72
Vortex Industries Inc	42905	23-969625-1	001-522-20-48-02	Repair of PSB Fire Doors	\$639.74
				Total	\$639.74
Washington Rock Quarries,	42906	59306	410-531-38-48-00	Sand	\$381.90
				Total	\$381.90
Washington StateOffice of Minority & Womens- Financial Office	42907	3031814	001-514-40-49-02	Membership Dues	\$100.00
				Total	\$100.00
Water Management Lab Inc.	42908	144594/144853	401-534-10-41-03	Lab Testing	\$432.00
				Total	\$432.00
Wild West International Llc	42909	50-Nov2015	001-521-50-48-04	Magazines for Glock/Hornady 40SW	\$164.03
				Total	\$164.03
Zumar Industries Inc	42910	0178977	101-542-64-49-00	Sign for Robin ST	\$41.22
				Total	\$41.22
				Grand Total	\$136,479.37



Cash and Investment Activity

Period: 2015 - October
 Period Totals

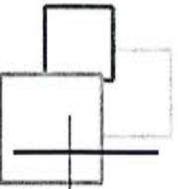
Fund	Beginning		Activity		Activity		Ending		Ending Balance
	Cash	Investments	In	Out	Cash	Investments			
001 Current Expense	\$210,380.19	\$1,623,975.55	\$372,724.83	\$402,502.48	\$105,968.55	\$1,698,609.54	\$1,804,578.09		
101 City Streets	\$51,395.59	\$221,868.48	\$45,718.38	\$40,236.64	\$43,451.29	\$235,294.52	\$278,745.81		
104 Cemetery	\$3,656.60	\$15,092.77	\$1,179.42	\$3,228.29	\$1,605.52	\$15,094.98	\$16,700.50		
105 Parks Department	\$19,863.92	\$314,062.52	\$21,711.42	\$20,410.55	\$21,118.88	\$314,108.43	\$335,227.31		
107 Tourism Fund	\$0.00	\$5,015.71	\$308.90	\$154.45	\$0.00	\$5,170.16	\$5,170.16		
120 Police Department Drug	\$160.92	\$2,349.68	\$0.68	\$0.34	\$160.92	\$2,350.02	\$2,510.94		
201 Public Safety Bldg Ltgo Debt	\$0.99	\$31,445.30	\$9.20	\$4.60	\$0.99	\$31,449.90	\$31,450.89		
320 Transportation Impact	\$37,736.77	\$489,198.83	\$2,292.04	\$151.18	\$39,806.11	\$489,270.35	\$529,076.46		
401 Water	\$186,590.12	\$1,440,680.40	\$118,149.54	\$68,074.54	\$236,465.00	\$1,440,880.52	\$1,677,345.52		
402 Water Construction	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00	\$0.00	\$33.00		
408 Wastewater	\$306,169.83	\$5,424,832.80	\$134,137.30	\$100,998.77	\$338,689.95	\$5,425,451.21	\$5,764,141.16		
410 Stormwater	\$125,143.16	\$516,555.61	\$89,076.92	\$32,292.22	\$181,852.34	\$516,631.13	\$698,483.47		
412 Utility Land Acquisition	\$21,379.56	\$1,037,568.55	\$7,103.38	\$151.69	\$28,179.56	\$1,037,720.24	\$1,065,899.80		
631 Payroll Fund	\$44,291.29	\$0.00	\$144,151.80	\$157,596.44	\$30,846.65	\$0.00	\$30,846.65		
632 Claims Fund	\$177,717.61	\$0.00	\$233,054.86	\$221,289.83	\$189,482.64	\$0.00	\$189,482.64		
633 Treasurer's Trust	\$0.00	\$0.00	\$4,766.16	\$4,766.16	\$0.00	\$0.00	\$0.00		
634 Customer Deposits	\$35,683.88	\$111,400.33	\$2,425.00	\$0.00	\$38,108.88	\$111,400.33	\$149,509.21		
635 Transportation Benefit District	\$424.32	\$70,953.09	\$18,711.94	\$9,355.97	\$424.32	\$80,309.06	\$80,733.38		
701 Cemetery Perpetual Fund	\$657.02	\$490,928.40	\$225.16	\$30.08	\$822.02	\$490,958.48	\$491,780.50		
704 Skinner Estate Fund	\$161.96	\$458,701.53	\$50.74	\$25.37	\$161.96	\$458,726.90	\$458,888.86		
	\$1,221,446.73	\$12,254,629.55	\$1,097,001.45	\$962,473.38	\$1,257,178.58	\$12,353,425.77	\$13,610,604.35		



Cash Activity In

Period: 2015 - October
 Period Totals: Period

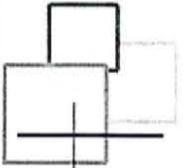
Fund	Description	Beginning Balance	Receipts	Investment Liquidated	Transfers In	Total Available
001	Current Expense	\$210,380.19	\$298,090.84	\$0.00	\$0.00	\$508,471.03
101	City Streets	\$51,395.59	\$32,292.34	\$0.00	\$0.00	\$83,687.93
104	Cemetery	\$3,656.60	\$1,177.21	\$0.00	\$0.00	\$4,833.81
105	Parks Department	\$19,863.92	\$20,540.51	\$0.00	\$1,125.00	\$41,529.43
107	Tourism Fund	\$0.00	\$154.45	\$0.00	\$0.00	\$154.45
120	Police Department Drug	\$160.92	\$0.34	\$0.00	\$0.00	\$161.26
201	Public Safety Bldg Ltgo Debt	\$0.99	\$4.60	\$0.00	\$0.00	\$5.59
320	Transportation Impact	\$37,736.77	\$2,220.52	\$0.00	\$0.00	\$39,957.29
401	Water	\$186,590.12	\$117,949.42	\$0.00	\$0.00	\$304,539.54
402	Water Construction	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00
408	Wastewater	\$306,169.83	\$133,518.89	\$0.00	\$0.00	\$439,688.72
410	Stormwater	\$125,143.16	\$89,001.40	\$0.00	\$0.00	\$214,144.56
412	Utility Land Acquisition	\$21,379.56	\$151.69	\$0.00	\$6,800.00	\$28,331.25
631	Payroll Fund	\$44,291.29	\$0.00	\$0.00	\$144,151.80	\$188,443.09
632	Claims Fund	\$177,717.61	\$0.00	\$0.00	\$233,054.86	\$410,772.47
633	Treasurer's Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$4,766.16
634	Customer Deposits	\$35,683.88	\$2,425.00	\$0.00	\$0.00	\$38,108.88
635	Transportation Benefit District	\$424.32	\$9,355.97	\$0.00	\$0.00	\$9,780.29
701	Cemetery Perpetual Fund	\$657.02	\$30.08	\$0.00	\$165.00	\$852.10
704	Skinner Estate Fund	\$161.96	\$25.37	\$0.00	\$0.00	\$187.33
		\$1,221,446.73	\$711,704.79	\$0.00	\$385,296.66	\$2,318,448.18



Cash Activity In

Period: 2015 - October
 Period Totals: Fiscal

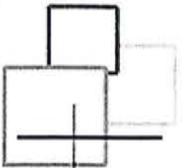
Fund	Description	Beginning Balance	Receipts	Investment Liquidated	Transfers In	Total Available
001	Current Expense	\$123,363.51	\$2,979,024.54	\$958,461.68	\$750.00	\$4,061,599.73
101	City Streets	\$86,165.06	\$302,528.50	\$100,000.00	\$0.00	\$488,693.56
104	Cemetery	\$13,055.93	\$27,547.22	\$3,000.00	\$0.00	\$43,603.15
105	Parks Department	\$241,126.30	\$202,782.25	\$12,000.00	\$11,750.00	\$467,658.55
107	Tourism Fund	\$0.00	\$1,528.09	\$0.00	\$0.00	\$1,528.09
120	Police Department Drug	\$901.97	\$517.79	\$0.00	\$0.00	\$1,419.76
201	Public Safety Bldg Ligo Debt	\$3,606.85	\$11.09	\$0.00	\$51,400.00	\$55,017.94
320	Transportation Impact	\$380,490.29	\$69,005.39	\$0.00	\$0.00	\$449,495.68
401	Water	\$582,406.78	\$1,434,256.80	\$170,710.84	\$0.00	\$2,187,374.42
402	Water Construction	\$0.00	\$33.00	\$0.00	\$0.00	\$33.00
408	Wastewater	\$3,351,633.55	\$1,778,654.78	\$763,436.92	\$0.00	\$5,893,725.25
410	Stormwater	\$297,183.84	\$3,240,753.44	\$25,000.00	\$0.00	\$3,562,937.28
412	Utility Land Acquisition	\$838,572.91	\$503.50	\$1,000.00	\$68,300.00	\$908,376.41
631	Payroll Fund	\$132,179.07	\$0.00	\$0.00	\$1,354,545.45	\$1,486,724.52
632	Claims Fund	\$90,843.65	\$0.00	\$0.00	\$5,397,314.86	\$5,488,158.51
633	Treasurer's Trust	\$0.00	\$41,324.21	\$0.00	\$0.00	\$41,324.21
634	Customer Deposits	\$36,390.97	\$23,915.00	\$0.00	\$0.00	\$60,305.97
635	Transportation Benefit District	\$1,023.21	\$109,824.69	\$67,000.00	\$0.00	\$177,847.90
701	Cemetery Perpetual Fund	\$200,563.32	\$901.78	\$150,575.28	\$1,760.00	\$353,800.38
704	Skinner Estate Fund	\$169,705.92	\$890.89	\$150,575.28	\$0.00	\$321,172.09
		\$6,549,213.13	\$10,214,002.96	\$2,401,760.00	\$6,885,820.31	\$26,050,796.40



Cash Activity Out

Period: 2015 - October
 Period Totals: Period

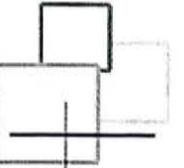
Fund	Description	Investments		Transfer Claims/Payroll	Other Transfers	Disbursements	Total		Ending Balance
		Acquired	Used						
001	Current Expense	\$74,633.99		\$195,651.62	\$1,125.00	\$131,091.87	\$402,502.48	\$105,968.55	
101	City Streets	\$13,426.04		\$24,058.85	\$400.00	\$2,351.75	\$40,236.64	\$43,451.29	
104	Cemetery	\$2.21		\$1,537.85	\$165.00	\$1,523.43	\$3,228.29	\$1,605.52	
105	Parks Department	\$45.91		\$15,814.25	\$200.00	\$4,350.39	\$20,410.55	\$21,118.88	
107	Tourism Fund	\$154.45		\$0.00	\$0.00	\$0.00	\$154.45	\$0.00	
120	Police Department Drug	\$0.34		\$0.00	\$0.00	\$0.00	\$0.34	\$0.00	
201	Public Safety Bldg Ltgo Debt	\$4.60		\$0.00	\$0.00	\$0.00	\$4.60	\$160.92	
320	Transportation Impact	\$71.52		\$79.66	\$0.00	\$0.00	\$151.18	\$39,806.11	
401	Water	\$200.12		\$42,422.00	\$2,500.00	\$22,952.42	\$68,074.54	\$236,465.00	
402	Water Construction	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$33.00	
408	Wastewater	\$618.41		\$74,476.07	\$3,300.00	\$22,604.29	\$100,998.77	\$338,689.95	
410	Stormwater	\$75.52		\$23,166.56	\$400.00	\$8,650.14	\$32,292.22	\$181,852.34	
412	Utility Land Acquisition	\$151.69		\$0.00	\$0.00	\$0.00	\$151.69	\$28,179.56	
631	Payroll Fund	\$0.00		\$0.00	\$0.00	\$157,596.44	\$157,596.44	\$30,846.65	
632	Claims Fund	\$0.00		\$0.00	\$0.00	\$221,289.83	\$221,289.83	\$189,482.64	
633	Treasurer's Trust	\$0.00		\$0.00	\$0.00	\$4,766.16	\$4,766.16	\$0.00	
634	Customer Deposits	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
635	Transportation Benefit District	\$9,355.97		\$0.00	\$0.00	\$0.00	\$9,355.97	\$38,108.88	
701	Cemetery Perpetual Fund	\$30.08		\$0.00	\$0.00	\$0.00	\$30.08	\$822.02	
704	Skinner Estate Fund	\$25.37		\$0.00	\$0.00	\$0.00	\$25.37	\$161.96	
		\$98,796.22		\$377,206.66	\$8,090.00	\$577,176.72	\$1,061,269.60	\$1,257,178.58	



Cash Activity Out

Period: 2015 - October
 Period Totals: Fiscal

Fund	Description	Investments Acquired	Transfer Claims/Payroll	Other Transfers	Disbursements	Total Used	Ending Balance
001	Current Expense	\$824,045.19	\$1,812,310.70	\$63,150.00	\$1,256,125.29	\$3,955,631.18	\$105,968.55
101	City Streets	\$189,956.66	\$228,216.50	\$4,200.00	\$22,869.11	\$445,242.27	\$43,451.29
104	Cemetery	\$14,521.11	\$14,762.11	\$1,760.00	\$10,954.41	\$41,997.63	\$1,605.52
105	Parks Department	\$267,332.10	\$133,866.43	\$2,100.00	\$43,241.14	\$446,539.67	\$21,118.88
107	Tourism Fund	\$1,528.09	\$0.00	\$0.00	\$0.00	\$1,528.09	\$0.00
120	Police Department Drug	\$1,258.84	\$0.00	\$0.00	\$0.00	\$1,258.84	\$160.92
201	Public Safety Bldg Ltgo Debt	\$31,383.20	\$0.00	\$0.00	\$23,633.75	\$55,016.95	\$0.99
320	Transportation Impact	\$408,950.10	\$739.47	\$0.00	\$0.00	\$409,689.57	\$39,806.11
401	Water	\$837,205.11	\$636,038.48	\$25,000.00	\$452,665.83	\$1,950,909.42	\$236,465.00
402	Water Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.00
408	Wastewater	\$4,152,047.61	\$884,309.10	\$32,800.00	\$485,878.59	\$5,555,035.30	\$338,689.95
410	Stormwater	\$303,109.88	\$2,974,058.63	\$4,200.00	\$99,716.43	\$3,381,084.94	\$181,852.34
412	Utility Land Acquisition	\$880,196.85	\$0.00	\$0.00	\$0.00	\$880,196.85	\$28,179.56
631	Payroll Fund	\$0.00	\$0.00	\$0.00	\$1,455,877.87	\$1,455,877.87	\$30,846.65
632	Claims Fund	\$0.00	\$0.00	\$0.00	\$5,298,675.87	\$5,298,675.87	\$189,482.64
633	Treasurer's Trust	\$0.00	\$0.00	\$0.00	\$41,324.21	\$41,324.21	\$0.00
634	Customer Deposits	\$0.00	\$0.00	\$0.00	\$22,197.09	\$22,197.09	\$38,108.88
635	Transportation Benefit District	\$109,824.69	\$67,558.89	\$0.00	\$40.00	\$177,423.58	\$424.32
701	Cemetery Perpetual Fund	\$352,978.36	\$0.00	\$0.00	\$0.00	\$352,978.36	\$822.02
704	Skinner Estate Fund	\$320,260.13	\$0.00	\$750.00	\$0.00	\$321,010.13	\$161.96
		\$8,694,597.92	\$6,751,860.31	\$133,960.00	\$9,213,199.59	\$24,793,617.82	\$1,257,178.58



Investments Activity

Period: 2015 - October
 Period Totals: Period

Fund	Description	Beginning Balance	Investments Acquired	Liquidated	Reinvested Interest	Ending Balance
001	Current Expense	\$1,623,975.55	\$74,633.99	\$0.00	\$0.00	\$1,698,609.54
101	City Streets	\$221,868.48	\$13,426.04	\$0.00	\$0.00	\$235,294.52
104	Cemetery	\$15,092.77	\$2.21	\$0.00	\$0.00	\$15,094.98
105	Parks Department	\$314,062.52	\$45.91	\$0.00	\$0.00	\$314,108.43
107	Tourism Fund	\$5,015.71	\$154.45	\$0.00	\$0.00	\$5,170.16
120	Police Department Drug	\$2,349.68	\$0.34	\$0.00	\$0.00	\$2,350.02
201	Public Safety Bldg Ltgo Debt	\$31,445.30	\$4.60	\$0.00	\$0.00	\$31,449.90
320	Transportation Impact	\$489,198.83	\$71.52	\$0.00	\$0.00	\$489,270.35
401	Water	\$1,440,680.40	\$200.12	\$0.00	\$0.00	\$1,440,880.52
402	Water Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
408	Wastewater	\$5,424,832.80	\$618.41	\$0.00	\$0.00	\$5,425,451.21
410	Stormwater	\$516,555.61	\$75.52	\$0.00	\$0.00	\$516,631.13
412	Utility Land Acquisition	\$1,037,568.55	\$151.69	\$0.00	\$0.00	\$1,037,720.24
631	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
632	Claims Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
633	Treasurer's Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
634	Customer Deposits	\$111,400.33	\$0.00	\$0.00	\$0.00	\$111,400.33
635	Transportation Benefit District	\$70,953.09	\$9,355.97	\$0.00	\$0.00	\$80,309.06
701	Cemetery Perpetual Fund	\$490,928.40	\$30.08	\$0.00	\$0.00	\$490,958.48
704	Skinner Estate Fund	\$458,701.53	\$25.37	\$0.00	\$0.00	\$458,726.90
		\$12,254,629.55	\$98,796.22	\$0.00	\$0.00	\$12,353,425.77

INVESTMENTS POOL FOR MONTH ENDING OCTOBER 2015

FUNDS:	001 GENERAL FUND	101 STREET FUND	104 CEMETERY FUND	105 PARKS FUND	107 TOURISM FUND	120 POLICE DEPT DRUG FUND	201 PSB LTGO BOND FUND	320 TRAFFIC IMPACT	401 WATER FUND	408 WASTEWATER FUND	410 STORMWATER FUND	412 UTILITY FACILITY	634 CUSTOMER DEPOSIT	635 TBD FEES	701 IRREDUCIBLE CEMETARY	704 SKINNER ESTATE	TOTAL
BEG. BAL.	\$1,560,942.03	\$221,868.48	\$15,092.77	\$314,062.52	\$5,015.71	\$2,349.68	\$31,445.30	\$489,198.83	\$1,368,833.79	\$4,229,991.29	\$516,555.61	\$1,037,568.25	\$111,400.33	\$70,953.09	\$205,781.07	\$173,554.20	\$10,354,613.25
Pool Interest	\$244.49	\$32.44	\$2.21	\$45.91	\$0.73	\$0.34	\$4.60	\$71.52	\$200.12	\$618.41	\$75.52	\$151.69	\$0.00	\$10.37	\$30.08	\$25.37	\$1,513.80
Invest Sale	\$0.00													\$0.00			\$0.00
Invest Sale 2														\$9,345.60			\$9,345.60
State Remit	\$74,389.50	\$113,393.60			\$153.72								\$0.00	\$0.00			\$9,345.60
Invest Purch (to LGIP)*					\$0.00									\$0.00			\$0.00
Invest Purch (to LGIP)*																	\$0.00
Subtotal	\$1,635,575.02	\$235,294.52	\$15,094.98	\$314,108.43	\$5,170.16	\$2,350.02	\$31,449.90	\$489,270.35	\$1,369,033.91	\$4,230,609.70	\$516,631.13	\$1,037,720.24	\$111,400.33	\$80,309.06	\$205,811.15	\$173,579.57	\$10,453,409.47
US Bank	\$63,033.52								\$71,846.61	\$1,194,841.51					\$285,147.33	\$285,147.33	\$1,900,016.30
Negative Invest Purchase	\$0.00								\$0.00	\$0.00					\$0.00	\$0.00	\$0.00
Invest Purchase	\$0.00								\$0.00	\$0.00					\$0.00	\$0.00	\$0.00
Invest Sale	\$0.00								\$0.00	\$0.00					\$0.00	\$0.00	\$0.00
Inv Share/Pd Accrued It	\$0.00								\$0.00	\$0.00					\$0.00	\$0.00	\$0.00
Subtotal	\$63,033.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,846.61	\$1,194,841.51	\$0.00	\$0.00	\$0.00	\$0.00	\$285,147.33	\$285,147.33	\$1,900,016.30
END BAL.	\$1,698,609.54	\$235,294.52	\$15,094.98	\$314,108.43	\$5,170.16	\$2,350.02	\$31,449.90	\$489,270.35	\$1,440,880.52	\$5,425,451.21	\$516,631.13	\$1,037,720.24	\$111,400.33	\$80,309.06	\$490,958.48	\$458,726.90	\$12,353,425.77

7/23/2015 NOTE: 635 Transportation Benefit District (TBD) Vehicle Fees was Fund 109; changed 1/21/15 per SAO retroactive to 1/1/14
Fund titles changed to be consistent with OMC Ordinances; e.g., 701 was Investment Trust and Cemetery Perpetual



**City Of Orting
Council Agenda Summary Sheet**

AB15-10 SUBJECT: PUBLIC HEARING - Ordinance No. 2015-972, relating to Transportation; Assuming the Orting Transportation Benefit District; Repealing Chapter 2-7 of the Orting Municipal Code	Agenda Item #:	AB15-10
	For Agenda of:	11/18/15
	Department:	TBD
	Date Submitted:	11/5/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long	X	Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline: <i>enter a timeline if applicable</i>	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Ordinance No. 2015-972; Resolution No. 2015-12 and Notice to TNT
SUMMARY STATEMENT: <i>On July 1, 2015 the State Legislature passed Senate Bill 5987 amending Chapter 36.73 RCW and other chapters and adding a new RCW Chapter 36.160, and authorizing cities to assume the rights, powers, immunities, functions, and obligations of Transportation Benefit District (TBD) with the same boundaries as the establishing city.</i> <i>On October 28, 2015, the City Council passed Resolution No. 2015-12 indicating its intention to conduct a public hearing concerning the assumption of the rights, powers, immunities, functions, and obligations of the TBD. Per RCW 36.160.020 (1) Resolution No. 2015-12 was published in the News Tribune on November 6 and November 13. The Ordinance proposed is relating to Transportation; assuming the Orting Transportation Benefit District; repealing Chapter 2-7 of the Orting Municipal Code.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Council discussed at their 10/2/15 Council meeting.</i>
RECOMMENDED ACTION: MOTION to adopt Ordinance No. 2015-972, relating to Transportation; assuming the Orting Transportation Benefit District effective 1/1/16; repealing Chapter 2-7 of the Orting Municipal Code.

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2015-972

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO TRANSPORTATION;
ASSUMING THE ORTING TRANSPORTATION BENEFIT
DISTRICT; REPEALING CHAPTER 2-7 OF THE ORTING
MUNICIPAL CODE; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting has the responsibility for the improvement, maintenance, protection, and operation of public streets and ways within the corporate limits of the City; and

WHEREAS, on November 30, 2011, the City Council adopted Ordinance No. 920 establishing a city-wide transportation benefit district pursuant to Chapter 36.73 RCW for the improvement, preservation, and maintenance of the City's transportation infrastructure, to protect the City's long-term investments in that infrastructure, to reduce the risk of transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time and to avoid more expensive infrastructure replacements in the future ("Orting Transportation Benefit District" or "the TBD"); and

WHEREAS, on July 1, 2015, the State Legislature passed Second Engrossed Substitute Senate Bill 5987, amending Chapter 36.73 RCW and other chapters, adding new Chapter 36.160 RCW, and authorizing cities to assume the rights, powers, immunities, functions, and obligations of transportation benefit districts with the same boundaries as the establishing city; and

WHEREAS, on October 28, 2015, the City Council passed Resolution No. 2015-12 indicating its intention to conduct a public hearing concerning the assumption of the rights, powers, immunities, functions, and obligations of the TBD; and

WHEREAS, Resolution No. 2015-12 was published in the News Tribune, a newspaper of daily general circulation printed or published in the City, on November 6, 2015 and November 13, 2015; and

WHEREAS, on November 18, 2015, a public hearing was held by the City Council to consider the proposed assumption of the rights, powers, immunities, functions, and obligations of the TBD; and

WHEREAS, the City Council has determined that the public interest and welfare will be satisfied by the City assuming the rights, powers, immunities, function, and obligations of the TBD and hereby declares its intent to do the same;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Assumption of Orting Transportation Benefit District. The City of Orting does hereby assume the rights, powers, immunities, functions, and obligations of the Orting Transportation Benefit District and is hereby vested with every right, power, immunity, function, and obligation currently granted to or possessed by the TBD. The City Council of the City of Orting is hereby vested with all rights, powers, immunities, functions, and obligations otherwise vested by law in the governing board of the TBD as defined by Section 2-7-3 of the Orting Municipal Code (“OMC”).

Section 2. Orting Transportation Benefit District Abolished. The Orting Transportation Benefit District established pursuant to Section 2-7-2 OMC, and the TBD governing board as defined by Section 2-7-3 OMC, are hereby abolished.

Section 3. Repealer. Orting Municipal Code Chapter 2-7, entitled “Transportation Benefit District,” is hereby repealed in its entirety.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City on or before December 26th, and shall take effect and be in full force on January 1, 2016.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 18TH DAY OF NOVEMBER, 2015.**

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk: 11/18/15
Passed by the City Council: 11/18/15
Ordinance No. 2015-972
Date of Publication: 12/26/15
Effective Date: 12/31/15

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2015 -12**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING THE CITY'S INTENTION
TO ASSUME THE ORTING TRANSPORTATION BENEFIT
DISTRICT AND SETTING A PUBLIC HEARING**

WHEREAS, the City of Orting has the responsibility for the improvement, maintenance, protection, and operation of public streets and ways within the corporate limits of the City; and

WHEREAS, on November 30, 2011, the City Council adopted Ordinance No. 920 establishing a city-wide transportation benefit district pursuant to Chapter 36.73 RCW for the improvement, preservation, and maintenance of the City's transportation infrastructure, to protect the City's long-term improvements in that infrastructure, to reduce the risk of transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time and to avoid more expensive infrastructure replacements in the future, ("Orting Transportation Benefit District" or "the TBD"); and

WHEREAS, on July 1, 2015, the State Legislature passed Second Engrossed Substitute Senate Bill 5987, amending Chapter 36.73 RCW and other chapters, adding a new RCW Chapter 36.160, and authorizing cities to assume the rights, powers, immunities, functions, and obligations of transportation benefit districts with the same boundaries as the establishing city; and

WHEREAS, the City Council believes that the public interest and welfare will be satisfied by the City assuming the rights, powers, immunities, functions, and obligations of the TBD and hereby declares its intent to do the same; and

WHEREAS, the new legislation requires that the City Council declare its intent to and subsequently hold a public hearing to consider the proposed assumption of the rights, powers, immunities, functions, and obligations of the TBD;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

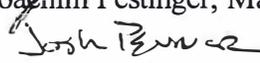
Section 1. Intent to Hold Public Hearing. The City Council of the City of Orting will hold a public hearing at 7:00 p.m. on November 18, 2015 at the Public Safety Building, 401 Washington Ave. SE, Orting, WA 98360, to consider the City's proposed assumption of the rights, powers, immunities, functions, and obligations of the Orting Transportation Benefit District, and all persons interested may appear and be heard.

Section 2. Publication. This Resolution shall be published at least two times during the two weeks preceding the scheduled hearing in newspapers of daily general circulation printed or published in the City.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 28TH DAY OF OCTOBER, 2015.

CITY OF ORTING



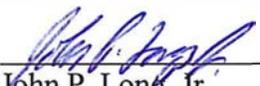
Joachim Pestinger, Mayor

Josh Pence
Deputy Mayor

ATTEST/AUTHENTICATED:



Rachel Pitzel, City Clerk

Approved as to form:



John P. Long, Jr.
Kenyon Disend, PLLC
City Attorney

Filed with the City Clerk: 10/28/15
Passed by the City Council: 10/28/15
Resolution No.: 2015-12

Please publish in the November 6 and November 13 editions of the News Tribune

**CITY OF ORTING,
WASHINGTON
CITY COUNCIL
RESOLUTION ADOPTED**

On October 28, 2015 the City Council of the City of Orting, Washington adopted the following resolution:

RESOLUTION NO. 2015-12

An Resolution of the City Council of the City of Orting, declaring the City's intention to assume the Orting Transportation Benefit District and setting a public hearing for November 18, 2015. Copies of this resolution are available for review upon request at City Hall, 110 Train St. SE, or by contacting Rachel Pitzel, City Clerk at 360-893-2219.



**City Of Orting
Council Agenda Summary Sheet**

AB15-11 SUBJECT: PUBLIC HEARING- 2016 Proposed Budget	Agenda Item #:	AB15-11
	For Agenda of:	11/18/15
	Department:	Finance
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	\$0
City Administrator, Mark Bethune	X	Amount Budgeted:	\$0
City Attorney, Jay Long		Unexpended Balance:	\$0
City Clerk, Rachel Pitzel		Timeline: <i>enter a timeline if applicable</i>	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Budget Changes, 2016 Proposed Budget
SUMMARY STATEMENT: <p><i>This is the second draft of the 2016 budget. This will be the budget initially shared with the public and will be on the web site until there is a final budget approval expected December 9th.</i></p> <p><i>The General Fund shows approximately a \$104,000 deficit. The causes increased legal expenses, a 40% increase in jail fees, an expected reduction in the Fire District Lease, increased facility maintenance expenses and an increase in subsidizing the Parks Fund. Mayor Pestinger recommends a reduction in the fund balance for this year but to begin work over the next few months to improve the general funds revenues/expenses.</i></p> <p><i>The City Administrator and the Parametrix engineer recently completed a review of how the employees' expense is spread out amongst the funds. This included a time sheet study and an FCS study review. We found that we had been under-expensing the operations and maintenance of the Streets Fund, The Parks Fund and the Water Fund, and over-expensing the Sewer Fund and the Storm Water Fund. Funds will be transferred at the end of the year to correct this. Starting in 2016 the City will start daily input of public works staff hours into the financial system.</i></p>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:
RECOMMENDED ACTION: N/A – Public Hearing ONLY; second Public Hearing to be held 11/25/15; with adoption at the 12/9/15 regular Council meeting.

Significant (greater than \$500) Budget Changes for Draft #2

Revenues

General Fund - 001

- B&O Tax for Natural Gas reduced 13%
- Gambling Taxes increased
- Pedestrian Evacuation Bridge grant moved to Streets Fund.

Parks Fund – 105

- Increased revenue with transfer of \$37,000 from the General Fund to cover O&M

Water Fund - 401

- General Facility Charges Increased \$120,000
- Water Sales amended to reflect planned rate increase

Sewer Fund - 408

- Wastewater sales amended to reflect planned rate increase
- Transfers from Parks, Streets and Water to rectify actual O&M Expenses \$95,000

Stormwater Fund - 410

- Rates modified to reflect planned rate increase
- NPDES grant reduced \$25,000
- Transfers from Parks, Streets and Water to rectify actual O&M Expenses \$35,000

Expenses

(Staff salaries and wages as a percent of funds modified to reflect 3 year trend study – Funds 101, 105, 401,408,410)

General Fund - 001

- Jail Fees increased \$50,000
- Vision Building Permit software added for \$4,500
- CGA Committee funds (\$4,500) broken up in to \$2,000 for Farmers Market, \$1,000 for the Haven, and \$1500 set aside for Focus Group surveys.
- Pedestrian Evacuation Bridge expenses moved to the Streets Fund and enumerated.
- Transfer to Parks Fund to sufficiently cover O&M - \$37,000
- Added salaries and benefits for Public Works staff who work on General fund facilities

Streets Fund - 101

- Vehicles and equipment added with new values to reflect real expenses
- Transfers to Wastewater and Stormwater to rectify actual O&M Expenses \$40,000
- Bucket Truck removed from Capital Equipment purchase
- Added a Trail safety at intersection project as a new capital expense - \$1,500

Parks Fund - 105

- Vehicles and equipment added with new values to reflect real expenses
- Splash Park increased to \$300,000 to add a bathroom to Calistoga Park
- Calistoga Park Big Toy added for \$40,000
- Transfers to Wastewater and Stormwater to rectify actual O&M Expenses \$24,000
- Bucket Truck removed from Capital Equipment purchase

Transportation Impact Fee Fund - 101

- Left Turn Lane project rolled over to 2016

Water Fund - 401

- Engineering for Telemetry O&M added for \$25,000

Interfund Loan payment to Wastewater increased to \$250,000 contingent upon GFC revenues.

Well #1 Restoration added for \$150,000

Phase 1 of Orville Rd. Waterline replacement added for \$775,000

Harman Tank Demolition added for \$55,000

Vehicles and equipment added with new values to reflect real expenses

Bucket Truck removed from Capital Equipment purchase

Wastewater Fund - 408

Vehicles and equipment added with new values to reflect real expenses

High Cedars Force main work rolled over to 2016 from 2015

Bucket Truck removed from Capital Equipment purchase

Stormwater Fund - 410

Vehicles and equipment added with new values to reflect real expenses

Bucket Truck removed from Capital Equipment purchase

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
General Fund Revenues				
001-308-00-00-00	Beginning Net Cash & Investments	\$1,906,200	\$1,956,400	\$1,753,900
	Taxes			
001-311-10-01-00	Tax - Real & Personal Property	\$767,100	\$767,100	\$833,400
001-313-11-00-00	Tax - Retail Sales & Use	\$570,000	\$572,000	\$580,000
001-313-11-00-01	Tax - Parks & Rec Sales	\$100	\$100	\$100
001-313-71-00-00	Criminal Justice - Low Pop	\$95,000	\$95,000	\$100,000
001-316-41-00-00	Tax - B&O Utility - Electricity	\$220,000	\$225,000	\$230,000
001-316-43-00-00	Tax - B&O Utility - Natural Gas	\$121,000	\$140,000	\$125,000
001-316-46-00-00	Tax - B&O Telecom - Cable	\$104,000	\$118,000	\$123,000
001-316-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	\$177,600	\$160,000	\$160,000
001-316-81-00-00	Tax - Punch Board And Pull Tabs	\$18,000	\$25,000	\$25,000
	Total Taxes	\$2,072,800	\$2,102,200	\$2,176,500
	Franchise Fee & Licenses			
001-321-91-00-00	Fee - Franchise - Comcast	\$77,300	\$80,000	\$80,000
001-321-99-00-00	Licenses - Business & Permits	\$15,000	\$16,500	\$16,500
001-321-99-00-01	License - One Day Business	\$200	\$200	\$200
	Total	\$92,500	\$96,700	\$96,700
	Building Department Permits/Fees			
001-322-10-01-00	Permits - Building	\$120,000	\$100,000	\$120,000
001-322-10-02-00	Permits - Plumbing	\$17,600	\$14,100	\$17,600
001-322-10-03-00	Permits - Fence	\$600	\$500	\$600
001-322-10-04-00	Permits - Mechanical	\$17,600	\$14,100	\$17,600
001-322-10-06-00	Permits - Fireworks	\$400	\$300	\$400
001-345-83-00-00	Fees - Plan Review/Inspections	\$70,000	\$60,000	\$70,000
001-345-83-01-00	Fees - Expedited Plan Review	\$1,500	\$1,200	\$1,500
001-345-83-02-00	Fees - Energy Review	\$1,500	\$1,200	\$1,500
001-345-83-06-00	Fees - Building Inspect/re-inspect	\$1,500	\$1,200	\$1,500
	Total	\$230,700	\$192,600	\$230,700
	Other Permit & Fees			
001-322-10-07-00	Fees - Passports	\$4,500	\$4,500	\$4,500
001-322-30-00-00	Licenses - Animal	\$7,500	\$6,000	\$6,500
001-322-90-01-00	Permits - Concealed Weapons	\$2,100	\$800	\$0
001-322-90-06-00	Fees - Sign Variance	\$0	\$0	\$0
001-322-90-11-00	Fees - Golf Cart Registration	\$100	\$100	\$100
001-341-43-00-00	Fees - Credit Card/Debit Card	\$700	\$700	\$800
001-341-62-00-05	City Standards Copies	\$100	\$100	\$100

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Total	\$15,000	\$12,200	\$12,000
	Inter-Governmental Revenues			
001-334-04-20-00	GMA Comp PLan Update Grant	\$1,000	\$1,000	\$0
001-336-00-98-00	Shared - City Assistance	\$88,000	\$88,000	\$90,000
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	\$1,900	\$1,900	\$2,000
001-336-06-26-00	Shared - CJ - Special Programs	\$6,500	\$6,500	\$7,000
001-336-06-51-00	Shared - DUI/Other Crim Just. Asst	\$1,400	\$1,400	\$1,500
001-336-06-94-00	Shared - Liquor/beer Excise	\$14,000	\$14,000	\$17,000
001-336-06-95-00	Shared - Liquor Profits	\$60,000	\$60,000	\$65,000
001-342-10-00-00	Reimb - SRO - School District	\$49,900	\$49,900	\$59,000
001-341-93-00-00	Reimb - Library	\$5,600	\$5,600	\$5,600
001-362-40-05-00	Lease - Fire Station - District 18	\$144,000	\$144,000	\$134,000
	Total Intergovernmental Revenues	\$372,300	\$372,300	\$381,100

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Judicial Fees & Services			
001-341-33-02-00	Rev - Warrant Costs	\$5,500	\$4,400	\$5,500
001-341-33-03-00	Rev - Deferred Prosecution Costs	\$600	\$500	\$600
001-341-33-06-00	Fee - IT Time Pay	\$1,000	\$800	\$1,000
001-341-60-00-00	Fee - Court Copy/Tape	\$0	\$0	\$0
001-341-62-00-01	Fees - Court Copies/Tape	\$0	\$0	\$0
001-342-30-01-00	Fees - Records Check	\$0	\$0	\$0
001-342-33-06-00	Fees - Record Check	\$22,000	\$6,000	\$15,000
001-342-33-07-00	Fees - Sentence Compliance-Probation	\$11,400	\$9,100	\$11,400
001-342-36-00-00	Fees - HSNG/MNTR PRSNR	\$200	\$200	\$200
001-342-38-01-00	Fees - PreTrial Supervision	\$2,300	\$1,800	\$2,300
001-341-95-00-00	Court Legal Services	\$100	\$100	\$100
001-361-40-00-00	Int - Sales & Use Tax	\$100	\$100	\$100
001-361-40-01-00	Int - Court Collections	\$2,000	\$1,600	\$2,000
001-361-40-03-00	Court Current Expense	\$2,000	\$1,600	\$2,000
	Total	\$47,200	\$26,200	\$40,200
	Judicial Fines & Penalties			
001-352-30-00-00	Fines - Mandatory Insurance Costs	\$2,500	\$2,000	\$2,500
001-353-10-00-00	Fines - Traffic Infract Prior To 07/03	\$100	\$100	\$100
001-353-10-01-00	Fines - School Safety Zone	\$2,000	\$1,600	\$2,000
001-353-10-02-00	Fines - Traffic Infract After 07/03	\$1,000	\$800	\$1,000
001-353-10-03-00	Fines - Traffic Infraction	\$40,000	\$32,000	\$40,000
001-353-10-04-00	Legis Assmnt	\$2,000	\$1,600	\$2,000
001-353-70-00-00	Fines - Non-Traffic Infractions	\$0	\$0	\$0
001-353-70-04-00	Other Infractions	\$300	\$200	\$300
001-354-00-00-00	Fines - Parking Infractions	\$100	\$100	\$100
001-354-00-01-00	Fines - Handicapped Parking	\$0	\$0	\$0
001-354-00-03-00	Parking Infractions	\$500	\$400	\$500
001-354-00-04-00	Fines - Garbage Non-Service	\$0	\$0	\$0
001-354-00-07-00	Fines - Handicapped Parking Infraction	\$500	\$400	\$500
001-355-20-00-00	Fines - DUI	\$1,700	\$1,400	\$1,700
001-355-20-01-00	DUI - DP Acct	\$500	\$400	\$500
001-355-20-03-00	Fee - CRI CNV Fee DUI	\$0	\$0	\$0
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	\$200	\$200	\$200
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	\$6,000	\$4,800	\$6,000
001-355-80-02-00	Criminal Conv Traffic Fee	\$1,000	\$800	\$1,000
001-356-50-03-00	City Drug Buy Fund	\$200	\$200	\$200
001-356-90-00-00	Fines - Crim Non-Traffic To 7/03	\$0	\$0	\$0
001-356-90-02-00	Fines - Animal Violations	\$200	\$200	\$200
001-356-90-04-00	Fines - Crim. Non-Traffic After 7/03	\$1,500	\$1,200	\$1,500
001-356-90-08-00	Fines - Domestic Violence	\$200	\$200	\$200

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-356-90-14-00	Fee - Conv Fee CN 1/13	\$500	\$400	\$500
001-357-30-00-00	Reimb - Criminal Costs Recouped	\$300	\$200	\$300
001-357-33-00-00	Reimb - Public Defense Cost	\$4,000	\$3,200	\$4,000
001-369-90-04-00	Misc - Court Small Overpayments	\$0	\$0	\$0
001-347-90-00-00	Fees - NSF & Charges	\$100	\$100	\$100
633-000-00-00-00	State Reimbursement Revenue	\$85,000	\$68,000	\$85,000
	Total	\$150,400	\$120,500	\$150,400
	Total Judicial Revenue	\$197,600	\$146,700	\$190,600

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Recreation Department Revenues			
	Programs Non-Taxable			
001-347-60-01-01	Dance Class	\$1,600	\$5,500	\$6,000
001-347-60-01-02	Dance/Drill Team	\$1,800	\$2,500	\$2,500
001-347-60-01-03	Karate	\$6,000	\$4,300	\$4,300
001-347-60-01-04	Tots Soccer	\$2,400	\$4,200	\$4,200
001-347-60-01-05	Flag Football	\$1,500	\$1,300	\$1,300
001-347-60-01-06	Youth Baseball	\$10,600	\$16,000	\$16,000
001-347-60-01-07	Family Dodge Ball	\$800	\$0	\$0
001-347-60-01-08	Art Class	\$900	\$0	\$0
001-347-60-01-09	Youth Kickball	\$600	\$0	\$0
001-347-60-01-10	Fun Runs	\$900	\$0	\$0
001-347-60-01-11	Summer Fun	\$500	\$400	\$400
	Puppy/Dog Training Class	\$0	\$4,500	\$4,500
	Total Recreation Non-Taxable Program	\$27,600	\$38,700	\$39,200
	Programs Taxable			
001-347-60-05-01	Adult Softball	\$1,100	\$2,800	\$3,000
001-347-60-05-02	Adult Basketball	\$1,100	\$0	\$0
001-347-60-05-03	Zumba	\$1,200	\$6,700	\$6,700
001-347-60-05-04	Youth Fastpitch	\$1,300	\$0	\$0
001-347-60-05-05	Youth Volleyball	\$700	\$6,000	\$6,000
001-347-60-05-06	Fitness Class	\$500	\$0	\$0
	Total Revenue Programs Taxable	\$5,900	\$15,500	\$15,700
	Total Recreation Program Revenue	\$33,500	\$54,200	\$54,900
001-367-00-01-00	Donations To Recreation Department	\$0	\$0	\$0
001-362-40-00-00	Rental - Multi-Purpose Center	\$3,000	\$1,500	\$1,500
001-362-40-04-00	Fees - Special Events	\$600	\$600	\$600
	Total Recreation Revenue	\$37,100	\$56,300	\$57,000
	Planning & Development Fees			
001-345-83-03-00	Fees - Architechtrual Design Application	\$400	\$200	\$200
001-322-90-04-00	Fees - Boundary Line Adjustments	\$0	\$500	\$500
001-345-83-07-00	Fees - Developers Utility Extension	\$10,000	\$10,000	\$10,000
001-345-83-05-00	Fees - Eng. - Plan Review/inspection	\$10,000	\$80,000	\$50,000
001-345-83-04-00	Fees - SEPA Review	\$3,000	\$3,000	\$3,000
001-322-90-03-00	Fees - Short Plats	\$0	\$0	\$700
001-322-90-05-01	Fees - Subdivision Final Plat Application	\$1,500	\$1,500	\$1,500
001-343-19-01-00	Permit - Grade & Fill	\$500	\$500	\$500
001-322-90-07-00	Permits - Conditional Use	\$500	\$500	\$500
001-322-90-02-00	Permits - Land Use Variance	\$500	\$500	\$500
001-322-90-08-00	Permits - Special Use	\$200	\$200	\$200
001-322-40-01-00	Permits - Street Opening/Closing	\$5,000	\$5,000	\$5,000

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Total	\$31,600	\$101,900	\$72,600
	Miscellaneous Revenues			
001-361-11-00-00	Int - Investment Interest Earned	\$2,200	\$2,200	\$2,500
001-361-40-04-00	Int - Property Tax	\$0	\$0	\$0
001-395-20-02-00	Risk Management	\$0	\$0	\$0
001-362-40-03-00	Lease - Chamber Office	\$500	\$500	\$500
001-365-00-00-00	Misc - Cash Till	\$500	\$500	\$0
001-367-00-00-00	Contributions & Donations	\$0	\$0	\$0
001-369-90-00-00	Misc - Revenue	\$1,000	\$1,000	\$1,000
001-369-90-01-00	Cellular Phone Reimb.	\$100	\$100	\$100
001-369-90-05-00	Parking Permits	\$5,500	\$5,500	\$5,500
001-397-00-03-00	Transfer In-From Skinner Fund	\$1,500	\$1,500	\$4,000
	Total	\$11,300	\$11,300	\$13,600
	Total General Fund Revenue	\$3,060,900	\$3,092,200	\$3,230,800

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
General Fund Expense				
001-508-00-00-00	Ending Cash & Investments	\$1,906,400	\$1,753,900	\$1,653,000
001-508-80-00-00	Unreserved	\$1,906,400	\$1,753,900	\$1,653,000
	Legislative - Council			
001-511-60-10-01	Salary Council	\$7,200	\$7,200	\$25,200
001-511-60-31-01	Supplies - Council Office & Operating	\$1,500	\$1,500	\$1,500
001-511-60-41-01	Training - Council Workshops	\$1,500	\$1,500	\$1,500
001-511-60-49-03	Services - Official Publication	\$3,900	\$3,900	\$3,900
001-511-60-49-04	ADA Compliance Plan Work	\$0	\$0	\$500
	Total Legislative	\$14,100	\$14,100	\$32,600
	Judicial - Court			
001-512-50-10-01	Salary - Municipal Court Administrator	\$63,800	\$63,800	\$68,200
001-512-50-10-02	Salary - Municipal Court Judge	\$21,500	\$21,500	\$22,500
001-512-50-10-03	Salary - Court Clerk	\$42,000	\$42,000	\$45,500
001-512-50-10-04	Overtime - Court	\$200	\$200	\$200
001-512-50-10-05	Salary - Court Pro-Tem Judge	\$500	\$1,000	\$1,000
001-512-50-20-01	Benefits - OASI - Court	\$8,100	\$8,100	\$8,700
001-512-50-20-02	Benefits - Retirement - Court	\$11,800	\$11,800	\$12,700
001-512-50-20-03	Benefits - Medical/LTD/Life - Court	\$26,300	\$26,300	\$26,500
001-512-50-20-04	Benefits - Dental & Vision - Court	\$2,700	\$2,700	\$2,700
001-512-50-20-05	Benefits - Labor & Industry - Court	\$700	\$700	\$600
	Total Judicial Salaries and Benefits	\$177,600	\$178,100	\$188,600
	Judicial Operating Expenses			
001-512-50-31-00	Supplies - Court - Office	\$2,800	\$2,500	\$2,800
001-512-50-31-01	Postage - Court	\$1,200	\$1,000	\$1,200
001-512-50-41-00	Contract - Court Clerk	\$500	\$500	\$500
001-512-50-41-01	IT - Computer Maintenance - Court	\$200	\$200	\$200
001-512-50-41-02	Fees - Court-Bank Analysis	\$800	\$800	\$800
001-512-50-41-03	State Audit	\$0	\$0	\$0
001-512-50-42-00	Communication - phone - Court	\$2,500	\$2,500	\$2,500
001-512-50-48-00	R & M Office Equipment - Court	\$1,300	\$1,300	\$1,300
001-512-50-49-00	Miscellaneous - Court	\$0	\$0	\$0
001-512-50-49-01	Fees - Court Appointed Public Defender	\$21,500	\$21,500	\$22,000
001-512-50-49-02	Service - Petit Jury	\$500	\$500	\$500
001-512-50-49-03	Training - Court	\$1,000	\$1,000	\$1,000
001-512-50-49-04	Services - Witness Services	\$100	\$100	\$100
001-512-50-49-05	Service - Court Appointed Interpreter	\$1,500	\$1,500	\$1,500
001-512-50-49-06	Dues - Court Memberships/Subscriptions	\$300	\$300	\$300
001-512-50-49-07	Fees - Bank Charges - Court	\$2,100	\$2,100	\$2,100

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-512-50-49-08	Fees - Conflict Public Defender	\$1,500	\$1,500	\$1,500
001-512-50-49-09	ADA Compliance Plan Work	\$0	\$0	\$500
633-000-00-00-00	Revenues Remanded to State	\$85,000	\$68,000	\$85,000
	Total Judicial Operating Expenses	\$122,800	\$105,300	\$123,800
	Judicial Capital Expense			
001-594-12-75-02	Phone System Lease - Court	\$300	\$300	\$300
001-594-12-75-03	PBS Server Lease - Court	\$300	\$300	\$300
	Total Judicial Capital Expense	\$600	\$600	\$600
	Total Judicial Expense	\$301,000	\$284,000	\$313,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Executive Expense - Mayor/Administrator			
	Executive Salaries and Benefits			
001-513-10-10-01	Salary - Mayor	\$12,000	\$12,000	\$12,000
001-513-10-10-03	Salary - City Administrator	\$33,800	\$33,800	\$35,000
001-513-20-20-01	OASI	\$3,500	\$3,500	\$3,600
001-513-20-20-02	Benefits Retirement	\$3,800	\$3,800	\$3,900
001-513-20-20-03	Benefits - Medical/LTD/Life	\$6,000	\$6,000	\$5,400
001-513-20-20-04	Benefits - Dental/Vision	\$400	\$400	\$400
001-513-20-20-05	Benefits - Labor and Industry	\$300	\$300	\$300
	Total Exec Salaries and Benefits	\$59,800	\$59,800	\$60,600
	Executive Supplies & Operations			
001-513-10-31-00	Supplies - Office & Operating	\$1,500	\$2,000	\$1,500
001-513-10-31-01	Postage - Executive	\$100	\$100	\$100
001-513-10-31-02	Supplies - Employee Recognition	\$500	\$500	\$500
001-513-10-31-03	Health & Wellness Program	\$300	\$300	\$300
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	\$1,000	\$1,000	\$1,000
001-513-10-48-01	R & M - Office Equipment - Exec	\$400	\$400	\$400
001-513-10-49-00	Training - Executive	\$1,200	\$1,200	\$1,200
001-513-10-49-01	ADA Compliance Plan Work	\$0	\$0	\$500
001-513-23-41-01	IT - Computer Maintenance - Exec	\$1,400	\$1,400	\$1,400
	Total Exec Supplies and Operations	\$6,400	\$6,900	\$6,900
	Total Exec Expense	\$66,200	\$66,700	\$67,500
	Finance Dept - Salaries and Benefits			
001-514-20-10-02	Salary - Senior Accountant II	\$31,200	\$31,200	\$32,000
001-514-20-10-03	Salary - Accounting Clerk I	\$4,400	\$4,400	\$2,300
001-514-20-10-04	Salary - Cashier	\$3,800	\$3,800	\$4,200
001-514-20-10-05	Overtime - Finance/Admin Dept.	\$4,800	\$7,000	\$4,800
001-514-20-10-06	Salary - City Clerk	\$27,500	\$27,500	\$29,100
001-514-20-10-07	Salary - Rec Director	\$7,600	\$7,600	\$8,000
001-514-20-10-08	Salary - City Treasurer	\$24,500	\$24,500	\$21,800
001-517-21-20-01	Benefits-OASI	\$8,200	\$8,200	\$9,400
001-517-21-20-02	Benefits-Retirement	\$11,100	\$11,100	\$10,900
001-517-31-21-00	Benefits-Medical & Ltd	\$14,700	\$14,700	\$27,400
001-517-31-22-00	Benefits-Dental & Vision	\$2,500	\$2,500	\$2,500
001-517-60-20-00	Benefits-Labor & Industries	\$800	\$800	\$700
	Total Finance Salaries and Benefits	\$141,100	\$143,300	\$153,100
	Finance Supplies and Operations			
001-513-10-41-01	Services - Professional Services	\$1,500	\$700	\$500
001-518-10-41-01	Services - Personnel	\$400	\$400	\$400

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-514-23-31-01	Postage - Finance/Admin	\$1,800	\$1,800	\$1,800
001-514-23-31-02	Supplies - Office & Operating	\$3,200	\$3,200	\$3,200
001-514-23-41-04	IT - Computer Maintenance	\$4,100	\$4,100	\$4,100
001-514-23-41-10	Contract - Sterling Codifiers	\$3,000	\$7,000	\$3,000
001-514-23-41-12	IT - Website Maintenance/Hosting	\$1,500	\$3,600	\$1,500
001-514-23-41-14	Audit Services	\$2,000	\$2,000	\$1,000
001-514-23-42-00	Communications-Phone,Cell,DSL	\$12,000	\$12,000	\$12,000
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	\$400	\$400	\$400
001-514-23-45-00	Equip Rental-Postage Machine	\$1,900	\$1,900	\$1,900
001-514-23-46-00	Bonds/Insurance - AWC (\$217,100)	\$10,800	\$10,800	\$10,800
001-514-23-49-06	Fees - Bank Charges	\$11,500	\$14,000	\$11,500
001-514-30-49-01	Services - Recording/filing Documents	\$200	\$200	\$200
001-514-40-41-19	Training - Finance Staff	\$600	\$600	\$600
001-514-40-41-49	Training - City Treasurer	\$500	\$500	\$500
001-514-40-49-02	Dues/membership/subscriptions	\$800	\$800	\$800
001-514-40-49-03	ADA Compliance Plan Work	\$0	\$0	\$500
001-514-79-90-01	Other Operating Expenditures	\$100	\$100	\$100
	Total Finance Supplies & Operations	\$56,300	\$64,100	\$54,800
	Finance Capital Expense			
001-594-14-60-02	Capout Finance - Computers (2)	\$5,000	\$5,000	\$4,000
001-594-14-64-01	Capital Asset Maint Software	\$300	\$300	\$300
001-594-14-75-00	Copier Lease - Finance	\$6,000	\$6,000	\$6,000
001-594-14-75-03	City Hall Server Lease - Finance	\$600	\$600	\$600
001-594-14-75-04	Phone System Lease - Finance	\$700	\$700	\$700
	Total Finance Capital Expense	\$12,600	\$12,600	\$11,600
	Total Finance Dept Expense	\$210,000	\$220,000	\$219,500
	Legal Expense			
001-515-30-41-01	Legal - City Attorney Retainer	\$42,000	\$42,000	\$42,000
001-515-30-41-02	Legal - City Attorney Services	\$26,300	\$100,000	\$35,000
001-515-30-41-03	Salary - Prosecuting Attorney	\$21,500	\$21,500	\$22,000
	Total Legal Expense	\$89,800	\$163,500	\$99,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	City Hall Facility Expense			
001-514-21-32-01	Natural Gas - City Hall	\$900	\$900	\$900
001-514-21-41-01	Contract - Janitorial	\$1,800	\$1,800	\$3,000
001-514-23-41-07	Contract - Window Washing	\$300	\$300	\$300
001-514-23-41-08	Contract - Carpet Cleaning	\$400	\$400	\$400
001-514-21-47-01	Electricity - City Hall	\$1,700	\$1,700	\$1,700
001-514-21-48-01	R & M - City Hall	\$5,000	\$5,000	\$10,000
	Total Facility Expense	\$10,100	\$10,100	\$16,300
	Maintenance Worker 1	\$0	\$0	\$900
	Maintenance Worker 2	\$0	\$0	\$500
001-511-50-20-01	Benefits - OASI	\$0	\$0	\$100
001-511-50-20-02	Benefits - Retirement	\$0	\$0	\$200
001-511-50-20-03	Benefits - Medical/LTD/Life	\$0	\$0	\$400
001-511-50-20-04	Benefits - Dental & Vision	\$0	\$0	\$100
001-511-50-20-05	Benefits - Labor & Industry	\$0	\$0	\$100
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	\$7,000	\$4,500	\$4,600
001-511-20-49-01	Dues - Puget Sound Regional Council	\$3,600	\$1,800	\$1,900
001-511-20-49-03	Dues - Orting Chamber of Commerce	\$200	\$200	\$200
001-511-20-49-04	Dues - Pierce County Regional Council	\$400	\$400	\$400
001-511-20-49-05	Dues - Pierce County Cities & Towns	\$100	\$100	\$100
001-514-23-41-11	Dues - Rainier Cable Commission	\$8,000	\$8,000	\$8,000
001-514-40-41-20	Voter Costs - Pierce County Auditor	\$12,500	\$12,500	\$12,500
001-514-50-53-00	Tax - Surface Water	\$100	\$100	\$100
001-539-20-50-01	Tax - Noxious Weeds	\$200	\$200	\$200
001-566-00-51-00	Tax - Alcohol Program Tax - To P.C.	\$1,800	\$1,800	\$1,800
001-519-79-53-00	Tax - Excise Tax	\$2,500	\$2,500	\$2,500
001-531-70-51-00	Fees - Puget Sound Clean Air Agency	\$4,200	\$4,200	\$4,200
001-538-40-47-00	Fees - PEG, Cable, TV	\$4,000	\$4,000	\$4,000
001-517-78-20-00	Unemployment Compensation	\$6,000	\$12,000	\$6,000
	Total Miscellaneous Expense	\$50,600	\$52,300	\$48,800
	Police Department Expense			
	Salaries & Benefits			
001-521-10-10-00	Salary - Police Chief	\$97,000	\$97,000	\$100,000
001-521-10-10-01	Salary - Police Clerk	\$28,600	\$28,600	\$34,400
001-521-10-10-02	Salary - Court Administrator	\$3,400	\$3,400	\$3,600
001-521-10-10-03	Salary - Court Clerk	\$2,200	\$2,200	\$2,400
001-521-20-10-01	Salary - Code Enforcement Officer	\$29,000	\$29,000	\$35,000
001-521-25-10-00	Salary - Police Sergeant/Lieutenant	\$34,100	\$34,100	\$37,500
001-521-70-10-03	Salary - Police Reserves	\$35,000	\$35,000	\$12,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic	\$45,100	\$45,100	\$49,600
001-521-70-10-07	Salary - Police Officer	\$588,600	\$588,600	\$625,000
001-521-70-10-05	Overtime - PD	\$121,000	\$121,000	\$110,000
001-521-20-20-01	Benefits-Labor & Industries	\$41,000	\$41,000	\$39,800
001-521-20-20-02	Benefits-Medical & Ltd	\$152,300	\$140,000	\$178,300
001-521-20-20-03	Benefits-Dental & Vision	\$16,800	\$16,000	\$16,800
001-521-20-20-04	Benefits-OASI	\$74,500	\$70,000	\$76,600
001-521-20-20-05	Benefits-Retirement	\$54,300	\$54,300	\$55,500
	Total Police Salaries & Benefits	\$1,322,900	\$1,305,300	\$1,377,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Police Supplies and Operations			
001-521-20-31-01	Supplies - Uniforms & Clothing	\$10,000	\$10,000	\$12,000
001-521-20-31-02	Supplies - Civil Service Comm.	\$100	\$100	\$500
001-521-20-31-03	Supplies - Office & Operating	\$3,000	\$3,000	\$3,000
001-521-20-31-04	Training - Civil Service Comm.	\$100	\$100	\$300
001-521-20-31-05	Service - Public Safety Testing	\$500	\$500	\$600
001-521-20-31-06	Operating Expenses - PD	\$2,000	\$2,000	\$2,100
001-521-20-31-07	Postage - PD	\$500	\$500	\$400
001-521-20-32-00	Gasoline - PD	\$43,000	\$30,800	\$31,200
001-521-20-34-00	Supplies - Manual Supplements	\$4,800	\$4,800	\$5,000
001-521-20-41-00	Benefits - Medical Exams	\$1,000	\$1,500	\$1,600
001-521-20-45-01	Communications - Cellular Phones - Cars	\$10,800	\$9,000	\$10,800
001-521-20-45-02	Communications - Cell Connection Data Interf	\$10,900	\$10,900	\$12,000
001-521-20-46-00	Bonds/Insurance - AWC (\$217,100)	\$32,000	\$29,000	\$30,500
001-521-21-31-01	Supplies - Investigation & Evidence	\$5,800	\$9,000	\$7,500
001-521-21-41-49	Investigation Transcription	\$300	\$300	\$500
001-521-21-49-00	Miscellaneous - PD	\$2,000	\$2,000	\$2,500
001-521-21-49-01	Services - Investigation-Informant	\$700	\$700	\$500
001-521-23-41-00	Dues - Pierce CO Special Units	\$5,500	\$5,500	\$5,500
001-521-23-41-01	Contract - Evidence Custodian	\$6,800	\$6,000	\$6,800
001-521-30-31-04	IT - Computer Software/Supplies	\$1,000	\$1,000	\$2,000
001-521-30-49-00	Service - Crime Prevention Programs	\$1,500	\$1,500	\$2,500
001-521-40-41-06	Benefits - Academy Tuition	\$4,500	\$4,500	\$4,500
001-521-40-43-01	Reimb - Code Enforcement	\$500	\$500	\$500
001-521-40-49-00	Training - PD	\$8,000	\$8,000	\$10,000
001-521-50-10-03	Court Clerk - Janitorial	\$2,900	\$2,900	\$5,000
001-521-50-41-01	IT - Computer Maintenance	\$16,300	\$16,300	\$18,500
001-521-50-41-02	Legal - Services - PD	\$2,000	\$18,000	\$5,000
001-521-50-41-03	Contract - Carpet Cleaning - PD	\$600	\$600	\$800
001-521-50-41-05	IT - Software License Renewal	\$3,500	\$3,500	\$3,700
001-521-50-41-06	RFQ For Police Dept Performance Audit	\$5,000	\$0	\$0
001-521-50-42-00	Communications - Phone	\$11,000	\$11,000	\$11,500
001-521-50-42-03	Communications - 911 Subscriber Fee	\$0	\$0	\$9,900
001-521-50-42-02	Services - Monitoring Security System	\$500	\$500	\$300
001-521-50-47-00	Electricity - PD	\$9,200	\$9,200	\$9,200
001-521-50-48-01	R & M - Communications	\$3,000	\$2,000	\$3,000
001-521-50-48-02	R & M - Vehicles	\$21,000	\$30,000	\$25,000
001-521-50-48-03	R & M - Office Facilities	\$2,500	\$4,000	\$5,000
001-521-50-48-04	R & M - Equipment	\$3,000	\$4,000	\$5,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-521-50-48-05	R & M - Bicycles	\$200	\$700	\$1,500
001-521-50-48-06	R & M Building	\$0	\$0	\$5,000
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	\$200	\$200	\$300
001-521-50-49-01	Dues - Misc	\$200	\$200	\$300
001-521-50-49-02	Dues - PC Police Chiefs Assoc	\$100	\$100	\$200
001-521-50-51-00	Contract - Dispatch	\$107,500	\$107,500	\$71,000
001-521-90-40-12	Supplies - Physicals (pathogens)	\$300	\$300	\$300
001-521-90-40-13	Supplies - Aid Equipment - Pathogens	\$500	\$500	\$500
001-521-90-40-14	State Audit (\$18,000)	\$0	\$1,800	\$0
001-521-90-40-15	ADA Compliance Work	\$0	\$0	\$500
001-523-21-41-00	Fees - Home Monitoring	\$1,000	\$1,000	\$1,000
001-523-60-41-00	Fees - Jail	\$70,000	\$105,000	\$130,000
	Total Police Supplies and Operations	\$415,800	\$460,500	\$465,800
	Police Department Capital Expense			
001-594-21-64-37	Capout - PD - Equipment Misc	\$0	\$0	\$5,000
001-594-21-75-00	Copier Lease - PD	\$4,000	\$6,000	\$5,000
001-594-21-75-01	Copier Lease - PD	\$1,600	\$1,600	\$1,600
001-594-21-75-02	PSB Server Lease - PD	\$8,400	\$8,400	\$8,400
001-594-21-75-03	3 Vehicles (Cap Asset Res)	\$32,000	\$32,000	\$32,000
001-594-21-64-38	Lease Match - Video Recording Equip	\$4,000	\$4,000	\$4,000
001-594-21-64-39	Night Vision Equipment Annual Pmt	\$1,000	\$1,000	\$1,800
001-594-21-64-40	Portable Breath Test Analyzer	\$500	\$500	\$500
001-594-21-64-41	Vehicle Radar Replacement	\$2,000	\$2,000	\$4,000
001-594-21-64-42	Spot light Replacement	\$500	\$500	\$900
001-594-21-64-43	Rifles	\$1,500	\$1,500	\$2,000
	Safe For Rifles	\$0	\$0	\$1,500
	Office Cubicle Retrofit	\$0	\$0	\$6,000
	Computer Replacement - in cars	\$0	\$0	\$12,600
	Total Police Dept Capital Expense	\$55,500	\$57,500	\$85,300
	Total Police Dept Expense	\$1,794,200	\$1,823,300	\$1,928,100

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	District Fire Department Facility Expense			
001-522-20-42-01	Communications - Basic Phone	\$4,000	\$4,000	\$4,000
001-522-20-42-02	R & M - Communications - FD	\$0	\$0	\$0
001-522-20-46-01	Bonds/Insurance - AWC (\$217,100)	\$1,800	\$1,800	\$1,900
001-522-20-48-01	R & M - Equipment - FD	\$500	\$2,000	\$500
001-522-20-48-02	Fire - R & M Building - FD	\$25,000	\$20,000	\$10,000
001-522-20-48-04	Fees - Fire Investigation	\$6,000	\$6,000	\$6,000
001-522-50-47-00	Electricity - FD	\$200	\$200	\$200
001-522-60-41-00	Legal - Services - FD	\$1,000	\$1,000	\$1,000
001-522-60-41-01	ADA Compliance Work	\$0	\$0	\$500
001-594-22-75-02	Phone System Lease - FD 18	\$1,600	\$1,600	\$1,600
	Total Fire District Expense	\$40,100	\$36,600	\$25,700
	Building Department Expense			
	Salaries and Benefits			
001-524-10-10-05	Salary - Overtime	\$100	\$100	\$100
001-524-10-10-06	Salary - City Administrator	\$4,800	\$4,800	\$5,000
001-524-10-10-07	Salary - City Clerk	\$2,500	\$2,500	\$2,600
001-524-10-10-08	Salary - Clerk 2 - Permits Coord	\$24,100	\$24,100	\$23,400
001-524-10-10-09	Salary - Building Official	\$45,000	\$45,000	\$45,300
001-524-20-20-01	Benefits-Labor & Industries	\$400	\$400	\$300
001-524-20-20-02	Benefits-Medical & Ltd	\$14,300	\$9,000	\$13,900
001-524-20-20-03	Benefits-Dental & Vision	\$1,600	\$1,100	\$1,400
001-524-20-20-04	Benefits-OASI	\$5,800	\$5,800	\$5,800
001-524-20-20-05	Benefits-Retirement	\$8,600	\$8,600	\$8,500
	Total Building Dept Salaries & Benefits	\$107,200	\$101,400	\$106,300
	Building Dept Supplies & Operations			
001-524-20-31-00	Supplies - Office & Operating	\$2,500	\$2,000	\$2,500
001-524-20-31-01	Benefits - Clothing - Bldg	\$700	\$100	\$700
001-524-20-31-02	Postage - Bldg	\$100	\$200	\$100
001-524-20-32-01	Gasoline - Bldg	\$2,800	\$1,800	\$2,800
001-524-20-32-02	Reimb - Mileage - Bldg	\$300	\$300	\$300
001-524-20-32-05	Electricity & Natural Gas - Bldg	\$1,200	\$1,200	\$1,300
001-524-20-35-00	Supplies - Small Tools & Equipment	\$800	\$200	\$800
001-524-20-41-01	IT - Computer Maintenance - Bldg	\$2,800	\$2,800	\$3,000
001-524-20-41-02	Eng - Inspection - Dev Costs	\$10,000	\$110,000	\$60,000
001-524-20-41-05	Training - Bldg	\$3,500	\$1,200	\$3,500
001-524-20-42-00	Communication - Cell Phone - Bldg	\$1,400	\$1,400	\$1,500
001-524-20-46-00	Bonds/Insurance Awc (\$217,100)	\$10,600	\$10,600	\$10,800
001-524-20-48-01	R & M - Vehicle	\$2,000	\$1,000	\$2,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-524-20-48-02	R & M - Equipment	\$600	\$600	\$600
001-524-20-49-00	Contract - Plan Review - Bldg	\$500	\$7,000	\$3,000
001-524-20-49-01	Contract - Inspections - Bldg	\$2,700	\$5,000	\$9,000
001-524-20-49-02	Contract - Janitorial - Bldg	\$300	\$300	\$300
001-524-20-49-05	Dues - Memberships/Subscriptions	\$500	\$500	\$500
001-524-60-31-00	Publications - Bldg	\$100	\$100	\$100
001-524-60-31-01	Supplies - CRS Materials	\$2,000	\$2,000	\$2,000
001-524-90-40-01	ADA Compliance Work	\$0	\$0	\$500
001-524-90-40-00	State Audit - Bldg (\$18,000)	\$0	\$0	\$0
	Total Bldg Dept Supplies & Operations	\$45,400	\$148,300	\$105,300
	Bldg Dept Capital Expense			
001-594-24-75-01	Phone System Lease - Bldg Dept	\$200	\$200	\$200
001-594-24-75-06	Vision Permitting Software (\$9,000)	\$0	\$0	\$4,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-594-24-75-05	City Hall Server Lease - Bldg Dept	\$400	\$400	\$400
	Total Capital Expense	\$600	\$600	\$5,100
	Total Building Dept Expense	\$153,200	\$250,300	\$216,700
	Emergency Management Expense			
001-525-10-51-00	Dues - PCEmerg Mgmt Agreement	\$11,500	\$11,500	\$11,500
001-525-30-30-00	Supplies & Materials - Disaster Relief	\$1,000	\$1,000	\$1,000
001-525-50-47-01	Electricity - Lahar Sirens	\$200	\$200	\$200
001-525-60-41-00	Services - Hazard Mitigation - Planning	\$500	\$500	\$500
001-525-60-41-01	Equipment - Hazard Mitigation	\$1,000	\$1,000	\$1,000
001-525-60-41-03	IT - Disaster Recover-Server Backup	\$5,200	\$5,200	\$5,200
	Total Emergency Mngmnt Expense	\$19,400	\$19,400	\$19,400

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Animal Control Program Expense			
001-554-30-10-01	Salary - City Clerk	\$500	\$500	\$400
001-554-30-10-02	Salary - Clerical II	\$500	\$500	\$600
001-554-30-10-03	Salary - Maint Worker II	\$1,000	\$1,000	\$1,100
001-554-30-10-04	Salary - Water/WW Operator I	\$500	\$500	\$500
001-554-30-10-05	Salary - Maint Worker II	\$500	\$500	\$500
001-554-30-10-06	Salary - Maint Worker I	\$400	\$400	\$500
001-554-30-20-01	Benefits - Labor & Industry	\$200	\$200	\$100
001-554-30-20-02	Benefits - Medical/LTD/Life	\$900	\$900	\$1,000
001-554-30-20-03	Benefits - Dental/Vision	\$100	\$100	\$100
001-554-30-20-04	Benefits - OASI	\$300	\$300	\$300
001-554-30-20-05	Benefits - Retirement	\$400	\$400	\$400
001-554-30-31-00	Animal Control - Kennel Costs	\$4,000	\$3,000	\$4,000
001-594-30-31-01	Pickup Truck Purchase	\$0	\$0	\$2,900
	Total Animal Control Expense	\$9,300	\$8,300	\$12,400
	Planning & Development Expense			
001-558-60-31-00	Supplies - Office & Operating	\$100	\$100	\$100
001-558-60-31-01	Salary - Hearing Examiner	\$600	\$600	\$600
001-558-60-31-02	Postage - Planning	\$100	\$100	\$100
001-558-60-31-03	Publications - Planning	\$200	\$2,000	\$200
001-558-60-41-00	Community Development - Focus Groups	\$4,500	\$4,500	\$1,500
001-558-60-41-01	Eng - Planning & Land Use	\$7,000	\$24,000	\$7,000
001-558-60-41-02	Contract - Planning Consultant	\$35,000	\$50,000	\$35,000
001-558-60-41-03	Joint Planning With Pierce County - UGA	\$2,000	\$2,000	\$2,000
	Total Planning and Dev Expense	\$49,500	\$83,300	\$46,500
	Community Program Grants			
001-571-20-31-06	Grant - Orting Valley Senior Center	\$13,000	\$13,000	\$13,000
001-571-20-31-09	Grant - Daffodil Festival - Float	\$1,000	\$1,000	\$1,000
001-571-20-31-10	Grant - Daffodilians	\$500	\$500	\$500
001-571-20-31-11	Grant - Orting Historical Society	\$500	\$500	\$500
001-571-20-31-13	Grant - Food Bank	\$2,000	\$2,000	\$2,000
001-571-20-31-14	Grant - Opportunity Center (The Haven)	\$1,500	\$1,500	\$2,500
	Grant - Farmers Market	\$3,000	\$3,000	\$2,000
	Total Community Programs	\$21,500	\$21,500	\$21,500
	Recreation Department Expense			
	Salaries and Benefits			
001-575-50-10-00	Salary - Parks & Rec Director	\$37,800	\$37,800	\$39,900
001-575-50-10-01	Salary - Part Time Help	\$7,000	\$900	\$0
001-575-50-20-01	Benefits - Labor & Industries	\$600	\$400	\$300

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
001-575-50-20-02	Benefits - Medical & Ltd	\$7,800	\$7,800	\$7,800
001-575-50-20-03	Benefits - Dental & Vision	\$1,100	\$1,100	\$1,100
001-575-50-20-04	Benefits - OASI	\$3,400	\$3,400	\$3,000
001-575-50-20-05	Benefits - Retirement	\$4,200	\$4,200	\$4,500
001-575-50-20-06	Overtime Recreation	\$1,500	\$3,000	\$1,500
	Total Salaries & Benefits	\$63,400	\$58,600	\$58,100
	Recreation Supplies & Operations			
001-571-20-44-00	Advertising - Parks & Rec	\$700	\$800	\$700
001-571-20-31-01	Supplies - Recreation	\$3,000	\$3,000	\$3,000
001-575-50-31-01	Supplies - Office & Operating	\$500	\$500	\$500
001-575-50-31-02	Postage - Parks & Rec	\$300	\$300	\$300
001-575-50-41-03	IT - Computer Maintenance	\$2,800	\$2,800	\$2,800
001-575-50-42-01	Comm - Phone/internet	\$600	\$600	\$600
001-575-50-48-02	R & M - Vehicle	\$300	\$300	\$300
001-575-50-49-02	Tng - Parks & Rec Training	\$800	\$800	\$800
	ADA Compliance Work	\$0	\$0	\$500
001-575-90-40-01	State Audit (\$18,000)	\$1,900	\$900	\$0
	Total Supplies and Operations	\$10,900	\$10,000	\$9,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Recreation Programs			
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	\$300	\$300	\$300
001-571-20-31-17	Adult Softball	\$1,000	\$2,200	\$2,200
001-571-20-31-18	Adult Basketball	\$1,000	\$1,000	\$1,000
001-571-20-31-19	Zumba	\$1,000	\$1,200	\$1,200
001-571-20-31-20	Youth Fast Pitch	\$1,200	\$0	\$0
001-571-20-31-21	Dance Class	\$1,500	\$5,500	\$5,500
001-571-20-31-22	Dance/Drill Team	\$1,700	\$4,100	\$4,100
001-571-20-31-23	Tots Soccer	\$2,300	\$3,200	\$3,200
001-571-20-31-24	Flag Football	\$1,300	\$500	\$500
001-571-20-31-25	Youth Baseball	\$8,000	\$7,100	\$7,100
001-571-20-31-26	Family Dodge Ball	\$700	\$0	\$700
001-571-20-31-27	Art Class	\$700	\$0	\$0
001-571-20-31-28	Youth Kickball	\$500	\$0	\$500
001-571-20-31-29	Fun Runs	\$700	\$0	\$0
001-571-20-31-30	Summer Fun	\$400	\$800	\$400
001-571-20-31-31	Fitness Class	\$400	\$0	\$0
001-571-20-31-32	Youth Volleyball	\$600	\$5,400	\$600
001-571-20-31-33	Karate	\$4,200	\$3,300	\$4,200
	Puppy Training	\$0	\$4,300	\$4,300
	Total Programs Expense	\$27,500	\$38,900	\$35,800
	Recreation Capital Expense			
001-594-76-75-01	Phone System Lease - Parks & Rec	\$200	\$200	\$200
001-594-76-75-06	Capout - City Hall Server Lease - P&R	\$200	\$200	\$200
	Total Capital Expense	\$400	\$400	\$400
	Total Recreation Expense	\$102,200	\$107,900	\$103,800
	Library and MPC Facilities Expense			
001-575-50-32-00	Gasoline - MPC	\$100	\$100	\$100
001-575-50-41-01	Contract - Janitorial - MPC Library	\$4,100	\$4,100	\$4,100
001-575-50-41-02	Contract - Floor Cleaning	\$500	\$500	\$500
001-575-50-47-01	Electricity - MPC	\$9,200	\$9,200	\$9,200
001-575-50-48-00	R & M - MPC	\$3,000	\$3,000	\$7,000
	Total MPC Facilities Expense	\$16,900	\$16,900	\$20,900
	Transfers To Other Funds			
001-597-22-00-01	To Fund #201 - PSB Bond	\$103,000	\$103,000	\$103,000
001-597-36-00-01	To Fund #104 - Cemetery	\$0	\$0	\$0
001-597-76-00-00	Transfer to Parks O&M	\$13,500	\$13,500	\$37,000
	Total Transfers	\$116,500	\$116,500	\$140,000
	Total General Fund Expense	\$3,064,600	\$3,294,700	\$3,331,700

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Streets Fund Revenue				
101-308-00-00-00	Beginning Net Cash & Investments	\$202,800	\$231,500	\$199,400
101-318-34-00-01	Real Estate Excise Tax	\$90,000	\$118,500	\$110,000
101-333-00-00-09	Grant - PCRC Left Turn Lane SR162	\$77,000	\$60,000	\$60,000
	WSDOT Grant - Emergency Evac Ped Bridge	\$0	\$0	\$101,000
101-336-00-87-00	Motor Vehicle Fuel Tax	\$138,000	\$142,200	\$140,000
101-361-11-00-00	Int - Investment Interest Earned	\$200	\$200	\$200
	Sale of Surplus Items	\$0	\$0	\$500
101-369-90-00-00	Miscellaneous	\$0	\$0	\$0
	Total City Streets Revenue	\$305,200	\$320,900	\$411,700

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016

Streets Fund Expense				
101-508-00-00-00	Ending Cash & Investments	\$194,800	\$199,400	\$121,900
	Fund Balance Reserve (6 months O&M)	\$194,800	\$199,400	\$94,500
101-508-10-00-00	Capital Asset Reserve Beginning Balance	\$19,200	\$19,200	\$19,200
	Capital Asset Reserve Ending Balance	\$19,200	\$19,200	\$27,400
101-508-80-00-00	Unreserved	\$175,600	\$180,200	\$0
	Streets Salaries and Benefits			
101-542-30-10-05	Overtime - Streets	\$1,000	\$1,000	\$1,000
101-542-30-10-06	Salary - Public Works Director	\$4,300	\$4,300	\$5,300
101-542-30-10-07	Salary - Public Works Supervisor	\$2,900	\$2,900	\$2,200
101-542-30-10-08	Salary - Maint Worker II	\$14,800	\$14,800	\$27,000
101-542-30-10-11	Salary - Water/WW Operator II	\$1,700	\$1,700	\$1,700
101-542-30-10-12	Salary - Water/WW Operator I	\$2,000	\$2,000	\$4,300
101-542-30-10-02	Salary - Maint Worker I	\$4,100	\$4,100	\$14,900
101-542-90-10-02	Salary - City Clerk	\$1,500	\$1,500	\$1,600
101-542-90-10-06	Salary - Clerical II	\$2,400	\$2,400	\$2,300
101-542-90-10-00	Salary - City Administrator	\$4,800	\$4,800	\$4,000
101-542-90-10-01	Salary - City Treasurer	\$1,200	\$1,200	\$1,100
101-542-30-20-01	Benefits - Labor & Industries	\$1,600	\$1,600	\$2,700
101-542-30-20-02	Benefits - Medical & Ltd	\$10,100	\$10,100	\$16,100
101-542-30-20-03	Benefits - Dental & Vision	\$1,000	\$1,000	\$1,600
101-542-30-20-04	Benefits - OASI	\$2,900	\$2,900	\$4,900
101-542-30-20-05	Benefits - Retirement	\$4,300	\$4,300	\$7,100
	Total Streets Salaries and Benefits	\$60,600	\$60,600	\$97,800
	Streets Supplies/Operations/Maintenance			
101-539-20-50-01	Tax - Noxious Weeds - Property	\$100	\$100	\$100
101-542-30-31-00	Supplies - Office & Operating	\$800	\$800	\$800
101-542-30-31-02	Benefits - Clothing - Streets	\$500	\$500	\$500
101-542-30-32-00	Gasoline - Streets	\$1,100	\$1,100	\$1,100
101-542-30-32-01	Diesel - Streets	\$1,200	\$1,200	\$1,200
101-542-30-35-00	Supplies - Small Tools	\$500	\$500	\$500
101-542-30-41-02	State Audit	\$0	\$1,800	\$0
101-542-30-41-03	One-Call Services	\$200	\$200	\$200
101-542-30-41-04	IT - Computer Maintenance	\$1,500	\$1,500	\$1,600
101-542-30-41-05	Legal - Attorney Fees - Streets	\$500	\$1,000	\$500
101-542-30-41-10	Web Site Maintenance/Hosting	\$100	\$100	\$100
101-542-30-46-00	Bonds & Insurance - AWC (\$217,100)	\$11,000	\$10,400	\$10,900
101-542-30-48-02	R&M - Roads/Streets	\$5,000	\$5,000	\$5,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
101-542-30-48-07	R&M Sidewalks	\$7,000	\$7,100	\$7,000
101-542-30-48-08	R&M Tree Maintenance	\$0	\$0	\$1,500
101-542-30-48-04	R&M - Equipment	\$3,000	\$6,000	\$4,000
101-542-30-48-05	Underground Pollution Removal	\$1,000	\$1,000	\$1,000
101-542-30-48-06	Service - Waste Removal	\$1,500	\$1,500	\$1,500
101-542-30-53-01	Tax - Excise Tax	\$100	\$100	\$100
101-542-63-47-01	Electricity - City Shop	\$300	\$300	\$400
101-542-63-47-03	Electricity - Street Lights	\$62,000	\$62,000	\$64,000
	RFP For Vehicle Maintenance	\$0	\$0	\$200
101-542-64-48-00	Traffic Services- Striping	\$3,500	\$3,500	\$3,800
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs	\$1,200	\$1,200	\$1,300
101-542-64-49-00	Traffic Services - Signs	\$10,000	\$10,000	\$3,500
101-542-64-49-01	Traffic Services - Paint	\$3,000	\$3,000	\$3,000
101-542-66-49-00	Traffic Services - Snow & Ice	\$500	\$500	\$500
	Total Operations/Supplies/Maintenance	\$115,600	\$120,400	\$114,300
	Engineering For Operations			
101-542-30-41-01	Eng - On Call	\$10,000	\$10,000	\$10,000
101-542-30-41-07	Eng - City Utility Mapping	\$4,000	\$2,000	\$4,000
101-542-30-41-08	Eng - Grant Writing	\$4,000	\$2,500	\$4,000
	Eng- Grant Writing - Pedestrian Evac Bridge			\$5,000
	ADA Compliance Plan	\$0	\$0	\$2,500
	Eng - Transportation Master Plan	\$0	\$0	\$50,000
	Total Engineering for Operations	\$18,000	\$14,500	\$75,500
	Total Operations and Maintenance	\$194,200	\$195,500	\$287,600

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Streets Capital Expense (Capital Asset Eligible)			
101-594-42-63-03	Sidewalk Program	\$5,000	\$5,000	\$5,000
101-594-42-63-07	Street Lights VanScoyoc	\$20,000	\$18,400	\$0
	VanScoyoc/Park landscaping and Irrigation	\$0	\$0	\$3,500
101-595-30-41-03	SR162 Improvement Study	\$10,000	\$10,000	\$10,000
101-594-42-64-01	Capout - Equip - Traffic Devices	\$100	\$100	\$100
101-594-42-64-24	Alarm System (\$6,500)	\$0	\$0	\$500
101-594-42-64-26	Gator	\$1,000	\$1,000	\$0
101-594-42-64-30	Truck Safety Lights	\$100	\$100	\$100
101-594-42-64-31	Capout - Capital Asset Maint Software	\$100	\$100	\$100
101-594-42-75-01	Phone System Lease - Streets	\$200	\$200	\$200
101-594-42-75-41	Capout - Server Lease - Streets	\$500	\$500	\$500
101-595-30-41-02	Eng - Design of Left Turn Lane	\$77,000	\$77,000	\$63,000
	Trail Safety at Intersection Project	\$0	\$0	\$1,500
	Emergency Evac Overpass Project			
	Eng - Project Management			\$16,800
	Eng - Topographic Survey			\$3,100
	Right of Way Acquistion			\$12,000
	Sanitary Sewer Force Main			\$17,200
	Water main on Rocky Road NE			\$13,200
	Private Utility Coordination			\$8,500
	Permitting			\$5,200
	Applied Professional Services			\$600
	In-house Copies			\$100
	Milage			\$200
	Survey Equipment Public			\$100
	State Review and Coordination Fee			\$25,000
	Calistoga crosswalk	\$0	\$0	\$1,000
	Small Dump Truck	\$0	\$0	\$2,400
	Vac Trailer	\$0	\$0	\$900
	Flat Bed Truck	\$0	\$0	\$2,300
	Pickup Trucks (2)	\$0	\$0	\$1,200
	Misc Capital Equip Expense	\$0	\$0	\$300
	Small Backhoe	\$0	\$0	\$1,000
	ADA Self Assesment	\$0	\$0	\$1,000
	Total Capital Expense For Streets	\$114,000	\$112,400	\$196,600
101-597-44-00-01	Transfer To Public Works Facility Fund	\$5,000	\$5,000	\$5,000
101-597	Transfer to Wastewater	\$0	\$29,300	\$0
	Transfer to Stormwater	\$0	\$10,800	\$0

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Total Streets Expense	\$313,200	\$353,000	\$489,200

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Cemetery Fund Revenue				
104-308-00-00-00	Beginning Net Cash & Investments	\$19,100	\$16,600	\$17,800
104-313-11-00-00	Tax - Sales	\$200	\$200	\$200
104-343-60-01-00	Sales - Cemetery Lots	\$4,000	\$12,000	\$11,000
104-343-60-02-00	Sales - Liners	\$4,000	\$4,000	\$4,000
104-343-60-03-00	Fees - Opening & Closing	\$12,000	\$10,000	\$10,000
104-343-60-04-00	Fees - Saturday Service	\$3,000	\$1,000	\$1,000
104-343-60-05-00	Fees - Marker Setting Fees	\$6,000	\$5,000	\$5,000
104-343-60-06-00	Fees - Vase Setting	\$100	\$100	\$100
104-343-60-07-00	Miscellaneous	\$0	\$0	\$0
104-343-60-08-00	Fees - Setup	\$800	\$800	\$800
104-343-60-09-00	Sales - Columbarium Niche	\$4,000	\$0	\$4,000
104-361-11-00-00	Int - Investment Interest Earned	\$0	\$0	\$0
104-397-00-09-00	Transfer From #001	\$0	\$0	\$0
	Total Cemetery Revenue	\$34,100	\$33,100	\$36,100

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Cemetery Fund Expense				
104-508-00-00-00	Ending Cash & Investments	\$21,800	\$17,800	\$16,800
	Fund Balance Reserved	\$0	\$0	\$15,000
104-508-10-00-00	Capital Asset Reserve Beginning Balance	\$3,200	\$3,200	\$3,200
104-508-10-00-01	Capital Asset Reserve Ending Balance	\$3,200	\$3,200	\$0
104-508-80-00-00	Unreserved	\$18,600	\$17,800	\$0
	Salaries and Benefits			
104-536-20-10-01	Salary - Senior Accountant II	\$0	\$2,500	\$1,300
104-536-20-10-03	Salary - Water/WW Operator I	\$500	\$500	\$1,100
104-536-20-10-05	Overtime - Cemetery	\$500	\$500	\$500
104-536-20-10-06	Salary - Maint Worker II	\$9,600	\$9,600	\$9,200
104-536-20-10-07	Salary - Public Works Supervisor	\$700	\$700	\$700
104-536-20-20-01	Benefits-Labor & Industries	\$900	\$900	\$800
104-536-20-20-02	Benefits-Medical & Ltd	\$4,700	\$4,700	\$4,600
104-536-20-20-03	Benefits-Dental & Vision	\$400	\$400	\$400
104-536-20-20-04	Benefits-OASI	\$1,100	\$1,100	\$1,100
104-536-20-20-05	Benefits-Retirement	\$1,600	\$1,600	\$1,600
	Total Salaries and Benefits	\$20,000	\$22,500	\$20,000
	Cemetery Supplies and Operations			
104-536-20-31-00	Supplies - Office & Operating	\$200	\$200	\$200
104-536-20-31-01	Postage - Cemetery	\$100	\$100	\$100
104-536-20-34-00	Supplies - Markers/Liners/Vases	\$3,700	\$3,700	\$3,700
104-536-20-41-01	IT - Computer Maintenance	\$500	\$500	\$500
104-536-20-42-00	Comm - Phone - Cemetery	\$500	\$700	\$500
104-536-20-53-00	Tax - Excise Tax	\$800	\$800	\$800
104-536-50-32-00	Gasoline - Cemetery	\$200	\$200	\$200
104-536-50-35-00	Supplies - Small Tools	\$100	\$100	\$200
104-536-50-47-01	Electricity - City Shop	\$200	\$200	\$300
104-536-50-47-02	Electricity - Cemetery Shop	\$1,500	\$1,500	\$1,100
104-536-50-48-00	R&M - Cemetery	\$500	\$500	\$500
104-536-50-48-01	R&M - Equipment	\$700	\$700	\$700
	ADA Compliance Plan	\$0	\$0	\$500
104-536-50-53-00	Tax - Surface Water	\$200	\$200	\$200
	Total Supplies and Operations	\$9,200	\$9,400	\$9,500
	Total Operations and Maintenance	\$29,200	\$31,900	\$29,500
	Cemetery Capital Expense (Capital Asset Eligible)			
	Small Backhoe	\$0	\$0	\$2,000
	Flat Bed Truck	\$0	\$0	\$400
	Pickup Truck	\$0	\$0	\$2,300

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Equipment Trailer	\$0	\$0	\$400
	ADA Self Assesment	\$0	\$0	\$500
	Total Capital Expense	\$0	\$0	\$5,600
104-597-36-00-01	Transfer To Fund #701	\$2,000	\$2,000	\$2,000
	Total Cemetery Expense	\$31,200	\$33,900	\$37,100

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Parks Department Fund Revenue				
105-308-00-00-00	Beginning Net Cash & Investments	\$263,000	\$299,900	\$175,100
105-313-11-00-00	Tax - Sales Tax - Park	\$51,000	\$59,100	\$59,000
105-318-35-00-00	REET 2 - Parks	\$90,000	\$118,500	\$115,000
	State Capital Grant - Splash Park	\$0	\$0	\$200,000
105-345-85-00-00	Parks Impact Fees	\$16,600	\$41,500	\$30,000
105-361-11-00-00	Int - Investment Interest Earned	\$100	\$100	\$100
105-362-40-01-00	Rental - Bbq & Gazebo	\$800	\$1,400	\$800
105-362-40-02-00	Rental - North Park Bldg	\$2,000	\$1,700	\$2,000
	Sale of Surplus Items	\$0	\$0	\$500
105-397-76-00-00	Transfer In from 001	\$14,000	\$14,000	\$37,000
	Total Park Improvement	\$174,500	\$236,300	\$444,400

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Parks Department Fund Expense				
105-508-00-00-00	Ending Cash & Investments	\$175,100	\$323,600	\$174,400
	Fund Balance Reserve (6 months O&M)			\$90,000
105-508-10-00-01	Capital Asset Reserve Beg Balance	\$10,000	\$10,000	\$46,225
105-508-10-00-02	Capital Asset Reserve Ending Balance	\$10,000	\$0	\$22,600
105-508-10-01-00	Impact Fees Beg Balance	\$72,200	\$43,100	\$13,175
105-508-10-01-01	Impact Fees Ending Balance	\$22,200	\$13,175	\$0
105-508-10-02-00	Soccer Field Reserve	\$25,000	\$25,000	\$25,000
105-508-80-00-00	Unreserved	\$117,900	\$285,425	\$0
	Salaries and Benefits			
105-576-80-10-09	Salary - Parks & Rec Director	\$5,000	\$5,000	\$5,300
105-576-10-10-04	Salary - Public Works Director	\$900	\$900	\$900
105-576-80-10-00	Salary - Maint Worker I	\$31,700	\$31,700	\$45,200
105-576-80-10-01	Salary - Maint Worker II	\$27,200	\$27,200	\$37,400
105-576-80-10-02	Salary - Water/WW Operator I	\$1,500	\$1,500	\$1,000
105-576-80-10-03	Salary - Water/WW Operator II	\$600	\$600	\$600
105-576-80-10-04	Salary - Summer Interns	\$6,700	\$1,800	\$7,500
105-576-80-10-05	Salary - Overtime	\$2,500	\$2,500	\$2,500
105-576-80-10-07	Salary - Public Works Supervisor	\$700	\$700	\$1,500
105-576-80-10-08	Salary - Clerical II	\$500	\$500	\$600
105-576-80-10-10	Salary - City Treasurer	\$3,100	\$3,100	\$1,100
105-576-80-20-01	Benefits - Labor & Industry	\$5,400	\$5,400	\$5,500
105-576-80-20-02	Benefits - Medical Insurance	\$16,400	\$16,400	\$21,000
105-576-80-20-03	Benefits - Dental Vision Insurance	\$2,200	\$2,200	\$2,500
105-576-80-20-04	Benefits - OASI - Fed Taxes	\$5,500	\$5,500	\$7,000
105-576-80-20-05	Benefits - Retirement	\$7,700	\$7,700	\$9,800
	Total Salaries and Benefits	\$117,600	\$112,700	\$149,400
	Parks Operations/Supplies/Maintenance			
105-576-80-31-00	Supplies - Park Operations	\$4,000	\$4,000	\$4,000
105-576-80-31-01	Supplies - Parks Commission	\$200	\$200	\$200
105-576-80-32-00	Gasoline	\$1,900	\$1,900	\$1,900
105-576-80-35-00	Supplies - Small Tools	\$500	\$500	\$500
105-576-80-40-01	Parks Tree Pruning	\$2,500	\$2,500	\$5,000
105-576-80-41-01	Eng - Landscape Architect Services	\$2,000	\$2,000	\$2,000
105-576-80-41-02	Professional - Electrical Work	\$0	\$0	\$0
105-576-80-41-03	Professional - Planning	\$5,000	\$2,000	\$5,000
105-576-80-41-04	Advertising - Parks	\$100	\$100	\$100
105-576-80-41-05	Website Maintenance/Hosting	\$100	\$100	\$100
105-576-80-46-00	Liability Bond/Insurance AWC (217,100)	\$5,500	\$4,200	\$4,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
105-576-80-47-01	Electricity - North Park	\$2,600	\$2,600	\$2,500
105-576-80-47-02	Electricity - Main Park	\$3,000	\$3,000	\$3,500
105-576-80-47-03	Electricity - Bell Tower	\$1,800	\$1,800	\$1,400
	RFP For Vehicle Maintenance	\$0	\$0	\$200
105-576-80-48-00	R&M Parks/Facilities	\$4,500	\$4,500	\$4,500
105-576-80-48-01	R&M Park Equipment	\$3,000	\$3,000	\$3,000
105-576-80-48-02	R&M Vehicles	\$1,800	\$4,000	\$3,000
105-576-80-48-03	R&M Park Bathrooms	\$2,000	\$1,000	\$2,000
105-576-80-48-05	Waste Hauling	\$1,500	\$500	\$800
105-576-80-49-01	Dues - Wildlife & Rec Coalition	\$200	\$200	\$200
105-576-80-49-02	Trail R&M	\$600	\$600	\$600
105-576-80-49-03	WRPA	\$100	\$100	\$100
105-576-80-53-01	Tax - Excise Tax	\$200	\$200	\$200
	ADA Compliance Plan	\$0	\$0	\$2,500
105-576-90-40-00	State Audit	\$0	\$0	\$0
	Total Operations/Supplies/Maintenance	\$43,100	\$39,000	\$47,800
	Total Operations and Maintenance	\$160,700	\$151,700	\$197,200
	Parks Capital Expense (Capital Asset Eligible)			
	Impact Fee Eligible Projects			
105-594-76-63-19	Capout - Gratzer Wetland Mitigation	\$20,000	\$0	\$20,000
105-594-76-63-31	Lighting in the Parks-VanScoyoc	\$40,000	\$36,800	\$0
	Landscaping and Irrigation-VanScoyoc/Park	\$0	\$0	\$6,500
	Splash Park, Bathrooms - Calistoga Park	\$0	\$0	\$300,000
105-594-76-63-02	North Park Fountain - install rocks	\$1,000	\$0	\$1,000
105-594-76-63-04	Gazebo Roof	\$8,500	\$6,500	\$0
105-594-76-63-10	Rainier Med Park Big Toy	\$3,000	\$13,000	\$0
105-594-76-63-17	Calistoga Park - Big Toy, Small Dog Park	\$8,000	\$0	\$40,000
105-594-76-63-32	Carbon River Access Path + Signage	\$0	\$0	\$0
105-594-76-63-33	Fountain Landscape Change	\$0	\$0	\$0
105-594-76-63-34	Barbecue Pit Roof	\$8,500	\$6,500	\$0
	Parking Increase - Gratzer Ball Fields	\$0	\$0	\$2,500
	Total Capital Project Expense	\$29,000	\$26,000	\$370,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Capital Equipment Expense			
105-594-76-64-02	Street Banners	\$0	\$0	\$0
105-594-76-64-04	Hanging Baskets	\$2,200	\$1,400	\$2,200
105-594-76-64-05	Volleyball Net	\$0	\$0	\$0
105-594-76-64-07	Picnic Tables	\$0	\$0	\$0
105-594-76-64-09	Garbage Cans (2)	\$0	\$0	\$1,400
105-594-76-64-10	Winter Decorations	\$1,000	\$1,000	\$2,000
105-594-76-64-17	Mower	\$500	\$0	\$0
105-594-76-64-25	Gazebo Stairs	\$500	\$1,000	\$0
105-594-76-64-26	Park Signage	\$800	\$0	\$0
105-594-76-64-27	Gator	\$1,500	\$1,700	\$0
105-594-76-64-34	Benches	\$0	\$0	\$0
105-594-76-64-32	Capital Asset Maintenace Software	\$100	\$100	\$100
105-594-76-64-33	Dog Park Expense	\$2,300	\$500	\$0
105-594-76-64-35	Tennis Court	\$0	\$0	\$0
105-594-76-75-04	Server Lease	\$600	\$600	\$600
105-594-76-64-36	Weedeater	\$100	\$100	\$100
105-594-76-64-37	Security Camera (3)	\$500	\$500	\$500
105-594-76-64-38	Truck Safety Lights	\$100	\$100	\$100
105-594-76-64-39	Speakers - Park System	\$0	\$1,500	\$4,000
	Small Dump Truck	\$0	\$0	\$3,300
	Small Truck	\$0	\$0	\$900
	Small Truck	\$0	\$0	\$1,800
	Flat Bed Truck	\$0	\$0	\$2,700
	Vactor Machine With Trailer	\$0	\$0	\$900
	Equipment Trailer	\$0	\$0	\$300
	Small Backhoe	\$0	\$0	\$2,000
	ADA Assessment	\$0	\$0	\$1,000
	Total Capital Equipment Expense	\$10,200	\$8,500	\$23,900
	Total Parks Capital Expense	\$39,200	\$34,500	\$393,900
105-597-41-20-00	Transfer To Public Works Facility Fund	\$2,500	\$2,500	\$2,500
	Transfer To Water Fund	\$0	\$17,500	\$0
	Transfer To Stormwater Fund	\$0	\$6,400	\$0
	Total Parks Fund Expense	\$202,400	\$212,600	\$593,600

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Tourism - Hotel/Motel Tax Revenue				
107-308-00-00-00	Beginning Net Cash & Investments	\$3,400	\$3,600	\$5,100
107-313-31-00-01	Tax - Hotel-Motel Tax	\$1,500	\$1,500	\$0
107-361-00-00-00	Int - Interest and Other Earnings	\$0	\$0	\$0
	Total Tourism Fund	\$1,500	\$1,500	\$0

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Tourism Fund - Lodging Tax Expense				
107-500-00-00-00	Ending Cash and Investments	\$900	\$5,100	\$0
107-591-22-78-02	Directional Signage	\$0	\$0	\$0
107-591-22-78-03	Tourism Marketing Expense	\$4,000	\$0	\$5,100
	Total Capital Expense	\$4,000	\$0	\$5,100
	Total Hotel Tax Expense	\$4,000	\$0	\$5,100

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Transportation Benefit District Fund Revenue				
108-308-00-00-00	Beginning Net Cash & Investments	\$39,100	\$38,500	\$51,400
108-317-60-00-00	TBD Vehicle Fees	\$120,000	\$134,000	\$135,000
108-361-11-00-00	Investment Interest Earned	\$0	\$100	\$100
	Total Transportation Benefit District	\$120,000	\$134,100	\$135,100

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Transportation Benefit District				
108-508-00-00-00	Ending Cash and Investments	\$17,900	\$51,400	\$65,300
	Administrative Expense			
108-514-80-46-00	AWC Liability Insurance	\$1,200	\$1,200	\$1,200
	Total Admin Expense	\$1,200	\$1,200	\$1,200
	Capital Expense			
108-542-30-63-01	TBD Street Projects	\$120,000	\$120,000	\$120,000
	Total Capital Expense	\$120,000	\$120,000	\$120,000
	Total TBD Expense	\$121,200	\$121,200	\$121,200

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Police Drug Fund Revenue				
120-308-00-00-00	Beginning Net Cash & Investments	\$1,800	\$2,000	\$800
120-356-50-00-00	Investigation Assessments	\$0	\$0	\$0
120-356-50-03-00	Rev - Investigative Fund Assess	\$0	\$0	\$0
120-361-11-00-00	Int - Investment Interest Earned	\$0	\$0	\$0
120-369-20-00-00	Unclaimed Property	\$0	\$0	\$0
120-369-30-00-00	Rev - Confiscated/forfeited Property	\$0	\$500	\$500
120-386-00-01-00	St. Portion/confiscated Proc.	\$0	\$0	\$0
	Total Police Department Drug	\$0	\$500	\$500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Police Drug Fund Expense				
120-508-80-00-00	Ending Cash & Investments	\$1,800	\$800	\$0
	Operations and Supplies			
120-521-21-31-00	Supplies - Drug Fund Supplies	\$800	\$800	\$500
120-521-21-49-00	Misc - Police Drug Fund	\$900	\$900	\$800
	Total Operations and Supplies	\$1,700	\$1,700	\$1,300
	Total Drug Fund Expense	\$1,700	\$1,700	\$1,300

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Public Safety Building LTGO Bond Fund Revenue				
201-308-00-00-00	Beginning Net Cash & Investments	\$3,700	\$3,700	\$9,100
201-361-11-00-00	Int - Investment Interest Earned	\$0	\$0	\$0
201-397-00-02-00	Transfer In - From Fund #001	\$103,000	\$103,000	\$103,000
	Total Public Safety Bldg Ltgo Fund Rev	\$103,000	\$103,000	\$103,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Public Safety Building LTGO Bond Debt				
201-508-00-00-00	Ending Cash & Investments	\$9,100	\$9,100	\$16,400
	Debt Expense			
201-591-22-78-02	Debt Principle 2005 Ltgo Bond	\$50,000	\$50,000	\$50,000
201-592-22-83-01	Debt Interest 2005 Ltgo Bonds	\$47,300	\$47,300	\$45,400
201-592-22-89-00	Misc - PSB Dept Service Costs	\$300	\$300	\$300
	Total Debt Expense	\$97,600	\$97,600	\$95,700

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Transportation Impact Fee Fund				
320-308-00-00-00	Beginning Net Cash & Investments	\$427,600	\$460,800	\$535,300
320-334-03-85-02	TIB Grant for Left Turn Lane	\$813,800	\$0	\$813,800
320-345-85-00-00	Fees - Transportation Impact	\$110,000	\$75,000	\$110,000
320-361-11-00-00	Int - Investment Interest Earned	\$100	\$100	\$200
	Total Transportation Impact	\$923,900	\$75,100	\$924,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016

Transportation Impact Fee Fund Expense				
320-508-00-00-00	Ending Cash and Investments	\$140,700	\$535,300	\$144,300
	Capital Expense			
320-595-30-63-06	2 Way Lef Turn Lane Design Match	\$10,000	\$0	\$10,000
320-595-30-63-05	Eng 2 Way Left Turn Lane Design	\$105,000	\$600	\$105,000
320-595-30-63-07	2 Way Lef Turn Lane Const Mngmnt	\$282,000	\$0	\$200,000
320-595-30-63-04	Construction Left Turn Lane SR162	\$813,800	\$0	\$1,000,000
	Total Capital Expense	\$1,210,800	\$600	\$1,315,000

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Water Fund Revenue				
401-308-00-00-00	Beginning Net Cash & Investments	\$427,600	\$1,356,800	\$1,634,200
401-343-40-01-00	Sales - Water	\$1,260,000	\$1,260,000	\$1,291,500
401-343-40-02-00	Charges - Water Hookups	\$25,000	\$25,000	\$25,000
401-343-40-03-00	Fes - Penalties On Utilities	\$93,600	\$93,600	\$93,000
401-343-40-04-00	Charges - General Facility	\$20,000	\$188,000	\$370,000
401-343-40-05-00	Fees - General Facility Charge Enhancement	\$200	\$2,000	\$3,700
401-359-90-00-00	Fees - Turn Off Processing Fees	\$22,800	\$22,800	\$22,000
401-361-11-00-00	Int - Investment Interest Earned	\$500	\$500	\$500
401-369-10-00-00	Sale of Scrap	\$0	\$0	\$0
401-369-90-01-00	Permits - Hydrant Permit	\$100	\$100	\$100
401-369-90-02-00	Fees - Backflow Inspection Fees	\$9,000	\$9,000	\$9,000
401-369-90-03-00	Rev - Miscellaneous	\$100	\$100	\$100
401-369-90-03-01	Other Misc	\$0	\$0	\$0
	Sale of Surplus Items	\$0	\$0	\$1,000
401-369-90-04-00	Fees - NSF - Water	\$2,900	\$2,900	\$2,900
	Total Water	\$1,434,200	\$1,604,000	\$1,818,800

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Water Fund Expense				
401-508-00-00-00	Ending Cash & Investments	\$1,585,900	\$1,634,200	\$972,700
	Fund Balance Reserve (12 months O&M + Debt)	\$0	\$0	\$1,494,400
401-508-10-00-00	Capital Asset Reserve Beginning Balance	\$231,400	\$231,400	\$185,500
401-508-10-00-01	Capital Asset Reserve Ending Balance	\$231,400	\$185,500	\$0
401-508-10-02-01	Orville Rd Water Line Beg Reserve	\$450,000	\$450,000	\$450,000
401-508-10-02-02	Orville Rd Water Line Ending Reserve	\$450,000	\$450,000	\$0
401-508-10-03-01	Well #1 Rehab Reserve Beg Balance	\$65,000	\$65,000	\$65,000
401-508-10-03-02	Well #1 Rehab Reserve Ending Balance	\$65,000	\$61,700	\$65,000
401-508-10-01-00	GFC Reserve Beginning Balance+New GFC's	\$20,200	\$0	\$0
401-508-10-01-01	GFC Reserve Ending Balance	\$0	\$0	\$0
401-508-80-00-00	Unreserved	\$839,500	\$937,000	\$0
	Salary and Benefits			
401-534-50-10-01	Salary - Water/WW Plant Supervisor	\$2,000	\$2,000	\$2,100
401-534-50-10-02	Salary - Public Works Supervisor	\$36,100	\$36,100	\$61,200
401-534-50-10-03	Salary - Water/WW Operator I	\$50,300	\$50,300	\$68,000
401-534-50-10-06	Salary - Public Works Director	\$38,800	\$38,800	\$38,300
401-534-50-10-07	Salary - Maint Worker I	\$6,200	\$6,200	\$11,900
401-534-50-10-08	Salary - Maint Worker II	\$11,900	\$11,900	\$7,400
401-534-50-10-09	Salary - Water/WW Operator II	\$34,200	\$34,200	\$53,200
401-534-50-10-05	Overtime - Water PW	\$10,000	\$10,000	\$10,500
401-534-10-10-00	Salary - City Administrator	\$17,400	\$17,400	\$19,000
401-534-70-10-02	Salary - Senior Accountant II	\$12,500	\$12,500	\$11,500
401-534-70-10-03	Salary - Accounting Clerk I	\$17,700	\$17,700	\$14,600
401-534-70-10-04	Salary - Cashier	\$11,400	\$11,400	\$12,500
401-534-70-10-06	Salary - City Clerk	\$11,500	\$11,500	\$6,300
401-534-70-10-08	Salary - Clerical II	\$6,800	\$6,800	\$14,000
401-534-70-10-09	Salary - City Treasurer	\$10,400	\$10,400	\$10,400
401-534-70-10-07	Overtime - Water Admin	\$100	\$100	\$100
401-534-10-20-01	Benefits - Labor & Industries	\$8,500	\$8,500	\$10,100
401-534-10-20-02	Benefits - Medical & Ltd	\$56,200	\$56,200	\$80,200
401-534-10-20-03	Benefits - Dental & Vision	\$6,100	\$6,100	\$7,400
401-534-10-20-04	Benefits - OASI	\$19,900	\$19,900	\$25,300
401-534-10-20-05	Benefits - Retirement	\$29,200	\$29,200	\$37,000
	Total Salaries and Benefits	\$397,200	\$397,200	\$501,000
	Operations/Supplies/Maintenance			
401-534-10-31-00	Supplies - Office & Operating	\$9,500	\$9,500	\$9,700
401-534-10-31-01	Supplies Chlorine - Water	\$8,500	\$8,500	\$10,200
401-534-10-31-02	Benefits - Clothing - Water	\$200	\$200	\$200
401-534-10-31-04	Supplies - Safety Clothing/Equipment	\$700	\$700	\$700
401-534-10-31-05	Supplies - Potassium Permanganate	\$800	\$800	\$800
401-534-10-41-02	State Audit (\$18,000)	\$0	\$2,800	\$0
401-534-10-41-03	Service - Lab Testing	\$9,500	\$9,500	\$9,500
401-534-10-41-04	Legal - Attorney Legal Services	\$5,500	\$1,500	\$5,000
401-534-10-41-05	IT - Computer Maintenance	\$5,500	\$5,500	\$6,500
401-534-10-41-34	IT - Website Maintenance/Hosting	\$700	\$700	\$500
401-534-10-42-00	Postage - Water	\$7,000	\$7,000	\$7,100
401-534-10-42-01	Comm - Phone - Water	\$6,000	\$6,000	\$6,000
401-534-10-42-02	Comm-Intertel Lease - Water	\$200	\$200	\$200
401-534-10-44-00	Advertising - Water	\$500	\$500	\$500
401-534-10-46-00	Bond/Ins AWC (\$217,100)	\$53,600	\$49,900	\$52,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
401-534-10-53-00	Tax - Excise Tax	\$43,000	\$59,000	\$60,000
401-534-10-53-02	Tax - Excise Tax on GFC's	\$5,000	\$5,000	\$5,000
401-534-50-35-00	Supplies - Small Tools	\$600	\$600	\$600
401-534-50-41-00	R&M - Computers	\$500	\$500	\$500
401-534-50-47-01	Electricity - City Shop	\$2,500	\$2,500	\$2,500
401-534-50-47-02	Electricity - Chlorinator	\$300	\$300	\$400
401-534-50-47-03	Electricity - Well #1	\$19,000	\$12,000	\$13,000
401-534-50-47-04	Electricity - Well #2	\$900	\$900	\$900
401-534-50-47-05	Electricity - Wingate Pump	\$5,000	\$4,500	\$4,600
401-534-50-47-06	Supplies - Chlorinator (Wingate)	\$1,100	\$1,100	\$1,200
401-534-50-47-07	Electricity - Harman Springs	\$500	\$500	\$400
401-534-50-47-08	Electricity - Well #3	\$11,500	\$11,500	\$6,500
401-534-50-47-09	Gasoline - City Shop Service-Train St	\$800	\$800	\$800
401-534-50-47-11	Electricity - Well #4 and Pump Station	\$23,000	\$31,000	\$32,000
401-534-50-48-01	Equip - Meter Purchases	\$20,000	\$20,000	\$20,000
401-534-50-48-02	R&M - Water	\$17,000	\$45,000	\$17,000
401-534-50-48-03	R&M - Building	\$1,500	\$1,500	\$1,500
401-534-50-48-04	R&M - Equipment	\$20,000	\$20,000	\$20,000
401-534-50-48-05	Underground Pollution Removal	\$500	\$500	\$500
401-534-50-48-06	R&M - Vehicles	\$5,000	\$3,500	\$5,000
401-534-50-49-01	Dues - WA Rural Water Assoc	\$700	\$700	\$700
401-534-50-49-02	Dues - AWWA Membership	\$500	\$500	\$400
	Dues - Regional Water Cooperative	\$0	\$0	\$1,500
401-534-50-49-15	Cert - DOE Operators	\$500	\$500	\$500
401-534-50-49-16	Service - Fire Extinguisher	\$500	\$500	\$500
401-534-50-49-17	Service - Waste Removal	\$7,000	\$2,000	\$4,000
401-534-50-53-00	Tax - Surface Water	\$300	\$300	\$300
401-534-50-53-01	Dues - State Forest Protection	\$100	\$100	\$100
401-534-60-41-00	Service - One-Call	\$300	\$300	\$300
401-534-60-48-00	Service - Backflow Inspections	\$10,000	\$11,500	\$12,000
401-534-60-48-01	Contract - Leak Det. Testing	\$2,500	\$2,500	\$2,600
401-534-60-48-02	Contract - Generator Maint	\$6,500	\$6,500	\$6,500
401-534-60-48-04	IT - Cross Connection Software Service	\$400	\$400	\$400
401-534-70-44-00	Publication - Flyers For Ccr	\$1,000	\$1,000	\$1,000
	RFP For Vehicle Maintenance	\$0	\$0	\$700
401-534-80-32-00	Gasoline	\$7,500	\$6,000	\$7,500
401-534-80-32-01	Diesel	\$1,700	\$1,200	\$1,700
401-534-80-43-00	Reimb - Mileage	\$100	\$100	\$100
401-534-90-40-01	Internet Payment Expense	\$0	\$0	\$2,600
401-534-90-49-00	Training	\$3,000	\$3,000	\$2,000
401-534-90-49-16	Permits - Water System Permit/DOH Review	\$3,800	\$3,800	\$3,800
	ADA Compliance Plan	\$0	\$0	\$1,500
401-539-20-50-01	Tax - Noxious Weeds - Property	\$100	\$100	\$100
	Total Operations/Supplies/Maintenance	\$332,400	\$365,000	\$352,600
	Engineering for Operations/Maintenance			
401-534-10-41-01	Eng - Engineering On Call	\$35,000	\$25,000	\$35,000
401-534-10-41-13	Eng - City Utility Mapping	\$4,000	\$2,000	\$4,000
401-534-10-41-14	Eng - City Standards Update	\$0	\$0	\$4,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
401-534-10-41-19	Eng - Telemetry O & M	\$8,000	\$0	\$25,000
401-534-10-41-22	Eng - Operational Optimization	\$7,000	\$0	\$7,000
401-534-10-41-29	Eng - Orville Rd Easements	\$5,000	\$5,000	\$5,000
401-534-10-41-30	Eng - Water Efficiency Monitor	\$5,000	\$0	\$5,000
401-534-20-41-30	Eng - WSDOT Franchise Permit	\$11,500	\$3,000	\$0
	Total Engineering for Operations	\$150,500	\$85,000	\$135,000
	Total Operations and Maintenance	\$880,100	\$847,200	\$988,600
	Debt Expense			
	General Facility Fee Reserve Approved			
401-581-20-00-00	Interfund Loan from 408 (P)	\$50,000	\$150,000	\$250,000
401-591-34-78-01	DWSRF Harman/Wingate (P)	\$31,000	\$31,000	\$31,000
401-591-34-78-02	DWSRF North Reservoir (P)	\$164,500	\$164,500	\$163,000
401-592-11-80-00	Interfund Loan from 408 (I)	\$1,100	\$1,100	\$1,000
401-592-34-83-01	DWSRF - Harman Wingate (I)	\$5,500	\$5,500	\$4,700
401-592-34-83-02	DWSRF- North Reservoir (I)	\$37,100	\$37,100	\$34,300
	Total Debt Expense	\$289,200	\$389,200	\$484,000
	Capital Expense			
401-594-34-41-01	Eng - Well #1 Rehab	\$15,000	\$3,100	\$15,000
	Well #1 Rehab Construction Management	\$0	\$0	\$0
401-594-34-63-02	Capout - Orville RD Easement Acq	\$5,000	\$2,500	\$5,000
401-594-34-63-08	Well #1 Restoration	\$110,000	\$0	\$0
401-594-34-63-09	Wtr Meter Upgrades/repl	\$15,000	\$15,000	\$20,000
401-594-34-63-30	WSDOT Water Line Replacement	\$20,000	\$20,000	\$20,000
401-594-34-63-45	New Shop Water Line	\$0	\$0	\$0
401-594-34-64-01	Equip - Traffic Devices	\$200	\$200	\$200
401-594-34-63-47	Phase 1 Orville Road	\$0	\$0	\$650,000
401-594-34-63-48	Engineering & Design Phase 1 Orville Road	\$0	\$0	\$15,000
401-594-34-63-49	Phase 1 Orville Road Const. Mgmt.	\$0	\$0	\$100,000
401-594-34-63-50	Capout - Washington Ave Waterline Replmnt	\$60,000	\$0	\$60,000
	Harman Tank Demolition	\$0	\$0	\$55,000
	Total Project Capital Expense	\$225,200	\$40,800	\$940,200
	Capital Equipment Expense			
401-594-34-64-52	BLR Safety Resources	\$600	\$600	\$600
401-594-34-64-17	Equip - Weed Eater	\$300	\$300	\$0
401-594-34-64-25	Capout - Public Works Relocation	\$0	\$0	\$0
401-594-34-64-36	PW Bldg Site Improvement	\$0	\$0	\$0
401-594-34-64-37	Alarm System (\$6,500)	\$2,500	\$2,500	\$2,500
401-594-34-64-41	Capout - Security Camera Upgrade	\$300	\$300	\$300
401-594-34-64-59	Scada Software Renewal	\$2,400	\$2,400	\$2,400
401-594-34-64-45	Capout - Truck liftgate (\$2300)	\$1,000	\$1,000	\$1,000
401-594-34-64-46	Capout - Truck Safety Lights	\$500	\$500	\$500
401-594-34-64-53	Chlorine Pumps Peristatic (3)	\$4,000	\$4,000	\$2,000
401-594-34-64-54	Chlorine Transfer Pump	\$1,000	\$1,000	\$1,000
401-594-34-64-55	3" Diaphragm Pump	\$1,000	\$1,000	\$1,000
401-594-34-64-56	Line Locator (AML+)(6,500)	\$2,500	\$2,500	\$2,500
401-594-34-64-57	3" Suction & Discharge Hose	\$200	\$200	\$200
401-594-34-64-58	Lap Top Computer	\$1,000	\$1,000	\$1,700
401-594-34-64-51	Capout - Capital Asset Maint Software	\$100	\$100	\$100
401-594-34-75-01	Phone System Lease - Water	\$500	\$500	\$500
401-594-34-75-02	Lease - Server	\$1,500	\$1,500	\$1,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Pickup Trucks (3)	\$0	\$0	\$4,600
	Flat Bed Truck	\$0	\$0	\$800

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Van	\$0	\$0	\$3,100
	Small Backhoe	\$0	\$0	\$2,100
	Vac Trailer	\$0	\$0	\$5,400
	Small Dump Truck	\$0	\$0	\$1,900
	Equipment Trailer	\$0	\$0	\$800
	ADA Self Assessment	\$0	\$0	\$1,000
	Total Capital Equipment Expense	\$19,400	\$19,400	\$37,500
	Total Capital Expense	\$244,600	\$60,200	\$977,700
401-597-44-00-01	Transfer To Utility Facility Fund 412	\$30,000	\$30,000	\$30,000
	Total Water Fund Expense	\$1,443,900	\$1,326,600	\$2,480,300

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Wastewater Fund Revenue				
408-308-00-00-00	Beginning Net Cash & Investments	\$4,963,100	\$5,388,500	\$5,511,800
408-343-50-01-00	Sales - Sewer Service	\$1,370,000	\$1,462,000	\$1,501,500
408-343-50-01-01	Sales - Sewer Service High Cedars	\$110,000	\$117,800	\$121,000
408-343-50-02-00	Charges - Sewer Hookups	\$25,000	\$25,000	\$25,000
408-343-50-04-00	Charges - General Facility Charges	\$85,400	\$85,400	\$100,000
408-343-50-05-00	Fees - GFC Enhancement Fees	\$800	\$800	\$1,000
408-361-11-00-00	Int - Investment Interest Earned	\$5,000	\$5,000	\$5,000
408-361-40-00-00	Interest Pmt from 401	\$100	\$100	\$100
408-369-10-00-00	Sale of Surplus Items	\$0	\$0	\$1,000
408-369-90-00-00	Miscellaneous	\$0	\$0	\$0
408-369-90-00-01	Other Misc	\$0	\$0	\$0
408-381-20-00-00	Loan Payment from 401	\$50,000	\$150,000	\$250,000
	Transfer In From Streets Fund	\$0	\$29,300	\$0
	Transfer In From Parks Fund	\$0	\$17,500	\$0
	Total Wastewater	\$1,646,300	\$1,892,900	\$2,004,600

2016 Budget - Expense

Account Number	Description	Budget 2015	Anticipated 2015	Budget 2016
	Second Draft November 12, 2015			
Wastewater Fund Expense				
408-508-00-00-00	Ending Cash & Investments	\$3,022,000	\$5,511,800	\$2,588,700
	Fund Balance Reserve(12months O&M+Debt)	\$0	\$0	\$1,332,300
408-508-10-00-01	GFC Reserve + New GFC's	\$625,900	\$1,245,800	\$1,031,700
408-508-10-00-02	GFC Reserve Ending Balance	\$435,600	\$930,700	\$411,700
408-508-10-01-00	Bond Reserve	\$223,000	\$223,000	\$223,000
408-508-10-02-00	Capital Asset Reserve Begin Balance	\$80,000	\$80,000	\$80,000
408-508-10-02-01	Capital Asset Reserve Ending Balance	\$80,000	\$71,100	\$621,700
408-508-80-00-00	Unreserved	\$2,093,100	\$4,287,000	\$0
	Salaries and Benefits			
408-535-50-10-01	Salary - Water/WW Plant Supervisor	\$64,200	\$64,200	\$66,900
408-535-50-10-02	Salary - Public Works Supervisor	\$24,600	\$24,600	\$5,200
408-535-50-10-03	Salary - Water/WW Operator I	\$32,300	\$32,300	\$30,000
408-535-50-10-06	Salary - Public Works Director	\$33,600	\$33,600	\$35,600
408-535-50-10-07	Salary - Maint Worker I	\$17,800	\$17,800	\$15,800
408-535-50-10-08	Salary - Maint Worker II	\$14,300	\$14,300	\$11,500
408-535-50-10-09	Salary - Water/WW Operator II	\$72,100	\$72,100	\$56,700
408-535-50-10-04	Overtime - Wastewater PW	\$8,000	\$8,000	\$13,000
408-535-10-10-01	Salary - City Administrator	\$23,200	\$23,200	\$19,000
408-535-70-10-02	Salary - Senior Accountant II	\$9,700	\$9,700	\$14,100
408-535-70-10-03	Salary - Accounting Clerk I	\$17,700	\$17,700	\$14,600
408-535-70-10-04	Salary - Cashier	\$15,200	\$15,200	\$12,500
408-535-70-10-05	Salary - City Clerk	\$7,500	\$7,500	\$6,900
408-535-70-10-08	Salary - Clerical II	\$8,200	\$8,200	\$8,800
408-535-70-10-09	Salary - City Treasurer	\$12,800	\$12,800	\$10,400
408-535-70-10-06	Overtime - Wastewater Admin	\$1,800	\$1,800	\$1,800
408-535-10-20-01	Benefits - Labor & Industries	\$12,600	\$12,600	\$8,800
408-535-10-20-02	Benefits - Medical & Ltd	\$70,100	\$70,100	\$59,600
408-535-10-20-03	Benefits - Dental & Vision	\$8,100	\$8,100	\$6,500
408-535-10-20-04	Benefits - OASI	\$26,200	\$26,200	\$22,900
408-535-10-20-05	Benefits - Retirement	\$38,400	\$38,400	\$33,400
	Total Salaries and Benefits	\$518,400	\$518,400	\$454,000
	Operations/Supplies/Maintenance			
408-535-10-31-00	Operation & Maint. Supplies	\$35,000	\$35,000	\$35,000
408-535-10-31-01	Supplies - Chlorine - Sewer	\$300	\$300	\$300
408-535-10-31-03	Supplies - Clothing - Protective Services	\$7,500	\$7,500	\$2,500
408-535-10-31-04	Supplies - Chemical Purchases	\$200	\$200	\$200
408-535-10-31-05	Safety Clothing & Equip	\$5,000	\$5,000	\$4,500
408-535-10-41-02	State Audit (\$18,000)	\$0	\$3,100	\$0
408-535-10-41-03	Service - Lab Testing	\$3,000	\$7,500	\$4,700
408-535-10-41-04	Legal - Attorney Services	\$3,000	\$2,000	\$4,000
408-535-10-41-05	IT - Computer Maintenance	\$5,500	\$6,000	\$6,500
408-535-10-41-06	R&M - Computers/Scada Alarm	\$4,000	\$4,000	\$4,000
408-535-10-41-07	Service - Security Monitoring	\$500	\$500	\$500
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	\$3,000	\$1,800	\$3,000
408-535-10-41-36	IT - Website Maintenance/Hosting	\$900	\$900	\$900
408-535-10-42-00	Postage - Wastewater	\$6,500	\$6,500	\$6,500
408-535-10-42-01	Comm - Phone - Wastewater	\$6,000	\$6,000	\$9,900
408-535-10-44-00	Advertising - Wastewater	\$400	\$400	\$400
408-535-10-46-00	Bond/Ins AWC (\$217,100)	\$92,000	\$81,000	\$84,700
408-535-10-53-00	Tax - Excise Tax	\$53,000	\$59,000	\$60,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
408-535-10-53-01	Tax - Excise Tax on GFC's	\$2,100	\$3,000	\$3,000
408-535-20-41-10	Proj - Sewer Comp Plan Amendment	\$1,200	\$0	\$0
408-535-50-35-00	Supplies - Small Tools	\$1,000	\$1,000	\$1,000
408-535-50-47-01	Electricity - City Shop	\$2,500	\$2,500	\$2,500
408-535-50-47-02	Electricity - Lift Station #1	\$1,700	\$1,700	\$1,800
408-535-50-47-03	Electricity - High Cedars Lift Station	\$1,500	\$1,500	\$1,500
408-535-50-47-04	Electricity - W.W.T.P.	\$105,000	\$105,000	\$107,000
408-535-50-47-05	Electricity - Village Green	\$4,000	\$4,000	\$3,900
408-535-50-47-06	Electricity - Rainier Meadows	\$500	\$500	\$500
408-535-50-47-07	Electricity -1410 Hansberry Ave NE	\$2,300	\$2,300	\$2,300
408-535-50-47-08	Gasoline - City Shop Service-Train St	\$700	\$700	\$700
408-535-50-47-09	Service - Fire Extinguisher	\$400	\$400	\$600
408-535-50-48-02	R&M - Sewer	\$25,000	\$25,000	\$25,000
408-535-50-48-03	R&M - Building	\$1,000	\$1,000	\$1,500
408-535-50-48-04	R&M - Equipment	\$25,000	\$25,000	\$25,000
408-535-50-48-05	R&M - S.T.E.P. Tanks	\$5,000	\$5,000	\$6,000
408-535-50-48-06	R&M -Underground Pollution Removal	\$200	\$200	\$300
408-535-50-48-07	R&M - Generator	\$5,000	\$5,400	\$5,500
408-535-50-48-08	R&M Vehicles	\$3,000	\$3,000	\$4,000
408-535-50-49-15	Cert - DOE Operators	\$400	\$400	\$500
408-535-50-51-00	Permits - DOE - NPDES	\$7,000	\$7,000	\$7,500
408-535-50-51-01	Fees - DOE Lab Accredit	\$800	\$800	\$900
408-535-50-51-02	Permits - DOE- Bio-Solids	\$2,000	\$2,000	\$2,400
408-535-50-51-03	Permits - DOE- Air Quality	\$100	\$100	\$100
408-535-50-51-05	Fee - Hazardous Waste Education	\$400	\$400	\$200
408-535-50-51-06	Service - Waste Removal	\$5,000	\$5,000	\$4,000
408-535-50-51-07	Service - Sewer System Clean (Vac Truck)	\$5,000	\$5,000	\$5,000
408-535-50-53-00	Fees - State Forest Protection	\$100	\$100	\$100
408-535-60-41-00	Service - One Call	\$300	\$300	\$300
408-535-60-47-00	Contract - Garbage Disposal	\$6,000	\$6,000	\$7,500
408-535-60-47-01	IT - Grease Program Software	\$100	\$100	\$100
408-535-60-48-04	Maintenance - Sanican	\$2,500	\$2,500	\$3,000
408-535-60-48-05	Maintenance - MPC bathroom Janitorial	\$1,200	\$4,000	\$4,200
	RFP For Vehicle Maintenance	\$0	\$0	\$800
408-535-80-32-00	Gasoline - Wastewater	\$8,000	\$6,000	\$7,000
408-535-80-32-01	Deisel - Wastewater	\$4,000	\$2,000	\$4,000
408-535-80-43-00	Reimb - Mileage - Wastewater	\$100	\$100	\$200
408-535-90-40-01	Internet Payment Expense	\$1,200	\$1,200	\$1,200
408-535-90-41-00	Benefits - Physicals/shots	\$300	\$300	\$400
408-535-90-49-00	Training - seminars/workshops	\$2,500	\$2,500	\$2,500
	ADA Compliance Plan	\$0	\$0	\$1,500
408-539-20-50-01	Tax - Noxious Weeds - Property	\$100	\$100	\$100
	Total Operations/Supplies/Maintenance	\$460,000	\$459,800	\$473,200
	Engineering for Operations			
408-535-10-41-01	Eng - On Call Services	\$15,000	\$15,000	\$15,000
408-535-10-41-18	Eng - City Utility Mapping	\$4,000	\$0	\$4,000
408-535-10-41-19	Eng - City Standards Update	\$0	\$0	\$5,000
408-535-10-41-21	Eng - Telemetry O & M	\$7,000	\$7,000	\$7,000
408-535-10-41-26	Eng - Update I & I Report	\$5,000	\$0	\$5,000
408-535-10-41-34	Eng - WWTP Energy Assess	\$5,000	\$5,000	\$5,000
408-535-10-41-35	Eng - Utility Master Plan	\$3,000	\$3,000	\$3,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Total Engineering For Operations	\$39,000	\$30,000	\$44,000
	Total Operations and Maintenance	\$910,200	\$1,008,200	\$971,200
	Debt Expense - GFC Reserve Approved			
408-591-35-72-01	1998/2010 Bond (P)	\$240,000	\$240,000	\$300,000
408-592-35-83-01	1998/2010 Bond (I)	\$36,200	\$36,200	\$39,800
408-592-35-89-00	Misc Debt Service Cost	\$300	\$300	\$300
	Total Debt Expense	\$276,500	\$276,500	\$340,100

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Capital Expense Projects			
408-594-35-41-01	Eng-Solids Handling Pre-design	\$60,000	\$60,000	\$20,000
408-594-35-41-02	Eng-High Cedars Force Main Replace	\$0	\$0	\$0
408-594-35-41-11	Eng - High Cedars Force Main	\$200,000	\$200,000	\$0
408-594-60-42-01	Phone System Upgrade - Wastewater	\$500	\$500	\$500
408-594-35-63-03	Capout - Solids Removal Tx Plant	\$0	\$0	\$600,000
408-594-35-63-04	I&I Reduc Video Warranty Devel	\$3,500	\$3,500	\$3,500
408-594-35-63-05	I&I Reduc Video Inspec Various	\$2,500	\$2,500	\$2,500
408-594-35-63-15	Capout - Swr Tlmtry High Cedar Lift	\$0	\$0	\$0
408-594-35-63-16	Capout - I & I Projects	\$122,200	\$122,200	\$120,000
408-594-35-63-22	Capout - H2O Tight Manhole Covers	\$5,500	\$5,500	\$5,500
408-594-35-63-25	Capout - HC Forcemain replacement Const	\$1,100,000	\$0	\$1,100,000
408-594-35-63-26	Capout - HC Pump Station Rehab	\$400,000	\$0	\$400,000
408-594-35-41-12	Eng - Class A Solids Handling Design	\$400,000	\$0	\$400,000
408-594-35-41-13	Eng - I&I Design	\$20,000	\$20,000	\$20,000
408-594-35-41-14	Eng -I&I Const. Mgmt	\$20,000	\$20,000	\$20,000
	Eng-Puyallup Rvr Lift Station Upgrade	\$0	\$0	\$70,000
	Eng-Rainier Meadows Lift Station Upgrade	\$0	\$0	\$70,000
	Puy River Lift Station Upgrade	\$0	\$0	\$350,000
	Rainier Meadows Lift Station Upgrade	\$0	\$0	\$350,000
	Capital Expense Equipment			
408-594-35-64-45	BLR Safety Resources	\$600	\$600	\$600
408-594-35-64-01	Equip - Traffic Devices	\$200	\$200	\$200
408-594-35-64-10	Equip - Weed Eater	\$300	\$300	\$300
408-594-35-64-23	Proj - Public Works Relocation	\$0	\$0	\$0
408-594-35-64-30	Lap Top Replacement	\$500	\$500	\$1,000
408-594-35-64-34	Capout-Alarm System New PW Bldg (\$6,500)	\$0	\$0	\$0
408-594-35-64-38	Capout - Capital Asset Maint Software	\$100	\$100	\$100
408-594-35-64-40	Capout - Truck Liftgate (\$2300)	\$1,300	\$1,300	\$1,300
408-594-35-64-54	Scada Software Renewal	\$2,400	\$2,400	\$2,400
408-594-35-64-55	Phone System Upgrade	\$0	\$0	\$800
408-594-35-64-46	Truck Safety Lights	\$200	\$200	\$500
408-594-35-64-51	3" Diaphragm Pump	\$1,000	\$1,000	\$1,000
408-594-35-64-53	Line Locator	\$2,500	\$2,500	\$2,500
	Pickup Trucks (3)	\$0	\$0	\$4,900
	Small Dump Truck	\$0	\$0	\$1,400
	Flat Bed Truck	\$0	\$0	\$800
	Van	\$0	\$0	\$3,100
	Small Backhoe	\$0	\$0	\$2,000
	Vac Trailer	\$0	\$0	\$6,400
	Equipment Trailer	\$0	\$0	\$800
	Sampler Head ASR, Soldiers Home	\$0	\$0	\$2,700
	Diffuser Sleeves (WWTP Aerator Basin)	\$0	\$0	\$6,300
	Misc Equipment (under \$500): WWTP Life	\$0	\$0	\$2,700

2016 Budget - Expense

Account Number	Description	Budget 2015	Anticipated 2015	Budget 2016
	Second Draft November 12, 2015			
	Wrench, Ladder, Power Unit, desk copier,			
	Socket Set, WW literature			
	ADA Self Assessment	\$0	\$0	\$1,000
408-594-35-64-44	Capout - Server Lease	\$1,600	\$1,600	\$1,600
	Total Capital Expense	\$2,533,000	\$444,900	\$3,576,400
408-597-35-00-01	Transfer To Utility Facility Fund 412	\$40,000	\$40,000	\$40,000
	Total Wastewater Expense	\$3,587,400	\$1,769,600	\$4,927,700

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Stormwater Fund Revenue				
410-308-00-00-00	Beginning Net Cash & Investments	\$234,700	\$535,700	\$473,100
410-333-00-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	\$221,200	\$0	\$221,200
410-334-03-10-02	DOE Levee Storm Water Construction	\$0	\$200,000	\$0
410-334-03-15-00	Grant - NPDES State	\$105,000	\$75,000	\$25,000
410-337-10-00-00	Pierce Cty Flood District Levee Grant	\$2,200,000	\$1,375,800	\$200,000
410-343-10-00-00	Fees - Storm Drainage	\$760,000	\$828,500	\$869,900
410-343-10-01-00	Charges - General Facility	\$100,000	\$45,000	\$100,000
410-343-10-02-00	Charges - GFC Surcharge	\$1,000	\$2,200	\$300
410-391-80-00-00	PW Trust Fund Loan for Levee Construction	\$0	\$825,500	\$0
	Sale of Surplus Items	\$0	\$0	\$500
410-369-90-00-00	Other	\$0	\$0	\$0
410-369-90-01-00	Miscellaneous	\$0	\$0	\$0
	Transfer In From Streets Fund	\$0	\$10,800	\$0
	Transfer In From Parks Fund	\$0	\$6,400	\$0
	Total Stormwater	\$3,387,200	\$3,369,200	\$1,416,900

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016

Stormwater Fund Expense				
410-508-00-00-00	Ending Cash & Investments	\$29,300	\$473,100	\$697,300
	Fund Balance Reserve(12months O&M+Debt)	\$0	\$0	\$383,500
410-508-10-00-01	GFC Reserve Beginning Balance+New GFC's	\$100,000	\$49,500	\$100,000
410-508-10-01-02	GFC Reserve Ending Balance	\$0	\$0	\$0
410-508-10-00-00	Capital Asset Reserve Beginning Balance	\$5,000	\$5,000	\$5,000
410-508-10-00-01	Capital Asset Reserve Ending Balance	\$5,000	\$5,000	\$313,800
410-508-80-00-00	Unreserved	\$24,300	\$468,100	\$0
	Salaries and Benefits			
410-531-35-10-01	Salary - Public Works Director	\$8,600	\$8,600	\$8,900
410-531-35-10-03	Salary - Public Works Supervisor	\$7,200	\$7,200	\$3,700
410-531-35-10-04	Salary - Maint Worker I	\$18,800	\$18,800	\$9,500
410-531-35-10-06	Salary - Maint Worker II	\$19,400	\$19,400	\$10,100
410-531-35-10-07	Salary - Temp Worker Intern	\$4,200	\$2,700	\$11,000
410-531-35-10-08	Salary - Water/WW Operator II	\$3,900	\$3,900	\$2,300
410-531-35-10-10	Salary - Water/WW Operator I	\$12,500	\$12,500	\$3,800
410-531-31-10-05	Overtime - Stormwater PW	\$4,200	\$4,200	\$4,500
410-531-31-10-01	Salary - City Administrator	\$12,600	\$12,600	\$18,000
410-531-37-10-03	Salary - City Clerk	\$5,000	\$5,000	\$6,300
410-531-37-10-04	Salary - Cashier	\$7,600	\$7,600	\$12,100
410-531-37-10-07	Salary - Clerical II	\$5,800	\$5,800	\$8,800
410-531-37-10-08	Salary - Senior Accountant II	\$6,200	\$6,200	\$6,400
410-531-37-10-09	Salary - Accounting Clerk I	\$4,400	\$4,400	\$14,100
410-531-37-10-10	Salary - City Treasurer	\$9,200	\$9,200	\$9,800
410-531-37-10-11	Salary - Building Official	\$45,000	\$45,000	\$45,300
410-531-37-10-05	Overtime - Stormwater Admin	\$700	\$700	\$700
410-531-31-20-01	Benefits - Labor & Industries	\$5,900	\$5,900	\$3,600
410-531-31-20-02	Benefits - Medical & Ltd	\$28,700	\$28,700	\$29,400
410-531-31-20-03	Benefits - Dental & Vision	\$3,700	\$3,700	\$3,300
410-531-31-20-04	Benefits - OASI	\$13,100	\$13,100	\$12,500
410-531-31-20-05	Benefits - Retirement	\$17,900	\$17,900	\$17,000
	Total Salaries and Benefits	\$250,400	\$243,100	\$241,100
	Operations/Supplies/Maintenance			
410-531-10-41-01	State Audit (\$18,000)	\$10,000	\$1,400	\$0
410-531-10-46-00	Bond/ins AWC (\$217,100)	\$10,800	\$10,300	\$10,900
410-531-10-49-01	Permit - Solid Waste Handling	\$900	\$900	\$1,000
410-531-20-50-01	Tax - Noxious Weeds - Property	\$100	\$100	\$100
410-531-30-51-00	Permits - Stormwater Discharge	\$4,000	\$4,000	\$4,500

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
410-531-30-51-01	Permit - Stormwater Const	\$1,500	\$1,500	\$1,500
410-531-31-20-06	Training - Stormwater	\$300	\$300	\$300
410-531-38-31-00	Supplies - Office & Operating	\$5,000	\$5,000	\$6,000
410-531-38-31-01	Publications - Legal - Stormwater	\$1,000	\$1,000	\$1,000
410-531-38-32-01	Gasoline - Stormwater	\$1,200	\$800	\$1,200
410-531-38-32-02	Deisel - Stormwater	\$1,700	\$1,200	\$1,700
410-531-38-35-00	Supplies - Small Tools	\$500	\$500	\$500
410-531-39-41-02	One-Call Service	\$200	\$200	\$200
410-531-39-41-03	Advertising - Stormwater	\$200	\$200	\$200
410-531-38-41-04	IT - Computer Maintenance	\$3,500	\$5,000	\$4,000
410-531-38-41-05	IT - Website Maintenance/Hosting	\$400	\$400	\$400
410-531-38-42-00	Postage - Stormwater	\$6,000	\$6,000	\$6,800
410-531-38-42-01	Comm - Phone - Stormwater	\$200	\$200	\$200
410-531-38-47-00	Electricity - VG Storm	\$1,400	\$1,400	\$1,400
410-531-38-47-02	Fuel/Diesel-Backhoe, Generator	\$500	\$500	\$500
410-531-38-48-00	R&M - System	\$5,000	\$5,000	\$5,000
410-531-38-48-01	R&M - Equipment	\$7,000	\$7,000	\$7,000
410-531-38-48-02	R&M - Storm (Vactor & Jet)	\$20,000	\$25,000	\$5,000
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	\$3,500	\$3,500	\$3,500
410-531-38-48-04	Service - Stormwater Waste-Material Test	\$900	\$900	\$900
410-531-38-48-05	Service - Waste Removal	\$3,000	\$3,000	\$3,000
410-531-38-53-00	Tax - Excise Tax	\$100	\$100	\$100
	RFP For Vehicle Maintenance	\$0	\$0	\$500
410-531-39-41-04	Legal - Services - Attorney	\$5,000	\$5,000	\$5,000
410-531-39-41-39	NPDES - Stormwater Monitoring	\$5,000	\$5,000	\$5,000
410-531-60-41-00	Fees - Locates	\$200	\$200	\$200
	ADA Compliance Plan	\$0	\$0	\$1,000
410-531-90-40-00	Internet Payment Expense	\$1,200	\$3,000	\$2,600
	Total Operations/Supplies/Maintenance	\$100,300	\$98,600	\$81,200

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
	Engineering For Operations			
410-531-39-41-01	Eng - Services On Call	\$20,000	\$20,000	\$20,000
410-531-31-41-18	Eng - Stormwater Compliance Plan	\$5,000	\$0	\$2,000
410-531-31-41-21	Eng - Grant Writing	\$20,000	\$15,000	\$10,000
410-531-39-41-05	Eng - City Utility Mapping Project	\$4,000	\$0	\$4,000
410-531-39-41-06	Eng - City Standards Update	\$0	\$0	\$5,000
	Total Engineering For Operations	\$49,000	\$35,000	\$41,000
	Total Operations and Maintenance	\$399,700	\$376,700	\$363,300
	Debt Service - PW trust Fund - Levee	\$0	\$825,500	\$0
	Capital Expense			
	GFC Reserve Approved Capital Expense			
410-594-31-41-03	Underground Pollution Removal	\$10,000	\$0	\$5,000
410-594-31-41-16	Eng - Levee Wetland Mitigation	\$10,000	\$5,000	\$10,000
410-594-31-41-20	Eng - Stormwater Management Program	\$6,000	\$0	\$2,000
410-594-31-41-24	Eng - Master Planning Document	\$3,000	\$0	\$3,000
410-594-31-41-25	Service - Army Corp Study	\$7,900	\$7,900	\$8,000
410-594-31-41-30	Capout - Eng - Levee Outfall Design	\$50,000	\$50,000	\$50,000
410-594-31-41-31	Capout - Eng-Design Stormwater Retrofit	\$0	\$0	\$0
410-594-31-63-15	Setback levee Construction	\$2,000,000	\$1,393,800	\$0
410-594-31-63-23	Proj - New Shop Storm Line Install	\$0	\$0	\$0
410-594-31-63-24	Eng - Levee Contruction Management	\$500,000	\$412,800	\$10,000
410-594-31-63-25	Capout-Levee out fall Const Grant Match	\$29,000	\$0	\$29,000
410-594-31-63-26	Capout - Levee Outfall Const	\$194,000	\$194,000	\$194,000
410-594-31-63-28	Rainier Lane Const Services	\$14,000	\$11,400	\$0
410-594-31-63-29	Rainier Lane Construction	\$135,000	\$111,200	\$0
410-594-31-63-34	Outfall Const Mngmnt	\$20,000	\$20,000	\$20,000
410-594-31-41-37	Eng - Levee Certification	\$10,000	\$10,000	\$200,000
	Eng - Village Green PS Panel Upgrade	\$0	\$0	\$20,000
	Eng - Kansas Outfall Replacement	\$0	\$0	\$45,000
	Kansas Outfall Replacement Construction	\$0	\$0	\$150,000
	Kansas Outfall Replacement Const Mngmnt	\$0	\$0	\$20,000
	Village Green PS Panel Upgrade	\$0	\$0	\$40,000
	ADA Self Assessment	\$0	\$0	\$1,000
410-594-31-64-36	BLR Safety Resources	\$100	\$400	\$400
410-594-31-64-02	Capout - Equip-Weed Eater	\$300	\$300	\$0
410-594-31-64-06	Capout - Traffic Devices	\$100	\$100	\$100
410-594-31-64-07	Capout - PW Relocation	\$0	\$0	\$0
410-594-31-64-19	Capout - Security Camera Upgrade	\$0	\$0	\$0
410-594-31-64-20	Capout - Security Camera (\$6,500)	\$1,000	\$1,000	\$1,000

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
410-594-31-64-21	Gator	\$1,500	\$1,700	\$0
410-594-31-64-38	3" Diaphragm Pump	\$400	\$400	\$400
410-594-31-64-39	3" Suction & Discharge Hose	\$100	\$100	\$100
410-594-31-64-40	Line Locator	\$1,500	\$1,500	\$1,500
410-594-31-64-29	Capout - Capital Asset Maint Software	\$100	\$100	\$100
410-594-31-64-30	Capout - Truck Safety Lights	\$200	\$200	\$200
	Pickup Trucks (3)	\$0	\$0	\$1,200
	Small Dump Truck	\$0	\$0	\$500
	Flat Bed Truck	\$0	\$0	\$800
	Small Backhoe	\$0	\$0	\$1,000
	Vac Trailer	\$0	\$0	\$4,500
	Van/Box Truck			\$1,600
	Equipment Trailer	\$0	\$0	\$400
410-594-31-74-02	Server Lease	\$2,500	\$2,500	\$2,000
410-594-31-75-01	Phone System Lease - Storm	\$200	\$200	\$200
	Total Capital Expense	\$3,187,900	\$2,224,600	\$824,400
410-597-38-00-01	Transfer To Utility Facility Fund 412	\$5,000	\$5,000	\$5,000
	Total Stormwater Expense	\$3,592,600	\$3,431,800	\$1,192,700

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Utility Facility Fund Revenue				
412-308-00-00-00	Beginning Net Cash & Investments	\$986,400	\$997,100	\$1,079,700
412-361-11-00-00	Int - Investment Interest Earned	\$300	\$100	\$100
412-397-00-02-00	From #410 - Utility Facility	\$5,000	\$5,000	\$5,000
412-397-00-03-00	From #408 - Utility Facility	\$40,000	\$40,000	\$40,000
412-397-00-04-00	From #401 - Utility Facility	\$30,000	\$30,000	\$30,000
412-397-00-05-00	From #101 - Utility Facility	\$5,000	\$5,000	\$5,000
412-397-00-10-50	From #105 - Utility Facility	\$2,500	\$2,500	\$2,500
	Total	\$82,800	\$82,600	\$82,600

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Utility Facility Expense				
412-508-00-00-00	Ending Cash & Investments	\$1,035,400	\$1,079,700	\$1,162,300
412-508-80-00-00	Unreserved	\$1,035,400	\$1,079,700	\$1,162,300
412-594-38-41-01	Eng - Design & Planning	\$32,000	\$0	\$0
412-594-38-62-01	Capout - Utility Maintenance Facility	\$1,800	\$0	\$0
	Total Facility Design and Const	\$33,800	\$0	\$0

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Cemetery Perpetual Fund Revenue				
701-308-00-00-00	Beginning Net Cash & Investments	\$488,000	\$489,100	\$493,400
701-361-11-00-00	Int - Investment Interest Earned	\$1,000	\$2,300	\$2,400
701-397-00-01-00	From #104	\$2,000	\$2,000	\$2,000
	Total	\$3,000	\$4,300	\$4,400

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Cemetery Perpetual Fund Expense				
701-508-00-00-00	Ending Cash & Investments	\$491,000	\$493,400	\$497,800
701-508-10-00-00	Reserved	\$0	\$0	\$0
701-508-80-00-00	Unreserved	\$491,000	\$493,400	\$497,800
	Total Expense	\$0	\$0	\$0

Budget 2016 - Revenues

Account Number	Description	Budget	Expect/Actual	Budget
	Second Draft November 12, 2015	2015	2015	2016
Skinner Fund Revenue				
704-308-00-00-00	Beginning Net Cash & Investments	\$457,700	\$458,700	\$459,500
704-361-11-00-00	Int - Investment Interest Earned	\$1,000	\$2,300	\$2,400
	Total	\$1,000	\$2,300	\$2,400

2016 Budget - Expense

Account Number	Description	Budget	Anticipated	Budget
	Second Draft November 12, 2015	2015	2015	2016
Skinner Fund Expense				
704-508-00-00-00	Ending Cash & Investments	\$457,200	\$459,500	\$457,900
704-508-10-00-00	Reserved	\$457,000	\$457,000	\$457,000
704-508-80-00-00	Unreserved	\$200	\$2,500	\$900
704-597-00-00-00	To #001 - Community Programs	\$1,500	\$1,500	\$4,000
	Total Expense	\$1,500	\$1,500	\$4,000
TOTALS				
				\$14,594,600



**City Of Orting
Council Agenda Summary Sheet**

AB15-12 SUBJECT: PUBLIC HEARING- 2016 Revenue Sources	Agenda Item #:	AB15-12
	For Agenda of:	11/18/15
	Department:	Finance
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u> \$0 </u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u> \$0 </u>
City Attorney, Jay Long		Unexpended Balance:	<u> \$0 </u>
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson	X	BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: SUMMARY STATEMENT: <i>City Treasurer Larson will present Council with a PowerPoint presentation on the 2016 Revenue Sources.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: RECOMMENDED ACTION: N/A – Public Hearing ONLY.



**City Of Orting
Council Agenda Summary Sheet**

AB15-13 SUBJECT: PUBLIC HEARING- 2016 Property Tax Levy – (First Read)	Agenda Item #:	AB15-13
	For Agenda of:	11/18/15
	Department:	Finance
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	_____ \$0
City Administrator, Mark Bethune	X	Amount Budgeted:	_____ \$0
City Attorney, Jay Long		Unexpended Balance:	_____ \$0
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Resolution No. 2015-13
SUMMARY STATEMENT: <i>The dollar amount of the increase over the actual levy amount from the previous year shall be \$66,325.16 which is a percentage increase of eight percent (8%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:
RECOMMENDED ACTION: N/A – Public Hearing ONLY. To be adopted at the 11/25/15 regular Council meeting.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2015-13**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of Orting, Washington has met and considered its budget for the calendar year 2016; and

WHEREAS, the districts actual levy amount from the previous year was \$767,088.68; and

WHEREAS, the population of this district is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Be it resolved by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2015 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$66,325.16 which is a percentage increase of eight percent (8%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25TH DAY OF NOVEMBER, 2015.

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr., City Attorney



**City Of Orting
Council Agenda Summary Sheet**

AB15-14 SUBJECT: PUBLIC HEARING- 2016 Utility Rate Changes – (First Read)	Agenda Item #:	AB15-14
	For Agenda of:	11/18/15
	Department:	Utilities
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune		Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline: N/A	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note: <i>Funds 401, 408, and 410 will all result in increased revenues. At this time, an exact financial projection has not been made.</i>	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford	X		
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Proposed Ordinance No. 2015-973; 2016 Proposed Rates
SUMMARY STATEMENT: <i>The cost of service analysis provided by FCS Group has shown that additional rate increases are needed to sufficiently fund the currently planned Capital Improvement Projects for the Sanitary Sewer, Water and Storm Sewer utilities as well as operations and maintenance. These rate increases reflect the recommended Utility Committee percentage increases for 2015.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>The Public Works Committee is recommending approval.</i>
RECOMMENDED ACTION: N/A – Public Hearing ONLY. To be adopted at the 11/25/15 regular Council meeting.

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2015-973

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO UTILITY RATES;
ADOPTING ADJUSTMENTS TO WATER, SEWER AND
STORMWATER UTILITY RATES; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, in 2010 the City of Orting, by and through Parametrix, its contract engineering firm, contracted with FCS Group (hereinafter the “Consultant”) to conduct a comprehensive utility rate and cost of service study (hereinafter the “Study”); and

WHEREAS, the purpose of this Study was to assist the City in maintaining financially stable utilities and to promote a fair and equitable allocation of water, sewer, and stormwater system costs to its customers; and

WHEREAS, the scope of this study included the following major elements:

- Financial policies development;
- General facility charges (GFCs) update;
- Revenue requirements forecast;
- Cost of service analyses;
- Rate structure evaluation; and
- High Cedars sewer cost of service analysis (separate Technical Memorandum).

WHEREAS, the methods used to complete the Study were based on analytical principles generally accepted and widely followed throughout the industry, i.e., rates and charges must generate enough revenue to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

WHEREAS, the Consultant worked closely with City staff to establish financial policies and arrive at rate and charge conclusions that meet forecasted utility financial obligations, achieve near term City goals, comply with legal requirements, and adhere to industry best practices; and

WHEREAS, the City Council adopted ordinances in 2011 and 2012 implementing the majority of the recommended changes to the water, sewerage and stormwater rates and rate structures; and

WHEREAS, the implemented rate increases were intended to reflect an amount up to but no greater than the cost of service and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

WHEREAS, the Study recommended flat annual water utility rate increases of 9.5% commencing in year 2012 and ending in year 2018 in order to adequately fund operating expenses, debt service, and system reinvestment funded from water utility rate revenues; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates equal to or less than the recommended increase of 9.5% is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

WHEREAS, the Study also recommended a flat annual sanitary sewer utility rate increase of 3% commencing in 2013 and ending in 2018 with a potential 23% increase in 2019; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates equal to or less than the recommended increase of 3% is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

WHEREAS, the Study recommended two years of 30% increases in stormwater utility rates for years 2011 and 2012 to pay debt service for the Setback Levee project, followed by 6.0% increases in years 2013-2016, and then 4.0% increases in years 2018-2019; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the stormwater utility rates equal to or less than the unimplemented cumulative recommended rate increase over years 2011, 2012, 2013, 2014 and 2015 is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable stormwater utility; and

WHEREAS, the City Council finds that it is in the public interest to implement the water, sewer and stormwater rate increases as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Adoption of Recitals. The City Council hereby finds that the above recitals are true and correct and hereby adopts such recitals as though fully set forth herein.

Section 2. Establishment of Water, Sewer and Storm Water Utility Rates. Effective January 1, 2016, the rates for, water utility use fees imposed pursuant to OMC9-1D-2, sanitary sewer use charges imposed pursuant to OMC 9-2B-1, and stormwater utility use fees imposed

pursuant to OMC 9-5C-6, are adjusted to those amounts set forth in the respective 2016 utility rate column in exhibit "A", attached hereto and incorporated as though fully set forth herein.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force at 12:01 a.m. on January 1, 2016. A summary of this Ordinance may be published in lieu of publishing the ordinance in its entirety.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE ____ DAY OF NOVEMBER, 2015.**

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk:
Ordinance No.
Date of Publication:
Effective Date:

attach: Exh. "A" (*Utility Rates*)

Exhibit "A"

2016 Recommended Utility Rate Changes

WATER				
2016 Monthly Base Charges				
Meter Size	Existing 2015		2016 Proposed	
	SFR	COM	SFR	COM
0.75	\$18.00	\$18.00	\$18.63	\$18.63
1-1.5	\$30.00	\$30.00	\$31.05	\$31.05
2.0-4.0	\$43.00	\$43.00	\$44.51	\$44.51
Senior	\$14.35		\$14.85	

Single Block Rates				
Rate Class	Existing 2015		2016 Proposed	
	SFR	COM	SFR	COM
Single Block rate (per ccf)		\$2.90		\$2.94
Senior (per ccf)				
Block 1: 1 to 6 CCF (per ccf)	\$2.08		\$2.11	
Block 2: 6 to 17 CCF (per ccf)	\$2.80		\$2.84	
Block 3: 17+ CCF (per ccf)	\$4.21		\$4.28	
Block 1: 0 to 6 CCF - Senior	\$1.61		\$1.64	
Block 2: 6 to 17 CCF - Senior	\$2.22		\$2.26	
Block 3: 17+ CCF - Senior	\$3.15		\$3.19	

GFC	
Current	Proposed
\$3,612.00	\$3,612.00

Sewer						
Customer Class	Existing 2015			2016 Proposed		
	Base (per unit)	Allowance (ccf)	Flow (per ccf)	Base (per unit)	Allowance (ccf)	Flow (per ccf)
Single Family Residential	\$41.35			\$42.59		
SFR - Snowbird	\$30.07			\$30.97		
SFR - Senior	\$33.29			\$34.29		
Multi-family Residential	\$28.12			\$28.96		
Commercial - Domestic						
Churches/Lodges, Businesses	\$41.35	0	\$4.26	\$42.59	0	\$4.39
Library	\$22.49	0	\$4.26	\$23.16	0	\$4.39
Residence/Daycare, Residence/Business	\$41.35	0	\$4.26	\$42.59	0	\$4.39
Schools	\$41.35	0	\$4.26	\$42.59	0	\$4.39
Commercial - High						
Restaurant, Full Day	\$41.35	0	\$7.55	\$42.59	0	\$7.78
Restaurant, Half Day	\$41.35	0	\$7.55	\$42.59	0	\$7.78
Grocery With Deli	\$41.35	0	\$7.55	\$42.59	0	\$7.78
Other Food-related	\$41.35	0	\$7.55	\$42.59	0	\$7.78
High Cedars						
Single Family	\$52.51			\$54.09		
Business	\$52.51	0	\$5.42	\$54.09	0	\$5.58
Restaurant	\$52.51	0	\$9.59	\$54.09	0	\$9.88

GFC:	
Current	Proposed
\$7,765.00	\$7,765.00

Recommended Increase: 3%

Storm	
Existing 2015	2016 Proposed
\$23.10	\$24.26

GFC	
Current	Proposed
\$866.00	\$866.00

Recommended Increase: 5%

Average Utility Bill				
Based on usage of 8.5 CCF of Water				
	Existing 2015	Rate Study 2015	Proposed 2016	Rate Study 2016
Water:	\$35.40	\$35.53	\$36.28	\$35.73
Sewer:	\$41.35	\$41.56	\$42.59	\$42.70
Storm:	\$23.10	\$34.08	\$24.26	\$37.00
Total:	\$99.85	\$111.17	\$103.13	\$115.43
Total 2015:			\$103.13	
Total Increase:			\$3.28	



**City Of Orting
Council Agenda Summary Sheet**

AB15-15 SUBJECT: Deputy Mayor solicitation of two Councilmembers to recommend a candidate for Deputy Mayor for the year 2016	Agenda Item #:	AB15-15
	For Agenda of:	11/18/15
	Department:	Council
	Date Submitted:	11/5/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	x	Cost of Item:	\$0
City Administrator, Mark Bethune	x	Amount Budgeted:	\$0
City Attorney, Jay Long		Unexpended Balance:	\$0
City Clerk, Rachel Pitzel		Timeline: <i>effective January 1, 2016</i>	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note: <i>N/A</i>	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: None
SUMMARY STATEMENT: <i>Per the City Council Rules of Procedure:</i> Chapter 8 section 5 - <u>Selecting Deputy Mayor:</u> <i>The Deputy Mayor will be selected by a majority of the Councilmembers annually beginning in September and concluding in October. Outgoing Deputy Mayor will solicit two other councilmembers to nominate a candidate for his/her replacement for a full Council vote. (see 3.9B)</i> Chapter 3 section 9 (B) - <u>Deputy Mayor--Duties:</u> <i>Annually, in September, the outgoing Deputy Mayor, with the help of two councilmembers, will solicit and recommend a candidate for Deputy Mayor with confirmation from the entire council for his/her replacement in January.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>N/A</i>
RECOMMENDED ACTION: At this time Deputy Mayor will solicit two Councilmembers to nominate a candidate for replacement for the year 2016.



**City Of Orting
Council Agenda Summary Sheet**

AB15-16 SUBJECT: AWC Legislative Goals and Council Legislative Priorities for 2016	Agenda Item #:	AB15-16
	For Agenda of:	11/18/15
	Department:	Council
	Date Submitted:	11/5/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	\$0
City Administrator, Mark Bethune	X	Amount Budgeted:	\$0
City Attorney, Jay Long		Unexpended Balance:	\$0
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note: N/A	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: AWC Legislative Goals for 2016; Council Legislative Priorities 2016
SUMMARY STATEMENT: <p><i>This draft of the Council legislative priorities for 2016 was drawn up by the Community and Government Affairs Committee. The flexible use of REET has become a major issue. The City uses this \$200,000 of this tax to maintain the integrity of the parks and streets fund. The use for O&M ends at the end of 2016.</i></p>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Discussed at the Community and Government Affairs Committee on 10/9/15 and 11/9/15.</i>
RECOMMENDED ACTION: MOTION to accept the Council Legislative Priorities for 2016 as prepared.

Washington's 281 cities and towns are where most residents live, learn, work, and play. Working together, we need to make a concerted and assertive effort to ensure every legislator knows that the state is only as strong as its cities and towns.

Infrastructure

Halt the diversion from critical infrastructure programs to help cities grow and prosper

City infrastructure systems are a critical part of a larger network that serves and benefits the entire state. Diversion from programs that support basic local infrastructure means that communities cannot affordably maintain and secure new infrastructure. We need to reboot, and potentially reformulate this partnership. The state's abandonment of these programs cannot be the only option.

Fiscal Sustainability

Ensure sufficient and flexible revenue for essential city services

The current method of funding city services is fundamentally broken. Many available revenue options are either constricted, restricted, or unpredictable. Cities need stable revenue streams to provide essential services such as public safety, infrastructure, and environmental protection to our growing population.

Emergency Responsiveness

Help cities prepare for and address impacts of natural disasters and other emergencies

As a result of recent experiences with devastating wildfires, landslides, and other emergencies, cities need better ways to address emergency management. Examples include greater ability to coordinate response and enhance communication in emergencies, and the authority to ban fireworks sales and use during dangerous conditions.

Public Records

Strengthen the Public Records Act in response to changing technology and burdensome requests

Cities support open and transparent government and continue to seek the best ways to meet this commitment. Unfortunately, there are a growing number of requestors who monopolize resources with broad, voluminous, commercially-driven, or retaliatory requests that do not provide a public benefit proportionate to the taxpayer dollars needed to fulfill these requests. Cities need additional tools to resolve conflicts outside the courtroom and the authority to charge a reasonable fee for electronic and commercial requests. We also need to address the impact changing technology has on public records.

Human Services, Homelessness and Affordable Housing

Enhance the provision of much needed human service programs to address issues that drive increased homelessness and public safety costs

Cities believe that investment in the state's human services network is necessary. Greater access to mental health and substance abuse services is essential. Cities throughout the state are grappling with affordable housing shortages and homelessness. Together with the state, counties, and other partners, we need to develop strategies to address housing shortages and homelessness in cities of all sizes and locations.

Contact:

Dave Williams

Director of Government Relations
davew@awcnet.org • 360.753.4137



City of Orting Legislative Priorities

November 13, 2015

- 1. Maintain flexible use of Real Estate Excise Tax.** After the loss of the car tab fees Orting as well as other Washington cities had insufficient funds for street and park maintenance. The advent of flexible use of REET funds in 2011 revived these funds and has provided a bare minimum of funding. City parks are an invaluable asset for low cost child and family recreation. This flexible use has been further constrained by new legislation EHB2122 that allows maintenance only on REET built assets. It is probably impossible to determine what capital assets have been built with REET as most capital projects in streets and parks had mixed funding. It is paramount that our legislators approve an amendment to EHB 2122 for more flexible use of REET Funds in the 2016 short session.
- 2. Restore and maintain historical revenue sharing where the state taxes commercial industries including liquor and Marijuana.** The City's public safety services will be stretched given the public consumption of liquor and now marijuana. The enhanced public safety funding promised in the 2011 liquor privatization initiative hasn't been kept – in fact funding has been cut by legislative action and diverted to other uses. The new recreational marijuana industry is subject to up to a 75% state excise tax, but none of this potential revenue is directed to locals to address public safety needs and other local impacts. Cities and counties must enforce marijuana laws and need shared revenue to do this.
- 3. Transportation priorities:** A gas tax has been approved for improvements to SR167, but capacity improvements to SR162/SR 162-Hwy 410 interchange have not been included. These projects are not included in the state's future transportation capital plan and funding at this time. We need a new initiative to keep them in the state transportation plan. Lobby against new home expansion in unincorporated Pierce County, particularly Tehaleh and South Hill until there is sufficient capacity improvement to SR162.
- 4. Halt and refrain from raiding infrastructure funds like the Public Works Trust Fund and Model Toxics Control Accounts and build them back to health.** Our infrastructure is aging and we can't keep up with demands and regulatory requirements. Great cities don't just happen – we need planned and sustained investments in infrastructure in order for Washington to thrive. Orting's sewer plant, well and new reservoir would not have been built without the low interest loan from the Public Trust Fund.
- 5. Planning and development for disaster preparedness.** Orting as well as all of western Washington is at high risk for hazards including volcanic eruption, lahar flows, and extreme earthquakes. The Orting Pedestrian Evacuation Bridge system (Bridge For Kids), infrastructure protection, improved current evacuation plans, and resiliency to disasters require state and federal financial support. Analysis indicates that during school time, many children will not make a walk to high ground in sufficient time to escape a volcanic lahar from Mt. Rainier. City infrastructure is also vulnerable to flooding and storms. The City will seek more collaboration with Pierce County DEM and State EMD departments.
- 6. Postpone/reduce requirements of National Pollutant Discharge Elimination System (NPDES) permit 2.** Orting has met NPDES requirements to date but the 2012-2014 requirements are vague or not yet stated. The known requirements will be expensive to implement, and still contain significant unfunded liability. This is not the time for unfunded mandates, new expenses, and risk for cities.
- 7. Orting Valley/ Agriculture:** The City is looking for ways to accommodate and build upon the agriculture of the valley. Strategies include branding by delineating a portion of the valley to be known as "the Orting Agricultural Valley" as opposed to the "Puyallup Valley". The expectation is that the City will be able to provide the urban resources for the valley that might include a farmers market, a food coop, a feed store, farm machinery sales and repair, animal rendering, animal expos, commercial kitchen, food processing, and a food hub. Farming can be incentivized with lower property taxes, reduced environmental regulations, increased education, access to best practices, and access to low cost capital. **Of greatest concern now is the lack of water rights to develop more agriculture and the difficulty in establishing sufficient water sources.** Maintain and increase collaboration with conservation groups.
- 8. Public Records requests:** Establish new statewide policies and procedures for Public Records Requests that set common sense limits on requests and penalties and provides remuneration to the City. A recent public records request in Seattle seeks all the video from police cameras from the last 5 years. All these videos must have redactions. The expense will be in the thousands and could take up to 3 years to complete. Recently Orting received a public records request from a national data gathering for-profit business requiring the city to provide details of every purchase made since 2008 including all vendors' information during that time, electronically (no hard copies). State regulations do not provide a way for the City to recoup this expense. What will keep other commercial interests from requesting this level and volume of information in the future?



**City Of Orting
Council Agenda Summary Sheet**

AB15-17 SUBJECT: Resolution No. 2015-14, fixing cemetery fees and charges and repealing Resolution No. 2011-4	Agenda Item #:	AB15-17
	For Agenda of:	11/18/15
	Department:	Finance
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson	X	BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Resolution No. 2015-14
SUMMARY STATEMENT: <i>The costs of the operation and maintenance of the cemetery have increased to the point where it is necessary and proper that a new schedule of cemetery charges be increased. The proposed resolution shows those increases.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Finance Committee recommends approval.</i>
RECOMMENDED ACTION: MOTION to adopt Resolution No. 2015-14, fixing cemetery fees and charges and repealing Resolution No. 2011-4.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2015-14**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON FIXING CEMETERY FEES AND
CHARGES AND REPEALING RESOLUTION NO. 2011-4**

WHEREAS, the City Council of the City of Orting has by Council Resolution, adopted a schedule of cemetery charges to be applicable to the Orting Cemetery which is operated by the City of Orting; and

WHEREAS, costs of the operation and maintenance of the cemetery have increased to the point where it is necessary and proper that a new schedule of cemetery charges be adopted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orting as follows:

Section 1. Fees and Charges. That the following schedule of fees and charges are adopted:

a. Lot Fees:

Full Sized Resident	\$1,440.00
Full Sized Non-Resident	\$1,580.00
Cremains Resident	\$525.00
Cremains Non-Resident	\$575.00
Child Sized Lot	\$254.00

b. Columbaria.

Resident	\$500.00
Non-Resident	\$750.00

c. Concrete Liners.

Adult Grave Liner	\$500.00 (plus sales tax)
Child Grave Liner	\$400.00 (plus sales tax)
Cremains Grave Liner	\$200.00 (plus sales tax)

d. Opening and Closing Costs.

Adult Liner	\$700.00
Adult Vault	\$850.00
Cremains	\$400.00
Child Liner	\$232.00
Child Vault	\$232.00

e. <u>Disinterment</u>	
Adult	\$3,500.00
Child	\$1,232.00
f. <u>Memorial Marker Setting Charges</u>	
Flat Marker	\$300.00
Resetting Fee	\$185.00
Vase	\$84.00
g. <u>Other Charges</u>	
Set-up Fee	\$75.00
Saturday Service	\$500.00

Section 2. Orting Resident. For the purposes of determining cemetery fees an Orting Resident shall be defined as an individual with a home or business address in the Orting City Limits. In the event a question arises the City Administrator or designee shall determine if the resident rate shall be granted

Section -3. Severability. If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

Section 4. Effective Date. This Resolution shall take effect and be in force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25TH DAY OF NOVEMBER, 2015.

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.,
Kenyon Disend PLLC
City Attorney



**City Of Orting
Council Agenda Summary Sheet**

AB15-18 SUBJECT: Calistoga Setback Levee Wetland Mitigation Plan Revisions and Pierce County Coordination	Agenda Item #:	AB15-18
	For Agenda of:	11/18/15
	Department:	Public Works
	Date Submitted:	11/13/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$21,720</u>
City Administrator, Mark Bethune		Amount Budgeted:	<u>\$10,000</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline: <i>work to begin upon approval</i>	
City Treasurer, Scott Larson		BARS: 110-594-31-41-16	
Police Chief, Bill Drake		Fiscal Note: <i>100% of this work is eligible for reimbursement through the grant balance with the Pierce County Flood Control Zone District.</i>	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford	X		
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Scope of Work
SUMMARY STATEMENT:
<p><i>Throughout the course of constructions of the Calistoga Setback Levee the monitoring and management of the mitigation areas has required much more effort than anticipated. Events such as the high water in November of 2014 and the extremely dry summer have resulted in multiple field visits and modifications to the mitigation plan. As a result, plant substitutions have been made and both the US Army Corps of Engineers and the WA. Department of Ecology are requesting a revised mitigation plan.</i></p>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Public Works Committee recommends approval.</i>
RECOMMENDED ACTION: MOTION to approve the Scope of Work for Phase 5001- Calistoga Setback Levee Wetland Mitigation Plan Revisions and Pierce County Coordination.

SCOPE OF WORK

City of Orting

PHASE 5001 – CALISTOGA SETBACK LEVEE WETLAND MITIGATION PLAN REVISIONS AND PIERCE COUNTY COORDINATION

Throughout the course of construction of the Calistoga Setback Levee the monitoring and management of the mitigation areas has required much more effort than anticipated. Events such as the high water in November of 2014 and the extremely dry summer have resulted in multiple field visits and modifications to the mitigation plan. As a result, plant substitutions have been made and both the US Army Corps of Engineers and the Washington Department of Ecology are requesting a revised mitigation plan.

Furthermore, Pierce County has requested additional effort of the Construction Management team regarding transfer of ownership and maintenance of the levee. The County is still disputing the levee material used during construction and the means and methods utilized. All material was placed consistent with the plans and specifications for the Calistoga Setback Levee, but the County has written letters of protest to the City. This has required site meetings, phone calls and drafting of letters to the County.

Task 1 – Project Management and Administration

Objectives

Work under this task includes time to administer and coordinate the various project elements that will be ongoing throughout all phases of the project. This work includes:

- Preparation of scope and budget for Engineering Services to provide a framework for completion of the Project in a logical, efficient fashion.
- Coordination, correspondence, and review meetings with City of Orting staff.
- In-house project administration, scheduling, and direction of project staff.
- Preparation of monthly progress reports (assume three).

Deliverables

The deliverables for this task include:

- Monthly progress letters.
- Miscellaneous correspondence and letters.
- Project files.

Assumptions

Following are the assumptions for this task:

- The duration of this project will take 4 months or less.

Task 2 – Mitigation Plan Revisions

Objectives

To provide a revised mitigation plan consistent with the requests of the US Army Corps of Engineers and the Washington Department of Ecology.

Approach

Based on site conditions differing from the mitigation report, modifications will be made to the Final Mitigation Plan for the Calistoga Setback Levee. This will require updating the performance standards and installed plant materials based on field conditions.

Deliverables

The deliverables for this task include:

- Revised Final Mitigation Plan submitted to the US Army Corps of Engineers and the Washington Department of Ecology

Assumptions

Following are the assumptions for this task:

- After one submittal to US Army Corps of Engineers and Washington Department of Ecology, minimal modifications (8 hours) will be needed with one follow up submittal

Task 3 – Pierce County Coordination

Objectives

This task will include coordination with Pierce County during the transfer of ownership from the City of Orting to Pierce County. This includes editing and finalizing the interlocal agreement with Pierce County.

Approach

Parametrix will manage and coordinate the editing and finalization of the interlocal agreement with Pierce County. This includes meeting with Pierce County at the Pierce County Surface Water Management office if needed.

Deliverables

The deliverables for this task include:

- Interlocal agreement for signature by the City of Orting.

Assumptions

Following are the assumptions for this task:

- This effort will not take more than 40 hours.

Task 4 – Post High Water Event Evaluation

Objectives

This task will include a field visit and assessment following the October 31, 2015 high water event, and reporting to the Department of Ecology and US Army Corps of Engineers.

Approach

Parametrix conduct a site visit to determine if any damage to the mitigation areas occurred during the October 31, 2015 high water event. The Puyallup River peaked at 13,880 cfs, overtopped the old levee, and inundated the mitigation areas with water. Observed damage will be photographed and documented. Coordination with the contractor and both regulatory agencies will follow to determine any repairs needed to damage mitigation area.

Deliverables

The deliverables for this task include:

- Damage assessment of mitigation areas including photos

Assumptions

Following are the assumptions for this task:

- This effort will not require modifications to the monitoring report beyond what is described in Task 2.
- A technical memorandum to the US Army Corps of Engineers and the Department of Ecology will be sufficient documentation.

Client: City of Orting
 Project: City of Orting On-call 2014-2017
 Project No: 2161711020

John C. Hungerford	April D. Whittaker	Shari Morgan	Puyallup Publications (WP)	Darren Sandeno	Matthew J. Kastberg	Deena M. Huenea
Sr Engineer	Project Controls Specialist	Sr Project Accountant	Puyallup Publications (WP)	Sr Planner	CB Division Manager	Project Controls Specialist
\$170.00	\$110.00	\$105.00	\$95.00	\$175.00	\$195.00	\$110.00

Burdened Rates:

Phase	Task	Description	Labor Dollars	Labor Hours							
5001		Calistoga Setback Adl Serv.	\$21,720.00	140	56	4	4	20	40	8	8
	01	Project Management	\$2,220.00	16	8	4	4				
	02	Mitigation Plan Revisions	\$6,940.00	48				16	24	4	4
	03	Pierce County Coordination	\$6,800.00	40	40						
	04	Post High Water Eval	\$5,760.00	36	8			4	16	4	4
Labor Totals:			\$21,720.00	140	56	4	4	20	40	8	8
					\$9,520.00	\$440.00	\$420.00	\$1,900.00	\$7,000.00	\$1,560.00	\$880.00

DIRECT EXPENSES:

Description	Amount
B & W 8.5 x 11	\$ 12.50
Color 8.5 x 11	\$ 6.00
Mileage	\$ 34.50
Expense Total:	\$ 53.00

Project Total: \$ **21,773.00**



**City Of Orting
Council Agenda Summary Sheet**

AB15-19 SUBJECT: Requesting approval to seek RFPs for Fleet Maintenance Service's for Orting Police & Public Works Departments	Agenda Item #:	AB15-19
	For Agenda of:	11/18/15
	Department:	Public Works/Police
	Date Submitted:	11/5/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u> \$0 </u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u> \$0 </u>
City Attorney, Jay Long		Unexpended Balance:	<u> \$0 </u>
City Clerk, Rachel Pitzel		Timeline: <i>enter a timeline if applicable</i>	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin	X		
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Request for Proposal
<p>SUMMARY STATEMENT: <i>City would like to request proposals for the selection of a primary location for furnishing maintenance and repair services, including all labor, parts and material necessary for the various classifications, types and makes/models of vehicles.</i></p> <p><i>Scope of service to include: Preventative maintenance; repairs and maintenance; transport of vehicles for service; conditions on required services; repair order content and procedure and hours of operation.</i></p> <p><i>Proposals to be received by 4 p.m. on Monday, February 1, 2016.</i></p>
<p>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>The Transportation Committee is recommending approval from their November 4, 2015 Committee meeting.</i></p>
<p>RECOMMENDED ACTION: MOTION to approve the city to go out for Request for Proposal (RFPs) on Fleet Maintenance Services for the Orting Police and Public Works Departments.</p>

CITY OF ORTING

REQUEST FOR PROPOSAL

FLEET MAINTENANCE SERVICES FOR ORTING POLICE & PUBLIC WORKS DEPARTMENTS

I. PURPOSE OF REQUEST.

The City of Orting ("City") is requesting proposals for the selection of a primary location for furnishing maintenance and repair services, including all labor, parts and material necessary for the various classifications, types and makes/models of vehicles. Please note that this would not be an exclusive maintenance contract. A list of existing city vehicles are attached herein as examples only. The number, make/model and composition may change without prior notice. Contractors located in the general areas of Orting, within a fifteen (15) mile radius of City Hall are preferred. The selection will be based on overall price, services, performance and reliability of the proposers. The City's needs are outlined in the following Request for Proposal ("RFP").

II. TIME SCHEDULE.

It is the City's intent to follow the following process and timetable, resulting in the selection of a firm.

Issue RFP	1/4/16
Any questions/clarifications submitted in writing to the City by:	1/18/16
City response to written questions <i>to all parties receiving the RFP</i>	1/25/16
Deadline for Submittal of Proposals at 4:00pm.....	2/1/16
Preliminary Selection of Vendor	2/8/16
Notify Firm Chosen.....	2/9/16

III. INSTRUCTIONS TO CONTRACTORS.

A. All proposals must be addressed to:

Rachel Pitzel, Orting City Clerk
P.O. Box 489
Orting, WA 98360
(360) 893-2219

B. All proposals must be in a sealed envelope and clearly marked in the lower left-hand corner: "**Fleet Maintenance Services**". The name and address of the proposing business must be shown on the face of the envelope.

C. All proposals must be received by **4:00pm on Monday, February 1, 2016** at which time they may be opened. Three (3) copies of the proposal must be enclosed in the sealed envelope. No facsimile, electronic or telephone proposals will be accepted. Proposers are cautioned that failure to comply may result in non-acceptance of the offer.

D. Proposals should be prepared simply and economically, providing a straight forward, concise description of provider capabilities to satisfy the requirements of the request. Special bindings, colored displays, promotional materials, etc. are not desired. Emphasis should be on completeness and clarity of content.

E. The City Clerk or representative will notify the firm selected near or on the date indicated above.

- F. Proposal Submittal (using the forms in Exhibit C):
 - Y The names of individuals who will be working on City vehicles and their qualifications, experience, area of expertise, and time employed by the Contractor.
 - Y A proposed outline of tasks, products and project schedule including the hours required to complete each task or product.
 - Y A proposed budget based on the above outline of task, products and schedules
 - Y References

IV. SELECTION CRITERIA.

Criteria.....	Weight Given
1. Responsiveness of the written proposal To the purpose and scope of service, completeness and clarity of all required information and any supplemental information provided by Contractor that will demonstrate the quality of services.	40%
2. Price.....	50%
3. Ability, experience, financial resources and history of successfully completing contracts of this type, meeting projected deadlines and experience in similar work, location, the character, integrity, reputation, judgment and efficiency of the Contractor.	10%
Total Criteria Weight..... 100%	

Each proposal will be independently evaluated on Factors 1 through 3.

V. SCOPE OF SERVICES.

The scope of service, operating procedures, and vehicles to be covered are attached herein as Exhibit A,B, and D respectively.

VI. TERMS AND CONDITIONS.

- A. This proposal shall be for a period of two years beginning February 15, 2016 and ending February 14, 2018. This contract may be renewed each February for the following two (2) years (2019 & 2020) upon performance audit and approval by the City. The City reserves the right and the Bidder agrees to allow the City the option to renew, at the City's sole discretion, for up to two (2) additional one-year periods. The unit price of the contract will be adjusted each year using **the Seattle Consumer Price Index –Urban (CPI-U)** rate.
- B. The City reserves the right to reject any and all proposals, and to waive minor irregularities in any proposal.

- C. The City reserves the right to request clarification of information submitted, and to request additional information from any proposer.
- D. The City reserves the right to award any contract to the next most qualified proposer, if the successful proposer does not execute a contract within fifteen (15) days after award of proposal
- E. The City reserves the right to award all or a portion of the required services to the more than one qualified contractor at the City's sole discretion.
- F. Any proposal may be withdrawn up until the date and time set above for opening of the proposals. Any proposal not so timely withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days to provide the City the services described in the attached specifications, or until one or more of the proposals have been accepted and an agreement executed by the City, whichever occurs first.
- G. The contract resulting from acceptance of a proposal by the City shall be in a form supplied or approved by the City, and shall reflect the specifications in this RFP. A copy of the contract is attached, exhibit E and shall include requirements to comply with ADA, Civil Rights Act and EEP requirements. The City reserves the right to reject any proposed agreement or contract that does not conform to the specifications contained in this RFP, and which is not approved by the City Attorney's office.
- H. Prior to contract award, the City will meet with the Contractor to review procedures for invoicing, payment, reporting, if any, and monitoring contract performance.
- I. The Contractor should expect that schedule semiannual meetings with shop management to review service performance.
- J. The City shall not be responsible for any costs incurred by the firm in preparing, submitting or presenting its response to the RFP.
- K. The City reserves the right to perform unannounced site visits, interview staff and management, and test repairs prior to selection to determine, among other things:
 - a. Customer service responsiveness
 - b. Shop organization and operation efficiency
 - c. Response time

VII. COMPENSATION

- A. Present detailed information the firm's proposed fee schedule for the specifications proposed and for any variation for the non-routine services, inclusive of Washington State sales tax and any other applicable governmental charges. Provide specifics as to definitions of routine versus non routine tasks, what is fixed as opposed to variable, and how costs are adjusted according to that classification
- B. Payment by the City for the services will only be made after the services have been performed and accepted by authorized City representatives. The City requires that all its vendors have a Department of Treasury Internal Revenue Service Form W-9 on file with the City to accommodate payment. Itemized billings shall be submitted upon completion containing information specified by the City as described in Exhibit A under Repair Order. Monthly statements shall be submitted by the 30th of each month with a listing of all Repair Order Numbers, cost, and date identified. Payment will be made thirty (30) days after receipt of monthly statement. Discount periods must be extended if the billing invoice is returned for credit or correction.

VIII. RFP CONTENTS AND ATTACHMENTS	Page
1 This RFP	
2 Exhibit A – Scope of Service	
Schedule A: Preventive Maintenance Schedule	
3 Exhibit B – Operating Procedures	
4 Exhibit C – Proposal Forms, consisting of	
I. Management Information	
II. References	
III. Supplemental Questionnaire	
IV. Facility Description	
V. Subcontractor List	
VI. Cost and Conditions	
VII. Proposal Pricing Work Sheet.....	
5 Exhibit D – Vehicle List	
6 Exhibit E – Sample of Maintenance/Labor contract agreement.....	

EXHIBIT A
SCOPE OF SERVICE

GENERAL PROVISIONS

The successful contractor must be able to perform general and preventative maintenance and common repair services on vehicles and equipment that include, but are not limited to, brakes, suspension, heat/air conditioning systems, electrical systems, engine, etc. The City's preference is to have a primary Contractor that has the ability to perform all required services if possible. However, work may be sub-contracted. When sub-contractors are used, the Contractor is primarily responsible for performance including but not limited to, billing, reporting, scheduling, delivery, work quality, and warranty.

This Request for Proposal is divided into vehicle manufactures, service items and sub-items to allow the award of more than one contract, if it is deemed to be in the City's best interest. The City of Orting reserves the right to award all items and sub-items to one or more vendors, multiple items with sub-items to one vendor or in any manner deemed to be most advantageous to the City.

The Contractor must have the ability to provide required preventative maintenance and repair service listed in Section E (below) for the fleet listed on Exhibit D. Any exception including subcontracting must be noted in the response.

A. Preventative Maintenance

The City's vehicles are routinely driven in short distance; frequent start/stop; and long idle periods. The attached Schedule A outlines preventative maintenance requirements due to the use conditions. The average annual usage is normally around 10,000 miles for administrative purposes vehicles and 16,000 Police patrol vehicles. The average annual mileage for public works vehicles is about 5,000.

B. Repairs and Maintenance

Provide service/repairs to all common mechanical and electrical systems as needed.

C. Transport of Vehicles for Service

- For non-scheduled emergency service, courtesy transportation for customer to and from city facilities and other locations within city limits.

City Shop – 110 Train St. SE, Orting
Public Safety Bldg. – 401 Washington Ave SE, Orting
- For vehicles not drivable, additional towing charge may be billed upon approval of authorized city staff.

D. Conditions on Required Services

- 24-hour turn-around on common repairs (including brakes, etc.) and routine maintenance.
- When a prior appointment has been made for routine maintenance, the turn-around time should be four (4) hours.
- Provide adequate inventory on special parts to ensure minimum turn-around on non-common repairs.
- Wash and vacuum vehicle after each service

E. Repair Order Content and Procedure

The Contractor shall provide repair orders for all services provided containing the following information:

- Repair estimates with anticipated work to be performed, estimated completion time, and estimate cost signed by the city staff upon pick-up/drop-off. A confirming copy with final cost shall be mailed to City upon completion, and a billing copy shall be sent to the City with the monthly statement.
- Actual work/cost above written estimate requires City approval prior to work start.
- Authorization of work by designated City Fleet Supervisor or designee is required for all repair orders.
- Individual vehicle charges shall be submitted on separate repair orders for each service visit. The repair order must include:
 - Y Date work performed
 - Y Vehicle and/or license #, make/model
 - Y Vehicle mileage at time of service/repair
 - Y Date in / date out / time completed
 - Y Detail type of service, hours, material used, and cost associated with each.
 - Y Subcontracted repair orders containing same information shall be attached to contractor repair order.
- The Contractor guarantees and warrants that all material furnished and all services performed under said contract will be free from defects in material and workmanship and will conform to the requirements of this contract for a period of 120 days or 4,000 miles, whichever occurs first. The Contractor shall remedy all such defects at his/her own expense within one (1) working day after notification by the City.
- Warranty and subcontracted repair orders need to be provided by the Contractor. Contractor is prime contractor; however, subcontractors may be used by Contractor. Contractor assumes responsibility for work of subcontractors. The charges for such services to the City shall be the amount of the subcontractor's invoice for services performed, or the contract price, whichever is less.

F. Hours of Operation

The City has a number of services that are active on a 24/7 basis and desires the most comprehensive hour coverage possible. Please identify normal business hours and emergency business hours if available.

Schedule A: Preventive Maintenance Schedule

		Service Frequency				
		Service A	Service B	Service C	Service D	Service E
		4 month	8 month	12 month	24 month	48 month
Service		4000 miles	8000 miles	12000 miles	30000 miles	60000 miles
1	Change Engine Oil	x	x	x	x	x
2	Change Engine Oil Filter	x	x	x	x	x
3	Check Air Filter Condition	x	x	x	x	x
4	Check and Adjust Drive Belts	x	x	x	x	x
5	Check Battery Electrolyte Level, Add Water As Needed; Clean And Tighten Terminals	x	x	x	x	x
6	Check Brake Fluid Level	x	x	x	x	x
7	Check Brake Pads, Shoes, Hoses	x	x	x	x	x
8	Check Breather Condition	x	x	x	x	x
9	Check Drive Tran Fluid Levels (Transmission, Transfer case, Differential)	x	x	x	x	x
10	Check Engine Compartment Fluid Levels, Add As Needed	x	x	x	x	x
11	Check Engine Cooling System, Hoses And Clamps	x	x	x	x	x
12	Check Exhaust System	x	x	x	x	x
13	Check Front And Rear Shocks For Wear and/or Leakage	x	x	x	x	x
14	Check Exterior & Interior Lights And Other Electrical Items For Correct Operation	x	x	x	x	x
15	Check Power Steering Fluid Level	x	x	x	x	x
16	Check Tire Pressure And Condition	x	x	x	x	x
17	Check Windshield Wiper operation, Blades condition, Washer Solvent level, Fill as needed.	x	x	x	x	x
18	Lubricate Chassis/CV boots	x	x	x	x	x
19	Lubricate Steering Linkage	x	x	x	x	x
20	Check Front Brake Pads, Rotors And Calipers		x	x	x	x
21	Check Rear Brake Shoes, Drums And Wheel Cylinders		x	x	x	x
22	Rotate Tires (4 Way - Front To Rear)	x	x	x	x	x
23	Air Filter - Replace			x	x	x
24	Check Headlight Alignment			x	x	x
25	Check Parking Brake Operation	x	x	x	x	x
26	Lubricate Door Latches, Locks And Hinges	x	x	x	x	x
27	Fuel Filter - Replace			x	x	x
28	Transmission - Change Fluid, Filter, Gasket			x	x	x
29	Check Air Condition System, Freon Level And Compressor Operation Where Applicable					x

EXHIBIT B

OPERATING PROCEDURES FOR VEHICLE MAINTENANCE SERVICES

This section sets forth the operating policy and procedures for servicing City vehicles and equipment. It discusses maintenance scheduling procedures, loaner procedures and invoicing requirements.

Contracted maintenance facilities are expected to provide prompt, courteous and competent service to drivers. Garage staff must be knowledgeable about service procedures, and initiate the service transaction within 15 minutes of their arrival and/or service call is placed. It is important that the service desk is staffed adequately to provide efficient customer service in a timely manner.

To assist the Contractor with the maintenance program, the City will provide:

1. Listing of covered vehicles (Exhibit D) by work order number, updated as necessary.
2. Repair orders and billing invoices must refer to the vehicles by their work order number.
3. City preventative maintenance schedule (Schedule A)
4. Designated staff contacts.

A. **Safety Check**

The Contractor shall perform a safety check in conjunction with all maintenance requirements listed within this Request for Proposal. These safety checks shall be performed every time a vehicle is brought in for service:

- Y Tires – Visually check condition.
- Y Lights – Check directional signaling devices and emergency light systems for proper operation.
- Y Seat belt – Check operation of seat belts
- Y Windshield Wipers and Washers – Check condition of wiper arms and blades. Check aim and flow of washer spray. Fill washer reservoir with washer solvent.
- Y Fluid Levels – Check and replenish fluid levels in transmission, differential, steering sector or power steering pump, and master cylinder. Inspect all units for leakage and clogging.
- Y Battery – Check condition of heat-shield, hold-down clamps and cable ends, top off electrolyte level, and clean top and terminals as necessary.
- Y Heater-Defroster-Air Conditioner System and Wiper Controls – Check switches, valves, and ducting doors for proper operation.
- Y Exhaust System – Visually inspect complete exhaust system including catalytic converter and heat-shielding. Check for broken, damaged, missing, or poorly positioned parts. Inspect for open seams, holes, or any condition which could allow exhaust fumes to enter the vehicle.
- Y Steering and Suspension Components – Conduct a “look and “shake” inspection.
- Y Frame/Sub-Frame and Cross Member – Visually check for “drive-over” and/or vehicular damage and fatiguing.
- Y Drive Shaft U-Joints / CV Joints – Conduct a “look” and “shake” inspection for seal leakage and joint failure.
- Y Critical Components – Check condition of all under-hood heat-shields, and the routing of all hoses and wiring to ensure maximum protection from radiated exhaust heat. Inspect all coolant hoses, fuel line hoses, power steering hoses, engine accessory drive belts, and other under-hood plastic or rubber components.
- Y Brakes – Inspect all brake line hoses and master cylinder for signs of leaks or damage. Inspect front brake pads, rear brake linings, wheels cylinders, and parking brake cables and linkage. Report estimate of remaining life of pads and shoes.
- Y Starter/Charging System – Electronically check starter cranking speed and current draw. Check alternator charging rate.
- Y Cooling System – Visually inspect entire system for leaks, damage or others signs of needed repair.

B. Scheduling of Maintenance and Service Procedures

1. City has designated the Fleet Supervisor as the Service Representative (SR). Although the garage will have contact with other City operations staff, the SR is your primary contact with the City.
2. The contracted garage shall identify a single individual by name to serve as the responsible contact for daily communication with the City regarding vehicle scheduling and vehicle status update(s).
3. The SR will contact the designated garage representative between 7:30 a.m. and 5:00 p.m., weekdays to determine the status of vehicles and/or equipment being serviced. The garage contact should provide accurate and timely information to the SR on vehicle status including but not limited to:
 - What vehicles/equipment is ready by vehicle number.
 - What vehicles/equipment is being serviced/require repair.
 - Estimated completion of vehicles/equipment under repair.
 - Description of repairs and costs.
4. For other services, the vehicle driver will deliver the vehicle to your facility, and provide a description of problem of the vehicle.
 - a. Contractor to shuttle driver back to work within 30 minutes.
 - b. Contractor to contact SR for estimates and obtain authorization to proceed. For services estimated over \$500, Contractor must obtain SR written approval via fax or e-mail.
5. After the service is completed:
 - a. Complete Vehicle Service Order ready for SR or designee to sign.
 - b. Place service reminder label on the driver's side windshield stating the next maintenance Mileage and Date for routine preventative maintenance.
 - c. **The vendor must maintain a data base of all city vehicles and send required maintenance reminders to the SR by email.**
 - d. Wash the exterior and vacuum the interior of vehicle.
 - e. Contact SR to provide time that vehicle is ready for transporting back to the original location. If the SR is not available, leave a voicemail message.
 - f. SR or designee will check work performed, sign off Service Order, and accept the keys from Contractor representative.
6. When repairs cannot be accomplished at your facility or a subcontractor facility identified in the proposal, you must contact the SR for instructions. No repairs shall be made by non-authorized facilities without notification of the SR.
7. The City asks that you report to the SR any vehicle brought in for service or specific concern with problems caused by driver misuse.
8. The Contractor will be responsible for loss and damage to all City vehicles under its custody and/or control.
9. The City may, at its sole option, purchase tires from contractor at the State of Washington Contract pricing or better.

C. Preventive Maintenance

The City will provide a listing of vehicles due for preventive maintenance service at the beginning of each month. Vehicles will be listed by work order number, the type of preventative maintenance the vehicle is to receive, and the week the vehicle is due for service. City SR or designee will notify Contractor for specific dates vehicle will be ready for service.

The preventative maintenance services will be in accordance with the preventative maintenance schedule (Schedule A). Additionally:

1. If projected brake pad/shoe life is less than 1500 miles, replace brake pads/shoes.
2. Tires will be checked and depth of tread will be indicated on work order. City will be responsible of tire replacement.
3. Turn-around time of 24 hours for routine preventive maintenance is expected.
4. When a prior appointment has been made for routing maintenance, the turnaround time should be four (4) hours.

D. Non-Preventative Maintenance Service and Emergencies

1. Non-routine maintenance, other than emergencies, will be handled by appointment through the SR or designee. If a driver stops at your facility Monday through Friday between 7:30 a.m. and 5:00 p.m. requesting service without prior notification to you from the City, call the SR/designee for instructions.
2. After Contractor hours, if a vehicle has a breakdown or is involved in an accident and must be towed, the driver has been instructed to have the vehicle towed to your facility. The operator will then provide their own transportation. You may, therefore, encounter a disabled vehicle that has been towed to your facility during non-working hours. In such a situation, notify the SR for instructions.
3. There may be times when the SR calls early in the day with a specific set of instructions, and later in the day changes them; or, another staff member will call to change them if the SR is not available. The last set of instructions will prevail.
4. Turn-around time of 24 hours for non-preventative maintenance service is expected unless otherwise approved by SR.

**EXHIBIT C
PROPOSAL
FORMS**

I. MANAGEMENT INFORMATION

Proposers and their subcontractors must have prior successful experience performing maintenance and repair services on automobiles, must be licensed to conduct business in the State of Washington, and must possess all permits, licenses, certifications, approvals, equipment, materials, and staff necessary to perform and/or carry out the requirements of the contract.

1. SHOP PROFILE RESPONSIBILITY

SHOP NAME: _____ NAME OF SHOP _____
OWNER(S) _____ SHOP ADDRESS: _____
_____ PHONE NUMBER: _____
_____ FAX NUMBER: _____
_____ NUMBER OF YEARS
IN BUSINESS: _____
NUMBER OF YEARS IN BUSINESS AT THIS LOCATION: _____

2. PROXIMITY TO CITY HALL _____ MILES.

3. NAME OF SHOP MANAGER(S): _____ State the duties and qualifications of shop manager(s)

4. ASSIGNED CONTACT/SERVICE REPRESENTATIVE:

Name: _____ Title/Duties: _____
Qualifications: _____ Years with Contractor: _____
Phone Numbers: Work: _____ Pager: _____

5. Emergency Contact (365 days/year; 24 hours): _____

6. Operating Hours – The Contractor shall be currently operating out of a commercial facility, which is open and accessible to City personnel, without prior notice during normal business hours. Facilities shall be available for vehicle service between the hours of 8:00am and 5:00pm, Monday through Friday (excluding holidays). Please state hours that your facility is open for maintenance service.

Monday	_____	a.m.	to	_____	p.m.
Tuesday	_____	a.m.	to	_____	p.m.
Wednesday	_____	a.m.	to	_____	p.m.
Thursday	_____	a.m.	to	_____	p.m.
Friday	_____	a.m.	to	_____	p.m.
Saturday	_____	a.m.	to	_____	p.m.
Sunday	_____	a.m.	to	_____	p.m.

7. Please provide an experience/qualification profile for each member of your **technical staff** to include the following information. Attach additional sheets if needed.

<u>Name</u>	<u>Job Title/Years in Job</u>	<u>Years with Contractor</u>	<u>Job-Related Training/ Cert./Date</u>

8. Given the size and composition of your current staffing, will it be necessary for you to increase staffing to meet the requirements of this contract? (Explain)

9. Please describe your hiring and continued education/training requirements for mechanics?

II. REFERENCES

1. Describe your shop's experience providing vehicle maintenance services including the number of years in business, and type of services provided.
2. Please provide **3** commercial client references, their size of fleet by vehicle type, years of contract relation, type and frequency of the service provided. Please identify the contact person and phone number for each. Use additional sheets if necessary.

Company Name _____
Company Address _____
Company Phone _____
Contact Person _____
Fleet Size/Type _____
Years of Contract _____
Frequency of Service _____

Company Name _____
Company Address _____
Company Phone _____
Contact Person _____
Fleet Size/Type _____
Years of Contract _____
Frequency of Service _____

Company Name _____
Company Address _____
Company Phone _____
Contact Person _____
Fleet Size/Type _____
Years of Contract _____
Frequency of Service _____

3. Approximately what percent of your shop work is currently derived from fleet business? _____ %

4. Has your shop ever been a subject of Better Business Bureau action? Yes No
Describe:

5. Are you currently or have you ever previously contracted with a municipality to provide vehicle maintenance service? Yes No
Describe:

6. Are you currently or have you ever previously provided repair services to other government entities?
Yes No
If yes, please list the entity names, contract person and phone number:

7. Briefly describe your interest in servicing the City's fleet and what factors make you the best candidate in

your opinion. (Include here any information or materials that you want the City to take into consideration while evaluating your ability to perform this contract.)

8. The City reserves the right to perform unannounced site visits, interview staff and management, and test repairs prior to selection to determine, among other things:
 - the customer service responsiveness
 - the shop organization and operation efficiency
 - the response time

III. SUPPLEMENTAL QUESTIONNAIRE

1. City drivers are usually in a hurry and need to return to work. Their expectation is to be acknowledged and served promptly, courteously and competently. How will you do this?

2. What procedures are followed to ensure successful completion of service work prior to the vehicle being released to the customer?

3. City requires the Contractor to designate one person from the shop to work with the City representatives and communicate vehicle repair status and scheduling on a routine basis. Please identify this position and the qualifications you will establish for this position.

4. The City expects 24 hours turnaround time for preventive and for routine repair services. Can you meet this standard and provide quality repair work? Yes [] No []

5. Please specify whether OEM or after-market parts will be used for repairs? If after-market parts will be used, please explain under what circumstance(s). *Please be aware the City requires use of OEM parts for all services unless specifying herein or otherwise approved by SR prior to repair for all services.*

6. List days and hours of shop operations and after-hour emergency services availability.

7. Describe the availability of secured parking for vehicles in for repairs.

IV. FACILITY DESCRIPTION

1. How many bays are available for vehicles?
2. Indicate the number and type of vehicle lifts in the shop.
Describe the diagnostic and service equipment currently used. List equipment by function, make, model and year.

Equipment/Function	Make	Model	Age
--------------------	------	-------	-----

3. Describe what provisions and procedures you have in place to dispose of hazardous substances, oils, coolants, etc.

4. Do you have a certified emissions specialist on staff? Yes No

5. Do you have an electrical systems specialist on staff? Yes No

6. Describe any experience that you have in servicing/maintaining lift-equipped vehicles.

7. The City requires the Contractor to coordinate warranty work. Please describe how you would perform that and which dealership/service departments you will use for Chevrolet, Ford, GMC, and Dodge. Please provide name of dealership, shop location and phone number.

8. With each service, vehicle washing and interior vacuuming is expected. Can you provide this performance standard or specialized service? Yes No

9. Can you perform emergency roadside service as required? Yes No

V. SUBCONTRACTORS

Proposers unable to perform all services listed herein may subcontract out those services outside of their expertise. However, the successful proposer responding to the solicitation shall be considered the primary Contractor, and therefore responsible for all services rendered. Proposals must include names and addresses of all subcontractors to be used in conjunction with the contract.

Indicate what work is proposed to be performed by subcontractor(s). Indicate on the following list the name and location of all subcontractor(s).

<u>Service</u>	<u>Sub-contractor</u> (Name/Location)	<u>Primary Contact</u>	<u>Phone</u>
ENGINE WORK			
--Minor Work			
--Major Rebuild/Repair			
ELECTRICAL			
DRIVABILITY			
--Tune Up			
--Fuel System			
--Ignition System			
--Coolant System			
HEATING/AIR CONDITIONING			
POWER TRANSMISSION			
CHASSIS			
--Steering			
--Suspension			
--Tires			
--Wheels			
BRAKES			
BODY REPAIR			
OTHER			

All repair parts are to be OEM or equivalent. Exceptions will be individually considered on a case by case basis. Price for each service shall include parts, labor and all necessary fluids and free fluid top off between service intervals. Interior vacuum and exterior wash and service reminder sticker are required with each service.

Proposers must state the UNIT PRICE separately for each item and extend the total. Unit prices shall include all packing charges. Unit prices will be used as a basis for awards when an error in extending total amounts occurs. Proposers who restrict offers to the basis of "Lots" or "All or None" must clearly indicate such restriction in writing in the offer.

The City is required to pay Washington State Sales or Use Taxes for most goods and services. The City is exempt from Federal Excise and transportation taxes. Taxes shall NOT be included in the bid prices. Applicable taxes will be added as a separate item.

COMPANY	DELIVERY GUARANTEED	DAYS AFTER ORDER	
ADDRESS	PROMPT PAYMENT DISCOUNT TERMS:		
CITY	STATE	ZIP CODE	PHONE
AUTHORIZED REPRESENTATIVE (<i>Print</i>)	TITLE	SIGNATURE	

Proposals signed by an agent are to be accompanied by evidence of their authority.

COST AND CONDITIONS

Services/Costs	Passenger Veh & Light Trucks (gasoline)		4x4 Trucks and Utility Vehicles (diesel)		Police Patrol Vehicles (gasoline)	
	Labor Hr	Material Cost	Labor Hr	Material Cost	Labor Hr	Material Cost
Scheduled Preventive Maintenance:						
Service A: 4 months or 4000 miles Service						
Service B: 8 months or 8000 miles Service						
Service C: 12 months or 12000 miles Service						
Cost of Hourly Labor Rate (not included in Service A,B,C)	\$	----- -	\$	----- -	\$	----- -
Replacement Dealer Parts (not included in Service A,B,C)	-----	%	-----	%	-----	%
Replacement None Dealer Parts (not included in Service A,B,C)	----- -	%	----- -	%	----- -	%

Conditions:

- Prices for the services listed above must include all labor and material needed to complete the services specified.
- Prices proposed in this section are firm fixed prices for the initial period of the contract (two years).
- All repair parts are to be OEM or equivalent. Exceptions will be individually considered on a case- by-case basis. Price for each service shall include parts, labor and all necessary fluids and free fluid top off between service intervals.
- For police patrol vehicles, all parts are to be OEM. Heavy Duty Police Pursuit Vehicles parts.
- Interior vacuum and exterior wash and service reminder sticker are required with each service.
- Provide break down of labor hours for each periodic repair item and indicate any exceptions, if applicable. Labor hours shall be repair time, not factory time.
- Unless otherwise specified and/or agreed to, a standard 120-day or 4000 mile warranty will be required on all labor and materials.

Exhibit D

**City of Orting Police Department
Vehicles**

Vehicle	Year	Yrs old	Replace	Mileage	Miles/Yr
Charger	2008	7	2020	75,677	10,811
Charger	2008	7	2020	90,689	12,956
Tahoe	2007	8	2021	57,678	7,210
Charger	2008	7	2020	30,267	4,324
Charger	2008	7	2020	62,963	8,995
Crown Vic	2006	9	2018	83,770	9,308
Explorer	2006	9	2018	58,563	6,507
Crown Vic	2006	9	2018	91,546	10,172
Crown Vic	2004	11	2016	135,452	12,314
Explorer	2005	10	2017	83,006	8,301
Explorer	2016				
Explorer	2016				

Public Works Vehicles

Vehicle	Year	Age	Replace	Mileage	Miles/Yr
Chev PU 2500	2000	15	2015	152,253	10,150
Chev PU 1500	2000	15	2016	72,710	4,847
Chev PU 1500	1992	23	2007	109,627	4,766
Chev Small Dump Truck	1993	22	2016	629,515	28,614
Dodge PU - Small #2	1998	17	2016	58,013	3,413
Dodge PU - Small #1	1998	17	2016	90,568	5,328
Ford Flat bed PU	1996	19	2016	100,599	5,295
Ford PU 150	2004	11	2019	4,063	369
Ford Bucket Truck	1994	21	2016	118,111	5,624
Ford Large Dump Truck	2006	9	2021	10,523	1,169
Ford Crane Truck	2007	8	2022	20,198	2,525
Chev Van	1999	16	2016	69,333	4,333
Ford PU 150	2009	6	2024	45,780	7,630
Ford PU 150	2013	2	2028	11,832	5,916
Ford Escape	2008	7	2023	28,100	4,014
Averages		14		101,415	
Hourly Vehicles				Hrs	Hrs/Yr
Street Sweeper	2012	3	2025	7,604	2535
Case Backhoe	1993	22	2018	5,494	250
Gator	2005	10	2020	2,011	201
Gator	2013	2	2028	578	289
Gator	2014	1	2029	362	362
Small Backhoe	2016				

Exhibit E

EXAMPLE CONTRACT – FOR REVIEW ONLY

**MAINTENANCE/LABOR AGREEMENT
FOR
FLEET MAINTENANCE**

THIS AGREEMENT, is made and entered into in duplicate this _____ day of _____, 20____ by and between the CITY OF ORTING, a Washington municipal corporation, hereinafter referred to as the "CITY" and _____, hereinafter referred to as the "CONTRACTOR."

WITNESSETH:

WHEREAS, the CITY desires to have certain work, services and/or tasks performed as set forth below requiring specialized skills and other supportive capabilities; and

WHEREAS, the CONTRACTOR represents that the CONTRACTOR is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the work, services and/or tasks set forth in this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

1. SCOPE OF WORK.

The CONTRACTOR shall perform such work and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as CONTRACTOR responsibilities throughout this Agreement and as detailed in Exhibit "A" attached hereto and incorporated herein (the "Project").

2. TERM.

The Project shall begin no earlier than **TBD**, and shall be completed no later than **TBD**, unless sooner extended or terminated according to the provisions herein.

3. COMPENSATION AND METHOD OF PAYMENT.

A. Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the CITY.

B. No payment shall be made for any work rendered by the CONTRACTOR except for work identified and set forth in this Agreement.

C. The CITY shall pay the CONTRACTOR for work performed under this Agreement pursuant to accepted bid proposal attached hereto as Exhibit "A" and by this reference incorporated herein.

D. The CONTRACTOR shall submit to the City Treasurer on forms approved by the City Treasurer, a voucher or invoice for services rendered during the pay period. The CITY shall initiate authorization for payment after receipt of said approved voucher or invoice and shall make payment to the CONTRACTOR within approximately thirty (30) days thereafter.

4. REPORTS AND INSPECTIONS.

A. The CONTRACTOR at such times and in such forms as the CITY may require, shall furnish to the CITY such statements, records, reports, data, and information as the CITY may request pertaining to matters covered by this Agreement. All of the reports, information data, and other related materials, prepared or assembled by the CONTRACTOR under this Agreement and any information relating to personal, medical and financial data will be

treated as confidential insofar as is allowed by Washington State laws regarding disclosure of public information, Chapter 42.17, R.C.W. Generally, Chapter 42.17, R.C.W. requires disclosure of all but the most personal and sensitive information in CITY hands.

B. The CONTRACTOR shall at any time during normal business hours and as often as the CITY or State Examiner may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the CITY or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The CITY shall receive a copy of all audit reports made by the agency or firm as to the CONTRACTOR'S activities. The CITY may, at its discretion, conduct an audit at its expense, using its own or outside auditors, of the CONTRACTOR'S activities which relate, directly or indirectly, to this Agreement.

5. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. The parties intend that an independent CONTRACTOR/CITY relationship will be created by this Agreement. The CITY is interested primarily in the results to be achieved; subject to paragraphs herein, the implementation of work and/or services will lie solely with the discretion of the CONTRACTOR. No agent, employee, servant or representative of the CONTRACTOR shall be deemed to be an employee, agent, servant or representative of the CITY for any purpose, and the employees of the CONTRACTOR are not entitled to any of the benefits the CITY provides for its employees. The CONTRACTOR will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the work herein contemplated the CONTRACTOR is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the CITY and shall be subject to the CITY'S general rights of inspection and review to secure the satisfactory completion thereof.

6. CONTRACTOR EMPLOYEES/AGENTS

The CITY may in its sole discretion require the CONTRACTOR to remove an employee(s), agent(s) or servant(s) from employment on this Project. The CONTRACTOR may however employ that (those) individual(s) on other non-CITY related projects.

7. HOLD HARMLESS INDEMNIFICATION.

A. The CONTRACTOR shall indemnify and hold the CITY and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the CITY arising out of, in connection with, or incident to the execution of this Agreement and/or the CONTRACTOR'S performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the CITY, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the CONTRACTOR; and provided further, that nothing herein shall require the CONTRACTOR to hold harmless or defend the CITY, its agents, employees and/or officers from any claims arising from the sole negligence of the CITY, its agents, employees, and/or officers. The CONTRACTOR expressly agrees that the indemnification provided herein constitutes the CONTRACTOR'S waiver of immunity under Title 51 RCW, for the purposes of this Agreement. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

B. No liability shall attach to the CITY by reason of entering into this Agreement except as expressly provided herein.

8. INSURANCE.

The CONTRACTOR shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, their agents, representatives, employees or subcontractors.

The CONTRACTOR shall provide a Certificate of Insurance evidencing:

- A. Automobile Liability insurance with limits no less than \$1,000,000 combined single limit per accident for bodily injury and property damage.
- B. Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage.
- C. Garage Liability insurance with combined single limits of liability not less than \$3,000,000 for bodily injury, including personal injury or death, and property damage.
- D. Garage Keepers Legal Liability insurance of \$20,000 time's maximum vehicle capacity.

The CITY shall be named as an additional insured on the insurance policy, as respects work performed by or on behalf of the CONTRACTOR and a copy of the endorsement naming the CITY as additional insured shall be attached to the Certificate of Insurance. The CITY reserves the right to request certified copies of any required policies.

The CONTRACTOR'S insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respects to the limits of the insurer's liability.

Any payment of deductible or self-insured retention shall be the sole responsibility of the CONTRACTOR.

The CONTRACTOR'S insurance shall be primary insurance as respects the CITY and the CITY shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.

9. TREATMENT OF ASSETS.

Title to all property furnished by the CITY shall remain in the name of the CITY and the CITY shall become the owner of the work product and other documents, if any, prepared by the CONTRACTOR pursuant to this Agreement.

10. COMPLIANCE WITH LAWS.

- A. The CONTRACTOR, in the performance of this Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.
- B. The CONTRACTOR shall fully satisfy, and shall require any subcontractors to fully satisfy, any obligation to make industrial insurance premium payments related to the Project and required under RCW 51.12.050 and/or RCW 51.12.070. Specified retainage relating to the Project will be withheld until receipt by the City of evidence that CONTRACTOR and all of its subcontractors have fully satisfied any obligation to make industrial insurance premium payments related to the Project and required under RCW 51.12.050 and/or RCW 51.12.070.

11. NONDISCRIMINATION.

- A. The CITY is an equal opportunity employer.
- B. Nondiscrimination in Employment. In the performance of this Agreement, the CONTRACTOR will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The CONTRACTOR shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The CONTRACTOR shall take such action with respect to this Agreement as may be required to ensure full compliance with local, state and federal laws prohibiting discrimination in employment.
- C. Nondiscrimination in Services. The CONTRACTOR will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age

or the presence of any sensory, mental or physical handicap.

D. The contractor represents and warrants that it is in compliance with and agrees that it will remain in compliance with the provisions of the Immigration Reform and Control Act of 1986, including but not limited to the provisions of the Act prohibiting the hiring and continued employment of unauthorized aliens and requiring verification and record keeping with respect to the status of each of its employees' eligibility for employment. The contractor shall include a provision substantially the same as this section in any and all contracts with subcontractors performing work required of the contractor under this contract. The contractor agrees to indemnify and hold the City harmless from any and all liability, including liability for interest and penalties, the City may incur as a result of the contractor failing to comply with any provisions of the Immigration Reform and Control Act of 1986. Contractor understands and agrees that if it violates this section, this Agreement may be terminated by the City, and that Contractor shall be barred from performing any services for the City in the future unless and until a showing is made satisfactory to the City that discriminatory practices have terminated and that recurrence of such action is unlikely.

12. ASSIGNMENT/SUBCONTRACTING.

- A. The CONTRACTOR shall not assign its performance under this Agreement or any portion of this Agreement without the written consent of the CITY, and it is further agreed that said consent must be sought in writing by the CONTRACTOR not less than thirty (30) days prior to the date of any proposed assignment. The CITY reserves the right to reject without cause any such assignment.
- B. Any work or services assigned hereunder shall be subject to each provision of this Agreement and proper bidding procedures where applicable as set forth in local, state and/or federal statutes, ordinances and guidelines.
- C. Any technical/professional service subcontract not listed in this Agreement, must have express advance approval by the CITY.

13. CHANGES.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon the CITY unless such change or addition be in writing and signed by both parties. Such amendments shall be attached to and made part of this Agreement.

The CITY will have the right to make changes to the work provided for hereunder, within its general scope, and the contract time and for contract amount will be equitably adjusted to reflect the change. The CONTRACTOR will promptly commence and continue to perform the work as changed notwithstanding disagreement over the equitable adjustment owing therefore.

14. MAINTENANCE AND INSPECTION OF RECORDS.

- A. The CONTRACTOR shall maintain books, records and documents, which sufficiently and properly reflect all direct and indirect costs related to the performance of this Agreement and shall maintain such accounting procedures and practices as may be necessary to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit, by the CITY, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.
- B. The CONTRACTOR shall retain all books, records, documents and other material relevant to this agreement, for six (6) years after its expiration. The CONTRACTOR agrees that the CITY or its designee shall have full access and right to examine any of said materials at all reasonable times during said period.

15. POLITICAL ACTIVITY PROHIBITED.

None of the funds, materials, property or services provided directly or indirectly under the Agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

16. PROHIBITED INTEREST.

No member, officer, or employee of the CITY shall have any interest, direct or indirect, in this Agreement or the proceeds

thereof

17. RETAINAGE.

Notwithstanding any other provision of this Agreement, in accordance with Ch. 60.28 RCW, the CITY shall retain from the monies earned by CONTRACTOR hereunder, five percent as a trust fund for the protection and payment of any person or persons, mechanic, subcontractor or materialman who shall perform any labor or furnish any supplies related to the Project, and the state with respect to taxes imposed pursuant to Title 82 RCW which may be due from CONTRACTOR. Said retainage shall be reserved in a CITY fund until thirty days following final acceptance of the Project as completed, and shall not be released to CONTRACTOR until the CITY has received certification from the Washington State Department of Revenue that all taxes, increases and penalties due from CONTRACTOR, and all taxes due and to become due with respect to the Project, have been paid in full or are readily collectible without recourse to the state's lien on the retainage, and until the requirements of section 10(C) have been satisfied.

18. PERFORMANCE BOND.

In accordance with Ch. 39.08 RCW, CONTRACTOR shall furnish to the CITY a bond, with a surety company licensed as a surety in Washington as surety, conditioned that CONTRACTOR shall faithfully perform all provisions of this Agreement and pay all laborers, mechanics, subcontractors and material men, and all persons who supply such person or persons, or subcontractors, with provisions and supplies for carrying out the Project. Said bond shall be in the amount of the total amount of this Agreement. In lieu of a bond for contracts less than \$20,000, at the option of the contractor, the CITY may retain 50% of the contract amount for 30 days after final acceptance and/or all liens are cleared and all necessary releases are received from the Department of Revenue.

19. TERMINATION.

- A. Termination for Convenience. The CITY may terminate this Agreement, in whole or in part, at any time, by written notice to the CONTRACTOR. In the event of termination for the convenience of the CITY, the CONTRACTOR shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The CONTRACTOR shall promptly submit a termination claim to the CITY. If the CONTRACTOR has any property in its possession belonging to the CITY, the CONTRACTOR will account for the same, and dispose of it in the manner directed by the CITY.
- B. Termination for Cause. If the CONTRACTOR fails to perform in the manner called for in this Agreement, or if the CONTRACTOR fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within five (5) days written notice thereof, the CITY may terminate this Agreement for cause. Termination shall be effected by serving a notice of termination on the CONTRACTOR setting forth the manner in which the CONTRACTOR is in default. The CONTRACTOR will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

201. NOTICE.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the parties on the last page of this Agreement.

21. ATTORNEYS FEES AND COSTS.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

223. JURISDICTION AND VENUE.

- A. This Agreement has been and shall be construed as having been made and delivered with the State of Washington and it is agreed by each party hereto that this Agreement shall be governed by laws of the State of Washington, both as to interpretation and performance.

B. Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted and maintained only in any of the courts of competent jurisdiction in Pierce County, Washington.

24. SEVERABILITY.

A. If, for any reason, any part, term or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

25. ENTIRE AGREEMENT.

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination both parties recognize time is of the essence in the performance of the provisions of this Agreement. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Agreement does not constitute a waiver of the provisions of this Agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

CITY OF ORTING

CONTRACTOR:

Signature

Date

Joachim Pestinger, Mayor

Date: _____

EXHIBIT "A" - Project Work