

Councilmembers

Position No.

1. Tod Gunther
2. Barbara Ford
3. William Birkes, Deputy Mayor
4. Dave Harman
5. Nicola McDonald
6. Josh Penner
7. Scott Drennen



ORTING CITY COUNCIL

Regular Business Meeting Agenda

Orting Public Safety Building
401 Washington Ave. SE, Orting, WA

February 24, 2016
7 p.m.

Audience members are welcome to speak on any topic on the agenda after Councilmembers have finished their discussion.

Mayor Joachim Pestinger

7:00 P.M. - CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA

CONSENT AGENDA:

- Minutes of February 10, 2016
- Payroll and Claims Warrants

Motion: *Move to approve Consent Agenda as prepared.*

PRESENTATIONS:

- Proclamation – Pierce County Library – PC Reads • **Mayor Pestinger**
- Presentation – SW Connector • **JC Hungerford, Parametrix**

COMMITTEE AND STANDING REPORTS

- Transportation – **CM Drennen/CM Penner**
- Mayor Report – **Mayor Pestinger**
- Miscellaneous activity reports, i.e. PSRC, special meetings, etc.

OLD BUSINESS:

- Emergency Evacuation Bridge System • **CM Drennen**

1) AB16-12 - Council Committee Selections • DM Birkes

Motion: *to approve the Deputy Mayor's selections of Council Committees for the year 2016.*

NEW BUSINESS:

2) AB16-13 – Ordinance No. 2016-981, Amending Animal Control Ordinance • CM Penner

Motion: *to adopt Ordinance No. 2016-981, relating to nuisance regulations relating to dogs and cats; amending Orting Municipal Code Section 6-3A-6A7.*

3) AB16-14 – Ordinance No. 2016-982, Amending City Facility Rentals Code • CM Ford
Motion: to adopt Ordinance No. 2016-982, relating to use rates for use of City Facilities; amending Orting Municipal Code Section 3-8-5B4.

4) AB16-15 – Resolution No. 2016-17, Amending City Facility Fees • CM Ford
Motion: to adopt Resolution No. 2016-17, adopting a Use Fee schedule for City Facilities and a Service Fee schedule for city services for Special Events.

5) AB16-16 – Kansas Street Outfall Replacement • CM Drennen
Motion: to approve the Scope and Budget for the Kansas Street Outfall Replacement Project provided by Parametrix.

6) AB16-17 – City Treasurer Discussion • CM Harman
Motion: to remove the status “trainee” from the City Treasurer’s title.

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name and address for the record. Please limit your comments to 3 minutes. Thank you for attending.

ADJOURNMENT

Motion: Move to Adjourn.

Upcoming Meetings:

Next Regular Meeting: March 9, 2016 (PSB)

CITY OF ORTING
VOUCHER/WARRANT REGISTER
FOR FEBRUARY 24, 2016 COUNCIL

CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

CLAIMS WARRANTS #43212 THRU #43251
IN THE AMOUNT OF \$ 66,445.45

PAYROLL WARRANTS # 22394 THRU #22405
IN THE AMOUNT OF \$ 120,035.90

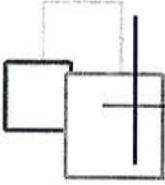
ARE APPROVED FOR PAYMENT ON FEBRUARY 24, 2016

FINANCE COMMITTEE CHAIR _____

COUNCILPERSON _____

COUNCILPERSON _____

CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2016 - February 2016 - 2nd Council
System Types: Financials

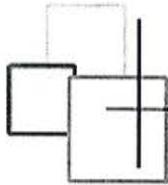
Fund Number	Description	Amount
001	Current Expense	\$36,371.54
101	City Streets	\$11,429.18
104	Cemetery	\$61.61
105	Parks Department	\$900.84
320	Transportation Impact	\$27.46
401	Water	\$3,969.12
408	Wastewater	\$13,180.57
410	Stormwater	\$505.13
	Count: 8	\$66,445.45

Register

Fiscal: 2016
 Deposit Period: 2016 - February 2016
 Check Period: 2016 - February 2016 - 2nd Council
 Bank Accounts: Key Bank - 2000073
 Register Types: Warrant
 Show Outstanding: All
 System Types: Financials
 Outstanding Date: 2/18/2016 4:40:11 PM
 Show Details: Hide

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
Check	Abc Forms	2/24/2016		\$253.25
43212	Adamson Police Products	2/24/2016		\$1,893.12
43213	Bethune, Mark	2/24/2016		\$124.18
43214	Black Knight Emblem & Insignia, LLC	2/24/2016		\$620.70
43215	BSN Sports INC	2/24/2016		\$67.76
43216	Cintas Corporation #461	2/24/2016		\$116.76
43217	City Of Fife	2/24/2016		\$5,453.06
43218	Comcast	2/24/2016		\$20.87
43219	Consolidated Technology Services-CTS	2/24/2016		\$157.20
43220	Cash Office			
43221	Corliss Resources, Inc	2/24/2016		\$105.88
43222	Day Wireless Systems	2/24/2016		\$97.92
43223	Everson's Econo Vac	2/24/2016		\$2,377.50
43224	H D Fowler Company	2/24/2016		\$980.97
43225	H D Supply Waterworks LTD	2/24/2016		\$231.28
43226	Hach Company	2/24/2016		\$137.41
43227	Hernandez, Johnny	2/24/2016		\$1,193.13
43228	Honey Bucket-NW Cascade Inc	2/24/2016		\$24.00
43229	Judicial Conference Registration	2/24/2016		\$40.00
43230	Kenyon Disend PLLC	2/24/2016		\$8,662.75
43231	Konica Minolta Business Solutions	2/24/2016		\$331.54
43232	Lemay Mobile Shredding	2/24/2016		\$35.02
43233	Office Depot	2/24/2016		\$209.28
43234	Orting Valley Farmers Market	2/24/2016		\$2,000.00
43235	Pcrod (landfill)	2/24/2016		\$696.95
43236	Pierce County	2/24/2016		\$2,423.74
43237	Pitney Bowes Purchase Power	2/24/2016		\$416.00
43238	Platt	2/24/2016		\$91.28
43239	Puget Sound Energy	2/24/2016		\$27,947.42
43240	Puyallup, City of	2/24/2016		\$260.00

Number	Name	Print Date	Clearing Date	Amount
43241	Scientific Supply & Equip	2/24/2016		\$829.88
43242	SCORE	2/24/2016		\$7,379.00
43243	Shope Enterprises, Inc	2/24/2016		\$120.34
43244	Staples Advantage-Dept LA	2/24/2016		\$172.61
43245	The Humane Society Tac/p.	2/24/2016		\$103.00
43246	The News Tribune	2/24/2016		\$331.37
43247	US Bank Equipment Finance	2/24/2016		\$326.54
43248	Utilities Underground Location Center	2/24/2016		\$23.10
43249	W.a.b.o	2/24/2016		\$95.00
43250	Wild West International Llc	2/24/2016		\$44.84
43251	Zumar Industries Inc	2/24/2016		\$50.80
	Total		Check	\$66,445.45
	Total		2000073	\$66,445.45
	Grand Total			\$66,445.45



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Abc Forms	43212	1067	001-512-50-31-00	Summons/Subpoena Notices for Court	\$253.25
				Total	\$253.25
Adamson Police Products	43213	INV202704	001-521-20-31-01	Body Armor vest- Martineau & Turner	\$1,893.12
				Total	\$1,893.12
Bethune, Mark	43214	20165-1	001-558-60-41-00	Chocolate Stroll Candy	\$124.18
				Total	\$124.18
Black Knight Emblem & Insignia, LLC	43215	104	001-521-20-31-01	Patches for Police Officers	\$620.70
				Total	\$620.70
BSN Sports INC	43216	97611728	001-571-20-31-25	Pitchers Plate	\$67.76
				Total	\$67.76
Cintas Corporation #461	43217	461724237	408-535-60-48-04	Cleaning for Parks Restrooms	\$116.76
				Total	\$116.76
City Of Fife	43218	20015-12	001-523-60-41-00	Jail Fees-4th QRT 2015	\$5,453.06
				Total	\$5,453.06
Comcast	43219	5839-Feb2016	001-514-23-42-00 401-534-10-42-01 408-535-10-42-01	City Hall Cable City Hall Cable City Hall Cable	\$6.96 \$6.95 \$6.96
				Total	\$20.87
Consolidated Technology Services-CTS Cash Office	43220	2016010080	001-512-50-42-00	Internet Service for Court-2016	\$157.20
				Total	\$157.20
Corliss Resources, Inc	43221	502768	101-542-30-48-07	Sand	\$105.88
				Total	\$105.88
Day Wireless Sytems	43222	405386	001-521-50-48-04	Radar Certifications	\$97.92
				Total	\$97.92

Vendor	Number	Invoice	Account Number	Notes	Amount
Everson's Econo Vac	43223	076699	408-535-50-48-02	Sewer Line Repair-Harman	\$2,377.50
				Total	\$2,377.50
H D Fowler Company	43224	I4129331q	408-535-50-48-02	Parts for Side Sewer Repair	\$980.97
				Total	\$980.97
H D Supply Waterworks LTD	43225	F035812	401-534-50-48-02	Bilge Pump With Hose	\$59.08
		F085024	408-535-10-31-00	Cleanout Tees-Plug-Saddle	\$172.20
				Total	\$231.28
Hach Company	43226	9776459	408-535-10-31-00	Supplies	\$137.41
				Total	\$137.41
Hernandez, Johnny	43227	FEB2016-400	001-521-23-41-01	Property Evidence-Jan 8 thru Feb 14	\$1,193.13
				Total	\$1,193.13
Honey Bucket-NW Cascade Inc	43228	2-1531627/2-1540900	408-535-60-48-04	Credit for Honey Bucket Service	(\$56.00)
			408-535-60-48-04	Honey Bucket Service	\$80.00
				Total	\$24.00
Judicial Conference Registration	43229	Woods-2016 Training	001-512-50-49-03	Managing Human Resources-Kaaren Woods Training	\$40.00
				Total	\$40.00
Kenyon Disend PLLC	43230	183791-183792-183794-183795	001-515-30-41-01	Retainer-Attorney	\$3,500.00
			001-515-30-41-02	Legal Fees	\$3,732.75
			001-521-50-41-02	Legal Fees	\$1,375.00
			101-542-30-41-05	Legal Fees	\$55.00
				Total	\$8,662.75
Konica Minolta Business Solutions	43231	00280882	001-594-21-75-00	PD Copier Lease	\$331.54
				Total	\$331.54
Lemay Mobile Shredding	43232	4464539	001-521-20-31-06	PD Shredding	\$35.02
				Total	\$35.02
Office Depot	43233	821288397001	001-512-50-31-00	Mobile Cart for Court Files	\$126.20
		821288629001	001-512-50-31-00	Printer Cartridge	\$83.08
				Total	\$209.28

Vendor	Number	Invoice	Account Number	Notes	Amount
Orting Valley Farmers Market	43234	2/12/2016	001-571-20-31-35	2016 Farmers Market Grant	\$2,000.00
				Total	\$2,000.00
Pcrd (landfill)	43235	22345	101-542-30-48-06	Waste Removal	\$25.53
			105-576-80-48-05	Waste Removal	\$25.53
			401-534-50-49-17	Waste Removal	\$25.53
		5323	101-542-30-48-06	Waste Removal	\$124.08
			105-576-80-48-05	Waste Removal	\$124.07
			401-534-50-49-17	Waste Removal	\$124.07
			408-535-50-51-06	Waste Removal	\$124.07
			410-531-38-48-05	Waste Removal	\$124.07
				Total	\$696.95
Pierce County	43236	CI-211572	001-511-20-49-01	PCRC Membership Dues	\$330.70
		CI-211615	001-538-40-47-00	Peg Fees-4th QRT	\$1,046.52
			001-586-00-08-00	Peg Fees-4th QRT	\$1,046.52
				Total	\$2,423.74
Pitney Bowes Purchase Power	43237	8000-9090-0050-3685- Feb2016	001-512-50-31-01	Postage	\$73.23
			001-513-10-31-01	Postage	\$38.75
			001-514-23-31-01	Postage	\$224.74
			001-521-20-31-07	Postage	\$2.58
			001-521-20-31-07	Postage	\$20.50
			001-524-20-31-02	Postage	\$2.13
			001-558-60-31-02	Postage	\$2.91
			401-534-10-42-00	Postage	\$11.64
			401-534-10-42-00	Postage	\$12.78
			408-535-10-42-00	Postage	\$1.20
			408-535-10-42-00	Postage	\$12.77
			410-531-38-42-00	Postage	\$12.77
				Total	\$416.00
Platt	43238	1658215	001-514-21-48-01	Shop Lights	\$30.42
			101-542-30-31-00	Shop Lights	\$30.43
			105-576-80-31-00	Shop Lights	\$30.43
				Total	\$91.28
Puget Sound Energy	43239	200001247663 -Feb2016	408-535-50-47-07	VC Lift Station	\$207.72
		200001247812-Feb2016	320-595-30-63-01	SR162 Signal	\$27.46
		200001248034-Feb2016	401-534-50-47-07	Harman Spring	\$24.84
		200001248190-Feb2016	105-576-80-47-01	North Park	\$10.80
		200001248372 -Feb2016	401-534-50-47-08	Well 3	\$606.50
		200001248539-Feb2016	001-525-50-47-01	Lahar Siren	\$10.80
		200001532189-Feb2016	105-576-80-47-02	Main Park	\$413.05
			105-576-80-47-03	Bell Tower	\$177.02
		200002708986-Feb2016	408-535-50-47-05	VG Lift Station	\$444.65
		200003766280-Feb2016	001-514-21-32-01	City Hall/City Shop	\$41.54
			001-514-21-47-01	City Hall/City Shop	\$170.71
			001-524-20-32-05	City Hall/City Shop	\$70.74
			401-534-50-47-01	City Hall/City Shop	\$170.71

Vendor	Number	Invoice	Account Number	Notes	Amount		
Puget Sound Energy	43239	200003766280-Feb2016	401-534-50-47-09	City Hall/City Shop	\$41.53		
			408-535-50-47-01	City Hall/City Shop	\$170.71		
			408-535-50-47-08	City Hall/City Shop	\$41.53		
		200009717931-Feb2016	401-534-50-47-04	Well 2	\$64.50		
			200010396329- Feb2016	001-521-50-47-00	PSB	\$1,215.60	
				001-522-50-47-00	PSB	\$1,215.60	
		200010396543-Feb2016	105-576-80-47-01	North Park	\$119.94		
		200010396733-Feb2016	401-534-50-47-11	Well 4	\$2,747.84		
		200010629349-Feb2016	101-542-63-47-01	City Shop	\$22.75		
			104-536-50-47-01	City Shop	\$18.20		
			401-534-50-47-01	City Shop	\$27.29		
		200013874264-Feb2016	408-535-50-47-01	City Shop	\$22.75		
			200014994134-Feb2016	408-535-50-47-04	WWTP	\$7,208.34	
			200019613294-Feb2016	410-531-38-47-00	VG Storm Pond	\$213.64	
		200019646914-Feb2016	104-536-50-47-02	Cemetery Shop	\$43.41		
		200019646914-Feb2016	101-542-63-47-03	Street Lights	\$61.52		
		200021141250-Feb2016	408-535-50-47-03	Lift Station	\$86.10		
		200021421298-Feb2016	408-535-50-47-06	Sewer Pump Station	\$31.62		
		200022934653-Feb2016	001-575-50-47-01	MPC/Library	\$1,127.26		
		200024404523-Feb2016	408-535-50-47-02	Lift Station 1	\$137.56		
		220000846174-Feb2016	101-542-63-47-03	Street Lights	\$23.22		
		300000002406-Feb2016	101-542-63-47-03	Street Lights	\$10,929.97		
		Total					\$27,947.42
		Puyallup, City of	43240	AR111226	001-523-60-41-00	Jail Fees-Dec 2015	\$260.00
					Total		
		Scientific Supply & Equip	43241	31418701	408-535-10-31-00	Lab Supplies	\$829.88
					Total		
		SCORE	43242	1788	001-523-60-41-00	Jail Fees-Jan 2016	\$7,379.00
					Total		
		Shope Enterprises, Inc	43243	9962634	410-531-38-48-00	Hydi Powder X	\$120.34
Total					\$120.34		
Staples Advantage- Dept LA	43244	3290995306	001-511-60-31-01	Supplies	\$34.31		
			001-513-10-31-00	Supplies	\$34.31		
			001-514-23-31-02	Credit on Invoice 3287992879	(\$67.57)		
			001-514-23-31-02	Supplies	\$34.31		
			001-575-50-31-01	Supplies	\$34.31		
			401-534-10-31-00	Supplies	\$34.31		
			408-535-10-31-00	Supplies	\$34.32		
			410-531-38-31-00	Supplies	\$34.31		
			Total				\$172.61
The Humane Society Tac/p.	43245	IVC0001595	001-554-30-31-00	Animal Control-Jan 2016	\$103.00		
			Total				\$103.00
The News Tribune	43246	257635-Feb2016	001-511-60-49-03	Publication	\$50.10		
			001-511-60-49-03	Publication	\$157.30		

Vendor	Number	Invoice	Account Number	Notes	Amount
The News Tribune	43246	257635-Feb2016	001-558-60-31-03	Publication	\$123.97
				Total	\$331.37
US Bank Equipment Finance	43247	297109795	001-594-14-75-00	City Hall Copier Lease	\$326.54
				Total	\$326.54
Utilities Underground Location Center	43248	6010179	401-534-60-41-00	Locates-January	\$11.55
			408-535-60-41-00	Locates-January	\$11.55
				Total	\$23.10
W.a.b.o	43249	WABO2016	001-524-20-49-05	2016 Membership-Wolfe	\$95.00
				Total	\$95.00
Wild West International Llc	43250	16491	001-521-40-49-00	Range Fees & Ammo	\$44.84
				Total	\$44.84
Zumar Industries Inc	43251	0179814	101-542-64-49-00	Fairlane St SW-Street Sign	\$50.80
				Total	\$50.80
				Grand Total	\$66,445.45



**City Of Orting
Council Agenda Summary Sheet**

AB16-12 SUBJECT: Council Committee selection for the year 2016	Agenda Item #:	AB16-12
	For Agenda of:	2/24/16
	Department:	Council
	Date Submitted:	12/2/15

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	x	Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune	x	Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline: <i>effective March 1, 2016</i>	
Finance Director, (Vacant)		BARS:	
Police Chief, Bill Drake		Fiscal Note: <i>N/A</i>	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Council Standing Committees Scopes of Authority
SUMMARY STATEMENT: <i>Per the City Council Rules of Procedure:</i> Chapter 9 section 2(A) – Standing Committees: <i>Such committees will be established to conduct business by the Deputy Mayor plus one Councilmember and the Mayor when delegated to the legislative body and approved by the Council.</i> <i>Deputy Mayor Birkes, along with Mayor Pestinger met before the council meeting of February 10th and developed Council Committee assignments. During the Council meeting of Feb 10th the Council agreed to remand the assignment until Councilmember Penner could meet with them on Feb 15th.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>N/A</i>
RECOMMENDED ACTION: MOTION to approve the selections for Council Committees in for the year 2016.

Council Standing Committees

Scopes of Authorities

(Please note, descriptions, dates and times may change)

Rules Committee: (2nd Monday, 4 p.m. City Hall)

The Rules Committee, considers matters related to Council training, procedures and communication and shall make recommendations designed to improve and expedite the business and procedure of Council, and its committees, propose to Council any amendments to the rules deemed necessary regarding the organization of the Council, including parliamentary procedure, it may consider any matter of a general nature.

Finance Committee: (Monday before first Council meeting, 9 a.m. City Hall)

The Finance Committee, in conjunction with City Staff, considers matters related to the financial issues of the City including the budget, general fiscal and financial health, rates and fees, and the state financial audit. The Committee reviews periodic budget and financial reports and shares them with the Council.

Public Safety Committee: (2nd Tuesday, 6:30 p.m. Public Safety Building)

The Public Safety Committee, in conjunction with City Staff, may consider issues related to the public health, safety and welfare of the citizens of Orting including but not limited to, law enforcement, fire safety, court, animal control, and emergency services.

Public Works Committee: (1st Wednesday, 1 p.m. City Hall)

The Public Works Committee, in conjunction with City Staff, considers matters related to water, sewer, solid waste, recycling, utility franchises, and stormwater management. The Committee tracks capital projects and makes recommendations to the Council for capital improvements.

Emergency Preparedness Committee: (4th Monday, 4 p.m. City Hall)

The Emergency Preparedness Committee, in conjunction with City Staff, considers matters related to Emergency Management, and will continuously analyze all risks which expose the city to potential disruption and oversee the development of emergency preparedness and response and evacuation plans.

Transportation Committee: (3rd Monday, 6:30 p.m. City Hall)

The Transportation Committee, in conjunction with City Staff, considers matters related to transportation, capital improvement programs, transit, streets, street lighting, signalization, and pedestrian safety. The Committee reviews the annual chip seal program making recommendations to Council for street and sidewalk improvements.

Parks, Cemetery & Lodging Tax Committee: (1st Wednesday, 6:30 p.m. Public Safety Building)

The Parks, Cemetery & Lodging Tax Committee, in conjunction with City Staff, considers matters related to Parks, Parks Commission and Orting Recreation programs. The Committee reviews the policies, procedures as well as financial health of the cemetery; Lodging tax will be discussed on a quarterly basis with a community business owner.



**City Of Orting
Council Agenda Summary Sheet**

AB16-13 SUBJECT: Ordinance No. 2016-981, relating to dogs and cats; amending the OMC	Agenda Item #:	AB16-13
	For Agenda of:	2/24/16
	Department:	
	Date Submitted:	2/18/16

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u> \$0 </u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u> \$0 </u>
City Attorney, Jay Long		Unexpended Balance:	<u> \$0 </u>
City Clerk, Rachel Pitzel		Timeline: <i>enter a timeline if applicable</i>	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Ordinance No. 2016-981
SUMMARY STATEMENT: <i>The City's Code Enforcement Officer has indicated that he lacks sufficient city legal authority to give fines to owners of animals that are creating a nuisance. Currently the OMC requires a minimum of two neighbor complaints to move toward a fine.</i> <i>Many times the Code Enforcement Officer or other credentialed officer can clearly see that the animal is causing a disturbance (barking late at night, multiple complaints from the same neighbor, some neighbors will not complain out of fear of retaliation by the offending neighbor) and want to take appropriate action including writing a fine at their discretion.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>The Public Safety Committee has reviewed the issue and recommends approval.</i>
RECOMMENDED ACTION: MOTION to adopt Ordinance No. 2016-981, relating to nuisance regulations relating to dogs and cats; amending Orting Municipal Code Section 6-3A-6A7.

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2016-981**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO NUISANCE
REGULATIONS RELATING TO DOGS AND CATS;
AMENDING ORTING MUNICIPAL CODE
SECTION 6-3A-6A7; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, cities are authorized to protect the public health, safety and welfare of their communities; and

WHEREAS, cities are authorized under state law to make and enforce by appropriate ordinances all such police and human health regulations that are not in conflict with state law; and

WHEREAS, the City of Orting desires to make a change to Nuisance Regulations Relating to Dogs and Cats of the Orting Municipal Code; and

WHEREAS, the City wishes to add an additional provision to a section of the Code which addresses frequent or habitual barking and/or other noises from dogs that disturb the peace and quiet of Orting citizens; and

WHEREAS, the City wishes to adopt additional enforcement authority and update the Code; and

WHEREAS, it is necessary to take steps now to protect the public health, safety and welfare of our community against this threat:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. OMC Section 6-3A-6A7 Amended. Orting Municipal Code Section 6-3A-6(A)(7), “Nuisance Regulations Relating to Dogs and Cats; Violation; Penalty,” is hereby amended to read as follows:

**6-3A-6A7: NUISANCE REGULATIONS RELATING TO DOGS AND CATS;
VIOLATION; PENALTY:**

7. Any dog(s) frequently or habitually barking, howling, yelping, whining, or making other oral noises which unreasonably annoys or disturbs the peace and quiet of an occupant or occupants of at least two (2) separate residences within the city; or when a Police Department, Animal Control or Code enforcement officer hears firsthand any dog(s) barking, howling, yelping, whining or making other oral noises which unreasonably annoys or disturbs the peace and quiet the officer may issue a notice of infraction with penalties pursuant to OMC 6-3A-6B;

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 24TH DAY OF FEBRUARY, 2016.**

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk: 2/24/16
Passed by the City Council: 2/24/16
Ordinance No. 2016-981
Date of Publication: 02/26/16
Effective Date: 03/2/16



**City Of Orting
Council Agenda Summary Sheet**

AB16-14 SUBJECT: Ordinance No. 2016-982, relating to use rates for use of City Facilities; amending OMC	Agenda Item #:	AB16-14
	For Agenda of:	2/24/16
	Department:	
	Date Submitted:	2/17/16

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek	X		
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Ordinance No. 2016-982 SUMMARY STATEMENT: <i>This is a housekeeping item to remove unnecessary language from ordinance. The new fee template has been amended allows for use by all applicants seven days a week.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>The Community and Government Affairs Committee discussed at their meeting and recommends approval.</i>
RECOMMENDED ACTION: MOTION to adopt Ordinance No. 2016-982, relating to use rates for use of Facilities; amending Orting Municipal Code Section 3-8-5B4.

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2016-982**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO USE RATES FOR
USE OF CITY FACILITIES; AMENDING OMC
SECTION 3-8-5B4; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City has previously adopted use fees for City facilities which have been codified at Ch. 3-08 of the Orting Municipal Code; and

WHEREAS, the City desires to amend Section 3-8-5B4 regarding use fees and deposits by a nonprofit organization;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment of Section 3-8-5B4 OMC – Use Fee and Deposit Waived.
Section 3-8-5B4 of the Orting Municipal Code is hereby amended to read as follows:

B. Use Fee and Deposit Waived: Except as provided below, no use fee or deposit shall be required for the following users or uses of a city facility:

1. Use by the city of Orting for official purposes, including, without limitation, Orting parks and recreation programs;
2. Limited use by state or local governmental agencies for official government purposes;
3. Use by any person, association, partnership, organization, company, or corporation for activities or events that are funded or sponsored in whole or in part by the city of Orting;
or
4. Use by a nonprofit organization to provide social services that are available to residents of Orting; provided that, no fee is charged for attendance at the event/activity utilizing city facility and proof of nonprofit status is provided at the time of application. ~~The user identified in this subsection B4 (nonprofit) shall not be exempt from paying use fees and deposits for use of a city facility when the use includes any portion of the hours from five~~

~~o'clock (5:00) P.M. Friday through eight o'clock (8:00) A.M. Monday. (Ord. 919, 11-30-2011)~~

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall take effect five (5) days after its passage and publication as required by law.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY, 2016.

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk: 2/24/16
Passed by the City Council: 2/24/16
Ordinance No. 2016-982
Date of Publication: 2/26/16
Effective Date: 3/02/16



**City Of Orting
Council Agenda Summary Sheet**

AB16-15 SUBJECT: Resolution No. 2016-17, adopting a Use Fee Schedule for City Facilities and a Service Fee Schedule for Special Events	Agenda Item #:	AB16-15
	For Agenda of:	2/24/16
	Department:	
	Date Submitted:	2/17/16

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u>\$0</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$0</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$0</u>
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake		Fiscal Note: e.	
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek	X		
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Original Resolution No. 2011-12 (for reference); Resolution No. 2016-17
SUMMARY STATEMENT: <i>Review of the current facility rental rates and policy revealed the need to amend rates and policy to achieve better financial performance and meet citizen needs. The new rates are available to all individuals/groups including non-profits and now reflect appropriate rates for all seven days of the week.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Vetted and approved for recommendation by the Community and Governmental Affairs Committee.</i>
RECOMMENDED ACTION: MOTION to adopt Resolution No. 2016-17, adopting a Use Fee schedule for City Facilities and a Service Fee schedule for city services for Special Events.

CITY OF ORTING
WASHINGTON

RESOLUTION NO. 2011-12

A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING A USE FEE SCHEDULE FOR
CITY FACILITIES AND A SERVICE FEE SCHEDULE FOR
CITY SERVICES FOR SPECIAL EVENTS

WHEREAS, the City has previously codified its use fee schedule for city facilities at chapter 3-8 of the Orting Municipal Code; and

WHEREAS, the City has amended Ch. 3-8 OMC to remove the use fee schedule so that a use fee schedule could be established by resolution of the City Council; and

WHEREAS, the City desires to establish a fee schedule for use of City athletic fields and provisioning of City services for special events;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Use Fee Schedule. The City Council does hereby adopt the following user fee schedule for use of City facilities:

A. MPC. The following use fees shall be charged for the use of the City's Multi-Purpose Center (the "MPC"):

- | | |
|--|------------------|
| 1. Non-resident rate | \$200.00 per day |
| 2. Resident rate | \$150.00 per day |
| 3. Multiple days use shall be charged at 50% of the above rates after the first day. | |
| 4. Non-profit rate (organizations with proof of non-profit status) | \$20.00 per day |
| 5. Hourly Rate | \$20.00 per hour |
| 6. Monthly Rate (Minimum of 3 Months) | \$20.00 per day |

B. Deposit for MPC.

- | | |
|-------------------------------|----------|
| 1. Resident | \$150.00 |
| 2. Non-Resident | \$200.00 |
| 3. Non-Profit | \$50.00 |
| 4. Users when Serving Alcohol | \$800.00 |

C. Covered Facilities. The following use fees shall be charged for the use of covered facilities other than Orting Station Facility (North Park Building):

- | | |
|-----------------------|------------------------------------|
| 1. Non- Resident rate | \$60.00 per time slot ¹ |
| 2. Resident rate | \$30.00 per time slot ¹ |
| 3. Non-profit rate | \$20.00 per time slot ¹ |

Note 1: Time Slot shall mean a calendar day or, subject to need and availability, any block of time during a calendar day that is reserved for the user.

D. Orting Station Facility. The following use fees shall be charged for the use of Orting Station Facility:

- | | |
|----------------------|-------------------------------------|
| 1. Resident rate | \$100.00 per time slot ² |
| 2. Non-Resident rate | \$200.00 per time slot ² |
| 3. Non-Profit rate | \$50.00 per time slot ² |

Note 2: Time Slot shall mean a calendar day or, subject to need and availability, any block of time during a calendar day that is reserved for the user.

E. Athletic Fields (1½ Hour Time Slots):

- | | |
|----------------------|---------------------------------|
| 1. Resident rate | \$10.00 per field/per time slot |
| 2. Non-Resident rate | \$15.00 per field/per time slot |

F. Special Events. The following fee schedule shall apply to special events:

- | | |
|--|--------------------|
| 1. Special Event Permit rate option A
(City Services Included) ³ | \$200.00 per event |
|--|--------------------|

Note 3: Special event permit rate option "A" includes the rates for city facility usage of any or all of the following city facilities: Gazebo, BBQ Area, Orting Station and the MPC. This fee also includes the following services, if requested or required, road closures with detour signs, barricades, cones, dumpster, 2 port potties, 1 public works staff person for up to 8 hours for preparation and for clean up during the event, spider boxes, and electricity. Also includes putting up and taking down of the event banner (if applicable). Special events requiring additional city services or city services in excess of the above service levels will be subject to additional city service rates. Athletic fields are not included and are subject to city facility use rates.

- | | |
|--|------------|
| 2. Special Event Permit rate option B
(User Rates and Service Rates Apply) ⁴ | See Note 4 |
|--|------------|

Note 4: City facility use fees for use of the Gazebo, BBQ Area, Orting Station and the MPC and individual city service fees will apply.

- | | |
|---------------------------------------|--------------------|
| 3. Vendor Blanket Permit ⁵ | \$100.00 per event |
|---------------------------------------|--------------------|

Note 5: Permit to cover all vendors participating in an event.

- | | |
|--|----------------------------|
| 4. Vendor One Day Event Permits | \$25.00 designated one day |
| 5. Individual City Service Rates. The following individual services rates apply to | |

city services requested by an individual user or event organizer.

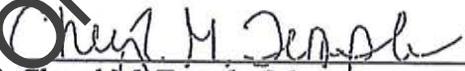
1 Public Work Staff	\$50.00 per hour
1 Police Officer	\$75.00 per hour
Dumpster	\$20.00 per event
2 Port potties (Deliver/Pick Up/Clean)	\$150.00 per event
Electricity/Spider Boxes	\$50.00 per event
Barricades/Cones/Signage	\$50.00 per event
Street Sweeper (man power/Vehicle)	\$95.00 per hour
Portable Trailer Sign (15 gal/48 hrs @\$4)	\$50.00 per trailer/per day
Banner at Leber (Put Up and Take Down)	\$35.00 per event
Banner at Whitesell (Put Up and Take Down)	\$55.00 per event

G. Non-Profits. Non-profit organizations, to qualify for a reduced user rate, must provide proof of non-profit status at the time of application.

H. Residents. To qualify for the resident rate, applicants must provide proof of current residency within the corporate boundaries of the City.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30TH DAY OF NOVEMBER, 2011.

CITY OF ORTING


Cheryl M. Temple, Mayor

ATTEST/AUTHENTICATED:


Mark Bethune, City Clerk

Approved as to form.


Chris Hach
Kenyon Disend, PLLC
City Attorney

Passed by the City Council: 11/30/11
Resolution No.: 2011-12

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2016-17**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING A USE FEE SCHEDULE FOR
CITY FACILITIES AND A SERVICE FEE SCHEDULE FOR
CITY SERVICES FOR SPECIAL EVENTS**

WHEREAS, the City has previously codified its use fee schedule for city facilities at chapter 3-8 of the Orting Municipal Code; and

WHEREAS, the City desires to amend its current “Use Fee Schedule for City Facilities and Service Fee Schedule” by resolution of the City Council; and

WHEREAS, the City desires to establish a fee schedule for use of City athletic fields and provisioning of City services for special events;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Use Fee Schedule. The City Council does hereby adopt the following user fee schedule for use of City facilities:

A. Multi-Purpose Center. The following use fees shall be charged for the use of the City’s Multi-Purpose Center (the “MPC”):

	Daily Rate M-F	Daily Rate Weekend	Half Day Weekend
1. Non-resident rate	\$200	\$250	\$125
2. Resident rate	\$150	\$200	\$100
3. Multiple consecutive days use shall be charged at 50% of the daily rate after the first full day.			
4. Non-profit – in city rate (<i>must show proof of non-profit status</i>)	\$20	\$150	\$75
5. Non-profit from out of city rate (<i>must show proof of non-profit status</i>)	\$25	\$200	\$100

(Half Day Rate is a maximum 4 hours.)

B. Deposit for MPC.

1. Resident	\$150.00
2. Non-Resident	\$200.00
3. Non-Profit	\$50.00
4. Users when Serving Alcohol	\$800.00

C. Covered Facilities. The following use fees shall be charged for the use of covered facilities other than Orting Station Facility (North Park Building):

1. Non-Resident rate	\$60.00 per time slot ¹
2. Resident rate	\$30.00 per time slot ¹
3. Non-profit rate	\$20.00 per time slot ¹

Note 1: Time Slot shall mean a calendar day or, subject to need and availability, any block of time during a calendar day that is reserved for the user.

D. Orting Station. The following use fees shall be charged for the use of Orting Station Facility:

1. Resident rate	\$100.00 per time slot ²
2. Non-Resident rate	\$200.00 per time slot ²
3. Non-Profit rate	\$50.00 per time slot ²

Note 2: Time Slot shall mean a calendar day or, subject to need and availability, any block of time during a calendar day that is reserved for the user.

E. Athletic Fields. (2 Hour Time Slots):

- Gratzer Park (Big Field) - (Youth/Adult Softball & Baseball)
- Gratzer Park (Small Field) - (Youth/Adult Softball)
- Gratzer Park (Small Field) - (Youth Baseball)
- Calistoga Park - (Youth Baseball & Softball)

HOURLY RATES

	Resident	Non-Resident	Non-Profit
YOUTH	\$20	\$24	\$10
ADULT	\$28	\$34	\$14

NOTE: 2 hour minimum charge for all rentals.

TOURNAMENT RATES**

	Resident	Non-Resident	Non-Profit
2 DAY	\$600	\$720	\$300
2 DAY HOLIDAY	\$725	\$875	\$375
1 DAY	\$300	\$375	\$200
1 DAY HOLIDAY	\$500	\$585	\$250

**Holiday rates are for tournaments hosted on Memorial Day Weekend, 4th of July and Labor Day Weekend. NOTE: Tournament rate includes two field preparations per day.

ADDITIONAL ITEMS

GAME PREP	\$25 each prep (includes dragging, lining, bases)
PORTABLE MOUNDS	\$25 per day

All concessions must be approved by the Orting Parks and Recreation Department.

F. Special Events. The following fee schedule shall apply to special events:

- | | |
|--|--------------------|
| 1. Special Event Permit Rate Option A
(City Services Included) ³ | \$200.00 per event |
|--|--------------------|

Note 3: Special event permit rate option “A” includes the rates for city facility usage of any or all of the following city facilities: Gazebo, BBQ Area, Orting Station and the MPC. This fee also includes the following services, if requested or required, road closures with detour signs, barricades, cones, dumpster, 2 port potties, 1 public works staff person for up to 8 hours for preparation and for clean up during the event, spider boxes, and electricity. Also includes putting up and taking down of the event banner (if applicable). Special events requiring additional city services or city services in excess of the above service levels will be subject to additional city service. Athletic fields are not included but are subject to Athletic Field rates in section E above.

- | | |
|--|--------------------|
| 2. <u>Vendor Blanket Permit</u> . ⁴ | \$100.00 per event |
|--|--------------------|

Note 4: Permit to cover all vendors participating in an event.

- | | |
|--|----------------------------|
| 3. <u>Vendor One Day Event Permits</u> . | \$25.00 designated one day |
|--|----------------------------|

4. Individual City Service Rates. The following individual services rates apply to city services requested by an individual user or event organizer.

1 Public Work Staff	\$50.00 per hour
1 Police Officer	\$75.00 per hour
Dumpster	\$20.00 per event
2 Port potties (Deliver/Pick Up/Clean)	\$150.00 per event
Electricity/Spider Boxes	\$50.00 per event
Barricades/Cones/Signage	\$50.00 per event
Street Sweeper (man power/Vehicle)	\$95.00 per hour
Portable Trailer Sign (15 gal/48 hrs @\$4)	\$50.00 per trailer/per day
Banner at Leber (Put Up and Take Down)	\$35.00 per event
Banner at Whitesell (Put Up and Take Down)	\$55.00 per event

G. Non-Profits. Non-profit organizations, to qualify for a reduced user rate, must provide proof of non-profit status at the time of application.

H. Residents. To qualify for the resident rate, applicants must provide proof of current residency within the corporate boundaries of the City.

Section 2. Amended Fee Schedule for Use of City Facilities. This amended “Use Fee Schedule for City Facilities and Service Fee Schedule for City Services for Special Events” repeals and supersedes Resolution No. 2011-12.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 24TH DAY OF FEBRUARY, 2016.**

CITY OF ORTING

Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Rachel Pitzel, City Clerk

Approved as to form:

John P. Long, Jr.
Kenyon Disend, PLLC
City Attorney



**City Of Orting
Council Agenda Summary Sheet**

AB16-16 SUBJECT: Scope of Work for the Kansas Street Outfall Replacement	Agenda Item #:	AB16-16
	For Agenda of:	2/24/2016
	Department:	Public Works
	Date Submitted:	2/18/2016

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$53,254.40</u>
City Administrator, Mark Bethune		Amount Budgeted:	<u>\$45,000.00</u>
City Attorney, Jay Long		Unexpended Balance:	<u>\$8,254.40</u>
City Clerk, Rachel Pitzel		Timeline:	
City Treasurer, Scott Larson		BARS: 410-594-31-41-38	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin	x		
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford	x		
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments: Scope of Work SUMMARY STATEMENT: <i>Stormwater runoff from the south-central portion of the City, between Calistoga Street West and Washington Avenue S., is currently conveyed to the backside of the newly constructed levee through the Kansas Street Outfall. Runoff is routed through a series of storm pipes to a catch basin located at the far west end of Kansas St SW. From there, an aging 42-inch-diameter corrugated metal pipe (C.M.P) carries the water approximately 750 feet to its discharge point on the back side of the levee. Repairs were made to the outfall in 1972, which consisted of the replacement of approximately 360 linear feet of 42-inch-diameter C.M.P. and a concrete anchoring system. Over the years, however, the cables anchoring the pipe to the concrete blocks have failed and the outfall has floated out of the ground. It appears the bottom of the pipe has corroded due to rust and the pipe is no longer conveying all of the flow to the back side of the newly constructed levee.</i> <i>The attached scope and budget details the approach to be taken by Parametrix to design and permit the Kansas Street Outfall Replacement Project.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Reviewed and recommended by Public Works Committee on February 3, 2016.</i>
RECOMMENDED ACTION: MOTION to approve the Scope and Budget for the Kansas Street Outfall Replacement Project provided by Parametrix.

SCOPE OF WORK

City of Orting Kansas Street Outfall Replacement

SCOPE SUMMARY

The existing Kansas Street Outfall, which conveys stormwater from the south-central portion of the City to the Puyallup River, is in need of replacement. The existing 42-inch-diameter corrugated metal pipe (C.M.P.) has floated due to the deteriorating anchor system. It is also believed that corrosion has caused the pipe to leak.

This scope and budget describes the professional services required for designing, permitting, and bidding the construction of the Kansas Street outfall replacement. The project will include the installation of a new catch basin near the City Shop and replacement of the 42-inch-diameter C.M.P with 42-inch-diameter concrete pipe. While the existing outfall discharges to the Puyallup River, the new concrete pipe will terminate at the future Calistoga Setback Levee, discharging into the stormwater bypass channel that runs along the landward side.

Task 1 – Project Management

Objectives

The project management task will include the following:

- Tracking the project scope, schedule, and budget.
- Ongoing meetings with the design team to discuss the scope, schedule, and budget for this project design.
- Weekly budget tracking is performed to update team members on remaining funds/effort.

Deliverables

There are no deliverables for this task.

Assumptions

There are no assumptions for this task.

Task 2 – Topographic Surveying

Objectives

The purpose of this task will be to map existing conditions and prepare a base map over a strip of land approximately 50 feet in width, beginning at the intersection of Calistoga Avenue W and Kansas Street SW. The survey will map along the westerly projection of Kansas Street SW to the proposed Stormwater Bypass Channel. Mapping will be limited to City of Orting property, public right-of-way, a 15-foot-wide easement abutting TPN 683000-0020 and the northerly boundary of TPN 0551931-1047.

- Horizontal and vertical control will be recovered and supplemented from existing control used in the mapping for the Setback Levee. Mapping will be performed within the above-described limits and include, but not be limited to, physical improvements and sufficient ground shots to generate 1-foot contours.

- Right-of-way and parcel lines will be based upon available City and County records, including assessor maps, plats, and survey monumentation found during the course of the field survey.
- Office CADD staff will process survey data and complete a base map for use during design.
- An underground utility locate company will be contracted to mark conductible buried utilities within the above-described limits.

Deliverables

- Topographic base map in AutoCAD Civil 3D Release 2014 format.

Assumptions

- Horizontal control NAD 83/2011 per GPS observations and the WSRN network.
- Vertical control NAVD 88 per GPS observations and the WSRN network.

Task 3 – Permitting

Objectives

Due to the proximity of the area to previously identified wetlands, a field visit by a Parametrix biologist will be necessary to determine if wetlands are present on the project site. If wetlands are present, a limited wetland delineation will be necessary to determine the potential impacts associated with the pipe replacement for a Corps Nationwide Permit 3, Maintenance, as well as to satisfy City of Orting critical area ordinance requirements.

Deliverables

If wetlands are present in the project area, the following deliverables will be completed:

- Critical areas report including a restoration plan to address temporary impacts.
- A completed Joint Aquatic Resources Permit Application (JARPA).
- No Effect Letter (potentially, as directed by the Corps).

Assumptions

- It is anticipated that no more than two wetlands may be present in the project area.
- It is anticipated that if wetland permitting is necessary that any impacts from the project would be temporary, and a restoration plan would be necessary.
- No permanent impacts are anticipated; therefore, no wetland mitigation plan would be required.
- If wetlands are present, a preconstruction notification to the Corps in the form of a JARPA will be necessary.
- Due to the lack of in-water work, a biological assessment will not be necessary to satisfy the Endangered Species Act requirements. A No Effect Letter may be required.
- Because the work will replace existing pipe, the potential for encountering cultural or historical resources is unlikely and a cultural resources survey will not be necessary.

- The project is anticipated to be exempt from SEPA review per WAC 197-800-11(3), “Repair, remodeling and maintenance activities.”
- If the project area is found to be in a wetland area, based on previous knowledge of the area, any wetlands are likely to be considered part of the Puyallup River shoreline and, therefore, subject to the City’s Shoreline Master Program. However, the project is anticipated to be exempt development as “Normal, maintenance or repair of existing structures.”

Task 4 – Design

Objectives

The purpose of this task will be to design the outfall improvements. The plan and profile for the new 42-inch concrete pipe will be established and construction methods specified. The following subtasks will be performed under this task of work:

- Removal plan for existing 42-inch C.M.P.
- Applicable TESC Best Management Practices.
- Layout of horizontal and vertical placement of storm pipe.
- Sizing and details of new catch basin in Kansas Street.
- Inclusion of necessary City of Orting Standard Plans.
- Plan and profile design plans will be drafted.
- Technical specifications will be provided.
- A 60 percent design meeting will be held with the City Public Works Director to discuss the design and recommended improvements on or before March 31, 2016.
- Quality Assurance and Quality Control will be provided by a senior engineer.

Deliverables

- Up to two plan and profile design sheets, including up to two detail sheets and technical specifications will be completed for the design of approximately 450 linear feet of storm pipe on or before April 30, 2016.

Schedule Assumption

- Complete the design of the outfall on or before April 30, 2016.

Assumptions

There are no other assumptions for this task.

Task 5 – Bidding Assistance

Objectives

This task will cover services related to producing necessary documents. The following activities demonstrate the scope of these services:

- Reproduction of ten sets of plans and specifications for Parametrix files, contractor purchase, and plan center use.
- Creating and placing project advertisement. One advertisement will be placed in the Tacoma News Tribune and one advertisement will be placed in the Daily Journal of Commerce.
- Addressing bidder questions.
- One contract addendum.
- Distributing plans and plan holders list.
- Attending bid opening, assembling bid tab, and reviewing submittals to determine contractor responsiveness.
- Recommendation of award letter.

Deliverables

- Ten sets of plans and specifications.
- One contract addendum.
- Recommendation of award letter with certified bid tabulation.

Assumptions

There are no assumptions for this task.

Client: City of Orting
 Project: City of Orting On-call 2014-2017
 Project No: 2161711020

John C. Hungerford	April D. Whittaker	Shari Morgan	David Roberts	Paige M. Lawrence	Michael S. Phelps	Jeffrey L. Coop	Puyallup Publications (WP)	Steven N. Sharpe	Scott D. Spees	Colin Worsley	Robert J. Spiers	Jay M. Munro	Ellen E. Dorsey
Sr Engineer	Project Controls Specialist	Sr Project Accountant	Sr Consultant	Engineer II	Sr Planner	Sr Engineer	Puyallup Publications (WP)	CADD Tech Lead	Surveyor III	Sr Scientist/Biologist	Surveyor II	Surveyor III	Planner I

Burdened Rates:

			\$170.00	\$110.00	\$105.00	\$190.00	\$110.00	\$155.00	\$170.00	\$95.00	\$125.00	\$110.00	\$160.00	\$90.00	\$110.00	\$90.00	
Phase	Task	Description	Labor Dollars														
5002		Kansas St. Outfall	\$51,960.00	32	20	1	8	128	28	68	19	6	20	10	16	12	40
5002	01	Project Management	\$4,385.00	20	8	1											
5002	02	Topographic Survey	\$5,710.00								6	20		16	12		
5002	03	Permitting	\$10,645.00					4	28		7		10				40
5002	04	Design	\$27,420.00	8			8	120		60	12						
5002	05	Bidding Assistance	\$3,800.00	4	12			4		8							

Labor Totals: \$51,960.00 32 20 1 8 128 28 68 19 6 20 10 16 12 40

\$5,440.00 \$2,200.00 \$105.00 \$1,520.00 \$14,080.00 \$4,340.00 \$11,560.00 \$1,805.00 \$750.00 \$2,200.00 \$1,600.00 \$1,440.00 \$1,320.00 \$3,600.00

PROJECT TOTAL \$53,254.40

SUBCONSULTANTS

<u>Subconsultant Name</u>	<u>Amount</u>
Applied Professional Services Inc	\$ 1,100.00
Subconsultant Total:	\$ 1,100.00

DIRECT EXPENSES:

<u>Description</u>	<u>Amount</u>
Mileage	\$ 59.40
Survey Equipment Public	\$ 135.00
Expense Total:	\$ 194.40



**City Of Orting
Council Agenda Summary Sheet**

AB16-17 SUBJECT: Discussion regarding the City Treasurer "trainee" status	Agenda Item #:	AB16-17
	For Agenda of:	2/24/16
	Department:	Finance
	Date Submitted:	2/17/16

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u>\$53,813</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$51,250</u>
City Attorney, Jay Long		Unexpended Balance:	<u>(\$2,563)</u>
City Clerk, Rachel Pitzel		Timeline: March 1, 2016	
City Treasurer, Scott Larson	X		
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments:
SUMMARY STATEMENT: <i>The Mayor has been approached by Councilmembers to remove the "trainee" status of the City Treasurer and increase wages to the bottom Step A for the position due to exemplary performance including the increase of all fund investment interest by about \$50,000 in 2016.</i> <i>Mr. Larson's performance evaluation for the first three months of service showed a high level of insight into the financial needs of the City and his ability to make executive level recommendations.</i> <i>The City Treasurer is more than meeting expectations in all areas of the position.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: <i>Finance Committee has discussed and recommends the removal of the status "trainee".</i>
RECOMMENDED ACTION: MOTION to remove the status "trainee" from the City Treasurer's title.