

**City of Orting**  
**PLANNING COMMISSION MINUTES**  
**August 1, 2016**

Chair Jennifer Sargent called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building. Roll call found Commissioners Kelly Cochran, Karen Wilson, and Greg Hogan in attendance. Commissioner Daniels was absent. There are two (2) vacant positions.

The resignation letter from Commissioner Brandon Hoyt was read; Commissioner Hogan moved to accept Commissioner Hoyts resignation with regrets. Commissioner Cochran seconded the motion and it carried.

**ATTENDANCE:**

City City Administrator Mark Bethune, Planning Secretary Margaret O'Harra Buttz

Professional  
Representatives

Guests Michelle Gehring

**AGENDA APPROVAL:**

Agenda Approval Commissioner Hogan moved to approve the agenda as presented. Commissioner Cochran seconded the motion and it carried.

**AUDIENCE PARTICIPATION:**

None.

**MINUTES:**

Minutes of July 7, 2016 Commissioner Hogan moved to approve the minutes as corrected:

- Change *Planner Roger* to Planner Wagoner
- Change *meeting* to motion

Commissioner Daniels seconded the motion and it carried.

**ARCHITECTURAL DESIGN REVIEW:**

ADR 2016-05: Orting Food Bank Signage The Staff Report was reviewed by the commission; there was not a representative from the Orting Food Bank in attendance. Administrator Bethune will ask Madeline Jones if she will assist with refreshing the sign.

Commissioner Hogan moved to approve ADR 2016-05 as presented. Commissioner Wilson seconded the motion and it carried.

**NEW BUSINESS:**

Impact Fee Deferral Ordinance: Public Hearing The draft ordinance provided by City Planner Roger Wagoner was review. The public hearing was opened at 7:22pm and closed at 7:23pm; hearing no public comment.

Commissioner Cochran moved to recommend approval of the Impact Fee Deferral Ordinance to the City Council. Commissioner Wilson seconded the motion and it carried.

Election of Co-Chair Commissioner Hogan moved to approve Commissioner Kelly Cochran for the Co-Chair position. Commissioner Wilson seconded the motion and it carried.

**OLD BUSINESS:**

OMC Review: ADR Sign Code City Administrator Bethune gave a brief report explaining the difficulty trying to balance the appearance in the City of Orting and the recent court ruling on signage. He anticipates offering three (3) options to the commission at the September meeting regarding temporary signage. Currently the Ad Hoc Committee draft is with the city attorney for review and comment.

**GOOD OF THE ORDER:**

Council Meeting Report: Brief report given by Administrator Bethune.

Representation at Council Meeting: August 10th Commissioner Hogan will attend.

Agenda Setting: September 1, 2016

- OMC: ADR Signage (Ad Hoc committee)
- Indigent Population: Report from Public Safety Committee (Administrator Bethune)

**ADJOURNMENT:**

Meeting Adjournment Commissioner Cochran moved to adjourn at 8:16pm. Commissioner Wilson seconded the motion and it carried.

**ATTEST:**

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Commission Chair, Jennifer Sargent

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Commission Secretary, Margaret O'Harra Buttz