



Technology Committee Summary

City Hall Conference Room – 4:00 p.m.

February 21, 2017

Attendees: Michelle Gehring, Chair/Councilmember Mark Bethune, City Administrator
Barbara Ford, Co-Chair/Councilmember Jane Montgomery, City Clerk
Tod Gunther, At-Large Beckie Meek, Recreation Director,
Daren Jones-Citizen

The meeting came to order at 4:06pm

AGENDA ITEMS FOR DISCUSSION

New Committee Ideas/Concepts

- Chair Gehring welcomed everyone to the first meeting of the Technology Committee. The Committee will usually meet on the last Monday of each month. They made an exception with this meeting in order to review The Vision Permitting software and the Vision Utility Billing Software update, prior to the Council meeting on February 22nd.

Vision Permitting Software

- Scott Larson briefed on the need for new permitting software. Current software is outdated and won't run on modern operating systems. The City currently utilizes Vision for its finance software. Treasurer Larson recommended the purchase of this software. The price proposed, \$29,950, is 2 to 3 times less expensive than other vendors. This software is easy to use and allows the building staff to put in notes while out in the field. The budget for this year is \$10,000 but the City plans on a 3 year payment plan with 0 interest. The payment for the 1st year is \$8,333. Discussion followed. The general consensus was approval of the software. The Committee will recommend approval to the City Council on the next meeting agenda.

Vision Utility Billing Software Update

- Scott Larson briefed on the City's current Utility Billing Software. The current program is outdated. The upgrade cost is \$5,000 but the City will receive a \$2,000 promotional discount. The total cost for data conversion, setup/integration/training, will be \$2,200. For a total cost to the City of \$5,200. Treasurer Larson recommended the upgrade. Discussion followed. The general consensus was approval of the purchase. The Committee will recommend approval to the City Council on the next meeting agenda.

New Website for employees and the community

- Chair Gehring took the lead on the need for an updated website that is user friendly for the public and staff. There was discussion about the possibility of upgrading the current website versus a new website. Committee members will bring examples of websites they like to the next Committee meeting.

Daren Jones indicated that he found the current City website to be outdated and not user friendly. He stressed the importance of communicating with citizens through the website.

The Meeting adjourned at 5:30pm

Jane Montgomery