

Councilmembers

Position No.

1. Tod Gunther
2. Barbara Ford, Deputy Mayor
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Josh Penner
7. Scott Drennen



ORTING CITY COUNCIL

Regular Business Meeting Agenda

Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA
May 10, 2017, 7 pm.

Mayor Joachim Pestinger

- 1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.
REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

- 2. PRESENTATION- Architectural Services**
 - A. Rolluda Architects**
 - B. Helix Design Group**

- 3. PROCLAMATION-Officers Down 5K**

- 4. PUBLIC COMMENTS**

- 5. CONSENT AGENDA**
 - Minutes of April 26, 2017
 - Payroll and Claims Warrants

Motion: *Move to approve Consent Agenda as prepared.*

- 6. COMMITTEE AND COUNCIL STANDING REPORTS**
 - Community & Government Affairs- ***CM Drennen/CM McDonald***
 - Public Works- ***CM Penner/CM Harman***
 - Parks Advisory Board- ***CM Gunther/CM Gehring***
 - Emergency Evacuation Bridge System- ***CM Drennen***
 - Mayor's Report – ***Mayor Pestinger***
 - Miscellaneous /Community Activity Reports.

- 7. COMMISSION REPORTS**
 - Planning Commission

- 8. OLD BUSINESS**
 - A. AB17-34- Video to promote tourism in the City of Orting.**
 - ***Mark Bethune***

Motion: *To approve the recommendation of the Lodging Tax Committee of PCTV Video to promote tourism in the City of Orting.*

- 9. NEW BUSINESS**
 - A. AB17-35- Washington Avenue Two Way Left Turn Lane Improvements, Approval of low bidder.**
 - ***CM McDonald/CM Gunther***

Motion: *To award the contract to Active Construction, Inc. in the amount of \$1,344,808.89.*

B. AB17-36- Washington Avenue Two Way Left Turn Lane Improvements Scope and Budget for Construction Management.

- *CM McDonald/CM Gunther*

Motion: *To approve the scope and budget for professional services for Washington Avenue Two Way Left Turn Lane Improvements Construction Services as presented.*

C. AB17-37- Architectural Services

- *Mark Bethune*

Motion: *To authorize the Mayor to negotiate a professional services agreement and fee structure for Architectural Services with the architectural firm of _____.*

D. AB17-38- Farmers Market- Sponsorship

- *CM Drennen/CM McDonald*

Motion: *To approve resolution No. 2017-04, A Resolution of the City of Orting, Washington, Declaring a Public Purpose and Authorizing City Sponsorship of the Orting Valley Farmer's Market.*

E. AB17-39- Public Works- Landscaping Contract.

- *Scott Larson*

Motion: *To authorize the Mayor to enter into a three year agreement with Frost Landscape & Design LLC, as the low bidder for landscape maintenance of city parks, facilities, and right of way for the amount of \$106,761.42.*

F. AB17-40 – Van Scoyoc Park

- *CM Gunther*

Motion: *To approve the recommendation of the Parks Advisory Board to use river rock as a ground cover at VanScoyoc Park and have the 5th grade students at Ptarmigan Intermediate School paint individual rocks.*

G. AB17-41- Gratzler Park-Recreation Conservation Office Grant.

- *CM Gunther/CM Gehring*

Motion: *To authorize the Mayor to submit a certification of match for an RCO grant for Gratzler Park.*

H. AB17-42- 2017 TBD Chip Seal Program-Maintenance

- *CM McDonald/CM Gunther*

Motion: *to approve Sierra Santa Fe, as the low bidder for Micro Coat in the amount of \$106,986.00.*

10. EXECUTIVE SESSION

11. ADJOURNMENT

Motion: *Move to Adjourn*

Upcoming Meetings: *Special Meeting on May 17, 2017, 6:00pm and Next Regular Meeting, May 31st, 2017 7:00pm (MPC)*

2017 OFFICER DOWN 5K

Proclamation of the City of Orting in recognition of America's fallen law enforcement heroes and celebrating those who put their lives on the line daily in our communities.

WHEREAS, The Officers Down 5K honors America's fallen law enforcement heroes and celebrates those who put their lives on the line daily in our communities; and

WHEREAS, the funds will go to the FOP Lodge #27 Green River Valley; and

WHEREAS, the Officers Down 5K & Community Day is a wonderful way to bring the community together and honor the fallen;

THEREFORE BE IT RESOLVED that the City of Orting recognizes and appreciates all Law Enforcement Officers and those who support and participate in the Orting - Officers Down 5K,

PROCLAIMED THIS MAY 10TH, 2017.

**JOACHIM (JOE) PESTINGER
MAYOR, CITY OF ORTING**

5K/2K Walk
5K Run



Community Day
Kids Fun Run

THE OFFICERS DOWN 5K IS COMING TO ORTING, WA
MAY 14, 2017



RUN FOR THEM



NOT FROM THEM



On Sunday, May 14, 2017, The Officers Down 5K will host the OD5K - Orting, Washington!
By participating, you are helping honor America's fallen law enforcement heroes and
celebrating those who put their lives on the line daily in our communities.

**IT'S TIME TO SHOW OUR SUPPORT.
SIGN UP TODAY!**



**Community Day will include lunch, live music,
K9 demo, family activities and much more!**

**In Partnership with Behind the Badge Foundation
& Blue Lives Matter!**

Sign up online by searching Officers Down 5K on www.RunSignUp.com today or scan QR code!



Visit our website for more info!

Email us with any questions:

WWW.OFFICERSDOWN5K.COM



INFO@OFFICERSDOWN5K.COM

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Mayor Joachim Pestinger

ORTING CITY COUNCIL
Regular Business Meeting Agenda
Orting Multi-Purpose Center
202 Washington Ave. S, Orting, WA

April 26, 2017
p.m.

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Pestinger called the meeting to order at 7:00p.m. in the Multipurpose Center. Councilmember Harman led the Pledge of Allegiance.

Councilmembers Present: Councilmembers Scott Drennen, Tod Gunther, Nicola McDonald, Josh Penner, Michelle Gehring, and Deputy Mayor Ford

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Anne- Marie Soto, City Attorney,

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

None.

2. PUBLIC COMMENTS

Matt Perry from Puget Sound Energy spoke about the Green Direct Program which is available to businesses and government.

3. CONSENT AGENDA

- Minutes of April 12, 2017.
- Payroll and Claims Warrants

Deputy Mayor Ford made a motion to approve Consent Agenda as prepared. Second by Councilmember McDonald. Motion passed (7-0)

4. COMMITTEE AND COUNCIL STANDING REPORTS

Public Safety

Councilmember Harman reported that the following topics were discussed at the April 10th meeting:

- COPS Resolution;
- Recovery Café;
- Homelessness – Pierce County Community Connections;
- Narcan (how can we get it);
- Drug Mapping;
- Civil Service;
- Hot spots in the City;
- Theft from stores by teens- Councilmember Penner met with store owners.

Emergency Preparedness

Deputy Mayor Ford briefed on the discussion topics from the April 13th meeting of the Committee which included the following:

- The upcoming lahar drill on May 4th;
- How do we manage the evacuation;
- Communication plan with the Fire Department, Police Department; Washington Soldiers Home and the Senior Center;
- Radio frequencies;
- Time line planning;
- The Soldiers home population;
- Neighbors helping neighbors;
- Possible choke points;
- Car versus pedestrian fatalities;
- The Chief of Police will coordinate with Pierce County for signage.

Technology

No Report

Finance

Councilmember Gehring reported on the following topics:

- Revenues and Expenses;
- The budget schedule;
- Review of budget forms.

Transportation

Councilmember McDonald reported that the Committee met on April 26th and discussed the following topics:

- Revisions to the traffic calming policy;
- Traffic calming requests;
- Sidewalks;
- Bids for Chip seal- micro coat;
- 2 way left turn bids;
- Trail- painting projects at Safeway.

Mayor's Report

Mayor Pestinger reported on the following:

- His meeting with Josh Brown – The Cross Connection project;
- The Mayor and JC Hungerford submitted a grant request for cross connection right of way;
- Saturday -Easter party with his grandkids;
- His participation in the interview of architects on April 19th;
- The Pierce County Regional Council meeting and - "big issue" funds typically go to King County and Seattle.

Miscellaneous /Community Activity Reports

Susan Rigley from the Pierce County Library reported on the following events:

- “Grunt” Live streaming on the computer – Pierce County reads book;
- Sustainable living workshop- May 6th;
- Garden Party- May 12th;
- Read with a service member- May 12th.

A flyer with details of the events was passed out.

Deputy Mayor Ford reported that on May 6th there will be a dedication of conservation future property on Orville Road.

The Officers Down 5K run will take place on May 14th.

5. OLD BUSINESS

A. AB 17-30- Ordinance No. 2017-1012, An Ordinance of The City Of Orting, Washington, Amending Orting Municipal Code Title 9, Chapter 1, Article E, Relating To Cross Connection Control.

Councilmember Penner briefed on the proposed ordinance.

- Read the definition of cross connection;
- This ordinance is designed to protect the water supply;
- Proposed amendments to keep in compliance with regulations.

Councilmember Penner made a motion to adopt Ordinance No. 2017-1012, Amending Orting Municipal Code Title 9, Chapter 1, Article E, relating to Cross Connection Control. Second by Councilmember Harman. Motion Passed (7-0)

B. AB17-31- Resolution No 2017-02, A Resolution of The City Of Orting, Washington, Adopting The 2017 Cross Connection Control Plan; Establishing New Water Service Fees And Amending Certain Existing Fees For Water Service.

Councilmember Penner briefed on Resolution and the proposed amendments which are aimed at keeping the City in compliance. Discussion followed regarding:

- The fee schedule;
- Installation by property owners;
- Installation by City workers- How do we prioritize work?
- Funding by City to assist homeowners;
- Work contracted out;
- Language in resolution to state work may be done by a contractor.

Councilmember Penner made a motion to approve Resolution No. 2017-02, adopting the 2017 Cross Connection Control Plan; Establishing New Water Service Fees and Amending Certain Existing Fees for Water Service, with amended language on Page 8 of the plan under option 2 to say “the purveyors designated contractor”. Second by Councilmember McDonald. Motion passed (7-0)

C. AB17-32- Resolution No. 2017-03, a Resolution of the City Of Orting, Washington, To Define Community Policing, and Urge Orting Police Department to Implement an Improved Community Policing Model.

Councilmember Harman briefed on the resolution and thanked Councilmember Gunther for all the work he had done. He read the agenda bill summary. Councilmember Gunther stated he was surprised this was coming before Council. He had asked that it be reviewed again at the Public Safety Committee before it came back to council. Discussion followed regarding:

- The process and history of the creation of the proposed resolution;
- Stakeholders participation in creating the resolution;
- Department of Justice definitions;
- Resolutions purpose- To give the police department tools to obtain grants for community policing related expenditures;
- Unfunded mandates;
- Specific language of the Resolution;
- Councilmember Gunther's interactions at the Public Safety meeting;
- Department of Justice grant funding.

Public Comments

Doug Bishop

Mr. Bishop stated that he thought that the resolution was supposed to go back to the Public Safety Committee one more time. Mr. Bishop stated that he wants better community policing goals not grant money.

Discussion followed about pulling the agenda item off and sending it back to the Public Safety Committee.

Audience members Arlene Dannat and Dennis Paschke commented on Councilmember Gunther's interactions at the Public Safety Committee meeting.

Councilmember Penner made a motion to pull from the agenda, Resolution No. 2017-03, A Resolution of the City of Orting, Washington, To Define Community Policing, and Urge Orting Police Department to Implement an Improved Community Policing Model. Second by Councilmember Gunther.

A Roll Call vote was taken: Gunther- Yes, Ford- No, Gehring-Yes, Harman-Yes, McDonald-No, Penner- Yes, Drennen-Yes. Motion passed (5-2)

The resolution will go back to the Public Safety Committee for further review.

6. NEW BUSINESS

A. AB17-33-Sponsorship Policy

Councilmember Drennen briefed.

- The sponsorship policy was completed at the last meeting of the Community and Government Affairs Committee;
- Councilmember McDonald stated that the Committee had evaluated the entire policy;
- The Policy also was vetted by the City Attorney for any liability issues.

Councilmember McDonald made a motion to approve the sponsorship policy as prepared. Second by Councilmember Harman. Motion passed (7-0)

7. EXECUTIVE SESSION

There was no executive session.

8. ADJOURNMENT

Councilmember McDonald made a motion to Adjourn. Second by Deputy Mayor Ford. Motion passed (7-0)

Mayor Pestinger adjourned the meeting at 8:50pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joachim Pestinger, Mayor



Fund Transaction Summary

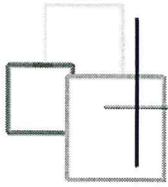
Transaction Type: Invoice
Fiscal: 2017 - May 2017 - 1st Council
System Types: Financials

Fund Number	Description	Amount
001	Current Expense	\$26,462.70
101	City Streets	\$787.36
104	Cemetery	\$104.25
105	Parks Department	\$826.47
320	Transportation Impact	\$59.20
401	Water	\$3,352.43
408	Wastewater	\$4,798.79
410	Stormwater	\$161.32
	Count: 8	\$36,552.52



A/P Check Register

Number	Vendor Name	Fiscal Description	Amount
44717	Centurylink	May 2017-1st Council	\$2,180.06
44718	CenturyLink/Qwest	May 2017-1st Council	\$274.99
44719	Comcast	May 2017-1st Council	\$501.48
44720	Mitel Leasing	May 2017-1st Council	\$411.27
44721	Puget Sound Energy	May 2017-1st Council	\$798.23
44722	Verizon Wireless	May 2017-1st Council	\$2,537.42
44723	Advanced Safety & Fire SE	May 2017-1st Council	\$908.61
44724	Alpine Products Inc.	May 2017-1st Council	\$517.94
44725	American Water Works Association	May 2017-1st Council	\$345.00
44726	Anytime Fitness	May 2017-1st Council	\$200.00
44727	Bratwear	May 2017-1st Council	\$642.26
44728	Chuckals Office Products	May 2017-1st Council	\$46.96
44729	Curry & Williams, P.I.I.c	May 2017-1st Council	\$1,916.66
44730	Dell Financial Services	May 2017-1st Council	\$1,235.41
44731	Drain-Pro INC	May 2017-1st Council	\$86.50
44732	Honey Bucket-NW Cascade Inc	May 2017-1st Council	\$103.66
44733	Hot Off The Press	May 2017-1st Council	\$1,042.22
44734	Korum Automotive Group	May 2017-1st Council	\$1,274.05
44735	Law Offices of Matthew J Rusnak	May 2017-1st Council	\$1,833.33
44736	Murphy-Brown, Mary	May 2017-1st Council	\$600.00
44737	North Central Laboratorie	May 2017-1st Council	\$228.25
44738	Orca Pacific, Inc	May 2017-1st Council	\$769.47
44739	Orting Fans Of Cardinals Booster	May 2017-1st Council	\$188.00
44740	Orting Historical Society	May 2017-1st Council	\$100.00
44741	Orting Lions Community Park	May 2017-1st Council	\$2,664.00
44742	Orting School Dist #344	May 2017-1st Council	\$590.00
44743	Orting Valley Senior Cent	May 2017-1st Council	\$1,083.33
44744	Oxi Fresh Of Puget Sound	May 2017-1st Council	\$316.00
44745	P.c. Budget & Finance	May 2017-1st Council	\$4,444.70
44746	Pierce County Library System	May 2017-1st Council	\$810.00
44747	Security Lock, Safe & Alarm	May 2017-1st Council	\$164.05
44748	ServiceMaster Of Tacoma	May 2017-1st Council	\$582.83
44749	SHRED-IT USA	May 2017-1st Council	\$68.36
44750	Spectral Laboratories	May 2017-1st Council	\$203.00
44751	Sunnyside, City Of	May 2017-1st Council	\$1,596.00
44752	The Walls Law Firm	May 2017-1st Council	\$1,875.00
44753	UniFirst Corporation	May 2017-1st Council	\$264.94
44754	United Laboratories	May 2017-1st Council	\$1,512.39
44755	US Bank Equipment Finance	May 2017-1st Council	\$327.83
44756	Usabluebook	May 2017-1st Council	\$295.28
44757	Way Scarff Ford Auburn	May 2017-1st Council	\$920.13
44758	Wells Fargo Financial Leasing	May 2017-1st Council	\$92.91
Grand Total			\$36,552.52
Total Accounts Payable for Checks #44717 Through #44758			



Custom Council Report

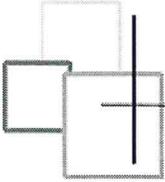
Vendor	Number	Invoice	Account Number	Notes	Amount		
Advanced Safety & Fire SE	44723	260012	001-514-21-48-01	Annual Service on Fire Extinguishers	\$57.76		
			001-575-50-48-00	Annual Service on Fire Extinguishers	\$62.19		
			101-542-30-48-02	Annual Service on Fire Extinguishers	\$64.42		
			104-536-50-48-00	Annual Service on Fire Extinguishers	\$64.42		
			105-576-80-48-00	Annual Service on Fire Extinguishers	\$64.42		
			401-534-50-48-02	Annual Service on Fire Extinguishers	\$311.95		
			408-535-50-48-02	Annual Service on Fire Extinguishers	\$219.03		
			410-531-38-48-00	Annual Service on Fire Extinguishers	\$64.42		
							Total
Alpine Products Inc.	44724	TM-165904	101-542-30-48-04	Parts for Fix Street Stripper	\$517.94		
American Water Works Association	44725	AWWA Membership-2017	401-534-50-49-03	American Water Works Association Membership Dues	\$345.00		
Anytime Fitness	44726	May2017-204	001-521-20-21-01	Gym Membership-May 2017	\$200.00		
Bratwear	44727	20987	001-521-20-31-01	Uniform Items for Ed Turner	\$69.05		
				20991	001-521-20-31-01	Uniform Items for Taylor	\$573.21
Centurylink	44717	300549640-May2017	408-535-10-42-01	WWTP	\$41.42		
			001-514-23-42-00	City Phones	\$498.53		
		300549818-May2017	001-522-20-42-01	City Phones	\$150.79		
			001-524-20-42-00	City Phones	\$26.70		
		320-595-30-63-01	SR162 Signal	\$59.20			
		401-534-10-42-01	City Phones	\$175.95			
		408-535-10-42-01	City Phones	\$381.70			
		300549906-May2017	401-534-10-42-01	Harman Springs	\$60.83		
		300550216-May2017	408-535-10-42-01	WWTP	\$201.62		
		300550553-May2017	001-521-50-42-00	PD Phones	\$405.98		
		300550592-May2017	001-512-50-42-00	Court Phones	\$107.36		
		409178327-May2017	001-521-50-42-01	PD Repeater	\$69.98		
						Total	\$2,180.06

Vendor	Number	Invoice	Account Number	Notes	Amount	
CenturyLink/Qwest	44718	464B-May2017	001-521-20-45-02	Cell Connection	\$116.86	
		465B-May2017	001-521-20-45-02	Cell Connection	\$81.86	
		492B-May2017	001-521-20-45-02	Cell Connection	\$76.27	
		Total			\$274.99	
Chuckals Office Products	44728	476342	001-514-23-31-02	Bank Stamp	\$25.13	
			401-534-10-31-00	Drop Box Stamp	\$21.83	
			Total		\$46.96	
Comcast	44719	0221105-May2017	001-514-23-42-00	City Hall Internet	\$62.69	
			001-524-20-31-00	City Hall Internet	\$62.68	
			401-534-10-42-01	City Hall Internet	\$62.68	
			408-535-10-42-01	City Hall Internet	\$62.69	
			Invoice - 5/3/2017 3:01:47 PM	001-521-50-42-00	PSB Internet	\$125.37
			001-522-20-42-01	PSB Internet	\$125.37	
			Total		\$501.48	
Curry & Williams, P.I.I.c	44729	May2017-202	001-512-50-10-02	Court Judge-April 2017	\$1,916.66	
				Total	\$1,916.66	
Dell Financial Services Payment Processing Services	44730	78994348	001-594-12-41-01	PSB Server	\$25.00	
			001-594-14-41-02	City Hall Server	\$50.00	
			001-594-21-41-01	PSB Server	\$753.41	
			001-594-24-41-01	City Hall Server	\$37.00	
			001-594-76-41-01	City Hall Server	\$12.00	
			101-594-42-41-01	City Hall Server	\$12.00	
			105-594-76-41-01	City Hall Server	\$12.00	
			401-594-34-42-02	City Hall Server	\$111.00	
			408-594-35-64-44	City Hall Server	\$149.00	
			410-594-31-41-41	City Hall Server	\$74.00	
			Total		\$1,235.41	
Drain-Pro INC	44731	31634	408-535-60-48-04	Honey Bucket Service-Van Scoyoc Ave SW	\$86.50	
				Total	\$86.50	
Honey Bucket-NW Cascade Inc	44732	0550301518-064733	408-535-60-48-04	ADA Compliant Honey Bucket-Gratzer Park	\$103.66	
				Total	\$103.66	
Hot Off The Press	44733	9910	001-571-20-31-37	Volleyball Camp Shirts	\$336.65	
		9911	001-571-20-31-23	Tots Soccer-Shirts	\$362.33	
		9915	001-571-20-31-37	Volleyball Shirts	\$218.60	
		9920	001-571-20-31-23	Tots Soccer-Shirts	\$18.59	
		9921	001-571-20-31-25	Youth Baseball Hats	\$106.05	
		Total		\$1,042.22		

Vendor	Number	Invoice	Account Number	Notes	Amount
Korum Automotive Group	44734	6615945	001-521-50-48-02	2008 Charger Alignment & Replace Front Suspension & Control Arms	\$854.42
		6616043	001-521-50-48-02	2008 Charger-4497 Hose-Sway Link Diagnosis for Noise	\$419.63
				Total	\$1,274.05
Law Offices of Matthew J Rusnak	44735	138	001-512-50-49-01	Court Appointed Attorney-April 2017	\$1,833.33
				Total	\$1,833.33
Mitel Leasing	44720	1420735	001-594-12-41-02	PSB Phone Lease	\$23.17
			001-594-21-41-03	PSB Phone Lease	\$104.28
			001-594-22-41-01	PSB Phone Lease	\$104.29
		1420740	001-594-14-41-03	City Hall Phone lease	\$44.88
			001-594-24-41-02	City Hall Phone lease	\$8.98
			001-594-76-41-02	City Hall Phone lease	\$8.98
			101-594-42-41-02	City Hall Phone lease	\$8.98
			401-594-34-42-03	City Hall Phone lease	\$50.27
			408-594-35-64-55	City Hall Phone lease	\$48.47
			410-594-31-41-42	City Hall Phone lease	\$8.97
	Total	\$411.27			
Murphy-Brown, Mary	44736	Invoice - 5/4/2017 11:09:30 AM	001-571-20-31-21	Dance Class-April 2017	\$600.00
				Total	\$600.00
North Central Laboratorie	44737	388596	408-535-10-31-00	Lab Supplies	\$228.25
				Total	\$228.25
Orca Pacific, Inc	44738	26591	401-534-10-31-01	Sodium Hypochlorite	\$769.47
				Total	\$769.47
Orting Fans Of Cardinals Booster Club	44739	May2017-203	001-571-20-31-36	Soccer Camp-Instructor	\$188.00
				Total	\$188.00
Orting Historical Society	44740	May 1 2017	001-571-20-44-00	2018 Calendar Advertisement	\$100.00
				Total	\$100.00
Orting Lions Community Park	44741	May2017-201	001-571-20-31-25	Lions Field Usage for T-Ball & Coach Pitch	\$2,664.00
				Total	\$2,664.00
Orting School Dist #344	44742	403-May	001-571-20-31-21	Dance Recital	\$75.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Orting School Dist #344	44742	404-May	001-571-20-31-37	Volleyball Camp-Gym Rental	\$375.00
		405-May	001-571-20-31-36	Boys Soccer Kids Camp	\$140.00
				Total	\$590.00
Orting Valley Senior Cent	44743	May2017-200	001-571-20-31-06	Monthly Support for May	\$1,083.33
				Total	\$1,083.33
Oxi Fresh Of Puget Sound	44744	00019495	001-521-50-41-03	Carpet Cleaning PSB-Police	\$316.00
				Total	\$316.00
P.c. Budget & Finance	44745	CI-231511 C-104188	001-589-30-03-00	1st QRT 2017-Peg Fees	\$1,156.58
			001-589-30-04-00	1st QRT 2017-Peg Fees	\$1,156.58
		CI-231656 C-104188	001-554-30-50-01	Animal Services for March 2017	\$2,131.54
				Total	\$4,444.70
Pierce County Library System	44746	2017-11	408-535-60-48-05	MPC/Library Janitorial-1st QRT 2017	\$810.00
				Total	\$810.00
Puget Sound Energy	44721	200021064239-May2017	401-534-50-47-03	Well 1	\$771.44
		200021119249-May2017	401-534-50-47-02	Chlornator	\$26.79
				Total	\$798.23
Security Lock, Safe & Alarm	44747	19260	408-535-50-48-02	Service Call-Program Locks-Park Bathrooms	\$164.05
				Total	\$164.05
ServiceMaster Of Tacoma	44748	72266	001-521-50-48-03	Remediation Cleaning-Disposal Fees-PSB	\$582.83
				Total	\$582.83
SHRED-IT USA	44749	8122176252	001-514-23-31-02	City Hall Shredding	\$68.36
				Total	\$68.36
Spectral Laboratories	44750	119238	408-535-10-41-03	Lab Testing	\$203.00
				Total	\$203.00
Sunnyside, City Of	44751	2840	001-523-60-41-00	Jail Fees -March 2017	\$1,596.00
				Total	\$1,596.00
The Walls Law Firm	44752	687	001-515-30-41-03	Prosecuting Attorney-April 2017	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	44753	3301295841	408-535-10-31-03	Protective Clothing & Supplies	\$98.51

Vendor	Number	Invoice	Account Number	Notes	Amount
UniFirst Corporation	44753	3301297944	408-535-10-31-03	Protective Clothing & Supplies	\$60.43
		3301300048	408-535-10-31-03	Protective Clothing & Supplies	\$60.43
		3301302150	408-535-10-31-03	Protective Clothing & Supplies	\$45.57
		Total			\$264.94
United Laboratories	44754	INV186981	408-535-10-31-00	Liberator Bacterial Treatment	\$768.97
		INV186998	408-535-10-31-00	Equipment Degreaser-Hand Wipes	\$743.42
		Total			\$1,512.39
US Bank Equipment Finance	44755	329630057	001-594-14-75-00	City Hall Copier Lease	\$327.83
				Total	\$327.83
Usabluebook	44756	235388	401-534-10-31-00	Hach Free Chlorine Swif Test	\$295.28
				Total	\$295.28
Verizon Wireless	44722	9784005976	001-514-23-42-00	Cell Phones-City	\$208.55
			001-524-20-42-00	Cell Phones-City	\$58.66
			001-575-50-42-01	Cell Phones-Park & Rec	\$99.01
			104-536-20-42-00	Cell Phones-City	\$39.83
			401-534-10-42-01	Cell Phones-City	\$303.48
			408-535-10-42-01	Cell Phones-City	\$303.49
		9784005977	001-512-50-42-00	Cell Phones PD-Court	\$62.41
			001-521-20-45-01	Cell Phones PD-Court	\$861.84
			001-521-20-45-02	Cell Phones PD-Court	\$600.15
			Total	\$2,537.42	
Way Scarff Ford Auburn	44757	47462	101-542-30-48-04	Street Sweeper Harness-Elect Terminal FA1033	\$184.02
			105-576-80-48-02	Street Sweeper Harness-Elect Terminal FA1033	\$736.11
			Total	\$920.13	
Wells Fargo Financial Leasing	44758	5003904863	105-576-80-31-00	Public Works Copier	\$13.94
			401-534-10-31-00	Public Works Copier	\$46.46
			408-535-10-31-00	Public Works Copier	\$18.58
			410-531-38-31-00	Public Works Copier	\$13.93
			Total	\$92.91	
				Grand Total	\$36,552.52



Custom Council Report

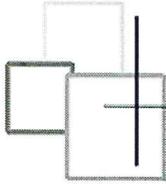
Vendor	Number	Invoice	Account Number	Notes	Amount
Advanced Safety & Fire SE	44723	260012	001-514-21-48-01	Annual Service on Fire Extinguishers	\$57.76
			001-575-50-48-00	Annual Service on Fire Extinguishers	\$62.19
			101-542-30-48-02	Annual Service on Fire Extinguishers	\$64.42
			104-536-50-48-00	Annual Service on Fire Extinguishers	\$64.42
			105-576-80-48-00	Annual Service on Fire Extinguishers	\$64.42
			401-534-50-48-02	Annual Service on Fire Extinguishers	\$311.95
			408-535-50-48-02	Annual Service on Fire Extinguishers	\$219.03
			410-531-38-48-00	Annual Service on Fire Extinguishers	\$64.42
			Total		
Alpine Products Inc.	44724	TM-165904	101-542-30-48-04	Parts for Fix Street Stripper	\$517.94
				Total	\$517.94
American Water Works Association	44725	AWWA Membership-2017	401-534-50-49-03	American Water Works Association Membership Dues	\$345.00
				Total	\$345.00
Anytime Fitness	44726	May2017-204	001-521-20-21-01	Gym Membership-May 2017	\$200.00
				Total	\$200.00
Bratwear	44727	20987	001-521-20-31-01	Uniform Items for Ed Turner	\$69.05
		20991	001-521-20-31-01	Uniform Items for Taylor	\$573.21
		Total		\$642.26	
Centurylink	44717	300549640-May2017	408-535-10-42-01	WWTP	\$41.42
		300549818-May2017	001-514-23-42-00	City Phones	\$498.53
			001-522-20-42-01	City Phones	\$150.79
			001-524-20-42-00	City Phones	\$26.70
			320-595-30-63-01	SR162 Signal	\$59.20
			401-534-10-42-01	City Phones	\$175.95
			408-535-10-42-01	City Phones	\$381.70
		300549906-May2017	401-534-10-42-01	Harman Springs	\$60.83
		300550216-May2017	408-535-10-42-01	WWTP	\$201.62
		300550553-May2017	001-521-50-42-00	PD Phones	\$405.98
		300550592-May2017	001-512-50-42-00	Court Phones	\$107.36
		409178327-May2017	001-521-50-42-01	PD Repeater	\$69.98
		Total			

Vendor	Number	Invoice	Account Number	Notes	Amount	
CenturyLink/Qwest	44718	464B-May2017	001-521-20-45-02	Cell Connection	\$116.86	
		465B-May2017	001-521-20-45-02	Cell Connection	\$81.86	
		492B-May2017	001-521-20-45-02	Cell Connection	\$76.27	
		Total			\$274.99	
Chuckals Office Products	44728	476342	001-514-23-31-02	Bank Stamp	\$25.13	
			401-534-10-31-00	Drop Box Stamp	\$21.83	
			Total		\$46.96	
Comcast	44719	0221105-May2017	001-514-23-42-00	City Hall Internet	\$62.69	
			001-524-20-31-00	City Hall Internet	\$62.68	
			401-534-10-42-01	City Hall Internet	\$62.68	
			408-535-10-42-01	City Hall Internet	\$62.69	
			Invoice - 5/3/2017 3:01:47 PM	001-521-50-42-00	PSB Internet	\$125.37
			001-522-20-42-01	PSB Internet	\$125.37	
			Total		\$501.48	
Curry & Williams, P.I.I.c	44729	May2017-202	001-512-50-10-02	Court Judge-April 2017	\$1,916.66	
				Total	\$1,916.66	
Dell Financial Services Payment Processing Services	44730	78994348	001-594-12-41-01	PSB Server	\$25.00	
			001-594-14-41-02	City Hall Server	\$50.00	
			001-594-21-41-01	PSB Server	\$753.41	
			001-594-24-41-01	City Hall Server	\$37.00	
			001-594-76-41-01	City Hall Server	\$12.00	
			101-594-42-41-01	City Hall Server	\$12.00	
			105-594-76-41-01	City Hall Server	\$12.00	
			401-594-34-42-02	City Hall Server	\$111.00	
			408-594-35-64-44	City Hall Server	\$149.00	
			410-594-31-41-41	City Hall Server	\$74.00	
			Total		\$1,235.41	
Drain-Pro INC	44731	31634	408-535-60-48-04	Honey Bucket Service-Van Scoyoc Ave SW	\$86.50	
				Total	\$86.50	
Honey Bucket-NW Cascade Inc	44732	0550301518-064733	408-535-60-48-04	ADA Compliant Honey Bucket-Gratzer Park	\$103.66	
				Total	\$103.66	
Hot Off The Press	44733	9910	001-571-20-31-37	Volleyball Camp Shirts	\$336.65	
		9911	001-571-20-31-23	Tots Soccer-Shirts	\$362.33	
		9915	001-571-20-31-37	Volleyball Shirts	\$218.60	
		9920	001-571-20-31-23	Tots Soccer-Shirts	\$18.59	
		9921	001-571-20-31-25	Youth Baseball Hats	\$106.05	
		Total		\$1,042.22		

Vendor	Number	Invoice	Account Number	Notes	Amount
Korum Automotive Group	44734	6615945	001-521-50-48-02	2008 Charger Alignment & Replace Front Suspension & Control Arms	\$854.42
		6616043	001-521-50-48-02	2008 Charger-4497 Hose-Sway Link Diagnosis for Noise	\$419.63
				Total	\$1,274.05
Law Offices of Matthew J Rusnak	44735	138	001-512-50-49-01	Court Appointed Attorney-April 2017	\$1,833.33
				Total	\$1,833.33
Mitel Leasing	44720	1420735	001-594-12-41-02	PSB Phone Lease	\$23.17
			001-594-21-41-03	PSB Phone Lease	\$104.28
			001-594-22-41-01	PSB Phone Lease	\$104.29
		1420740	001-594-14-41-03	City Hall Phone lease	\$44.88
			001-594-24-41-02	City Hall Phone lease	\$8.98
			001-594-76-41-02	City Hall Phone lease	\$8.98
			101-594-42-41-02	City Hall Phone lease	\$8.98
			401-594-34-42-03	City Hall Phone lease	\$50.27
			408-594-35-64-55	City Hall Phone lease	\$48.47
			410-594-31-41-42	City Hall Phone lease	\$8.97
	Total	\$411.27			
Murphy-Brown, Mary	44736	Invoice - 5/4/2017 11:09:30 AM	001-571-20-31-21	Dance Class-April 2017	\$600.00
				Total	\$600.00
North Central Laboratorie	44737	388596	408-535-10-31-00	Lab Supplies	\$228.25
				Total	\$228.25
Orca Pacific, Inc	44738	26591	401-534-10-31-01	Sodium Hypochlorite	\$769.47
				Total	\$769.47
Orting Fans Of Cardinals Booster Club	44739	May2017-203	001-571-20-31-36	Soccer Camp-Instructor	\$188.00
				Total	\$188.00
Orting Historical Society	44740	May 1 2017	001-571-20-44-00	2018 Calendar Advertisement	\$100.00
				Total	\$100.00
Orting Lions Community Park	44741	May2017-201	001-571-20-31-25	Lions Field Usage for T-Ball & Coach Pitch	\$2,664.00
				Total	\$2,664.00
Orting School Dist #344	44742	403-May	001-571-20-31-21	Dance Recital	\$75.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Orting School Dist #344	44742	404-May	001-571-20-31-37	Volleyball Camp- Gym Rental	\$375.00
		405-May	001-571-20-31-36	Boys Soccer Kids Camp	\$140.00
		Total			\$590.00
Orting Valley Senior Cent	44743	May2017-200	001-571-20-31-06	Monthly Support for May	\$1,083.33
				Total	\$1,083.33
Oxi Fresh Of Puget Sound	44744	00019495	001-521-50-41-03	Carpet Cleaning PSB-Police	\$316.00
				Total	\$316.00
P.c. Budget & Finance	44745	CI-231511 C-104188	001-589-30-03-00	1st QRT 2017-Peg Fees	\$1,156.58
			001-589-30-04-00	1st QRT 2017-Peg Fees	\$1,156.58
		CI-231656 C-104188	001-554-30-50-01	Animal Services for March 2017	\$2,131.54
			Total	\$4,444.70	
Pierce County Library System	44746	2017-11	408-535-60-48-05	MPC/Library Janitorial-1st QRT 2017	\$810.00
				Total	\$810.00
Puget Sound Energy	44721	200021064239-May2017	401-534-50-47-03	Well 1	\$771.44
		200021119249-May2017	401-534-50-47-02	Chlornator	\$26.79
		Total	\$798.23		
Security Lock, Safe & Alarm	44747	19260	408-535-50-48-02	Service Call- Program Locks-Park Bathrooms	\$164.05
				Total	\$164.05
ServiceMaster Of Tacoma	44748	72266	001-521-50-48-03	Remediation Cleaning-Disposal Fees-PSB	\$582.83
				Total	\$582.83
SHRED-IT USA	44749	8122176252	001-514-23-31-02	City Hall Shredding	\$68.36
				Total	\$68.36
Spectral Laboratories	44750	119238	408-535-10-41-03	Lab Testing	\$203.00
				Total	\$203.00
Sunnyside, City Of	44751	2840	001-523-60-41-00	Jail Fees -March 2017	\$1,596.00
				Total	\$1,596.00
The Walls Law Firm	44752	687	001-515-30-41-03	Prosecuting Attorney-April 2017	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	44753	3301295841	408-535-10-31-03	Protective Clothing & Supplies	\$98.51

Vendor	Number	Invoice	Account Number	Notes	Amount	
UniFirst Corporation	44753	3301297944	408-535-10-31-03	Protective Clothing & Supplies	\$60.43	
		3301300048	408-535-10-31-03	Protective Clothing & Supplies	\$60.43	
		3301302150	408-535-10-31-03	Protective Clothing & Supplies	\$45.57	
				Total	\$264.94	
United Laboratories	44754	INV186981	408-535-10-31-00	Liberator Bacterial Treatment	\$768.97	
		INV186998	408-535-10-31-00	Equipment Degreaser-Hand Wipes	\$743.42	
				Total	\$1,512.39	
US Bank Equipment Finance	44755	329630057	001-594-14-75-00	City Hall Copier Lease	\$327.83	
				Total	\$327.83	
Usabluebook	44756	235388	401-534-10-31-00	Hach Free Chlorine Swif Test	\$295.28	
				Total	\$295.28	
Verizon Wireless	44722	9784005976	001-514-23-42-00	Cell Phones-City	\$208.55	
			001-524-20-42-00	Cell Phones-City	\$58.66	
			001-575-50-42-01	Cell Phones-Park & Rec	\$99.01	
			104-536-20-42-00	Cell Phones-City	\$39.83	
			401-534-10-42-01	Cell Phones-City	\$303.48	
			408-535-10-42-01	Cell Phones-City	\$303.49	
			9784005977	001-512-50-42-00	Cell Phones PD-Court	\$62.41
				001-521-20-45-01	Cell Phones PD-Court	\$861.84
				001-521-20-45-02	Cell Phones PD-Court	\$600.15
					Total	\$2,537.42
Way Scarff Ford Auburn	44757	47462	101-542-30-48-04	Street Sweeper Harness-Elect Terminal FA1033	\$184.02	
			105-576-80-48-02	Street Sweeper Harness-Elect Terminal FA1033	\$736.11	
			Total	\$920.13		
Wells Fargo Financial Leasing	44758	5003904863	105-576-80-31-00	Public Works Copier	\$13.94	
			401-534-10-31-00	Public Works Copier	\$46.46	
			408-535-10-31-00	Public Works Copier	\$18.58	
			410-531-38-31-00	Public Works Copier	\$13.93	
			Total	\$92.91		
				Grand Total	\$36,552.52	



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Advanced Safety & Fire SE	44723	260012	001-514-21-48-01	Annual Service on Fire Extinguishers	\$57.76
			001-575-50-48-00	Annual Service on Fire Extinguishers	\$62.19
			101-542-30-48-02	Annual Service on Fire Extinguishers	\$64.42
			104-536-50-48-00	Annual Service on Fire Extinguishers	\$64.42
			105-576-80-48-00	Annual Service on Fire Extinguishers	\$64.42
			401-534-50-48-02	Annual Service on Fire Extinguishers	\$311.95
			408-535-50-48-02	Annual Service on Fire Extinguishers	\$219.03
			410-531-38-48-00	Annual Service on Fire Extinguishers	\$64.42
Alpine Products Inc.	44724	TM-165904	101-542-30-48-04	Parts for Fix Street Stripper	\$517.94
American Water Works Association	44725	AWWA Membership-2017	401-534-50-49-03	American Water Works Association Membership Dues	\$345.00
Anytime Fitness	44726	May2017-204	001-521-20-21-01	Gym Membership-May 2017	\$200.00
Bratwear	44727	20987	001-521-20-31-01	Uniform Items for Ed Turner	\$69.05
		20991	001-521-20-31-01	Uniform Items for Taylor	\$573.21
Centurylink	44717	300549640-May2017	408-535-10-42-01	WWTP	\$41.42
		300549818-May2017	001-514-23-42-00	City Phones	\$498.53
			001-522-20-42-01	City Phones	\$150.79
			001-524-20-42-00	City Phones	\$26.70
			320-595-30-63-01	SR162 Signal	\$59.20
			401-534-10-42-01	City Phones	\$175.95
			408-535-10-42-01	City Phones	\$381.70
		300549906-May2017	401-534-10-42-01	Harman Springs	\$60.83
		300550216-May2017	408-535-10-42-01	WWTP	\$201.62
		300550553-May2017	001-521-50-42-00	PD Phones	\$405.98
		300550592-May2017	001-512-50-42-00	Court Phones	\$107.36
		409178327-May2017	001-521-50-42-01	PD Repeater	\$69.98

Vendor	Number	Invoice	Account Number	Notes	Amount	
CenturyLink/Qwest	44718	464B-May2017	001-521-20-45-02	Cell Connection	\$116.86	
		465B-May2017	001-521-20-45-02	Cell Connection	\$81.86	
		492B-May2017	001-521-20-45-02	Cell Connection	\$76.27	
		Total			\$274.99	
Chuckals Office Products	44728	476342	001-514-23-31-02	Bank Stamp	\$25.13	
			401-534-10-31-00	Drop Box Stamp	\$21.83	
			Total		\$46.96	
Comcast	44719	0221105-May2017	001-514-23-42-00	City Hall Internet	\$62.69	
			001-524-20-31-00	City Hall Internet	\$62.68	
			401-534-10-42-01	City Hall Internet	\$62.68	
			408-535-10-42-01	City Hall Internet	\$62.69	
			Invoice - 5/3/2017 3:01:47 PM	001-521-50-42-00	PSB Internet	\$125.37
			001-522-20-42-01	PSB Internet	\$125.37	
Total		\$501.48				
Curry & Williams, P.I.I.c	44729	May2017-202	001-512-50-10-02	Court Judge-April 2017	\$1,916.66	
				Total	\$1,916.66	
Dell Financial Services Payment Prossessing Services	44730	78994348	001-594-12-41-01	PSB Server	\$25.00	
				001-594-14-41-02	City Hall Server	\$50.00
				001-594-21-41-01	PSB Server	\$753.41
				001-594-24-41-01	City Hall Server	\$37.00
				001-594-76-41-01	City Hall Server	\$12.00
				101-594-42-41-01	City Hall Server	\$12.00
				105-594-76-41-01	City Hall Server	\$12.00
				401-594-34-42-02	City Hall Server	\$111.00
				408-594-35-64-44	City Hall Server	\$149.00
				410-594-31-41-41	City Hall Server	\$74.00
				Total	\$1,235.41	
Drain-Pro INC	44731	31634	408-535-60-48-04	Honey Bucket Service-Van Scoyoc Ave SW	\$86.50	
				Total	\$86.50	
Honey Bucket-NW Cascade Inc	44732	0550301518-064733	408-535-60-48-04	ADA Compliant Honey Bucket-Gratzer Park	\$103.66	
				Total	\$103.66	
Hot Off The Press	44733	9910	001-571-20-31-37	Volleyball Camp Shirts	\$336.65	
		9911	001-571-20-31-23	Tots Soccer-Shirts	\$362.33	
		9915	001-571-20-31-37	Volleyball Shirts	\$218.60	
		9920	001-571-20-31-23	Tots Soccer-Shirts	\$18.59	
		9921	001-571-20-31-25	Youth Baseball Hats	\$106.05	
		Total	\$1,042.22			

Vendor	Number	Invoice	Account Number	Notes	Amount
Korum Automotive Group	44734	6615945	001-521-50-48-02	2008 Charger Alignment & Replace Front Suspension & Control Arms	\$854.42
		6616043	001-521-50-48-02	2008 Charger-4497 Hose-Sway Link Diagnosis for Noise	\$419.63
				Total	\$1,274.05
Law Offices of Matthew J Rusnak	44735	138	001-512-50-49-01	Court Appointed Attorney-April 2017	\$1,833.33
				Total	\$1,833.33
Mitel Leasing	44720	1420735	001-594-12-41-02	PSB Phone Lease	\$23.17
			001-594-21-41-03	PSB Phone Lease	\$104.28
			001-594-22-41-01	PSB Phone Lease	\$104.29
		1420740	001-594-14-41-03	City Hall Phone lease	\$44.88
			001-594-24-41-02	City Hall Phone lease	\$8.98
			001-594-76-41-02	City Hall Phone lease	\$8.98
			101-594-42-41-02	City Hall Phone lease	\$8.98
			401-594-34-42-03	City Hall Phone lease	\$50.27
			408-594-35-64-55	City Hall Phone lease	\$48.47
			410-594-31-41-42	City Hall Phone lease	\$8.97
	Total	\$411.27			
Murphy-Brown, Mary	44736	Invoice - 5/4/2017 11:09:30 AM	001-571-20-31-21	Dance Class-April 2017	\$600.00
				Total	\$600.00
North Central Laboratorie	44737	388596	408-535-10-31-00	Lab Supplies	\$228.25
				Total	\$228.25
Orca Pacific, Inc	44738	26591	401-534-10-31-01	Sodium Hypochlorite	\$769.47
				Total	\$769.47
Orting Fans Of Cardinals Booster Club	44739	May2017-203	001-571-20-31-36	Soccer Camp-Instructor	\$188.00
				Total	\$188.00
Orting Historical Society	44740	May 1 2017	001-571-20-44-00	2018 Calendar Advertisement	\$100.00
				Total	\$100.00
Orting Lions Community Park	44741	May2017-201	001-571-20-31-25	Lions Field Usage for T-Ball & Coach Pitch	\$2,664.00
				Total	\$2,664.00
Orting School Dist #344	44742	403-May	001-571-20-31-21	Dance Recital	\$75.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Orting School Dist #344	44742	404-May	001-571-20-31-37	Volleyball Camp-Gym Rental	\$375.00
		405-May	001-571-20-31-36	Boys Soccer Kids Camp	\$140.00
				Total	\$590.00
Orting Valley Senior Cent	44743	May2017-200	001-571-20-31-06	Monthly Support for May	\$1,083.33
				Total	\$1,083.33
Oxi Fresh Of Puget Sound	44744	00019495	001-521-50-41-03	Carpet Cleaning PSB-Police	\$316.00
				Total	\$316.00
P.c. Budget & Finance	44745	CI-231511 C-104188	001-589-30-03-00	1st QRT 2017-Peg Fees	\$1,156.58
			001-589-30-04-00	1st QRT 2017-Peg Fees	\$1,156.58
		CI-231656 C-104188	001-554-30-50-01	Animal Services for March 2017	\$2,131.54
				Total	\$4,444.70
Pierce County Library System	44746	2017-11	408-535-60-48-05	MPC/Library Janitorial-1st QRT 2017	\$810.00
				Total	\$810.00
Puget Sound Energy	44721	200021064239-May2017	401-534-50-47-03	Well 1	\$771.44
		200021119249-May2017	401-534-50-47-02	Chlorinator	\$26.79
				Total	\$798.23
Security Lock, Safe & Alarm	44747	19260	408-535-50-48-02	Service Call-Program Locks-Park Bathrooms	\$164.05
				Total	\$164.05
ServiceMaster Of Tacoma	44748	72266	001-521-50-48-03	Remediation Cleaning-Disposal Fees-PSB	\$582.83
				Total	\$582.83
SHRED-IT USA	44749	8122176252	001-514-23-31-02	City Hall Shredding	\$68.36
				Total	\$68.36
Spectral Laboratories	44750	119238	408-535-10-41-03	Lab Testing	\$203.00
				Total	\$203.00
Sunnyside, City Of	44751	2840	001-523-60-41-00	Jail Fees -March 2017	\$1,596.00
				Total	\$1,596.00
The Walls Law Firm	44752	687	001-515-30-41-03	Prosecuting Attorney-April 2017	\$1,875.00
				Total	\$1,875.00
UniFirst Corporation	44753	3301295841	408-535-10-31-03	Protective Clothing & Supplies	\$98.51

Vendor	Number	Invoice	Account Number	Notes	Amount
UniFirst Corporation	44753	3301297944	408-535-10-31-03	Protective Clothing & Supplies	\$60.43
		3301300048	408-535-10-31-03	Protective Clothing & Supplies	\$60.43
		3301302150	408-535-10-31-03	Protective Clothing & Supplies	\$45.57
				Total	\$264.94
United Laboratories	44754	INV186981	408-535-10-31-00	Liberator Bacterial Treatment	\$768.97
		INV186998	408-535-10-31-00	Equipment Degreaser-Hand Wipes	\$743.42
				Total	\$1,512.39
US Bank Equipment Finance	44755	329630057	001-594-14-75-00	City Hall Copier Lease	\$327.83
				Total	\$327.83
Usabluebook	44756	235388	401-534-10-31-00	Hach Free Chlorine Swif Test	\$295.28
				Total	\$295.28
Verizon Wireless	44722	9784005976	001-514-23-42-00	Cell Phones-City	\$208.55
			001-524-20-42-00	Cell Phones-City	\$58.66
			001-575-50-42-01	Cell Phones-Park & Rec	\$99.01
			104-536-20-42-00	Cell Phones-City	\$39.83
			401-534-10-42-01	Cell Phones-City	\$303.48
			408-535-10-42-01	Cell Phones-City	\$303.49
		9784005977	001-512-50-42-00	Cell Phones PD-Court	\$62.41
			001-521-20-45-01	Cell Phones PD-Court	\$861.84
			001-521-20-45-02	Cell Phones PD-Court	\$600.15
			Total	\$2,537.42	
Way Scarff Ford Auburn	44757	47462	101-542-30-48-04	Street Sweeper Harness-Elect Terminal FA1033	\$184.02
			105-576-80-48-02	Street Sweeper Harness-Elect Terminal FA1033	\$736.11
				Total	\$920.13
Wells Fargo Financial Leasing	44758	5003904863	105-576-80-31-00	Public Works Copier	\$13.94
			401-534-10-31-00	Public Works Copier	\$46.46
			408-535-10-31-00	Public Works Copier	\$18.58
			410-531-38-31-00	Public Works Copier	\$13.93
				Total	\$92.91
				Grand Total	\$36,552.52



City Of Orting Council Agenda Summary Sheet

AB17-34 SUBJECT: Video to promote tourism in the City of Orting.	Agenda Item #:	AB17-34
	For Agenda of:	5/10/17
	Department:	Administration
	Date Submitted:	5/5/17

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u>\$4,870</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$5,100</u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u>\$ 230</u>
City Clerk, Jane Montgomery		Timeline: <i>enter a timeline if applicable</i>	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: 3 Quotes
SUMMARY STATEMENT: <i>The City's Lodging tax committee met on 4/6/17 to hear the three applicants regarding the City's future tourism video. One of the applicants, Saliba, decided not to attend the review and was dropped from contention. The recommendation to the Council is to approve Rainier Communications Commission (Producer of PCTV) as the provider of the service and product. The City is already in a contractual relationship with RCC to provide video taping of Council meetings and to be its representative and lobbyist to the state and federal government for telecommunications. The bid amount was \$4,870 for up to five – one minute videos.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Lodging Tax Tourism committee recommends approval of PCTV as the provider of the city's tourism video.
RECOMMENDED ACTION: MOTION: To approve the recommendation of the Lodging Tax Committee of PCTV Video to promote tourism in the City of Orting.



Production Rate Worksheet/Quote

Quote Date: February 13, 2017
Quote version: 1

Client: City of Orting
Project: Promotional Videos
Project Length: 5 - one (1) minute videos - varying subjects
Project Delivery Date: varies - TBD

Bill to (name): City of Orting, Att: Mark Bethune
Billing Address (line 1): 110 Train Street SE
(line 2): Orting, WA 98360
Telephone: 360-893-2219
Workday #:

PRE-PRODUCTION

			<u>Totals</u>
Pre-production Prep	3	Hrs.	\$180.00
Research/Script Writing	6	Hrs.	\$360.00

PRODUCTION

	<u># of Units</u>	<u>(2 hour Minimum)</u>	<u>Hours</u>	
Single Camera (EFP)	1		8	\$880.00
sUAS (Drone)			4	\$400.00
Field Producer(s)/Reporter(s)				\$0.00

Multi-Camera (up to 3 Cameras)

	<u>(4 Hour minimum)</u>	<u>Hours</u>	
Studio or Remote Package			\$0.00
Production Truck			\$0.00
Additional Cameras		(\$100 each)	\$0.00
Special Equipment (see notes)			\$0.00
Travel Requirements		Miles	\$0.00

Production Crew (as required)

	<u>#/people</u>	<u>Hours</u>	
Director			\$0.00
Technical Director			\$0.00
Line Producer			\$0.00
Audio			\$0.00
Graphics			\$0.00
Video Engineer			\$0.00
Camera Operator			\$0.00
Floor/Stage Manager			\$0.00
Teleprompter			\$0.00
Utility			\$0.00
Crew Overtime Pay			\$0.00

POST PRODUCTION

Video Capture / Ingest	1	Hrs.	\$90.00
Video Editing	40	Hrs.	\$3,600.00
Graphics	4	Hrs.	\$360.00
Special Audio Editing		Hrs.	\$0.00
Voice-over / Talent		Hrs.	\$0.00

	<u># / Units</u>			
Media Mastering (links/files)	10	1	10 min increments	\$500.00
Media Mastering -custom			(Custom Quote)	\$0.00
Media (DVD, Flashdrive)				\$0.00

CTV Member / Production Fund use discount (\$1,500.00)

TOTAL PROJECT COST **\$4,870.00**

NOTES:

Deliverables:

5 approximately one (1) minute videos promoting the City of Orting.

Delivery of videos will be determined by subject matter and available video

Pre-production and Research includes meeting with city officials to determine video subjects, desired video b-roll/content, seasonal demands and delivery date(s). City will provide PCTV with appropriate videography opportunities and locations to fulfill desired b-roll / on-camera talents

PCTV will utilize existing (PCTV library) video to reduce production costs and enhance the videos

Media Mastering includes one preview link (per video) for officials to request alterations prior to final mastering.

The videos will be the property of the City of Orting to be used in any way the city desires. PCTV retains the right to utilize the collected video for other projects and purposes.



VIDEO PRODUCTION RATES

PRE-PRODUCTION

Pre-production Prep	\$60/hr
Research / Script Writing	\$60/hr

PRODUCTION

Single Camera EFP	\$110/hr	2 hour minimum
<ul style="list-style-type: none"> • Camera and Videographer • Audio and lighting 		

sUAS (Drone)	\$100/hr	2 hour minimum
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Field Producer / Reporter	\$60/hr	
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Multi-Camera (up to 3 cameras and simple audio)

Studio or Portable location system (delivery / set-up)	\$165/hr	2 hour minimum
Production Truck (delivery / set-up)	\$375/hr	2 hour minimum
Additional Cameras (as available)	\$100/each	
Special Equipment / set-ups	By Quote	
Travel Requirements (ie. outside of Pierce County)	\$1.65/mile	

Production Crew (as required)	\$60/hr	per person
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- Director
- Technical Director
- Line Producer
- Audio
- Graphics
- Video Engineer
- Camera Operators
- Floor/Stage Manager
- Teleprompter
- Utility

POST PRODUCTION

Video Capture / Ingest	Various by length of video
Video Editing – HD/SD with Editor	\$90/hr
Graphics – consultation / design / creation	\$90/hr
Special Audio Editing	\$90/hr
Voice-over / talent	Varies by talent cost

Media Mastering – links and files	Varies by length of project
Media Mastering - custom	By Quote
Media (DVD, flash drive)	\$25/piece

NOTES:

Full Day represents eight (8) hours door-to-door
Overtime is charged by the hour at: hourly rate x 1.5

NORTHWEST AERIALS

We can do 5 separate videos covering the different topics you talked about and keep them all around a minute or so. There will be a combination of aerial, still and videos throughout all of the different topics.

DRONE FOOTAGE

We will do a couple of different flights/views of the city. One starting around the schools and coming into town. One over or near both the Carbon and Puyallup rivers. And another near the center of the town flying over the park and ending near the fire station. There will be a variety of other shoots but those will be the main ones we focus in on.

THINGS TO DO

We wanted to interview a few of the local restaurant owners like Route 66 and Los Pinos. Also show Big J's and the two drive thru coffee stands. We will also focus on the bike trail, parks and the rivers.

LONG TIME RESIDENTS

I will have interviews with a couple of your longtime residents asking them about the history and the changes they have seen over the years. And also maybe some new residents to find out why they made the move out to Orting.

REAL ESTATE

Here we can talk to some agents about the housing and commercial opportunities in the city and why it is a good time to invest now.

COUNCIL INTERVIEW

I hope to get with the Mayor or some of the council members to talk about the city and the future plans that are in the works. I could also talk with the chief of the fire and police departments to get their aspect as well.

All of the footage will be shot in either 4K or 1080p HD and 60fps. This is all high quality footage and more than suitable for your needs. I can have the footage transferred to a DVD or an ultra pro SD card. We will set up all the shots and interviews but also make sure we are contacting someone from the city to let them know we will be in town and what we are doing. With all the B footage I need to take and then the post production, start to finish will probably take a few weeks. Do you happen to know an approximate time frame you are looking

to have this completed by? Obviously we need to have the weather cooperate with us before anything can get started.

Total package delivered will be \$3,750.

Thank you for your time and hope to hear back from you soon.

Curtis Johnson

Owner | Northwest Aerials

www.NorthwestAerials.net

253.255.3665

Dylan Sunshine Saliba submits the following proposal to the **City of Orting, Washington**, for a five minute runtime **promotional video** production. Delivery will be web ready 1080p high definition .mp4 via e-mail.

Total bid for the **promotional video** is **\$5,000.00**, based on the following **two shooting days** breakdown:

Description	Rate
Producer	\$985
Camera Operator	\$225
Sound Recordist	\$290
Director	\$275
Gaffer	\$220
UAV / Drone Operator and Pilot	\$795
Equipment Insurance / Labor & Industries	\$105
Catering and Craft Services	\$200
Equipment Rental	\$200
Post-production Services / Editing, Color Grade	\$1,240
Incidentals	\$465
TOTAL:	\$5,000



Company Representative Name

Representative Signature



**City Of Orting
Council Agenda Summary Sheet**

AB17-35 SUBJECT: Washington Ave. Two Way Left Turn Lane Improvements Project	Agenda Item #:	AB17-35
	For Agenda of:	5/10/17
	Department:	Public Works
	Date Submitted:	5/3/17

Orting Staff & Professional Representatives

Mayor, Joachim Pestinger		Cost of Item:	<u>\$1,344,808.89</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$1,160,000</u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u>\$-184,808.89</u>
City Clerk, Jane Montgomery		Timeline: N/A	
City Treasurer, Scott Larson		BARS: 320-595-30-63-04, 401-594-34-63-50	
Police Chief, Bill Drake		Fiscal Note: Please see the attached funding summary for details.	
Public Works, Dean Kaelin	X		
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford	X		
BHC Consultants, Roger Wagoner			

Agenda Placement: Mayor Councilmember Committee Chair City Administrator

Attachments: Certified Bid Tab, Funding Analysis

SUMMARY STATEMENT: The City went to bid for the Washington Ave Two Way Left Turn Lane Improvement Project that will include a new two way left turn lane on SR 162 (Washington Avenue) from the entrance of the Orting Safeway shopping center, through the intersection of Whitesell Street, and terminate at Leber Street. Other improvements include paving, curb and gutter, sidewalk, ADA-complaint curb ramps, replacement of water main, replacement of an existing 36-inch storm trunk main and other associated improvements to the storm drainage, illumination, landscaping and signage.

The City opened bids on April 26, 2017 at 10:00 AM. Active Construction, Inc. is the apparent low bidder with a bid of \$1,344,808.89.

A request for an additional \$128,159 has been submitted to TIB to cover the difference between the Engineer's Estimate and the apparent low bidder.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Transportation Committee 4/26/17

RECOMMENDED ACTION: MOTION: To award the contract to Active Construction, Inc. in the amount of \$1,344,808.89.

Parametrix, Inc.
1019 39th Ave SE, Ste. 100
Puyallup, WA 98714

Project Name: WASHINGTON AVENUE TWO WAY LEFT TURN LANE IMPROVEMENT PROJECT
ENGINEERS ESTIMATE

BID SCHEDULE A - ROADWAY IMPROVEMENTS

Item #	Spec Section	Description	Bidder #1 Active Construction, Inc.			Bidder #2 Northwest Casanik, Inc.			Bidder #3 Sound Pacific Construction, LLC.			
			Unit	Qty	Unit Price	Total Amount	Unit	Qty	Unit Price	Total	Unit	Qty
A-1	1-04	Misc. Change	EST	1	\$	15,000.00	\$	15,000.00	\$	15,000.00	\$	15,000.00
A-2	1-05	Record Drawings (Minimum BM \$300)	LS	1	\$	500.00	\$	500.00	\$	500.00	\$	500.00
A-3	1-07	SPCC Plan	LS	1	\$	1,500.00	\$	1,500.00	\$	1,500.00	\$	1,500.00
A-4	1-09	Mobilization	LS	1	\$	146,463.62	\$	146,463.62	\$	146,463.62	\$	146,463.62
A-5	1-10	Project Temporary Traffic Control	LS	1	\$	15,000.00	\$	15,000.00	\$	15,000.00	\$	15,000.00
A-6	1-10	Flags and Spotters (Minimum Bid \$45/hr)	HR	1970	\$	80.00	\$	157,600.00	\$	38,550.00	\$	35,000.00
A-7	1-10	Pedestrian Traffic Control	LS	1	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	3,000.00
A-8	1-10	Portable Changeable Message Signs	HR	4848	\$	7.00	\$	33,936.00	\$	5,000.00	\$	65.00
A-9	2-01	Clearing and Grubbing	LS	1	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
A-10	2-01	Roadside Cleanup	LS	1	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
A-11	2-02	Removing Drainage Structures	EA	12	\$	500.00	\$	6,000.00	\$	400.00	\$	4,800.00
A-12	2-02	Removal of Structures and Obstructions	EA	12	\$	500.00	\$	6,000.00	\$	400.00	\$	4,800.00
A-13	2-02	Removing Storm Sewer Pipe	SY	3640	\$	20.00	\$	72,800.00	\$	19.25	\$	69,994.00
A-14	2-02	Removing Asphalt Concrete Pavement	SY	1961	\$	15.00	\$	29,415.00	\$	12.50	\$	24,517.50
A-15	2-02	Removing Cement Concrete Pavement	SY	396	\$	25.00	\$	9,900.00	\$	20.00	\$	7,920.00
A-16	2-02	Removing Cement Curb and Gutter	LF	396	\$	10.00	\$	3,960.00	\$	9.00	\$	3,564.00
A-17	2-02	Adjust Manhole	EA	3	\$	3,750.00	\$	11,250.00	\$	3,750.00	\$	11,250.00
A-18	2-02	Unstable Foundation Excavation, Including Haul	EA	3	\$	500.00	\$	1,500.00	\$	750.00	\$	2,250.00
A-19	2-03	Roadway Excavation, Including Haul	CY	80	\$	60.00	\$	4,800.00	\$	78.00	\$	6,240.00
A-20	2-03	Gravel Borrow, Including Haul	Ton	340	\$	25.00	\$	8,500.00	\$	50.00	\$	17,000.00
A-21	2-03	Shoring or Extra Excavation Class B	SF	5693	\$	1.00	\$	5,693.00	\$	0.50	\$	2,846.50
A-22	2-09	Crushed Surfacing, Top Course	Ton	1230	\$	24.00	\$	29,520.00	\$	38.750.00	\$	47,500.00
A-23	4-04	Plating Bituminous pavement	SY	839	\$	5.00	\$	4,195.00	\$	26.50	\$	22,227.50
A-24	5-04	HMA Ct. 1/2 In. PG 64-22	Ton	589	\$	85.00	\$	50,065.00	\$	113.00	\$	66,547.00
A-25	5-04	HMA Ct. 1 In. PG 64-22	Ton	697	\$	95.00	\$	66,215.00	\$	112.00	\$	78,064.00
A-26	5-04	Temporary Pavement	Ton	514	\$	125.00	\$	64,250.00	\$	60.00	\$	30,840.00
A-27	5-04	Commercial FMA	Ton	54	\$	175.00	\$	9,450.00	\$	340.00	\$	18,540.00
A-28	5-05	Stamped Concrete	SY	48	\$	500.00	\$	24,000.00	\$	187.00	\$	9,075.60
A-29	5-05	Cement Concrete Pavement	CY	6	\$	100.00	\$	600.00	\$	94.00	\$	564.00
A-30	7-04	Class IV Reinforced Concrete Storm Sewer Pipe 12 In. Diameter	LF	833	\$	150.00	\$	124,950.00	\$	210.00	\$	174,930.00
A-31	7-04	Polypropylene Storm Sewer Pipe 36 In. Diameter	LF	1034	\$	4.00	\$	4,136.00	\$	3.00	\$	3,102.00
A-32	7-04	Concrete Inlet	EA	1	\$	2,000.00	\$	2,000.00	\$	750.00	\$	750.00
A-33	7-05	Catch Basin Type 1	EA	10	\$	1,200.00	\$	12,000.00	\$	630.00	\$	6,300.00
A-34	7-05	Catch Basin Type 2, 48 In. Diam	EA	1	\$	2,750.00	\$	2,750.00	\$	2,250.00	\$	2,250.00
A-35	7-05	Catch Basin Type 2, 60 In. Diam	EA	3	\$	4,000.00	\$	12,000.00	\$	3,900.00	\$	11,700.00
A-36	7-05	Circular Frame (Ring) and Cover	EA	3	\$	800.00	\$	2,400.00	\$	1,000.00	\$	3,000.00
A-37	7-05	Frame and Grate for Catch Basin	EA	13	\$	600.00	\$	7,800.00	\$	550.00	\$	7,150.00
A-38	7-05	Unstable Pipe Foundation Excavation Incl. Haul	EA	36	\$	50.00	\$	1,800.00	\$	68.00	\$	2,448.00
A-39	7-06	Guard Post	CY	3	\$	1,000.00	\$	3,000.00	\$	3,000.00	\$	9,000.00
A-40	7-14	Inlet Protection	EA	29	\$	90.00	\$	2,610.00	\$	66.00	\$	1,914.00
A-41	8-01	High Visibility Silt Fence	LF	560	\$	5.00	\$	2,800.00	\$	3.00	\$	1,680.00
A-42	8-01	Seeding, Fertilizing, and Mulching	SY	136	\$	5.00	\$	680.00	\$	7.00	\$	952.00
A-43	8-01	Erosion Control and Water Pollution Prevention	LS	1	\$	5,000.00	\$	5,000.00	\$	15,000.00	\$	15,000.00
A-44	8-01	ESC Lead	DAY	14	\$	100.00	\$	1,400.00	\$	14.00	\$	140.00
A-45	8-02	Soil Amendment	CY	312	\$	15.00	\$	4,680.00	\$	18.00	\$	5,616.00
A-46	8-02	PSIPE Kelsey Redwing Dogwood	EA	206	\$	45.00	\$	9,270.00	\$	80.00	\$	16,480.00
A-47	8-02	PSIPE Barbary Crested	EA	140	\$	15.00	\$	2,100.00	\$	17.50	\$	2,450.00
A-48	8-02	PSIPE Dwar' Snowflake Mockorange	EA	128	\$	30.00	\$	3,840.00	\$	14.00	\$	1,792.00
A-49	8-02	PSIPE Creechua Mahonia	EA	26	\$	15.00	\$	390.00	\$	30.00	\$	780.00
A-50	8-02	PSIPE Northern Lights Tufted Hairgrass	EA	157	\$	15.00	\$	2,355.00	\$	20.00	\$	3,140.00
A-51	8-02	Bark or Wood Chip Mulch	EA	259	\$	10.00	\$	2,590.00	\$	16.00	\$	4,144.00
A-52	8-02	Cement Conc. Traffic Curb and Gutter	SY	140	\$	6,000.00	\$	840,000.00	\$	15,000.00	\$	2,100,000.00
A-53	8-04	Cement Conc. Traffic Curb	LF	174	\$	42.00	\$	7,308.00	\$	74.00	\$	12,816.00
A-54	8-04	Cement Conc. Traffic Curb	LF	174	\$	42.00	\$	7,308.00	\$	74.00	\$	12,816.00
A-55	8-04	Cement Conc. Traffic Curb	LF	174	\$	42.00	\$	7,308.00	\$	74.00	\$	12,816.00
A-56	8-04	Cement Conc. Traffic Curb	LF	174	\$	42.00	\$	7,308.00	\$	74.00	\$	12,816.00
A-57	8-04	Cement Conc. Traffic Curb	LF	174	\$	42.00	\$	7,308.00	\$	74.00	\$	12,816.00

Item No.	Section	Description	Unit	Qty	Unit Price	Total Amount	Subtotal Bid Schedule A	Subtotal Bid Schedule B	Sales Tax (9.5 percent)	TOTAL BID SCHEDULE (subtotal plus sales tax)
A-58	8-04	Extended Curb	LF	84	\$ 12.00	\$ 1,008.00	\$ 1,092.00	\$ 13.00	\$ 109.20	\$ 1,201.20
A-59	8-06	Cement Conc. Driveway Entrance Type 1	SY	115	\$ 70.00	\$ 8,050.00	\$ 8,855.00	\$ 91.00	\$ 6,300.00	\$ 14,155.00
A-60	8-07	Prestass Dual Faced Sloped Mountable Curb	LF	136	\$ 35.00	\$ 4,760.00	\$ 4,375.00	\$ 32.00	\$ 4,375.00	\$ 8,750.00
A-61	8-07	Wheel Stop	EA	56	\$ 150.00	\$ 8,400.00	\$ 960.00	\$ 75.00	\$ 4,200.00	\$ 12,600.00
A-62	8-09	Raised Pavement Marker Type 2	EA	0.3	\$ 600.00	\$ 180.00	\$ 105.00	\$ 3,100.00	\$ 300.00	\$ 3,400.00
A-63	8-10	Flexible Guide Post	EA	2	\$ 50.00	\$ 100.00	\$ 114.00	\$ 170.00	\$ 340.00	\$ 450.00
A-64	8-14	Cement Conc. Curb Ramp Type Perpendicular	EA	6	\$ 2,000.00	\$ 12,000.00	\$ 12,000.00	\$ 2,250.00	\$ 13,500.00	\$ 15,750.00
A-65	8-14	Cement Conc. Curb Ramp Type Parallel	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
A-66	8-14	Cement Conc. Curb Ramp Type Single Direction	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 7,200.00	\$ 2,675.00	\$ 5,350.00	\$ 7,975.00
A-67	8-14	Cement Conc. Sidewalk	SY	70	\$ 50.00	\$ 3,500.00	\$ 4,150.00	\$ 41.50	\$ 29,050.00	\$ 33,200.00
A-68	8-14	Decorative Warning Surface	SF	76	\$ 75.00	\$ 5,700.00	\$ 40.00	\$ 38.00	\$ 2,888.00	\$ 3,000.00
A-69	8-20	Electrical System, Complete	LS	1	\$ 105,000.00	\$ 105,000.00	\$ 160,000.00	\$ 135,000.00	\$ 195,000.00	\$ 330,000.00
A-70	8-21	Permanent Signage	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
A-71	8-22	Paint Line	LF	3302	\$ 0.35	\$ 1,155.70	\$ 0.42	\$ 0.30	\$ 990.60	\$ 1,150.60
A-72	8-22	Painted Wide Line	LF	200	\$ 0.75	\$ 150.00	\$ 114.00	\$ 0.60	\$ 120.00	\$ 270.00
A-73	8-22	Painted Traffic Letter	EA	28	\$ 45.00	\$ 1,260.00	\$ 25.00	\$ 20.00	\$ 560.00	\$ 1,310.00
A-74	8-22	Plastic Stop Line	LF	27	\$ 7.00	\$ 189.00	\$ 297.00	\$ 11.00	\$ 297.00	\$ 486.00
A-75	8-22	Plastic Crosswalk Line	SF	972	\$ 5.00	\$ 4,860.00	\$ 6,000.00	\$ 6,000.00	\$ 5,832.00	\$ 11,832.00
A-76	8-22	Painted Yield Line Symbol	EA	34	\$ 10.00	\$ 340.00	\$ 374.00	\$ 8.50	\$ 289.00	\$ 623.00
A-77	8-22	Plastic Traffic Arrow	EA	6	\$ 175.00	\$ 1,050.00	\$ 690.00	\$ 140.00	\$ 840.00	\$ 1,130.00
A-78	8-22	Painted Access Parking Space Symbol	EA	1	\$ 200.00	\$ 200.00	\$ 45.00	\$ 85.00	\$ 115.00	\$ 315.00
A-79	8-31	Removable Bollard	EA	3	\$ 1,200.00	\$ 3,600.00	\$ 3,000.00	\$ 900.00	\$ 2,700.00	\$ 3,600.00
Subtotal Bid Schedule A							\$ 11,433,270.32	\$ 1,397,023.88	\$ 1,377,317.10	\$ 13,207,611.30

Item No.	Section	Description	Unit	Qty	Unit Price	Total Amount	
B-1	2-02	Removing Water Line	LF	40	\$ 20.00	\$ 800.00	
B-2	2-02	Removal and Disposal of Asbestos Material	LS	1	\$ 3,000.00	\$ 3,000.00	
B-3	2-02	Adjust Water Valve	EA	5	\$ 400.00	\$ 2,000.00	
B-4	2-02	Adjust Water Meter Box	EA	1	\$ 300.00	\$ 300.00	
B-5	7-09	Destitch from Pipe for Water Main (2 In. Diam.)	LF	40	\$ 150.00	\$ 6,000.00	
B-6	7-09	Destitch from Pipe for Water Main 6 In. Diam.	LF	61	\$ 125.00	\$ 7,625.00	
B-7	7-12	Gate Valve 12 In.	EA	1	\$ 2,000.00	\$ 2,000.00	
B-8	7-14	Moving Existing Hydrant	EA	2	\$ 3,000.00	\$ 6,000.00	
Subtotal Bid Schedule B							\$ 27,725.00
Sales Tax (9.5 percent)							\$ 2,578.43
TOTAL BID SCHEDULE (subtotal plus sales tax)							\$ 30,303.43

BID SUMMARY	
Total - Bid Schedule A	\$ 11,433,270.32
Total - Bid Schedule B	\$ 30,303.43
BID TOTAL - (Schedules A and B)	\$ 11,733,573.75

Sealed bids were opened at the City of Orting, City Hall
110 Train Street SE, Orting, WA at 10:00 AM, April 26, 2017.
I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcription of the unit prices and total amount bid.



Jennifer Dyorak
State Auditor
4/27/2017
**Approved Local Auditor
**Bid Proposal Irregularities - corrected

4-27-17

Washington Avenue Two Way Left Turn Lane Improvements Project			
Funding Summary			
Construction			
	ACI	City Budget	Difference
Schedule A (Roadway):	\$1,307,028.88	\$1,100,000.00	-\$207,028.88
Schedule B (Water):	\$42,780.01	\$60,000.00	\$17,219.99
Total:	\$1,349,808.89	\$1,160,000.00	-\$189,808.89

Construction Management			
	Parametrix	City Budget	Difference
Project Cost:	\$195,665.63	\$200,000.00	\$4,334.37

Project Totals			
Project Total:	\$1,545,474.52	\$1,360,000.00	-\$185,474.52
TIB Funds*:	\$921,783.00	(Covers Roadway only)	
Requested TIB Funds*:	\$128,159.00	(Covers Roadway only)	
Projected City Expenditure (Total):	\$495,532.52	\$438,217.00	-\$57,315.52
Projected 320 Fund Expenditure (Total):	\$452,752.51	\$378,217.00	-\$74,535.51

* TIB does make adjustments to grants based on bid results. A formal request to TIB was made on 5/2/2017.



**City Of Orting
Council Agenda Summary Sheet**

AB17-36 SUBJECT: Washington Ave. Two Way Left Turn Lane Improvements Project Construction Services	Agenda Item #:	AB17-36
	For Agenda of:	5/10/17
	Department:	Public Works
	Date Submitted:	5/3/17

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$195,665.63</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$200,000</u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u>\$4,334.37</u>
City Clerk, Jane Montgomery		Timeline: N/A	
City Treasurer, Scott Larson		BARS: 320-595-30-63-07	
Police Chief, Bill Drake		Fiscal Note:	
Public Works, Dean Kaelin	X		
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford	X		
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Scope of Work and Budget for Professional Services

SUMMARY STATEMENT: The City of Orting desires to create a new two way left turn lane on SR 162 (Washington Avenue) from the entrance of the Orting Safeway shopping center, through the intersection of Whitesell Street, and terminate at Leber Street. The attached scope of work will provide construction administration, construction staking and construction observation services that Parametrix will provide for the Washington Avenue Two Way Left Turn Lane Improvements project for the City of Orting.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Transportation Committee 4/26/17

RECOMMENDED ACTION: MOTION: To approve the scope and budget for professional services for Washington Avenue Two Way Left Turn Lane Improvements Construction Services as presented.

SCOPE OF WORK

City of Orting

Washington Ave Two Way Left Turn Lane Improvements Construction Services

SCOPE SUMMARY

The City of Orting desires to create a new two way left turn lane on SR 162 (Washington Avenue) from the entrance of the Orting Safeway shopping center, through the intersection of Whitesell Street, and terminate at Leber Street. The purpose of this scope of work is to outline the construction administration, construction staking and construction observation services that Parametrix will provide for the Washington Avenue Two Way Left Turn Lane Improvements project for the City of Orting.

TASK 01 – PROJECT MANAGEMENT

The objective of this task is to provide overall project management of the consultant contract with the City of Orting.

1.1 General Project Management

This task includes general management functions that include the following:

- Project Planning – Document and communicate the scope of work, budget, and schedule as a road map for the project team. Coordinate project team and issues throughout the project.
- Budget and Schedule Tracking – Track the project budget using Parametrix in-house tools to verify that progress is keeping pace with spending.
- Monthly Progress Reports – Prepare a monthly invoice for services performed by Parametrix.
- Correspondence – Prepare written correspondence as needed to document project management issues and/or concerns.

Deliverables

- Miscellaneous correspondence to document project management issues.
- Monthly progress reports enclosed with invoices.

Assumptions

- Project management services will begin during preconstruction preparation in April 2017 and end with construction closeout by October 2017.
- Total construction time will not exceed 70 working days.

TASK 02 – OFFICE SUPPORT

The objective of Task 2 is to provide construction administration and documentation services for the Washington Avenue Two Way Left Turn Lane Improvements Project. This task includes administering construction; monitoring construction costs and schedule; providing documentation of materials, submittals, and requests for information; preparing progress payments; and completing final construction contract documentation.

Construction Meetings

Prepare for and facilitate the preconstruction meeting. Parametrix will prepare the agenda and project documentation package for the meeting. Minutes will be prepared and distributed to all applicable parties. Up to 15 weekly meetings and three field meetings during the course of construction will also be conducted. The purpose of the meetings is to observe, document, and facilitate resolution of any problems encountered during the course of construction.

Construction Documentation

Parametrix will provide all required documentation for the project. Parametrix will maintain an accurate, up to date project file that will be copied to the City of Orting at the end of the project. Documentation in the project files will include the following items:

- Monitoring and calculating material quantities on a daily basis.
- Issuing Notice to Proceed upon receipt of executed contract, and associated forms and bonds.
- Preparing monthly pay estimates (5 total).
- Receiving and reviewing contractor's material submittals, including schedule for compliance with the project plans and specifications. Prepare and submit Materials Certification (LAG Manual 52.104) for City signature.
- Responding to requests for information (up to five total).
- Documenting contractor conformance with contract forms. Forms include public works contract, performance and payment bonds, certification of equal employment opportunity report, request for release, certifications for DBE's, certifications of insurance, Intents and Affidavits of Prevailing Wage for general contractor and all subcontractors or lower tier subcontractors, Request to Sublet Work (Form 421-012) for all subcontractors and lower tier subcontractors, and Contractor and Subcontractor or Lower Tier Subcontractor Certification for Federal-aid Projects (WSDOT Form 420-004).
- Preparing up to 3 change orders for the City's signature and approval.
- Maintain file based on City-approved list of subcontractors to assure compliance with contract (per Section 1-08.1, Subcontracting, of the Special Provisions). This includes maintaining an approved Intent to Pay Prevailing Wages (Form LI 700-29), and verifying weekly payment of certified payrolls.
- Parametrix staff will coordinate the final walk-through and acceptance of the project. This will include documentation of any outstanding issues and follow-up to resolution. Parametrix will provide and/or assist with the execution of all project and contract close-out documentation including:
 - Verification of prevailing wages paid.
 - Notice of substantial completion.
 - Documentation of project punch list and completion thereof.
 - Notice of final completion.
 - Release of retainage.

Deliverables

- Construction files.
- Construction Log including submittals, RFI's, Change Orders, Field Directives, etc.
- Construction Meeting agendas and minutes.
- Pay Requests – drafted for City's final approval.
- Submittal responses and Material Acceptance documentation.
- RFI responses.
- Records of contractor working days.
- Punchlist and final resolution of the punch list items.

Assumptions

- All construction meetings will be held at the City of Orting City Hall or onsite.
- Construction files will be maintained at Parametrix' office.
- This task assumes 55 submittals, 5 RFI's and 15 contractor progress payments.

TASK 03 – CONSTRUCTION OBSERVATION

Construction Observation

The construction observer will monitor the contractor during all construction activities. Services provided under this task include, but are not limited to the following:

- Attendance at Preconstruction Meeting and weekly meetings.
- Review of daily on-site project progress. This will be documented in the inspector's daily reports (IDRs) and field note records (FNRs).
- Documentation of pay quantities using Field Note Records.
- Verification of the contractor's work for compliance with the contract and City standards.
- Coordination of sampling and testing for asphalt and concrete bid items. Review of subsequent test results and reports for correctness and compliance with the contract documents.
- Documentation of construction progress, potential problems, and identified problems with photos and/or videos.
- Inspection of contractor-implemented traffic control on a daily basis.
- Inspection of contractor-implemented temporary erosion and sediment control.
- Upon substantial completion of the project, Parametrix staff along with appropriate City staff will perform a punch list walk-through of the entire project. The purpose is to itemize all miscellaneous uncompleted work items and/or faulty workmanship items that would need to be addressed before final acceptance of the project. Parametrix will document the list of outstanding items and coordinate with the contractor to expedite the completion.

Deliverables

- Daily observation reports.
- Field note records.
- Project photos.
- Testing results of asphalt and subgrade.

Assumptions

- Total construction time will not exceed 70 working days.
- Any change orders that require additional contract time may require additional time or costs associated with this task.
- Work days will not exceed 8 hrs. per day or 40 hours per week. As such, Parametrix may not be present for 100% of the contractor's activities such as daily set up and takedown. Weekend observation beyond 40 hours per week is not included in this scope of work.

TASK 04 – SUBCONSULTANTS

This task will include material testing and onsite geotechnical assistance (if needed). A budget allowance of up to \$3,000 has been provided for geotechnical assistance as needed. If an issue arises during the course of construction that requires additional effort beyond this allowance, an addendum will be needed. Parametrix will schedule both subs on as needed basis.

TASK 05 – CONSTRUCTION STAKING

The objective of this task is to provide construction survey, as required by the contract documents (Section 1-05.4), and restoration of monuments disturbed by the construction.

Approach

Activities under this task will include the following elements:

- High Vis. Fence and Saw Cut: 1(one) offset stake and hub will be provided at approximately 50-foot intervals, and at all angle points and changes in geometry.
- Rough grade: 1(one) hub will be set every 50 feet, or appropriate BVC/EVC locations along the proposed roadway centerline. Additional grade points will be set along edges of paving, edges of shared path, and back of sidewalks to establish sideline grades. All stakes will reference finished grade.
- Finish Grade (Roadway): 1(one) hub will be set every 50 feet, or appropriate BVC/EVC locations along the proposed roadway centerline to established finished grade for asphalt or final material construction. All stakes will reference finished grade.
- Storm Structures and Lines: 1(one) offset stake and hub will be provided at approximately 50-foot intervals along the storm lines within the full roadway construction areas. 2(two) offset stakes and hubs will also be provided for every Manhole or Catch Basin along the storm lines, with cut/fill identified to invert and rim. Cut sheets will be provided subsequent to field staking activities.
- Water Structures and Lines: 1(one) offset stake and hub will be provided at angle points and geometry changes on the water lines. 2(two) offset stakes and hubs will also be provided for every appurtenant feature associated with the designed improvements such as fire hydrants and water valves.
- Lighting: 2(two) offset stakes and hubs will be provided at each Light Pole and/or Traffic Signal Pole, with a cut/fill identified to finished grade of sidewalk/curb.

SCOPE OF WORK (continued)

- Curb Staking: 1(one) offset stake and hub will be set every 25 feet and/or at appropriate PC/PT/Radii locations along the proposed curb lines on roads and at median locations. Stake will denote cut/fill to top back of curb.
- Shared Use Path staking: 1(one) offset stake and hub will be set every 50 feet, or appropriate BVC/EVC, PC/PT locations along the proposed shared use trail. Stake will denote cut/fill to finished grade of path.
- Roadway Markings: 1(one) stake and or marking/pavement nails will be set and begin/end of striping, 50' intervals along lines and at angle points.

Assumptions

The following assumptions apply:

- Cost estimates contained herein are based on a one time staking effort for all features described above. Stakes that become destroyed and require replacement will be charged to the contractor on a time and expense basis according to rates based on the prevailing wage rates for Pierce County at the time services are performed, per State funding requirements for construction related activities.
- The cost of traffic control needed (if any) has not been included in this scope of services. It is assumed that traffic control for the site, if needed, will be provided by the Contractor.
- Staking will be accomplished in 10 site visits, 6 of which will be a 2-man crew, 4 will be a 1-man crew.

Client: City of Orting
 Project: City of Orting On-call 2014-2017
 Project No: 2161711020

John C. Hungerford	April D. Whittaker	Shari Morgan	Steven N. Sharpe	Scott D. Spees	Jennifer L. Dvorak	Darren Sandeno	Clara F. Olson	Marc E. Kendall	Jared M. Kemnitz	M. Younis Mahmoodi
Sr Engineer	Project Controls Specialist	Sr Project Accountant	CADD Tech Lead	Surveyor III	Sr Engineer	Sr Planner	Engineer I	Engineer IV	Sr Surveyor	Surveyor II
\$170.00	\$110.00	\$105.00	\$125.00	\$110.00	\$170.00	\$175.00	\$100.00	\$145.00	\$150.00	\$90.00

Phase	Task	Description	Labor Dollars											
4003		TWLT CM	\$ 173,610.00	96	204	8	28	100	172	12	720	60	12	63
	01	Project Management	\$ 14,360.00	16	24	8			48					
	02	Office Support	\$ 65,680.00	40	180				84	12	140	60		
	03	Field Observation	\$ 71,600.00	40					40		580			
	04	Sub Exp	\$ -											
	05	Survey	\$ 21,970.00				28	100					12	63
Labor Totals:			\$ 173,610.00	96	204	8	28	100	172	12	720	60	12	63
PROJECT TOTAL			\$ 195,665.63											
				\$16,320.00	\$22,440.00	\$840.00	\$3,500.00	\$11,000.00	\$29,240.00	\$2,100.00	\$72,000.00	\$8,700.00	\$1,800.00	\$5,670.00

SUBCONSULTANTS

Subconsultant Name	Amount
Materials Testing & Consulting Inc	\$ 16,662.80
Geotechnical Consultant	\$ 3,300.00
Subconsultant Total:	\$ 19,962.80

DIRECT EXPENSES:

Description	Amount
Mileage	\$ 692.83
Survey Equipment	\$ 1,400.00
Expense Total:	\$ 2,092.83



**City Of Orting
Council Agenda Summary Sheet**

AB17-37 SUBJECT: RFQ for Architectural Services	Agenda Item #:		AB17-37
	For Agenda of:		05/10/17
	Department:		Administration
	Date Submitted:		5/4/17
Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u> \$0 </u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u> \$0 </u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u> \$0 </u>
City Clerk, Jane Montgomery		Timeline:	
City Treasurer, Scott Larson		BARS:	
Police Chief, Bill Drake			
Public Works, Dean Kaelin			
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner		Fiscal Note:	
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			
Attachments: Original submittals from Rolluda and Helix			
<p>SUMMARY STATEMENT: The City advertised a Request for Qualifications for architectural and engineering firms on March 13, 2017, for firms with expertise in space planning, architecture, landscape architecture, engineering, construction documents, and construction supervision for municipal projects. Following an evaluation of submittals, the City of Orting selected 4 of the firms to be interviewed by a panel composed of 2 Councilmembers, 2 staff members and the Mayor. The top two scoring firms were Rolluda Architects and Helix who were asked to give an additional Presentation to the City Council. Rolluda was the highest scoring firm. Following selection of the most qualified firm, the City will negotiate a professional services agreement and fee structure.</p> <p>Project Descriptions: The selected firm will perform the following tasks, and may perform other facilities planning and design services if the need arises:</p> <p>Police Station: Design, obtain permits, prepare bid documents, and administer the construction contract for an approximately 4,500 square foot building plus parking/landscaping. In addition, the City will need advice and planning for additional facilities and/or renovations to meet current and future needs.</p>			
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:			
RECOMMENDED ACTION: MOTION: To authorize the Mayor to negotiate a professional services agreement and fee structure for Architectural Services with the architectural firm of _____.			



CITY OF ORTING
 Statement of Qualifications for Architectural + Engineering Services
Police Station Planning + Design
 March 31, 2017

CITY CLERK
 MAR 31 2017
 CITY OF ORTING

rolluda architects
 architecture planning interior design



March 30, 2017

Ms. Jane Montgomery, City Clerk
City of Orting
PO Box 489
110 Train Street SE
Orting, WA 98360

RE: Request for Qualifications | Architectural & Engineering Services for Police Station Planning & Design

Dear Members of the Selection Committee:

Thank you for the opportunity to submit our team's qualifications to provide Architectural and Engineering Services for your new Police Station project. *& other services?*

Rolluda Architects, Inc. (RAI), an architectural and planning firm, is located in the historic Pioneer Square neighborhood of Seattle. Established in 2002 by Alex Rolluda, RAI is comprised of 32 dedicated design professionals who are committed to providing the highest level of quality service and exceeding the client's expectations.

RAI has extensive experience in the planning, programming, facility assessment and design of police stations as well as city halls, civic centers, fire stations, and other 24/7/365 facilities. Our past clients include city governments such as Pacific, Seattle, Port Townsend, Bainbridge Island, Monroe, Sequim, Yelm, Bellingham, Ferndale, and Lynden. In the following pages you will find detailed information about our relevant experience and our approach to creating a successful new Police Station for the City of Orting.

Our team's key staff bring a depth of experience to the planning and design of municipal facilities. As Principal-in-Charge, Alex Rolluda will lead the programming effort and public involvement. Alex is passionate about working with diverse stakeholder groups to understand their range of needs and desires, to build consensus among groups, and to develop a facility program that meets their goals. He has accomplished this for multiple public sector clients such as WSU for its Multicultural Student Center, UW's Ethnic Cultural Center, and NOAA's Fisheries Laboratory Facility in Mukilteo.

Richard Murakami, a principal of the firm, will serve as Project Manager. He brings over 26 years of design experience to the public sector and has worked with several law enforcement agencies for analysis of space needs, facility programming, master planning, and design. Some of his past clients include the City of Port Townsend, City of Seattle, Port of Seattle, City of Yelm, and the City of Sequim. He has performed similar services for municipalities for their city hall and fire station facilities.

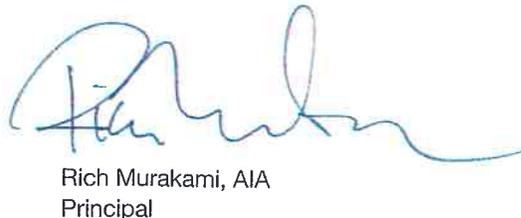
Our team is excited about this project. Our unique experience and expertise in this type of work sets us apart from other firms. Let us share our experiences in the following pages and demonstrate how we can shape, define, and make your vision a reality.

Thank you for this opportunity and for considering our submittal. If you have any questions, please do not hesitate to call us at 206.624.4222, or email us at alex@RolludaArchitects.com and rich@RolludaArchitects.com. We look forward to hearing from you soon.

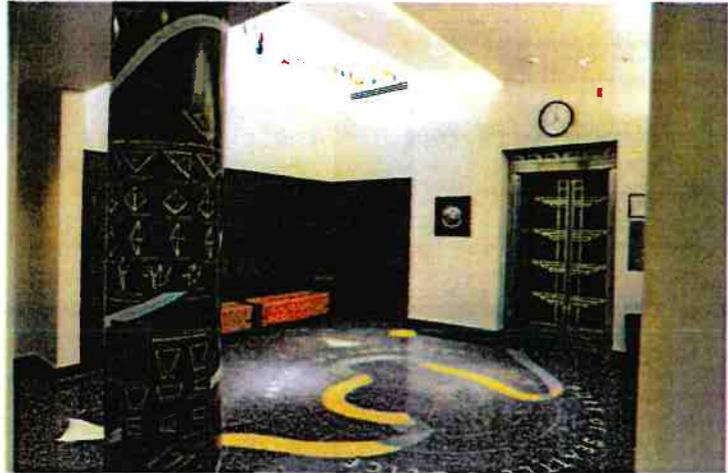
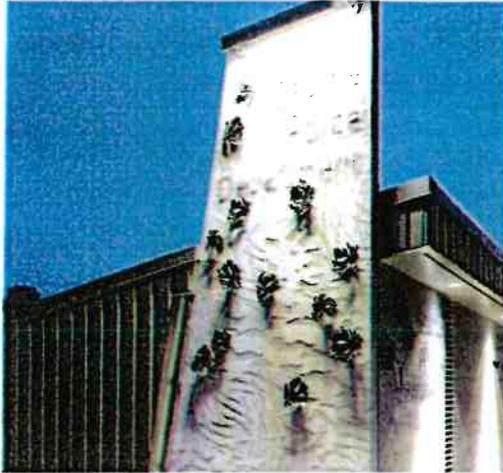
Sincerely,



Alex Rolluda, AIA, NCARB
Principal/President



Rich Murakami, AIA
Principal



FIRM PROFILE

Rolluda Architects, Inc. (RAI)

105 South Main Street, Suite 323
Seattle, WA 98104
p: 206.624.4222 | f: 206.624.4226
www.RolludaArchitects.com

Rolluda Architects is a Minority Business Enterprise (MBE), certification #D5M8218356; a Disadvantaged Business Enterprise (DBE), certification #D5M8218356; and a Small Business Enterprise (SBE), certification #733

Rolluda Architects, located in the historic Pioneer Square neighborhood of Seattle, is comprised of 32 dedicated design professionals committed to providing clients with the highest quality of service and striving to exceed their expectations.

Established in 2002 by Alex Rolluda, the firm provides architecture, interior design, and planning services for both private and public sector clients. Our firm has a diverse and well-balanced team with expertise in the design of education facilities, municipal/government buildings, multi-family and residential projects, office buildings, and mixed-use developments.

AREAS OF SPECIALIZATION

Project Management:

RAI has extensive experience managing complex projects that involve many subconsultants. We have the organizational and communication skills required to complete complex projects on-time and within budget. We realize the importance of construction management in secure facilities and how critical it is to coordinate among all parties for the success of the project.

Programming:

RAI provides an inclusive predesign development process, using innovative and interactive programming tools. We have experience with facilities that require construction phasing plans.

Feasibility Studies:

We have helped our clients explore short- and long-term costs for their projects. We explore cost-effective design options and work with an independent cost estimator to provide accurate budgets. We interview facilities maintenance leaders to review their standards to better understand their maintenance programs, safety plans, and how these may affect design and material selection.

Sustainable Design:

RAI is committed to sustainable design. Our staff includes four LEED Accredited Professionals and one sustainable building advisor. For roof and system replacement projects, we look for opportunities to recycle demolished material and to source local suppliers for materials.

Building Envelope Services:

RAI provides analysis and assessments, moisture intrusion investigation, energy analysis, code compliance, remedial design, bidding, construction administration, quality assurance inspections/operations, and roof asset management programs. When analyzing an existing roof we will look at how the roof assembly conforms to existing energy code as well as how the roof framing and diaphragm complies to structural code.

Key Personnel



Our proposed team of architects and specialists are available to start work on your project immediately. Rolluda Architects will ensure that the City of Orting Police Station project will be well staffed. We have a total of 32 staff members—of these, 16 are licensed architects, each with more than 28 years of experience designing and managing public projects. Our design and drafting support staff have up-to-date technical and visual presentation skills and will assist in completing the project within your timeline.

We are assigning principals of the firm to lead and manage the project. Alex Rolluda will oversee the project as Principal-in-Charge and lead the Programming phase. Richard Murakami will serve as Project Manager and be the main point-of-contact, ensuring streamlined communication between the City of Orting and the entire architectural and consultant teams.

Each member of our team will be up-to-date on the project at all times and will continue in their roles from pre-design through completion of construction—ensuring continuity, accountability, and excellent service and follow-through.

We work with consultants who understand our schedule and Quality Control requirements. They are dedicated to providing solutions on time, enabling us to set project schedules that consistently meet completion dates. Our team of architects, designers, and consultants will be firmly committed to the project.

Our current workload is in various stages of design and construction. We have commitments for 8 of our 32 staff members, with an average commitment of 60% per person. Given this information, RAI has ample capacity to fully staff the new Police Station project and meet the City of Orting's schedule.

Our team will bring enthusiasm, creativity and technical expertise to the project. We are excited, committed, and ready to roll up our sleeves to assist you!



ROLLUDA ARCHITECTS | architecture + planning



Alex Rolluda AIA NCARB | principal
 role: principal-in-charge + programming lead

Alex has over 29 years of diverse architectural experience. He has a strong focus on municipal agencies, federal/state/local government, K-12 schools, higher education, and community facilities.

ROLES + AVAILABILITY

As Principal-in-Charge, Alex will oversee the entire team and process. He will ensure the team has a common vision and will motivate them to do their best. Alex strongly promotes active communication and participation by everyone. He will be responsible for the team's overall performance—providing excellent client service and exceeding the City of Orting's expectations.

As Programming Lead, Alex will proactively mine relevant information, finding common ground among all participants, and help the team develop criteria by which design options will be evaluated.

EDUCATION

MArch, University of Washington, 1989

BArch, University of Washington, 1987

Architectural Studies
 University of Santo Tomas,
 Manila, 1981

PROFESSIONAL REGISTRATION

Architect:
 Washington, 1993
 Oregon, 2009
 Guam, 2008

ASSOCIATIONS

American Institute of Architects (AIA)

Associations for Learning Environments (formally CEFP)

AIA Seattle, Diversity Roundtable Committee

AFFILIATIONS

Pioneer Square Preservation Board - Architect 2016

Pike Place Market, Historical Commission (PPMHC), former Commission Chair

State of Washington Capitol Campus Design Advisory Committee, Vice Chair

RELEVANT EXPERIENCE

- City of Pacific, Civic Center Campus Space Needs Assessment & Phased Master Plan
- City of Monroe, Municipal Facilities Master Plan
- City of Seattle, Joint Training Center Expansion, Master Plan
- City of Port Townsend, Mountain View Space Allocation Study
- NOAA Fisheries, Mukilteo Science Center, Master Plan
- Rainier School Campus for the Mentally Disabled, Master Plan
- Seattle Public Utilities, South Transfer Station, Programming & Design
- UW Transportation Services Center, Programming & Tenant Improvements
- USFS Forestry Sciences Laboratory & Headquarters at Oregon State University, Office Additions & Renovation, Planning, Programming & Design
- Multicultural Center Programming & Predesign, Washington State University
- UW New Ethnic Cultural Center, Programming & Design
- Science & Arts Lab II, Programming & Design, Evergreen State College



Programming Workshops

ROLLUDA ARCHITECTS | architecture + planning



Richard Murakami AIA | principal
role: project manager + architect

Richard has over 32 years of architectural experience. He has a broad base of experience in the master planning and design of **municipal projects**, with a **particular** focus on essential facilities such as police, **emergency operations centers**, and public safety buildings.

Richard has an excellent background as a team builder and personnel manager, coordinating the efforts of staff and consultants. He effectively manages **community** relations for design projects, working constructively with diverse groups and organizations. Richard stresses a **collaborative** team approach, focusing on the challenges and turning them into opportunities.

EDUCATION

BArch, University of Washington
1981

PROFESSIONAL REGISTRATION

Architect:
Washington, 1995

ASSOCIATIONS

Washington Association of Sheriffs and Police Chiefs, member

4culture Public Art Advisory Committee (2 terms)

International Special Review District Board, City of Seattle
2009-2013

ROLE + AVAILABILITY

As Project Manager, Richard will lead the team in the day-to-day management of **the** project. He will consistently monitor and maintain involvement throughout all phases to ensure milestones and goals are met. His role will include support of all **communications** and meetings with the City of Orting, staff, consultants, and interest groups.

RELEVANT EXPERIENCE

- ✓ City of Pacific, Civic Center Campus Space Needs **Assessment & Phased Master Plan**
- ✓ City of Sequim, Police & Civic Center
- ✓ City of Seattle, Southwest Police Precinct Station
- City of Seattle East Police Precinct Seismic Upgrades
- Port of Seattle, Police **Headquarters** Consolidation and Renovation
- ✓ City of Pacific, Senior Center & Community Center Renovation
- ✓ City of Yelm, Public Safety and Municipal Court Master Plan and Design
- ✓ City of Duvall, Police Feasibility Study for New Police Station
- City of Port Townsend, Police Feasibility Study
- City of Port Townsend, Mountain View Space Allocation Study
- City of Kirkland, Police and City Hall **Renovation/Expansion**
- City of Port Townsend, Mountain View Campus Master Plan
- City of Seattle, Joint Training Center Expansion, Master Plan
- City of Seattle, Joint Training Facility Expansion Master Plan
- ✓ City of Des Moines, City Hall



Yelm Public Safety Facility



Seattle Joint Training Expansion Master Plan

AHBL ENGINEERS | civil



Sean Comfort PE | principal

role: civil lead

Sean is a civil engineer and principal at AHBL who has been at the firm since 1996. He is responsible for feasibility, planning, engineering, and managing civil engineering projects. In 33 years of experience, Sean has completed a variety of projects, from private development to public works. Sean will lead the preparation of site development inputs to the master plan. This includes items such as the condition and capacity of water and sewer infrastructure; stormwater management approaches; and parking, access, site-related ADA accessibility and street frontage improvements.

EDUCATION

B.S., Civil Engineering
Santa Clara University
1982

PROFESSIONAL REGISTRATION

Civil Engineer:
Washington, 1992

ASSOCIATIONS

Master Builders
Association of
Pierce County

American Public Works
Association, Washington
Chapter

RELEVANT EXPERIENCE

- City of Pacific, Milwaukee Boulevard & West Valley Highway Improvements
- City of Pacific, On-call Engineering & Plan Review:
 - Development Standards Update
 - Water & Sewer Improvements
 - Tacoma Boulevard Study
 - White River Stormwater Pond Improvements
- City of Algona, City Hall & Community Center
- Auburn School District, Facilities Master Plan
- Renton School District, School Site Feasibility Studies
- Peninsula School District, Study & Survey

PCS STRUCTURAL SOLUTIONS | structural



Rick Oehmcke SE | principal

role: structural lead

Rick joined PCS Structural Solutions in 1987 and was named a principal of the firm in 2002. He understands applications of structural systems, interaction of materials, and the importance of constructability on all of his projects. Rick's architectural education lends sensitivity to the design process for municipal projects and his experience gives him an abundance of relevant skills and knowledge. He is sought out by clients for his structural engineering and project management skills. Rick is a national leader on Building Information Modeling and a founder of the Seattle Revit User's Group.

EDUCATION

Bachelor of Architectural
Engineering, California
Polytechnic State
University, 1981

PROFESSIONAL REGISTRATION

SE: WA, 1991;
CA, 2003; PE: ND, 2004

RELEVANT EXPERIENCE

- City of Seattle, Fire Station 32, Facility Assessment
- Seattle Public Utilities, North Transfer Station Admin Building & Transfer Building
- Pierce County Fire District #4, Midland Fire Station
- Port of Seattle ARFF Station Upgrades
- Auburn Fire Stations #32, #33, and #34
- Auburn Fire Stations #32 and #91 Seismic Evaluations
- Burien Fire Stations #28 and #29
- King County Fire District Vashon Island Fire Station
- Tacoma Public Utilities Headquarters
- Snohomish County PUD Water Operations Facility

HBB LANDSCAPE ARCHITECTURE | landscape



Juliet Vong ASLA, LEED AP | principal
role: landscape architecture lead

Juliet's 20 years of experience in landscape architecture and planning and urban design at HBB have provided her with a solid foundation for creating thoughtful, innovative projects that integrate multiple disciplines in complex settings. As landscape architect, Juliet will participate in the visioning process and the public meetings. She has developed master plans, landscape design standards, graphic presentations, public involvement programs, and construction documents for a variety of municipal projects.

EDUCATION

Bachelor of Landscape Architecture, UW, 1997

PROFESSIONAL REGISTRATION

Landscape Architect, (#857), WA, 2002

CERTIFICATIONS

American Institute LEED-Accredited Professional, 2008

CLARB Certification, 2008

RELEVANT EXPERIENCE

- Mercer Island Community Facilities Master Planning, Design
- Lakewood Urban Redevelopment Plan, Planning & Public Involvement
- City of Bellingham:
 - Parks Dept Facilities Master Site Plan, Design/Public Involvement
 - Northridge Park Master Plan
 - Roosevelt Park, Happy Valley Park and Sunnyland Park
- City of Federal Way, Dumas Bay Retreat & Conference Center, Design/Public Involvement
- City of Seattle:
 - University Heights Community Center Open Space, Design Oversight & Quality Control
 - Fire Station No. 38, Design
 - Southwest Police Precinct Station, Design
- City of University Place:
 - University Place Town Center & Plaza
 - University Place Library Mixed-Use
- Pierce County Fire District No. 3 Public Safety Building & Civic Center, Planning

SÄZÄN GROUP | mechanical + electrical + plumbing



Nader Dabestani PE | principal
role: mechanical + electrical + plumbing lead

Nader has more than 26 years of experience providing consulting services to architects, engineers, and building owners. His expertise includes project management, system design, energy studies, construction administration, testing and balancing, and commissioning of mechanical and electrical systems. He understands projects from an owner's point of view, having served as facilities engineer for the University of Washington in the Design Division and as Chief of the Construction Section at the Seattle Veterans Affairs Medical Center.

As the M/E/P lead, Nader will oversee the mechanical and electrical design teams, working with the project managers to ensure the appropriate firm resources are allotted for a successful project delivery. He will also provide QA/QC checks at key project milestones so that the project remains on track to meet deadlines and budget.

EDUCATION

Postgraduate Study in Mechanical Engineering, University of Washington

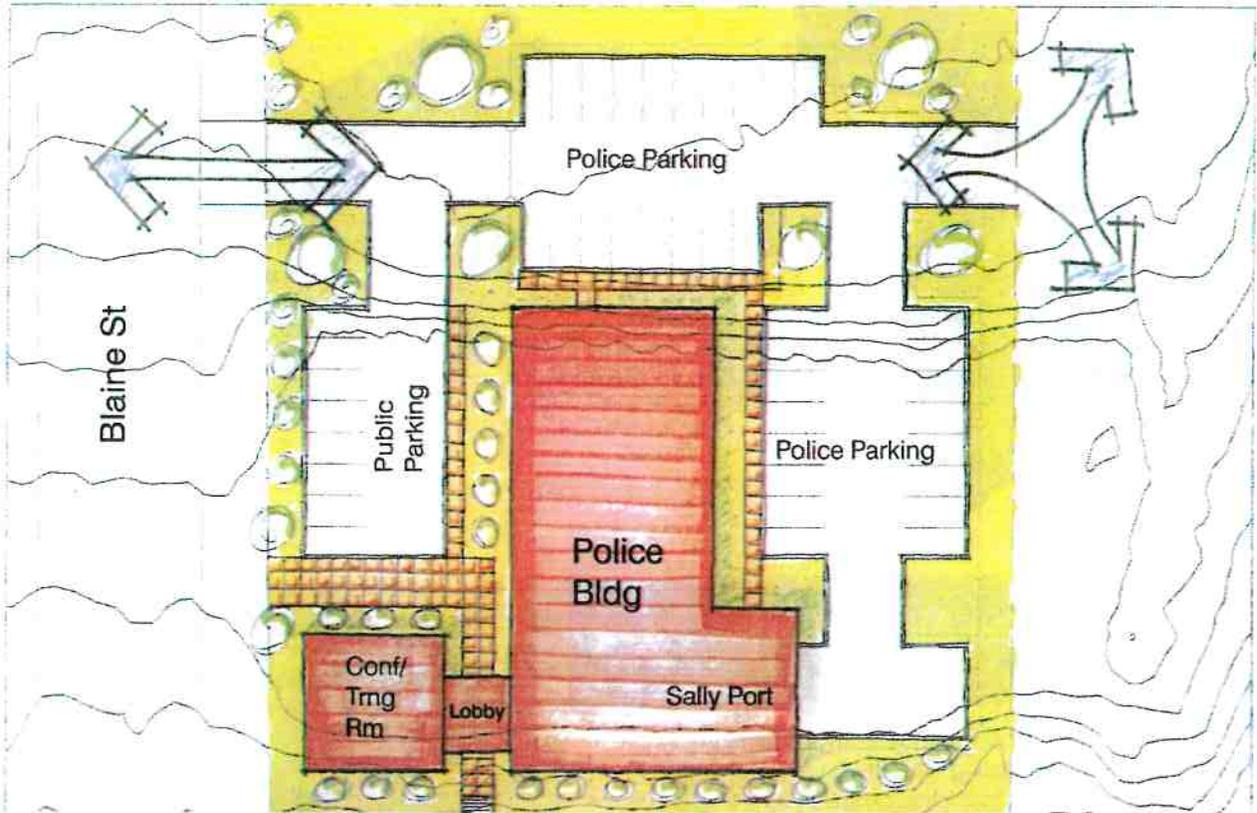
BS Mechanical Engineering, Seattle University, 1982

PROFESSIONAL REGISTRATION

Professional Engineer, Mechanical: WA, 1991; OR, 1997

RELEVANT EXPERIENCE

- City of Seattle–Seattle Center, Facility Condition Assessment Program,
- US GSA, NOAA Western Regional Center (WRC)-Sandpoint Campus, Facilities Condition Assessment and M/E/P Survey in Nine Buildings
- Tacoma Public Schools, 9th and Broadway Building Condition Assessment, Tacoma
- Bellevue School District, Administration Building Facility Condition Assessment, Bellevue
- City of Port Angeles Waterfront Transportation and Improvement Plan, Port Angeles
- Jamestown S'Klallam Tribe, 7 Cedars Casino, Sequim
 - Master Utility Plan
 - Campus Expansion Master Planning, Sequim
- Martha & Mary Health and Rehab Center, Master Planning for Remodel, Poulsbo



Police Station Programming
city of port townsend

Richard Murakami performed a study for the City of Port Townsend's Police Department which included the development of their space needs based on the existing and projected staffing levels. Services also included studying several sites for the suitability of accommodating the department's projected needs and leading them through an evaluation process to determine the best site.

The program, developed through key staff interviews, defined a 12,000 sf facility to house police administration, investigations, patrol briefing/debriefing, records, reception, evidence storage, large evidence/crime analysis, multipurpose training/public meeting room, fitness room, sally port, and interview rooms.

COMMON SCOPE ELEMENTS

- Police facility planning
- Small municipality
- Space needs assessment and analysis of current & future needs
- Comprehensive programming
- Site studies and layouts, and site evaluation
- Ltd funding capacity

BUDGET + YEAR COMPLETED

N/A | 2007

TEAM

Work performed by Rich Murakami while at Arai Jackson Ellison Murakami

REFERENCE

Alex Wisniewski
City of Port Townsend | 360.379.5081



Yelm Public Safety Building
city of yelm

Richard Murakami provided planning and architectural services for this new Police, Municipal Court, and Emergency Command Center. The team worked with the City's steering committee to develop space needs, master planning the entire block in anticipation of the eventual addition of a City Hall to round out the civic campus.

The 12,000 sf complex includes a police station, emergency operations center, court administrative services and court room services, and city council chamber. Additional features include sally port, evidence storage, outside storage facilities and ancillary site development. The facility is located within the downtown core of Yelm and is the first building to be built on their civic campus block.



COMMON SCOPE ELEMENTS

- Small municipality, population size similar to City of Orting
- Developed Master Plan consideration for future City Hall to create Civic Campus
- Police & Municipal Court/Council Chambers facility

BUDGET + YEAR COMPLETED

\$3,500,000 | 2008

TEAM

Work performed by Rich Murakami while with Arai Jackson Ellison Murakami

REFERENCE

Grant Beck, Project Manager
City of Yelm | 360.458.8408

Handwritten notes:
3,500,000 / 121,000 292^{sq}/sf



Sequim Police & Civic Center
city of sequim

Richard Murakami's team was hired by the City to perform a building analysis and condition assessment of their Police and City Hall facilities as well as analyze their current and projected space needs. The findings were presented to the public in an open house format with tours of the facilities to help demonstrate the need. As a follow-on project, the team assisted the City in analyzing over 20 sites for a potential new City Hall/Police Facility. The City chose to remain at their current site in the downtown core to support revitalization. Adjacent properties became available to make up a site large enough to accommodate their needs.

The project is a 35,000 sf two-story facility that uses the Police for the majority of the 1st floor and the City Hall for the 2nd floor.

Handwritten notes: $\frac{11,600,000}{35,000}$ and 331^{00} 33 ft



COMMON SCOPE ELEMENTS

- Police and City Hall facility
- Small municipality
- Space needs analysis
- Worked with Diverse City departments
- Public outreach

BUDGET + YEAR COMPLETED

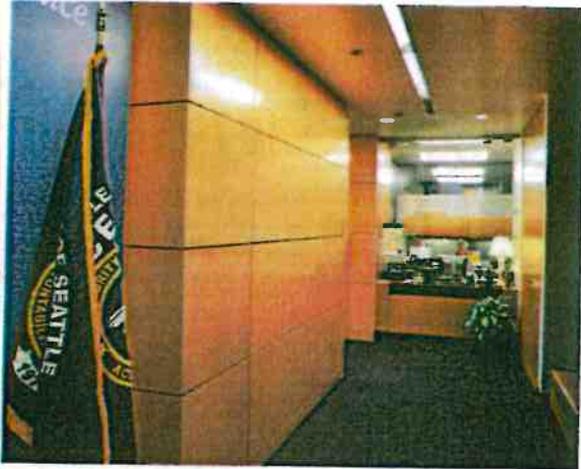
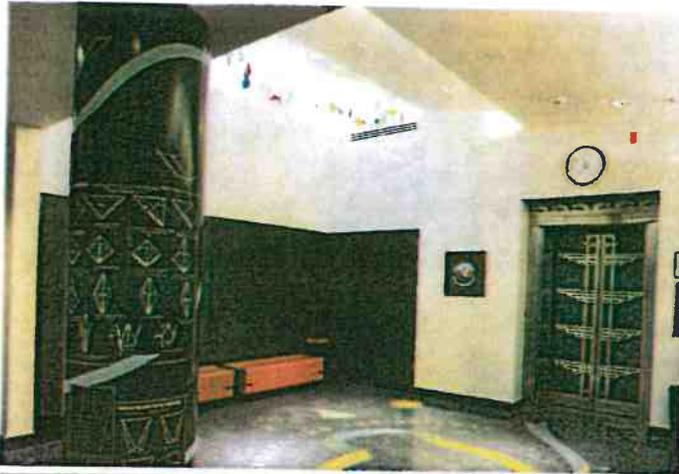
\$11,600,000 | 2015

TEAM

Work performed by Rich Murakami while with Arai Jackson Ellison Murakami and the Lydig/Integrus Architecture Design/Build team

REFERENCE

David Garlington
City of Sequim | 360.681.3439

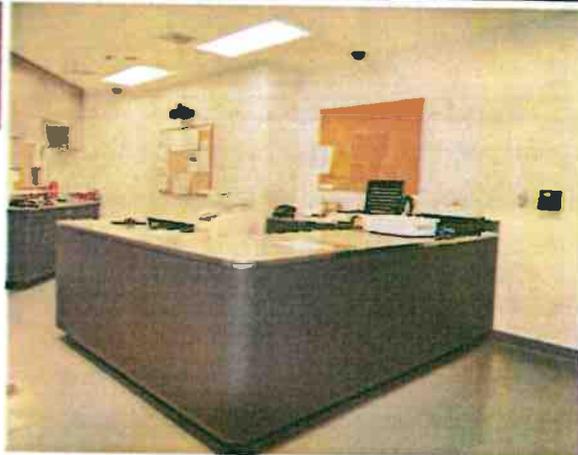


Police Headquarters Renovation + Adaptive Reuse | port of seattle

Located at Sea-Tac International Airport on the 3rd and 4th floors of the original 1940's terminal building, this 45,000 square foot Police Headquarters Facility serves as the central location for law enforcement personnel serving all Port-owned properties, including the Airport and the Sea Port.

Programming and a space needs analysis were provided as well as tours of comparable Category X airport police facilities in the US and Canada. This was followed by the design of the Port of Seattle's Police Facility which accommodates Police Administration, Emergency Command Center, Training Center, investigations, temporary evidence storage/processing, patrol briefing/debriefing, temporary detention, lockers/showers, fitness facilities, multi-purpose meeting spaces, bomb squad and bomb robot, and sally port. It also accommodates the needs of partnering agencies such as the FBI and TSA.

The design of this facility needed to take into account that the construction would take place within the larger context of the 24/7 operations of a major international airport.



COMMON SCOPE ELEMENTS

- Space needs analysis
- Programming
- Collaboration with multiple agencies (TSA/FBI)
- Police facility with holding cells, evidence processing and storage, sally port, locker rooms
- Designed to meet WASPC standards

BUDGET + YEAR COMPLETED

\$7,100,000 | 2006

TEAM

Work performed by Rich Murakami while with Arai Jackson Ellison Murakami

REFERENCE

Janet Sheerer, MPA, Associate DBIA
Capital Project Manager Aviation
Port of Seattle Management Group | 206.787.7548



Southwest Seattle Police Precinct
city of seattle

Seattle's southwest police station is located in the Delridge neighborhood, a previously under-served area. The team provided the facility program, master plan, design, and construction administration for this 28,000 square foot Police Precinct.

The facility contains space for administration, records, investigations, evidence storage, locker/shower rooms for patrol staff, patrol briefing/debriefing, a fitness center, a holding facility, and multi-purpose training/community meeting room.

The facility was designed to obtain a U.S. Green Building Council LEED™ silver rating for sustainable architecture.



COMMON SCOPE ELEMENTS

- Space needs analysis
- Programming
- Public outreach/public meetings
- Incorporated public input
- New construction as part of neighborhood revitalization
- Included sally port, holding cells, evidence processing & storage, locker rooms, community space

BUDGET + YEAR COMPLETED

\$6,400,000 | 2004

ARCHITECT

Work performed by Rich Murakami while with Arai Jackson Ellison Murakami

REFERENCE

Teresa Rodriguez, Former Project Manager
City of Seattle Fleets & Facilities | 206.459.5393

Approach to Communication ■



APPROACH TO COMMUNICATION WITH THE CITY OF ORTING & THE COMMUNITY

Good communication is essential to the success of every project, especially projects involving planning for public facilities that will ultimately need community support. We work intensely to obtain buy-in from all interested stakeholders and encourage this kind of community support.

We begin each project with the attitude that "we are all in this together." This team approach requires us to maximize our communication and collaboration. This will help us better understand the City's and the community's needs and priorities in order to further develop the Program.

LISTENING + COMMUNICATION

We will strive to make your project a direct reflection of your hopes and dreams. We will collaborate with the City of Orting, the community, and businesses to encourage their input. Most importantly, we are excellent listeners. This will enable us to really learn the interests of the stakeholders for this project. We will communicate the possibilities and limitations in a variety of formats, including presentations to staff and community groups with illustrative graphics and other visual aids.



COMMUNICATION TOOLS

We will develop a "Communication Plan" at the start of the project to establish the who, how, and when for your project. We will verify with you who the project stakeholders are and the role they will play in the process, how to effectively engage them in the process, and when their input would be most useful. Tools we have used in the past to engage and communicate include workshops, public forum, open houses, visioning exercises, public hearings, and hands-on techniques such as working with architectural models and design charrettes. We can also support the City of Orting with informational mailers included in utility bills, online surveys, and project specific websites. We will work with you to create effective ways to communicate with your community.



**Programming + Predesign +
Conceptual Design**

**INNOVATIVE + EFFECTIVE + FUN
TECHNIQUES**

RAI has developed innovative, effective, inclusive, and fun processes for planning, predesign and conceptual design development. We have earned a reputation for being innovative, connecting well, and engaging facility users, maintenance staff, and stakeholders during programming and brainstorming activities. RAI introduces ideas and alternatives to help make it easier for everyone to get involved and provide their input. There's never a bad idea. Every idea helps explore the possibilities of a project.

The excitement takes off when we upload the possibilities into a 3-D rendering software program so users and stakeholders can better visualize what their buildings or spaces will actually look like and how they will function.

The images on this page are examples of programming exercises we recently conducted for clients in Washington and Oregon. Some of these projects are still underway while others have been built and are now being used by the same people whose voices were a part of the process.



**EXCELLENT COMMUNICATION AND
COLLABORATION WITH OTHER MUNICIPALITIES:**

- Port of Seattle Police Headquarters
- Sequim Police and City Hall Facilities
- Seattle Southwest Police Precinct
- Yelm Public Safety Facility
- Monroe Municipal Campus
- UW Transportation Services Center
- Port Townsend Police Station
- Seattle Fire Station No. 2
- Bellingham Fire Station No. 6
- Kirkland Police Station and City Hall
- Monroe Public Works Facility
- Many Others

Cost-Effective + Innovative Design

Through our work in the public sector with municipalities throughout the region, we understand the budgetary challenges smaller rural cities face when addressing their capital needs. We pride ourselves in our ability to develop creative design solutions that deliver what our clients want—within their budgets. With depth of experience in police facility design, we can share our knowledge and present you with a range of options that will suit your needs. Below are examples of projects with limited budgets where we provided our clients creative and thoughtful solutions well within their budgets.

MOUNTAIN VIEW COMMONS | City of Port Townsend

Over the past several years the Mountain View Elementary School and its campus have transformed into an important community asset, serving as the home for the City of Port Townsend's Police Department and several community service organizations. As awareness of Mountain View's value to the community grew, it became clear that an overall plan for the campus and facility needed to be developed in order to maximize the value of the asset. A capital improvement bond and Community Development Block Grant have provided funds to help facilitate realizing the vision of this community service hub.

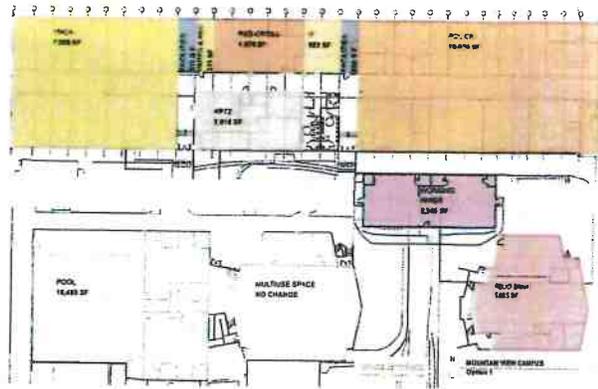
In 2015 RAI was hired to help the City evaluate the needs of the various tenants of Mountain View and develop an overall plan that would provide more efficient use of the facility and improve the functionality for the tenants. Through a process that developed several iterations, a preferred alternative that best matched the immediate needs of tenants with the funds available for the improvements was settled on.

YELM PUBLIC SAFETY FACILITY | City of Yelm

The team was able to align programmatic expectations with the City's limited budget to produce a design that bid on time and within budget. They were able to maximize the budget by focusing the design on areas that were high priority. In response to the tight budget, the design started with a simple building plan that could be overlaid with a rational structural system. A tall public lobby space was created to give the building a civic presence, while the transparent glass curtainwall at the entry welcomes visitors approaching the building.

BELLINGHAM FIRE STATION | City of Bellingham

Working with a strict budget, the 9,000 sf, one-story neighborhood station's design incorporated traditional building components to produce a simple form with a civic presence and aesthetic interest. Workshops with firefighters and administrators created a user-friendly yet efficient emergency facility. The simple, compact form afforded the client their desired brick-masonry exterior, which imparts civic permanence.



Mountain View Commons



Yelm Public Safety Facility



Bellingham Fire Station



"We are very happy with Architect Richard Murakami's and the team's design of our new Public Safety Building. It is serving us well and is meeting all of our expectations. The facility has become an iconic building in our downtown."

—Grant Beck, Director, Community Development
City of Yelm

CITY OF SEQUIM

David Garlington, Public Works Director
360.681.3439 | dgarlington@sequimwa.gov

CITY OF YELM

Grant Beck, Director of Community Development
360.458.8408 | grantb@ci.yelm.wa.us

CITY OF SEATTLE

Bernie O'Donnell, Director
Utility Support Services Division
206.684.3359 | ODonnell@seattle.gov

PORT OF SEATTLE

Janet Sheerer, MPA, Associate DBIA, Capital Project Manager
Aviation Project Management Group
206.787.7548 | sheerer.j@portseattle.org



CITY OF ORTING
ARCHITECTURE
CONSULTANT
FOR POLICE STATION

ARCHITECTURAL SERVICES

Request for Proposal
March 31, 2017



Helix
design group

March 31, 2017

City of Orting
Jane Montgomery, City Clerk
Mark Bethune, City Administrator
PO Box 489
Orting, WA 98360

RE: Request for Qualifications Architectural Services for New Police Station

Selection Committee:

We are very pleased to express our interest in providing Architectural Services for your new Police Station and associated potential projects, and are excited about the opportunity to work with the City of Orting

Helix Design Group provides services including architecture, interior design, and graphic design. We have assembled a team of design professionals specifically for the City of Orting – this team is available and will dedicate the necessary time and resources to keep within the schedule constraints established for each assignment. We have successfully completed approximately 200 projects, large and small with Local, State, and Federal agencies. These projects often include public steering committees, community meetings and multiple funding sources. We pride ourselves in providing prompt, professional, quality service regardless of project size and complexity. You will find our statement of qualifications on the following pages illustrating this, as well as, our project experience that directly relate to the needs of the City.

Our credentials include:

- Recent experience with local Police Stations and Civic Centers
- Location within close proximity of the City of Orting
- Broad experience on renovations, facility studies, site planning, new construction and civic projects
- Dedicated staff that is available to start on short notice
- Experience with specialty use facilities, ADR requirements, historic structures and sustainability considerations

Please take the time to review our statement of qualifications, and if you have any questions please do not hesitate to contact us. Our skilled and dedicated team is comprised of individuals that not only offer proven expertise, but also share a commitment to responsive, highly personal client service. We look forward to meeting with you to discuss the opportunities of the project further.

Warm Regards,

HELIX DESIGN GROUP

Erik Prestegaard
Principal
erickp@helixdesigngroup.net



OUR STORY

Helix Design Group, Inc. was established in 1994, with a single employee. Since then the firm has grown and now maintains a staff of 20 to 25. Founded on the basic principle that in order to succeed, a design firm must recognize the equal importance of its Clients and its employees — one cannot have one without the other. Holding true to these principles we continue to prosper and provide high quality services.

We have chosen to be active and develop expertise in carefully chosen targeted markets including public use facilities for smaller Cities. Our focus centers on understanding the importance of community stewardship, collaboration, budget and quality.

SERVICES

We are a small business that provides full services in architecture, interior design and graphic design from a dynamic, creative group of designers with the strong desire to produce exceptional work. We combine our talents, imagination, creativity, and technical skills to create environments that meet all our Clients' needs.

Helix Design Group offers a broad range experience working on projects from initial facilities assessment/feasibility reports, to complete design of new buildings and renovation/tenant improvements of existing facilities. Our interior designers provide space planning, programming, selection of colors, materials and furniture, as well as fixture and equipment selection. Our graphics department specializes in environmental and retail graphics, identity branding/logos, signage, way-finding systems, print collateral, promotional materials, design standards and guidelines.

Additionally, as a firm we are committed to responsible, sustainable design. With the support of several in-house LEED® accredited professionals we have designed projects with LEED® certifications from Platinum to Silver.

OUR CLIENTS

Our Clients are our most important assets. We believe that lasting Client relationships are vital to our long-term success. We are forever mindful of the trust placed in us, and our responsibility to earn and keep this trust. We turn our Clients' dreams into reality and act as catalysts to stimulate their own imagination.

Our valued Clients include:

- Federal, State and Local Agencies
- Native American Tribes/Nations
- Health Care Institutions
- Universities and Colleges
- General Contractors
- Private Developers and Businesses

For these many Clients, we have designed projects within the following categories:

- Public Safety Facilities
- Office Buildings
- Medical/Dental Clinics and Offices
- Institutional and Educational Facilities
- Retail Facilities and Auto Dealerships
- Convenience Store and Fueling Stations
- Restaurants
- Parks and Recreation Facilities
- Housing (Military, Low Income, Multi-family)
- Tenant Improvements
- Light Industrial Facilities / Port Facilities

THIS STATEMENT OF QUALIFICATIONS

QUALIFICATIONS OF KEY PERSONNEL

We have proposed senior-level, highly experienced professionals to lead and execute your project. They are familiar with the process and guidelines governing work on your new Police Station and potential modifications to other City buildings. They are accustomed to smaller project assignments covering a broad spectrum of project types. Our in-house specialties include, general architecture and project management, historic restoration, interior design and graphic design.

GENERAL PROJECT APPROACH

Our project approach focuses on Owner/Architect teamwork and collaboration; efficiency and thoroughness; single points of contact; cost consciousness; and a high level of quality. These goals are achieved through detailed project planning and scheduling; the assignment of project personnel with the appropriate skill sets and experience; and commitment to the project's success "from the top down".

RELEVANT EXPERIENCE

Throughout our 22-year history, we have succeeded in establishing and maintaining valued working relationships with a large number of Federal and State, agencies, counties and municipalities. Although requirements and procedures vary from one agency to the next, the common denominator is the commitment to responsible stewardship of the public first. We have been very successful in supporting this commitment. The following are examples of our experiences related to facilities that support the needs of local communities.

ADMINISTRATIVE / GENERAL OFFICE ENVIRONMENT

Puget Sound Electrical Apprenticeship Trust | Tukwila, WA
 Grindstone Offices | Gig Harbor, WA
 Pierce County Transit Training Facility | Lakewood, WA
 Washington Public Utility Districts Association (WAPUDA) Headquarters | Olympia, WA
 Philip Starr Office Buildings (MIT) | Auburn, WA

LAW ENFORCEMENT

Police Department, Tenant Improvement | University Place, WA
 Dupont Civic Center Campus / Public Safety Building | Dupont, WA
 Feasibility Study, Police Department Facility | Buckley, WA
 Muckelshoot Indian Tribe Legal Building | Auburn, WA

In hiring an architecture firm, it is not often that you get an outfit with strength in both design and project management. Helix has both: the ability to conceive the big picture, understanding our goals and designing to meet them, as well as managing the fine details of plans preparation, specifications, critical dates, change orders, documentation, construction schedule and contractor oversight

Sharon H. Lee, Executive Director |
 Low Income Housing Institute

COURTS

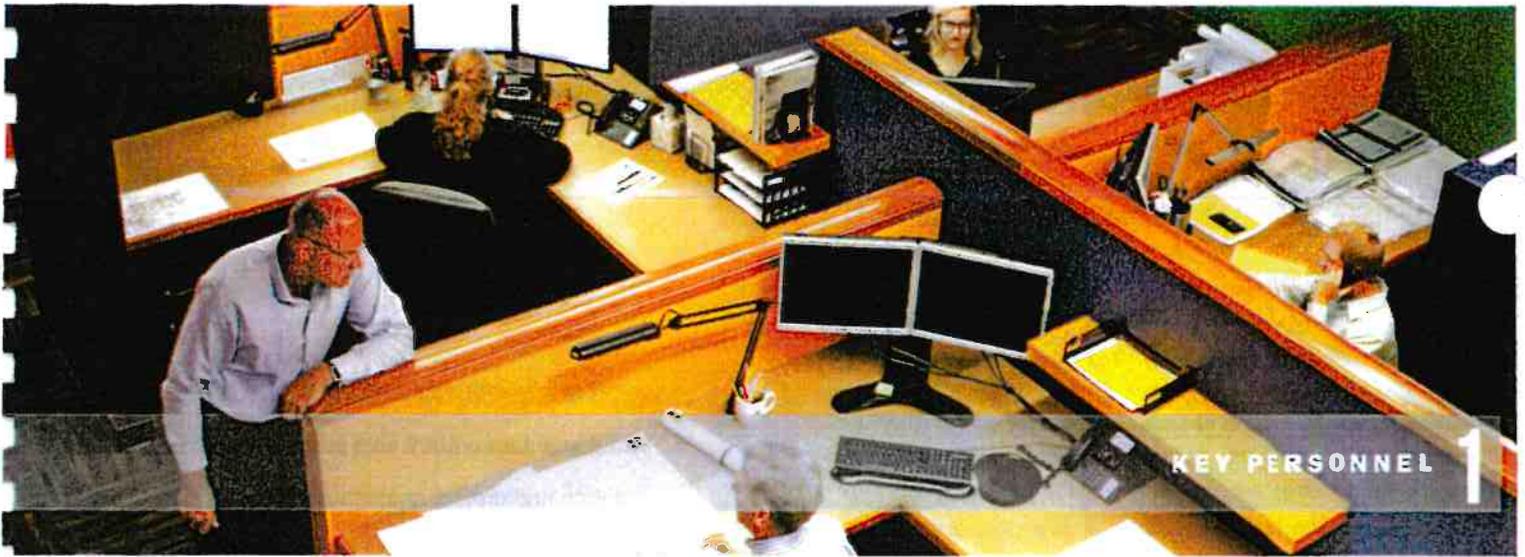
Dupont Civic Center Campus / City Hall and Public Safety Building | Dupont, WA
 University Place Civic Center Campus | University Place, WA
 Court Room Renovation | Olympia, WA

911 COMMUNICATIONS / EMERGENCY MANAGEMENT

Fire Crash Rescue Station | Portland Air National Guard, OR
 US Army Corp of Engineers, 911 Emergency Call Center | Joint Base Lewis-McChord, WA
 Information/Operations Readiness Center | Joint Base Lewis-McChord, WA

COMMUNITY CENTERS

Fort Greely Community Activities Center | Fort Greely, AK
 St. Martins Recreation Center | Lacey, WA
 Yelm Community Center | Yelm, WA
 Muckelshoot Indian Tribe Multipurpose Building | Auburn, WA



OVERALL PROJECT TEAM

The following project team includes Architecture; Structural, Mechanical, Electrical and Civil Engineering, Landscape Architecture as well as Cost Estimating. We have established working relationships, and past successful projects with these consultants and feel that their experiences and skills are in keeping with the needs of the City of Orting. However, we understand that this a team process and are open to discussing equally qualified sub-consultants.

HELIX DESIGN GROUP

Architect | Interior Design | Graphic Design

Bruce McKean, AIA
Principal

Jeff Ryan, RA, LEED BD+C
Project Architect / Project Manager

Diane Barringer
Sr. Interior Designer

Rita Lomas
Sr. Graphic Designer

PCS STRUCTURAL SOLUTIONS
Structural

1250 Pacific Ave,
Suite 701
Tacoma, WA 98402
253.383.2797
www.pcs-structural.com

HULTZ | BHU
Mechanical and Electrical Engineering

1111 Fawcett Avenue
Suite 100
Tacoma, WA 98402
253.383.3257
www.hultzbhu.com

DAVID EVANS AND ASSOCIATES
Civil and Landscape

2106 Pacific Ave.
Suite 400
Tacoma, WA 98402
253.922.9780
www.deainc.com

BILL ACKER CONSULTING
Cost Estimating

P.O. Box 1213
Gig Harbor, WA 98335
360.895.1756

Helix continues to be our choice for consultant services in architecture and interior design. Every client we have referred has enjoyed an amazing relationship just like we have. Over the years we have found the firm's staff to be knowledgeable, technically superior, responsive and very creative - while always keeping the Owner's budget in mind.

Tim Weber, Vice President | First Western Properties - Tacoma, Inc.



BRUCE MCKEAN, AIA

Principal / Architect / Quality Control Manager

Bruce McKean has been proposed to be principal in charge for this project because of the diversity of his experience and his direct involvement in past public use projects.

Bruce is one of Helix' managing principals. He has over 30 years experience as a production architect, project architect and project manager. His areas of expertise include new and remodeled facilities for a diverse blend of Clients. Bruce has managed and/or designed commercial and government developments, administration buildings, teaching facilities, libraries, maintenance facilities, auto dealerships, single and multi-family housing, as well as facilities for higher education and community use. As an experienced manager Bruce has coordinated multi-discipline projects exceeding \$30 million in construction value.

EDUCATION

Bachelor of Architecture,
Montana State University

LICENSES & CERTIFICATIONS

Registered Architect: WA
NCARB Certificate
American Institute of Architects

RELEVANT EXPERIENCE

DuPont Civic Center Complex | DuPont, WA

Principal-in-Charge | Phased master plan for the Civic Center Campus in DuPont including a City Hall Building and Public Safety facility to house the Police and Fire Departments, as well as offices, support spaces and an outdoor public gathering spaces.

City Of Buckley Public Safety Building | Buckley, WA

Principal-in-Charge | Improvements and Expansion to Existing Police Department Building.

City of Puyallup Justice Center Study | Puyallup, WA

Principal-in-Charge | The City of Puyallup was in need of modernizing and integrating the police, jail and court facilities into a single new structure. Several potential site locations were studied.

Washington State Department of Natural Resources | Tumwater, WA

Principal-in-Charge/Project Manager | As Principal Architect, Bruce had a lead role in this major co-location facility for Washington State's Department of Natural Resources and Corrections' (Correctional Industries.) Included extensive land research and evaluations, planning and design.

Washington Public Utilities Districts Association (WPUDA) | Tumwater, WA

Principal-in-Charge | One of the goals for this new office building design was to enhance WPUDA's public image as a good steward of both their financial resources and the environment, and broaden its leadership role in these areas by demonstrations that prudent, sustainable design is "practical thinking" not "fringe thinking". The 12,000 sq. ft. office building plus enclosed parking garage, is designed for LEED "Platinum"; the first in the State of Washington.

ADDITIONAL PROJECTS

Mason County Department of Public Works
Shelton, WA

NEEB Center
Tacoma, WA

WSDOT Southwest Regional Offices
Vancouver, WA

University Place Civic Center
University Place, WA



JEFF RYAN, RA, LEED BD+C

Architect | Project Manager | Historic Preservation

Jeff Ryan is a highly skilled planner and architect with experience in civic design, project studies and feasibility analyses. Additionally, his experience with alternative development and evaluation includes projects that have historic or community driven designs.

Jeff has 30 years of experience in architectural design and construction supervision. He has been responsible for projects ranging from school and public buildings to transit facilities and military projects. He has a passion for working with historic structures and has a unique understanding of the complex issues involved in their rehabilitation and preservation. Projects under his direct supervision have received numerous awards for design and preservation including awards from the American Institute of Architects, both National and Washington Trust for Historic Preservation, Washington State Department of Archeology and Historic Preservation and the Tacoma Landmarks Commission.

EDUCATION

Bachelor of Architecture,
Summa Cum Laude,
Washington State University
Bachelor of Science in Architectural Studies,
Washington State University

LICENSES & CERTIFICATIONS

Registered Architect, WA
Certified Preservation Architect,
WA State DAHP and the Secretary
of the Interior Standards in Historic
Architecture
LEED® BD+C Accredited

RELEVANT EXPERIENCE

DuPont Civic Center Complex | DuPont, WA

Project Architect | Phased master plan for the Civic Center Campus in DuPont including a City Hall Building and Public Safety facility to house the Police and Fire Departments, as well as offices, support spaces and an outdoor public gathering spaces.

City Of University Place Civic Center | University Place, WA

Project Manager | Project management services over seeing construction document preparation, design and construction administration services for new City Hall facility including offices, support spaces and parking garage.

Pacific County Court House Restoration | South Bend, WA

Project Manager | Exterior window and copper roof restoration; design and detailing, preparation of contract drawings and specifications to return the building to its original 1912 appearance and operation.

United States Courthouse, Tacoma Union Station | Tacoma, WA

Project Architect and Restoration Specialist | Jeff was involved during both exterior and interior restoration phases for the 1911 Northern Pacific Railway passenger station and during the improvements made to the facility for reuse as Tacoma's new Federal Courthouse.

WSDOT SR520 Floating Bridge | Medina, WA

Project Architect | As Bridge Aesthetics Architect for the SR 520 Bridge Replacement Design-Build Project our role included: sentinel, major and minor elements design, bridge railings, belvedere and east overlook design and interpretive signage design.

ADDITIONAL PROJECTS

Pierce County Court House
Pierce County, WA

Elk's Lodge Restoration &
Adaptive Reuse Study
Tacoma, WA

Federal Way High School
Modernization and Addition
Federal Way, WA

Denny Hall, University Of
Washington Restoration
Seattle, WA

St. Patricks Church Restoration
Tacoma, WA



DIANE BARRINGER

Interior Designer | Space Planner

Diane has been proposed in a lead role as space planner and interior designer. She has a broad range of experience in civic, commercial, industrial, retail and general interior design for a diverse client base.

Diane leads the interior design department and has completed countless projects that include space planning, office furniture selection, interior finish selection and specifications. Diane approaches each project individually, balancing the user's/client's needs, goals and budget. She does this through strong organizational skills and a willingness to develop new ideas to benefit the end user. Experience with numerous commercial real estate clients has enabled Diane to develop process that reduce production time and improve project visualization. As an in-house service, Helix is able to coordinate and integrate interior design and interior space planning along with architectural design.

EDUCATION

Bachelor of Arts, Interior Design,
Cornish College of the Arts

RELEVANT EXPERIENCE

Shelton County Department of Public Works | Shelton, WA
Interior Designer | Diane lead the interior design of the New Public Works Complex. It was part of a project that included; master planning, design and construction administrations for a New Public Works Complex on 40-acre site.

City Of Buckley Public Safety Building | Buckley, WA
Interior Designer | Improvements and Expansion to Existing Police Department Building.

City Of Bremerton Public Works Complex | Bremerton, WA
Interior Designer | Diane lead the interior design efforts on the feasibility study evaluating the reconfiguration and expansion of the Public Works and Utilities Operations Complex.

WAPUDA Headquarters | Olympia, WA
Interior Designer, Space Planner | The 12,000 sf office building plus enclosed parking garage, is the first LEED Platinum certified building in the State of Washington. The design addresses the functional program, site constraints, sustainable design issues and context with adjacent historical residential buildings

WSDOT Pierce County Project Engineering Offices Tenant Improvement | Fife, WA
Interior Designer/Programmer | This project consisted of programming and tenant improvement to convert a 15,000 SF building into office and support spaces. Diane was the project lead.

City of DuPont Civic Center Complex | DuPont, WA
Interior Designer | This project was a phased master plan for the Civic Center Campus in DuPont. It included a City Hall Building, public safety facility to house the Police and Fire Departments, as well as outdoor public gathering spaces.

ADDITIONAL PROJECTS

World Vision Offices
Tenant Improvements
Federal Way, WA

Hultz | BHU Engineers Office
Tenant Improvements
Tacoma, WA

City of Puyallup
Justice Center Study
Puyallup, WA

Smyth Landing Office and Retail
Tenant Improvements
Federal Way, WA

Trans Pacific Trade Center Office
Tenant Improvements
Fife, WA



RITA LOMAS

Graphic Designer

Rita Lomas' particular expertise in environmental design, including signage for recreational, hospitality and other market sectors makes her highly qualified for your project needs. Rita leads the Helix Graphics Department in not only supporting the graphic needs of our architectural and interiors projects, but also provides branding, retail merchandising and environmental design.

Rita is skilled in many aspects of graphic design including: environmental and retail merchandising, logo and identity branding; signage and wayfinding systems, illustration, and promotional collateral design. Her recent focus has been on developing wayfinding and signage standards for various clients including light industrial developments, parks and retail centers.

RELEVANT EXPERIENCE

Pierce County Parks and Recreation Graphic Signage Standards | Pierce County, WA
Graphic Designer | Currently working to develop a signage and wayfinding standards that can be implemented on all Pierce County Parks and Recreation properties.

Pierce County Parks and Recreation Signage | Pierce County, WA
Graphic Designer | Design of various sign types throughout Pierce County Parks system including: Playground by the Sound donor recognition signage at Chambers Bay in University Place; Foothills Trail Maps Signs, Puyallup, WA; Signage for Lake Spanaway Golf Course; Signage and Map Systems for Ashford County Park, Ashford, WA.

SR520 Floating Bridge Interpretive Signage | Medina, WA
Graphic Designer | Theme and content coordination, railing attachment design and graphic design/layout for (6) interpretive signs located along the new SR520 Floating Bridge.

Dupont Civic Center | Dupont WA
Graphic Designer | Architectural design for the buildings that make up the Civic Center Campus including signage of the same character in the Craftsman style. Concepts have been designed for future interpretive and wayfinding signage for the trail system that will run around the Civic Center and connect with other trails in the area.

WA State Light Industrial | Tumwater, WA
Graphic Designer | The Helix graphics department provided design and coordination services for two large murals in the building. The mural at the main entry includes a 100 year timeline of Washington State. Helix worked closely with the archive department at the University of Washington to gain access and rights to use the images. The second mural is located in the main entry to the Department of Natural Resources offices and focuses on the history of their fire program by using the rings of a tree as a timeline for the years.

EDUCATION

Associate of Arts, Graphic Design
Art Institute of Seattle

ADDITIONAL PROJECTS

Ashford County Parks Maps
Ashford, WA

City of Fife | Logo and Brochure
Design. Promotional Materials &
Collateral for Various Events
Fife, WA

Foothills Trail |Pierce County Parks
and Recreation | Signage Design
Puyallup, WA

Fieldhouse Athletics, Soccer
Facility
Salem, OR

Tahoma Market and Express
Stores | Branding, Environmental
Design and Signage
Fife, WA

Tahoma Market and Express
Stores | Promotional Materials &
Collateral
Fife, WA

Meridian Habitat Park Wayfinding
and Interpretive Signage
Pierce County, WA



PCS STRUCTURAL SOLUTIONS, INC.
STRUCTURAL ENGINEERING

PCS Structural Solutions is a single-discipline structural engineering firm, based in the Pacific Northwest, with a national reach. Founded in 1965, PCS is now in its third generation of ownership. We embrace the complexity of modern building systems and delivery methods—creating order with focused expertise, unique deliverables, teamwork, invention, and hard work. Our deep and varied resume demonstrates our expertise for a broad range of civic projects throughout Washington State, the result of working with almost every conceivable architectural, mechanical, and electrical system. PCS frequently provides structural engineering for fire stations, police stations, and other essential facilities throughout the Northwest; we understand the importance of durability and efficiency in these unique structures.

RELEVANT EXPERIENCE

Tacoma Police Sector Stations

The Tacoma Police Sector Stations are four substations located throughout the community they serve. The main entry features exposed heavy timber and opens to a central corridor dividing the secured Police functions from the public meeting room areas, which are also framed with an exposed timber beam roof system. Exterior materials and colors were selected to provide continuity with the Police Administrative Headquarters, another PCS project.

Lakewood Police Headquarters

A new \$12.6 million facility with a 44,300 SF main building that includes a 16,300 SF basement. The project also included a 3,000 SF animal shelter.

Lakewood City Hall

Incorporated in the late 1990s, Lakewood, Washington decided to bolster the identity of their newly formed city with an iconic City Hall project. The three-story, 73,000 SF structure seamlessly blends wood, steel and masonry elements into a facility that serves the City's government and court functions, and stands as a centerpiece of this new town center.

DuPont Civic Center and Courthouse

A new 25,000 SF, two-story public safety building and an 11,000 SF city hall. The facility features four apparatus bays, offices, training and exercise areas, and a vehicle sally port. The City Hall features exposed heavy timber trusses in the Council Chamber.

Tacoma Police Headquarters

The Tacoma Police Headquarters consists of a 74,000 SF, three-story essential facility. Supplementing the architectural concept of an internal atrium space, PCS incorporated and exposed steel "X" braces in a 50-foot-tall open space, which gave the architect and owner flexibility in the perimeter office spaces. This proved to be a good choice as the national Patriot Act lead to programming changes within the building during construction.

Kirkland Public Safety Building

The City of Kirkland took a distinctive approach by purchasing and adaptively reusing an existing 100,000 SF commercial warehouse building to house their Police, Corrections, and Municipal Court services and staff. The standard concrete tilt-up construction was upgraded to meet essential facility requirements. The building houses jail cells, a firing range, courts, public meetings spaces, and police functions for the growing city.

Central Pierce Fire and Rescue Station #63 | Tacoma, WA

New 8,400 SF, single-story, wood framed fire station with three vehicle bays. PCS worked with the architect and owner to provide an economical design. A hybrid of wood framed construction with steel joists over the apparatus bays proved to be the best solution to maximize construction savings while providing all the programming spaces the owner required.

Central Pierce Fire and Rescue Station #60 | Spanaway, WA

Station #60 houses the district's headquarters as well as serving as an active station. Renovations to this 13,300 SF station, originally constructed in the 1970s, involved a full seismic retrofit to meet modern codes and provide for immediate occupancy needs. A major upgrade and 6,200 SF expansion of the training tower was also performed to expand the training programs offered by the district.

HULTZ BHU

engineers inc MECHANICAL AND ELECTRICAL ENGINEERING

Hultz|BHU Engineers, Inc. is a mechanical/electrical engineering consulting firm, located at 1111 Fawcett Avenue, Suite 100 in downtown Tacoma, Washington. Established in 1971, Hultz|BHU Engineers has been dedicated to providing innovative, sustainable, and quality engineering for all projects, in order to satisfy each individual client's needs. Our staff includes licensed mechanical engineers, licensed electrical engineers, project managers, LEED® accredited designers, REVIT designers, AutoCAD drafters, construction inspectors, along with administrative support staff.

Hultz|BHU Engineers, Inc. has over 45 years of designing mechanical, plumbing, and electrical systems for Port, County, City, State, and similar public and municipal agencies. They have held On-Call contracts with a variety of agencies in the past, and are experienced in handling complete project design, bidding, and construction administration.

- WMD | Building 36 | Camp Murray | HVAC Replacement
- General Services Administration | Seattle Federal Courthouse | Boiler Replacement
- City of Buckley | Police Station | Fire Sprinklers
- City of Fife | Justice Center Expansion
- WMD | Seattle Readiness Center | Boiler Replacement
- Pierce County Jail | Water Heaters
- WMD | Building 32 | HVAC Replacement
- DOC | Fire Station Addition
- Pierce County Jail | Domestic Water Piping Review
- Fall City Fire Station | Remodel & Addition
- Kittitas County Jail | Mechanical Repairs
- Yakima County Jail | 800 Bed Jail
- Washington Association of Sheriffs & Police Chiefs | New Office Building
- WSP | Fire Training Academy | Electrical Study
- Pierce County | County/City Building | Crime Lab
- Yakima County Restitution Center

RELEVANT EXPERIENCE

- City of Tacoma | New Police Headquarters
- Ellensburg Police Station | Assessment
- Pierce County | Spanaway Sheriff Precinct
- DOC | Stafford Creek Correctional Center | Improvements
- Tumwater Police Station | Expansion
- City of Buckley | Police Station | Remodel
- University Place | Police Department | Tenant Improvements
- Pierce County Jail | HVAC System Replacement
- City of Olympia | Old City Hall/Police Remodel
- Kittitas County Jail | Expansion
- Lakewood Police Department Headquarters
- City of Shelton | Fire Station/Public Safety Building | Remodel & Expansion
- City of Buckley | Police Station | Assessment & Feasibility
- Olympia Justice Center | Remodel
- Pierce County | Main Jail | HVAC Review
- City of Kent | Jail Additions
- DOC | Twin Rivers Correctional Center | HVAC Remodel
- Criminal Justice Training Facility | New Dormitory
- Jefferson County Jail | Fire Alarm Replacement
- Thurston County | Courthouse & Jail Facility
- Pierce County Courthouse Remodel

DAVID EVANS AND ASSOCIATES, INC.

CIVIL ENGINEERING AND LANDSCAPE ARCHITECTURE



DAVID EVANS
AND ASSOCIATES INC.

David Evans and Associates, Inc. (DEA) provides integrated civil engineering, survey, landscape architecture, and development consulting services to facilitate a wide variety of public and private projects of all sizes. Founded in 1976, DEA has five offices in the Puget Sound area (including Tacoma) and provides innovative designs that balance smart growth with environmental sensitivity and fiscal efficiency. We work with a wide variety of clients from municipal agencies to businesses to private developers and find that the key to each successful project requires a keen understanding of each client's specific needs coupled with our determination to provide a superior level of service and client advocacy.

RELEVANT EXPERIENCE

We have successfully completed hundreds of municipal projects Western Washington. A sampling of our projects in the Puget Sound Region includes:

- Tacoma Police Sector Station, Tacoma, Washington
- Tacoma Police Station & Combined Maintenance Facility, Tacoma, Washington
- 108th Street Fire Station, Everett, Washington
- Coast Guard Right-of-way and Fire Station 17, Redmond, Washington
- Education Hill Fire Station #17, Redmond, Washington
- Fire Station 21: Martha Lake Fire Station, Lynnwood, Washington
- Fire Station 22, Brier, Washington
- Fire Station 23 at 156th Street, Lynnwood, Washington
- Fire Station 23, Lynnwood, Washington
- Floral Hills Fire Station, Lynnwood, Washington
- KCFD#45 Cherry Valley Fire Station, Duval, Washington
- Kelly Road Fire Station, Duvall, Washington
- Lakewood Fire Station #2-3, Lakewood, Washington
- Lakewood Fire Station, Steilacoom, Washington
- Mountlake Terrace/Brier Fire Station No. 18, Brier, Washington
- North Whidbey Fire Station, Oak Harbor, Washington
- Warm Beach Fire Station, Snohomish County, Washington

BILL ACKER CONSULTING

COST ESTIMATING

Bill Acker Consulting Services was established in 1989 to provide cost estimates, project reviews and value engineering for Architects and Owners throughout the Northwest. Bill has an extensive history of working within the general contracting industry. Interaction with a wide range of subcontractors and suppliers allows him to provide 'real world' costs and information, not just something that comes out of an estimating book. Knowledge of the construction market and working within it enables him to provide clients with accurate estimates, and the tools to identify potential logistical problems, plan discrepancies and ambiguities before a set of contract documents goes out to bid.

RELEVANT EXPERIENCE

Over 30 years accumulated construction experience in both field and office.

Kittitas County Jail Expansion	\$5.9 million
Tumwater Police Station Expansion	\$3.0 million
Yakima Communications Center	\$4.2 million
Reroofing at Cell Houses #1 & 2 in Monroe, WA	\$1.3 million
Cypress Hall Dormitory for Criminal Justice Training	\$10.2 million
Tacoma Police Headquarters	\$13.5 million



TECHNICAL CAPABILITIES AND SERVICES 2

TECHNICAL CAPABILITIES

Helix Design Group's philosophy is to develop a project in a true "team" environment, with the Client in every phase of the design process. We have found that successful projects come through open, shared communication and interaction — where our Clients have full participation with the design team.

Working as a team in a collaborative process with open shared communication to create a unique solution.

The following are key services we provide and demonstrate our unique capabilities.

ARCHITECTURAL DESIGN

Through thoughtful interaction with the Client we are able to develop superior architectural solutions to various design goals and requests. Helix does not have a specific design aesthetic; we work with a broad range of Clients and building types. Each project is developed independently. We take the time to listen to specific goals and program needs — which are then transferred to adjacency and area requirements, aesthetic preferences and ultimately building designs.

PROJECT VISUALIZATION

Helix Design Group has the capabilities to provide detailed project visualization. Renderings of modified or new spaces aid in team coordination, helping many individuals clearly understand a project's impact and scope. These renderings and models are also helpful for color, material and furniture and fixtures selections.

Visualizations can be a simple export from the Revit® BIM model, for coordination and design team visualization, or fully developed for community and planning meetings. We will work with the Client during initial planning to see what level of modeling/visualization will be required at each stage of the design process.

BUILDING INFORMATION MODELING (BIM)

Building Information Modeling has progressed to be a common method of producing construction documents and system layouts efficiently. Having a clearly defined scope and design intent from initial planning meetings allows the design team to utilize this tool to its full potential, without added time and costs.

An additional benefit when using BIM software is the integrated design and coordination of construction drawings within the design disciplines. Supplementary to our own quality control checklist, Revit® has an element of conflict/clash detection. From this we are able to highlight areas that need further coordination, saving time, effort, and money.

INTERIOR DESIGN

Helix Design Group offers full interior design services, including space planning, programming, selection of colors and materials and FF&E (furniture, fixture and equipment) selection. Working directly with the Client and design team they are key team members capable and experienced at leading the design process for tenant improvement and new interior spaces.

GRAPHIC DESIGN / ENVIRONMENTAL DESIGN

We understand that there is more to a project than just the architectural built environment with programmed spaces. Our graphics department helps to fully integrate the Client's visions throughout the project. Helix is able to support our Clients with retail graphics, identity branding/logos, signage, way-finding systems, print collateral, promotional materials, design standards and guidelines. These items can be a project in itself or be in addition to an architectural or interiors project.

CONSTRUCTION SUPPORT

The importance of clear and concise construction documents cannot be understated. During construction, the design team is committed and capable of being on site to review work at the appropriate times to ensure mistakes are avoided and not hidden from view. The process of construction administration and the level of support required depend on the sensitivity of the particular project. We will work closely with the Client and design team to make these determinations and provide the support required. Helix' team has extensive construction management experience as well as design-build experience to make sure the work is executed as required.

The best designs are functions of creative ideas applied through the lens of practical, real world experience which cultivates unique, enduring solutions.

APPROACH TO SERVICES

Working in tandem with our technical capabilities are quality control elements and processes.

QUALITY CONTROL

We understand that accurate and complete construction documents are the key to successful implementation of the design throughout the entire process. We believe that a successful quality control process begins at the concept level of the project and continues throughout construction. It is imperative for the elements of the quality control program to be scheduled as line items in the design process in order to allow proper allocation of time to the coordination, checking and value engineering reviews. We have implemented a program that helps assure accuracy and constructability.

LEAN DESIGN PRINCIPLES

With its roots in manufacturing; lean tools and strategies have been effective in various settings, including architecture. Helix Design Group strives to create improvements in our day-to-day business practice and design processes that create value. The foundation of our lean design principles include the elimination of waste and inefficiencies.

Too often architectural problems are "solved" by adding more square footage or duplicating the existing – we focus on solving the right problem; looking at potential growth and change. The nature of change is often uncomfortable and disruptive, however we must ask, and answer, the tough questions to find the Client's true spatial needs and program intent. We understand that the building/space, new or modernized, is a tool for the Client to serve its end user more efficiently.

Through observation methods, transparency, and accountability we look to improve work-flow, evaluate existing facility work patterns, and prioritize the things that add value to our Clients. This does not mean we will push radical ideas or concepts on our Clients – our lean practice simply includes methods to ensure we are looking to solve the right problem and achieve continuous improvement.



University Place Civic Center | University Place, WA

OUR GENERAL PROJECT APPROACH

Kick-Off

At the project kick-off meeting we gather information to gain a thorough understanding of the project's key objectives, challenges, stakeholders, and the design criteria. We ask the important questions that become the basis for the design solutions. We want to understand perceived risks to the project so that our approach can incorporate mitigation of those risks. Schedule is also an important element so that we can tailor our work to the goals and time line of the project. No matter what the scale of the project, our goal is to understand the context and scope – which can often suggest the best path to a solution.

Information Gathering

Working with the client, we will gather information from a multitude of sources regarding any existing conditions and planned improvements. This typically includes evaluating existing plans, doing field verifications and observations, as well as, coordinating and compiling information from meetings and interviews with facilities staff for insights into any issues.

We meet with client staff and/or planning groups to understand the focus and direction of the project; including expectations for schedule, program elements and budgets. We then analyze all information and coordinate any remaining questions with the client/project manager prior to generation of initial designs.

Community Integration

Public use projects often involve a tremendous amount of community involvement and outreach. Working with the client, our graphics department will develop presentations and/or campaigns to convey the project to the community. Whether for information or to gather input, we dedicate the resources to ensure the project and client goals are being met.

Design Coordination

Expanding on the information gathering process we develop several initial design concepts. These iterative designs are coordinated with the design team and with the client to select a final design that best addresses the initial project goals. Moving forward, we coordinate with all design disciplines to ensure feasibility of the design. Additionally, we review the documents with the client at designated submittal intervals. At this phase designs may also include independent cost estimates.

Quality Assurance and Quality Control Process

Perhaps the most critical element of our success over the years has been our well defined QA/QC process. This process is designed to ensure that all bid documents are: complete, consistent, accurate, constructible and biddable. Internally, we employ specific checklists that have been developed to help guide the project through each phase of development and finalization. Following internal discipline reviews, we hold a final squad-check review meeting, where clients are invited, and all final drawing coordination is accomplished resulting in a coordinated, marked-up set that is distributed for final revisions.

Bidding

The bid documents phase is a technical process of converting design ideas into a format that can be bid on by multiple contractors with a minimal amount of misunderstanding. We will work closely together during this phase to develop bid documents using the most appropriate process available.

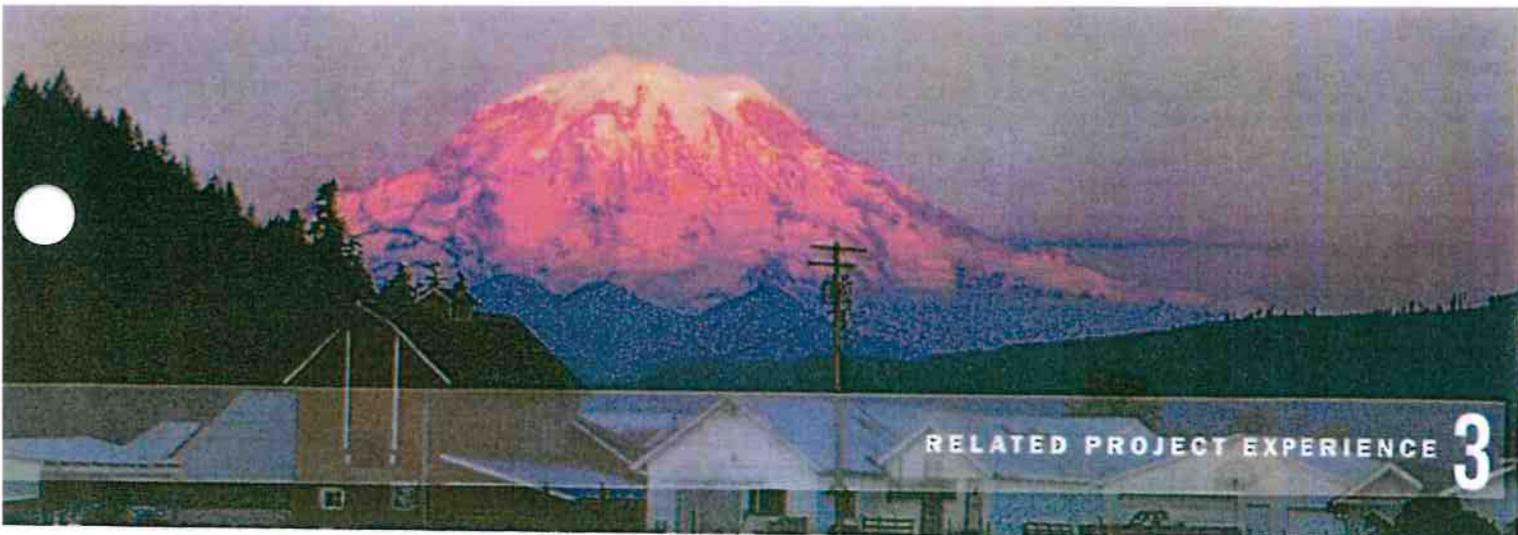
Permitting

Permit coordination involves communication early and often. Meeting with jurisdictions at the beginning of the project is critical to get deadlines and expectation built into the project schedule, and specific tasks assigned to team members.

Construction

With the transition into the construction phase the importance of clearly written requirements in the bid documents cannot be understated.

The process of construction administration and the level of support required depends on the sensitivity of the particular project. We will work closely with you to make these determinations and provide the support required. Our team has extensive construction management experience and a team of experts to work with the client and the contractor to make sure the work is executed as required. Additionally, we are available to be on-site to review work during the appropriate times to ensure mistakes are avoided and not hidden from view.



PROJECT EXPERIENCE

Helix Design Group has successfully completed numerous projects that are similar to the needs of the City of Orting. The relevant key elements are listed below and highlighted on project examples.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location
- ✓ New Construction

PUBLIC SAFETY BUILDING EXPANSION CITY OF BUCKLEY

Responsibilities Prime Consultant; Architect. Programming; Space Planning; Feasibility Analysis/Study

Renovation and expansion of the current police facility to accommodate much needed interior and exterior updates as well as providing functions critical to police operations and security concerns. The facility will be upgraded to match the character of the adjacent central town buildings to add to the redevelopment currently in progress.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location

JUSTICE CENTER FEASIBILITY STUDY CITY OF PUYALLUP

Responsibilities Prime Consultant; Architect. Site Analysis; Feasibility Study; Programming; Master Planning

The City of Puyallup was in need of modernizing and integrating the police, jail and court facilities into a single new structure. Several potential site locations were studied, culminating in the selection of a downtown property that helped to build on the expansion of the Puyallup City core. The future 50,000 SF. Justice Center will include a two-story police department, 100 bed jail facility, and City Court. The downtown location will also include shared public parking as well as secured employee and City vehicle parking areas.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location



CITY OF UP POLICE DEPARTMENT PROGRAMMING AND RELOCATION

Responsibilities Prime Consultant; Architect. Planning; Programming; Design

Helix Design Group was engaged to relocate the University Place Police Department offices to the City's new Civic Building complex. We worked with the City staff and Police representatives to understand the needs of the Department before proposing several alternative solutions that matched their restricted budget. Because of budget constraints creative solutions that solved both staff safety and operational concerns were necessary. The Police Department occupies 4,842 SF on the second floor of the new Civic Building. Issues that were addressed include the following:

- Private Offices
- Interview Rooms
- Department of Corrections Coordination Office
- Secure Reception
- Secure Restrooms
- Secure Evidence Storage
- Safety considerations for police personnel

- ✓ Public Use Facility
- ✓ Safety / Justice Program



PIERCE COUNTY TRAINING FACILITY

Project Location Lakewood, WA

With the "Best Value" goal in mind, this 26,000 SF office building was designed with steel, bar-joist and metal deck on the exterior; exterior walls with concrete tile veneer mixed with steel frame walls; and architectural metals.

The interior floor plan features three training rooms with complete audio/visual facilities which may be combined into one large room with movable partition wall systems. The second floor provides offices to meet the current needs of various departments and space for future requirements.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location
- ✓ New Construction



CITY OF DUPONT CIVIC CENTER CAMPUS | Dupont, WA

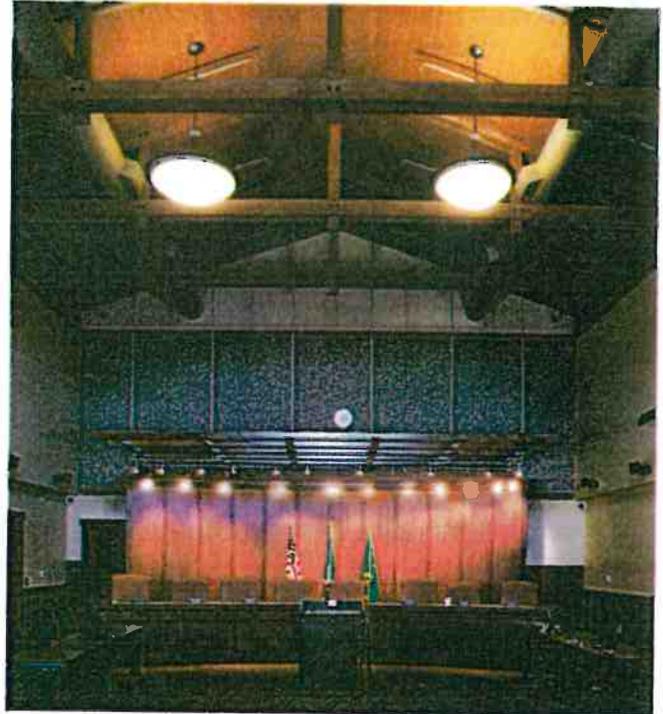
Client City of Dupont

Through a series of public workshops a phased master plan was developed for the Civic Center Campus in DuPont. The selected master plan included a City Hall Building and Public Safety facility to house the Police and Fire Departments, as well as consideration for outdoor public gathering spaces and plazas honoring the significant history of the DuPont/Nisqually area and military veterans, and with spaces for public art.

Future considerations were also made for private or public commercial office buildings at the adjacent site designed to create an interactive synergy for the overall complex.

Helix continued on to complete full architectural design of the 31,636 SF Public Safety Building and the 11,929 SF City Hall Building, as well as the surrounding large central plaza. The buildings are designed in a craftsman language of architecture to compliment DuPont's history and residential context. The buildings are wood frame construction with natural materials including cedar siding, stone veneer and metal roofing. Interior design incorporated a warm palette of colors and materials to continue the craftsman language into the public spaces of the buildings.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location
- ✓ New Construction





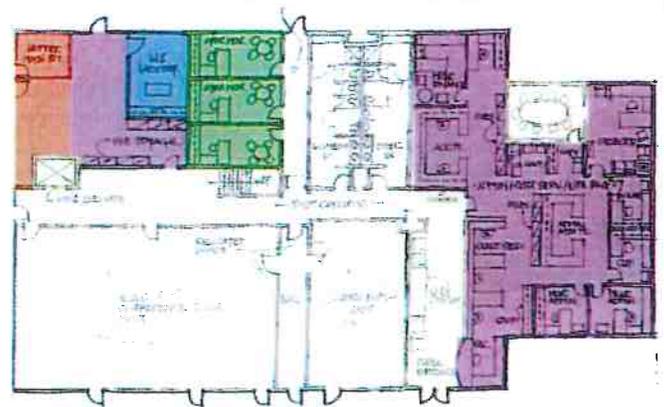
UNIVERSITY PLACE CIVIC CENTER | University Place, WA

Client City of University Place

Helix Design Group was the architect of record for the \$15 million, 60,000 SF Civic Building shell and core project. The Civic Building at University Place, Washington, is the centerpiece of a new, 17-acre, \$250 million "Town Center" development. The vision driving Town Center development is creation of a new urban center that will provide a revitalized public image that can invigorate commercial development and civic identity.

The Civic Building is a mixed use, atrium-style facility housing both commercial and public tenants. The atrium features a soaring, vaulted wood ceiling formed by massive, laminated, wood arches. A dramatic stone fireplace tower stands as the focus of the atrium lobby. A 20,000 SF Pierce County Public Library occupies the first floor, along with a 11,000 SF commercial tenant space that occupies the first and second floors flanking the open atrium. The University Place City Hall will occupy a portion of the second floor as well as the entire third floor of the building. In addition to work on the Civic Building and the Pierce County Library, Helix designed a future Police Station addition to the center as well as temporary Police facilities inside the Civic Building for use until the new Police Station is constructed.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ New Construction



CITY OF BREMERTON PUBLIC WORKS FEASIBILITY STUDY

Responsibilities Prime Consultant; Architect.
Feasibility Study; Programming

This project consisted of a feasibility study and design for the reconfiguration and expansion of the Public Works and Utilities Operations Complex offices at 100 Oyster Bay. The scope of work included relocating approximately 60 personnel and offices from the Olympus Drive and Government Center to the 100 Oyster Bay Complex.

The Oyster Bay Complex has approximately 15,000 SF of floor space at the main level, plus a 3,900 SF second floor above the center portion. In order to accommodate the additional offices, the design reconfigured the existing interior spaces; added a second floor to the 'high-bay' portion of the building; and added a two-story 9,600 SF module (4,800 SF per floor) to the front of the building.

- ✓ Public Use Facility
- ✓ Safety / Justice Program



MASON COUNTY PUBLIC WORKS COMPLEX | Shelton, WA

Client: Mason County

Helix master-planned this 80-acre site for Mason County to include the Department of Public Works (MCPW) and the Mason County Fair. The aim of the master plan was to consolidate all MCPW operations into one location while supporting the future needs of the Fair as efficiently as possible. MCPW buildings include Administration, Vehicle Maintenance, Sign Shop, EOC, Storage, Vehicle Storage/ Vehicle Wash and a Fueling Facility. A Well House containing fire pumps and other fire protection equipment was provided adjacent to a new 150,000 gallon water storage tank.

The Maintenance Shop recycles waste oil for heating to offset the use of in-floor radiant heating provided in the maintenance bays. Radiant floor heat is used in turn to allow the ambient air temperature to remain lower to conserve energy. The Administration Building ceilings step up with the PEB steel frames to open the interiors for maximum daylight penetration from the tall windows on the exterior. Low impact site development techniques were employed, such as a pervious pavement demonstration/trial area at the visitor parking area. Rain gardens were used in the POV parking areas to reduce the need for storage ponds and to reduce piping requirements.

- ✓ Public Use Facility
- ✓ Safety / Justice Program
- ✓ Rural Location
- ✓ New Construction



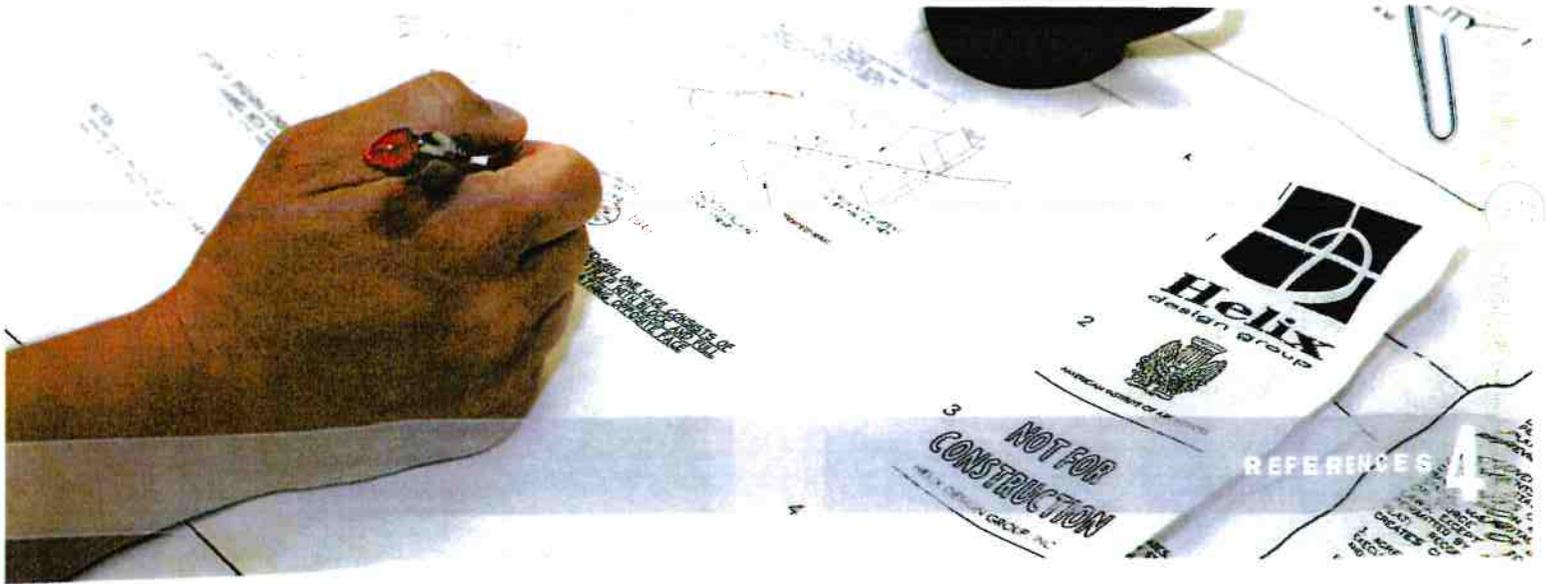
CITY OF COVINGTON TOWN CENTER MASTER PLAN

Client: City of Covington

The civic center has been master planned as the heart of the new "Town Center" for Covington which includes a central plaza, performance stage and connection to the adjacent park facility. The civic center is designed to reflect the town's character and make a strong connection to the adjacent public plaza.

The 38,000 SF facility includes, council chambers, community development, administration, parks and recreation, public works, and police departments as well as community spaces designed to accommodate multiple functions for public events and uses.

- ✓ Public Use Facility
- ✓ Safety / Justice Program



CLIENT REFERENCES

Jim Arsanto, Chief of Police
City of Buckley

360.761.7825
jarsanto@cityofbuckley.com

Jamey Balousek
Marine View Ventures

253.203.0050 ext 218
Jamey@marineviewventures.com

Bart Brynestad, Partner
Panattoni

900 SW 16th Street, Suite 330 | Renton, WA 98057
206.248.0280
bbrynestad@panattoni.com

Tim Weber, VP of Sales and Marketing
First Western Properties, Inc.

6402 Tacoma Mall Blvd. | Tacoma, WA 98409-6722
253.472.0404
tweber@firstwesternproperties.com

Mark Smith, P.E. Programming and Delivery Manager
Washington State Department of Transportation

P.O. Box 7328 | Olympia, WA 98504-7328
360.705.7347
SmithM@WSDOT.WA.GOV



City Of Orting Council Agenda Summary Sheet

AB17-38 SUBJECT: Resolution No 2017-04 – Declaring A Public Purpose And Authorizing City Sponsorship Of The Orting Valley Farmer’s Market		Agenda Item #:	AB17-38
		For Agenda of:	5.10.17
		Department:	C&GA
		Date Submitted:	5.5.17
Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u> N/A </u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u> </u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u> </u>
City Clerk, Jane Montgomery		Timeline:	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			
Attachments: Proposed Resolution No 2017-04; Special Event Permit Application, Orting Valley Farmer’s Market			
SUMMARY STATEMENT: Pursuant to the City’s newly adopted Special Event Sponsorship Policy (“Policy”), the City has received an application for sponsorship from the Orting Valley Farmer’s Market. The Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must: 1. Be one where all citizens can reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequently improved tax revenues for the City. The enclosed proposed Resolution No. 2017-04 reflects a finding that the proposed event qualifies for sponsorship, and authorizes the sponsorship of the proposed event, pursuant to a contract entered into between the Mayor and the organization holding the event.			
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed by Community & Government Affairs Committee on 04/28/17. The Community & Government Affairs Committee recommends Council approve the proposed Resolution.			
RECOMMENDED ACTION: MOTION: To approve resolution No. 2017-04, A Resolution Of The City Of Orting, Washington, Declaring A Public Purpose And Authorizing City Sponsorship Of The Orting Valley Farmer’s Market.			

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2017-004**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE ORTING
VALLEY FARMER'S MARKET.**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the "Policy") to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Valley Farmer's Market; and

WHEREAS, the City Council's Community & Government Affairs Committee reviewed the application on April 28th, 2017, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Valley Farmer's Market has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City's sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Valley Famer's Market's application meets the requirements of the City's Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Valley Farmer's Market is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City's sponsorship of the Orting Valley Farmer's Market, pursuant to the City's Policy, at the Tier # 1 level. This authorization extends to each event identified on the Orting Valley Farmer's

Market's application for sponsorship, including the Farmer's Markets to be held every Friday between June 9, 2017, and September 1, 2017, and the Pumpkin Fest, date to be determined. The Mayor is authorized to enter into a contract with the Orting Valley Farmer's market to memorialize the City's sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 10th DAY OF MAY, 2017.**

CITY OF ORTING

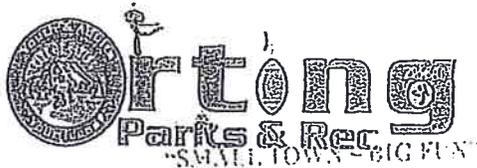
Joachim Pestinger, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk

Approved as to form:

Charlotte A. Archer
Kenyon Disend, PLLC
City Attorney



101 Orting
110 Train St E, PO Box 489, Orting, WA 98360
Phone: 360.893.2219 ext. 120 * Fax: 360.893.6809
Email: parks@cityoforting.org
Website: www.cityoforting.org



SPECIAL EVENT PERMIT APPLICATION

A Special Event Permit Application must be submitted thirty (30) days prior to the intended date, as well as a Certificate of Insurance with naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00 and a map that shows the area in which the event will take place and affected areas. Applicants are encouraged to get the applications submitted in a timely manner to ensure the best coordination with City Personnel.

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs, bike-a-thon, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming etc.

Permit Application: An application for a Special Event Permit will be made in writing, on forms provided by the City of Orting. Completed application, Permit Fee and Event Map must be submitted to the City of Orting at least 30 days prior to event and will be scheduled a meeting with City Department Heads. It is required that the Applicant meet with Department Heads in a scheduled meeting to go over the Special Event Permit Application to assure that everyone is prepared prior to the event. If roads are to be closed for any time at all during the event the Applicant/Sponsoring Unit must contact Washington State Department Of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Not meeting deadlines may result in cancelation of the event. Intls: RV

Permit Application Rates: For Rates see Resolution 2011-12 (included in packet)

NAME OF APPLICANT: Orting Valley Farmers' Market (Patty Villa)
SPONSORING AGENT: _____

ADDRESS: 15010 197 St E

CITY/STATE/ZIP: Orting WA 198360

EMAIL ADDRESS: ortingvalleyfarmersmarket@yahoo.com

NAME OF EVENT: Orting Valley Farmers' Market

TYPE OF EVENT:

- Festival
- Parade
- Run/Race
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) FARMERS' MARKET

FRIDAYS
DATE OF EVENT: June 9 - Sept 1 + Pumpkin Fest

TIME OF EVENT: Set Up 12pm Start of Event 3 End of Event 7 End Time 8ish

(Date for Pump. Fest tbd)

CONTACT PERSON FOR EVENT (day of): Patty Villa

PHONE OF CONTACT PERSON: (360) 893-4359

ALTERNATE CONTACT PERSON (day of): _____

PHONE OF ALTERNATE PERSON: _____

NAME OF EVENT: _____ DATE OF EVENT: ___/___/___

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain) _____
No

What methods will you be using to notify adjacent homeowners/businesses? (Please explain) We place flyers and post notices/signs so public/businesses are aware & we talk to businesses. Highway banner tells date, time, location as well.

A City Map that shows the area in which the event will take place must be included in the packet. Show on the map the streets that will be closed, the location and quantity of barricades, all signage for flow of traffic, where garbage receptacles will be placed and where restroom facilities are provided.

N/A

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department Of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: _____

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Special Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: _____

Signature: Patty Vich Date: ___/___/___

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:
City of Orting
Attention: Event Permit
PO Box 489
Orting, WA 98360

Or

Stop by:
City Hall
110 Train St SE
Orting, WA 98360

If you have questions regarding the application please call (360) 893-2219 ext. 120
A receipt showing payment is NOT approval of the event

Applicant must meet with all department heads at one time in a meeting to discuss the event. The meeting will be arranged by the Orting Parks and Recreation. Applicant will be notified of the date, time and place of the meeting. The reason for this is to assure that everyone is on the same page prior to the event.

For Office Use Only	
Detailed Map Enclosed: YES / NO	WSDOT Permit Enclosed: YES / NO
Banner Requested for Event: YES / NO (If yes must provide banner application (No Fee))	
Fee Paid \$ _____	Check / Cash / Debit / Credit Receipt # _____



110 Train St E, PO Box 489, Orting, WA 98360
 Phone: 360.893.2219 ext. 120 * Fax: 360.893.6809
 Email: parks@cityoforting.org
 Website: www.cityoforting.org

BANNER PERMIT APPLICATION

This Banner Permit Application allows the City and WSDOT to keep track of a Banner across SR 162. The Application and Payment must be submitted prior to approval of the banner. Please see the banner requirements on the back of the form prior to application and payment turned in for a banner to be placed over the road. Before the installation the City of Orting will contact WSDOT as part of the permitting process. When the Banner is approved by WSDOT the City of Orting will notify you. Please allow up to 3 weeks for approval.

This form must be completed IN FULL each time a banner is to be installed.

****Name, Date and Event Sponsors are ONLY allowed on the banner for it to be approved by WSDOT****

Name of Applicant: OVFM / Pattenville Sponsoring Unit: OVFM
 Phone: (360) 893-4359 Email: ortingvalleyfarmersmarket@yahoo.com

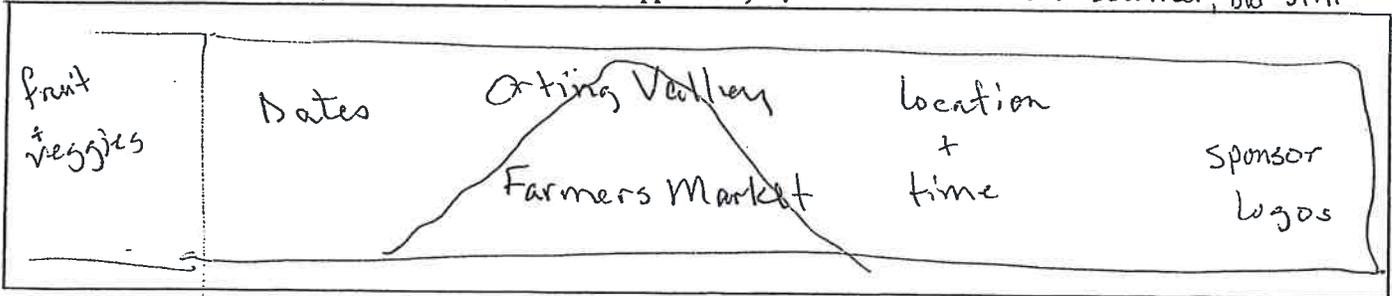
Location of Banner Preferred (MARK ONE):
 ~~SR162 & WHITESELL \$55.00~~
 SR162 & LEBER \$35.00

Date of Banner to be placed across: 5/29/17 to 9/14/17
 (Please note that a banner may only be across the road for no more than 2 weeks at a time.)

Type and Purpose of Banner in Detail (Size, Writing, Colors, One/Two sided, etc.):

OVFM Banner - made to city specifications by Business Solutions.
(2 sided with vents, D-rings, grommets, reinforced etc)
Days, times, location, name of event, picture of produce, image of mountain,
OVFM logo + space for sponsors.

Drawing of the Banner (Must be drawn each time of application): We have a new banner, but still have old one.

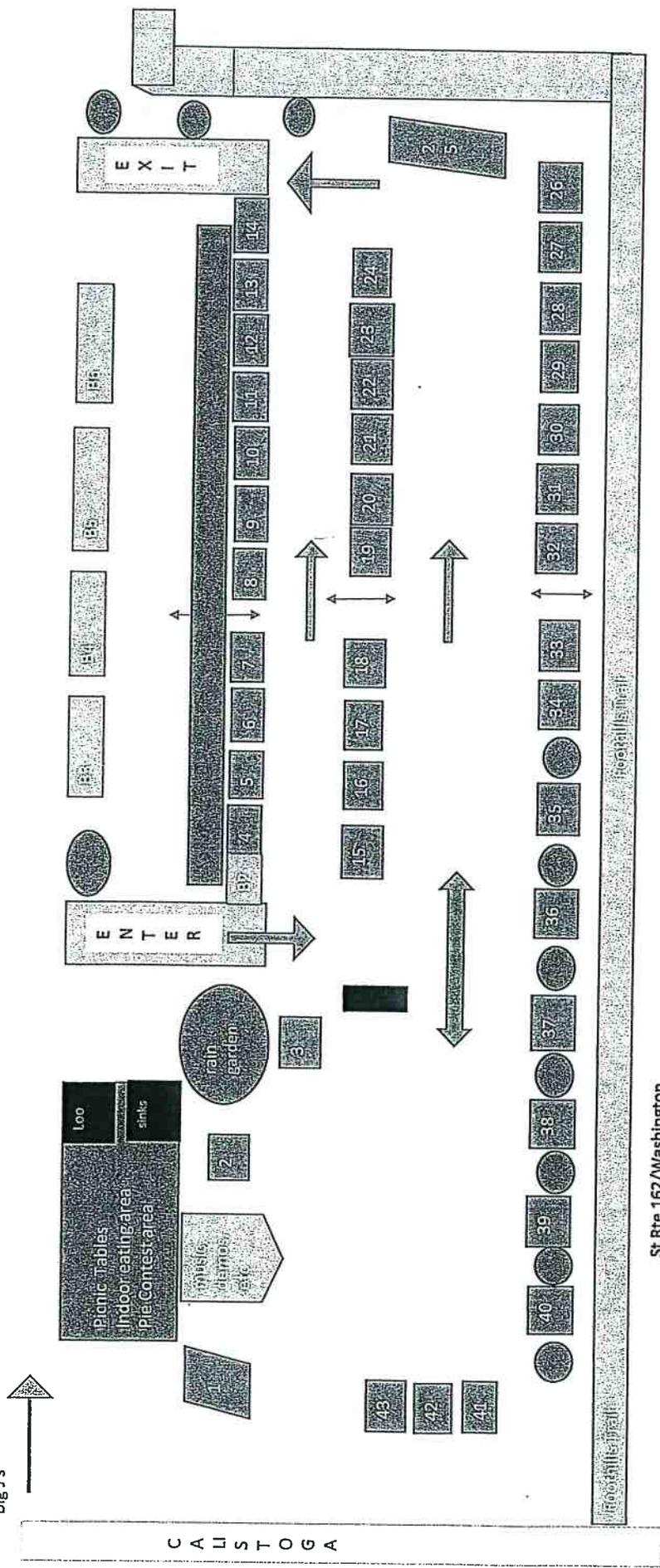


Signature: Patricia E. Vill Date 1/28/17

Official Use Only:

Received Request:	Amount Paid	Date	/	/	Intls:
Mail to WSDOT:	Date	/	/	Intls:	(Please Attach)
Confirmation from WSDOT:	Date	/	/	Intls:	(Please Attach)
Notification to Applicant:	Date	/	/	Intls:	Point of Contact:

Big J's



Vendor Placement may vary - based on number + type of vendors each year.



**City Of Orting
Council Agenda Summary Sheet**

AB17-39 SUBJECT: Approval of Low Bidder, Frost Landscape, to provide landscape maintenance to city parks, facilities, and right of way, and approval of three year contract		Agenda Item #:	AB17-39
		For Agenda of:	5/10/17
		Department:	Public Works
		Date Submitted:	5/5/17
Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	<u>\$106,761.42</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$32,290.79</u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u>\$0</u>
City Clerk, Jane Montgomery		Timeline:	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS: 90% 105-576-80-48-08 7% 001-514-21-48-01 1% 401-534-10-31-00 1% 408-535-10-31-00 1% 410-531-38-31-00	
Public Works, Dean Kaelin	X	Fiscal Note:	
Recreation and Parks, Beckie Meek		This is a three year contract and the 2018 and 2019 amounts will be reflected in their respective budgets.	
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Bids, Contract
Summary Statement: <i>The City has gone out for bid for a three year parks maintenance contract. The low bidder was Frost Landscape & Design LLC. The city utilized the MRSC small works roster for this project and none of the other companies solicited submitted a bid. The cost of the three year contract from is \$106,761.42. The cost for 2017 will be \$32,290.79 and will be split between the various funds that this contract will support as shown in "BARS" above. The City can expect additional savings by not using its mowers and equipment.</i>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:
RECOMMENDED ACTION: MOTION: To authorize the Mayor to enter into a three year agreement with Frost Landscape & Design LLC, as the low bidder for landscape maintenance of city parks, facilities, and right of way for the amount of \$106,761.42.

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

**REQUEST FOR BIDS
SMALL PUBLIC WORKS PROJECT
REF # PW2017 Parks Mowing & Maintenance Bid
April 12, 2017**

The City of Orting invites your firm to bid on the following project referenced below. Please examine the enclosed contract documents and contract specifications carefully so that you will be familiar with the requirements of the Small Public Works Contract.

The following project will be accomplished as a **SMALL WORKS PROJECT** and will be subject to prevailing wage laws. The City of Orting is an equal rights employer. **All quotations must be submitted on this form. This is not an order.** Please read all information given before preparing quotation. All bidders must meet the requirements of the Small Works Roster prior to quotation due date. To obtain Small Works information, please visit the MRSC Website at www.mrscrosters.org or contact MRSC Rosters at (206) 625-1300.

PROJECT TITLE: City of Orting Parks and Foothills Trail Maintenance

Bid Submittal

Bids may be submitted via email to: lhinds@cityoforting.org, USPS, or hand deliver to City Hall. Completed bids shall include sales tax of ~~8.8%~~ **9.3%**

Bids must be received no later than 11 a.m., ~~Friday May 2, 2017~~ **Thursday May 4, 2017**. Hand-deliver or mail to:

City Hall
110 Train St. SE (mailing: PO Box 489)
Orting, WA 98360
Fax: 360.893.6809

A formal bid opening will not be held. Upon selection of a contractor, a summary of all bids received for this project will be available for review and can be obtained by email: lhinds@cityoforting.org

Contractor Initial 

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

By signing this document, the contractor is aware and acknowledges the terms, conditions of all state laws and specifications as requested by the contract and the terms and conditions to the Small Works Roster.

Prevailing Wages

This project is subject to all provisions of RCW 39.12. A copy of the applicable prevailing wage schedule can be obtained at Labor and Industries website at:

www.lni.wa.gov/TradesLicensing/PrevailingWage/RateDatabase/RatesTrade/default.asp.

No payment shall be issued until the City receives a "Statement of Intent to Pay Prevailing Wages" form, approved by the State Department of Labor and Industries from the Contractor and each and every Subcontractor. No final payment or release of any retainage will be made until the City receives an "Affidavit of Wages Paid" form, approved by the State Department of Labor and Industries from the Contractor and each and every Subcontractor.

Industrial Insurance (Workers Comp)

All Contractors and Subcontractors are required to pay industrial insurance for all employees involved in the performance of the work described herein. Failure to pay will be a breach and justify a demand on the contract bond. This obligation survives final acceptance. Industrial Insurance rates may be found on the web at

www.lni.wa.gov/ClaimsInsurance/RatePremium/About/Rates/default.asp.

Insurance

Contractor shall procure and keep in force during the term of this contract Commercial General Liability insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to premises/operations (including off-site operations), blanket contractual liability and broad form property damage. Prior to the Contractor performing any work under this contract, Contractor shall provide the City with a Certificate of Insurance evidencing the insurance required and, by endorsement to Contractor's liability policy(ies), naming the City of Orting, its officers, employees and agents as Additional Insureds.

The Contractor agrees to repair and replace all property of the City and all property of others damaged by itself, its employees, and subcontractors, and agents.

It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that he has familiarized himself with the conditions of the work site, and other contingencies likely to affect the work and has made its bid accordingly; and that he is to assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

City of Orting Business License

A current City of Orting Business License is required prior to performing work in the City of Orting. You may obtain an application by visiting our website at: <http://www.cityoforting.org>.

Contractor Initial 

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

By signing this document, the contractor is aware and acknowledges the terms, conditions of all state laws and specifications as requested by the contract and the terms and conditions to the Small Works Roster.

Bid Award

In addition to the quoted price, the contract for this project will be awarded to the lowest responsible bidder based on the bidder's ability, capacity and skill to perform the required work within the specified time, the quality of the bidder's performance of previous contracts or services and the bidder's compliance with laws relating to the contracts or services.

The City of Orting shall issue a contract to the successful bidder. **Work may proceed when the following conditions have been met:**

- The contract has been fully executed by both parties
- A Statement of Intent to Pay Prevailing Wages, approved by the State Department of Labor and Industries has been received from the Contractor and each and every Subcontractor
- A copy of Commercial General Liability insurance

The City of Orting reserves the right to reject any or all bids, waive technicalities or irregularities and to accept any bid if such action is believed to be in the best interest of the City.

Payment Schedule

Payment shall be made net 30-days after city receives invoice for work completed and approved by Public Works Director.

Time of Completion

Work shall start twenty (20) calendar days after execution of the contract and **the issuance of a notice to proceed;** or as directed by Public Works Director.

Contact Person

Public Works Assistant Laura Hinds: Office (360) 893-2219, ext. 139 or by email at lhinds@cityoforting.org.

Contractor Information

Email: Erick@frostlandscape.com

Contractor Name: Frost Landscape & Design: LLC Contact: 253-226-8635

Contractor Address: PO BOX 335 Zip: 98360

Authorized Signature:  _____ Date: 5-2-17

Print Name of Signature: Erick Frost

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

By signing this document, the contractor is aware and acknowledges the terms, conditions of all state laws and specifications as requested by the contract and the terms and conditions to the Small Works Roster.

BID SPECIFICATIONS

City of Orting Parks and Foothills Trail Maintenance

Scope:

The purpose of this Bid is to secure a contractor for providing general maintenance activities at designated parks and the Foothills trail system located within the Orting City Limits.

This Bid will begin with the general maintenance activities of the 10 parks and the foothills trail. Locations and name of the parks are on the map included with this bid sheet.

General maintenance activity of all neighborhood parks will be maintained at the standard as identified in this Bid and as set forth by the City of Orting Public Works Director. The Quality Control manager as identified by the City of Orting will monitor the standard and approve or disapprove payment.

Park and Trail Locations:

Williams Park-- SR 162 E - 0.23 ACRES

IN VILLAGE GREEN. ACCESS OFF OF LANE BLVD NW

Williams Park - 0.23 Acres

Foothills Trail-- STARTS AT WILLIAMS BLVD NW ALONG SR 162 E ENDS AT MEADOW LANE SE - SEE ADDITIONAL TRAIL AREAS FOR MORE ACREAGE

Foothills Bike Trail - 10 Acres

Whitehawk Park-- ACCESS FROM SR 162 E, TO WHITEHAWK BLVE NW AT ORTING AVE NW

Whitehawk Park - 4 Acres

Memorial Park-- WHITESSELL ST SW (BETWEEN CORRIN AVE & SR 162 E SMALL SITTING AREA, REQUIRES WEEDING ONLY

Memorial Park 0.017 Acre

North Park-- SR 162 E AND CALISTOGA ST W

North Park - 1.3 Acres

CITY OF ORTING

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Orting, WA 98360

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MAIN PARK--INCLUDES 2 SECTIONS FROM CALISTOGA ST W TO BRIDGE ST SW
Main City Park - 7.17 Acres

TRIANGLE PARK--CORNER OF VARNER AVE SE & BRIDGE S
Triangle Park - 0.19 Acres

THREE CORNER PARK--HARMAN WAY S (SR 162 E) AND CORRIN AVE SE
Three Corners Park - 0.06 Acres

CHARTER PARK--WASHINGTON AVE S NEXT TO FIRE/POLICE DEPT
Charter Park (skate park) - 11.88 Acres

RAINIER MEADOWS PARK--BROWN WAY SE--ACCESS FROM WASHINGTON AVE S TO BROWN ST SE
Rainer Meadows - 3.2 Acres

CALISTOGA PARK & DOG PARK--CALISTOGA ST W & SKINNER WAY SW
Calistoga Park - 6.29 Acres

SOUTH OF SKATEBOARD PARK – North of Meadow Ln SE and West side of the bike trail. 1.64 Acres

PUBLIC SAFETY BLDG (401 Washington Av S) Weeding of planter strips (3,000 SQFT)

MPC/LIBRARY 202 Washington Av S – 1 small grass strip and weeding around building

CITY HALL – 110 Train St SE – Weeding of planter strips

Public Safety:

The successful Contractor's employees and agents shall carry sufficient identification to show by whom they are employed and display it upon request to security personnel. Contractor will contact City of Orting maintenance manager if conducting general maintenance activities will cause possible public safety issues within said City of Orting parks.

CITY OF ORTING

110 Train St SE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-2219 x139

Term of Contract:

A contract awarded as a result of this Bid will be for three periods with the first period beginning May 11, 2017 through September 30, 2017; second and third periods starting on May 1, and ending on September 30 of 2018 and 2019.

City of Orting may, at its discretion, request that the contractor begin the contract on April 1 of the second and third year.

Work Requirements/ Required Services

General Maintenance Activity Requirements

1. Mowing

- a. **Typical Duties:** Inspect area for debris and pick up as necessary. Mow turf to appropriate height, approximately two and a half (2.5) to three (3) inches. Identify work for other crews to perform.
- b. **Frequency:** This equates to mowing each park, in the list above and the Foothills Trail, within the city limits, one (1) time per week for five (5) months (April-August).
- c. **Quality & Performance Requirement:** When the work is done, turf is well manicured and aesthetically pleasing. Turf is maintained at height of two and a half (2.5) to three (3) inches at all times.

2. Rough Area Mowing and Weed Eating –

- a. **Description of Work:** All work associated with mowing of undeveloped areas. Weed eating areas missed or un-reachable by regular mowing. Weed eating or trimming around tree bases, signs, etc. Work is done to reduce fire hazard, control noxious weeds, reduce rodent populations and enhance appearance.
- b. **Typical Duties:** Inspect area for debris & litter, pick up as necessary. Mow or weed eat upon completion of inspection.
- c. **Frequency: Quality & Performance Requirement:** When work is done, field shall be evenly mowed with no skipping and is aesthetically pleasing. Mowing is typically performed

CITY OF ORTING

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(360) 893-2219 x139

with a tractor and flail type pull behind mower attachment or hand held weed eater. The finished cut height will not exceed (3) inches.

3. Turf Edging –

- a. **Description of Work:** All work associated with edging of walkways, curbs, cement pads, shrub beds, and other areas requiring a well-defined and manicured edge. Work is performed to promote aesthetics and define edges in the areas specified.
- b. **Typical Duties:** Inspect work areas for hazards and other work needs. Edge sidewalks and flower beds, clean up edgings and haul off site. Blow off hard surface areas. Avoid damaging irrigation heads. Do not engage power blower or edger if public is nearby.
- c. **Frequency & Time of Year:** Work is generally completed once (1) every month during the turf growing season.
- d. **Quality & Performance Requirement:** Turf edges shall be sharply defined, straight and free of debris. Turf will be maintained to within two (2) inches of asphalt edge and to within (1/4) one quarter inch of concrete edge.

4. Turf Debris Removal –

- a. **Description of Work:** All work associated with cleaning turf and grounds with backpack or tractor mounted blowers, mechanical sweepers and manual raking. Remove leaves, storm debris and excess grass clippings.
- b. **Typical Duties:** Remove debris from turf and load into container, haul debris from site for disposal.
- c. **Frequency & Time of Year—**As needed
- d. **Quality & Performance Requirement:** Turf and grounds will be free of debris, well-manicured and aesthetically pleasing.

5. Raking and Weeding Shrub Beds

- a. **Description of Work:** All work associated with the raking and weeding of shrub beds using mainly manual methods. Work is performed to promote health of the plant materials and the aesthetics of the area.
- b. **Typical Duties:** Remove weeds and debris from shrub beds. Remove all weed roots to prevent weed to reestablish. Haul debris from site.
- c. **Quality & Performance Requirement:** Shrub beds are free of weeds and debris.

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7. Pavement Maintenance –

- a. **Description of Work:** All work associated with cleaning of hard surface areas. Work is typically performed on walkways, parking lots, street fronts and concrete surfaces using backpack and tractor mounted blowers and mechanical sweepers.
- b. **Typical Duties:** Clear surfaces of debris.
- c. **Frequency :** Hard surfaces will be blown off or swept after each mowing
- d. **Quality & Performance Requirement:** Hard surfaces will be clean and free of debris.

All-encompassing issues pertaining to this Bid:

1. **Washington State Patrol Criminal Background Check Requirement (RCW 35.61.130):** All employees, volunteers, or independent contractors, who may, in the course of their work or volunteer activity with the City of Orting, have unsupervised access to children or vulnerable adults, shall go through a records check through the Washington State Patrol criminal identification system under RCW 43.43.830 through 43.43.834, 10.97.030, and 10.97.050 and through the federal bureau of investigation, including a finger print check using a complete Washington state criminal identification fingerprint card. The City of Orting shall provide a copy of the record report to the employee, volunteer, or independent contractor. When necessary as determined by the City of Orting, prospective employees, volunteer, or independent contractors may be employed on a conditional basis pending completion of the investigation. If the prospective employee, volunteer, or independent contractor has had a record check within the previous twelve months, the City of Orting may waive the requirement upon receiving a copy of the record. The City of Orting at its discretion requires that the prospective employee, volunteer or independent contractor pay the costs associated with the background and records check.
2. **Contractor Identification Requirement:** The contractor is required to have the company name and/or logo with a contact phone number clearly marked on any vehicle or vehicles that is used in the course of doing any work at each park site.
3. **Methods and procedures for completing General Maintenance Activities:** The contractor is responsible for determining the required labor, materials, equipment and supervision necessary to accomplish the tasks outlined in this solicitation. Contractor is responsible for adherence to all local codes, ordinances, rules, regulations and application requirements.
4. **Work Hours & Scheduling:** Scheduling of any contract inspection and contract work hours must be approved by the City of Orting City Administrator in advance of before commencing any work. The contractor shall submit for approval, a schedule showing anticipated work hours and work days prior to commencing any work. Work hours are between 7:30 am and 5:00 pm Monday

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through Sunday. With the exception of emergencies, only minimal work duties such as litter collection, garbage collection, and blowing walks will be allowed on weekends and legal holidays.

5. **Equipment:** Equipment to be used in performance of this contract shall be subject to inspection by the City at any time, prior to use in performance of any work. Inspection will ascertain the type and condition of the equipment, the state of repair, the ability of the equipment to perform the required work, compliance with all licensing laws (i.e. Washington State Dept. of Licensing, and safety laws as per OSHA and WISHA). Vehicles found to be lacking in licenses or in poor condition or repair (i.e. leaking, unclean, unpainted, lights, gauges etc.) or incapable of performing the required work may be rejected for use on this contract. This inspection may take place at any time at the election of the City maintenance manager and/or the Quality Control & Quality Assurance manager. Each contractor may undergo this inspection prior to the awarding of the contract. The contractor that is awarded the contract will not undergo this inspection more often than once a month, unless there is evidence that the equipment is not properly functioning or in good repair. If after inspection, equipment is not fixed or in good repair, City of Orting reserves the right to conduct this inspection as often as desired. The equipment shall be kept clean and in good repair at all times. Rejection of any equipment by City of Orting does not relieve the contractor of responsibility to perform required work. Failure to provide acceptable equipment is cause for City of Orting to cancel contract, nonpayment for general maintenance activities or seek monetary penalty for relief of damages rendered, or any combination thereof, as provided in this contract.
6. **Materials:** All materials, parts, repairs, and support services required to properly perform and complete the functions of this contract will be the sole responsibility of the contractor. No overhead costs will be added to any invoices.
7. **Material Spills & Environmental:** All material spills (fertilizers, herbicides, vehicle fluids, etc.) must be contained and cleaned up immediately to reduce or eliminate public, employee, and environmental hazards.
Any spills that cannot be immediately contained must be quarantined to prevent public or worker exposure.
The contractor will be responsible for any cleanup costs and landscape repairs associated with material spills. City of Orting Maintenance manager will be informed of any spills immediately via cellular phone.
8. **Request for Work:** All work must be authorized by the City of Orting maintenance manager prior to performance. Contractor is required to develop a weekly work execution plan and submit to the City of Orting Public Works Director or designee for approval, the week preceding the planned performance date
11. **Non Performance of Work:** A general maintenance activity deemed "non-performing" will not be authorized for payment. Through Quality Assurance Random Sampling, Non-performance may be determined by the Quality Control Manager. Each determination of non-performance will be allowed one (1) opportunity for correction and re-inspection. Subsequent re-inspections will be

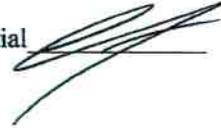
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charged for City of Orting staff time and those charges withheld from monthly payments to the contractor.

Initial



PROPOSAL FORM:

City of Orting Parks DEPT.
110 Train St. SE,
Orting, WA

Attention:

Having carefully examined the Invitation to Bid, Instructions to Bidders, General Conditions of the Contract, Supplementary General Conditions, Drawings, and the Specifications as well as the premises and conditions affecting the work, the undersigned proposes to furnish all plant, labor and material called for by the documents for The City of Orting – Parks and Trail Grounds Maintenance.

Base Bid: \$29,543.27

Washington State Sales Tax – 9.3% \$2,747.52

NET TOTAL BID \$32,290.79

STARTING TIME AND TIME OF COMPLETION:

The undersigned agrees that if awarded the contract he will start maintenance activities within five (5) calendar days after receiving written notice to proceed, and will complete the work within 7 calendar days after receiving such notice.

PROPOSAL FORM (continued)

OWNER'S RIGHT RESERVED:

To reject any or all bids, to waive informalities, and to accept only such bids as may appear in the best interest of the owner.

CERTIFICATION:

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The undersigned certifies that this bid has been arrived by the bidder independently and has been submitted without any collusion designed to limit independent bidding or competition.

PROPOSALS SUBMITTED WITHOUT A SIGNATURE BELOW WILL BE REJECTED.

Name of Individual Business Owner,
Partnership or Corporation:

Frost Landscape & Design: LLC

Address:

P.O. BOX 335 Orting, WA 98360

Telephone: 253-226-8635

Office Number 253-312-1213

UBI# 602901197

FROSTLD911KD
Contractor Business License Number

Signature of Owner, Partner, or
Corporate Official:



Erick Frost
Print Name

DATE

Official or Title of Official signing for
Corporation:

If Corporation, Attest:

Secretary of Corporation

State in which Incorporated

City Of Orting Contract Bid

2017 Bid

Monthly	\$ 6,565.17
Before Tax	\$ 29,543.27
After Tax	\$ 32,290.79

2018 Bid

Monthly	\$ 6,729.30
Before Tax	\$ 33,646.50
After Tax	\$ 36,775.62

2019 Bid

Monthly	\$ 6,897.53
Before Tax	\$ 34,487.66
After Tax	\$ 37,695.01



**City Of Orting
Council Agenda Summary Sheet**

AB-17-40 SUBJECT: Ground Cover/Rocks- Van Scoyoc Park.	Agenda Item #:	AB17-40
	For Agenda of:	5/10/17
	Department:	Parks
	Date Submitted:	5/4/17

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	\$ _____
City Administrator, Mark Bethune	X	Amount Budgeted:	\$ _____
City Attorney, Charlotte Archer		Unexpended Balance:	\$ _____
City Clerk, Jane Montgomery		Timeline:	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek	X		
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator			

Attachments:

SUMMARY STATEMENT:

The Parks Advisory Board is recommending adding river rock to the ground cover plantings at VanScoyoc Park. Additionally the board intends on asking the 5th grade students at Ptarmigan Ridge Intermediate School who had previously assisted with the plantings at VanScoyoc Park, to paint their own individual rock which will be placed in the beds with the rest of the River Rock.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: *Parks Advisory Board is recommending approval.*

RECOMMENDED ACTION: MOTION: To approve the recommendation of the Parks Advisory Board to use river rock as a ground cover at VanScoyoc Park, and to allow certain 5th grade students at Ptarmigan Intermediate School to paint their own individual rock which will be placed in the beds.



**City Of Orting
Council Agenda Summary Sheet**

AB17-41-SUBJECT: Recreation and Conservation Office –Gratzer Park Grant	Agenda Item #:		AB17-41
	For Agenda of:		5/10/17
	Department:		Parks
	Date Submitted:		5/4/17
Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger	X	Cost of Item:	\$ _____
City Administrator, Mark Bethune	X	Amount Budgeted:	\$ _____
City Attorney, Charlotte Archer		Unexpended Balance:	\$ _____
City Clerk, Jane Montgomery		Timeline: Submit Form by June 1 st . Grants awarded for 2017- 2019	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	
Public Works, Dean Kaelin		Fiscal Note:	
Recreation and Parks, Beckie Meek	X		
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input checked="" type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Certification of applicant match form
<p>SUMMARY STATEMENT: The City of Orting is still pursuing the state Recreation and Conservation Office (RCO) Washington Wildlife and Recreation Program (WWRP) grant. This project is a multi-use (soccer, football, lacrosse etc.) field that will allow Orting to expand its capacity for community sports leagues. The state’s community capital grant of \$194,000 is still available for the project.</p> <p>The RCO funding will be finalized with the 2017-2019 Capital Budget. The House and the Senate are working on their budgets separately, and they each have their own prioritization of RCO projects. In the current version of the House budget, Gratzer park is listed as the 2nd Alternative project. In the current version of the Senate budget, Gratzer park is the 10th alternative. Neither of those budgets are finalized, yet. The City is not guaranteed funding, but is still in the running if other projects drop out. The City needs to submit the Certification of Applicant Match form by June 1st to retain eligibility for that possibility.</p>
<p>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Parks Advisory Board recommends the City move forward with the project and the certification of match.</p>
<p>RECOMMENDED ACTION: MOTION: To authorize the Mayor to submit a certification of match for an RCO grant for Gratzer Park.</p>

Orting Gratzner Park multi-use field

Total Project Cost: \$543,193

Request from RCO for WWRP Local Parks FY2018: \$271,596 (50%)

Sponsor Match: \$271,597 (50%)

Breakdown of Sponsor Match

Appropriation – State: \$194,000

Appropriation\Cash (From Orting City Budget): \$29,457

Donated Labor (Lions): \$2,340

Donated Materials: \$45,800



**City Of Orting
Council Agenda Summary Sheet**

AB17-42 SUBJECT: TBD Chip Seal Program	Agenda Item #:	AB17-42
	For Agenda of:	05/10/17
	Department:	Public Works
	Date Submitted:	5.04.17

Orting Staff & Professional Representatives			
Mayor, Joachim Pestinger		Cost of Item:	<u>\$ 106,986</u>
City Administrator, Mark Bethune	X	Amount Budgeted:	<u>\$ 120,000</u>
City Attorney, Charlotte Archer		Unexpended Balance:	<u>\$ 13,014</u>
City Clerk, Jane Montgomery		Timeline:	
City Treasurer, Scott Larson			
Police Chief, Bill Drake		BARS:	109.317.60.00.00
Public Works, Dean Kaelin	X	Fiscal Note:	
Recreation and Parks, Beckie Meek			
Municipal Court, Kaaren Woods			
Parametrix, JC Hungerford			
BHC Consultants, Roger Wagoner			
Agenda Placement: <input type="checkbox"/> Mayor <input type="checkbox"/> Councilmember <input type="checkbox"/> Committee Chair <input checked="" type="checkbox"/> City Administrator			

Attachments: Bid Summary
<p>SUMMARY STATEMENT:</p> <p>The City has a road preservation plan that includes chip-sealing and road resurfacing. The program is paid for by the \$20 vehicle tab fee. This is the <u>5th</u> year of the tab fee road maintenance program.</p> <p>The city budgeted \$ <u>120,000</u> for chip-sealing and resurfacing for 2017. The project had a bidding process for chip sealing and road resurfacing requesting bids from thirteen different companies of which one company submitted a bid. The Low Bidder for chip-sealing is <u>Sierra Santa Fe Corporation</u> at \$ <u>106,986.00</u>. Overall project expense will include \$4,700 for street preparation and \$2,100 for administration costs for a total of \$113,786.00.</p>
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Transportation Committee reviewed and recommend approval.
RECOMMENDED ACTION: Motion: To approve Sierra Santa Fe, as the low bidder for Micro Coat in the amount of \$106,986.00.

City of Orting
2017 TBD Chip Seal Program-Maintenance

Contractor	CHIPSEAL	MICROCOAT	Cost of Estimate
Sierra Santa Fe	\$68,746.00	\$106,986.00	\$175,732.00
Sealcoat Inc.	No Response	No Response	
Washington Asphalt	No Response	No Response	
Laughlin Paving	No Response	No Response	
Doolittle	No Response	No Response	
Superior Asphalt	No Response	No Response	
GC Inc.	No Response	No Response	
Granit Construction	Opted Out	Opted Out	
Eversons Asphlt	No Response	No Response	
CWA Inc.	No Response	No Response	
King Construction	No Response	No Response	
A1 Asphalt	No Response	No Response	
AA Asphaltng LLC	Opted Out	Opted Out	

Chipseal locations

Work Locations	Block Number
Brown St SE	300
Brown St SE	500
Brown Way SE	400
Washington Av S	500
Hardefeldt St SE	300
Train Av SE (dead end)	400,500

Microcoat Locations

Whitesell Ct NW	300
Leber Ct NW	300
Callendar St NW	300,400,600
Corrin Av NW	400,500
Eldredge Av NW	300,400,500

City of Orting
2017 TBD Chip Seal Program-Maintenance

Kensington Av NW	400
Groff Av NW	200,300
Orting Av NW	200,300,400,500
Rowe St NW	200,300
Thompson Av NW	200,300
Whitehawk Blvd NW	100,200,300