

## Councilmembers

Position No.

1. Tod Gunther
2. Barbara Ford, Deputy Mayor
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Josh Penner
7. Scott Drennen



ORIGINAL

## Orting City Council Special Meeting Summary BUDGET WORKSHOP

Orting Public Safety Building  
401 Washington Ave. SE, Orting, WA  
November 1<sup>st</sup>, 2017  
6:00pm.

Mayor Joachim Pestinger, Presiding

### 1. CALL MEETING TO ORDER

Mayor Pestinger called the meeting to order at 6:07pm., at the Public Safety Building.

Councilmember Drennen led the Pledge of Allegiance.

**Councilmembers Present:** Councilmembers, Tod Gunther, Michelle Gehring, Josh Penner, Scott Drennen, Dave Harman, Nicola McDonald (will arrive late) and Deputy Mayor Barbara Ford.

**Staff Present:** Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson. Councilmember McDonald joined the meeting at 6:25pm.

### 2. WORKSHOP

#### **Discussion – 2018 Preliminary Budget**

Mayor Pestinger opened and briefed on the purpose of the special meeting. The Mayor turned the presentation over to Administrator Bethune and Treasurer Larson. Treasurer Larson went thru a PowerPoint which included general information about upcoming meetings on November 8<sup>th</sup> and 29<sup>th</sup> for the 2018 budget and December 13<sup>th</sup> for Budget Amendments for 2017. The following topics were presented:

#### **City Vision Statement;**

#### **What the City Values and Strives for;**

#### **Council Goals;**

#### **Orting's Financial Story 2017-2018;**

#### **Discussion Items and needs of Administration;**

- New Finance Clerk (high priority from Matrix)
- New Administrative Assistant (high priority from Matrix)
- Bring Planning Functions in house (high priority from Matrix)
- Bring remaining staff wages within 95% of comparable cities

#### **Discussion Items and needs of the Building Department;**

- New Building Inspector/Building Permits staffing position
- Current half time permits coordinator would move to Public Works full time
- Replacement of Building Official vehicle

#### **Discussion Items for Police Department;**

- Level of Service
- Turnover/Officer Pay
- Mayor is recommending one additional officer in the 2018 draft budget
- Social Worker (DM Ford request)

- Police ATV (CM Gunther/Chief Drake request)
- Police Transport Van (Chief Drake)
- Replacement of two vehicles with Police Pickup Truck and/or SUV and/or a Fusion Hybrid
- Combined Communication Network possible charge \$75,000

**Facilities Discussion;**

- Police Station
- Court Offices
- Council/Court Chamber
- Additional Administrative Offices (Finance Clerk, Administrative Clerk, Planner, Attorney/Floating Office)
- City Hall Retrofit

**Deficit;**

- One time Maintenance Projects
- Sustainable Building Department Revenue
- One time Combined Communication Network Charge
- With no change to revenue and/or a reduction in expenses, the draft budget contains a \$330,000 deficit, \$190,000 of which is structural.

**New Revenue;**

- 5% Utility Tax, estimated to collect \$200,000 (Matrix Recommendation)
- 5% Garbage Tax expected to collect \$50,000
- Property Tax, additional expected revenue is \$190,000 (1 year increase if Fire District is successful in levy lid lift)
- Spending Down Fund Balance in 2018

**Transportation Impact;**

- SW Connector, Purchase of Right of Way
- Continue building a reserve for Kansas St
- Continue street maintenance program (TBD)

**Cemetery;**

- Sprinkler System (paid for by General Fund)
- Contracting out grounds maintenance

**Parks;**

- Gratzer Multi Use Field (State Capital Budget)
- Calistoga Park Improvements
- Asset replacement reserve (\$100,000)
- Limited funds for maintenance and operations
- O&M transfer from General Fund of \$10,000
- Public Works; New City Engineer Position (Matrix Recommendation)
- Public Works Administrative Assistant Full Time
- Asset Management System

**Water;**

- 178<sup>th</sup> St. Waterline Replacement
- Hazard Mitigation Planning and Resiliency
- Reduction in late penalty

- Rates anticipated to increase 9%

**Wastewater;**

- Maturity of Wastewater Plant Bond
- Rates anticipated to increase 5% in 2018
- Additional wastewater worker at treatment plant
- Design of Solids Handling
- Lift station upgrades (Rainier Meadows & Puyallup River)
- System analysis for future I&I Projects (Clean and Video)

There will be another meeting on November 8<sup>th</sup>, and November 29<sup>th</sup>. Budget Amendments will take place on the 13<sup>th</sup> of December. The largest budget amendment will be for paying off the bond on the Public Safety Building which the City sold to the Fire District.

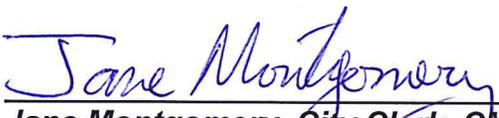
Councilmember Penner asked if there would be opportunity to go line by line on the budget as a group. Council agreed to have another meeting on November 15<sup>th</sup>. The meeting will be at 6:00pm., at the Public Safety Building. The budget presented at the meeting did not reflect the planned changes. Council was asked to review each line item so they are prepared with questions at the next budget workshop.

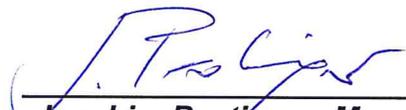
Scott Larson asked that in the near future that a policy be enacted for compensation for Management positions. He also suggested a discussion on police level of service.

**3. ADJOURN**

Mayor Pestinger adjourned the meeting at 9:16pm.

**ATTEST:**

  
Jane Montgomery, City Clerk, CMC

  
Joachim Pestinger, Mayor