ORIGINAL

Councilmembers
Position No.
1. Tod Gunther
2. Barbara Ford, Deputy Mayor
3. Michelle Gehring
4. Dave Harman
5. Nicola McDonald
6. Josh Penner
7. Scott Drennen

ORTING CITY COUNCIL

Regular Business Meeting Minutes
Public Safety Building
401 Washington Ave. SE, Orting, WA

February 8, 2017
7 p.m.

Mayor Joachim Pestinger

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Pestinger called the meeting to order at 7:00p.m., in the Public Safety Building. Councilmember McDonald led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Barbara Ford, Councilmembers Scott Drennen, Tod Gunther, Nicola McDonald, Josh Penner, and Michelle Gehring.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer, JC Hungerford, Engineer, Charlotte Archer, City Attorney,

REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.

Mayor Pestinger asked to remove the Police Department Presentation from the agenda.

Councilmember Drennen asked to have agenda item # 8C to go back to the CGA Committee.

2. PRESENTATION

A. Promotional Video for the City- Dylan Sunshine Saliba.

Mr. Saliba showed the Council a sample of his video work and fielded questions from the City Council about the benefits to the City of a video, and about his experience.

B. Police Department- Year End Activity Report.

Pulled from the agenda.

3. PUBLIC COMMENTS

Arlene Murray from the Puget Sound Veterans Hope Center addressed the Council. Ms. Murray is the Community outreach liaison. She heard there were some citizens that had expressed concerns about the Hope Center. She explained the project in detail and showed large color graphics of what Hope Center housing would look like. Veterans in this program will be clean and sober and the program is geared to help provide temporary housing and resources to assist them. She provided her email for the Council should they wish to contact her.

Administrator Bethune asked if the group would be willing to put on a community meeting. Ms. Murray stated that she would speak to the board and get back with the City. Councilmember Drennen suggested having the meeting at the Soldier's Home. Ms. Murray will check with the Superintendent. Mayor Pestinger wanted to make sure

that Veterans from the Orting community would be reached out to for this resource. Ms. Murray said that Orting Veterans would be included in the outreach.

4. CONSENT AGENDA

- Regular Meeting Minutes of January 25th , 2017
- Study Session Minutes of February 1, 2017
- Payroll and Claims Warrants

Deputy Mayor Ford made a motion to approve Consent Agenda as prepared. Second by Councilmember Harman. Motion passed (7-0).

5. COMMITTEE AND COUNCIL STANDING REPORTS

Finance

Councilmember Gehring briefed the Council on the finance review sheet provided in the Council packet. The review covered general fund revenues, expenses and the ending fund balance. She also briefed on the topics from their last Finance Committee meeting which were:

- purchasing policy;
- purchase cards;
- Firms that responded to the RFP for an organizational assessment;
- Vision permitting software which goes to the Technology Committee on the 21st of February;
- Utility billing software update which is still in Committee.

Community & Government Affairs

Councilmember Drennen briefed on the last meeting they worked on the following:

- Homelessness;
- Sponsorship Policy, 1st read by the March Council meeting;
- Time guidelines for Council meetings;

Mayor Pestinger mentioned that he had attended the Planning Commission Meeting and they take a vote to continue if the meeting goes beyond a set time.

Councilmember Gunther asked if the Code of conduct item was still on the agenda. Councilmember Drennen confirmed that it was.

Deputy Mayor Ford relayed that they were possible modifications needed to Orting Municipal Code to bring it into compliance with State Code in regard to homelessness. Officer Isenhart had attended a conference on homelessness and he contributed code items that would need to be looked at. Deputy Mayor Ford also attended the Orting Community Network meeting. A representative from Sound Outreach, a non-profit organization which organizes an event called Pierce County Connect, gave a talk. Their organization sponsors this event which connects vendors who provide services to homeless individuals. 300-600 individuals attend typically attend this event. There may be and Orting sponsored event at the Orting High School in May. Deputy Mayor Ford continues to meet with a caucus in East Pierce County who are working together with homeless providers to cleanup homeless encampments along the rivers.

Public Safety
Councilmember Harman stated that at the last meeting the topics discussed were:

- The Search and Rescue Policy which is being worked on by Lt. Gard;
- The Community Policing Resolution;
- Grants possible with United States Department of Justice;
- Code Changes coming up on hunting and discharge of weapons in City limits;
- Speeding on Kansas, which is being addressed with the use of automated speed signs.

Public Works
Councilmember Penner briefed on Committee discussions regarding:

- A broadband tower that may be placed in the City;
- Review of water rates for the next 10 year period;
- Orville Road bid documents to replace water mains;
- High Cedar Force Main change order.

JC Hungerford briefed on Bio Solids stating that he recommends moving forward with an offsite bid to dredge the lagoons as soon as possible, due to conditions at the site. It may be possible for the City to permit a permanent site in the future. Discussion followed between staff and Council regarding onsite encapsulation.

Parks Advisory Board
Councilmember Gunther shared that the board discussed the following:

- Goals and vision for parks in the City;
- Community garden;
- North Park fountain- possibly have colored lights for each event;
- Main Park barbecue area- possibly move the horseshoe pits and put in items for children;
- Sculpture placement on key areas of the trail;
- Calistoga Park- big toy, possibly a zip line.

Councilmember Gehring informed the Council that the Board is seeking direction From Council on Council's vision for the Park. Councilmember Drennen stated Council had asked for a professional assessment and plan from Parametrix for Calistoga Park. He would like for the board to solicit ideas from the public about what they want at the Park.

Councilmember Gunther would like to have a public hearing so that Council can hear from the Public. Deputy Mayor Ford noted the expertise that the Board had in regard to the plants and plantings.

Councilmember Gehring sought clarification as to whether or not Council will still consider smaller projects, not just Calistoga Park. The consensus was that there are multiple issues and projects that stay on the agendas of Committees even though the focus may be on a large project such as Calistoga. Councilmember Penner asked that the Council have a goal setting meeting in March so that goals can be set and then assigned to Committees as agenda items. Councilmember

Gehring asked whether the Parks Advisory items would be discussed at the goal setting meeting due to the fact that they are not a Committee, but rather a board. Councilmember Harman suggested that they talk about this at the Community and Government Affairs (CGA) meeting. There was consensus to move that discussion to the CGA Committee.

Emergency Evacuation Bridge System
Councilmember Drennen briefed that the Committee met on February 3rd and that they are making progress moving forward on Phase I of the project. They are working with Legislators to help keep the money already appropriated in order to see the project thru to completion. Council was provided a flyer on Phase One and asked for Council to review the document. The document will be used in the future as a quick snapshot for citizens and legislators.

Councilmember Gunther stated that they had met in Olympia with Senators and State Representatives who have agreed to submit the Bridge project this year for funding. If it is chosen the City will receive 6 million dollars towards Phase I of the evacuation system. If this project is not chosen this year they will re-submit next year, but they remain hopeful.

Mayor's Report
Mayor Pestinger stated that he went to the Association of Pierce County Cities and Towns Association. The Committee met with the new County Executive Bruce Dahlmeye who explained that he had consolidated the Planning Department and the Public Works Department. Administrator Bethune and the Mayor spoke to one of the planners today and he indicated that things are going well.

Miscellaneous Activity Reports.
Councilmember Penner met with a Cub Scout troop to talk about what government is, and how the City Council fits into the picture. During the meeting the Scouts indicated to him that they would like to have a spray park in the center of town. Councilmember Penner encouraged the Scouts to come to a City Council meeting And share their request with the Council.

Mayor Pestinger praised the work done by numerous volunteers in the City and stated that the City Council shared his appreciation for volunteer service.

6. COMMISSION REPORTS

Planning Commission
Commissioner Hogan addressed the Council and stated that the Commission had a hearing at their last meeting on February 6th on the Preliminary Plat approval of the Belfair Estates Project. Their recommendation for that application will come to Council soon. They are also working on ADR sign code revisions.

7. OLD BUSINESS

A. AB17-06- Organizational Assessment – RFP Interview Selection.

Councilmember Penner briefed that talks had taken place for the past year regarding an organizational assessment. A RFP was conducted and the Finance Committee was given the task of choosing the best firms to be interviewed. The motion for this agenda item is to approve their recommendation of the top 3 contenders.

Administrator Bethune stated that he was pleased that the firms which responded are national players with tremendous backgrounds and track records. He asked as many Councilmembers as possible to participate in the interview process.

Councilmember Gunther was pleased that the City is seeking an outside source to evaluate its organizational structure which lets the citizens know that the City has checks and balances.

Councilmember Gehring made a motion to *approve the Finance Committee's recommendation of the three Interview candidates from the RFP for an organizational assessment, Matrix, Novak, and Moss Adams. Second by Councilmember Gunther. Motion Passed (7-0)*

B. AB17-07- Ordinance No. 2017-1004, Repealing and Replacing Orting Municipal Code Chapter 7.2, Relating to Abandoned or Inoperable Vehicles.

Councilmember Harman read the summary for the support of this ordinance which was discussed fully in public safety committee meetings. This is the second read of this ordinance which updates an existing code. Deputy Mayor Ford indicated that this ordinance allows for an appeal process.

Deputy Mayor Ford made a motion to adopt Ordinance No. 2017-1004, repealing and replacing Orting Municipal Code Chapter 7.2, relating to abandoned or inoperable vehicles. Second by Councilmember Harman. Motion Passed (7-0)

C. AB17-08- Ordinance No. 2017-1005, Amending Orting Municipal Code Section 1.4.2 (Civil Infractions) and Ordinance No. 2016-988.

City Attorney Archer briefed on the agenda item. This is the second reading of this ordinance and is a housekeeping item in response to the City's contract with Pierce County.

Councilmember Harman made a motion to adopt Ordinance No. 2017-1005, amending Orting Municipal Code section 1.4.2 (Civil Infractions) and Ordinance No. 2016-988. Second by Deputy Mayor Ford. Motion passed (7-0).

8. NEW BUSINESS

A. AB17-09- First Reading of Ordinance No. 2017-1006, Amending Orting Municipal Code Title 14, Chapter 1, Relating To Flood Planning Management And Flood Damage Prevention.

Administrator Bethune briefed that the City of Orting participates in the National Flood Insurance Program, and as a result savings are passed on to Citizens in reduced cost for flood insurance for approximately $50,000. The deadline to participate in NFIP is March 7th. City Attorney Archer explained that the ordinance revises existing codes to meet federal level regulations. A thorough review has been completed and any concerns need to be addressed between the current meeting and the meeting on

February 22nd. There will be a hearing on the matter at the February 22nd meeting. JC Hungerford indicated that if the City wants to participate in the NFIP program that they are mandated by FEMA to make the code changes that are presented. This was moved forward to the next Council meeting.

B. AB17-10- High Cedars Force Main Project

JC Hungerford briefed the Council on this agenda item. He explained the need for the change order. During construction a few drainage lines were hit which flooded the trench and they hit main control wires and they had to being in special sub-contractors to repair the wiring. Additionally they encountered differing pipe sizes. Overtime costs were also incurred due to an effort to accommodate the need to keep the Golf Course open to the public. The project is still under budget by $127,000.

Councilmember Penner made a motion to approve Change Order No.1 in the amount of $15,296.56, and a final contract amount of $1,107,948.13. Second by Councilmember Harman. Motion passed (7-0)

C. Purchasing Policy.

Pulled from the agenda.

D. Purchasing Cards.

Scott Drennen wanted to pull this off the agenda and bring this back to the CGA Committee for discussion. Councilmember Penner stated that the policy was thoroughly discussed in the Finance Committee but he had no problem with this going back to any Committee for review. Deputy Mayor Ford stated that the Emergency Preparedness Committee would like to look at the Purchasing Policy before it comes back to Council.

Treasurer Larson briefed on the current credit card system in the City. He would like to update the purchasing card system to add levels of control and set an overall credit limit for the City. He is in the application stage and will bring the credit agreement back to Council when it is completed.

9. EXECUTIVE SESSION

Mayor Pestinger announced that there would be an executive session. The session was expected to last 15 minutes, and action will not take place after they return. The executive session is in regard to the sale of real estate in accordance with RCW 42.30.110 (c)

Mayor Pestinger recessed the meeting for a brief break at 8:26pm.

Recessed to executive session at 8:33pm.
Mayor Pestinger called the meeting back to order at 8:48pm

10. ADJOURNMENT

Deputy Mayor Ford made a motion to adjourn. Second by Councilmember Penner. Motion passed (7-0)

Mayor Pestinger adjourned the meeting at 8:48pm.

ATTEST:

2/23/17

Joachim Pestinger, Mayor

Jane Montgomery, City Clerk,