



SANDWICH BOARD SIGN GUIDELINES

OMC 13-7-6: SANDWICH BOARD SIGNS:

Sandwich board signs are permitted by the city in accordance with this chapter. Applicants must provide the city with proof of continuous liability insurance for any harm attributable to the sign in an amount established by the city at the time of permit issuance and must maintain the sign in the condition originally approved. Sandwich board signs are allowed subject to the following restrictions:

- A. Sandwich board signs are limited to thirty six inches (36") in height and thirty inches (30") in width. They must be constructed of durable materials and be capable of withstanding high winds;
- B. Sandwich board signs are subject to architectural design review and approval pursuant to section 13-6-7 of this title;
- C. Sandwich board signs may be located on public sidewalks or adjacent areas in a manner so as to allow adequate pedestrian circulation, including safe and unconstrained access to parked vehicles. Sandwich board signs shall be placed adjacent to the advertised business except when the applicant can demonstrate a need for placement up to one hundred feet (100') from the business and can provide proof that intervening properties support the location. Under no circumstances may such a sign be placed on public right of way upon which vehicles regularly traverse or park. No sign shall be placed in median strips, planter/traffic islands, or in the roadway, including on vehicles. The city shall determine the approved location of sandwich board signs to ensure pedestrian safety and vehicle circulation. Sandwich board signs shall not be located within thirty feet (30') of street intersections or where they inhibit motorist sight distances;
- D. No single business or other party shall site more than one sandwich board sign within the city except as permitted in accordance with subsection C of this section;
- E. Sandwich board signs may only be displayed during the hours the premises or business is open to the general public; and
- F. Sandwich board signs that are not permitted or are otherwise out of compliance with this chapter shall be abated. (Ord. 886, 9-8-2010)

OMC DEFINITIONS:

- SANDWICH BOARD/SIDEWALK SIGN: A temporary portable sign consisting of two (2) sign faces hinged at the top and separated at the bottom to make it self-standing.
- PORTABLE SIGN: Any mobile, movable sign, or sign on a vehicle or structure, including a sandwich board sign, which is not securely attached to the ground or any other structure.

APPROVED COLORS: See the full set of approved color chips at City Hall.

APPROVED FONTS: See attached font samples.

SAMPLE DRAWING:

