



# CITY OF ORTING

## ARCHITECTURAL DESIGN REVIEW

### EXTERIOR SIGNAGE PERMIT APPLICATION

The signs shall be planned to reflect the architectural concept of the "Turn of the Century/ Western-Victorian" style. All exterior signs shall be characteristic of the early 1900's in size, material, color, lettering, location, number, and arrangement. Signs may only be illuminated by indirect lighting; internally illuminated signs are prohibited. All materials used for the indirect lighting of exterior signs shall be UL listed. In addition, the Washington State Energy Code shall be adhered to and a Washington State Department of Labor and Industry Electrical Permit and inspection shall be required.

### *FILL IN THE FOLLOWING INFORMATION*

**Business Name:** \_\_\_\_\_ **Parcel #:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Sign Builder:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Sign Installer:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

- A) **Twelve (12) copies** of an accurate representation of proposed sign, including color and its relationship to the structure or building (site map showing the sign on the building or on the property in relation to the building).
- B) Dimensions of sign: \_\_\_\_\_
- C)
  - 1) Provide picture/drawing of lighting type proposed.
  - 2) Provide drawing to scale showing the location of proposed lighting in relation to the sign and the structure.

3) Provide color samples for lighting structure(s) and/or fixture(s).

D) Select sign type (see OMC 10-15-2 for definitions):

Parapet       Free Standing       Canopy       Under-Canopy  
 Wall       Reader Board       Sandwich Board

E) Is this an existing sign, already in use?  Yes  No

If yes, provide picture showing signage and location.

F) Property frontage (lineal ft.) \_\_\_\_\_

Building frontage (lineal ft.) \_\_\_\_\_

G) Material used for sign construction \_\_\_\_\_

H) Size and font of lettering and graphics \_\_\_\_\_

Comments:

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**Please be advised that you will be required to obtain a Building Permit for demolition, construction, remodeling and installation of signage. In addition, all contractors and sub-contractors must obtain a City of Orting Business License.**

I certify that I have read the ADR Application requirements and that the information and exhibits herewith submitted are true and correct to the best of my knowledge.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*City use only*

ADR #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Review Date: \_\_\_\_\_