



CITY OF ORTING

ARCHITECTURAL DESIGN REVIEW PROCEDURE / CHECKLIST

The City of Orting has adopted an Architectural Design Ordinance for the Commercial Zone. The design conformance section states: "Any business, commercial structure or multifamily housing unit constructed, replaced, remodeled, altered or moved within the Commercial Zone of the City of Orting shall conform in exterior design to the "Turn of the Century/Western-Victorian" motif according to the Architectural Theme adopted by the City of Orting. Any construction, alteration or remodel of any regulated building within said Commercial Zone shall require the issuance of a design permit."

PROCEDURE

The City of Orting Planning Commission meets the first Monday of every month is a seven-member board made up of people from the community. The Planning Commission has the authority to review and approve, approve with conditions, or deny development/project requests. The Commission's decision will be based upon the design review criteria contained in the Zoning Code. Every applicant is requested to show how the development/project meets the design review guidelines by completing the Architectural Design Review Criteria Sheet attached to this application packet.

An Architectural Design Review Fee for this application of \$ _____, is to be paid at the time of filing this application. This fee is non-refundable.

The next Planning Commission meeting that will be held on _____ at 7:00pm at the Public Safety Building at 401 Washington Ave S.

This application MUST be received seven (7) business days prior to the Planning Commission meeting. Therefore the documents and the fee must be received by _____ in order to be included on the agenda for that date.

Please use the APPLICATION CHECKLIST to assist you in completing your application and return it with your submittal.